

PERSON COUNTY BOARD OF COMMISSIONERS
MEMBERS PRESENT

DECEMBER 7, 2009
OTHERS PRESENT

Johnny Myrl Lunsford
Jimmy B. Clayton
Kyle W. Puryear
B. Ray Jeffers
Samuel R. Kennington

Heidi York, County Manager
C. Ronald Aycock, County Attorney
Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, December 7, 2009 at 7:00 p.m. in the Commissioners' meeting room in the Person County Office Building.

Chairman Lunsford called the meeting to order and asked Commissioner Clayton to lead in prayer and Commissioner Kennington to lead the Pledge of Allegiance. Commissioner Kennington recognized boy scouts in the audience working on their citizenship and community merit badges and asked them to lead the Pledge of Allegiance.

PUBLIC HEARING:

REQUEST TO AMEND SECTION 77-3 OF THE ZONING ORDINANCE
MINIMUM LOT SIZE WITHIN CLUSTER DEVELOPMENTS:

A **motion** was made by Commissioner Puryear, **seconded** by Commissioner Jeffers and **carried** to open the Public Hearing to hear the request to amend Section 77-3 (Cluster Development) of the Zoning Ordinance Minimum to allow no minimum lot area for single-family and multi-family attached structures.

Planning Director Paula Murphy told the Board that in 2005, Section 77, Cluster Development, was approved by the Board to allow developers to cluster residential lots while preserving thirty percent of the area for open space. The intent was to encourage the development of town home and condominium projects. Ms. Murphy stated the current language of Section 77-3 is as follows: All lots shall be a minimum of 6000 square feet of usable land (not to include any right of way or easements). The proposed change is to add: For single-family or multi-family attached structures there shall be no minimum lot area. Ms. Murphy stated the reason for this proposed change is to allow condominium development within the County. The Planning Board held a public hearing on November 12, 2009 and voted unanimously to recommend approval of the proposed language to Section 77-3.

No one spoke in favor or in opposition of the request to amend Section 77-3 of the Zoning Ordinance:

A **motion** was made by Commissioner Jeffers, **seconded** by Commissioner Clayton and **carried** to close the Public Hearing for the request to amend Section 77-3 (Cluster Development) of the Zoning Ordinance Minimum to allow no minimum lot area for single-family and multi-family attached structures.

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A **motion** was made by Commissioner Puryear, **seconded** by Commissioner Kennington and **carried** to approve the request to amend Section 77-3 (Cluster Development) of the Zoning Ordinance Minimum to allow no minimum lot area for single-family and multi-family attached structures.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

A **motion** was made by Commissioner Puryear, **seconded** by Commissioner Kennington and **carried** to add to the agenda for Board consideration a Resolution Opposing Public Notice Filed by CenturyLink with National Telecommunications and Information Administration as well a letter of support from the Board to the Executive Director of e-NC Authority of the NC Rural Economic Development Center, both recommended by the High Speed Internet Committee. Commissioner Puryear requested this item be placed as the first item of new business.

A **motion** was made by Commissioner Puryear, **seconded** by Commissioner Jeffers and **carried** to approve the agenda as adjusted.

INFORMAL COMMENTS:

There were no comments from the public.

APPROVAL OF MINUTES:

A **motion** was made by Commissioner Puryear, **seconded** by Commissioner Jeffers, and **carried** to approve the minutes of November 16, 2009.

ADMINISTRATIVE REPORTS:

A **motion** was made by Commissioner Jeffers, **seconded** by Commissioner Puryear, and **carried** to approve the Administrative Reports for the Airport, Emergency Services, Library, Administrative Department Record Retention Log, Tax Administration & Collections.

OLD BUSINESS:

ECONOMIC DEVELOPMENT DIRECTOR POSITION:

County Manager, Heidi York stated at the Board's November 16, 2009 meeting when the Economic Development Director job description was reviewed and approved, the Board asked for a timetable for filling the Economic Development Director vacancy as well as requested the County Manager to identify a funding source to be brought back to the Board for discussion. Ms. York estimated the funding needs for the Economic Development Director position for January through the end of the current fiscal year to be approximately \$65,000. The rough estimate for six months include \$35,000 to cover salary, \$9,000 to cover benefits, and \$20,000 to cover operating expenses noting there is no recruitment money included in this budget, so that will be an additional expense if the Board desires. Ms. York stated the only available funding source is the County's fund balance. Because the expenditures are a recurring, operating expense, Ms. York did not recommend funding with the county fund balance.

Commissioner Clayton stated he understood the important need of the economic development director position but considering the economic situation and the fact that the Board had cut that position out of the budget for this fiscal year, it was a funding issue and the county may have to do without some things it needed.

Commissioner Kennington agreed with Commissioner Clayton and stated he was in favor of the County Manager to proceed with the process of recruiting, identifying and interviewing candidates for this position but preferred to make the start date effective July 1, 2010 due to the agreement of the Board not to fund this position for a year as well as considering the additional costs the State of NC has put on Person County.

Commissioner Puryear spoke in favor to move forward with the hiring of the economic development director position. Commissioner Puryear felt this is a necessity for the economic development for the county and a priority of the Future's project.

Commissioner Jeffers agreed with Commissioner Puryear and stated Person County needed representation for economic development as noting the Strategic Planning process had made this more evident.

Chairman Lunsford stated the hiring of a director needed to be done noting by the time advertising, interviews take place, and finding the right person, the new fiscal year will be close to that time.

The County Manager, Heidi York stated the timeline for the advertising, interviewing was estimated at two-three months to have someone on board which would cut the six-month estimate in half.

A **motion** was made by Commissioner Puryear, **seconded** by Commissioner Jeffers, and **carried by majority vote 3/2** to move forward with the hiring of the Economic Development Director. Commissioners Clayton and Kennington cast the dissenting votes.

CAPITAL IMPROVEMENT PLAN (CIP) FUNDING ALLOCATION:

County Manager, Heidi York and Finance Director, Amy Wehrenberg presented the revised 5-year CIP for Person County to the Board. Ms. Wehrenberg highlighted a change to include a grouping of selected roofing projects as part of the borrowing already scheduled for the Courthouse Renovation in FY 2011 to accomplish three things: 1) by increasing the amount to be borrowed for the Courthouse when adding the roofing costs allows for this project to be more substantial and attractive to banks thereby increasing Person County's chance of getting a better interest rate, 2) Person County can likely use the Courthouse as collateral for all the roofing project which simplifies other collateral issues and 3) Person County can reduce the dependency to fund balance in future years since debt proceeds will be the major source of revenue for these projects. Other changes from November's discussion of the CIP encompass the movement of the most critical roofing to the current year to be paid from available fund balance. This includes the roofing for the Person Counseling Center, Library, Building G at the Community College and Northern Middle School. Ms. Wehrenberg also noted the reserve of additional funds in the current year to account for possible overages with the roofing and Courthouse bid due to the fact that Person County is not bidding these projects out until the fall of next year to cover the possibility of increasing costs and materials and costs associated with borrowing. The remaining

changes from November's discussion are the general shuffling of projects across the years in order to accomplish the completion of the majority of projects listed. The County Manager and the Finance Director felt this CIP is feasible however other options are available including two separate financings to the necessary timing of the projects outlined however the average issuance costs is approximately \$50,000 per financing so it would be of benefit to group as many projects as possible when considering a financing.

Ms. Wehrenberg requested discussion of the newest revisions and if acceptable, adoption of the 5 year (2010-2014) CIP as presented noting the Board would only be committing the funds listed in the current year. The next scheduled meeting to review and update the CIP will be in the spring of 2010 for adoption of the needs and priorities for the 2011-2015 Plan as well as to allocate funding for the projects in FY 2010-2011.

