

PERSON COUNTY BOARD OF COMMISSIONERS
MEMBERS PRESENT

JULY 10, 2017
OTHERS PRESENT

Tracey L. Kendrick
Gordon Powell
Jimmy B. Clayton
Kyle W. Puryear
B. Ray Jeffers

Heidi York, County Manager
C. Ronald Aycock, County Attorney
Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in recessed session on Monday, July 10, 2017 at 8:30am in the Commissioners' meeting room in the Person County Office Building for the purpose of conducting informal interviews with applicants of the Person-Caswell Lake Authority and the Piedmont Community College Board of Trustees.

Chairman Kendrick called the recessed meeting to order.

A **motion** was made by Vice Chairman Powell and **carried 5-0** to enter Closed Session #1 at 8:30am for the purpose of considering appointment of individuals through and informal interview process per General Statute 143-318.11(a)(6) with applicants of the following:

- A. Person-Caswell Lake Authority
- B. Piedmont Community College Board of Trustees

A **motion** was made by Commissioner Puryear and **carried 5-0** to return to open session at 8:50am.

APPOINTMENT TO PERSON-CASWELL LAKE AUTHORITY:

Chairman Kendrick opened the floor for nominations.

A **motion** was made by Commissioner Puryear and **carried 5-0** to appoint Mr. John Bullock to the Person-Caswell Lake Authority for a 3-year term.

APPOINTMENT TO PCC BOARD OF TRUSTEES:

Chairman Kendrick opened the floor for nominations.

A **motion** was made by Commissioner Puryear and **carried 5-0** to appoint Mr. Clarence Smith to the Piedmont Community College Board of Trustees for a 4-year term.

A **motion** was made by Commissioner Puryear and **carried 5-0** to adjourn the recessed meeting at 8:52am.

July 10, 2017

Chairman Kendrick called the regular scheduled 9:00am meeting to order. Commissioner Clayton gave an invocation and Vice Chairman Powell led the group in the Pledge of Allegiance.

Chairman Kendrick introduced to the group, Piedmont Community College's President, Dr. Pamela Senegal.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

Chairman Kendrick proposed to table an item on the agenda for a Resolution of Intent to Lease Property at the Old Helena School to Piedmont Career Academy, Inc. and brought before the Board at its August 7, 2017 meeting.

A **motion** was made by Commissioner Puryear and **carried 5-0** to table a Resolution of Intent to Lease Property at the Old Helena School to Piedmont Career Academy, Inc. until the Board's August 7, 2017 meeting and to approve the agenda as adjusted.

PUBLIC HEARING:

ADDITION OF WRENN ACRES TRAIL, A PRIVATE ROADWAY TO THE DATABASE OF ROADWAY NAMES USED FOR E-911 DISPATCHING:

A **motion** was made by Commissioner Puryear and **carried 5-0** to open the duly advertised public hearing for a request by the Person County Address Coordinator to add Wrenn Acres Trail to the database of roadway names used for E-911 dispatching.

GIS Manager, Sallie Vaughn stated two private residences are located on a private driveway off Wrenn Crumpton Road and with the addition of a third private residence to this driveway, and to be in accordance with Article IV, Section 402 H of the Ordinance Regulating Address and Road Naming in Person County, the driveway must be named. The addition of the proposed new road will require occupants of the two existing residences to change their addresses to reflect the new roadway name.

Ms. Vaughn said the North Carolina General Statue 153A-239.1(A) required a public hearing be held on the matter and public notice to be provided at least 10 days before the hearing in the newspaper. She noted the required public notice was published in the June 10, 2017 edition of the *Courier-Times*.

Ms. Vaughn stated the adjacent property owners were contacted via certified mail at the time permits were obtained for the new residence. The two existing property owners agreed upon a road name and submitted the recommended roadway name of Wrenn Acres Trail, which is compliant with the Ordinance. A sign advertising the public hearing was placed at the proposed roadway location approximately two weeks prior to the public hearing.

July 10, 2017

Ms. Vaughn requested Board consideration to approve the recommended roadway name, Wrenn Acres Trail.

