

PERSON COUNTY BOARD OF COMMISSIONERS
MEMBERS PRESENT

JUNE 19, 2017
OTHERS PRESENT

Tracey L. Kendrick
Gordon Powell
Jimmy B. Clayton
Kyle W. Puryear
B. Ray Jeffers

Heidi York, County Manager
C. Ronald Aycock, County Attorney
Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, June 19, 2017 at 9:00am in the Commissioners' meeting room in the Person County Office Building.

Chairman Kendrick called the meeting to order. Vice Chairman Powell gave an invocation and Commissioner Puryear led the group in the Pledge of Allegiance.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the agenda.

INFORMAL COMMENTS:

There were no comments from the public.

DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the Consent Agenda with the following items:

- A. Approval of Minutes of June 5, 2017,
- B. Approval of Minutes of June 7, 2017,
- C. Budget Amendment #22,
- D. NC Education Lottery Application for Northern Middle School for renovations for \$500,000,
- E. Person Area Transportation System Safety Plan, and
- F. FY 2017-2018 DSS Attorney Contracts for legal services

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NEW BUSINESS:

FISCAL YEAR 2017-2018 ANNUAL BUDGET ORDINANCE:

County Manager, Heidi York requested the Board to adopt the Fiscal Year 2017-2018 Budget Ordinance noting General Statute 159-13(a) directs that the annual budget must be adopted by July 1. The Budget Ordinance before the Board for adoption resulted from the budget work sessions and having fulfilled the legal requirements including the conducting of a public hearing.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to adopt the Fiscal Year 2017-2018 Budget Ordinance as presented.

Following is the Fiscal Year 2017-2018 Budget Ordinance, inclusive of Attachment A, the Fee Schedule as well as an overview of the Adjustments from the Recommended to Adopted Budget.



**PERSON COUNTY,
NORTH CAROLINA**

2017-2018



BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Person County, North Carolina (the "Board"):

Section 1. The following amounts are hereby appropriated in General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2017 and ending June 30, 2018, in accordance with the chart of accounts heretofore established for this county and by function as listed below:

<u>EXPENDITURES</u>	<u>AMOUNT</u>	<u>PERCENT OF BUDGET</u>
General Government	\$ 6,469,725	10.7
Public Safety	13,262,374	22.0
Transportation	1,016,422	1.7
Human Services	16,244,919	27.0
Education	11,582,235	19.2
Environmental Protection	131,559	0.2
Economic and Physical Development	877,258	1.5
Culture and Recreation	1,754,612	2.9
Debt Service	2,098,075	3.5
Self-Funded Health Insurance	3,403,082	5.6
Transfers to Other Funds and Component Unit	3,014,152	5.0
Contingency	405,614	0.7
TOTAL GENERAL FUND APPROPRIATIONS	\$ 60,260,027	100.0

Section 2. The appropriations to the Board of Education for current expense, firstly, shall be made from any funds that are dedicated to the use of the schools and secondly, shall be made from general county revenues to the extent necessary and for capital expenditures shall be by project, as listed in the the categories in the budget of the Board of Education, to the extent of the amount available for capital appropriations. Capital outlay will be distributed on a requisition basis as expenditures are incurred. Documentation of expenditures must be submitted to the Person County Finance Office in such form as they prescribe prior to reimbursement.

The appropriation of state funds from the State Library of North Carolina shall be used exclusively for operating expenditures of the Person County Public Library.

The appropriations made and revenues estimated hereafter shall be for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

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Section 3. It is estimated that the following revenues will be available in the General Fund:

<u>REVENUES</u>	<u>AMOUNT</u>	<u>PERCENT OF BUDGET</u>
Ad Valorem Taxes	\$ 31,315,505	52.0
Local Option Sales Taxes	7,650,300	12.7
Other Taxes	317,250	0.5
Licenses and Permits	466,750	0.8
Intergovernmental Revenues	8,838,621	14.7
Investment Earnings	50,700	0.1
Charges for Services	8,456,499	14.0
Other Revenues	204,666	0.3
Transfers from Component Unit	225,000	0.4
Fund Balance Appropriated	2,734,736	4.5
TOTAL GENERAL FUND REVENUES	\$ 60,260,027	100.0

Section 4. The following amounts are hereby appropriated, and included in the General Fund, for Debt Service for the payment of principal and interest on the outstanding debt of the county, and the expenses relating thereto:

Principal – 2006 Installment Financing Contract – Reroof and Paving	\$ 425,000
Interest – 2006 Installment Financing Contract – Reroof and Paving	58,635
Prin - 2010 Installment Financing Contract–Cthouse Renov & Various Re-Roofing	300,000
Int - 2010 Installment Financing Contract–Cthouse Renov & Various Re-Roofing	39,780
Prin - 2012 Installment Financing Contract–Schools Re-Roofing	208,836
Int - 2012 Installment Financing Contract–Schools Re-Roofing	84,125
Principal – 2014 Installment Financing Contract – PCRC & Re-Roofing	200,000
Interest – 2014 Installment Financing Contract – PCRC & Re-Roofing	46,200
Principal – 2015 Capital Lease – Election Equipment	37,506
Interest – 2015 Capital Lease – Election Equipment	11,737
Principal – 2015 Installment Financing Contract – Senior Center	152,333
Interest – 2015 Installment Financing Contract – Senior Center	51,127
Principal – 2016 Installment Financing Contract – Roxplex & Reroofing	260,000
Interest – 2016 Installment Financing Contract – Roxplex & Reroofing	38,162
Principal – 2017 Installment Financing Contract – Tower and Broadband	127,334
Interest – 2017 Installment Financing Contract – Tower and Broadband	57,300
Total	\$ 2,098,075

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Section 5. The following amounts are hereby appropriated in an Internal Service Fund for the payment of employee claims and administration expenses associated with the County's Self-Funded Health Insurance Program:

Self-Funded Health Insurance Costs	<u>\$ 3,403,082</u>
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Section 6. It is estimated that the following revenues, including the receipt of premium payments from the County for its employees and from the employees for their dependents, will be available in the Self-Funded Health Insurance Fund:

Charges for Services	\$ 3,271,519
Investment Earnings	700
Transfer from General Fund	<u>130,863</u>
Total	<u>\$ 3,403,082</u>

Section 7. The following amounts are hereby appropriated in the Person Industries & PI Material Recovery Facility (MRF) Fund:

Community Rehabilitation Program Services	\$ 2,480,535
Material Recovery Facility	<u>617,921</u>
Total	<u>\$ 3,098,456</u>

Section 8. It is estimated that the following revenues will be available in the Person Industries & PI Material Recovery Facility (MRF) Fund:

Intergovernmental Revenues	\$ 559,787
Charges for Services	2,026,210
Investment Earnings	1,055
Other Revenues	5,400
Transfer from the Fleet Fund	
Person Industries	26,220
Transfer from General Fund	
Person Industries	216,050
Material Recovery Facility	<u>263,734</u>
Total	<u>\$ 3,098,456</u>

Section 9. The following amounts are hereby appropriated in the VFD & Rescue Capital Reserve Fund to assist local volunteer fire and rescue departments to complete purchase or repairs of equipment used in the performance of the department's fire-fighting and rescue duties:

VFD & Rescue Capital Reserve	<u>\$ 90,625</u>
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Section 10. It is estimated that the following revenues will be available in the VFD & Rescue Capital Reserve Fund:

Transfer from Revolving Loan Fund	\$ 50,000
Transfer from General Fund	<u>40,625</u>
Total	<u>\$ 90,625</u>

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Section 11. The following amounts are hereby appropriated in the Emergency Telephone System Fund:

Emergency Telephone System	<u>\$ 532,082</u>
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Section 12. It is estimated that the following revenues will be available in the Emergency Telephone System Fund:

E-911 State Surcharges	\$ 462,082
Fund Balance Appropriation	<u>70,000</u>
Total	<u>\$ 532,082</u>

Section 13. The following amounts are hereby appropriated in the Revolving Loan Fund, which was established to provide loans to small businesses to promote economic development:

