

PERSON COUNTY BOARD OF COMMISSIONERS
MEMBERS PRESENT

APRIL 23, 2018
OTHERS PRESENT

Tracey L. Kendrick
Gordon Powell
Jimmy B. Clayton
Kyle W. Puryear
B. Ray Jeffers

Heidi York, County Manager
C. Ronald Aycock, County Attorney
Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, April 23, 2018 at 9:00am in the Commissioners' meeting room in the Person County Office Building.

Chairman Kendrick called the meeting to order. Vice Chairman Powell gave an invocation and Commissioner Puryear led the group in the Pledge of Allegiance.

Chairman Kendrick recognized State Representative, Larry Yarborough for an announcement. Representative Yarborough presented a one-time special appropriation he was able to obtain through the current State Budget of \$100K to be applied toward next year's funding for the VFD's.

INFORMAL COMMENTS:

The following individuals appeared before the Board to make informal comments:

Ms. Virgie Watson of 78 Landmark North, Roxboro stated her appreciation for such an awesome Senior Center facility noting it was being used by the County's seniors to stay fit, mentally and physically. She noted the daily participation has increased as well as programming for this, the largest county population, its seniors. She urged the Board to continue to fund the Block Grant match as well as to fund the operations at the Person County Senior Center budget.

Ms. Patricia "PJ" Gentry of 541 Byrd Creek, Hurdle Mills asked the Board to find solutions, plan for the future, and negotiate a strong contract with the necessary safeguards to benefit the County's citizens as the mega-site landfill was here to stay.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

A **motion** was made by Commissioner Jeffers and **carried 5-0** to approve the agenda.

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DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the Consent Agenda with the following items:

- A. Approval of Minutes of March 19, 2018,
- B. Approval of Minutes of April 9, 2018,
- C. Budget Amendment #15,
- D. Tax Adjustments for April 2018
 - a. Tax Releases
 - b. NC Vehicle Tax System pending refunds

NEW BUSINESS:

CONSIDERATION OF SETTING DATE/TIME FOR PUBLIC HEARING FOR FIRE TAX:

Tax Administrator, Russell Jones provided an update to the information concerning a proposed fire tax on the following:

Resolution: With the assistance of the county attorney, staff have prepared a sample resolution for the board's review. Mr. Jones presented a draft resolution noting some sections may need to be modified following the public hearing.

Public Hearing: A notice is required to be mailed to all property owners in the proposed district at least four (4) weeks prior to the public hearing date. Mr. Jones presented a draft mailer in post card format as a sample notice for review by the Board.

Mr. Jones requested the Board, if appropriate, to set the date and time for public hearing for public comments and to provide direction on date to mail notices of public hearing. Mr. Jones offered for consideration to either a) mail the notices following the May primary to have the results of the sales tax referendum on the ballot, or b) proceed with the process to set a public hearing date noting the Board was under no obligation to set a fire tax. Mr. Jones stated he could have the mailers ready to mail by the end of the current week, should the Board desire to conduct the public hearing on the same date as its Budget Public Hearing, on June 4, 2018, which would allow approximately five (5) weeks of notice to citizens.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to set the public hearing date for the proposed fire tax to be held on June 4, 2018 at 7:00pm.

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FY2017 MENTAL HEALTH REFUND:

Assistant County Manager, Sybil Tate presented to the Board the following recommendations from mental health providers and staff related to the Cardinal Innovations refund of \$30,343 in unspent funds from FY2017.

Organization	Project title	Project Description/Justification	Cost
Person Industries	Equipment for IDD program	Shredder, touch screen computer, iPads, curriculum, and craft supplies. Items would be used to teach individuals with disabilities about job searches, technology skills, provide shredding services, and activities.	\$4,615
Human Resources	Employee Assistance Program	Employee Assistance Program (EAP) for all full-time county staff. The EAP program provides professional counseling to all employees to help them resolve substance abuse, financial concerns and stressful situations that adversely impact work outcomes.	\$7,308
Freedom House Recovery Center	Travel for Mobile crisis/Community support and peer support	2 surplus county vehicles. FH has 12 people who serve mental health and substance abuse clients in the community. This saves a lot of money in repeated hospital stays, trips to the jail and 911 calls. The funding costs will go into the County's General Fund in exchange for the two surplus vehicles.	\$7,658
Public Schools	Trauma Training for Educators	Seeking Safety is an evidence-based, present-focused counseling model to help people attain safety from trauma and/or substance abuse.	\$7,962
Public Schools/Freedom House	Chronic stress training for mental health providers	The SPARCS (Structured Psychotherapy for Adolescents Responding to Chronic Stress) program was specifically created for teens who have been exposed to chronic trauma and/or stress.	\$1,800
Roots and Wings	Mental Health Awareness items	May is mental health awareness month. A bill board advertisement as well as green bracelets and ribbons would be available to illustrate the awareness events for those who desire to participate.	\$1000
TOTAL			\$30,343

Ms. Tate asked the Board to provide staff with feedback about funding recommendation and approve funding.