There were no individuals appearing before the Board to speak in favor of or in opposition to the request to add Wrenn Acres Trail to the database of roadway names used for E-911 dispatching.

A **motion** was made by Commissioner Puryear and **carried 5-0** to close the public hearing for the request by the Person County Address Coordinator to add Wrenn Acres Trail to the database of roadway names used for E-911 dispatching.

CONSIDERATION TO GRANT OR DENY REQUEST FOR THE ADDITION OF A NEW PRIVATE ROADWAY, WRENN ACRES TRAIL:

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve a request for the addition of a new private roadway, Wrenn Acres Trail to be added to the database of roadway names used for E-911 dispatching.

INFORMAL COMMENTS:

There were no comments from the public.

DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the Consent Agenda with the following items:

- A. Approval of Minutes of June 15, 2017,
- B. Approval of Minutes of June 19, 2017,
- C. Budget Amendment #1,
- D. Budget Amendment - CIP
- E. Tax Adjustments for July 2017
 - a. Tax Releases,
 - b. NC Vehicle Tax System pending refunds, and
 - c. Refund request from D&L Associates, record 5282, for taxes paid on a removed modular.

NEW BUSINESS:

July 10, 2017

FOLLOW-UP ON SOLAR FARM REQUIREMENTS:

Planning Director, Lori Oakley stated at the Board's May 15, 2017 meeting, additional information was requested regarding solar farms as it pertains to decommissioning plans and bonding requirements. Ms. Oakley presented to the Board a summary of solar farm regulations for the following counties in NC.

Solar Farm Regulations in NC Counties

	Granville County	Warren County	Durham County	Orange County	Johnston County	Person County
Location	Prohibited in all residential districts. Conditional use permit required in I-1 and staff approval in I-2.	Requires a conditional use permit in AR (Agr./Res.), Business and Industrial districts. Prohibited in more restrictive residential area.	Residential - Requires a minor special use permit from the Board of Adjustment. Non-residential - allowed by right with site plan approval.	Requires a special use permit in all zoning districts.	Permitted in Industrial zoning districts.	Allowed by right in all districts except R as long as there is no house within 250 feet. If located within 250' of a house, a special use permit is required.
Buffer	25' around perimeter of site	20' vegetative buffer around the perimeter adjacent to incompatible use. Min. height of 3' at time of planting and reaching a min. height of 8' within 5 years.	Residential areas - Shall be enclosed within a fence and be screened from view or designed to have residential appearance.	Shall be enclosed within an 8' high fence and it requires a Type D (75') buffer adjacent to property zoned residential or utilized as residential	Shall be enclosed by a 6' fence topped with barbwire. Landscape buffer shall consist of 10 large evergreen trees and 10 evergreen shrubs every 100 feet.	50' buffer required along the perimeter of the site where it abuts residential structures
Setbacks	100' from residential zones	50' from all property lines	Residential areas - shall maintain residential setbacks	75' from all property lines.	150 feet from all property lines	Must meet standard setbacks - 40'/25' on front, rear and side
Decommission Plan	Plan not required however following a period of 6-months in which no electricity is generated, the owner shall decommission the solar farm	Yes - Plan required at time of permitting. Also, if the solar farm is not generating electricity after 6-months, the operator shall have 6-months to decommission the site.	No	Yes - Plan shall be submitted 60 days prior to decommission. The facility shall be removed within 12 months from the date the applicant ceases use of the facility.	Site shall be decommissioned within 180 days of determination by Administrator that facility is no longer being operated.	No
Bonding Requirement	Yes - performance guarantee required prior to Certificate of Zoning Compliance equal to 1.25 times the estimated decommissioning cost	No - decommissioning plan shall include the method of insuring that the funds will be available for decommissioning the site.	No	Yes - owner shall provide financial security to secure the expense of dismantling the site.	No	No

* The majority of Caswell County is unzoned and the areas that are zoned do not have solar farm regulations.

July 10, 2017

Ms. Oakley provided an overview of the eight solar farms currently in operation in Person County; there was one solar farm that was approved but the applicant has decided not to proceed with construction. Ms. Oakley stated there are three solar farms known to the Planning Department that are under review and another three potential solar farms known to be in the planning stages.

