

**PERSON COUNTY BOARD OF COMMISSIONERS**  
**MEMBERS PRESENT**

**DECEMBER 5, 2016**  
**OTHERS PRESENT**

David Newell, Sr.  
Tracey L. Kendrick  
Jimmy B. Clayton  
Kyle W. Puryear  
B. Ray Jeffers  
Gordon Powell

Heidi York, County Manager  
C. Ronald Aycock, County Attorney  
Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, December 5, 2016 at 6:00pm in the Commissioners' meeting room in the Person County Office Building to conduct the Board's Organizational Meeting prior to the 7:00pm regular meeting.

Chairman Newell called the meeting to order. Vice Chairman Kendrick gave an invocation and Commissioner Jeffers led the group in the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

A **motion** was made by Commissioner Jeffers and **carried 5-0** to approve the minutes of November 21, 2016.

**RECOGNITION OF DAVID NEWELL, SR.:**

Vice Chairman Kendrick presented to Chairman David Newell, Sr. a plaque in appreciation of the four (4) years of service (December 3, 2012 – December 5, 2016) including this last year as the Board's Chairman recognizing his dedication to the citizens of Person County. Chairman Newell commented that his experience had been a learning experience and he appreciated the opportunity to serve Person County. Commissioners extended their personal gratitude for his service to the citizens.

Chairman Newell then passed the gavel to County Attorney, Ron Aycock to preside over the remainder of the Organizational Meeting.

**SWEARING-IN CEREMONY:**

County Attorney, Ron Aycock introduced the Honorable Deborah L. Barker, Clerk of Superior Court. Ms. Barker administered the Oath of Office to the newly elected Commissioners Jimmy B. Clayton, B. Ray Jeffers and Gordon Powell. She also administered the Oath of Office to Soil and Water Conservation District Supervisors John Gray and Hunter Thomas.

**December 5, 2016**

**APPROVAL OF BONDS FOR THE FINANCE DIRECTOR, THE REGISTER OF DEEDS, THE SHERIFF, AND THE TAX ADMINISTRATOR:**

County Attorney, Ron Aycock stated Chapter 161(Register of Deeds) and 162 (Sheriff) of the North Carolina General Statutes requires the Board of County Commissioners to approve the official bonds at the first meeting in December. The Bonds are a continuation of existing bonds and were secured by the County Human Resources Director, who also serves as Insurance Liaison. The Human Resources Director provided information that the Sheriff's bond, in the amount of \$25,000, is for the length of his term. The Bonds of the Register of Deeds in the amount of \$50,000 and \$100,000 each for the Tax Administrator and Finance Director (amount of each Bond is dictated by legislature).

Mr. Aycock requested Board approval of the Bonds of the Finance Director, the Register of Deeds, the Sheriff and the Tax Administrator as presented.

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the Bonds of the Register of Deeds in the amount of \$50,000 and \$100,000 each for the Tax Administrator and Finance Director as well as \$25,000 for the Sheriff.

**ORGANIZATION OF BOARD:**

County Attorney, Ron Aycock explained the rules of procedure for nomination and election of the Board's Chairman and Vice Chairman.

County Attorney, Ron Aycock presided and called for nominations for Chairman of the Board of Commissioners.

Commissioner Puryear nominated Commissioner Kendrick as Chairman.  
Commissioner Clayton nominated Commissioner Jeffers as Chairman.

Nominations completed, Mr. Aycock stated the vote for Chairman would take place by show of hands in the reverse order.

By show of hands, Commissioners Jeffers and Clayton voted to elect Commissioner Jeffers as Chairman.

By show of hands, Commissioners Puryear, Powell and Kendrick voted to elect Commissioner Kendrick as Chairman.

Mr. Aycock announced Commissioner Kendrick was elected Chairman by a **majority vote 3-2.**

**December 5, 2016**

County Attorney Aycock opened the floor for nominations for Vice Chairman of the Board of Commissioners.

Chairman Kendrick nominated Commissioner Powell as Vice Chairman. Commissioner Clayton nominated Commissioner Jeffers as Vice Chairman.

Nominations completed, Mr. Aycock stated the vote for Vice Chairman would take place by show of hands in the reverse order.

By show of hands, Commissioners Clayton and Jeffers voted to elect Commissioner Jeffers as Vice Chairman.

By show of hands, Chairman Kendrick and Commissioners Puryear and Powell voted to elect Commissioner Powell as Vice Chairman.