A **motion** was made by Vice Chairman Powell and **carried 5-0** to approve the appropriations of the FY2017 Cardinal Innovations refund of \$30,343 as presented.

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CARDINAL INNOVATIONS GRANT:

Assistant County Manager, Sybil Tate presented a request from the County EMS Department to submit a grant application to Cardinal Innovations in response to their RFP in the amount of \$3.8M to fund mental health programs in the counties that it serves.

Ms. Tate noted that EMS was interested in piloting a mental health community paramedic program. A community paramedic program is a preventative health program that reduces the need for patients to call 911 and return to the hospital. For example, after a mental health patient is discharged from the hospital, the community paramedic will follow-up with phone and house visits to help patients take their medication, connect them to resources, and even take them to medical appointments, if necessary. Reducing call volume and hospital visits saves resources at 911, EMS, and the hospital.

Ms. Tate said Person County would be requesting ~\$170K from Cardinal for a one-year pilot of a mental health community paramedic program. Funds will pay for a vehicle, medical equipment, and a current staff person. Below are some of the statistics that will be gathered to determine the effectiveness and efficiency of this program:

Performance Measures
of individuals served by mental health community paramedic
% decrease of mental health related 911 calls
% decrease of repeat mental health callers to 911
% decrease of mental health related EMS calls (\$492.76/EMS call)
% decrease of mental health related EMS transports (\$692.79/EMS transport)
% decrease of repeat mental health callers to EMS
% decrease in mental health patients readmitted (within 30 days) to hospital who participate in the program
% of participants stating that overall health has improved due to program
of referrals to DSS
of referrals to Freedom House
of community outreach presentations
Total \$ saved during pilot year
Net cost/savings of program to the hospital
Net cost/savings of program to the county

Ms. Tate noted that in the event that this program saves county tax dollars, staff would request funding for the position in the FY2020 budget; however if the program does not save the county money, no request will be made.

Ms. Tate said EMS Operations Manager, Greg White and Glen LaBar, Jr., EMS Compliance Officer were available to answer any questions from the Board.

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Mr. White stated in FY2017 there were 245 mental health related calls while as of March of this year there have been 137; it was not known the ratio of city versus county calls. Mr. White stated for each call, it could take between fourteen (14) hours to fourteen (14) days to assess, evaluate, treat and get a patient into the appropriate service. He added that the hope was to alleviate the strain on the mobile crisis unit as well.

Mr. LaBar stated the main focus was to assess the patient to get them into the right facility noting many mental health patients also have emergency medical conditions which was the first point to address. Mr. LaBar said they did not have any estimate for a projected costs savings noting Person County would be one of the first to start a mental health community paramedic program. With a low bed capacity for mental health emergency patients at Person Memorial and Duke Hospital, Mr. LaBar noted any savings would be realized by the hospital bed availability, by Freedom House, law enforcement hours as well as EMS collectively.

Commissioner Jeffers asked if there were any other counties that had similar programs to which Mr. LaBar stated Wake, Rutherford and McDowell counties all have a similar position noting each program varied in scope.

Mr. LaBar addressed the position to be a trained paramedic to assess medical and mental health needs through crisis intervention and peer support specialist training.

Chairman Kendrick asked if the safe room at the local hospital was necessary to which Mr. LaBar stated the safe room was needed for specific patients acknowledging the County's funding appropriation toward the safe room was a one-time cost.

Vice Chairman Powell, and a representative on the Cardinal Innovations board of directors stated the \$3.7M was earmarked to be returned to the state but the Cardinal board requested the unspent funding to be available to the counties it served. He advocated for the County EMS to apply for the grant funding for the mental health community paramedic program.

A **motion** was made by Commissioner Clayton and **carried 5-0** to approve submission of a grant application to Cardinal Innovations for a mental health community paramedic program, as presented.