Person County Solar Farms

Developer/Owner	Address	Status	Acres	Energy Production/Year	# of Homes Powered
Carolina Solar	75 Durham Road County Industrial Park,, Phase 1	Open	4	650kW	91
Carolina Solar (purchased by Gehrlicher Solar)	75 Durham Road County Industrial Park,, Phase 2	Open	7	1.25 MW	175
Carolina Solar	157 Hunt Club Road (near airport), Phase 1	Open	15	3MW	420
Carolina Solar	157 Hunt Club Road (near airport), Phase 2	Open	1	259kW	36
Strata Solar	Boston Road	Open	35	5MW	700
Strata Solar	Woodsdale Road	Open	30	6.4MW	750
Perkins Solar	Cavel-Chub Lake Road	Open	23	Not depicted on site plan	Not depicted on site plan
Strata Solar	Woodsdale Road	Open	29	2MW	Not depicted on site plan
Whit Town Solar (Cypress Creek Renewables)	Whitt Town Road	Approved - Applicant has decided not to construct.	43	Not depicted on site plan	Not depicted on site plan
Strata Solar	7808 Boston Road	Approved - not yet constructed.	38	5MW	777
Ingram Solar	Lester McFarland Rd.	Applicant submitted plan to staff (for staff level approval) - First review comments were returned. Waiting on re-submittal.	350	Not depicted on site plan	Not depicted on site plan
Carolina Solar	Flat River Church Road	Submitted sketch plan to staff and went through stormwater review. Submittal is forthcoming.	41	Not depicted on site plan	Not depicted on site plan
Carolina Solar	Wesleyan Road	Submitted sketch plan to staff - Rezoning and special use application is forthcoming.	23	Not depicted on site plan	Not depicted on site plan

639

July 10, 2017

Ms. Oakley stated she has spoken to solar farm companies about decommissioning plans and they noted that decommissioning was included as a part of the lease agreement with the property owners and was not concerned if the county were to enact decommissioning in the County's Ordinance. Ms. Oakley added that a request for a solar farm located not within 200 ft. of an existing residential structure did not require Board approval and could be approved at the staff level.

Ms. Oakley told the group that Person County meets the standard residential setbacks per ordinance requirements.

Chairman Kendrick asked how the bonding requirements were calculated, i.e. price per unit, price per acre or an average cost of the estimated cost of decommissioning. Ms. Oakley stated a typical bonding requirement was 1.25 times the estimated costs as provided by the applicants' engineer and reviewed/approved by staff.

Chairman Kendrick noted his support of the County's location, buffer and setbacks as regulated in Person County's Ordinance but advocated to add a decommissioning plan and a bonding requirement of 1.25 times the estimated decommissioning costs.

A **motion** was made by Chairman Kendrick and **carried 5-0** to add a decommissioning plan and a bonding requirement of 1.25 times the estimated decommissioning costs. By this action of the Board to change an ordinance, staff confirmed that a public hearing will be required to be held by the Planning Board; once the Planning Board makes a recommendation, the Board of Commissioners will also conduct a public hearing prior to taking action to adopt regulations for a decommissioning plan and a bonding requirement for 1.25 times the estimated decommissioning costs.

SALE OF SURPLUS PROPERTY:

Assistant County Manager, Sybil Tate noted the Board has expressed interest in selling the following surplus properties:

1. "Roxplex corner lot"- 1.11 acres, record number 10323
2. "Roxplex lot facing Carrington Rd"- .92 acres, record number 10324
3. "Old Senior Center building and green space"- .54 acres, record number 16471
4. "Old Hotel lot"- .49 acres, record number 10534

Ms. Tate stated that General Statute 160A allows for the sale of surplus property via the upset bid process. Ms. Tate explained the upset bid process begins with an initial offer by placing for sale signs on the property. Once an initial offer is received, Ms. Tate noted that a resolution would be brought back to the Board to advertise for the upset bid process to solicit additional bids. Any new bids submitted thereafter should not be less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder are solicited. This process will then be followed until no further bids are received.