Mr. Aycock announced Commissioner Powell was elected Vice Chairman by a **majority vote 3-2.**

County Attorney, Ron Aycock recessed the meeting at 6:30pm until 7:00pm at which time the Board of Commissioners would hold its regular scheduled meeting.

Commissioner Clayton displayed for the audience a commemorative throw celebrating Person County's 225<sup>th</sup> Anniversary, 1792-2017 and announced that the Person County Museum of History had the throw available for sale for a limited time.

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Chairman Kendrick called the regular meeting of the Board of Commissioners to order at 7:00pm and recognized Boy Scout Troops 249, 260, and 288 which were present in the audience.

#### **DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:**

Chairman Kendrick requested to add an additional Closed Session for economic development to the agenda.

A **motion** was made by Commissioner Clayton and **carried 5-0** to add the additional Closed Session for economic development to the agenda and to approve the agenda as adjusted.

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**RECOGNITION:**

**RESOLUTION OF APPRECIATION FOR RETIREE:**

Chairman Kendrick read and presented a Resolution of Appreciation for the former Register of Deeds, Amanda Garrett, who retired effective December 1, 2016. All commissioners extended accolades for her service.

**RESOLUTION OF APPRECIATION**

**WHEREAS,** Amanda Garrett has served the people of Person County during her tenure elected as its Register of Deeds; and

**WHEREAS,** Amanda Garrett has served the citizens of Person County with honor, integrity, sincerity and dedication, providing accurate, concise services for twenty-four years, December 1992 – November 2016; and


**WHEREAS,** Amanda Garrett has earned the respect and admiration of all who have known her and worked with her throughout her career; and

**WHEREAS,** the County of Person recognizes the many contributions Amanda Garrett has made to the County and offers her sincere best wishes for her retirement.

**NOW, THEREFORE,** I, Tracey Kendrick, Chairman of the Person County Board of Commissioners, do hereby extend this Resolution of Appreciation to Amanda Garrett for continually striving to make Roxboro and Person County a better place to live and work.

Adopted this, the 5th day of December, 2016.



  
Tracey Kendrick, Chairman  
Person County Board of Commissioners

Attest:

  
Brenda B. Reaves, NCCCC, CMC  
Clerk to the Board

**December 5, 2016**

**INFORMAL COMMENTS:**

The following individuals appeared before the Board to make informal comments:

Mr. Bruce Wrenn of 105 Warren Lane, Semora extended his appreciation to the Board of Commissioners for their time, dedication and efforts to keep the county progressively moving forward.

Ms. Theresa Torian of Mollie Mooney Road, Roxboro requested the support of the Board to approve the improvements requested for the Person County Recycling Center. She said as a teacher and the Environment Club leader at Person County Schools, she advocated for further recycling efforts.

**DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:**

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the Consent Agenda with the following items:

- A. Budget Amendment #11, and a
- B. Resolution NC State Dept. of Transportation Request for Addition to State Maintained Secondary Road System

**NEW BUSINESS:****REQUESTED IMPROVEMENTS TO THE FUTURE SENIOR CENTER:**

County Manager, Heidi York told the group that after the purchase agreement was signed and approved by the County Commissioners, county staff along with the Kerr-Tar Council of Government Director, Diane Cox, and the Director of the Person County Senior Center, Maynell Harper, toured the facility and discussed up-fits and improvements that the senior center would like made prior to occupancy of the facilities. The improvements presented by Ms. York included the following:

Install chair lift between hair salon and photography studio	\$25,000
Install folding partition through hair salon (also includes removing cabinetry and stations)	\$33,505
Remove one wall between the offices in the real estate office space and install additional electrical/internet outlets	\$7,130
Construct covered walkway between real estate office & church building and extend covered drop-off area at church and at real estate entrances	\$78,660
Install additional sink in church kitchen, remove half of wall to open the kitchen in the church building and add office space in the church building	\$5,635
TOTAL:	\$149,930

Ms. York sought direction from the Board on whether the proposed improvements shall be made by the County on behalf of the Senior Center and whether to include these estimated costs in the future financing. Ms. York stated her intent to purchase the property with funds from the General Funds and to transfer those expenditures to the financing that will take place in the spring 2017. Ms. York noted that the prices presented were estimated costs and that actual bids would have to be solicited.

