

**PERSON COUNTY BOARD OF COMMISSIONERS**  
**MEMBERS PRESENT**

**SEPTEMBER 6, 2016**  
**OTHERS PRESENT**

David Newell, Sr.  
Tracey L. Kendrick  
Jimmy B. Clayton  
Kyle W. Puryear  
B. Ray Jeffers

Heidi York, County Manager  
C. Ronald Aycock, County Attorney  
Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Tuesday, September 6, 2016 at 9:00am in the Commissioners' meeting room in the Person County Office Building.

Chairman Newell was absent until 9:03am. Vice Chairman Kendrick called the meeting to order. Commissioner Clayton gave an invocation and Commissioner Puryear led the group in the Pledge of Allegiance.

**DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:**

A **motion** was made by Commissioner Puryear and **carried 4-0** to approve the agenda.

**PUBLIC HEARING:**

**PROPOSED TEXT AMENDMENTS TO PERSON COUNTY'S ZONING ORDINANCE:**

A **motion** was made by Commissioner Puryear and **carried 4-0** to open the duly advertised public hearing for proposed text amendments to Person County's Zoning Ordinance.

Planning Director, Mike Ciriello presented to the Board of Commissioners proposed text amendments to Person County's Zoning Ordinance noting that the Person County Department of Planning and Zoning was charged with the maintenance and enforcement of the Person County Land Use and Zoning Ordinance. This responsibility included ensuring that the document was reviewed and updated for errors, outdated material, NC General Assembly mandated legislative changes, and to improve the ability of the document to serve and protect the general public's health, safety and welfare.

Mr. Ciriello stated the most common concerns about the County's land use rules are that the standards, definitions, and use tables are difficult to read and understand. Concerns have also been raised about uses allowed in areas of the County that residents assume are intended for "rural" and/or "residential" uses. Mr. Ciriello noted that while the "Residential" (R) zoning district was delineated for, and written to accommodate, "residential" uses almost exclusively; the same may not be said for the "rural conservation"

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(RC) district. Mr. Ciriello said the RC district was the least restrictive zoning district in the County. This means that almost any use was allowed and there are no standards in place to provide physical buffers between uses that are frequently incompatible. For example, commercial junkyards are allowed next to single-family residential. In all cases, the impact on access, property values, safety and health concerns, of a use and the design of the site should be carefully considered in the County's rules.

Mr. Ciriello told the group that the proposed text amendments are related to the land use and design standards for industrial uses in the County. These changes emerged from discussions with the County's economic development and industrial recruitment staff and local industry leaders. Mr. Ciriello stated the goal of the proposed changes was to make the process easier to implement for the consumer by generalizing and clarifying the definition of industrial uses. Basically, modern "industrial" uses like precision manufacturing, are allowed in any zoning district, except Residential (R), without the need for a special use permit. Taken into account are issues related to the adjacency of inharmonious uses and concerns expressed by land owners in the Rural Conservation (RC) district. Planning and economic development staff and the Planning Board agree that these may be mitigated with physical buffers, including the retention of existing vegetation, while noise, odor and vibrations are mitigated by the distance separating industrial property structures from residential property. For example, Mr. Ciriello said heavy industrial uses would typically require a Special Use Permit and a maintained vegetative buffer at least 150-feet wide from a residential structure. For light industrial uses, the requirement is a 50-foot wide vegetative buffer. Mr. Ciriello noted these standards are consistent with those in adjacent counties.

Mr. Ciriello stated the changes proposed are as outlined in four parts as listed below:

PART 1: Amended Appendix B: Definitions. Includes the addition of definitions previously missing or required to support changes related to "Industrial Use";

PART 2: Amended Appendix C: Table of Permitted Uses. Amended to remove individual "industrial uses" since these are now clustered into either "heavy" or, "light" industrial uses;

PART 3: NOTE 2 Industrial and Manufacturing Operations. Note 2 was expanded to give examples of "heavy" or, "light" industrial uses and provides interpretative information for staff and consumers; and

PART 4: Amendments to the Zoning Ordinances' dimensional and design standards.

Mr. Ciriello noted the Person County Planning Board voted unanimously to recommend approval of the proposed text amendments. Mr. Ciriello stated the Board of Commissioners may elect to vote on these as a whole, or, vote on proposed text amendments separately as outlined above.

Commissioner Clayton stated in Note 2 that Quarries and Mining are not included under light or heavy industrial uses but are listed in the Table of Permitted Uses. Mr. Ciriello confirmed for the group that Quarries should have been taken out and that it was an oversight to which he would correct.

Commissioner Clayton asked Mr. Ciriello if there was a requirement to pave all parking lots. Mr. Ciriello noted the proposed text amendments did not include any change for pavement as it is required for industrial uses. Mr. Ciriello further noted that in any event where a Special Use Permit was requested, the Board would have an opportunity to change the requirement. Mr. Ciriello explained that should the request be a use by right and without a request for a Special Use Permit, the requirement as noted in the ordinance would prevail. The difference in a use by right and a use that requires a Special Use Permit is the impact the use can have on adjacent properties in terms of health, safety and welfare of its landowners and their rights. Mr. Ciriello stated if there was a request to change the design standards, a variance to the rule would go before the County's Board of Adjustment.

Commissioner Clayton stated in Section 75 Table of Dimensional Requirements, industrial uses located adjacent or across any right of way from residential properties, a vegetative buffer was required. Commissioner Clayton voiced concerns of inserting strict language on a buffer into the ordinance recalling two instances whereby a residential property owner adjacent to the use did not want the vegetative buffer to restrict their line of sight preferring the night lights to shine. Commissioner Clayton asked the County Attorney for any language that may ease the requirement. County Attorney, Ron Aycock stated consideration for language that allowed for a vegetative buffer in the case that a structure presents an unreasonable hardship on adjacent properties. Mr. Ciriello and Chairman Newell added the ordinance was in place to protect the current homeowners as well as any future homeowners noting that if a use required a Special Use Permit, the adjacent homeowners would have an opportunity to address the Board prior to the use being approved. Mr. Ciriello further noted there was not a lot of landscaping required in the standards; it requires one evergreen or deciduous tree for every 500 square feet.

Commissioner Clayton asked if someone with the Extension Service or Forestry Service would be qualified to approve a landscape plan for the required vegetative buffer. Mr. Ciriello said he had recommended private sector professionals for the evaluation of existing vegetation that could be counted toward the buffer noting he was willing to add equally qualified professionals with certification from the state.

Commissioner Jeffers noted the proposed amendments reference a fire inspector and asked the County Manager if the County had a fire inspector. County Manager, Heidi York noted the terminology had originally referenced a Fire Marshal to which she asked Mr. Ciriello to change to a Fire Inspector. Ms. York noted the County has hired an individual and he has been employed almost two weeks.

Chairman Newell apologized to the group for his late arrival to the meeting (during Mr. Ciriello's presentation).