Ms. Tate asked the Board to authorize staff to solicit an initial offer for the surplus properties should the Board proceed with the sale of surplus property.

Ms. Tate noted that Environmental Health has deemed both of the Roxplex properties "unsuitable" for septic systems, even when combined. If the Board decides to move forward with the sale of these properties, staff recommends accepting bids for both Roxplex lots together and separately. Commissioner Clayton stated the two Roxplex lots may in the future have sewer run by them which will increase the value. He noted caution to sell the two Roxplex lots at this time.

A **motion** was made by Commissioner Clayton and **carried 5-0** to remove the two Roxplex lots (record numbers 10323 and 103254) from the sale of surplus property and to proceed to sell the Old Senior Center building/green space and the Old Hotel lot as surplus property.

Commissioner Jeffers suggested adding the picnic shelter located at the Old Senior Center on Depot Street under the rental agreement with Parks & Rec for rental use.

TAX COLLECTOR SETTLEMENT:

Tax Administrator, Russell Jones told the group as required by General Statute 105-373(a)(3), an annual settlement for taxes for the current fiscal year and all previous years must be made with the governing body of the taxing unit for approval. Mr. Jones provided the following presentation for his annual settlement:

July 10, 2017

2016 Tax Collector Settlement

2016 Tax Base

- Budget tax base for 2016-\$ 4.120 billion
- Actual tax base for 2016- \$ 4.228 billion
- Tax base was higher than budget by 2.5 %
- Actual base for 2016 was over by \$108 million
- These numbers do not include NCVTS

1

July 10, 2017

2016 tax year collections

- Budgeted collection rate for 2016– 97.25%
- Actual collection rate for 2016–98.74%
- Collection rate was over by 1.49%
- Collections was \$ 954,803 more than anticipated on current year collections
- Average collection rate for Person County for last 10 years is 98.00%

2016 Tax Year Uncollected Balances

- County 2016 uncollected taxes-all
– \$ 370,872
- County 2016 uncollected real only-
– \$ 355,549
- County 2016 uncollected other-
– \$ 15,323

Collection activities

- Total payments for all years, including City of Roxboro-
– \$34,154,792
- Total payments for all years, Person County-
– \$ 29,687,144
- Processed payments- 39,954
- 2017 Prepayments were \$ 102,929

Prior year tax collections

- This includes 2006-2015 tax years
- County Unpaid balances on July 1, 2016-
– \$ 970,371
- County Unpaid balances on June 30, 2017-
– \$ 607,345
- County Collections on Prior Years-
– \$ 388,650

Forced Collections

- Attachments- 302 payments
 - \$ 88,967 County
 - \$ 16,742 City
 - \$ 105,709 Total
- Garnishments- 1,758 payments
 - \$ 198,022 County
 - \$ 28,350 City
 - \$ 226,022 Total

Forced Collections County and City

- Escheats- Also known as NC Cash
 - \$ 8,759
- Debt Setoff- 292 accounts collected
 - \$ 28,939 for Tax Office
 - \$ 21,092 for EMS
 - \$ 3,940 for Health Department
 - \$ 624 for Library
 - \$ 54,595 Total Collected

Uncollected County Balances

- All years uncollected- \$ 940,351
- Total bills left uncollected- 7,278
- Uncollected vehicle bills- 3,028
 - \$ 73,622
- Uncollected real estate bills- 2,915
 - \$ 812,293
- Uncollected other tax bills-1,335
 - \$ 54,436

2006-11th Year Taxes

- 2006 Original Levy- \$24,456,131
- Total bills uncollected- 352- \$13,912
- Uncollected Real Estate bills-46- \$ 5,980
- Uncollected Vehicle bills- 280- \$ 6,366
- Uncollected Other bills- 26- 1,566
- .05% Uncollected after 10 years
- or 5/100 of 1%

2016-NCVTS (MOTOR VEHICLES)

- 2016 TOTAL ASSESSED VALUE- \$ 355,504,079
- 2016 Billed- \$ 2,511,305
- Collected- \$ 2,507,718
- 2016-Uncollected-\$ 3,587
- 2016 Collection Rate on Vehicles= 99.86%

2016 Stormwater

- 2016 Billed- \$ 274,136
- Collected- \$ 266,463
- 2016-Uncollected- \$ 7,673
- 2016 Collection Rate on Stormwater= 97.20%

A **motion** was made by Commissioner Jeffers and **carried 5-0** to accept the report by the Tax Administrator for his annual settlement for taxes for the current fiscal year and all previous years.