Ms. Wehrenberg confirmed for the Board that Person County Schools lottery requests will not affect the CIP. County Manager, Heidi York stated all projects for the Person County Schools listed on the CIP would be paid for with county funding and none would be paid with lottery funding.

Commissioner Kennington requested Larry King to speak to the affects of shuffling the window replacements to later years. Ms. York confirmed that she, the Finance Director, Public Works Director, David Rogers and Larry King, Person County Schools and a representative of the Community College met to discuss priority and if projects were moved to later years, the representative of each agency expressed consent. Mr. King stated the roofing work took precedence over the window replacements and wanted to work with the county on spreading out the funding.

Commissioner Jeffers thanked the Finance Director and the County Manager for revising the CIP and confirmed the Board was only committing fund balance for this fiscal year (2009/10) only.

Commissioner Puryear stated it was a good plan if there was support for the projects to be grouped to finance at a lower rate, however, noted his opposition to the \$3.2 million project for the Courthouse and therefore could not support the CIP.

Commissioner Clayton stated the county needed to maintain the buildings and are obligated to do so.

Chairman Lunsford stated the Courthouse is at a critical point noting it is a good idea to lump projects together using the Courthouse as collateral.

Commissioner Kennington requested an update from the County Manager regarding grants/stimulus funds for the Courthouse project. County Manager, Heidi York stated the Board had moved forward with design work which is in process but there have no opportunities presented to apply for federal funds to date. Ms. York recognized David Rogers, Public Works Director who noted Person County would be applying for funds through the State Energy Office for lighting/energy updates for county buildings which could be used at the Courthouse if awarded but was not construction funding.

Commissioner Kennington inquired about the County Manager or the Chairman going to Washington, DC to talk with Senators or Congressman to advocate for stimulus funding for historic preservation projects to assist with the Courthouse project. The County Manager noted the Association of County Commissioners has done a good job keeping managers informed when funding is becoming available. Ms. York noted her willingness to correspond and meet if the Board felt it would help.

Commissioner Kennington requested County Manager to write a letter to our Senators and Congressman as well as call each to identify anything Person County can do to be awarded any stimulus funding. The County Manager stated she would copy the Board on such letter.

A **motion** was made by Commissioner Jeffers, **seconded** by Commissioner Clayton, and **carried by majority vote** to adopt the 5 year (2010-2014) CIP as presented committing only the allocation of funds listed in the current fiscal year (2009/2010). Commissioners Kennington and Puryear cast the dissenting votes.

Person County
Capital Improvement Plan (CIP)
Budget Year 2009-10
Changes Recommended

	Budget Year 2009-10	Planning Year 2010-11	Planning Year 2011-12	Planning Year 2012-13	Planning Year 2013-14	TOTAL
Sources of Revenue for Project Costs:						
Revenues:						
Transfer from Fund Balance	3,202,000	661,000	555,000	691,600	537,000	5,646,600
Transfer from County Capital Reserve Fund	52,000	-	-	-	-	52,000
Transfer from County Capital Reserve Fund (Schools)	573,000	-	-	-	-	573,000
Debt Service Proceeds-Courthouse & Roofing Projects	-	8,510,000	-	-	-	8,510,000
Debt Service Proceeds-Rec and Senior Center Project	-	-	6,000,000	-	-	6,000,000
Total Sources:	3,827,000	9,171,000	6,555,000	691,600	537,000	20,781,600
Project Costs for County and PCC:						
Public Buildings:						
New roof-Person Counseling Center	70,000	-	-	-	-	70,000
New roof-Library	250,000	-	-	-	-	250,000
Hot Water repair at LEC (will need to do re-piping)	110,000	-	-	-	-	110,000
Funds set aside for possible bid overages & issuance costs	729,000	-	-	-	-	729,000
New roof-Olive Hill Gym	-	160,000	-	-	-	160,000
New roof-Airport Pump Building	-	25,000	-	-	-	25,000
New roof-Kirby Civic Auditorium	-	450,000	-	-	-	450,000
New roof-PCOB	-	400,000	-	-	-	400,000
New roof-EMS	-	200,000	-	-	-	200,000
New roof-Huck Sansbury Gym	-	400,000	-	-	-	400,000
Courthouse Renovations *	-	3,200,000	-	-	-	3,200,000
Replace carpet & tile (PCOB)	110,000	45,000	45,000	200,000	200,000	600,000
Remove 4000 Gallon UST (diesel fuel tank) @ EMS and Replace with above ground tank-used for the generator	20,000	20,000	10,000	10,000	-	60,000
Paving-driveway & parking lots-Anim Ctrl, PW maint. & Mayo	-	50,000	35,000	30,000	-	115,000
EMS:						
ECG Monitor Replacement Program	-	-	-	-	75,000	75,000
Recreation, Arts & Parks:						
Rec Center/Senior Center Engineer Fees	27,000	26,000	-	-	-	53,000
Recreation and Senior Center **	-	-	6,000,000	-	-	6,000,000
Paving-6 Walking tracks	30,000	30,000	30,000	40,000	-	130,000
Helena gym improvements	-	-	-	26,000	27,000	53,000
Total County Projects	1,346,000	5,006,000	6,120,000	306,000	302,000	13,080,000
Piedmont Community College (PCC):						
Technical Education Building ***	46,000	-	-	-	-	46,000
New roof-G Building	225,000	-	-	-	-	225,000
New roof-F and I Buildings (\$225K/ea.)	-	450,000	-	-	-	450,000
New Telephone System (Voice Over IP)	-	40,000	10,000	15,600	-	65,600
Paving and Expansion-Parking Lot 4	-	50,000	25,000	25,000	-	100,000
Total PCC	271,000	540,000	35,000	40,600	-	886,600
Total County and PCC Projects:	1,617,000	5,546,000	6,155,000	346,600	302,000	13,966,600

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Person County
Capital Improvement Plan (CIP)
Budget Year 2009-10
Changes Recommended

Project Costs:	Budget Year 2009-10	Planning Year 2010-11	Planning Year 2011-12	Planning Year 2012-13	Planning Year 2013-14	TOTAL
Public Schools:						
New roof-Northern Middle School	1,500,000	-	-	-	-	1,500,000
Exterior wall waterproofing Person High	60,000	-	-	-	-	60,000
PHS fire alarm & security system replacement	200,000	-	-	-	-	200,000
New roof-SMS Gym	-	100,000	-	-	-	100,000
New roof-portion of PHS	-	1,000,000	-	-	-	1,000,000
New roof-Early Intervention	-	125,000	-	-	-	125,000
New roof-North End	-	500,000	-	-	-	500,000
New roof-Southern Middle	-	1,500,000	-	-	-	1,500,000
Window replacement-Earl Bradsher	100,000	100,000	100,000	70,000	-	370,000
Paving-PHS & South Elem	25,000	25,000	25,000	25,000	-	100,000
Paving-tracks at PHS & SMS	50,000	50,000	50,000	50,000	-	200,000
Chiller replacement @ PHS	50,000	50,000	50,000	25,000	110,000	285,000
Window replacement-North Elem	100,000	100,000	100,000	100,000	50,000	450,000
Stadium restrooms & seating	100,000	50,000	50,000	50,000	50,000	300,000
VCT floor tile replacement Earl Bradsher	25,000	25,000	25,000	25,000	25,000	125,000
Total Public Schools Projects:	2,210,000	3,625,000	400,000	345,000	235,000	6,815,000
Total Uses:	3,827,000	9,171,000	6,555,000	691,600	537,000	20,781,600