There were no individuals appearing before the Board to speak in favor nor in opposition to the proposed text amendments to Person County's Zoning Ordinance.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to close the public hearing for proposed text amendments to Person County's Zoning Ordinance.

County Manager, Heidi York brought to the group's attention that Mr. Kenneth Perry, Chairman of the Person County Economic Development Commission had submitted written comments and a copy of his letter was placed at each commissioners' seat.

#### **CONSIDERATION TO APPROVE PROPOSED TEXT AMENDMENTS TO PERSON COUNTY'S ZONING ORDINANCE:**

A **motion** was made by Vice Chairman Kendrick and **carried 5-0** to approve the text amendments to Person County's Zoning Ordinance as presented by Mr. Ciriello including all parts as follows:

PART 1: Amended Appendix B: Definitions. Includes the addition of definitions previously missing or required to support changes related to "Industrial Use";

PART 2: Amended Appendix C: Table of Permitted Uses. Amended to remove individual "industrial uses" since these are now clustered into either "heavy" or, "light" industrial uses;

PART 3: NOTE 2 Industrial and Manufacturing Operations. Note 2 (see chart below) was expanded to give examples of "heavy" or, "light" industrial uses and provides interpretative information for staff and consumers; and

PART 4: Amendments to the Zoning Ordinances' dimensional and design standards.

**NOTE 2 – INDUSTRIAL AND MANUFACTURING OPERATIONS**  
**(Amended 3/18/96; 9/6/2016)**

TYPE OF INDUSTRIAL USE	GENERAL DESCRIPTION, INTENT AND STANDARDS	EXAMPLES OF USES
Light Industrial (LI)	<p>Light industrial uses are prohibited in the Residential (R) District.</p> <p>Uses in this category are a use by right unless located within 250' of a residential structure as measured from the outside wall of any structure closest to the property line, inclusive of easements and rights of way.</p> <p>Uses that include structures located within 250' of an adjacent residential use may be approved with a special use permit.</p> <p>Vegetative and/or structural buffers shall be required when light industrial land uses are adjacent to or across from, any residential use regardless of the distance separating uses (For additional information, please see <i>Setback Requirements – Section 75</i>)</p> <p>Typical uses may include offices, research and development laboratories; light, precision and/ or advanced manufacturing including manufacture, assembly and repair. Offices and light manufacturing (secondary processing) are permitted as well as building materials storage and sales, self-storage, and contractors and construction yards and distribution of goods produced on site.</p> <p>The intent of these categories is to provide development standards that promote the development of industrial and manufacturing operations without compromising the health, safety and welfare of properties adjacent to and in the vicinity of the project area. Included in this category</p>	<ul style="list-style-type: none"> <li>• Manufacture, assembly, repair or servicing of light industrial goods and products; business or consumer machinery; equipment, products or by-products;</li> <li>• Construction storage;</li> <li>• Commercial bakery;</li> <li>• Crematorium;</li> <li>• Cold storage plant;</li> <li>• Coal sales and storage;</li> <li>• Equipment rental;</li> <li>• Exterminator;</li> <li>• Janitorial / building maintenance service; maintenance yard facility;</li> <li>• Manufacture, assembly and repair of computer components including semi-conductors; precision instruments; electrical / electronic; toys; solar and wind energy components; telecommunication equipment; advanced textiles; transportation equipment components;</li> <li>• Sheet metal shop;</li> <li>• Bottling;</li> </ul>

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	<p>are uses that shall have minimal impacts on the public health, safety and welfare.</p> <p>The distinctions used in this category closely follow the NAICS definitions. Manufacturing establishments are located in plants, factories, or mills and employ power-driven machines and materials-handling equipment. They may also employ workers who create new products by hand, without the characteristic machinery-intensive enterprise. Many manufacturing establishments process products of agriculture, forestry, fishing, mining, or quarrying as well as products of other manufacturing establishments. The subcategories reflect sectors with distinct production processes related to material inputs, production equipment, and employee skills. Most manufacturing establishments have some form of captive services (e.g., research and development, and administrative operations, such as accounting, payroll, or management). These are functionally the same as the primary establishment. However, when such services are provided by separate establishments, they will be evaluated as either light or heavy industrial in their own right. If needed, Person County Planning and Zoning staff should rely on the NAICS' activity dimension to differentiate between an office activity and a factory activity for such establishments.</p> <p>Industrial operations involving the manufacturing, processing, fabrication of acetylene gas (except for use on premises), ammunition, explosives, fireworks, gunpowder, or matches shall not be allowed in any district. (Amended 5/18/92)</p> <p>A special use permit shall be required for industrial uses not specifically permitted as a "Use-By-Right" in any district except Residential (R).</p>	<ul style="list-style-type: none"> <li>• Storage area for manufacturing welding, machine and tool repair;</li> <li>• Woodworking, cabinet making, and/or furniture manufacturing</li> </ul>
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TYPE OF INDUSTRIAL USE	GENERAL DESCRIPTION	EXAMPLES OF USES
<b>Heavy Industrial (HI)</b>	<p>Heavy industrial uses are prohibited in the Residential (R) district.</p> <p>Uses in this category would generally be consider a use by right unless the property line and/or operations and facilities are located within 2640' of a residential structure in any zoning district or if located in the Rural Conservation district.</p> <p>This District is generally for those industrial uses where the impacts to the public health, safety and/or welfare are greatest.</p> <p>These industrial uses typically have large land requirements and require the outdoor storage of materials. In addition to most of the industrial uses permitted in the LI District, uses involving the primary processing of materials such as metal refining, plastics, pulp and paper, animal rendering, clay sand or gravel processing are permitted as of right.</p> <p>The Director of Planning may use discretion to consider uses not specifically listed here as long as these meet the intent of the definition. The Planning Director shall provide a summary supporting of their interpretation for the record.</p> <p>The distinctions used in this category closely follow the NAICS definitions. Manufacturing establishments are located in plants, factories, or mills and employ power-driven machines and materials-handling equipment. They may also employ workers who create new products by hand, without the characteristic machinery-intensive enterprise. Many manufacturing establishments process products of agriculture, forestry, fishing, mining, or quarrying as well as products of other manufacturing establishments. The subcategories reflect sectors with distinct production</p>	<ul style="list-style-type: none"> <li>• Animal Processing, Packing, Treatment and Storage Livestock Slaughtering, Processing of Food and Related Products</li> <li>• Production of Chemicals, Rubber, Leather, Clay, Bone, Plastic, Stone, Glass, Fertilizer</li> <li>• Production of Fabrication of Metals or Metal Products (enameling, galvanizing, sawmill)</li> <li>• Asphalt and concrete plants</li> <li>• Power generating plants, including the storage of ore, coal, atmospheric gas, grain, petroleum and other materials used to produce power</li> <li>• Hazardous material disposal</li> <li>• Commercial wrecking, junk or salvage yard</li> </ul>