Reserved for Loans	\$ 5,674
Transfer to VFD & Rescue Capital Reserve Fund	<u>50,000</u>
Total	<u>\$ 55,674</u>

Section 14. It is estimated that the following revenues will be available in the Revolving Loan Fund:

Other Revenues	\$ 5,454
Investment Earnings	220
Fund Balance Appropriated	<u>50,000</u>
Total	<u>\$ 55,674</u>

Section 15. The following amounts are hereby appropriated in the Economic Catalyst Fund for future industrial incentives and expansion efforts of current industry facilities:

Industrial Recruitment Incentives	<u>\$ 1,296,170</u>
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Section 16. It is estimated that the following revenues will be available in the Economic Catalyst Fund:

Transfer from General Fund	\$ 396,170
Fund Balance Appropriation	<u>900,000</u>
Total	<u>\$ 1,296,170</u>

Section 17. The following amounts are hereby appropriated in the Water and Sewer Construction Reserve Fund for the future funding of water and sewer construction:

Reserve for Water and Sewer Construction	<u>\$ 30,000</u>
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Section 18. It is estimated that the following revenues will be available in the Water and Sewer Construction Reserve Fund:

Shared Fees	<u>\$ 30,000</u>
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Section 19. The following amounts are hereby appropriated in the Stormwater Fund for funding the Stormwater Management Utility's responsibilities for protection, restoration, and management of stormwater quality:

Reserve for Stormwater Utility Management \$ 250,000

Section 20. It is estimated that the following revenues will be available in the Stormwater Fund for funding the Stormwater Management Utility's responsibilities for protection, restoration, and management of stormwater quality:

Stormwater Fees \$ 250,000

Section 21. There is hereby levied a tax at the rate of seventy cents (\$0.70) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2017 for the purpose of raising revenues from property taxes included in "Ad Valorem Taxes" in the General Fund in Section 3 of this Ordinance.

This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$4,154,000,000 and an estimated collection rate of 97.25%. In addition to these revenues, the County is also including licensed motor vehicle tax revenues collected by the North Carolina License Plate Agencies, which is budgeted to generate \$2,448,000 in revenues.

Section 22. Charges for services and fees by County departments, excluding those established by state statute, are levied in the amounts set forth in the attached Fee Schedule. (Attachment 1)

Section 23. The budget officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

a. She may transfer amounts between objects of expenditure within a department and between departments within the same functional area without limitation and without a report to the Board of Commissioners.

b. She may transfer amounts up to \$10,000 between functional areas of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.

c. She may not transfer any amount between funds or from the regular contingency appropriation within any fund, except that she may transfer any amount from the Information Technology Systems Fund for technology-related items and the Fleet Management Fund for the appropriation of vehicles, without a report to the Board of Commissioners.

Section 24. The County Manager, or her designee, is hereby authorized to execute contractual documents under the following conditions:

a. She may execute contracts for construction repair projects which do not require formal competitive bid procedures.

b. She may execute contracts for: (1) purchase of apparatus, supplies and materials, or equipment which is within budgeted department appropriations, (2) leases of personal property for a duration of one year or less and within budgeted department appropriations and (3) services which are within department appropriations.

c. She may execute grant agreements to or from public and nonprofit organizations that are within budgeted appropriations, unless grantor organization requires execution by the Board of Commissioners.

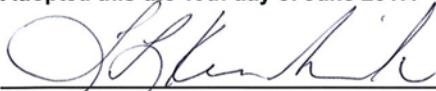
d. She may execute contracts, as the lessor/lessee of real property, which are of one-year duration or less, if funds are within budgeted appropriations.

e. She may execute contracts for consultant services, which consultant fees are estimated to be less than \$10,000 and if funds are within budgeted appropriations.

Section 25. The Finance Director may make cash advances between funds during the fiscal year without reporting to the Board of Commissioners. Any advances outstanding at fiscal year-end must be reported to the board except those involving funds where grant revenues or unreimbursed debt proceeds arise from prior county expenditures.

Section 26. Copies of the Budget Ordinance shall be furnished to the Budget Officer, the Finance Director, and the Tax Administrator for direction in the carrying out of their duties.

Adopted this the 19th day of June 2017.



**Tracey L. Kendrick, Chairman
Person County Board of Commissioners**



Brenda B. Reaves, Clerk to the Board



June 19, 2017

FY 2017-2018
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2016-2017 Adopted Fees	FY 2017-2018 Adopted Fees
Animal Control	Adoption Fees		
	Adoption Fee - includes age appropriate vaccinations	\$25	no change
	Deposit required for unaltered animal (Deposit will be refunded if completed before the deadline that is stated on adoption contract)	\$75	no change
	Reclaim Fees		
	1st Offense Reclaim	\$25	no change
	2nd Offense Reclaim (in one year period)	\$50	no change
	3+ Offense Reclaim (in one year period)	\$100	no change
	Regular holding per night	\$5	no change
	Quarantine holding per night	\$10	no change
	Animal Pick Up Fees		
	Pick up litter of puppies or kittens (if mother of litter is surrendered at time of pickup, there will be no charge)	\$25	no change
	Pick up injured or sick animals	\$25	no change
	Deposit fee for Humane Dog or Cat Trap	\$25	no change
	Vaccination Fees		
	Rabies Vaccine (if unvaccinated or no proof of vaccination)	\$10	no change
	5 way Vaccine	\$6	no change
	Citations		
	No current or displayed Rabies Tag	\$25	no change
	Permitting a dog to run at large	\$25	no change
	Allowing a female "in heat" to run at large	\$25	no change
	Cruelty to animals	\$100	no change
	Interfering with an Animal Services Officer	\$100	no change
	Nuisance	\$25	no change
	Leaving a dangerous dog unattended	\$100	no change
Recreation Arts and Parks Mayo Park	Cabins		
	Small (Per Night)	\$55	\$60
	Large (Per Night)	\$65	\$70
	Camp Sites		
	RV (1-4) and (9-18) (Per Night)	\$25	no change
	Waterfront Tent Sites (5-8) (Per Night)	\$20	no change
	Non-Waterfront Primitive Sites (19-30) (Per Night)	\$10	no change
	Non-Waterfront Group Site (Per Night)	\$75	no change
	Shelters (Numbered 1-8)		
	Four Hours or Less	\$25	no change
	Four Hours or More	\$50	no change
	Environmental Education and Community Center		
	Resident (Hourly)	\$40	no change
	Resident (Daily, 8 Hours)	\$200	no change
	Resident (Daily with Special Use Permit, 8 hours)	\$250	no change
	Resident Deposit	\$200	no change
	Non-Resident (Hourly)	\$58	no change
	Non-Resident (Daily, 8 Hours)	\$300	no change
	Non-Resident (Daily with Special Use Permit, 8 hours)	\$350	no change
	Non-Resident Deposit	\$200	no change
	Amphitheatre		
	Local Non-Profit Agencies (Rental)	\$150	no change
	Local Non-Profit Agencies Rehearsal (Per Hour)	\$25	no change
	Private Organizations (Rental)	\$300	no change
	Private Organizations Rehearsal (Per Hour)	\$50	no change
	Private Organizations or Individuals; Non-Performance (Rental)	\$250	no change
	Private Organizations or Individuals; Non-Performance Rehearsal (Per Hour)	\$20	no change
	Resident Security Deposit	\$200	no change
	Non-Resident Security Deposit	\$200	no change
	Staffing of Rangers and Officers for the rental or events (Requested)	\$25 per hour	no change
	Special Use Permit for Environmental Education Center/Amphitheater	\$50	no change
	Canoes, Kayaks and Paddle Boards		
	Four Hours or Less (Per Vessel)	\$10	no change
	Half Day (12 Hours) (Per Vessel)	\$15	no change
	Full Day (24 Hours) (Per Vessel)	\$20	no change
	Weekend (48 Hours) (Per Vessel)	\$40	no change
	Security Deposit	\$25	no change
	Horse Shoes	\$5	no change
	Corn Hole Set	\$5	no change
	Lake Maps		
	Purchased at Office (Each)	\$6	no change
	Purchased by Mail or Internet	\$7	no change
	Bundle of Fire Wood	\$5	no change
	RV Dump Station (Non-Camper) Per Use	\$25	no change
	FECC Equipment		
	Chairs and Tables		
	Resident Chairs (Indoor)	\$1	no change
	Resident Chairs (outdoor)	\$2	no change
	Resident Tables (Indoor)	\$2	no change
	Resident Tables (outdoor)	\$3	no change
	Non-Resident Chairs (Indoor)	\$2	no change
	Non-Resident Chairs (Outdoor)	\$2	no change
	Non-Resident Tables (Indoor)	\$3	no change