RESOLUTION APPROVING AN INSTALLMENT FINANCING CONTRACT, A DEED OF TRUST AND OTHER DOCUMENTS AND APPROVING AND AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH FINANCING A PORTION OF THE COST OF VARIOUS PROJECTS – PUBLIC SAFETY TOWER COMMUNICATION SYSTEM UPGRADE AND COUNTY AND SCHOOL IMPROVEMENTS:

Finance Director, Amy Wehrenberg requested Board action to approve a Resolution approving an installment financing contract, a deed of trust and other documents and approving and authorizing certain actions in connection with financing a portion of the cost of various projects.

Ms. Wehrenberg stated the preamble of the resolution:

- states that the County and Board of Education have determined to finance a portion of the cost of replacing the fire alarm system and three rooftop heating, ventilating and air conditioning units at Northern Middle School, roofing replacement for Early Intervention, cooling tower replacements for Helena and Stories Creek Elementary Schools, and heating and cooling valve replacements at South Elementary (collectively, the “School Project”) and the County has also determined to finance a portion of the cost of acquiring, constructing and installing two communication towers and related facilities and equipment and installing a heating, ventilating and air conditioning system at the Huck Sansbury Gym (collectively, the “County Project” and, together with the School Project, the “Project”).
- states that the County has determined to finance a portion of the cost of the Project in an amount not exceeding \$4,400,000 pursuant to G.S. Section 160A-20.
- lists the financing documents that were included in the agenda packets for review, including (a) the Installment Financing Contract between the County and BB&T, the lending institution, that sets up the arrangement for the advancement of funds to the County to be repaid in installments until the debt is paid; (b) the Deed of Trust which provides for the pledge of Northern Middle School as security for the County's obligation to repay the debt; (c) an Administrative Agreement between the County and the Board of Education which authorizes the conveyance of Northern Middle School to the County and its lease by the County back to the Board of Education; and (d) the Lease between the County and Board of Education to lease Northern Middle School to the Board of Education for the duration of the loan as part of the financing plan.

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Ms. Wehrenberg summarized the sections of the presented resolution in the following:

1. The Board confirms that the Project and its use are essential and will permit the County to carry out public functions.
2. The Board finds and determines that it is in the best interest of the County to enter into these financing documents in order to accomplish the financing of a portion of the cost of the Project.
3. The Board approves the financing documents and authorizes certain County officers to represent the County in the execution and delivery of final financing documents to the appropriate parties with any changes that are deemed necessary and appropriate, provided that the final Installment Payment take place no later than May 1, 2033 and the amount borrowed does not exceed \$4,400,000.
4. The Board approves prior actions of certain officers of the County in connection with the financing.
5. The Board authorizes County officers and employees to take other actions as needed to complete the financing.
6. The County covenants to comply with the requirements of the Internal Revenue Code as applicable to the financing to maintain the tax-exempt status of the interest to be paid with respect to the loan.
7. The County covenants not to issue more than \$10,000,000 of tax-exempt obligations in 2018 and designates its obligation to repay the loan as bank-qualified.
8. Any invalid provision of the resolution will not affect the remainder of the resolution.
9. All prior actions of the Board in conflict with the resolution are superseded.
10. The resolution is effective upon its passage by the Board

Commissioner Kyle W. Puryear moved to recuse himself from the consideration to approve the Resolution approving an installment financing contract, a deed of trust and other documents and approving and authorizing certain actions in connection with financing a portion of the cost of various projects due to the recommended lender is his employer. By unanimous vote, the Board of Commissioners approved Commissioner Puryear's request to recuse himself from the vote.

A **motion** was made by Vice Chairman Powell and **carried 4-0** to approve the Resolution approving an installment financing contract, a deed of trust and other documents and approving and authorizing certain actions in connection with financing a portion of the cost of various projects as presented.

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RESOLUTION APPROVING AN INSTALLMENT FINANCING CONTRACT,
A DEED OF TRUST AND OTHER DOCUMENTS AND APPROVING AND
AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH FINANCING
A PORTION OF THE COST OF VARIOUS PROJECTS

WHEREAS, the County of Person, North Carolina (the "County"), is a validly existing political subdivision of the State of North Carolina (the "State"), under and by virtue of the Constitution and laws of the State; and

WHEREAS, the County has the power, pursuant to Section 160A-20 of the General Statutes of North Carolina, as amended, to (a) finance the purchase of real and personal property by installment agreements that create in the property purchased a security interest to secure payment of the purchase price to the entity advancing moneys for such transaction and (b) finance the construction of fixtures or improvements on real property by agreements that create in such fixtures or improvements and in the real property on which such fixtures or improvements are located a security interest to secure repayment of moneys advanced or made available for such construction; and