ORDER TO COLLECT TAXES:

Tax Administrator, Russell Jones stated as required by General Statute 105-321, the governing board of the taxing unit must issue an order of collection to tax collectors. This gives the tax collector legal authority to collect taxes.

A **motion** was made by Commissioner Clayton and **carried 5-0** to direct the Tax Collector to collect taxes for 2017 and all delinquent taxes from prior years.



PERSON COUNTY

OFFICE OF THE TAX ADMINISTRATOR

Person County Tax Office
P.O. Box 1116
13 Abbitt St
Roxboro, North Carolina 27573-1116
(336) 597-1721 Fax No. (336) 322-8619

ATTACHMENT II

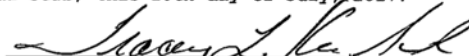
County of Person

To the Tax Collector of the County of Person:

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of Person County Tax Office and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Person, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this 10th day of July, 2017.




Tracey L. Kendrick, Chairman
Board of Commissioners of Person County

Attest:


Brenda B. Reaves, Clerk to the Board

July 10, 2017

RE-APPOINTMENT OF COUNTY ASSESSOR:

Tax Administrator, Russell Jones stated as required by General Statute 105-294(a), the Person County Board of Commissioners must appoint a Tax Assessor. The Board of Commissioners appointed the current tax assessor, Russell Jones, on July 20, 2015 for a two-year term, which will expire this month. The current tax assessor is certified by the North Carolina Department of Revenue as an Assessor, and therefore eligible for a four-year appointment. It is customary for counties to appoint an Assessor for the full four-year term.

Mr. Jones requested Board consideration to appoint a County Tax Assessor for a designated term and to administer the oath of office

A **motion** was made by Commissioner Jeffers and **carried 5-0** to reappoint Russell Jones as Person County's Tax Assessor for a four-year term.

Chairman Kendrick administered the oath to appoint Russell Jones as Person County's Tax Assessor for a four-year term.

PUBLIC SAFETY COMMUNICATION SYSTEM UPDATE AND FUNDING REQUEST:

Assistant County Manager, Sybil Tate informed the group that staff are moving forward with construction of two towers located at Bethel Hill and Bushy Fork. The RFP for tower construction is scheduled to be advertised July 15th, with bids due July 31st. Ms. Tate noted the towers should be completed by spring 2018. Upon completion, the County will hang public safety communication equipment and wireless broadband equipment the towers. The entire project was estimated to be completed by winter 2018.

In order to ensure that the towers are completed quickly after the bids are received, Ms. Tate requested funding from the General Fund for the tower construction in advance of the financing. Once the proceeds from the financing are received, the General Fund will be reimbursed for the costs associated with the tower construction. This allows construction to begin immediately, instead of waiting 2-3 months after the bids are received for funding from the financing. Using the reimbursement strategy also eliminates the need to ask vendors to update the VHF equipment bids.

Ms. Tate requested Board consideration to proceed with two additional school Capital Improvement projects in Fiscal Year 2018 that were slated for a future date. These projects are:

- Northern Middle School- Replace rooftop HVAC units- \$535,000
- Northern Middle School - Fire alarm replacement - \$150,000

Ms. Tate explained by including these projects with the tower financing project, along with the already approved bleachers (\$85,000) for Northern Middle School, the financing allows Northern Middle School to be used as collateral for the financing. This addition also accomplishes much-needed school repairs more quickly and reduces strain on the CIP in future years. In order to use Northern Middle School as collateral, the County will need to request conveyance of Northern Middle School from the School Board.