	<p>processes related to material inputs, production equipment, and employee skills. Most manufacturing establishments have some form of captive services (e.g., research and development, and administrative operations, such as accounting, payroll, or management). These are functionally the same as the primary establishment. However, when such services are provided by separate establishments, they will be evaluated as either light or heavy industrial in their own right. If needed, Person County Planning and Zoning staff should rely on the NAICS' activity dimension to differentiate between an office activity and a factory activity for such establishments.</p> <p>Industrial operations involving the manufacturing, processing, fabrication of acetylene gas (except for use on premises), ammunition, explosives, fireworks, gunpowder, or matches shall not be allowed in any district. (Amended 5/18/92)</p> <p>A special use permit shall be required for industrial uses not specifically permitted as a "Use-By-Right" in any district except Residential (R).</p>	
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**INFORMAL COMMENTS:**

The following individuals appeared before the Board to make informal comments:

Ms. Margaret McMann of 303 Windsor Drive, Roxboro and Friends of the Library President, along with Eaton representative, Judy Gravitte and Library Director, Christy Bondy acknowledged funding donations and installation of handicapped electronic push button doors at the Person County Library. Ms. Bondy stated that through the fundraising efforts of the Friends of the Library and the generous donation from Eaton Corporation, the handicapped electronic push button doors as well as purchase of a smart board and laptops, all items that were noted on a community needs assessment, would now be available.

Ms. Frances Blalock of 1504 Surl Mt. Tirzah Road, Timberlake addressed the proposed Solid Waste Disposal Franchise Ordinance noting the Board of Commissioners had not presented the citizens with a contract with protection for Person County. Ms. Blalock reiterated her preference that the Board stop the process for a contract renewal but should the Board proceed, she requested the Board of Commissioners to invite a representative of PC PRIDE as well as one member from the Environmental Issues Advisory Committee to sit in on any closed sessions for input noting these two groups have tremendous knowledge of the landfill issues. Ms. Blalock presented to the Board a wish list from the residents that live near the landfill that included that the landfill revenue be used to test and remediate wells within a specified radius, fund yearly fees, retesting of wells every five years, In addition, a request to reduce taxes for those residents, assume responsibility for purchasing hard to sell property and reinstate a monitor at the landfill.

Ms. Betty Blalock of 144 Tirzah Ridge, Rougemont stated she had conducted her own survey counting wells that lie within a two-mile radius of the landfill to which she noted 491 wells and she wasn't finished with all the roads. She shared that she had been told that three more people on Julian Oakley have cancer to which she opined from effects of the landfill. She opposed the statement that the roads not been impacted from the landfill noting the roads had been repaved a number of times. Ms. Blalock asked the Board if the money earned from the landfill was worth the death of a township.

**DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:**

A **motion** was made by Commissioner Jeffers and **carried 5-0** to approve the Consent Agenda with the following items:

- A. Approval of Minutes of August 15, 2016,
- B. Budget Amendment #4,
- C. Budget Amendment #5 Carryforward of purchase orders for FY2016, and
- D. Home & Community Care Block Grant Final Revised County Funding Plan for FY2016 for the Person County Dept. of Social Services.

**NEW BUSINESS:****PROPOSED ROAD DEDICATION TO WORLD WAR I VETERAN, JESSE LUNSFORD:**

Commissioner Clayton introduced Mr. Charlie Lunsford and Ms. Susan Lunsford Cox to make a request of the Board of Commissioners to support having a portion of US Highway 158 East dedicated and named in honor of World War I veteran, Jesse Lunsford.

Mr. Lunsford, nephew of Jesse Lunsford sought unanimous support for his petition to have a portion of US Highway 158 East dedicated and named for World War I veteran, Jesse Lunsford noting the Board of Commissioners approval was required by the NC Board of Transportation. Recipients of the Distinguished Service Cross are eligible to have a roadway named and dedicated that is five miles or less. The section of US Highway 158 East proposed extends from the west side of the Morristown store for four and a half miles to the intersection of Thomas Store Road and Glenn Fogelman Road which encompasses where Lunsford was born, raised, ran a store and was buried upon his death in 1972.

Mr. Lunsford stated he and his family was unaware that his uncle had been presented with the Distinguished Service Cross, the second highest military honor after the Medal of Honor. Less than one year ago, Mr. Lunsford noted Mr. Harold Davis, an American Legion member from Wilmington informed the family of the honor. Mr. Lunsford told the group that his uncle, Jesse Lunsford was born in 1895 in Person County and was raised on a tobacco farm. He joined the Army in 1917 when the US declared war on Germany and remained enlisted for the duration of the war. Jesse Lunsford received military training in South Carolina and was deployed to Nice, France. In September 1918, Corporal Jesse Lunsford displayed extraordinary heroism in action when serving with Company G, 120<sup>th</sup> Infantry Regiment, 30<sup>th</sup> Division, A.E.F., near Bellicourt, France.

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Mr. Lunsford and his family received the Distinguished Service Cross in a presentation by US Congressman Mark Walker on June 2, 2016 in a special ceremony; the awarded Distinguished Service Cross is now on display at the Person County Museum of History.

Ms. Cox, niece of Jesse Lunsford, recalled some details of her uncle's life noting how proud she was of him.

Mr. Lunsford noted he had obtained over 730 names for a petition to support the road dedication. He presented to the Clerk to the Board four letters of support.

A **motion** was made by Commissioner Clayton and **carried 5-0** to offer a resolution of support to dedicate and rename a section of US Highway 158 East near Morristown in honor of World War I hero, Jesse Lunsford.

#### **PROPOSED ROAD RE-NAMING OF THE DEAD END SEGMENT OF PROVIDENCE ROAD:**

GIS Manager, Sallie Vaughn stated Providence Road has been split into two segments by the construction of Highway 501, now named Jim Thorpe Hwy. Ms. Vaughn noted the segment on the east of the new highway was approximately 800 ft. long, serves two homes, and provides access to a church and cemetery. The segment to the west of the new highway has been realigned to connect with Thaxton Road and remains a through street.

Ms. Vaughn said that due to this realignment, duplicate addresses exists along both segments of Providence Road, which may jeopardize public health, safety, and general welfare as described in Ordinance Regulating Addressing and Road Naming in Person County Article IV, Section 406B. Therefore, the Person County Address Coordinator has determined that the dead end segment of Providence Road on the east side of the new highway should be renamed.

Ms. Vaughn noted certified mail was sent on July 29, 2016 to affected property owners in attempt to solicit road name suggestions. A time frame of 10 business days to respond was requested and no responses have been received. Therefore, the Person County Address Coordinator has chosen the roadway name of Providence Cemetery Court.

Ms. Vaughn said the County's Ordinance required a public hearing prior to changing a road name with ten days of advance notice prior to the hearing being conducted. Ms. Vaughn requested the Board to approve or deny the roadway name of Providence Cemetery Court, call for a public hearing to be set for October 3, 2016 at 7:00pm and to authorize publication of the public hearing notice.