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Department	Fee Type	FY2016-2017 Adopted Fees	FY 2017-2018 Adopted Fees
	Non-Resident Tables (Outdoor)	\$5	no change
	AV Equipment		
	Resident Hourly (Per Unit)	\$5	no change
	Resident Daily (Per Unit) (8 Hours)	\$25	no change
	Non-Resident Hourly (Per Unit)	\$8	no change
	Non-Resident Daily (Per Unit) (8 Hours)	\$40	no change
	Power Paint Projector		
	Resident Hourly	\$10	no change
	Resident Daily (8 Hours)	\$50	no change
	Non-Resident Hourly	\$15	no change
	Non-Resident Daily (8 Hours)	\$75	no change
Kirby Auditorium and Second Floor Rental	Rental		
	Auditorium - Private for Profit Performance	\$300	no change
	Auditorium - Private Non-Profit Org Performance	\$200	no change
	Auditorium - School and Government Org	N/A	no change
	Auditorium - Private for Profit Rehearsal	\$25 per hour	no change
	Auditorium - Private Non-Profit Rehearsal	\$25 per hour	no change
	Second Floor - Private Non-Profit Studio Rental	\$10/hour, \$40/day	no change
	Second Floor - Private for Profit Studio Rental	\$20/hour, \$80/day	no change
	Second Floor - Private Non-Profit Hall Rental	\$20/hour, \$80/day	no change
	Second Floor - Private for Profit Hall Rental	\$30/hour, \$120/day	no change
	Second Floor - Private Non-Profit Entire Main Hall Rental	\$40/hour, \$160/day	no change
	Second Floor - Private for Profit Entire Main Hall Rental	\$60/hour, \$240/day	no change
	Second Floor - Private for Non-Profit Whole Floor Rental	\$75/hour, \$300/day	no change
	Second Floor - Private for Profit Whole Floor Rental	\$100/hour, \$400/day	no change
	Lighting Technician	\$17 per hour	no change
	Spotlight Technician	\$12 per hour	no change
	Spotlight Equipment (Categories II&III)	\$10 per hour	no change
	Sound Technician	\$17 per hour	no change
	Sound Equipment (Categories II&III rehearsal)	\$10 per hour	no change
	Sound Equipment (Non-profit performance)	\$10 per hour	no change
	Sound Equipment (Private Performance)	\$50 per performance	no change
	Piano Tuning Request or Move	\$150	no change
	All Security Deposits	\$200	no change
	Concession Stand Fee	\$25 per day	no change
	Staff Utilization Fee	\$10 per hour	no change
	Consignment Ticket Sales \$1.00-\$10.00	\$0.50 per ticket	no change
	consignment Ticket Sales \$11.00-\$15.00	\$1 per ticket	no change
	consignment Ticket Sales \$16.00-\$20.00	\$1.5 per ticket	no change
	Consignment Tickets Sales \$20.00-Up	\$2 per ticket	no change
	Consignment Ticket Sales Tax (NC State Privilege Tax)	0.0675%	no change
	Marquee advertising	\$50 set up + \$10/day	no change
	Consignment Sales (arts, products, etc.)	Negotiated by Director based on market and trends	
Recreation Program and Facilities	Athletic Programs	Registration fees are set to cover the expense of operating each program	
	Recreational Programs	Registration fees are set to cover the expense of operating each program	
	Recreation Program Late Fees	Based on program costs	
	Facilities		
	Picnic Shelters (4 hours or less)	\$25	no change
	Picnic Shelters (4 hours or more)	\$50	no change
	Field Rentals (4 hours or less)	\$75	no change
	Field Rental (4 hours or more)	\$150	no change
	Field Rental (Full Weekend)	\$200	no change
	Field Light Rental (per hour)	\$25	no change
	Gym Rental (per hour, min of 2 hours)	\$35	no change
	Concession Stand Rent (Hot Foods, Per Season)	\$200	no change
	Concession Stand Rent (Pre-packed Food, Per Season)	\$100	no change
	Tennis Courts (One Court) 4 hours or less	\$15	no change
	Tennis Courts (One Court) 4 hours or more	\$25	no change
	Tennis Courts (weekend rental)	\$125	no change
	Bleacher Rental	\$100	no change
	All Security Deposits	\$200	no change
	Person County Office Building Auditorium Rental Fee	\$25 per hour	no change
	Person County Office Building Auditorium Security Deposit	\$200	no change
	Person County Office Building Auditorium Kitchen Fee	\$15	no change
	Timberlake Building rental fee	\$15 per hour	no change
	Timberlake Building Security Deposit	\$100	no change
	Returned Check	\$25	no change
	Credit Card convenience Fee (Over the counter)	Fee Percentage based on allowed	no change
Person Industries			
	Fluorescent bulbs	\$0.40	no change
	Pallet (per pallet)	\$1	no change
	More than 5 tires or no State certification	\$1 per tire	no change
	Electronics Recycling Fee		
	Televisions	NEW	\$10 per TV unit
	Monitors	NEW	\$5 per monitor
	Recycling tip fees for private haulers		
	Roll off (40-21 cubic yards)	NEW	\$25 per load
	Garbage truck (20-16 cubic yards)	NEW	\$20 per load
	Box truck (15-9 cubic yards)	NEW	\$15 per load
	Large trailer (8-4 cubic yards)	NEW	\$10 per load
	Pick-up/trailer (3-0 cubic yards)	NEW	\$5 per load