WHEREAS, the County and The Person County Board of Education, a body corporate which has general control and supervision of all matters pertaining to the non-charter public schools in the Person County Schools, its respective school administrative unit (the "Board of Education"), have determined to cooperate in a plan to finance a portion of the cost of a project which each has found to be necessary and desirable to provide for improved public school facilities and improved public education in such school administrative unit; and

WHEREAS, such project consists of (a) replacing the fire alarm system and three rooftop heating, ventilating and air conditioning units at Northern Middle School, (b) replacing the roof at Early Intervention & Family Services, (c) replacing the cooling towers at Helena Elementary School and Stories Creek Elementary School and (d) replacing heating and cooling unit valves at South Elementary School (collectively, the "School Project"); and

WHEREAS, the County has also determined to finance a portion of the cost of a project consisting of (a) acquiring, constructing and installing two communication towers and related facilities and equipment that are a part of a project to improve the public safety communication system serving the residents of the County and (b) installing a heating, ventilating and air conditioning system at the Huck Sansbury Gym (collectively, the "County Project" and, together with the School Project, the "Project"); and

WHEREAS, the Board of Commissioners for the County (the "Board") has now determined to proceed with the financing pursuant to said Section 160A-20 of a portion of the cost of the Project in an amount not to exceed \$4,400,000 (the "Amount Advanced"), and it is necessary to approve an installment financing contract, a deed of trust and other documents and approve and authorize certain actions in connection therewith; and

WHEREAS, there have been presented for consideration by the Board copies of the following documents relating to such matter:

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(a) a draft of an Installment Financing Contract, between the County and Branch Banking and Trust Company (the "Installment Financing Contract"), under which Branch Banking and Trust Company (the "Bank") would advance the Amount Advanced to finance a portion of the cost of the Project and the County would be obligated to make Installment Payments (as defined therein) to repay the Amount Advanced and to make certain other payments, among other requirements, such obligations being subject to termination by the County under certain circumstances as provided therein;

(b) a draft of a Deed of Trust and Security Agreement (the "Deed of Trust") which the County would execute and deliver to a trustee for the benefit of the Bank and which would encumber the site of Northern Middle School and the improvements on such site and certain related property, subject to certain exceptions, as security for the County's obligation to repay the Amount Advanced and any other funds advanced to it pursuant to the Installment Financing Contract;

(c) a draft of an Agreement Concerning Various School Improvements (the "Administrative Agreement") between the Board of Education and the County, under which the Board of Education would convey to the County the site of Northern Middle School and the improvements thereon by a General Warranty Deed and undertake certain responsibilities with respect to the School Project as described therein; and

(d) a draft of a Lease (the "Lease") between the County, as lessor, and the Board of Education, as lessee, which provides for the lease by the County to the Board of Education of the site of Northern Middle School and the improvements thereon as a part of such plan to finance a portion of the cost of the Project;

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

Section 1. The Board hereby confirms that the Project and its use are essential for the improved administration of County government and improved public education in the County and the Project will permit the County to carry out public functions that it is authorized by law to perform.

Section 2. The Board hereby finds and determines that it is in the best interest of the County to enter into the Installment Financing Contract, the Deed of Trust, the Administrative Agreement and the Lease in order to effectuate the financing of a portion of the cost of the Project as described above.

Section 3. The form and content of the Installment Financing Contract, the Deed of Trust, the Administrative Agreement and the Lease, each of which will be a valid, legal and binding obligation of the County in accordance with its terms, are hereby approved in all respects and the Chairman of the Board, the County Manager of the County, the Finance Director of the County, the County Attorney of the County and the Clerk to the Board are hereby authorized and directed to execute and deliver the Installment Financing Contract, the Deed of Trust, the Administrative Agreement and the Lease, as may be applicable, in substantially the forms presented to the Board, together with such additions, changes, modifications and deletions as they, with the advice of counsel, may deem necessary and appropriate, and such execution and delivery shall be conclusive evidence of the approval and authorization thereof by the Board and the County; provided, however, that the due date of the final Installment Payment is not later than May 1, 2033 and that the Amount Advanced does not exceed \$4,400,000.

Section 4. The Board hereby approves, ratifies and confirms the actions of the County Manager, the Finance Director and the County Attorney of the County in connection with this matter.