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A **motion** was made by Vice Chairman Kendrick and to approve Providence Cemetery as the roadway name for new roadway east of the new highway, approximately 800 ft. long as presented and to call for a public hearing on this matter be set for October 3, 2016 at 7:00pm and to authorize publication of the public hearing notice.

An **amended motion** was made by Vice Chairman Kendrick and **carried 5-0** to approve Providence Cemetery Court as the roadway name for new roadway east of the new highway, approximately 800 ft. long as presented and to call for a public hearing on this matter be set for October 3, 2016 at 7:00pm and to authorize publication of the public hearing notice.

#### **TOURISM DEVELOPMENT AUTHORITY ANNUAL REPORT:**

Ms. Margaret McMann, Director of Person County Tourism Development Authority (TDA) presented the 2015-2016 Annual Report which included a summary the financial position of TDA as well as the successes, activities, and promotions of the area.

The following pages highlight Ms. McMann's presentation.

Commissioner Jeffers asked Ms. McMann to explain TDA's grant process noting there were two type of grants: tourism promotion grant and a tourism related grant. Ms. McMann stated the tourism promotion grant was a specific event whereby a tourism related grant was to showcase the area. Ms. McMann noted TDA's new grant procedure was reimburse tourism grants based on receipts turned in.

Commissioner Jeffers and Chairman Newell requested a copy of TDA's balance sheet and the form 990 from the last audit.

## PERSON COUNTY TOURISM DEVELOPMENT AUTHORITY

### 2015-2016 ANNUAL REPORT

#### MISSION STATEMENT:

*The Mission of the Person County Tourism Development Authority is to promote the growth of responsible tourism through marketing strategies and programs that balance economic growth with the need to preserve the natural heritage of the Roxboro and Person County area.*

#### BACKGROUND

The Person County Tourism Development Authority (TDA) began in 1997 under special legislation that set forth the mission to: "promote travel, tourism and conventions in Person County; sponsor tourist-related events and activities in the county; and finance tourist-related capital projects in the county." During the first four years it was required to spend one-third of the income "to promote travel and tourism" and two-thirds of the income was designated for "tourism-related expenditures," which supported the Person County Museum of History, Mayo Lake Park, Mayfest and other festivals in the area. In 2002 the proportions changed as required in the legislation of 1997. The Legislative action dictated that one-third of the income was to be used for tourism-related expenditures (which may include capital projects) and two-thirds of the income must be used for promotions, which also includes administrative costs. The occupancy tax rate was 5 percent. The original Legislative action was amended, effective October 1, 2011 to add an additional 1 percent to the present 5 percent occupancy tax rate. The County Commissioners enacted this additional one percent with the encouragement that this one percent be allocated to the Person County Museum of History. When the legislative action was amended, the percentages of 1/3 expenditures for tourism-related expenditures and 2/3 expenditures for tourism-promotion remained the same. Named entities such as the Person County Museum of History, Mayo Lake Park, Mayfest and festivals were removed. *Total revenue is derived from the 6% occupancy tax rate that covers hotel/motel rooms; Bed & Breakfast accommodations; cabins at Mayo and Hyco Lakes; and short term rental of homes on the lakes and/or similar housing within the city/county limits. Campsites and RV sites are not included in this tax.*

#### TOURISM STATISTICS FOR 2015

Tourism is the 2<sup>nd</sup> largest industry in North Carolina. In 2015, domestic travelers spent a record \$21.9 billion across the state showing a 2.7 percent increase over 2014. The most impressive contribution tourism makes to the North Carolina economy is the number of businesses and jobs it supports. In 2015, North Carolina tourism expenditures directly supported a record number of jobs totaling more than 211,400 jobs. Person County showed a 3.09 percent increase in tourism revenue and the tourism industry directly employees more than 220 people in Person County. State tax revenue generated in

Person County totaled \$2.10 million through state sales and excise taxes, and taxes on personal and corporate income. North Carolina continues its' rank of the 6<sup>th</sup> in total person-trip volume by state, behind California, Florida, Texas, New York, and Pennsylvania. Tourism continues to be a major driver of economic development across the State.

#### TOURISM PROJECTS

Our web site continues to be a major source of e-mail inquiries numbering approximately 31 per day. The community calendar [www.explo-roxboro.com](http://www.explo-roxboro.com) is being used by more people to list their events and every month we continue to see an expansion in the usage and number of event pages people visited. The addition in March of our APP – EXPLORE ROXBORO is being used by as many locals as the visitor – for which it was designed. The App gives information to the visitor as where to stay, eat, play, shop – and if they are in need of any special services while visiting – that information can be found there also. We are constantly updating the app to show the shopping and overnight accommodations that are being added. Social media will continue to be a major focus for us in the upcoming year. We have a Facebook presence as well as joining Twitter this year.

Geocaching is still a very big entertainment mecca for everyone. Smartphones and/or handheld GPS systems can lead you a special hidden treasure. There are approximately 16 sites in Person County and you can access those as well as other North Carolina sites from our website. Of course, everyone knows how the rage of *Pokemon* brought many people off their couches to find *Pokemon* everywhere in Person County – especially in the uptown area.

We all understand the importance of “staying on the same page” or branding in the same manner. We have continued our partnerships with other organizations such as Roxboro Development Group, the Roxboro Area Chamber of Commerce, the Person County Arts Council, The Kirby Cultural Arts Complex to name a few. With all of these organizations working together to promote each other, we have seen an increase in attendance at events.

We now have a database of over 32,000 names and addresses from web site inquiries and events such as 5K runs, local concerts, as well as the ROX N’ ROLL Cruise-In which has a data base of almost 900 vehicles.

We have also seen an increase in inquiries through our media promotions. We have been able to add to our data base from events such as the music concerts at Willow Oak Park, the different 5K Run/Walks, and the special events we help sponsor. The information gathered from these events helps us stay in touch with the visitors and also allows us to better target our advertising. We advertised in USA’s Summer Travel Edition as well as USA Hunting and Fishing publication. We are launching a new advertising program that targets visitors to specific North Carolina cities within our area – such as the Durham/Raleigh area. When someone goes to a particular website for information on that area, our ads pop up with suggestions of other things to do while they are in the area.

We also had an ad in the Smoky Mountain Living magazine summer edition where we highlighted our new APP saying: Download our free app – then come have an adventure with us.

Much of our overnight business comes from the industries that are either doing start-ups and/or training for a new company or the energy plants that might be having their shut-down time for maintenance. The business traveler continues to be our main source of income during the week. Weekends have seen a surge of business as venues for wedding destinations become popular such as Sunset Ridge Buffalo Farm, Rock of Ages Winery and Mayo Lake as well as overnight business from the participants at the VIRginia International Raceway Family reunions as well as school reunions continues to be a large part of the weekend business.