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FY 2017-2018
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2016-2017 Adopted Fees	FY 2017-2018 Adopted Fees
Planning	ZONING PERMITS		
	Residential: SFD, MH, Modular Home, or Duplex Construction, Additions, Alterations, and Accessory Structures (storage sheds, garages, pools, etc.)	\$50	no change
	Structures with an estimated value of less than \$200 (ie. patios, well houses)	Permit fee waived	no change
	Installation/Construction of Multi-Family	\$75	no change
	Location of Business in Existing Building	\$60	no change
	Accessory Structure for Business or Industry	\$75	no change
	All other construction/Uses not listed	\$75	no change
	Off premises sign zoning permit	\$200	no change
	All other sign zoning permits	\$40	no change
	Structures built without a permit	DOUBLE	no change
	Home occupations	\$75	no change
	Variance request	\$250	no change
	Appeals	\$250	no change
	Rezoning requests	\$250 + \$10 PER ACRE	no change
	Special use permit	\$250 + \$10 PER ACRE	no change
	Conditional use permit	\$250	no change
	Text amendment	\$250	no change
	Vested rights	\$250	no change
	Minor plats approval fee	\$25 + \$10 PER LOT	no change
	Major plats approval fee	\$200 + \$10 PER LOT	no change
	Final subdivision plat approval	\$200	no change
	Revisions to approved subdivision	\$100	no change
	Variation to subdivision ordinance	\$200	no change
	Bond review	\$30	no change
	Street renaming	\$200	no change
	Street Sign fee	\$125	no change
	Review fee exceeding density levels in watershed	\$100	no change
	Cellular tower re-certification	\$100	no change
	Cellular tower fee	\$5,000	no change
	Co-locate fee	\$2,000	no change
	Consultant fee for towers	\$6,500	no change
Library			
	Overdue fines for books, audios, CDs, magazines (individual item cap \$5)	\$0.20 per day	no change
	Overdue fines for DVD's (individual item cap \$5)	\$1 per day	no change
	Photocopies/Computer Print-outs	\$0.20 per page	no change
	Replacement Cards for lost, stolen, missing cards	\$5	no change
	Out of County Fee for library card	\$25	no change
	Out of State Fee for library card	\$75	no change
	Sales	\$0.50 for book bags	no change
Emergency Services (EMS, 911)			
	Basic Life Support NE	NEW	\$326.85
	Basic Life Support E	NEW	\$522.96
	Advanced Life Support NE	NEW	\$392.22
	Advanced Life Support E	NEW	\$621.02
	Advanced Life Support 2	\$685	\$898.93
	Specialty Care Transport	\$750	\$1,062.26
	Loaded Mileage Charge	\$9.75 per mile	\$11.04 per mile
	Treatment, No transport	\$150	\$200
	Special Event Coverage (3 hour minimum)	\$100 per hour	no change
	R U OK - 1 call bi-weekly	\$5/month	no change
	R U OK - 1 call per week	\$7/month	no change
	R U OK - 2 calls per week	\$14/month	no change
	R U OK - 1 call Mon-Fri	\$45/month	no change
	R U OK - One time set up fee	\$30	no change
GIS			
	8.5 X 11 or 11 X 17	\$2	no change
	18 X 24	\$5	no change
	24 X 36	\$10	no change
	Wall Map (35 X 40)	\$20	no change
	CD/DVD	\$20	no change
	Person County Mapbook	\$40 (pages only)	no change
	500' Buffer Map & Property owner list	\$5 (8.5 X 11); \$10 (18 X 24)	no change
	Custom requests requiring extensive personnel time	\$40/hour	no change
Sheriff			
Civil Process			
	Service Fee (In State)	\$30	no change
	Service Fee (Out of State)	\$100	no change
Records Division			
	Fingerprints	\$15	no change
	Concealed Weapon Permits	\$90	no change
	Concealed Weapon Permits - Renewal	\$75	no change
	Concealed Weapon Permits - Duplicate	\$15	no change
	Pistol Permits	\$5	no change
	Report Copy	\$3	no change
Attorney's Request			
	Criminal History Check	\$10	no change
	Driver History Check	\$10	no change
	National History Check	\$10	no change

June 19, 2017

FY 2017-2018
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2016-2017 Adopted Fees	FY 2017-2018 Adopted Fees
Firearm Storage Fee	1-5 Weapons	\$5 per month	no change
	6-10 Weapons	\$10 per month	no change
	11-15 Weapons	\$15 per month	no change
	16 or more Weapons	\$20 per month	no change
Public Health	Collection by Venipuncture	\$16	no change
	IUD Insertion	\$162	no change
	IUD Removal	\$206	no change
	Fetal Nonstress Test (Professional component)	\$99	\$75
	Fetal Nonstress Test (Technical component)	NEW	\$25
	Antepartum Care 4-6 visits	\$1,154	no change
	Antepartum Care 7+ visits	\$1,756	no change
	Ultrasound	\$150	no change
	Lipid Profile	\$40	no change
	Urinalysis	\$12	no change
	Pregnancy Test	\$25	no change
	Amines	\$12	no change
	Blood Ocult, Feces	\$14	no change
	Cholesterol	\$19	no change
	Glucose Screening	\$19	no change
	One Hour GTT	\$20	no change
	GTT 3hr	\$48	no change
	GTT 3hr added samples	\$19	no change
	A1C	\$35	no change
	Diagnostic Panel	\$40	no change
	Blood Lead	\$30	no change
	PSA	\$44	no change
	Thyroid Profile w TSH	\$40	no change
	Hemoglobin	\$13	no change
	Rabies Titer	\$65	\$70
	PPD	\$25	no change
	Varicella Titer	\$43	no change
	GC Culture	\$28	no change
	Vag B Strep	\$60	no change
	Uricult	\$30	no change
	Wetmount	\$19	no change
	PAP	\$35	no change
	Imm Adm nasal/oral	\$25	no change
	Imm Adm nasal/oral each add'l	\$16	no change
	Imm Adm single	\$35	no change
	Imm Adm each add'l	\$18	no change
	Hep A (>=19)	\$73	\$78
	Hep A (1-18)	\$35	\$40
	Twinnix	\$115	no change
	Hib	\$40	no change
	Gardasil 9	\$230	\$235
	Influenza (6-35 mo)	\$30	no change
	Influenza (3yrs)	\$30	no change
	Meningococcal D Bexsero (2 doses)	\$177	\$180
	Meningococcal B Trumenba (3 doses)	\$128	\$135
	Flu Mist	\$30	no change
	Influenza High Dose	Current Medicare rate	no change
	Kinrix	\$65	no change
	Pentacel	\$100	no change
	PCV - 13 Prevnar	\$180	no change
	Rabies IM	\$285	no change
	Rotovirus	\$115	no change
	MMR	\$76	no change
	MMRV	\$200	no change
	IPV	\$50	no change
	Td	\$35	no change
	DTAP (Daptacel, Tripedia, Infarix)	\$48	no change
	Tdap (Adacel, Boostrix)	\$53	no change
	Varicella	\$131	no change
	Pediarix	\$90	no change
	Pneumonia	\$90	no change
	Menomune	\$108	no change
	Menactra	\$150	no change
	Zoster Shingles	\$208	\$220
	Hep B (0-19)	\$40	no change
	Hep B (20+)	\$75	no change
	Hearing Screen	\$25	no change
	Developmental Screen	\$35	no change
	Therapeutic Injection	\$35	no change
	Handling Fee	\$25	no change
	Vision Screen	\$20	no change
	New Problem Focused	\$88	no change
	New Exp Problem Focus	\$153	no change
	New Detailed	\$165	no change
	New Comprehensive	\$344	no change
	New Comp/High Severity	\$275	no change

FY 2017-2018
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2016-2017 Adopted Fees	FY 2017-2018 Adopted Fees
	Minimal Nurse	\$50	\$60
	Est Problem Focused	\$100	no change
	Est Exp Problem Focus	\$149	no change
	Est Detailed	\$224	no change
	Est Comprehensive	\$205	\$260
	99381 New Physical Exam	\$259	no change
	99382 New Physical Exam	\$279	no change
	99383 New Physical Exam	\$277	no change
	99384 New Physical Exam	\$244	no change
	99385 New Physical Exam	\$244	no change
	99386 New Physical Exam	\$286	no change
	99391 Est Physical Exam	\$165	no change
	99392 Est Physical Exam	\$246	no change
	99393 Est Physical Exam	\$245	no change
	99394 Est Physical Exam	\$212	no change
	99395 Est Physical Exam	\$213	no change
	99396 Est Physical Exam	\$233	no change
	Autism Screen	\$21	no change
	PPHV	\$278	no change
	NBHV	\$278	no change
	Dental Screen	\$59	no change
	Dental Varnish	\$51	no change
	Influenza Adm	*	no change
	Pneumonia Adm	*	no change
	Depo Provera	\$85	no change
	Rhogam Injection	\$140	no change
	Alpha Hydroprogesterone	\$27	no change
	Paragard IUD	\$600	no change
	Mirena IUD	\$750	no change
	OCP	\$6.50	\$3.42
	RN Services (TB/STD)	\$84	no change
	Returned Check	\$25	no change
	Medical Record Copy (per page)	\$0.50	no change
	Accounting of Disclosure	\$0.25	no change
	Hep B Surface Ab	\$40	no change
	MMR Titer	\$76	no change
	Smoking and tobacco cessation 3-10 mins	\$15	\$20
	Smoking and tobacco cessation >10 mins	\$25	\$30
	S4050 Destruction of lesion(s), penis papilloma	\$105	\$300
	S6501 Destruction of lesion(s), vulva papilloma	\$110	\$300
	Antibody Screen	\$25	no change
	ABO Grouping	\$7	no change
	Rh Typing	\$7	no change
	PMH High Risk Screening	\$50	no change
	PMH Postpartum Screening	\$150	no change
	AFP	\$90	no change
	Liletta	NEW	\$150
	Nexplanon	NEW	\$600
	Insertion, nonbiodegradable drug delivery implant	NEW	\$150
	Removal, non-biodegradable drug delivery implant	NEW	\$167
	Removal with reinsertion, non-biodegradable drug delivery implant	NEW	\$232
	Note: * LHD Cost According to Current Medicare Rate		
Environmental Health	Improvement Permit (Site Evaluation) <600 gpd	\$200	no change
	Improvement Permit (Site Evaluation) >600 gpd	\$300	no change
	Construction Authorization (Type Ila and IIlg)	\$150	no change
	Construction Authorization (Type IIib)	\$300	no change
	Construction Authorization (Type IV)	\$400	no change
	Construction Authorization (Type V and VI)	\$500	no change
	Construction Authorization (Repairs) Type Ila and IIlg	\$150	no change
	Construction Authorization (All others)	\$300	no change
	Engineered Option Permit Type II	\$105	no change
	Engineered Option Permit Type III	\$150	no change
	Engineered Option Permit Type IV	\$180	no change
	Engineered Option Permit Type V	\$210	no change
	Required Maintenance Inspections V(a)	\$125	no change
	Mobile Home Replacement	\$150	no change
	Building Addition (with site visit)	\$150	no change
	Permit Revision (no site visit)	\$75	no change
	Revisit Fee	\$30	no change
	Well Permit (new/replacement) (includes water analysis)	\$300/\$200	no change
	Well Repair Permit	\$75	no change
	Bacteriological Water Samples	\$50/\$25 (resample)	no change
	Chemical Water Sample	\$100	\$118
	Nitrate Water Sample	\$55	\$76
	Petroleum Water Sample	\$110	\$124
	Pesticide Water Sample	\$110	\$124
	Full Well Panel	\$110	\$124
	Coal Ash Panel	NEW	\$118
	Hexavalent Chromium	NEW	\$102
	Well Camera	\$150	no change
	Restaurant Plan Review	\$100	no change