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Commissioner Puryear asked if any of the requested improvements were due to code violations. Ms. York stated there were no code violations however once the Senior Center initiated the congregate meal program in the church building, the Health Department would require an additional sink and Senior Center staff were requesting to remove half of a wall to open the kitchen into the church building to assist in the pass through delivery of the meals and the proposed office space would house a nutritional service staff in the congregate meal area. These three items were estimated to cost \$5,635.

A **motion** was made by Commissioner Jeffers to approve the requested improvements, as presented, with funding from the County Fund Balance with the intent to include in the financing at which time the County will be reimbursed. Commissioner Jeffers advocated for the requested improvements to be approved to properly outfit the facility to meet the needs of the senior citizens.

A **substitute motion** was made by Chairman Kendrick to approve the improvements for the congregate meal program totaling \$5,635 and to hold on the other improvements for discussion at a later date.

An **amended substitute motion** was made by Chairman Kendrick **carried 3-2** to approve the improvements for the congregate meal program totaling \$5,635 and to solicit bids for the other items to be brought back to the Board for approval. Chairman Kendrick, Vice Chairman Powell and Commissioner Puryear voted in favor of the motion. Commissioners Clayton and Jeffers voted in opposition of the motion.

#### **OPERATION AND MANAGEMENT OF THE FITNESS FACILITY AT THE FUTURE SENIOR CENTER:**

Heidi York, County Manager stated that when the acquisition of the Total Fitness facility was discussed, there was interest among the Board in continuing the operation of a public fitness facility, in part, for a continued revenue source to help off-set the purchase costs.

Ms. York noted there were a few considerations for the Board in deciding how the fitness facility will be run including who will have access to it, who will manage it, and what liabilities will be incurred.

1. Access: Will the facility be open to the public? Will everyone pay a membership fee?
2. Management: will the county operate the facility? Will the management be contracted out or staffed by the county?
3. Liability: what is the county's liability exposure under the various management options? How can we minimize our risks and what financial costs will the county incur?

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Ms. York asked the Board to discuss the future operation of the fitness facility and direct staff how to proceed.

Commissioner Clayton asked Ms. Diane Cox, Kerr Tar Regional Council of Government Area Director if they were able to manage a public fitness facility to which she confirmed they were not in a position to run a private business.

There was consensus among the Board that government should not compete with private business. Chairman Kendrick requested consideration for Person County employees to be allowed to use the fitness center which in turn would assist the county on its self-funded insurance.

A **motion** was made by Commissioner Jeffers and **carried 5-0** for the uses of the Total Fitness facility to be limited to Senior Center programming with the fitness center available to be used by county employees.

#### **BROADBAND RFP RESULTS:**

Assistant County Manager, Sybil Tate stated that on August 25, 2016, Person County released a Request for Proposals asking vendors to submit proposals to provide broadband service to unserved areas of the county, economic corridors, and install fiber to government facilities. Ms. Tate said that the broadband proposals were due November 28, 2016 at which time, staff and the County's consultant, Mr. Joe Freddoso reviewed all proposals.

Mr. Freddoso gave the group the following presentation and asked the Board to direct staff whether or not to proceed with potential vendor(s).