One of the events that we help sponsor is growing by leaps and bounds – the Sappony 5K Run/Walk. This annual event brings people in, not only for a Saturday run, but many are here for the week. We have people coming from Ohio, Indiana, Florida, Georgia as well as Virginia and South Carolina. This year they celebrated their 5<sup>th</sup> year at Mayo Lake. The Catfish Crawl Mud Run and Obstacle Course at Mayo Lake Park brought in a record number this year with over 350 participants and lots of MUD!

The Kirby Cultural Arts Complex continues to be a draw for the uptown area and this past year 42,000 walked through their doors. The free movie series that we sponsor was changed to a Friday night to coincide with the opening art receptions at the Kirby and we saw an increase in attendance. One of the best things about the free movie series is that we are able to afford non-profit organizations who may not qualify for a grant from us, a way to add a few dollars to their coffers through selling the concessions and getting the donations that people give that evening.

The addition in June of the Escape Room game at the Person County Museum of History has increased the awareness of the Museum. This game is staged in the Curtis Long Memorial House and the participants have one hour to solve clues that give them the key to unlock the door to “escape”. These types of rooms may be found throughout the country and people do travel to experience them.

We helped coordinate at least 8 organized groups visit to our area during the year. Most of these were day trippers but we fully realize that if they had a positive experience, then they come back on their own later and/or tell other people about Roxboro/Person County. We continued to work with family reunions that booked blocks of rooms at our local hotels with welcoming packages.

Due to the addition of the disc golf course at Hyco Lake, we have seen an increase in tournaments for disc golf as well as having the courses at both lakes adds another activity for the lake users.

We continue to hear positive support from our weekly OUT AND ABOUT program heard on WKRX-WRXO four times on Thursdays. This is valuable radio advertising

time, which we appreciate having access to. It can be heard at 8 am, Noon, 5:50 pm and 7 pm. It can also be accessed from our website.

A very successful Quilt Trail was opened in June with 29 sites. Since the opening we have had many people call and ask how they can become a part of this new adventure. TDA was happy to be able to supplement the N.C. Conservation grant that was awarded to initially fund this project.

As you know, we re-installed 8 new WELCOME TO PERSON COUNTY road signs at the major county entrances into Person County. The new design shows the County Seal. This cost approximately \$4,200 and was done with TDA occupancy tax funds.

Starting in January 2017, we will work with many organizations to help celebrate the 225 anniversary of Person County. Also in April 2017, we are working with Piedmont Community College's Step into the Arts – our home – North Carolina event that is being expanded to a three-day event. We want to assist in growing this event to become an annual event that is visited by many that want to learn more about our State through its cultural heritage in the arts, literature, food and wine, music and crafts.

We are optimistic about some forward moving changes that will happening this year with events that we will be able to assist in promoting. As our own citizens find all the activities in our area enjoyable and user friendly, then it is easier for us to promote Roxboro/Person County to others. Please continue to let us know how we may assist you in making people feel welcomed to our charming community.



**OCCUPANCY TAX  
FY 2015-16**

**TDA Collection Report (FY 2015-16)**

DESCRIPTION / Col. Mo. [Tax for month of>>>>>>]	JUL '15 JUN '15	AUG '15 JUL '15	SEPT '15 AUG '15	OCT '15 SEPT '15	NOV '15 OCT '15	DEC '15 NOV '15
AIRBNB, INC.			\$ -	\$ -	\$ -	\$ -
AMERICA'S BEST VALUE	1,533.24	1,650.00	2,565.72	2,682.90	3,189.60	2,059.80
INNKEEPER	4,873.77	5,493.69	6,550.57	7,417.30	5,336.03	4,175.38
TIMBERLAND MOTEL	1,026.80	1,039.02	1,590.60	2,274.12	1,823.18	1,081.50
BUDGET INN	766.03	789.99	1,577.79	2,430.50	2,220.24	425.88
PARKS & REC/MAYO	253.20	133.50	112.20	94.50	75.06	150.54
SOUTH FOUSHEE ST.	-	-	-	-	-	-
PER-CAS LAKE AUTH	327.38	407.29	395.74	394.21	354.09	153.17
CORNERSTONE CABIN	252.00	168.00	258.00	180.00	-	105.00
COTTAGE ON REAMS	-	-	-	-	-	15.00
STUDIO AT 114A S MAIN	-	-	-	-	-	-
LOFT AT 114B S MAIN	-	-	0.10	-	-	-
HAMPTON INN	9,988.45	10,642.94	13,788.00	13,468.03	13,499.36	10,344.87
<b>TOTALS</b>	<b>\$ 19,020.65</b>	<b>\$ 20,324.43</b>	<b>\$ 26,836.73</b>	<b>\$ 28,941.56</b>	<b>\$ 26,297.56</b>	<b>\$ 18,511.14</b>
Collection Fee	570.62	609.73	805.10	868.25	788.93	565.33
<b>Net to the TDA</b>	<b>\$ 18,450.03</b>	<b>\$ 19,714.70</b>	<b>\$ 26,031.63</b>	<b>\$ 28,073.31</b>	<b>\$ 25,508.63</b>	<b>\$ 17,955.81</b>
<b>Net to the TDA to Date</b>	<b>\$ 18,450.03</b>	<b>\$ 38,164.73</b>	<b>\$ 64,196.36</b>	<b>\$ 92,269.67</b>	<b>\$ 117,778.30</b>	<b>\$ 135,734.11</b>

DESCRIPTION / Col. Mo. [Tax for month of>>>>>>]	JAN '16 DEC '15	FEB '16 JAN '16	MAR '16 FEB '16	APR '16 MAR '16	MAY '16 APR '16	JUN '16 MAY '16
AIRBNB, INC.						
AMERICA'S BEST VALUE	1,448.10	993.06	1,087.20	2,147.70	1,305.42	788.52
INNKEEPER	2,803.96	2,120.38	2,620.32	3,339.80	2,910.21	3,501.54
TIMBERLAND MOTEL	871.20	959.04	969.72	1,138.28	807.90	721.20
BUDGET INN	317.67	441.01	586.58	1,229.99	784.34	808.28
PARKS & REC/MAYO	49.80	10.80	55.86	51.08	76.60	136.51
SOUTH FOUSHEE STREET	-	-	-	-	-	-
PER-CAS LAKE AUTH	103.12	19.50	123.34	180.30	148.68	323.76
CORNERSTONE CABIN	-	-	-	-	51.00	135.00
COTTAGE ON REAMS	-	-	18.00	54.00	54.00	14.40
STUDIO AT 114A S MAIN	-	-	5.00	-	60.00	-
LOFT AT 114B S MAIN	-	-	5.00	-	-	-
HAMPTON INN	7,196.12	7,572.40	7,605.66	11,928.08	10,396.30	11,954.70
<b>TOTALS</b>	<b>\$ 12,789.97</b>	<b>\$ 12,116.19</b>	<b>\$ 13,076.68</b>	<b>\$ 20,067.23</b>	<b>\$ 16,596.45</b>	<b>\$ 18,383.91</b>
Collection Fee	383.70	363.49	392.30	602.02	497.89	551.52
<b>Net to the TDA</b>	<b>\$ 12,406.27</b>	<b>\$ 11,752.70</b>	<b>\$ 12,684.38</b>	<b>\$ 19,465.21</b>	<b>\$ 16,098.56</b>	<b>\$ 17,832.39</b>
<b>Net to the TDA to Date</b>	<b>\$ 148,140.38</b>	<b>\$ 159,893.08</b>	<b>\$ 172,577.46</b>	<b>\$ 192,042.67</b>	<b>\$ 208,141.23</b>	<b>\$ 225,973.62</b>