June 19, 2017

FY 2017-2018
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2016-2017 Adopted Fees	FY 2017-2018 Adopted Fees
	Temporary Food Establishment Plan Review	\$75/event	no change
	Pool permits	\$150/yr	no change
	Tattoo Artist permits	\$200/yr	no change
Register of Deeds			
	INSTRUMENTS IN GENERAL:		
	1 st Page thru 15 pages	\$26	no change
	Page 16 and subsequent pages (each page)	\$4	no change
	Additional multi-instrument filing	\$10	no change
	Additional name fee	\$2/name over 20 names	no change
	DEEDS OF TRUST – MORTGAGES:		
	1st Page thru 15 pages	\$56	\$64
	Page 16 and subsequent pages (each page)	\$4	no change
	Additional multi-instrument filing	\$10	no change
	Additional name fee	\$2/name over 20 names	no change
	EXCISE TAX (DOCUMENTARY STAMPS):	(\$1.00 Per \$500.00/\$2.00 per	no change
	PLATS:		
	Record	\$21	no change
	Highway Right-of-Way Plans	\$21	no change
	Additional Page (highway right-of-way maps only)	\$5	no change
	Certified copies	\$5	no change
	Additional name fee	\$2/name over 20 names	no change
	UNIFORM COMMERCIAL CODE (UCC FINANCING STATEMENTS) –		
	1 – 2 Pages (effective date 7-15-2003)	\$38	no change
	3 – 10 Pages	\$45	no change
	Over 10 Pages	(\$45.00 plus \$2.00 per page)	no change
	UCC copy request (mailed copies – per page)	\$1	no change
	UCC search request prior to 7-1-2001	\$30	no change
	Additional name fee	\$2/name over 20 names	no change
	NON-STANDARD DOCUMENT FEE: (Effective 7-1-2002)	\$25	no change
	MARRIAGE LICENSES:		
	Issuing License	\$60	no change
	Delayed Certificate with copy	\$20	no change
	Corrections	\$10	no change
	NOTARY QUALIFICATION/OATH:	\$10	no change
	NOTARY AUTHENTICATION:	\$5	no change
	NOTARIZATION OF SIGNATURES (per signature):	\$5	no change
	CERTIFIED COPIES OF OTHER DOCUMENTS:		
	1st Page	\$5	no change
	2nd and subsequent pages (each page)	\$2	no change
	Comparing copies for certification	\$5	no change
	VITAL RECORDS: (Birth/Death/Marriage)		
	Certified copy of birth/death/marriage	\$10	no change
	Delayed Birth Applications/Registration (for another county)	\$10	no change
	Delayed Birth Applications/Registration (received from another county)	\$10	no change
	Delayed Birth Applications/Registration (No change county)	\$20	no change
	Amendments (Preparation)	\$10	no change
	Legitimations	\$10	no change
	NC Vital Records Certified Copy	\$24	no change
	NC Vital Records Amendments & Legitimations	\$15.00 payable to NC Vital Records	no change
	COPY MACHINE OR LASER PRINTER (each page)	\$0.50	no change
	MAILED PHOTOCOPIES (each page) (up to 10 pages - \$.50 per page)	\$1	no change
	PLAT COPIES (Whole page 18 X 24)	\$2	no change
	(Half page 11 X 17)	\$1	no change
	FAX USAGE (send or receive; per document)	\$2	no change
Tax Administration			
	Color GIS Printout	\$2	no change
	Black/White Copies	\$0.20	no change
	Tax Card	\$0.25	no change
	Copy of Tax Database (Access)	\$40	no change
Inspections			
New Homes			
	Up to 1200 sq ft*	\$515	no change
	1201 to 2000 sq ft*	\$658	no change
	2001 to 3000 sq ft*	\$812	no change
	3001 to 5000 sq ft*	\$966	no change
	5001 sq ft and up	\$966 plus \$0.22 per sq. ft over 5000	no change
	Homeowners Recovery Fee	\$10	no change
	Separate Inspection for Temp Serv. Pole	\$60	no change
Mobile Homes			
	Single Wide*	W/O AC & With AC	no change
	Double Wide*	\$213 / \$264	no change
	Triple Wide & tag units*	\$264 / \$315	no change
	Deck fees (2 trips)	\$281 / \$332	no change
Modular Homes			
	On-frame (including triple & tag units)*, **	\$120	no change
	Off-frame (w/no finishable attic)*	\$460	no change
	Off-frame (w/ a finishable attic or 2nd story)*	\$460	no change
	Deck fees (2 trips)	\$511	no change
Multi-Family Dwellings			
	First Unit*	\$120	no change
	Each Additional Unit*	\$570	no change
		\$185	no change