## **Person County Broadband RFP Responses**

12/05/16

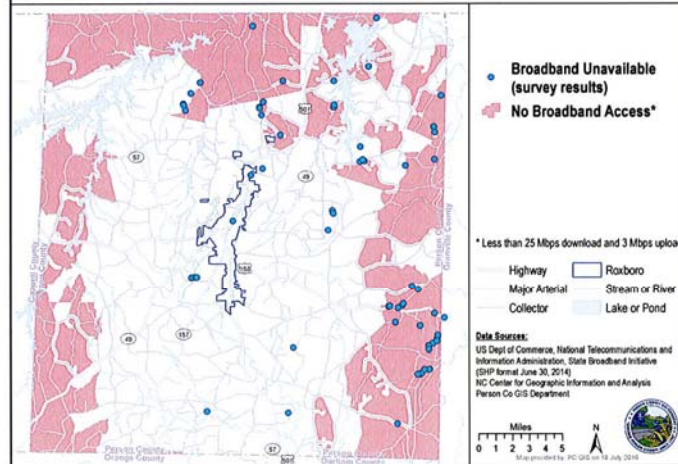
### **Summary and Update**

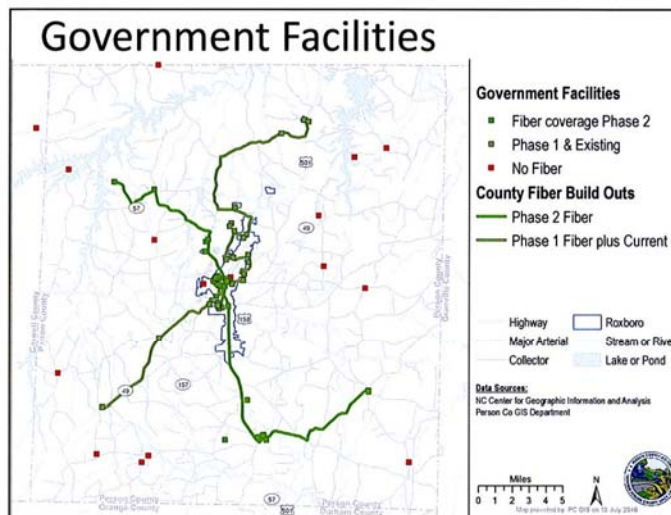
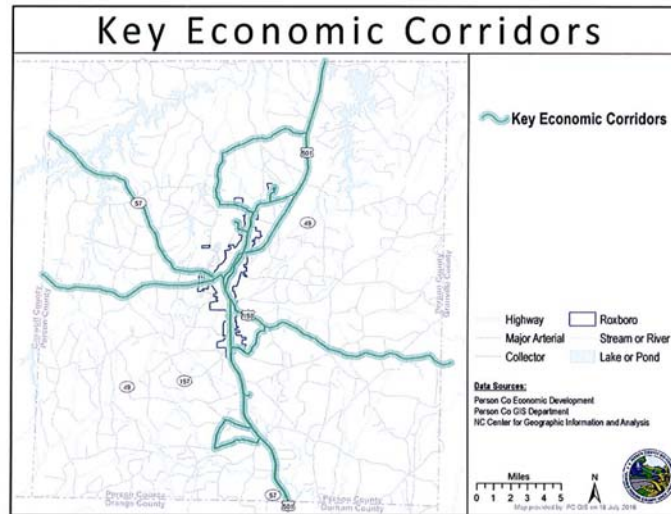
- Background and Timeline
- Options
- Next Steps

## RFP focused on three service areas

1. Unserved Areas
2. Key Economic Corridors
3. Government Facilities

## Unserved Areas and Households





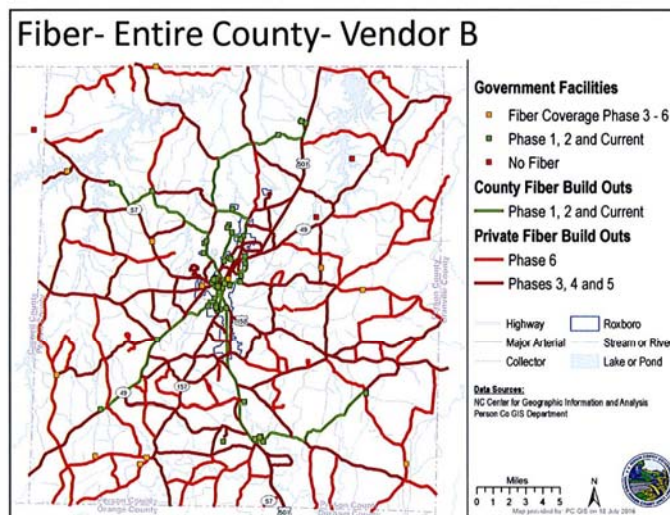
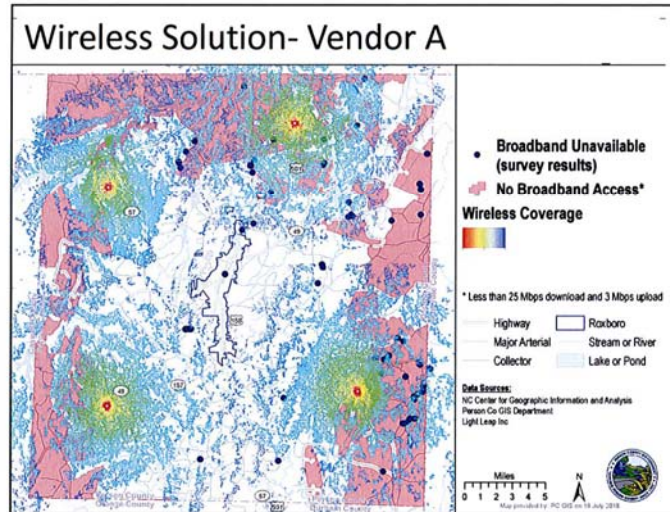
### Timeline for RFP