Sources of Revenue for Operating Impact Costs:	Budget Year 2009-10	Planning Year 2010-11	Planning Year 2011-12	Planning Year 2012-13	Planning Year 2013-14	Planning Year 2013-14
Property Tax	94,768	445,118	1,122,611	1,449,754	1,449,754	4,562,004
Grants (Rec Center)	-	-	-	-	-	-
Fees (Rec Center)	-	-	100,000	200,000	200,000	500,000
Total Sources of Revenue for Operating Impact Costs	94,768	445,118	1,222,611	1,649,754	1,649,754	5,062,004

Operating Impact Costs:	Budget Year 2009-10	Planning Year 2010-11	Planning Year 2011-12	Planning Year 2012-13	Planning Year 2013-14	Planning Year 2013-14
Courthouse Renovation Project						
Operating	-	2,500	5,000	5,000	5,000	17,500
Personnel	94,768	94,768	94,768	94,768	94,768	473,840
Recreation and Senior Center Project						
Personnel/Operating	-	-	250,000	500,000	500,000	1,250,000
Issuance Costs	-	50,000	50,000	-	-	100,000
Debt Service Payments:						
Courthouse Renov. & Roofing Projects (15 yrs, 5%)	-	297,850	595,700	595,700	595,700	2,084,950
Rec & Sr Center (14 yrs, 6%)	-	-	227,143	454,286	454,286	1,135,714
Total Operating Impact Costs	94,768	445,118	1,222,611	1,649,754	1,649,754	5,062,004

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**Person County
Capital Improvement Plan (CIP)
Budget Year 2009-10
Changes Recommended**

Notes:

The items highlighted in yellow represent the projects that will be done and paid for in that year.

The remaining items are costs that will be budgeted in the Capital Reserve Funds that year to minimize the impact of the full cost of the project in a future year. If it is decided that the funding capacity is not there to make this possible or that the fund balance appropriation would be too high, these projects would be need to be shuffled to allow for adequate funding.

*** Courthouse Renovation Project**

We have 3 years to be able to finance this project and include the costs incurred in FY 2009 for the safety equipment and any future costs. If it is decided to delay this project beyond that time, these costs would not be eligible for reimbursement under the financing agreement. However, this should not dictate the timing on a financing if the funding capacity is not available within that 3 year window.

**** Rec and Senior Center**

We have 7 years before we are required to issue obligation bonds for this project, if in fact it is the Commissioners desire to fund it this way. However, the A&E fees (\$52K) would need to be incurred in the year prior to the beginning date of project construction to determine the total scope of this project.

***** PCC's Technical Education Center**

We will complete the payment on the PCC Tech Ed Bldg in FY 2010. This project was approved with the intent of doing a future borrowing. However, due to the timing and the fact that we will complete payment before the end of Dec. 2009, we recommend that this be paid for with the existing fund balance that was available at fiscal year-end 2009. This would require an amendment to the capital project ordinance that currently includes this project and the Courthouse Renovation Project. That would leave the Project to include only the Courthouse Renovation unless the project ordinance is amended to include the various roofing projects as this proposed CIP suggests.

December 7, 2009

Chairman Lunsford stepped down as Chairman of the Board and turned the meeting over to the County Attorney, Ron Aycock to preside as the Board would reorganize.

ORGANIZATIONAL MEETING:

County Attorney, Ron Aycock stated State law required the Board to reorganize at the first meeting of December of each year.

County Attorney, Ron Aycock presided over the election of the Chairman and Vice-Chairman. Mr. Aycock asked for nominations from the floor for the election of Chairman. Commissioner Puryear nominated Commissioner Lunsford for Chairman of the Board. There were no more nominations. A **motion** was made by Commissioner Kennington, **seconded** by Commissioner Puryear and **carried** to close the nominations. By acclamation, Commissioner Lunsford was elected as Chairman of the Board for one year effective immediately.

County Attorney, Ron Aycock asked for nominations from the floor for Vice-Chairman of the Board of Commissioners. Chairman Lunsford nominated Commissioner Clayton. There were no more nominations. A **motion** was made by Commissioner Kennington, **seconded** by Commissioner Jeffers and **carried** to close the nominations. By acclamation, Commissioner Clayton was elected Vice-Chairman of the Board for one year effective immediately.

Chairman Lunsford thanked the Board for their confidence in him to serve as Chairman another year.

NEW BUSINESS:

RESOLUTION OPPOSING PUBLIC NOTICE FILED BY CENTURYLINK WITH NATIONAL TELECOMMUNICATIONS AND INFORMATION ADMINISTRATION:

Commissioner Puryear requested former Commissioners Roy Holler, Larry Yarborough and Larry Bowes, all members of the High Speed Internet Committee to report to the Board on the meeting held with CenturyLink at 6:00 p.m. this date as well as recommend adoption of the Resolution Opposing Public Notice Filed by CenturyLink with National Telecommunications and Information Administration and to endorse a letter of support from the Board to the Executive Director of e-NC Authority of the NC Rural Economic Development Center, as recommended by the High Speed Internet Committee.

Mr. Yarborough stated the High Speed Internet Committee met with CenturyLink who voiced their concerns about competition in areas in which they already provide coverage. Mr. Yarborough noted a meeting would take place to discuss overlapping in coverage whereby Electronic Solutions will demonstrate there is not an overlap of coverage. Mr. Yarborough presented the Resolution Opposing Public Notice Filed by CenturyLink with National Telecommunications and Information Administration and a letter of support from the Board to the Executive Director of e-NC Authority of the NC Rural Economic Development Center to the Board.

Commissioner Kennington confirmed that 90% would be the maximum coverage by CenturyLink when at capacity, leaving 10% Person County citizens unserved.

Commissioner Puryear, on behalf of the High Speed Internet Committee, called the public to contact representatives to show support for this grant. Commissioner Puryear stated a meeting would be scheduled with the Executive Director of e-NC Authority of the NC Rural Economic Development Center on the 15th of December at 3:00 p.m. at the Rural Center in Raleigh noting Representative Wilkins would attend and encourage the group to attend.

A **motion** was made by Commissioner Clayton, **seconded** by Commissioner Jeffers, and **carried** to adopt the Resolution Opposing Public Notice Filed by CenturyLink with National Telecommunications and Information Administration and to endorse a letter of support from the Board to the Executive Director of e-NC Authority of the NC Rural Economic Development Center, as recommended by the High Speed Internet Committee. Commissioner Puryear request copies of letter of support and Resolution be sent to Governor Purdue, Representative Brad Miller, Senator Hagan Senator Burr, Representative Wilkins, Senator Kinnaird and Ms. Jane Patterson, Executive Director of e-NC Authority.

**RESOLUTION OPPOSING
PUBLIC NOTICE FILED BY
CENTURYLINK WITH
NATIONAL TELECOMMUNICATIONS AND INFORMATION ADMINISTRATION**

WHEREAS, the "American Recovery and Reinvestment Act, 2009" ("ARRA"), signed into law by President Barack Obama on February 17, 2009, includes an appropriated \$7.2 billion to expand broadband access to unserved and underserved communities across the U.S., increase jobs, spur investments in technology and infrastructure, and provide long-term economic benefits; and

WHEREAS, Electronic Solutions, Inc., of Roxboro, North Carolina has submitted a broadband grant application for stimulus funding to deploy wireless broadband internet access throughout Person County to the National Telecommunications and Information Administration (NTIA) on August 14, 2009; and

WHEREAS, the grant application requested funding to install and operate a wireless broadband Internet system serving the outlying areas of Person County that currently do not have high speed Internet options; and

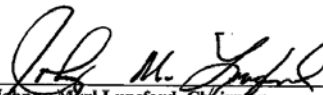
WHEREAS, Person County Government has supported this request, stating the need for high-speed access for every citizen to further economic development, improve education of both children and adults, improve fire and police emergency services, and enhance the quality of life for the residents. The need for job creation and luring new business to the area is critical for this largely rural county; and

WHEREAS, approximately 33% of the county households do not currently have broadband available according to mapping data supplied by CenturyLink and Charter to e-NC; more than 33% of the households in Person County are still without access to any broadband via telephone, cable, or wireless and the stimulus grant would allow Person County to come into more modern telecommunication times; and

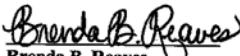
WHEREAS, CenturyLink filed a Public Notice Filing with NTIA opposing the Person County grant application based on their assertion that the areas in the grant are served in "some or all of the applicant's proposed service areas". It is our assertion that "some" of the areas are not sufficient coverage and overlap is inevitable when using a wireless system.