Ms. Tate asked the Board to direct staff whether or not to proceed with advancing funds for tower construction for reimbursement as well as direct staff whether or not to request conveyance of Northern Middle School from the School Board.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to direct staff to proceed with advancing funds for tower construction and to request conveyance of Northern Middle School from the School Board.

RESEARCH TRIANGLE REGIONAL PARTNERSHIP FISCAL YEAR 2018 REPRESENTATIVES:

Chairman Kendrick stated the Person County Board of Commissioners may select three individuals to participate and represent the County on the Research Triangle Regional Partnership (RTRP) Board of Directors. The list of most recent RTRP's representatives were:

- 1) Stuart Gilbert, Person County Economic Development Director,
- 2) Gordon Powell, Vice Chairman of the Person County Board of Commissioners and commissioner representative on the Economic Development Commission, and
- 3) Lauren Wrenn, City of Roxboro's Planning & Development Director.

Chairman Kendrick asked the Board to designate the County's three representatives to serve on the RTRP for Fiscal Year 2017-2018.

A **motion** was made by Commissioner Puryear and **carried 5-0** to designate the same three individuals: Stuart Gilbert, Gordon Powell and Lauren Wrenn to represent Person County on the Research Triangle Regional Partnership Board of Directors.

DESIGNATION OF VOTING DELEGATE TO NC ASSOCIATION OF COUNTY COMMISSIONERS ANNUAL CONFERENCE:

Chairman Kendrick stated that voting credentials for the 2017 NCACC Annual Conference scheduled on August 10-13, 2017 in Durham County must be submitted by August 4, 2017 in order for Person County's delegate to participate in the association's annual election of officers and policy adoption.

Chairman Kendrick asked for Board consideration to designate a commissioner attending the Conference as Person County's delegate. At this time, both Commissioners Clayton and Jeffers plan to attend the full conference.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to designate Commissioner Clayton as Person County's voting delegate at the NC Association of County Commissioners Annual Conference in August 2017.

APPOINTMENTS TO BOARDS AND COMMITTEES:

Clerk to the Board, Brenda Reaves presented interested citizen applications to the Board for nomination and appointment as deemed appropriate to fill current vacancies on the following:

- **Juvenile Crime Prevention Council (JCPC)**
Unexpired term to Dec. 31, 2017 or consideration for a full 2-year term:
The Chief of Police or his designee: Lieutenant Ricky Hughes requested appointment
- **Library Advisory Board**
3-year term: 1 position available: Roger Chance requested reappointment
- **Recreation Advisory Board**
3-year term: 1 position available: Dawn Wright requested reappointment

A **motion** was made by Commissioner Puryear and **carried 5-0** to appoint Lieutenant Ricky Hughes to the Juvenile Crime Prevention Council for a 2-year term, to reappoint Roger Chance to the Library Advisory Board for a 3-year term, and to appoint Dawn Wright to the Recreation Advisory Board for a 3-year term.

CHAIRMAN'S REPORT:

Chairman Kendrick requested the Board to complete the annual performance evaluation form for the County Manager and submit such to the Clerk to the Board by August 7, 2017. A Closed Session will be scheduled for the Board's August 21, 2017 meeting to conduct the Manager's performance evaluation.

Chairman Kendrick stated support of the recent fee imposed for disposal of televisions at the County's Recycling Center. He said that without such fee, all taxpayers are paying for the disposal costs. County Manager, Heidi York said that citizens may be cited for dumping if they leave a television without paying the fee.

MANAGER'S REPORT:

County Manager, Heidi York announced that the July 20, 2017 Economic Development Commission (EDC) meeting was cancelled due to a conflict and transition of the newly appointed board. She said the next EDC meeting would be held on August 17, 2017 at the Tax Office Conference Room starting at 8:00am.

July 10, 2017

COMMISSIONER REPORT/COMMENTS:

Commissioner Jeffers reported the Timberlake Volunteer Fire Department has recently completed its Strategic Plan.

Commissioner Clayton had no report.

Commissioner Puryear had no report.