FY 2017-2018
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2016-2017 Adopted Fees	FY 2017-2018 Adopted Fees
Residential Additions/Remodel/Fire damage	Up to 400 sq.ft., plus trade fees	\$120	no change
	401 to 800 sq. ft., plus trade fees	\$145	no change
	801 to 1200 sq. ft., plus trade fees	\$.20 per sq. ft.	no change
	Over 1200 sq.ft.	use new home fees	no change
	Trade Fees:		
	Plumbing	\$60	no change
	* Trade fee for electrical does not reflect change of service construction	Electrical*	\$60
	Trade fee for mechanical doesn't reflect installation or change out of HVAC units	Mechanical	\$60
Non-Residential Fees	Job Cost:		
	\$0-\$700	\$60	no change
	\$701-\$1,500	\$120	no change
	\$1,501-\$2,500	\$195	no change
	\$2,501 - \$25,000	\$387	no change
	\$25,001 - \$50,000	\$580	no change
	\$50,001 - \$100,000	\$830	no change
	\$100,000 - \$200,000	\$1,359	no change
	\$200,000 - \$350,000	\$2,648	no change
	\$350,000 - \$500,000	\$3,940	no change
	\$500,001 - \$750,000	\$5,211	no change
	\$750,000 - \$1,000,000	\$6,370	no change
	1,000,001+ Jobs	add \$2.80 per \$1000 over	no change
	Miscellaneous Non-Residential		
	Foundation Permit (4trips)	\$200	no change
	Demolition Permit (2trips)	\$100	no change
	Modular Classrooms/office	\$282 w/out AC	no change
		\$350 w/AC	no change
	Temp. Work Trailer	\$228 w/out AC	no change
		\$278 w/AC	no change
Electrical Fees	Electrical:		
	New service/New Const.	included in fee	
	Residential:		
	~up to 200 amp	\$60	no change
	~exceeding 200 amps	\$120	no change
	Farm Buildings/ Shops/ Agriculture		
	~up to 200 amp	\$60	no change
	~exceeding 200 amps	\$120	no change
	Temporary Power Permit (Residential)	\$100	no change
	Fine for occupying a residence before CO is issued	\$2,000	no change
	Non-residential Services:	Based on job cost	no change
	100 amp service	\$60 + Fee (based on job cost)	no change
	150 amp service	\$70 + Fee (based on job cost)	no change
	200 amp service	\$80 + Fee (based on job cost)	no change
	300 amp service	\$90 + Fee (based on job cost)	no change
	400 amp service	\$110 + Fee (based on job cost)	no change
	service increase per amp .40		
	480 volt system up to 400amp	\$300+ Fee (based on job cost)	no change
	480 volt system Over 400 use formula (.00050 per volt amp)		
	amps x voltage x .00050 = fee (added to the original \$300)		
	Alarm Systems	\$60 + Fee (based on job cost)	no change
	Temporary Power Permit (Commercial)	\$100	no change
	Fine for occupying a commercial building before CO is issued	\$2,000	no change
Mechanical Fees	Mechanical:		
	Non-Residential:		
	Hood-Commercial Cooking Equipment	\$60 + Fee (based on job cost)	no change
	Refrigeration	\$60 + Fee (based on job cost)	no change
	Residential:		
	Replacement/Changeout	\$60 Per trip	no change
Plumbing Fees	Plumbing:		
	Residential:	\$60 Per trip	no change
	Non-Residential:	Based on Job cost	no change
Accessory Buildings	Unfinished walls	\$99	no change
	Finished/closed walls	\$132	no change
	Garage (unfinished) + trade fees	\$150	no change
	Garage (finished) + trade fees	\$200	no change
	Pre-fab placed on lot	\$60	no change
	Trade Fees	\$60 each	no change
	Farm Accessory Bldg. (Trade fees that apply)	\$60 each	no change
Signs	Base Fee	\$100	no change
	Wall-mount Base Fee	\$60	no change
	Trade Fee (Electrical)	\$60	no change
Swimming Pools	Base Fee	\$120	no change
	Trade Fees	\$60	no change
Miscellaneous	Permit Fee for Single Trade	\$60 Per trip	no change
	Gas piping Permit	\$60	no change
	Moved Homes plus trade fees	\$165	no change
	Building Compliance Inspect per trip	\$60	no change
	Issuance of Duplicate Placard per card	\$5	no change
	Searching & or duplication for past permit inspection records or Certificate Of Occupancy	\$1 per page	no change

FY 2017-2018
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2016-2017 Adopted Fees	FY 2017-2018 Adopted Fees
	Restamp Plans (lost original sets)	\$25	no change
	Work begun w/out permits	Double Fees	no change
	Permit Renewal/Expired Permit (Permits expired for more than 18 months will not be re-issued. A new permit must be obtained.)	50% of original fee	no change
	Any Special Inspection	\$65	no change
	Re-inspection Fee	\$60 per trip	no change
	Not ready for inspection	\$60/trade	no change
	10 or more code violations	\$100	no change
	2nd Reinspection	\$100	no change
	3rd Reinspection	\$150	no change
	4th Reinspection	\$300	no change
	Minimum Fee (not covered in fee schedule)	\$60	no change
	Residential Decks (2 trips)	\$120	no change
	Change of Occupancy Permit (No Building permit required)	\$60	no change
	Administrative Fee for contractor change on residential permit	\$60	no change
	REFUND POLICY- A refund will be issued when requested in writing for any residential permit which has not expired and the construction has not been started.		
Fire Prevention Fees	ABC Inspection (all trades)	\$120	no change
	AES(Hood) Field Performance Test	\$75	no change
	Fire Alarm Performance Test	\$75	no change
	Carnivals & Fairs	\$150	no change
	Amusement Buildings	\$100	no change
	Tent Inspection	\$60	no change
	Blasting:		
	Blasting Permit & Inspection (30 days)	\$150	no change
	(90 days)	\$300	no change
	Fireworks Event	\$100	no change
	Plan Reviews: (Fire code approval)		
	Building:		
	0-999 sq. ft.	\$25	no change
	1,000-2,499 sq.ft.	\$50	no change
	2,500-9,999 sq.ft.	\$100	no change
	10,000-49,999 sq.ft.	\$200	no change
	50,000+ sq.ft.	\$300	no change
	AES Plan Review	\$50	no change
	Fire Alarm Plan Review	\$75	no change
	Sprinkler(per riser)/Standpipe/Pump Plan Review	\$75	no change
	Tank Plan Review (per tank)	\$50	no change
	Compliance/Required Routine Inspections:		
	Residential Care/Group Homes	\$100	no change
	Institutional Facility/Nursing Home	\$100	no change
	Foster Care	\$60	no change
	Daycare	\$75	no change
	Home Daycare	\$50	no change
	Churches	\$50	no change
	Schools	\$50	no change
	Hazardous & Factory Industrial		
	0-3,000 sq. ft.	\$50	no change
	3,001-5,000 sq. ft.	\$100	no change
	5,001-10,000 sq. ft.	\$150	no change
	10,001-50,000 sq. ft.	\$200	no change
	50,001-100,000 sq. ft.	\$250	no change
	Over 100,000 sq. ft.	\$300	no change
	Business & Mercantile		
	0-3,000 sq. ft.	\$50	no change
	3,001-5,000 sq. ft.	\$100	no change
	5,001-10,000 sq. ft.	\$150	no change
	10,001-50,000 sq. ft.	\$200	no change
	50,001-100,000 sq. ft.	\$250	no change
	Over 100,000 sq. ft.	\$300	no change
	Misc. Compliance Inspections (Not listed)	\$50	no change
	Tank Inspection	\$100	no change
	UGST/AGST (install, Remove, Abandon, Alter)	\$100	no change
	Re-inspection Fees:		
	1st visit Violations corrected	No Charge	no change
	2nd visit	\$50	no change
	3rd visit	\$75	no change
	4th visit & subsequent visits	\$150	no change
	Fines:		
	Burning w/out Permit		
	Residential 1st Offense	\$50	no change
	Residential 2nd Offense	\$100	no change
*based on per pile/ or stack	Burning w/out Permit		
	Commercial 1st Offense*	\$500	no change
	Commercial 2nd Offense*	\$1,000	no change
	Locked Exit / Exit Obstructed		
	1st Offense	\$200	no change
	2nd Offense	\$500	no change