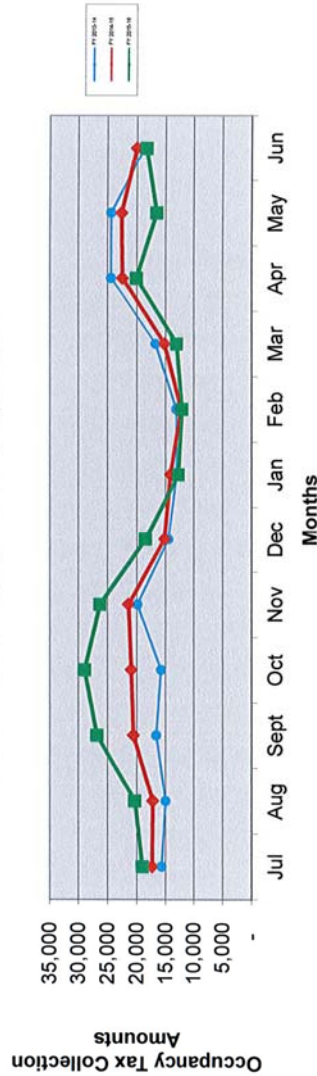
**TDA Collection Report (FY 2014-15)**

DESCRIPTION / Col. Mo. [Tax for month of>>>>>>]	JUL '14 JUN '14	AUG '14 JUL '14	SEPT '14 AUG '14	OCT '14 SEPT '14	NOV '14 OCT '14	DEC '14 NOV '14
AMERICA'S BEST VALUE	1,231.62	1,111.20	1,480.62	2,383.08	1,690.62	1,448.00
INNKEEPER	3,829.47	4,219.01	4,301.29	4,473.66	4,632.97	3,639.21
TIMBERLAND MOTEL	612.24	667.56	975.00	1,197.66	1,460.40	1,159.02
BUDGET INN	510.32	457.01	797.27	825.97	847.80	244.62
PARKS & REC/MAYO	100.20	70.50	68.76	129.42	26.70	16.26
SOUTH FOUSHEE ST.	66.00	93.00	111.00	-	-	-
PER-CAS LAKE AUTH	285.40	298.35	300.30	142.35	142.45	115.05
CORNERSTONE CABIN	243.60	348.00	264.00	181.50	144.00	88.96
COTTAGE ON REAMS	30.00	83.00	93.00	-	-	-
STUDIO AT 114A S MAIN	-	-	-	-	-	-
LOFT AT 114B S MAIN	-	-	-	-	-	-
HAMPTON INN	10,302.77	9,890.09	12,222.49	11,839.65	12,717.85	8,524.75
<b>TOTALS</b>	<b>\$ 17,371.62</b>	<b>\$ 17,237.72</b>	<b>\$ 20,613.73</b>	<b>\$ 20,973.29</b>	<b>\$ 21,462.79</b>	<b>\$ 15,236.87</b>
Collection Fee	521.15	517.13	618.41	629.20	643.88	457.11
<b>Net to the TDA</b>	<b>\$ 16,850.47</b>	<b>\$ 16,720.59</b>	<b>\$ 19,995.32</b>	<b>\$ 20,344.09</b>	<b>\$ 20,818.91</b>	<b>\$ 14,779.76</b>
<b>Net to the TDA to Date</b>	<b>\$ 16,850.47</b>	<b>\$ 33,571.06</b>	<b>\$ 53,566.38</b>	<b>\$ 73,910.47</b>	<b>\$ 94,729.38</b>	<b>\$ 109,509.14</b>

DESCRIPTION / Col. Mo. [Tax for month of>>>>>>]	JAN '15 DEC '14	FEB '15 JAN '15	MAR '15 FEB '15	APR '15 MAR '15	MAY '15 APR '15	JUN '15 MAY '15
AMERICA'S BEST VALUE	1,295.52	1,192.74	1,506.42	1,447.80	2,181.78	2,030.88
INNKEEPER	3,134.47	2,305.14	2,950.09	6,241.77	5,283.34	4,607.49
TIMBERLAND MOTEL	716.52	981.30	1,390.14	1,404.60	1,298.40	1,072.20
BUDGET INN	493.42	533.12	682.70	897.18	1,097.36	1,282.22
PARKS & REC/MAYO	14.40	120.30	77.40	78.90	103.80	106.50
SOUTH FOUSHEE STREET	-	-	-	-	-	-
PER-CAS LAKE AUTH	113.10	56.55	67.96	105.30	152.13	268.60
CORNERSTONE CABIN	96.00	24.00	-	21.00	93.00	110.40
COTTAGE ON REAMS	-	-	-	-	-	-
STUDIO AT 114A S MAIN	-	-	-	-	5.00	-
LOFT AT 114B S MAIN	-	-	-	-	71.00	51.00
HAMPTON INN	8,333.75	7,098.79	8,496.33	12,288.12	12,345.69	10,511.33
<b>TOTALS</b>	<b>\$ 14,197.18</b>	<b>\$ 12,311.94</b>	<b>\$ 15,283.04</b>	<b>\$ 22,484.67</b>	<b>\$ 22,631.70</b>	<b>\$ 20,040.62</b>
Collection Fee	425.92	369.36	457.89	674.54	678.95	601.22
<b>Net to the TDA</b>	<b>\$ 13,771.26</b>	<b>\$ 11,942.58</b>	<b>\$ 14,825.15</b>	<b>\$ 21,810.13</b>	<b>\$ 21,952.75</b>	<b>\$ 19,439.40</b>
<b>Net to the TDA to Date</b>	<b>\$ 123,280.40</b>	<b>\$ 135,222.98</b>	<b>\$ 150,028.13</b>	<b>\$ 171,838.26</b>	<b>\$ 193,791.01</b>	<b>\$ 213,230.41</b>