NOW, THEREFORE, BE IT RESOLVED The Person County Board of County Commissioners would like to go on record as supporting the grant application submitted by Electronic Solutions, Inc., and express our extreme dissatisfaction with CenturyLink or any company that does not support the basic needs of our citizens including broadband services. The grant application, if approved, would fill a void that is unacceptable in modern society. The Board of County Commissioners of Person County request support to bring broadband to all the citizens of Person County.

Adopted this the 7th day of December, 2009.


Johnny Myrl Lunsford, Chairman
Person County Board of Commissioners

Attest:


Brenda B. Reaves
Clerk to the Board

December 7, 2009

RETIREE RESOLUTION OF APPRECIATION:

Chairman of the Board read and presented the following Resolution of Appreciation to Mr. Frank Monroe.

RESOLUTION OF APPRECIATION

WHEREAS, Frank Monroe has served the people of Person County during his tenure working for Person County as a Transportation Specialist with the Person Area Transportation System (PATIS); and

WHEREAS, Frank Monroe has served the citizens of Person County with honor, integrity, sincerity and dedication, providing accurate, concise services for five years, March, 2004 – November, 2009; and

WHEREAS, Frank Monroe has earned the respect and admiration of all who have known him and worked with him throughout his career; and

WHEREAS, the County of Person recognizes the many contributions Frank Monroe has made to the County and offers him sincere best wishes for his retirement.

NOW, THEREFORE, I, Johnny Myrl Lunsford, Chairman of the Person County Board of Commissioners, do hereby extend this Resolution of Appreciation to Frank Monroe for continually striving to make Roxboro and Person County a better place to live and work.

Adopted this the 7th day of December, 2009.

(signed)

Johnny Myrl Lunsford, Chairman
Person County Board of Commissioners

Attest:
(signed)

Brenda B. Reeves
Clerk to the Board

December 7, 2009

RECOGNITION OF STAFF ACCOMPLISHMENTS:

Sheriff Dewey Jones recognized Capt. Mike Clayton and Capt. Kevin Crabtree for their completion of the Management Development Program which entailed one week each month for twelve months. Sheriff Jones recognized the great accomplishment on both of the Captains as well as Sheriff Office to have these seasoned officers in leadership roles. Additionally, Sheriff Jones recognized Capt. Crabtree for becoming a National GREAT Certified Training Instructor, and more notably being the only one in the State of North Carolina.

REQUEST TO APPROVE A MAJOR SUBDIVISION CONCEPT PLAN FOR POPLAR LANE, LLC:

Planning Director, Paula Murphy presented to the Board a request for a Major Subdivision Concept Plan (Grace Lane) for Poplar Lane, LLC off Chub Lake Road. The proposal is to develop four lots into 28 individual lots. The lots included are: Tax Map 140 Parcel 57 consisting of 3 acres; Tax Map 140 Parcel 32 consisting of 13.83 acres; Tax Map 140 Parcel 56 consisting of 3 acres and Tax Map 140 Parcel 58 consisting of 4.41 acres. These four tracts are a total of 24.24 acres. Poplar Lane, LLC is proposing to sell part of the property adjacent to the proposed lots 1, 28 and 27 to the adjoining property owners (see plat). This will change the total acreage of the subdivision. Ms. Murphy noted that at this time, the owner had not submitted an application to the Environmental Health Department to see if the individual lots will perk. The amount of land, if any, that will be sold to the adjoining property owners will be determined by the amount of land needed for septic systems. There is a stream located on the property which will require a thirty foot buffer. The property is mostly wooded and is not located within a designated watershed. All lots will be served by City water and septic systems and all roads are to be built to NCDOT standards. There is a 50 foot access easement shown between Lots 21 and 22 for the future development and/or use of the adjacent property owner. This will also need to meet NCDOT requirements for paving if it is developed. The subdivision ordinance does prefer two means of ingress/egress. The current traffic count for this portion of Chub Lake Road is 6200 vehicles per day. The expected volume per day for 2035 is 11,800. Due to the traffic volume, a right turn lane is required per the Person County Subdivision Ordinance Section 51-12.

Planning Staff recommends that if this concept plan is approved, the following conditions be included:

1. The roads are to be constructed to NCDOT standards. Road construction plans are to be submitted to and approved by NCDOT. A copy of the approved road construction plans are to be submitted to the Planning Department. Subdivision entrance to be approved by NCDOT. Subdivision entrance to have one lane ingress and two lanes egress. Sight triangles will be needed, they are not shown on the plans. All lots to have access on the subdivision streets rather than Chub Lake Road.
2. An Erosion and Sedimentation Control Plan to be submitted to NCDHNR, Division of Land Resources, Land Quality Section and a copy of the approved plan to be submitted with the construction plan.
3. A Road Maintenance agreement is to be prepared, reviewed and approved by the County Attorney prior to approval of the final plat.
4. Per Section 51-2, a right turn lane is required.
5. All other requirements of the Subdivision Regulations of Person County, North Carolina are met prior to submittal of the final plat.

Ms. Murphy stated the Planning Board reviewed this item at their November 12, 2009 meeting. The Planning Board discussed such issues as the fifty foot access easement, the drainage area and the right turn lane. The Planning Board decided that the fifty foot stub out easement would have to be built to NCDOT standards if developed and due to the traffic count of 6200 cars per day and the Ordinance stating that a right turn lane shall be required for all counts over 3000, a right turn was required. The Board voted 6 to 0 to forward with a favorable recommendation with staff comments.

Assistant County Manager, Paul Bailey stated if the developer makes a request to the county to extend the water system and a water line is placed along those roads, any new construction would be required to tap onto the City waterline.

A **motion** was made by Commissioner Puryear, **seconded** by Commissioner Clayton, and **carried** to approve a Major Subdivision Concept Plan (Grace Lane) for Poplar Lane, LLC off Chub Lake Road to develop four lots into 28 individual lots as presented by the Planning Director contingent upon the conditions recommended by the Planning Staff.

RESOLUTION FOR REMOVAL OF BOOKS:

Register of Deeds, Amanda Garrett presented the Board with a Resolution for temporary removal of Original Deed Books V, 16 & 25 for preservation measures as granted under General Statutes 132.7 with the costs to be borne by the Preservation and Technology Fund. Ms. Garrett stated the costs for preservation would be approximately \$4,120.00. Ms. Garrett stated copies from archives in Raleigh could be obtained while the Original Deed Books are being preserved.

A **motion** was made by Commissioner Puryear, **seconded** by Commissioner Clayton, and **carried** to approve the Resolution for temporary removal of Original Deeds Books as presented by the Register of Deeds.

Ms. Garrett announced 17 years ago this date she was first installed as the Register of Deeds for Person County.