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Section 5. The officers and employees of the County are authorized and directed (without limitation except as may be expressly set forth herein) to take such other actions and to execute and deliver such other documents, certificates, undertakings, agreements or other instruments as they, with the advice of counsel, may deem necessary or appropriate to effectuate the transactions contemplated by the Installment Financing Contract, the Deed of Trust, the Administrative Agreement and the Lease.

Section 6. The County covenants that, to the extent permitted by the Constitution and laws of the State of North Carolina, it will comply with the requirements of the Internal Revenue Code of 1986, as amended (the "Code"), as applicable to the Installment Financing Contract except to the extent that the County obtains an opinion of nationally-recognized bond counsel to the effect that noncompliance would not result in the interest components of the Installment Payments being includable in the gross income of the recipient thereof under Section 103 of the Code, as more specifically provided in the Installment Financing Contract.

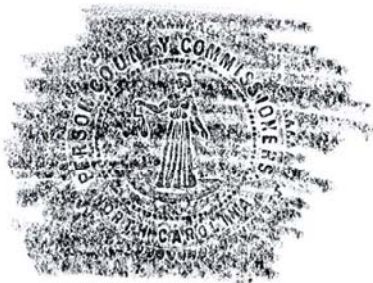
Section 7. The County hereby finds, declares and represents that (a) it reasonably expects that it, all entities subordinate to the County and all entities that issue obligations on behalf of the County (all within the meaning of Section 265(b)(3)(E) of the Code) will not issue in the aggregate more than \$10,000,000 of tax-exempt obligations (not counting private-activity bonds and certain refunding bonds as provided in Section 265(b)(3)(C)(ii) of the Code) during the current calendar year and (b) no entity has been or will be formed or availed of to avoid the limits described above. In addition, the County hereby designates its obligations to make Installment Payments under the Installment Financing Contract as a "qualified tax-exempt obligation" for the purposes of Section 265(b)(3) of the Code.

Section 8. If any section, phrase or provision of this resolution is for any reason declared to be invalid, such declaration shall not affect the validity of the remainder of the sections, phrases or provisions of this resolution.

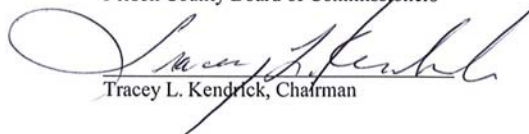
Section 9. All motions, orders, resolutions, ordinances and parts thereof in conflict herewith are hereby superseded.

Section 10. This resolution shall take effect immediately upon its passage.

Adopted this the 23rd day of April, 2018.



Person County Board of Commissioners


Tracey L. Kendrick, Chairman

Attest:


Brenda B. Reaves, Clerk to the Board

April 23, 2018

ADDITIONAL AUDIT SERVICES REQUIRED BY THE OFFICE OF THE STATE AUDITOR FOR THE FY 2017-18 REPORTING PERIOD:

Finance Director, Amy Wehrenberg told the Board that due to recent changes in Uniform Guidance and Audit Reporting, the State of North Carolina was now required to report information related to certain federal expenditures that counties are not required to show in the Single Audit section of their financial reports. Ms. Wehrenberg said the Office of the State Auditor was now passing on the task of collecting this information to counties, since there was no other, more efficient way for the State to obtain this information. Ms. Wehrenberg stated the County's auditors, Elliot Davis, PLLC, have agreed to take on the additional work as part of their audit for FY 2017-18 with the additional fee for the additional work at \$10,500, which will be added to the FY 2018-19 County Manager's Recommended Budget for the Finance Department, if approved by the Board.

Ms. Wehrenberg presented the memo from the Office of the State Comptroller requesting the additional information, as well as the auditor's engagement letter describing the services they will provide in order to meet the request. Ms. Wehrenberg asked the Board to approve the engagement letter with Elliott Davis, PLLC to comply with additional mandated reporting required by the Office of the State Auditor for the fiscal year report ending June 30, 2018.

Commissioner Puryear asked Ms. Wehrenberg if she was required to rebid the auditor services for this additional audit service to which she said she was not required to rebid. She added that dependent upon the state's reporting requirements from year to year, as to whether this additional audit service will be required for more than the one year.

When asked about the ability to release this portion of the audit via RFP, Ms. Wehrenberg stated timing was an issue due to the auditor would need to begin work on this audit as soon as possible.

A **motion** was made by Commissioner Clayton and **carried 5-0** to approve the additional audit services as required by the Office of the State Auditor to be completed by Elliott Davis, PLLC for an additional fee of \$10,500, as presented.