Month	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
Jul	11,168	17,011	12,430	12,190	14,908	15,714	17,372	19,021
Aug	14,007	16,713	11,945	11,923	16,465	15,018	17,238	20,324
Sept	13,062	16,708	10,776	12,642	14,045	16,637	20,614	26,837
Oct	11,483	11,947	10,656	11,321	13,102	15,818	20,973	28,942
Nov	15,870	15,239	10,611	20,558	12,335	19,906	21,463	26,298
Dec	12,838	10,539	13,533	14,670	12,382	14,539	15,237	18,511
Jan	8,366	8,317	8,278	11,905	12,120	13,085	14,197	12,790
Feb	9,766	8,954	9,091	13,045	10,051	13,163	12,312	12,117
Mar	9,761	8,398	11,119	13,061	13,555	16,797	15,263	13,077
Apr	18,536	14,200	14,471	19,603	22,680	24,373	22,485	20,067
May	17,484	17,182	15,430	22,383	24,820	24,363	22,632	16,596
Jun	13,279	12,171	14,768	16,718	18,350	18,779	20,041	18,384
	155,650	157,379	143,108	180,019	184,813	208,192	219,826	232,964

Occupancy Tax Collections  
for FY 2014 - 2016 YTD Comparison



**REVISED**  
**BUDGET YEAR 2015-2016**

**REVENUE** **\$225,974**

*Occupancy Tax* **\$225,974**

**PROJECTED EXPENDITURES**

**TOURISM RELATED 1/3 \$73,000**

*PC Museum of History* \$ 20,000  
*Mayo Lake* \$ 15,000  
*Grants/Festivals that are tourism related* \$ 13,500  
*Hycos Lake* \$ 14,500  
*The Rock* \$10,000

**TOURISM PROMOTION 2/3 \$152,885**

*Marketing* \$30,278  
*E-Marketing* \$12,055  
*Grants/Tourism promotion related* \$24,694  
*Administrative* \$85,400

**GRANT REQUEST MONIES GIVEN IN 2015-2016**

Person County Museum of History	\$23,453
Mayo Lake	15,000
Hyco Lake	14,500
Personality Festival	3,000
Flem Whitt Beach Music Festival	3,500
Uptown Art Project	2,500
Willow Oak Bluegrass Festival	2,000
Willow Oak Beach Music Festival	2,000
PC Arts Council – printing/ mailing of brochure	2,200
PCC Pickin by the Lake	1,700
Jingle on Main	750
5 <sup>th</sup> Annual Sappony 5K Run/Walk	5,000
Person County Welcome Signs	3,044
Ray Scott Concert/Strutmasters Juried Car Show	983
Raise the Roof (part payment)	10,000
The Rock Ballfield (pledged \$50,000)	<u>20,000</u>

Total: \$109,630

Please note that TDA pledged \$20,000 in 1<sup>st</sup> quarter of 2015-2016 budget year to the Athletic Communication Center at Person High School. Project was not started in time for our budget appropriations to be made prior to the end of the 2015-2016 fiscal year. The first \$10,000 was sent to them August 2016. In agreement with them, the final \$10,000 will be paid in the 3<sup>rd</sup> quarter.

**September 6, 2016**

**APPROVED**

**PC Tourism Development Authority 2016-2017 Budget**

**Projected Revenues**                      **\$200,000**

Occupancy Tax                              \$200,000

**Projected Expenditures**                **\$200,000**

Tourism Related Grants                \$ 63,000

**Tourism Promotion**                    **\$137,000 (which includes admin. expenses)**

Marketing                                    21,500

Brochures                                   3,000

E-marketing                                10,200

Grants                                        19,240

*Administrative Expense*                *\$ 83,060*

*(includes salary, benefits,  
social security, worker's comp.  
audit services, supplies & operating  
expenses, travel/meeting/conferences,  
telephone, dues/subscriptions, rent/utilities,  
insurance on bldg. content/liability/bond)*

**September 6, 2016**

**Person County Tourism Development Authority**  
**BUDGET ORDINANCE**  
**2016-2017**

**BE IT ORDAINED** by the Person County Tourism Development Authority Board:

**Section 1.** The following amounts are hereby appropriated for the operation of the authority and its activities for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this authority:

<u>EXPENDITURES</u>	<u>AMOUNT</u>	<u>PERCENT OF BUDGET</u>
Tourism Related	\$ 63,000	31.5
Tourism Promotion	54,795	27.4
Administration	82,205	41.1
<i>Total Expenditures</i>	<u>\$200,000</u>	<u>100.0</u>

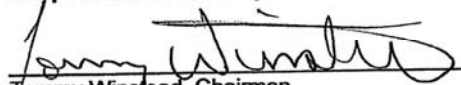
**Section 2.** It is estimated that the following revenues will be available for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

<u>REVENUES</u>	<u>AMOUNT</u>	<u>PERCENT OF BUDGET</u>
Transfers from Person County-Occupancy Tax	\$200,000	100.0
<i>Total Revenues</i>	<u>\$200,000</u>	<u>100.0</u>

**Section 3.** The Ex-officio Finance Officer is designated as the Budget Officer. She may transfer between objects of expenditures within the "Tourism Related" and "Tourism Promotion" appropriations above without a report to the Board. She may transfer amounts up to \$5,000 between these appropriations with a report to the Board at its next meeting.

**Section 4.** Copies of the Budget Ordinance shall be furnished to the Tourism Director and Ex-officio Finance Officer for direction in the carrying out of her duties.

**Adopted this the 8th day of June 2016.**

  
Tommy Winstead, Chairman  
Person County Tourism Development Authority Board

  
Margaret McMann, Director

September 6, 2016

## **PROPOSED NEW ENVIRONMENT HEALTH FEES – ENGINEERED OPTION PERMIT FEES:**

Health Director, Janet Clayton presented to the Board of Commissioners proposed new Environmental Health fees, specifically an Engineered Option Permit (EOP) fees. As of July 1, 2016, the rule, 15A NCAC 18A.1971, allows for EOP for onsite wastewater systems. The rule also outlines the local health department's responsibilities regarding the Engineered Option Permit. Section (k) of the rule is stated below:

(k) **LOCAL HEALTH DEPARTMENT RESPONSIBILITIES:** The local health department (LHD) is responsible for the following activities related to the EOP system:

- 1) Perform a completeness review of the Notice of Intent to Construct to verify inclusion of information required by this Rule and indicate written verification of completeness determination;
- 2) Attend the post-construction conference to observe location of system components and start-up conditions;
- 3) Provide written confirmation of Authorization to Operate upon receipt of complete information required by this Rule;
- 4) File all EOP documentation consistent with current permit filing procedures at the local health department;
- 5) Submit a copy of the final Notice of Intent common form and written confirmation of Authorization to Operate to the Department;
- 6) Review the performance and operation reports submitted in accordance with Table V(b) of Rule .1961 of this Section;
- 7) Perform on-site compliance inspections of the wastewater system in accordance with Table V(a) of Rule .1961 of this Section;
- 8) Investigate EOP system complaints;
- 9) Issue a notice of violation for systems determined to be malfunctioning in accordance with Rule.1961(a) of this Section. The LHD shall direct the owner to contact the design professional engineer, project licensed soil scientist, licensed geologist, and contractor, as appropriate, for determination of the reason of the malfunction and development of a Notice of Intent to Construct for repairs; and
- 10) Require an owner receiving a notice of violation to pump and haul sewage in accordance with Rule .1961(m) of this Section.