NORTH CAROLINA
COUNTY OF PERSON

**RESOLUTION FOR TEMPORARY REMOVAL OF
ORIGINAL DEED BOOKS**

FOR INCLUSION IN THE MINUTES OF THE PERSON COUNTY BOARD OF
COUNTY COMMISSIONERS MEETING OF DECEMBER 7, 2009

BE IT RESOLVED that, Amanda W. Garrett, Person County Register of Deeds, has, under Chapter 132.7 of the North Carolina General Statutes, contracted with Brown's River Marotti Co. for the restoration of Volumes V, 16 and 25 of the original Deed records of Person County;

AND WHEREAS, the only way for these historic records to be restored is by the removal of these books from the public records of Person County and shipped to Brown's River Marotti Co., under insurance, and with the understanding that the said Volumes V, 16, and 25 will be restored by encapsulating the said pages of Volumes V, 16, and 25 into archive accepted overlay;

AND WHEREAS, the costs of said encapsulation will run approximately \$4,120.00, and the same will be borne by the Technology and Restoration Fund available to the office of the Register of Deeds;

NOW, THEREFORE, it is the request of Register of Deeds Amanda W. Garrett, that these volumes be mailed to Brown's River Marotti Co. for preservation, and that it is understood that Brown's River Marotti Co., once the volumes are preserved, will return said volumes to the Person County Register of Deeds.

This 7th day of December, 2009


Amanda W. Garrett, Person County Register of Deeds

ACCEPTED AND ENTERED INTO THE MINUTES


John M. Lunsford, Chair, Person County Board of Commissioners

December 7, 2009

PERSON COUNTY HEALTH DEPARTMENT'S (PCHD) REVISED FEE SCHEDULE:

Health Director, Janet Clayton told the Board the Person County Board of Health conducted its annual review of the Person County Health Department's Fee Schedule and approved the changes on November 23, 2009. Ms. Clayton explained that due to State budget reductions, the Universal Immunization Program has experienced many changes. The PCHD Fee Schedule has been amended to account for immunizations that will now require payment by individuals instead of being provided at no charge. A fee for 17P injections has also been included in order to be in compliance with maternity program guidelines. In accordance with the North Carolina General Statute 130A-39(g), the Board of Health requests the approval of the Board of Commissioners to implement the proposed fee schedule.

Commissioner Kennington commended the Health Director and the Board of Health for only increasing three fees and staying the same on other fees.

Commissioner Clayton inquired about the flu clinic. Ms. Clayton stated a webinar would take place on December 8, 2009 for a decision to officially offer the H1N1 vaccine to all citizens outside the target groups. Ms. Clayton state a clinic is planned for Saturday, December 12, 2009 in the FEMA room at the Human Services Building from 8:30 a.m. to 1:00 p.m.

A **motion** was made by Commissioner Clayton, **seconded** by Commissioner Puryear, and **carried** to approve Person County Health Department's Fee Schedule as recommended by the Board of Health.

Procedure Code	SERVICE	Medicaid Rate 10/09	2008-2009 Rate	Proposed 2009-2010 Rate
36406	VENIPUNCTURE (<3YRS)	14.62	20.00	20.00
36415	VENIPUNCTURE	2.78	16.00	16.00
57170	Diaphragm Fitting/Inst.	53.91	96.00	96.00
58300	INSERTION OF IUD	60.97	150.00	150.00
58301	REMOVAL OF IUD	74.87	175.00	175.00
59025	FETAL NON-STRESS TEST	36.22	50.00	50.00
59425	ANTEPARTUM CARE 4-6 VISITS	340.20	1,154.00	1,154.00
59426	ANTEPARTUM CARE 7+ VISITS	608.62	1,706.00	1,706.00
76815	ULTRASOUND	45.71	100.00	100.00
80061QW	Lipid Panel	17.04	25.00	25.00
81003	URINALYSIS	2.86	10.00	10.00
81025	URINE PREGNANCY TEST	8.04	25.00	25.00
82120	Amines	4.78	7.00	7.00
82270	BLOOD OCCULT, FECES	4.13	14.00	14.00
82465	CHOLESTEROL	5.53	19.00	19.00
82947	GLUCOSE (RANDOM)	4.99	19.00	19.00
82950	GLUCOSE (1HR)	6.04	20.00	20.00
82951	GLUCOSE TOLERANCE TEST (GTT - 3HR)	16.37	48.00	48.00
82952	GTT (3HR) ADDED SAMPLES	4.99	19.00	19.00
83036QW	Glycated Hemoglobin Test	12.34	25.00	25.00
83615	DIAGNOSTIC PANEL (outside lab)*		35.00	35.00
84153	PSA (Prostate Specific Antigen)		26.00	26.00
84436	THYROID PROFILE w/ TSH		40.00	40.00
85018	HEMOGLOBIN	3.01	12.00	12.00
86580	TB SKIN TEST -PPD*	n/c	25.00	25.00
86787	Varicella Zoster (IgG) (aka Varicella Titer)	16.38	43.00	43.00
87070	GC CULTURE	10.95	21.00	21.00
87081	GC CULTURE	7.33	21.00	21.00
87086	URICULT	10.26	30.00	30.00
87205	STAT GRAM STAIN SMEAR	5.42	20.00	20.00
87210	WET MOUNT	4.85	19.00	19.00
88142	PAP SMEAR (State Lab)	-	12.33	12.33
90376	RABIES IG (Rig-HT)	75.27	175.00	175.00
90465	Immunization Admin Fee under 8yrs	15.70	28.00	28.00
90471	Immunization Admin Fee - single	15.70	28.00	28.00
90472	Immunization Admin (2 or more)	8.84	12.00	12.00
90632	Hepatitis A (Adult)	44.16	60.00	60.00
90633	Hepatitis A (Peds)	0.00	0.00	35.00
90636	Twinrix / Hepatitis A/B private	89.50	100.00	100.00
90649	Gardasil (HPV) - private	135.73	156.00	156.00
90657	INFLUENZA 6-35 MO.*	6.39	30.00	30.00
90658	INFLUENZA 3YRS.+*	12.74	30.00	30.00
90696	Kinrix	0.00	0.00	36.00
90698	Pentacel	0.00	0.00	70.00
90675	RABIES IM*	147.06	175.00	189.00
90710	MMRV	0.00	0.00	
90714	TD	19.25	0.00	22.00