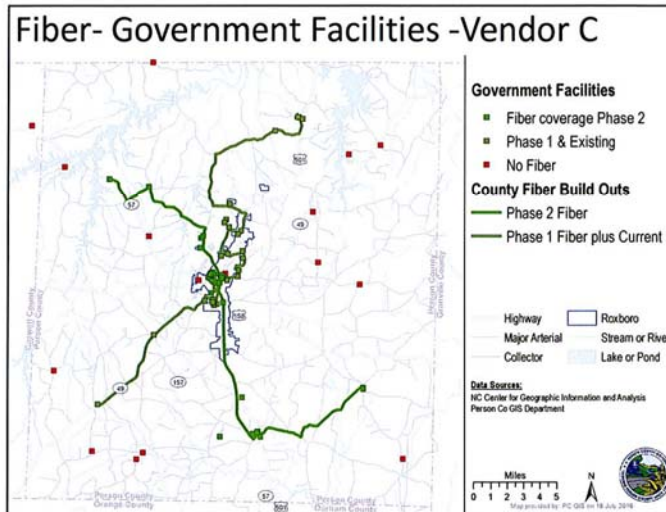
Date	Action	Status
Aug 25, 2016	Request for Proposals Released	COMPLETE
Oct 1, 2016	Questions due from interested parties	COMPLETE
Nov 28, 2016	Proposals due to Person County	COMPLETE
Dec 5, 2016	Review options; select option	UNDERWAY
Feb. 1, 2017	Contract negotiations complete	
March 6, 2017	Contract approval	
March 2017	Projected Date for Contract Award	

- 5 responses received
- all responses have been evaluated by the review team

### Vendor Comparison

VENDOR	Service Area	Technology	# of locations served	Cost per location	Time
Vendor A	Partial unserved and Key Corridor	Wireless	515- unserved 350- economic corridors	\$499	3-4 years
Vendor B	All Unserved, Key Corridor and Government Facilities	Fiber	2,563 – unserved 11,776- economic corridors	\$1,339	12 years
Vendor C	All Government Facilities	Fiber	1,320- govt. route	\$1,669	18 months
Vendor D	All?	Fiber	?	?	?
Vendor E	Some?	Fiber	?	?	?





### Which option do you prefer?

- **Option 1:** Do nothing
- **Option 2:** Implement a wireless solution ONLY
  - Avg. \$63K/year, 3-4 years
- **Option 3:** Implement a fiber solution ONLY
  - Begin with government build - avg. \$1.4M/year, 2 years
  - Build out other areas –avg. \$1.64M/year, 10-12 years
- **Option 4:** Implement a fiber solution AND a wireless solution
  - Begin part of wireless solution - \$63K/year, 1-2 years
  - Begin with government fiber build - \$1.4M/year, 2 years
  - Build out fiber to other areas - \$1.64M/year, 10-12 years

### Next Steps

- Do nothing
- Direct staff to begin contract negotiations with vendor(s), AND/OR
- Direct staff to begin formal bidding process for construction of government fiber

Questions?

7

A **motion** was made by Commissioner Clayton and **carried 5-0** to proceed with potential vendors for Option 4 as presented to implement a fiber solution and a wireless solution starting with a wireless solution at \$63K per year for 1-2 years and begin the government fiber build at \$1.4M/year for 2 years with the build out fiber to other areas for \$1.6M/year for 10-12 years.

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# **FUNDING FOR PERSON COUNTY RECYCLING CENTER IMPROVEMENTS:**

Assistant County Manager, Sybil Tate provided background information related to the funding for Person County Recycling Center improvements noting as a part of the Fiscal Year 2016 Capital Improvement Plan, the Board financed \$2.36M for roofing for Earl Bradsher, the Kirby and the Person County Recycling Center (PCRC) as well as the Materials Recycling Facility (MRF) acquisition and improvements. Approximately \$1.1M of the \$2.36M was allocated to purchase the MRF and to make improvements.

Ms. Tate said the roofing projects are complete and came in under budget, creating a surplus of \$342K. In addition, \$178K remains from the funds allocated to make improvements to the MRF and \$30K was set aside for contingency, for a total of \$550K. The deadline for spending these funds has passed; however, the Finance Director was able to secure a one year extension and must be spent by November 6, 2017.