June 19, 2017

FY 2017-2018
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2016-2017 Adopted Fees	FY 2017-2018 Adopted Fees
	Overcrowding		
	1st Offense	\$300	no change
	2nd Offense	\$600	no change
	Work begun w/out permits	Double Fees	no change
	Credit Card convenience fee	\$1.95 or 2.5% of permit fee	no change
Stormwater			
	Stormwater plan review deposit (non-single family residential only)	\$1,000	no change
	Residential stormwater construction inspection fee	\$50	no change
	Commercial and subdivision stormwater construction inspection fee	\$100	no change
	Stormwater permit fee (inside Falls Lake Watershed)	\$15	no change
	Annual stormwater inspection fee (single family residential and commercial properties with BMP's designed to treat one acre or less of impervious surface)	FREE	no change
	Outside of Falls Lake Watershed		
	Single Family Residential		
	< 2 acres	\$6 annual fee	no change
	2 to < 10 acres	\$8 annual fee	no change
	10 to < 100 acres	\$10 annual fee	no change
	100 acres or more	\$12 annual fee	no change
	Non-single Family Residential		
	<2 acres	\$4 annual fee + \$2 per 4,300 sq ft of impervious area	no change
	2 to < 10 acres	\$6 annual fee + \$2 per 4,300 sq ft of impervious area	no change
	10 to < 100 acres	\$8 annual fee + \$2 per 4,300 sq ft of impervious area	no change
	100 acres or more	\$10 annual fee + \$2 per 4,300 sq ft of impervious area	no change
	Inside of Falls Lake Watershed		
	Single Family Residential		
	< 2 acres	\$16 annual fee	no change
	2 to < 10 acres	\$22 annual fee	no change
	10 to < 100 acres	\$28 annual fee	no change
	100 acres or more	\$34 annual fee	no change
	Non-single Family Residential		
	< 2 acres	\$8 annual fee + \$8 per 4,300 sq ft of impervious area	no change
	2 to < 10 acres	\$14 annual fee + \$8 per 4,300 sq ft of impervious area	no change
	10 to < 100 acres	\$20 annual fee + \$8 per 4,300 sq ft of impervious area	no change
	100 acres or more	\$26 annual fee + \$8 per 4,300 sq ft of impervious area	no change

Adjustments from Recommended to Adopted Budget

Department	Explanation of Change	Revenue Changes	Expenditure Changes	Equivalent Tax Rate (1 cent = \$438,930)
General Fund				
	Recommended Budget	60,251,535	60,251,535	
Revenues	General Fund: recognize United Way GREAT Grant for Sheriff's Dept	8,000		0.02
	DSS: Revenues associated with audit fee increase & rent reduction	492		0.00
Expenditures	Governing Body: SOG dues increase		20	0.00
	Governing Body: cut Chamber of Commerce dues		(750)	(0.00)
	Administration: cut Part-Time Salary & Benefits for Intern position		(6,802)	(0.02)
	VIP: Full Time Salary & Benefits decrease adjustment		(3,125)	(0.01)
	VIP: Increase supplies line to offset Full Time Salary & Benefits adjustment		3,125	0.01
	Sheriff: recognize GREAT Grant from United Way	8,000		0.02
	Planning & Zoning: Full Time Salary & Benefits increase adjustment		4,412	0.01
	Senior Center appropriation		88,471	0.20
	Transfer to Other Funds: recognizing new electronics fees in PI/MRF		(6,000)	(0.01)
	Contingency: undesignated		(34,386)	(0.08)
	Public Health: cut Full Time Salary & Benefits for existing PHN II position		(45,733)	(0.10)
	DSS: audit fees increase		3,500	0.01
	DSS: rent reduction		(2,240)	(0.01)
	Total Amended General Fund Budget	60,260,027	60,260,027	0.00
	Difference of Amended Changes over (under) Recommended	8,492	8,492	
Person Industries and Material Recovery Facility - Special Revenue Fund				
	Recommended Budget	3,098,456	3,098,456	
Revenues	PI/MRF: Electronics recycling fee	6,000		0.01
	Transfer from General Fund for PI/MRF	(6,000)		(0.01)
	Total Person Industries and Material Recovery Budget Facility Fund	3,098,456	3,098,456	0.00
	Difference of Amended Changes over (under) Recommended	-	-	
VFD and Rescue Capital Reserve Fund - Special Revenue Fund				
	Total VFD and Rescue Capital Reserve Fund	90,625	90,625	0.00
Emergency Telephone System - Special Revenue Fund				
	Recommended Budget	532,029	532,029	
Revenues	Consolidated E911 Fees increase	53		0.00
Expenditures	Maintenance & Repair-Equipment		53	0.00
	Total Emergency Telephone System Fund Budget	532,082	532,082	0.00
	Difference of Amended Changes over (under) Recommended	53	53	
Revolving Loan Fund - Special Revenue Fund				
	Total Revolving Loan Fund	55,674	55,674	0.00
Economic Catalyst - Special Revenue Fund				

June 19, 2017

Adjustments from Recommended to Adopted Budget

Department	Explanation of Change	Revenue Changes	Expenditure Changes	Equivalent Tax Rate (1 cent = \$438,930)
	Total Economic Catalyst Fund Budget	1,296,170	1,296,170	0.00
	Water and Sewer - Special Revenue Fund			
	Total Water and Sewer Fund Budget	30,000	30,000	0.00
	Stormwater Fund - Enterprise Fund			
	Total Stormwater Fund Budget	250,000	250,000	0.00
	Total Amended Budget FY 2017-18	65,613,034	65,613,034	
	Total Difference of Amended Changes over (under) Recommended	8,545	8,545	

APPOINTMENTS TO BOARDS AND COMMITTEES:

Clerk to the Board, Brenda Reaves stated the Person County Board of Commissioners solicited volunteers to fill positions on the following boards, commissions, authorities, and committees through advertisement in the *Courier-Times* edition dated May 13, 2017 and May 20, 2017 with notice to submit applications by the deadline of June 6, 2017. The highlighted boards denote a competitive board and are eligible for the informal interview process only should the Board desire this process to aid them in making appointments. Should the Board be interested in holding the informal interview process for some or all the competitive boards, please direct the Clerk to organize and inform the applicants of the informal interview date as set by the Board. Should the Board consider waiving the process, Ms. Reaves respectively requested that the Board nominate and appoint as deemed appropriate.

Ms. Reaves presented to the Board interested citizen applications for consideration for appointments. The Board of Commissioners are encouraged to recruit citizens to fill the current vacancies for those which no applications have been received.

- **ABC Board**
3-Year Term: 1 position available
1) RD “Danny” Bumpass, Jr. requested reappointment

A **motion** was made by Commissioner Puryear and **carried 5-0** to reappoint Mr. RD “Danny” Bumpass, Jr. to the ABC Board for a 3-year term.

- **Adult Care Home Community Advisory Committee**
1-Year Initial Term; 3-Year Reappointment: 2 positions available
No applications were received.

- **Board of Adjustment**
3-Year Term: 2 positons
No applications were received

- **Board of Health**
3-Year Term:

1 position for a pharmacist: Ted Michie requested reappointment
1 position for an engineer: Steven Bailey requested reappointment
1 position from the general public: Christopher Atkins, Jr. requested reappointment

A **motion** was made by Commissioner Clayton and **carried 5-0** to reappoint Ted Michie (pharmacist rep), Steven Bailey (engineer rep) and Christopher Atkins, Jr. (general public) to the Board of Health, each for a 3-year term.

June 19, 2017

- **Economic Development Commission**
5-Year Term: 7 positions available for a citizens-at-large
 - 1) Kenneth Perry requested appointment
 - 2) Jeff Fitzgerald requested appointment
 - 3) Ernie Wood requested appointment
 - 4) Charles Derrick Sims requested appointment
 - 5) Dale Reynolds requested appointment
 - 6) Carl Jewell Stonbraker requested appointment
 - 7) Marilyn Newell requested appointment
 - 8) Michael Wilkins requested appointment
 - 9) Danny Talbert requested appointment
 - 10) David Newell, Sr. requested appointment
 - 11) Henry Daniel requested appointment
 - 12) Frances Blalock requested appointment
 - 13) Donald Long requested appointment
 - 14) Phillip Allen requested appointment

A **motion** was made by Chairman Kendrick and **carried 5-0** to conduct informal interviews with the above named applicants for the Economic Development Commission on July 10, 2017 starting at 10:30am.

- **Environmental Issues Advisory Committee**
3-Year Term: 1 position each representing the following townships:

Bushy Fork:	No applications were received.
Flat River:	Faye Boyd requested appointment
Woodsdale:	No applications were received.
Holloway:	No applications were received.
Mt. Tirzah:	Kenneth Hill requested reappointment
Olive Hill:	Sandy Pleasant requested reappointment
Roxboro:	No applications were received.