December 7, 2009

Procedure Code	SERVICE	Medicaid Rate 10/09	2008-2009 Rate	Proposed 2009-2010 Rate
90715	Tdap	0.00	0.00	33.00
90716	VARICELLA private	70.82	125.00	85.00
90723	Pediarix	72.63	0.00	87.00
90732	PNEUMONIA VACCINE*	31.53	45.00	45.00
90733	MENINGOCOCCAL Polysaccharide, SC/Jet	90.50	120.00	120.00
90746	HEP B - over 20 yrs.*	55.20	65.00	65.00
96372	THERAPEUTIC INJECTION	17.04	25.00	25.00
92551	AUDIOMETRY	8.27	25.00	25.00
96110	DENVER DEVELOPMENTAL TESTING	8.75	35.00	35.00
99001	HANDLING FEE	0.00	18.00	18.00
99173	VISION TEST	0.00	20.00	20.00
99201	OFFICE VISIT - NEW - BRIEF	62.10	75.00	75.00
99202	OFFICE VISIT - NEW - LIMITED	93.15	115.00	115.00
99203	OFFICE VISIT - NEW - INTERMEDIATE	132.48	165.00	165.00
99204	OFFICE VISIT - NEW - EXTENDED	194.58	240.00	240.00
99205	OFFICE VISIT - NEW - COMPREHENSIVE	244.26	275.00	275.00
99211	OFFICE VISIT - ESTABLISHED-MINIMAL	34.16	50.00	50.00
99212	OFFICE VISIT - ESTABLISHED - BRIEF	56.93	75.00	75.00
99213	OFFICE VISIT - ESTABLISHED - INTERMEDIATE	78.66	100.00	100.00
99214	OFFICE VISIT - ESTABLISHED -EXTENDED	122.13	150.00	150.00
99215	OFFICE VISIT- ESTABLISHED - COMPREHENSIVE	182.16	205.00	205.00
99381	PREVENTIVE VISIT, NEW AGE 0-1	90.00	150.00	150.00
99382	PREVENTIVE VISIT, NEW AGE1-4	90.00	165.00	165.00
99383	PREVENTIVE VISIT, NEW AGE 5-11	90.00	190.00	190.00
99384	PREVENTIVE VISIT, NEW AGE 12-17 EP/FP	90/169.00	210.00	210.00
99385	PREVENTIVE VISIT, NEW AGE 18-39 EP/FP	90/167	210.00	210.00
99386	PREVENTIVE VISIT, NEW AGE 40-34	199.00	225.00	225.00
99387	PREVENTIVE VISIT, NEW 65+	215.00	240.00	240.00
99391	PREVENTIVE VISIT, EST AGE 0-1	90.00	120.00	120.00
99392	PREVENTIVE VISIT, EST AGE 1-4	90.00	135.00	135.00
99393	PREVENTIVE VISIT, EST AGE 5-11	90.00	145.00	145.00
99394	PREVENTIVE VISIT, EST AGE 12-17 EP/FP	90/146	195.00	195.00
99395	PREVENTIVE VISIT, EST AGE 18-39 EP/FP	90/142	195.00	195.00
99396	PREVENTIVE VISIT, EST AGE 40-64	158.00	215.00	215.00
99397	PREVENTIVE VISIT, EST AGE 65>	175.00	200.00	200.00
99501	HOME VISIT FOR POSTPARTUM	60.00	65.00	65.00
99502	HOME VISIT NEWBORN	60.00	65.00	65.00
BDCHK	RETURNED CHECK	0.00	25.00	25.00
D0145	ORAL SCREENING	36.35	43.00	43.00
D1206	TOPICAL FLUORIDE	16.04	26.00	26.00
DISCLOSURE	ACCOUNTING OF DISCLOSURE	0.00	0.25	0.25
G0008	FLU ADMIN FEE MEDICARE		current Medicare rate	current Medicare rate
G0009	PNEU ADMIN FEE MEDICARE		current Medicare rate	current Medicare rate
J1055	DEPRO PROVERA	39.04	60.00	60.00
J2790	RHOGAM INJECTION	86.49	140.00	140.00
J7300	PARA GARD IUD	386.89	430.00	430.00
J7302	MIRENA IUD (effective 1/1/06)	477.20	535.00	535.00

December 7, 2009

Procedure Code	SERVICE	Medicaid Rate 10/09	2008-2009 Rate	Proposed 2009-2010 Rate
J3490	17 Alpha Hydroxyprogesterone Caproate (17P)	20.00	0.00	27.00
MR COPY	COPY OF MEDICAL RECORD	0.00	0.50	0.50
RTITER	RABIES TITER / KANSAS STATE	0.00	64.00	70.00
S99420	Autism Screening	8.14		
S4993	Birth Control Pills	3.03	6.50	6.50
T1002	RN SERVICES	18.59	25.00	25.00
T1016	CHILD SERVICE COORDINATION	17.52	25.00	25.00
T1017	MATERNITY CARE COORDINATION	23.61	33.00	33.00

December 7, 2009

REQUEST FROM PERSON COUNTY SCHOOLS TO SET ASIDE LOTTERY FUNDS:

County Manager, Heidi York stated the Person County Board of Education has requested the consideration of the County Commissioners to set aside the North Carolina Education Lottery Funds for the next three years. The Board of Education intends to spend the set aside funds to relocate the Person County Learning Academy to their property on Virgilina Road, previously known as the VFW property. The relocation would require a renovation of the existing facility at a projected cost of \$1.8 million.

Ms. York noted that setting aside the Lottery Funds will require the County to avoid using these funds as a revenue source for capital projects for the next three years. However, the Board of Education has the ultimate authority for the use of these funds, not the County. The County has only used the lottery funds as a revenue source for school capital improvements at the request of the Schools. The Schools have included a list of eligible capital projects annually with their budget request. They then choose to apply to draw down these funds with the Department of Public Instruction for these projects which requires a signature by the Chairman of both boards. The School Board initiates the process. Ms. York noted capital requests have been budgeted separately from operating requests and have been funded based on the County's ability to pay, not based on the amount appropriated for lottery funds. Person County has funded capital through local funds or with debt proceeds. In fact, \$8.8 million in debt service payments have been made over the last three years for various school capital improvements.

Ms. York recommended the Board to grant the request to the Schools to set aside the Lottery Funds for three years and state that in turn, the County will pledge the future portion of sales tax against the school debt that we will be incurring for the upcoming roofing projects until the last payment is made on that debt. Given that the County is proposing to fund almost \$2.2 million in capital for the current year, using all local money, and over \$3.2 million to be funded with debt proceeds next fiscal year for the roofing, the County Manager recommended a formal agreement be made between the two Boards for this use of funding.

Chairman Lunsford took exception to the statement in the Person County Schools' Superintendent's memo to the County Manager stated "Since the inception of the lottery in 2005, the Person County Board of County Commissioners has relied heavily on the Lottery Fund to fund various capital improvements for the Person County Schools." Chairman Lunsford also disagreed with the statement "...the Commissioners have only assigned \$598,890.00 in local funding for capital improvement projects for the school system." County Manager, Heidi York stated according to county records, capital projects since fiscal year 2008 was \$852,896.00.

Commissioner Clayton stated Person County Schools decide where lottery funds are spent with both chairs of the Board of Education and County Commissioners signing for those funds. Commissioner Clayton indicated he was not opposed to the Schools setting aside the lottery funds for the project(s) of their choosing but stated the letter sent to the County Manager was concerning noting the accusation "This represents a decline in local funding of \$957,718.00 or 62% from the three years before the inception of the lottery." Commissioner Clayton feels the Board has not under funded the schools and have funded to the best of their ability. Commissioner Clayton was opposed to holding the sales tax strictly on the point that the Governor may choose to hold from the county.

Commissioner Puryear suggested that County Commissioners meet jointly with the Board of Education. County Manager, Heidi York stated a joint session for both boards is scheduled for April 1, 2010.

Commissioner Jeffers stated he was not opposed to the Schools' request to set aside the lottery funds.

Commissioner Kennington suggested a policy defining a representative of the governing board to be present when making a request to the other governing board.

A **motion** was made by Commissioner Puryear, **seconded** by Commissioner Kennington, to approve the request by Person County Schools to set aside lottery funds for the next three years as well as the County pledge the future portion of sales tax against the school debt that will be incurred for the upcoming roofing projects until the last payment is made on that debt.

The County Attorney requested the Board to allow him to research the legalities of binding future Boards' funding three years out noting this board may not be able to obligate this source of funding for three years in the future.

A **substitute motion** was made by Commissioner Clayton, **seconded** by Commissioner Puryear, and **carried** to table action on the request by Person County Schools to set aside lottery funds for the next three years until such time the County Attorney has advised the Board any legalities for this request.

MID YEAR BUDGET UPDATE:

County Manager, Heidi York stated this, the last meeting of the calendar year, presented an opportunity to assess spending levels for the current fiscal year as well as to forecast needs for the upcoming FY 10-11 budget noting several unfunded mandates from the State, incurring unexpected expenses requiring appropriations from the County's contingency fund and fund balance. As of December 1, 2009 an additional \$1,233,885 that was not budgeted, has been allocated, noting an additional \$50,000 was added at this meeting for the economic development director position. The Manager highlighted some of the challenges identified as the budget process for the upcoming fiscal year is forthcoming noting the figures do not include any departmental requests.