Ms. Tate reminded that in March 2016, the Board requested that staff delay completion of the MRF improvements in the event that negotiations with the landfill provider reduced the MRF's recycling services. Regardless of Person Industries' (PI) role in recycling, Ms. Tate noted that the first three upgrades listed below must be made for life safety purposes, if PI was to continue to use the MRF facility. In addition, Ms. Tate said the lease at the current PI facility on Madison Blvd ends in 2025 (9 years), at which point the building becomes the property of the land owner. If the MRF facility will continue to function as a recycling center, a new covered storage area (the fourth item on the list below) must be constructed in order to meet code. Ms. Tate confirmed with the Board that the Inspections Director had ordered the life safety upgrades to be completed as required.

The total cost of these projects is \$558,000. Below is a breakdown:

<b>Project</b>	<b>Cost</b>
Emergency/Exit signs and lighting	\$5,000
Connect City water lines across property	\$40,000
Install sprinkler system	\$200,000
Add metal building on concrete pad for storage	\$185,000
Renovate restrooms	\$65,000
ADA parking, sidewalk, handicap ramp	\$63,000
<b>TOTAL</b>	<b>\$558,000</b>



Ms. Tate reminded the Board that due to the end of the Madison Blvd facility lease and potential cost savings, the Board has included the cost of moving all of PI's operations to the MRF facility in the Capital Improvement Plan for Fiscal Year 2018. The cost of merging PI and PCRC would be \$758,560. Below are the estimated project costs of the merger:

<b>Project</b>	<b>Cost</b>
Remodel/Office construction	\$390,200
Move Equipment	\$69,400
New Liquid Storage Building	\$230,000
Contingency	\$68,960
<b>TOTAL</b>	<b>\$758,560</b>

Ms. Tate projected the additional costs of the merger are estimated to be recouped from operating savings and additional revenues in 7 years.

**Estimated Operating Savings/Revenues from PI/PCRC Merger**

<b>Savings</b>	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Full time salary	\$36,500	\$37,230	\$37,975	\$38,734	\$39,509	\$40,299	\$41,105
Part-time salary	\$0	\$21,959	\$21,959	\$21,959	\$21,959	\$21,959	\$21,959
Operating	\$0	\$18,314	\$18,614	\$18,614	\$18,614	\$18,614	\$18,614
<b>Annual total</b>	<b>\$36,500</b>	<b>\$77,503</b>	<b>\$78,548</b>	<b>\$79,307</b>	<b>\$80,082</b>	<b>\$80,872</b>	<b>\$81,678</b>
<b>Revenues</b>							
Recycling Sales	\$0	\$11,168	\$11,168	\$11,168	\$11,168	\$11,168	\$11,168
Program Services	\$0	\$17,920	\$44,800	\$44,800	\$44,800	\$44,800	\$44,800
<b>Annual total</b>	<b>\$0</b>	<b>\$29,088</b>	<b>\$55,968</b>	<b>\$55,968</b>	<b>\$55,968</b>	<b>\$55,968</b>	<b>\$55,968</b>
<b>Cumulative</b>	<b>\$36,500</b>	<b>\$143,091</b>	<b>277,607</b>	<b>\$412,882</b>	<b>\$548,931</b>	<b>\$685,771</b>	<b>\$823,417</b>

The annual rent at the existing PI facility is \$6,500. This amount was not included in the savings, since there is no guarantee that a tenant would be found to cover this cost.

Ms. Tate asked the Board to direct staff whether or not to begin implementation of life safety improvements and remodel improvements to the PCRC facility.

A **motion** was made by Commissioner Clayton and **carried 5-0** to approve the life safety improvements at the Person County Recycling Center and to expend the \$558,000 as presented.

## **BOARD OF COMMISSIONERS 2017 SCHEDULE OF MEETINGS:**

County Manager, Heidi York stated that NC General Statute 153A-40 requires the Board of Commissioners to hold a regular meeting at least once a month. Ms. York presented to the Board a proposed 2017 Schedule of Meetings for review and approval. Ms. York stated the Board's typical schedule was the first and third Monday of the month, however, staff has recommended the second and fourth Mondays in January 2017 due to the holidays and the fact that January has five Mondays. Ms. York stated only one regular meeting was planned for July, November and December.