As stated below, NCGS 130A-336.1(n) allows for the local health department to assess a fee for its work regarding the engineered option permit up to thirty percent of the total permit fees established.

**G.S. 130A-336.1(n)** "Fees. – The local health department may assess a fee for the engineered option permit of up to thirty percent (30%) of the cumulative total of the fees the department has established to obtain an improvement permit, an authorization to construct, and an operations permit for wastewater systems under its jurisdiction. The fee shall only be used by the department in support of its work pursuant to this section to conduct site inspections; support the department's staff participation at post-construction conference meetings; and archive the engineered permit with the county register of deeds or other recordation of the wastewater system as required."

Ms. Clayton stated the Person County Board of Health approved the proposed new fees on August 22, 2016 and requested the Board of County Commissioners to approve the proposed fees effective September 7, 2016.

System Type	Type II	Type III	Type IV	Type V
Improvement Permit	\$200	\$200	\$200	\$200
Authorization to Construct	\$150	\$300	\$400	\$500
Total Fees	\$350	\$500	\$600	\$700
Allowed EOP Fee (30%)	\$105	\$150	\$180	\$210

A **motion** was made by Commissioner Clayton and **carried 5-0** to approve Engineered Option Permit fees as presented.

#### **DESIGNATION OF LANDFILL FRANCHISE FEES FOR PUBLIC GOOD:**

Vice Chairman Kendrick offered an opportunity for the Board of Commissioners to discuss the designation of landfill franchise fees to be used to fund specific projects, i.e. broadband internet rather than the funding going into the General Fund; however, no discussion ensued.

#### **NC ASSOCIATION OF COUNTY COMMISSIONERS LEGISLATIVE GOALS:**

Assistant County Manager, Sybil Tate requested the Board's direction to staff on submitting legislative goals to the NC Association of County Commissioners (NCACC). All counties were asked to participate in the NCACC's legislative goals process as the goals submitted are used to craft the NCACC's final Legislative Goals package, which guides the NCACC's lobby efforts.

Ms. Tate noted all goals must be submitted electronically via the NCACC website by September 23, 2016. The goal(s) submitted should also include either a resolution from the Board of Commissioners or a signed letter from the Chairman of the Board submitting the goal on behalf of the entire board.

Chairman Newell cited the need to eliminate stormwater regulatory legislation.

Vice Chairman Kendrick requested the need for counties to have the ability to lease equipment for broadband services. Commissioners Clayton and Jeffers noted this was already a goal however they would reiterate the importance for Person County.

**September 6, 2016**



## **BOARD AND COMMITTEE APPOINTMENTS:**

Clerk to the Board, Brenda Reaves, presented interested citizen applications for consideration for appointment to fill current vacancies on county boards and committees.

- **Home Health and Hospice Advisory Committee**  
3-Year Term; a representative of the Hospital  
1) Amber Ellixson, Person Memorial Hospital Quality Director requested appointment.
- **Juvenile Crime Prevention Council**  
Sheriff Jones requested a new representative for Person County Sheriff's Department: Sgt. Cheryl Hughes will replace Deputy Mark Sharlow to fulfill term to 12/31/17.
- **Kerr Tar Regional Council of Government Board**  
1 position as well as 2 alternates for citizens-at-large with an affiliation to represent the private sector business, minority or the retired community for an unspecified term.  
1) Connee C. White requested appointment

A **motion** was made by Commissioner Puryear and **carried 5-0** to appoint Amber Ellixson as the hospital representative on the Home Health and Hospice Advisory Committee for a 3-year term, to appoint Sgt. Cheryl Hughes to replace Deputy Mark Sharlow on the Juvenile Crime Prevention Council to fulfill the term to December 31, 2017 and to appoint Connee C. White as Person County's representative on the Kerr Tar Regional Council of Government Board for an unspecified term.

## **CHAIRMAN'S REPORT:**

Chairman Newell had no report.

## **MANAGER'S REPORT:**

County Manager, Heidi York had no report.

**September 6, 2016**

## **COMMISSIONER REPORT/COMMENTS:**

Commissioner Jeffers reported the following:

- He and Chairman Newell attended a recent Volunteer Fire Dept. Chiefs' meeting to which they discussed proposed funding criteria for the next budget year. Commissioner Jeffers suggested a separate work session to have the criteria presented so that staff may review and evaluate prior to January.
- He would request an item on the next agenda for Environmental Issues Advisory Committee' resolution(s) that would be submitted to the Clerk of the Board.
- Residents of the McGhees Mills areas would like to come before the Board at the next meeting to discuss concerns.
- Request that entities that present an annual report have the information included in the Board packet for review prior to the meeting. Chairman Newell added for the entity should include a full accounting (balance sheet) at the same time.

Commissioner Clayton reported an appreciation event to be held at the Life Matters Warehouse scheduled for October 4, 2016 honoring public safety workers from 4:00pm to 7:00pm.

Commissioner Puryear had no report.

Vice Chairman Kendrick had no report.

**September 6, 2016**

### **CLOSED SESSION #1**

A **motion** was made by Commissioner Puryear and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a)(5) for the purpose to consider the acquisition or lease of real property at 10:27am with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock and Person Senior Center Director, Maynell Harper.

Chairman Newell called the Closed Session to order at 10:30am.

A **motion** was made by Commissioner Puryear and **carried 5-0** to return to open session at 10:47am.

### **CLOSED SESSION #2**

A **motion** was made by Commissioner Puryear and **carried 5-0** to enter into Closed Session per General Statute 143-318.11(a)(3) for the purpose to consult with the county attorney in order to preserve the attorney-client privilege at 10:48am with the following individuals permitted to attend: County Attorney, Ron Aycock, County Manager, Heidi York, Clerk to the Board, Brenda Reaves, Economic Development Director, Stuart Gilbert, and Tax Administrator, Russell Jones.

A **motion** was made by Commissioner Puryear and **carried 5-0** to return to open session at 10:59am.

### **CLOSED SESSION #3**

A **motion** was made by Commissioner Jeffers and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a) (3) to consult with an attorney and General Statute 143-318.11(a) (5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract at 10:59am with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock, and Assistant County Manager, Sybil Tate.

A **motion** was made by Commissioner Puryear and **carried 5-0** to return to open session at 11:16am.

A **motion** was made by Chairman Newell and **carried 3-2** stating that due to discovery of recent technology, it is in the best interest of the County to cancel the public hearing on the landfill (scheduled for September 19, 2016 at 7:00pm) to see what the technology has to offer going forward. Chairman Newell, Vice Chairman Kendrick and Commissioner Puryear voted in favor of the motion. Commissioners Clayton and Jeffers voted against the motion.

**ADJOURNMENT:**

A **motion** was made by Commissioner Clayton and **carried 5-0** to adjourn the meeting at 11:17am.

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Brenda B. Reaves  
Clerk to the Board

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David Newell, Sr.  
Chairman

September 6, 2016