Vice Chairman Powell asked if the County has a policy related to tiny houses. Chairman Kendrick said the first tiny house was registered as a recreation vehicle noting the County's ordinance does not allow for a recreation vehicle to be set up on a permanent foundation. Planning Director, Lori Oakley stated the County accepts tiny houses built to the HUD code. In another case, Ms. Oakley described where a tiny house was built to recreational vehicle standard and upgraded to a standard that was allowed in the county.

A **motion** was made by Chairman Kendrick and **carried 5-0** to enter Closed Session #2 at 9:51am for the purpose of considering appointment of individuals through an informal interview process per General Statute 143-318.11(a)(6) with applicants of the Economic Development Commission.

A **motion** was made by Vice Chairman Powell and **carried 5-0** to return to open session at 12:00pm.

APPOINTMENTS TO ECONOMIC DEVELOPMENT COMMISSION:

Chairman Kendrick thanked all interested citizens that applied for the Economic Development Commission, noting there were 14 great applications submitted for the seven open positions.

Chairman Kendrick proposed amending the Person County Economic Development Commission for a change in Membership to add two ex-officio positions to the structure of the Economic Development Commission. These would be in addition to the one ex-officio position designated to represent the agricultural/farm community and each of the City and County Managers. The proposed new ex-officio positions would include one ex-officio position to be designated as a representative for the City of Roxboro and the other ex-officio position would be designated as a representative for Piedmont Community College.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to add two ex-officio positions to the Economic Development Commission; one ex-officio position would be designated as a representative for the City of Roxboro and the other ex-officio position would be designated as a representative for Piedmont Community College. This action, in effect, modifies a Resolution Amending the Person County Economic Development Commission for a Change in Membership.

A **motion** was made by Vice Chairman Powell and **carried 5-0** to nominate and appoint Dr. Claudia Berryhill as the agricultural/farm community ex-officio representative on the Economic Development Commission for a 5-year term.

A **motion** was made by Commissioner Puryear and **carried 5-0** to nominate and appoint Dr. Pamela Senegal as the Piedmont Community College ex-officio representative on the Economic Development Commission.

A **motion** was made by Commissioner Puryear and **carried 5-0** to nominate and appoint Mayor Merilyn Newell as the City of Roxboro ex-officio representative on the Economic Development Commission.

Chairman Kendrick opened the floor for nominations for the seven at-large individuals to serve on the Economic Development Commission, each for a 5-year term.

A **motion** was made by Commissioner Jeffers and **failed 2-3** to nominate and appoint Kenneth Perry to the Economic Development Commission for a 5-year term. Commissioners Jeffers and Clayton voted in favor of the motion. Chairman Kendrick, Vice Chairman Powell and Commissioner Puryear cast the dissenting votes.

A **motion** was made by Commissioner Puryear and **carried 5-0** to nominate and appoint Donald Long to the Economic Development Commission for a 5-year term.

A **motion** was made by Commissioner Jeffers and **carried 3-2** to nominate and appoint Ernie Wood to the Economic Development Commission for a 5-year term. Commissioners Jeffers, Clayton and Chairman Kendrick voted in favor of the motion. Vice Chairman Powell and Commissioner Puryear cast the dissenting votes.

A **motion** was made by Chairman Kendrick and **carried 3-2** to nominate and appoint Phillip Allen to the Economic Development Commission for a 5-year term. Chairman Kendrick, Vice Chairman Powell and Commissioner Puryear voted in favor of the motion. Commissioners Clayton and Jeffers cast the dissenting votes.

A **motion** was made by Commissioner Puryear and **carried 5-0** to nominate and appoint Derrick Sims to the Economic Development Commission for a 5-year term.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to nominate and appoint David Newell, Sr. to the Economic Development Commission for a 5-year term.

A **motion** was made by Chairman Kendrick and **carried 3-2** to nominate and appoint Dale Reynolds to the Economic Development Commission for a 5-year term. Chairman Kendrick, Vice Chairman Powell and Commissioner Puryear voted in favor of the motion. Commissioners Clayton and Jeffers cast the dissenting votes.

A **motion** was made by Commissioner Puryear and **carried 5-0** to nominate and appoint Danny Talbert to the Economic Development Commission for a 5-year term.