RECOMMENDED CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2019-2023:

County Manager, Heidi York stated staff had not received any changes to the Recommended Capital Improvement Plan (CIP) that was presented on April 9, 2018, and therefore requested Board approval.

Ms. York said the adoption of this CIP will allocate funding for the priority projects for the County, Person County Schools, and Piedmont Community College for FY 2018-2019. The document also sets the priorities of the projects for future fiscal years, although funding is only appropriated on an annual basis and the plan is reviewed annually. The total amount proposed for FY2019 is \$7.3M, of which \$4.4M is financed primarily for Public Safety Communication System upgrades and various School (\$1.33M) related projects. Other projects total \$2.9M funded through pay-as-you-go appropriations.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to approve the Capital Improvement Plan for Fiscal Years 2019-2023 with funding appropriated for FY2019, as recommended.

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Person County
Capital Improvement Plan (CIP)
2019-23
Recommended - Funding Schedule

Sources of Revenue:	Current Year 2017-18	Planning Year 2018-19	Planning Year 2019-20	Planning Year 2020-21	Planning Year 2021-22	Planning Year 2022-23	TOTAL REVENUE SOURCES
Revenues:							
General Fund Contribution	1,681,353	2,105,856	2,052,147	1,432,743	1,398,442	906,126	9,576,667
CIP Project Fund Balance	220,000	330,000	160,000	-	250,000	475,000	1,435,000
PARTF Grant	135,470	-	-	-	-	-	135,470
Library Development Trust Fund	-	136,329	-	-	-	-	136,329
Stormwater Fees	-	230,000	1,785,000	1,785,000	-	-	3,800,000
Public Safety Comm System, County & School Building Improvements-Fund Balance	-	100,000	-	-	-	-	100,000
Debt Proceeds - Public Safety Comm System, County & School Building Improvements	-	4,400,000	-	-	-	-	4,400,000
Total Sources of Revenue:	2,036,823	7,302,185	3,997,147	3,217,743	1,648,442	1,381,126	19,583,466
Project Costs for County:	Current Year 2017-18	Planning Year 2018-19	Planning Year 2019-20	Planning Year 2020-21	Planning Year 2021-22	Planning Year 2022-23	TOTAL PROJECT COSTS
Information Technology:							
Relocate IT department	97,000	-	-	-	-	-	97,000
Server Expansion	-	83,000	84,400	-	-	-	167,400
Tax Office:							
Appraisals and Collections software	50,000	-	-	-	-	-	50,000
General Services:							
Boiler Replacement- LEC	85,000	-	-	-	-	-	85,000
New Roof - Courthouse	120,741	-	-	-	-	-	120,741
New Roof - Bushy Fork	-	52,523	-	-	-	-	52,523
PCOB elevator modernization	-	86,015	-	-	-	-	86,015
HVAC System - Huck Sansbury Gym	-	95,000	-	-	-	-	95,000
New Roof - EMS- Barden Street	-	-	152,395	-	-	-	152,395
New Roof - EMS- Helena	-	-	105,500	-	-	-	105,500
New Roof - Library	-	-	-	79,003	-	-	79,003
New Roof - Grounds Maintenance	-	-	-	82,994	-	-	82,994
New Roof - Helena Gym	-	-	-	206,934	-	-	206,934
New Roof - Animal Services complex	-	-	-	190,537	-	-	190,537
New Roof - Mayo Park	-	-	-	96,482	-	-	96,482
New Roof - Elections/IT	-	-	-	-	113,155	-	113,155
New Roof- Inspections	-	-	-	-	107,969	104,448	212,417
Emergency Management Services:							
Public Safety Communication System Upgrade	-	739,938	-	-	-	-	739,938
Tower Construction	-	951,765	-	-	-	-	951,765
VIPER Radio Units	-	1,174,459	-	-	-	-	1,174,459
VHF Equipment	-	199,197	-	-	-	-	199,197
Administration Expenses	-	500	-	-	-	-	500
Issuance Costs	-	69,036	-	-	-	-	69,036
Contingency Funding	-	100,000	-	-	-	-	100,000