The Board conducts its regular scheduled meetings in its usual Boardroom, Room 215 in the County Office Building unless otherwise posted. As recommended on the proposed 2017 Schedule of Meetings, to accommodate attendance, Local Government Day Board meetings will be scheduled to be held in the County Office Building Auditorium as the same was done for the Budget Public Hearing.

Ms. York asked the Board to consider the proposed dates and take action to set the 2017 Schedule of Meetings so to cause copy of such to be distributed and posted on the bulletin board and county website.

Commissioner Puryear requested consideration to change the proposed 2017 Schedule of Meetings to only hold one meeting in September on the 11<sup>th</sup> day at 7:00pm, to which was agreeable with the Board.

A **motion** was made by Commissioner Puryear and **carried 5-0** to adopt the Board of Commissioners 2017 Schedule of Meetings as listed below and to cause copy to be distributed and posted on the Board's bulletin board and the county website:



## Person County Board of Commissioners 2017 Schedule of Meetings

**To be held in Room 215 at the Person County Office Building unless otherwise noted**

January 9, 2017		7:00 p.m.
January 23, 2017		9:00 a.m.
February 6, 2017	(Board Retreat)	9:00 a.m. PC Senior Center
February 21, 2017	(Tuesday)	9:00 a.m.
March 6, 2017		7:00 p.m.
March 20, 2017	(Local Gov't. Day)	9:00 a.m. Co. Auditorium
April 3, 2017		7:00 p.m.
April 17, 2017		9:00 a.m.
May 1, 2017		7:00 p.m.
May 15, 2017		9:00 a.m.
June 5, 2017		7:00 p.m. Co. Auditorium
June 19, 2017		9:00 a.m.
July 17, 2017		9:00 a.m.
August 7, 2017		7:00 p.m.
August 21, 2017		9:00 a.m.
September 11, 2017		7:00 p.m.
October 2, 2017		7:00 p.m.
October 16, 2017		9:00 a.m.
November 13, 2017	(Local Gov't. Day)	9:00 a.m. Co. Auditorium
December 4, 2017		7:00 p.m.

**December 5, 2016**

Following adoption of the 2017 Board of Commissioners Schedule of Meetings, Commissioner Jeffers requested consideration to schedule a time for the Board to discuss the funding proposals as submitted by the volunteer fire department chiefs for the next fiscal year's budget.

**ADOPTION OF THE FISCAL YEAR 2017-2018 BUDGET CALENDAR:**

County Manager, Heidi York presented a Fiscal Year 2017-2018 budget calendar for the Board's adoption, outlining a schedule for the timing of the budget process. Ms. York highlighted that the Board's Retreat was proposed for February 6th, along with the Capital Improvement Plan adoption in April, the Manager's presentation of the Recommended Budget in May, a required Public Hearing on June 5<sup>th</sup> and adoption of the Fiscal Year 2017-2018 Annual Budget for June 19, 2016. Ms. York stated the dates outlined are subject to change if needed, but this will facilitate an organized budget process for staff and elected officials.

Ms. York requested adoption of the budget calendar for Fiscal Year 2017-2018 and provide feedback and changes to staff as needed.

It was the consensus of the Board to have the volunteer fire department chiefs funding proposals before the Board at its first meeting in January.

A **motion** was made by Chairman Kendrick and **carried 5-0** to adopt the Fiscal Year 2017-2018 Budget Calendar as presented with the addition of the meeting to discuss the funding proposals as submitted by the volunteer fire department chiefs.

The Fiscal Year 2017-2018 Budget Calendar follows:

**PERSON COUNTY GOVERNMENT  
FISCAL YEAR 2017-2018 BUDGET CALENDAR**

Date	Task
Tues/Jan. 3, 2017	Distribution of CIP Requests to Departments
Mon/Jan. 9, 2017*	Board of Commissioners to discuss funding proposals as submitted by the volunteer fire department chiefs
Tues/Jan. 17, 2017	CIP Requests due to Asst. County Manager
Fri/Feb. 3, 2017	Final insurance costs due
Mon/Feb. 6, 2017*	Board of County Commissioners Annual Retreat
Mon/Feb. 13, 2017	Distribution of budget training manual to departments and fee schedule requests
Mon/Feb. 13, 2017	Personnel requests due to Human Resources
Thurs/Feb. 23, 2017	Departmental budget requests for operating & capital due to Finance and fee schedule requests due to Assistant County Manager
Mon-Fri/Mar. 13-24, 2017	Departmental Budget Presentations with County Manager
Mon/April 3, 2017*	FY 17-18 CIP presented to Board of Commissioners at regular BOCC Meeting at 7:00 p.m.
Mon/April 17, 2017*	Adoption of FY 17-18 CIP
Mon/ May 15, 2017*	County Manager presents Recommended Budget to Board of County Commissioners
Tues-Fri/May 16-June 9, 2017	Potential BOCC Budget work sessions (specific dates to be scheduled)
Mon/June 5, 2017*	Board of Commissioners holds Public Hearing on the Recommended Budget
Mon/June 19, 2017*	Adoption of FY 17-18 Annual Budget Ordinance
Mon/July 3, 2017	FY 17-18 Budget available in Accounting System
Mon/July 17, 2017	Adopted budget document finalized and available online
<i>* denotes a Board of Commissioners meeting date.</i>	