Commissioner Jeffers commented his displeasure that there were no minority representation appointed to the Economic Development Commission. He said that minorities represent 30% of the County and there was no one on this board to represent their interests as they are employable in this County as well.

A Resolution Amending the Person County Economic Development Commission for a Change in Membership follows:

July 10, 2017

**A RESOLUTION AMENDING THE
PERSON COUNTY ECONOMIC DEVELOPMENT COMMISSION
FOR A CHANGE IN MEMBERSHIP**

Whereas NC GS Chapter 58 authorizes counties to create county economic development commissions and to periodically make changes to such commissions; and

Whereas the Person County Board of Commissioners created the Person County Economic Development Commission at its meeting on February 16, 1981; and

Whereas that 1981 Resolution authorized the Board of County Commissioners to change the membership on the Economic Development Commission for any reason; and

Whereas the Board of County Commissioners changed the membership by action at its meeting on August 20, 2012; and

Whereas the Board of County Commissioners at its meeting on May 19, 2014 took action to further amend the resolution to change the membership and responsibilities of the board; and

Whereas the Board of County Commissioners at its meeting on June 2, 2014 took action to formalize and ratify the action at its May 19, 2014 meeting; and

Whereas the Board of Commissioners at its meeting on May 18, 2015 took action to establish an ex-officio seat for a Farmland Preservation Plan stakeholder non-voting representative; and

Whereas, the Board of County Commissioners at its meeting on January 4, 2016 took action to amend the resolution to change the composition of the title as it relates to an ex-officio, non-voting representative of Piedmont Community College; and

Whereas, the Board of County Commissioners at its meeting on January 23, 2017 amended the resolution to change the appointee of the Board of Commissioners to authorize an alternate to the Chair of the Board of County Commissioners; and

Whereas, the Board of County Commissioners at its meeting on May 15, 2017 desired to further amend the resolution to change the appointees of the Board of Commissioners in Section 2. A below with a July 1, 2017 effective date; and

Whereas, the Board of Commissioners at its meeting on July 10, 2017 further amended the resolution to add an ex-officio for a City of Roxboro representative as well as an ex-officio representative for Piedmont Community College.

Now therefore be it resolved that:

- 1- The 1981 resolution creating the Person County Economic Development Commission as amended is further amended as follows:

July 10, 2017

- (a) Existing Section 2 is repealed and the following section 2 is inserted therefore:

Section 2, MEMBERSHIP, TERMS OF OFFICE, ETC.

"The commission shall consist of (8) members. The members shall be appointed for (5) year terms except for those members appointed by virtue of their respective offices, which such members shall serve for the period which they occupy those offices. The membership of the Board shall be as follows with the members serving the terms indicated by the number indicated after their names:

- A. Elected Chair or alternate of the Person County Board of Commissioners serving ex-officio with full right to vote (term of office), provided however if not present the county manager is authorized to vote.
- B. (7) Members at Large appointed by the Board of County Commissioners each for a (5) year term.

Any member of the Economic Development Commission may be removed at any time with or without cause by a majority vote of the appointment authority.

The following persons shall be permitted to participate fully in the activities of the board as non-board members but shall have no right to vote on any matter except as authorized in Section 2A above as to the County Manager:

- 1- Person County Manager serving ex-officio
- 2- Roxboro City Manager serving ex-officio
- 3- Representative of Agricultural/Farm Community serving a (5) year ex-officio term
- 4- Representative of the City of Roxboro
- 5- Representative of Piedmont Community College

- (b) Existing Article Five Section 3 is amended by adding the following:
"C. The Secretary/Treasurer shall report to the Director of the Commission."

Adopted, this, the 10th day of July 2017.



Tracey L. Kendrick, Chairman
Person County Board of Commissioners

Attest:

Brenda B. Reaves, NCCEC, MMC
Clerk of Board

July 10, 2017

ADJOURNMENT:

A **motion** was made by Chairman Kendrick and **carried 5-0** to adjourn the meeting at 12:08pm.

Brenda B. Reaves
Clerk to the Board

Tracey L. Kendrick
Chairman