Commissioner Kennington suggested the County Manager to send a letter to Senator Kinnaird and Representative Wilkins explaining Person County's dissatisfaction of the county reimbursing the Employer's Retirement Contribution as well as explain how hard it is on Person County the when state cuts dictated after adoption of a fiscal year budget.

County Manager, Heidi York summarized the budget challenges presented totaled \$4 million in the red which equates to almost 11 cents tax increase.

Commissioner Jeffers stated he would hate to see the county to once again balance the county budget on the backs of 400 county employees on behalf of over 37,000 citizens and would like to restore those cuts to county employees.

Mid- Year Budget Update

Current year additional appropriations outside of budget:

PCC Tech Ed Bldg/CH Renov Project (current expenses)	(981,117)
Probation offices rent	(12,500)
\$18/day Loss in revenue from State for housing inmates	(50,000)
Shortage in Beer & Wine Taxes	(87,000) 2/3 cut from State
City Fire Contract	(17,678) restoring full year
Roots & Wings approp	(3,500)
2 months of new SRO	(6,090)
Cut to Mental Health (PI) (cutting services to 7 FTE clients in Jan'10)	<u>(76,000)</u>
	(1,233,885)

Upcoming budget challenges:

FB used to balance budget	(837,182)
CH Renov Project/Various roofing projects (debt pyt)	(425,425) 1st yr's debt pyt--1/2
CH Renov Project/Various roofing projects (issuance costs)	(50,000)
Probation offices rent for full year	(25,000) full yr rent
\$18/day Loss in revenue from State for housing inmates	(50,000)
City Fire Contract	(17,678) if negotiated at same amount as FY 09
Beer & Wine taxes	(87,000)
2 mos of new SRO	(6,090)
5 day furloughs	(315,000)
Restoration of 2.5% 401k	(750,000)
EDC Director and operations costs	(195,000)
Recruitment Incentives	(350,000)
Probation location - capital project	(300,000)
Employer's Retirement Contribution (1.55% inc. as of 7-1-09)	(231,737) State is doing to cover loss
Addition to school's current expense (funding formula)	<u>(393,290) 1st year @ 25% increase</u>
	(4,033,402) (10.88) cents

Current year additional approp :	(1,627,234) includes PO CF's to be presented in Dec'09 mtg
CIP proposed for current year:	(3,202,000)
Budget gap for next year:	<u>(4,033,402)</u>
Total funding needs	(8,862,636)

FB % of budget absorbing these changes: 14.70% assumes neutral results at year-end 2010 for revs & exp

Remaining balance without further cuts available for CIP (>21%):	5,301,186
Remaining balance without further cuts available for CIP (>18%):	6,803,858

ADOPTION OF THE FISCAL YEAR 2010-2011 BUDGET CALENDAR:

County Manager, Heidi York presented the Board with a Fiscal Year 2010-2011 Budget Calendar for adoption, outlining a schedule of dates to provide a framework for and timing on the budget process. The dates outlined are subject to change if needed, but this will facilitate an organized budget process for staff and elected officials.

**PERSON COUNTY GOVERNMENT
FISCAL YEAR 2010-2011 BUDGET CALENDAR**

Date	Task
Friday/January 8, 2010	Distribution of CIP Requests to Departments
Friday/January 22, 2010	CIP Requests due to Finance Office
Friday/January 29, 2010	Distribution of Budget Materials for Personnel to Departments (via email)
Friday/February 5, 2010	Non-profit applications available to agencies (via PC website)
Friday/February 12, 2010	Distribution of Budget Materials for Operating & Capital to Departments (via email)
Friday/ February 12, 2010	Departmental Budget Requests For Personnel Due To Finance Office
Friday/February 26, 2010	Departmental Budget Requests For Operating & Capital Due To Finance
Friday/ March 5, 2010	Non-profit applications due to County Manager's Office
Monday/March 15, 2010	Finance Director presents FY 10-11 CIP to Board of Commissioners at regular BOCC Meeting at 9:00 a.m.
Monday-Friday/ March 15-March 26, 2010	Departmental Budget Presentations with County Manager & Finance Office
Wednesday/March 31, 2010	Board of County Commissioners Annual Retreat
Wednesday, April 7, 2010	Notice of Public Hearing to be published for April 19 Public Hearing
Monday/April 19, 2010	Public Hearing for Non-profit Funding Applicants & Board adopts CIP

December 7, 2009

Monday/ May 17, 2010	County Manager delivers Recommended Budget To Board of County Commissioners at regular BOCC Meeting at 9:00a.m/
Monday-Friday/ May 24-June 11, 2010	Potential BOCC Budget work sessions (specific dates to be scheduled)
Saturday, May 22, 2010 & Wednesday/May 26, 2010	Notice of Public Hearing to be published for June 7 Public Hearing
Monday/June 7, 2010	Board holds Public Hearing on Recommended Budget
Monday/June 21, 2010	Board Adoption of FY 10-11 Annual Budget Ordinance
Tuesday/June 22 2010	Non-profit contracts sent out (due back to County Manager's Office July 1, 2010)
Thursday/July 8, 2010	FY 10-11 Budget available in Logics System

A **motion** was made by Commissioner Puryear, **seconded** by Commissioner Kennington, and **carried** to direct the County Manager to use “zero based budgeting” for the Fiscal Year 2010-2011 budget preparations.

A **motion** was made by Commissioner Jeffers, **seconded** by Commissioner Clayton, and **carried** to approve budget calendar as presented.

PERSON COUNTY WATERLINE EXTENSION CONSTRUCTION GRANT PROJECT ORDINANCE:

Finance Director, Amy Wehrenberg requested the adoption of a Grant Project Ordinance for the Waterline Extension Construction Project that will serve the GMH Electronics Site area at the intersection of Halifax Road and Virgilina Road. This project is funded through stimulus monies from the American Recovery and Reinvestment Act of 2009 for a total of \$1,512,000. The Grant Project Ordinance gives the Finance Director permission to set up a capital project with the intent to fund with 100% grant proceeds and also establishes duties for the Project Direct, Paul Bailey, and the County Manager in relation to the project. No county match is required under the stipulations of the grant.

A **motion** was made by Commissioner Clayton, **seconded** by Commissioner Puryear, and **carried** to approve the Person County Waterline Extension Construction Grant Project Ordinance.

Commissioner Clayton thanked the Assistant County Manager, Paul Bailey, the City of Roxboro, and the Health Department for their efforts on this project.

**PERSON COUNTY, NC
GRANT PROJECT ORDINANCE
AMERICAN RECOVERY AND REINVESTMENT ACT
WATERLINE EXTENSION CONSTRUCTION**

BE IT ORDAINED by the Board of Commissioners of Person County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: The project authorized is the construction of a waterline extension that will serve the GMH Electronics Site area at the intersection of Halifax Road and Virgilina Road. This project is funded with 100% federal stimulus money from the America Recovery and Reinvestment Act of 2009. No financing is needed since the total project is fully funded by the federal government.

Section 2: The Project Director is to be the Assistant County Manager, who is directed to proceed with all necessary planning, design, implementation, operation and distribution of the funds appropriated herein. The unit is hereby directed to proceed with the grant project within the terms of the Cooperative Agreement between the Environmental Protection Agency (EPA) and Person County, and the budget contained herein.

Section 3: The County of Person will apply for and receive all funding from the American Recovery and Reinvestment Act for this project, and will distribute funds as necessary and according to the terms of the grant.

Section 4: The County of Person will receive a total award on a reimbursable basis from the Environmental Protection Agency for up to \$1,512,000. The County agrees to use these funds for projects approved by the EPA and according to the grant regulations set forth by the awarding agency.