**December 5, 2016**

**VOTING DELEGATE DESIGNATION FOR THE NC ASSOCIATION OF COUNTY COMMISSIONERS LEGISLATIVE GOALS CONFERENCE:**

Clerk to the Board, Brenda Reaves stated voting credentials for the NC Association of County Commissioners' Legislative Goals Conference which will be held January 12-13, 2017, at the Raleigh Marriott Crabtree Valley in Wake County was due by January 6, 2017. Ms. Reaves requested Board consideration to designate a Commissioner to attend the Conference as Person County's voting delegate.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to designate Commissioner Clayton to attend the Association's Legislative Conference as Person County's voting delegate.

Commissioner Clayton stated that in his capacity as the Chairman of the Associations' Environmental Committee, he also participates on the goals committee and he asked the Board's consideration to support an Association legislative goal related to the legislative pension reform recommending that retired county employees receive an increase in retirement with the funding source using the earnings of the investments in the system; no local match or funding from counties was being proposed.

Commissioner Jeffers read the NC League of Municipalities' advocacy goal to support legislation which defends the fiscal integrity of the Local Government Employees' Retirement System and its defined benefit structure, promotes reasonable pension reforms that are prospective in nature, and meets the needs of local employees, employers, and retirees.

A **motion** was made by Commissioner Clayton and **carried 5-0** to support the NC Association of County Commissioners advocating legislation which defends the fiscal integrity of the Local Government Employees' Retirement System and its defined benefit structure, promotes reasonable pension reforms that are prospective in nature, and meets the needs of local employees, employers, and retirees.

**CHAIRMAN'S REPORT:**

Chairman Kendrick thanked the local police department for its actions and efforts dealing with small groups' action as they drove through Person County without issues.

**MANAGER'S REPORT:**

County Manager, Heidi York had no report.

**COMMISSIONER REPORT/COMMENTS:**

Commissioner Jeffers commented on the county's unification and proactive approach dealing with the actions of the small group that came through the county community of government, churches and other organizations.

Commissioner Clayton had no report.

Commissioner Puryear congratulated Vice Chairman Powell on his election and announced that the Roxboro Christmas Parade will be held on December 10, 2016 starting at 2:00pm.

Vice Chairman Powell commented that economic development was a high priority for him and he requested a comprehensive report be brought before the Board including the Economic Development Commission's actions over the past five years data at one of the Board's regular scheduled meetings.

**CLOSED SESSION#1**

A **motion** was made by Commissioner Jeffers and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a) (3) at 8:38pm to consult with an attorney with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock, and Assistant County Manager, Sybil Tate.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to return to open session at 9:14pm.

**CLOSED SESSION #2**

A **motion** was made by Commissioner Jeffers and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a)(5) at 9:14pm for the purpose to consider the acquisition or lease of real property with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, and County Attorney, Ron Aycock.

**December 5, 2016**

A **motion** was made by Commissioner Jeffers and **carried 5-0** to return to open session at 9:16pm.

### **CLOSED SESSION #3**

A **motion** was made by Chairman Kendrick and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a)(4) at 9:17pm for the purpose of discussion of matters relating to the location or expansion of industries or other businesses in the county (economic development) with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycok, and Economic Development Director, Stuart Gilbert.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to return to open session at 9:35pm.

### **RECESS THE MEETING:**

A **motion** was made by Chairman Kendrick and **carried 5-0** to recess the meeting at 9:35pm until 9:00am on December 6, 2016.

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Brenda B. Reaves  
Clerk to the Board

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Tracey L. Kendrick  
Chairman

**December 5, 2016**