**Person County
Capital Improvement Plan (CIP)
2019-23
Recommended - Funding Schedule**

Economic Development							
Fiber project							
Engineering	284,755	474,661	233,788	-	-	-	993,204
Construction	604,937	963,705	474,660	-	-	-	2,043,302
Consulting	13,200	13,200	13,200	-	-	-	39,600
Recreation, Arts & Parks:							
Kirby Auditorium - seating replacements	-	110,273	-	-	-	-	110,273
Huck Sansbury bleachers replacement	-	70,000	-	-	-	-	70,000
Bushy Fork light replacement	-	-	57,739	-	-	-	57,739
Athletic fields- light replacement	-	-	50,000	49,500	55,000	52,000	206,500
Airport Construction Projects:							
Additional airport hangar construction	-	-	200,000	200,000	200,000	200,000	800,000
Public Library:							
Library Renovations	-	136,329	-	-	-	-	136,329
Stormwater:							
Stormwater BMP	-	230,000	1,785,000	1,785,000	-	-	3,800,000
Set-asides for future projects	100,000	-	-	-	-	-	100,000
Total County Projects:	1,355,633	5,549,601	3,156,682	2,690,450	476,124	356,448	13,584,938

April 23, 2018

Person County
Capital Improvement Plan (CIP)
2019-23
Recommended - Funding Schedule

Project Costs for PCC:	Current Year 2017-18	Planning Year 2018-19	Planning Year 2019-20	Planning Year 2020-21	Planning Year 2021-22	Planning Year 2022-23	TOTAL PROJECT COSTS
Piedmont Community College (PCC):							
Acoustical Ceiling	60,000	-	-	-	-	-	60,000
New roof - Building D	183,297	-	-	-	-	-	183,297
Main Power Switch Replacement	-	113,450	-	-	-	-	113,450
New Telephone System	-	72,649	46,402	46,401	-	-	165,452
Early College- POD Building	-	161,740	78,003	78,003	78,003	78,003	473,752
Computer Server room- AC unit and generator	-	74,640	-	-	-	-	74,640
New Roof-Covered Walkways	-	-	52,146	-	-	-	52,146
New Roof- Building L	-	-	117,414	-	-	-	117,414
Building S- Generator	-	-	73,000	-	-	-	73,000
Chiller units	-	-	-	-	500,000	-	500,000
Set-asides for future projects	-	-	-	250,000	-	-	250,000
Total PCC Projects:	243,297	422,479	366,965	374,404	578,003	78,003	2,063,151
Project Costs for Public Schools:	Current Year 2017-18	Planning Year 2018-19	Planning Year 2019-20	Planning Year 2020-21	Planning Year 2021-22	Planning Year 2022-23	TOTAL PROJECT COSTS
Public Schools:							
New bleachers - NMS	85,000	-	-	-	-	-	85,000
New Roof-School Maintenance	202,893	-	-	-	-	-	202,893
Facilities and Use Audit	120,000	-	-	-	-	-	120,000
South Elementary - valve replacement	-	180,000	-	-	-	-	180,000
Northern Middle - fire alarm upgrade	-	151,710	-	-	-	-	151,710
Stories Creek Elementary - cooling tower replacement	-	110,000	-	-	-	-	110,000
Helena Elementary - cooling tower replacement	-	110,000	-	-	-	-	110,000
New Roof - Early Intervention	-	207,000	-	-	-	-	207,000
Northern Middle - HVAC rooftop units	-	411,395	-	-	-	-	411,395
Southern Middle-fire alarm upgrade	-	-	160,000	-	-	-	160,000
Woodland Elementary - window replacements	-	-	313,500	-	-	-	313,500
New roof - Southern Middle - outside buildings and canopies	-	-	-	152,889	-	-	152,889
New roof - North End Elementary	-	-	-	-	119,315	-	119,315
New roof - North Elementary	-	-	-	-	-	946,675	946,675
Set-asides for future projects	30,000	160,000	-	-	475,000	-	665,000
Total Public Schools Projects:	437,893	1,330,105	473,500	152,889	594,315	946,675	3,935,377
Total Project Costs:	2,036,823	7,302,185	3,997,147	3,217,743	1,648,442	1,381,126	19,583,486

Person County
Capital Improvement Plan (CIP)
2019-23
Recommended - Funding Schedule

Sources of Revenue for Operating Impact Costs:	Current Year 2017-18	Planning Year 2018-19	Planning Year 2019-20	Planning Year 2020-21	Planning Year 2021-22	Planning Year 2022-23	TOTAL REVENUE SOURCES
General Fund Revenues	8,322	323,577	465,075	593,020	578,980	659,408	2,628,382
Recycling sales (due to efficiency)	-	-	11,168	11,168	11,168	-	33,504
Recycling program service fees	-	-	17,920	44,800	44,800	-	107,520
Total Sources of Revenue for Operating Impact Costs:	8,322	323,577	494,163	648,988	634,948	659,408	2,769,406