Section 5: The following expenditures are appropriated for said project and will be set forth in a Capital Project Fund as follows:

Construction of Waterline Extension	\$ 1,200,000
Engineering and Inspection of Waterline Extension	264,000
County Personnel (Finance Director and County Manager)	41,472
Indirect Cost on County Personnel (15.74%)	6,528
Total expenditures	<u>\$ 1,512,000</u>

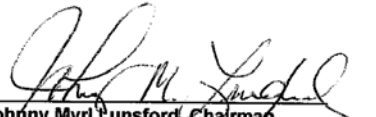
Section 6: The following revenues are anticipated to be available to complete this project:

Federal Grant-EPA-ARRA	<u>\$1,512,000</u>
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Section 7: The County Manager and Finance Director are hereby authorized to make any Fund or accounting adjustments necessary to establish, implement and maintain this Capital Project Fund.

Section 8: Copies of this grant project ordinance shall be furnished to the Project Director, the Clerk to the Governing Board, the Budget Officer and the Finance Director for direction in carrying out this project.

Adopted this 7th day of December 2009.


Johnny Myrl Lunsford, Chairman
Person County Board of Commissioners


Brenda B. Reaves
Clerk to the Board

December 7, 2009

BUDGET ADJUSTMENT DETAIL

Account Number	Account Description	\$Revenues incr. (decr.) (cr.) dr.	\$Expenditures incr. (decr.) dr. (cr.)
43-3815-3360	Federal Grant-EPA-ARRA	1,512,000	
43-7100-4300	Construction of Waterline Extension		1,200,000
43-7100-4193	Engineering & Inspection of W/L Ext.		264,000
43-7100-4499	Grant Administration		48,000
	Totals	1,512,000	1,512,000

December 7, 2009

BUDGET AMENDMENTS:

Finance Director, Amy Wehrenberg presented and explained Budget Amendment 7 and Budget Amendment 8.

Upon a motion by Commissioner Clayton, and a second by Commissioner Jeffers and majority vote, the Board of Commissioners of Person County does hereby amend the Budget of the General Fund(s) on this, the 7th day of December 2009, as follows:

<u>Dept./Acct No.</u>	<u>Department Name</u>	<u>Amount</u> Incr / (Decr)
<u>EXPENDITURES</u>	<u>General Fund</u>	
	General Government	54,151
	Public Buildings & Grounds	73,667
	Public Safety	64,001
	Transportation	12,190
	Economic & Physical Development	68,570
	Environmental Protection	10,766
	Education	35,672
	Cultural & Recreational	409,750
	Human Services	804
	Transfers	1,245
	<u>Reappraisal Special Revenue Fund</u>	718
	<u>Water & Sewer Special Revenue Fund</u>	13,997
<u>REVENUES</u>	<u>General Fund</u>	
	Intergovernmental Revenues	350,937
	Fund Balance Appropriated	378,634
	Transfers	1,245
	<u>Reappraisal Special Revenue Fund</u>	
	Fund Balance Appropriated	718
	<u>Water & Sewer Special Revenue Fund</u>	
	Fund Balance Appropriated	13,997

Explanation:

Carryforward of purchase orders and commitments outstanding as of June 30, 2009

December 7, 2009

Upon a motion by Commissioner Clayton, and a second by Commissioner Jeffers and majority vote, the Board of Commissioners of Person County does hereby amend the Budget of the General Fund(s) on this, the 7th day of December 2009, as follows:

<u>Dept./Acct No.</u>	<u>Department Name</u>	<u>Amount</u> Incr / (Decr)
<u>EXPENDITURES</u>	<u>General Fund</u>	
	General Government	41,304
	Public Buildings & Grounds	22,910
	Public Safety	55,938
	Transportation	6,908
	Human Services	94,440
	Economic & Physical Development	13,917
	Culture and Recreation	46,726
	Contingency	(68,970)
	Transfers	100,714
	<u>Person Industries Fund-Special Revenue Fund</u>	20,000
<u>REVENUES</u>	<u>General Fund</u>	
	Intergovernmental Revenues	24,812
	Other Revenues	208,361
	Transfers	80,714
	<u>Person Industries Fund-Special Revenue Fund</u>	
	Transfer from General Fund	20,000

Appropriate: Justice Assistance Grant awarded to Person County by the U.S. Department of Justice for the purchase of computers in the Sheriff's Department (\$11,286); reimbursement of copier buyout costs for the departments that had leased copiers (\$208,161); unemployment insurance for various departments (\$68,970) to be funded from Contingency (-\$68,970); and adjustments in programs for DSS (\$13,726).

MANAGER'S REPORT:

County Manager, Heidi York reminded the Board of the County Employee Holiday Luncheon scheduled for December 9, 2009, 11:30 – 1:30 at the Armory noting a time to recognize county employees for years of service milestones. Ms. York stated the Mayo Education Center obtained their Certificate of Occupancy and she plans to have the Commissioner Retreat at this new facility. Ms. York asked Board members if anyone plans to attend the NACo Legislature Conference scheduled to be held March 6-10, 2010 in Washington, DC.

December 7, 2009

CHAIRMAN'S REPORT:

Commissioner Lunsford stated the Recreation Advisory Committee recently met at the Mayo Educational Center, a facility Person County can be proud of, a project that had been in the works since 1989.

COMMISSIONER REPORT/COMMENTS:

Commissioners Kennington and Puryear shared information with the Board from their experience attending the Greater Durham Chamber of Commerce Legislative Holiday Reception in Durham having the opportunity to meet the CEO and President of the Chamber, their present and past Chairman, Economic Development Coordinator, County Commissioners, newly appointed DOT State Commission Member, and the Mayor of Durham. Commissioner Kennington stated the universal dialogue was the need to partner with Person County. Commissioner Kennington volunteered to coordinate with the County Manager setting up a meeting to include the Chamber of Commerce, City, County and DOT of Durham as well as the City and County of Person to discuss any possible joint partnerships. The County Manager agreed to discuss with the Durham County Manager the possibilities of such a meeting.

Commissioner Puryear requested a moment of silence to commemorate the 68th anniversary of the bombing of Pearl Harbor. Commissioner Puryear reported that the E-911 Committee had recently met and a 60 ft extension to the existing tower or possibly a brand new 400 ft. tower may be considered. The Chair of the Committee will be scheduling a meeting with the County and City Managers. Commissioner Puryear stated he will have a Futures Committee meeting next Wednesday, December 16, 2009.

Commissioner Jeffers stated he had attended a recent NCACC Agriculture Steering Committee noting an important issue for upcoming discussion is water allocation. Commissioner Jeffers commended the Sheriff and staff for seeking out and receiving grants. Commissioner Jeffers wished everyone a Merry Christmas and a Happy New Year.

Commissioner Clayton stated he will be meeting with the Future's Committee soon as well as noting the Agriculture Districts will be set soon. Commissioner Clayton agreed that water allocations will be an important issue in legislature and counties.

CLOSED SESSION:

A **motion** was made by Commissioner Puryear, **seconded** by Commissioner Jeffers, and **carried** to go into Closed Session pursuant to G.S. 143-318.11(a)(5) to discuss land acquisition as well as to go into Closed Session pursuant to G.S. 143-318.11(a)(6) to discuss personnel at 9:14 p.m. Chairman Lunsford announced a five-minute recess prior going into Closed Session.

A **motion** was made by Commissioner Puryear, **seconded** by Commissioner Jeffers, and **carried** to return to open session at 10:04 p.m.

Chairman Lunsford announced the next Board meeting will convene at 6:15 p.m. on Jan. 4, 2010 for the purpose of conducting informal interviews prior to the regular scheduled meeting.

ADJOURNMENT:

A **motion** was made by Commissioner Puryear, **seconded** by Commissioner Jeffers, and **carried** to adjourn the meeting at 10:05 p.m.

Brenda B. Reaves
Clerk to the Board

Johnny Myrl Lunsford
Chairman