A **motion** was made by Vice Chairman Powell and **carried 5-0** to appoint Faye Boyd (Flat River rep) and to reappoint Kenneth Hill (Mt. Tirzah rep) and Sandy Pleasant (Olive Hill rep) to the Environmental Issues Advisory Committee, each for a 3-year term.

- **Home Health and Hospice Advisory Committee**

3-Year Term:

1 position for a hospital representative: No applications were received.

1 position for a Health Dept. rep.: Leigh Ann Creson requested reappointment

A **motion** was made by Chairman Kendrick and **carried 5-0** to reappoint Leigh Ann Creson (Health Dept. rep) on the Home Health and Hospice Advisory Committee for a 3-year term.

- **Industrial Facilities and Pollution Control Financing Authority**

6-Year Term: 4 positions available

No applications were received.

- **Jury Commission**

2-Year Term; 1 position available

1) Bayard Crumpton requested reappointment

2) Marie Hanley requested appointment

A **motion** was made by Commissioner Puryear and **carried 5-0** to reappoint Bayard Crumpton on the Jury Commission for a 2-year term.

- **Juvenile Crime Prevention Council (JCPC)**

1-Year Initial Term: 2-Year Reappointment

1 position for a person under the age of 21: No applications were received.

1 position representing the faith community: No applications were received.

1 position representing the business community

1) Charles Harvey requested reappointment

2-Year Term:

1 position for a Juvenile Defense Attorney: No applications were received.

2 positions for citizens-at-large

1) Erika Johnson requested appointment

2) Shiron Terrell requested reappointment

3) Kay Farrell requested reappointment

The Chief of Police, David Hess resigned his seat on JCPC due to a potential conflict and he recommended Lt. Rickey Hughes to serve as his designee.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to reappoint Charles Harvey (business community rep), and Kay Farrell (citizen-at-large), each for a 2-year term on the Juvenile Crime Prevention Council.

June 19, 2017

- **Kerr Tar Regional Council of Government Board**
2 citizens-at-large positions to serve as an alternate with an affiliation to represent the private sector business, minority or the retired community for an unspecified term.
No applications were received.

- **Library Advisory Board**
3-Year Term: 2 positions available
1) Lynn Jones requested reappointment

A **motion** was made by Commissioner Puryear and **carried 5-0** to reappoint Lynn Jones to the Library Advisory Board for a 3-year term.

- **Mental Health Community Oversight Board**
3-Year Term: 1 position available
1) Antoinetta Royster requested appointment

A **motion** was made by Commissioner Jeffers and **carried 5-0** to appoint Antoinetta Royster to the Mental Health Community Oversight Board for a 3-year term.

- **Nursing Home Advisory Committee**
1-Year Initial Term: 3-Year Reappointment; 3 positions available
No applications were received.

- **Person Area Transportation System Board**
3-Year Term:
1 position available for a representative of private industry,
1 position available for a representative of economic development, and
1 position available for a citizen-at-large
No applications were received.

- **Person-Caswell Lake Authority**
3-Year Term: 1 position available
1) Tracy Lee Harris requested appointment
2) John Bullock requested appointment

A **motion** was made by Commissioner Puryear and **carried 5-0** to conduct the informal interviews with the above named applicants of the Person-Caswell Lake Authority on July 10, 2017 at 8:30am.

June 19, 2017

- **Piedmont Community College Board of Trustees**

4-Year Term: 1 position available

- 1) Charles Harvey requested appointment
- 2) Clarence Smith requested appointment

A **motion** was made by Commissioner Puryear and **carried 5-0** to conduct the informal interviews with the above named applicants of the Piedmont Community College Board of Trustees on July 10, 2017 at 8:30am.

- **Planning Board**

3-Year Term: 3 positions available

- 1) Robert Allen requested reappointment
- 2) Kenneth Montgomery requested reappointment

A **motion** was made by Chairman Kendrick and **carried 5-0** to reappoint Robert Allen and Kenneth Montgomery to the Planning Board, each for a 3-year term.

- **Recreation Advisory Board**

3-Year Term: 2 positions available

- 1) Froncello Bumpass requested reappointment

A **motion** was made by Commissioner Jeffers and **carried 5-0** to reappoint Froncello Bumpass on the Recreation Advisory Board for a 3-year term.

- **Region K Aging Advisory**

3-Year Term: 1 position

No applications were received.

- **Voluntary Agricultural District Board**

3-Year Term: 1 position available to represent each of the following townships and designation:

Bushy Fork:	Chris Brann requested appointment
Flat River:	Ronald Foushee requested reappointment
Mt. Tirzah:	Pete Thomas requested reappointment
Farm Bureau:	Coleman Whitfield requested reappointment
Grange:	Norman Boyette requested reappointment

A **motion** was made by Commissioner Clayton and **carried 5-0** to appoint Chris Brann (Bushy Fork rep), and reappoint Ronald Foushee (Flat River rep), Pete Thomas (Mt. Tirzah rep), Coleman Whitfield (Farm Bureau rep), and Norman Boyette (Grange rep) on the Voluntary Agricultural District Board, each for a 3-year term.

June 19, 2017

- **Workforce Development Board**
1-Year Initial Term; 2-Year Reappointment
1 position available for a representative of a registered apprenticeship program, and
1 position available for a member or an officer of organized labor
No applications were received.

DESIGNATE NACO VOTING DELEGATE FOR THE 2017 ANNUAL CONFERENCE:

Chairman Kendrick said the voting credentials for the 2017 Annual Conference to be held July 21-24, 2017, in Franklin County, Ohio, must be submitted by July 7, 2017 in order for Person County's delegate to participate in the association's annual election of officers and policy adoption.

A **motion** was made by Commissioner Puryear and **carried 5-0** to designate Commissioner Jeffers as Person County's delegate for the 2017 Annual NACo Conference.

CHAIRMAN'S REPORT:

Chairman Kendrick reported that on this date at 12:00 noon in the District Courtroom, Person County will celebrate one of its personians, Ernest T. Dixon, who has served as a deputy sheriff, a Sheriff in Person County, a volunteer fireman and a lifelong citizen of the county and will be awarded the Order of the Long Leaf Pine, the highest award by the Governor of the state of NC.

Chairman Kendrick thanked staff for all the hard work delivering a budget.

MANAGER'S REPORT:

County Manager, Heidi York thanked the Board for its work on the budget as well as staff for the thoughtful analysis.

COMMISSIONER REPORT/COMMENTS:

Commissioner Jeffers had no report.

Commissioner Clayton reported there was interest among a business group in Person County for the type of facility as Sierra; he said there was interest for operating the transfer station and Commissioner Clayton offered his assistance as the Chairman and Vice Chairman meet with Granville County to get this project moving forward.

Commissioner Puryear had no report.

Vice Chairman Powell had no report.

June 19, 2017

CLOSED SESSION #1

A **motion** was made by Vice Chairman Powell and **carried 5-0** to enter into Closed Session per General Statute 143-318.11(a)(5) at 9:20am to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock, Assistant County Manager, Sybil Tate, Interim IT Director, Chris Puryear and 911 Communications Manager, Brett Wrenn.

Chairman Kendrick called the Closed Session to order at 9:21am.

A **motion** was made by Vice Chairman Powell and **carried 5-0** to return to open session at 9:38am.

Chairman Kendrick called the meeting back to order and stated the matter before the Board was the radio systems.

County Attorney, Ron Aycock stated the action proposed to the Board was to authorize the County Manager to execute a contract on behalf of the County with either Wide Open Networks or UtiliPlex for the provision of services specified in the RFP in an amount not to exceed \$336,830.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to authorize the County Manager to execute a contract, on behalf of the County, with either Wide Open Networks or UtiliPlex for the provision of services specified in the RFP in an amount not to exceed \$336,830.

RECESS:

A **motion** was made by Commissioner Jeffers and **carried 5-0** to recess the meeting at 9:40am until 8:30am on July 10, 2017 for the purpose of conducting informal interviews.

Brenda B. Reaves
Clerk to the Board

Tracey L. Kendrick
Chairman

June 19, 2017