Operating Impact Costs:	Current Year 2017-18	Planning Year 2018-19	Planning Year 2019-20	Planning Year 2020-21	Planning Year 2021-22	Planning Year 2022-23	TOTAL PROJECT COSTS
<i>Tax Office: Appraisals and Collections software</i>							-
New maintenance contract	8,322	8,322	8,322	8,322	8,322	8,322	49,932
<i>Fiber Maintenance</i>							-
Maintenance and Repair	-	13,066	13,066	13,066	13,066	13,066	65,330
Equipment and Warranty	-	32,200	41,500	5,100	5,100	5,100	89,000
Pole Rental	-	1,500	1,500	1,500	1,500	1,500	7,500
<i>Public Safety & Broadband Towers Project</i>							-
Debt Service payments	-	250,389	349,175	540,400	526,360	512,320	2,178,644
Lights maintenance	-	12,000	12,000	12,000	12,000	12,000	60,000
Electricity & Fuel	-	4,400	4,400	4,400	4,400	4,400	22,000
Insurance	-	1,700	1,700	1,700	1,700	1,700	8,500
<i>Airport Hanger Construction</i>	-	-	1,500	1,500	1,500	-	4,500
<i>PCC Telephone System</i>							
Maintenance upgrade	-	-	-	-	-	40,000	40,000
<i>PCC Early College- POD Building</i>							
Custodial employee	-	-	33,000	33,000	33,000	33,000	132,000
Maintenance and custodial supplies	-	-	8,000	8,000	8,000	8,000	32,000
Utilities	-	-	20,000	20,000	20,000	20,000	80,000
Total Operating Impact Costs:	8,322	323,577	494,163	648,988	634,948	659,408	2,769,406

Note: Item highlighted below is a project associated with a proposed debt financing.

2018-19 Public Safety & Broadband Towers Project

The County is scheduled to enter into an installment purchase contract for \$4.4M on May 10, 2018 to finance a portion of the construction of two public safety communication towers and purchase and installation of related facilities and equipment, rooftop HVAC units and fire alarm system replacements for Northern Middle School, installation of a new HVAC system for the Huck Sansbury Gym, roofing replacement for Early Intervention and Family Services, cooling tower replacements for Helena and Stories Creek Elementary Schools, and heating and cooling unit valve replacements at South Elementary School. These costs are listed in Planning Year 2018-19 since the work for the majority of these projects will not begin until FY 2019.

CHAIRMAN'S REPORT:

Chairman Kendrick urged all citizens to participate in the voting process noting early voting was currently underway at this time. He also thanked Representative Larry Yarborough for his efforts in obtaining one-time funding to assist the County's VFDs.

MANAGER'S REPORT:

County Manager, Heidi York reported the following:

- Commissioners will be asked to attend a budget briefing meeting with the Manager,
- County IT Department will hold an open house at its new location on Barden Street on April 30th from 9:00am to 12:00noon with a Training Room dedication in memory of a former IT employee, Tim Canfield taking place at 11:00am, and
- the Economic Development Commission meeting scheduled for April 24, 2018 was cancelled noting the Person County Business Industrial Center (PCBIC) meeting will start at 4:00pm.

COMMISSIONER REPORT/COMMENTS:

Commissioner Jeffers had no report.

Commissioner Clayton reported he attended a mental health breakfast in Chapel Hill noting the NC State Division of Health and Human Services Secretary, Mandy Cohen has done a great job for the mental health community. He added that Governor Cooper has declared April 22-28 as Environmental Health Specialist Week.

Commissioner Puryear had no report.

Vice Chairman Powell reported he would attending a Cardinal Innovations meeting on Saturday, April 28, 2018 in Charlotte, NC.

April 23, 2018

CLOSED SESSION #1

A **motion** was made by Commissioner Jeffers and **carried 5-0** to enter into Closed Session per General Statute 143-318.11(a)(3) at 9:50am for the purpose to consult with the county attorney in order to preserve the attorney-client privilege with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock, and Assistant County Manager, Sybil Tate.

A **motion** was made by Vice Chairman Powell and **carried 5-0** to return to open session at 10:20am.

ADJOURNMENT:

A **motion** was made by Vice Chairman Powell and **carried 5-0** to adjourn the meeting at 10:20am.

Brenda B. Reaves
Clerk to the Board

Tracey L. Kendrick
Chairman

April 23, 2018