

PERSON COUNTY BOARD OF COMMISSIONERS

MAY 16, 2016

MEMBERS PRESENT

OTHERS PRESENT

David Newell, Sr.
Tracey L. Kendrick
Jimmy B. Clayton
Kyle W. Puryear
B. Ray Jeffers

Heidi York, County Manager
C. Ronald Aycock, County Attorney
Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, May 16, 2016 at 9:00am in the Commissioners' meeting room in the Person County Office Building.

Chairman Newell called the meeting to order. Commissioner Clayton gave an invocation and Captain Kevin Crabtree led the group in the Pledge of Allegiance.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

Chairman Newell announced the following two requests to be added to the agenda:

- 1) Person County Sheriff's Office Application for Bullet Proof Vests Grant to follow the item on the agenda for the Sheriff's Office, and
- 2) Mr. Larry Cole to discuss the proposed NC DOT changes to Madison Boulevard to be the first item of new business.

A **motion** was made by Commissioner Puryear and **carried 5-0** to add the items requested above to the agenda and to approve the agenda as adjusted.

INFORMAL COMMENTS:

There were no comments from the public.

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DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:

A **motion** was made by Commissioner Jeffers and **carried 5-0** to pull the Proclamation for Elder Abuse Awareness Day on June 2, 2016 to be read and to approve the Consent Agenda with the following items:

- A. Approval of Minutes of May 2, 2016,
- B. Budget Amendment #19,
- C. Green Growth grant in the amount of \$10,000 (match met with in-kind donations, no county funds to be appropriated),
- D. Consideration to change the November 14, 2016 regular scheduled Board meeting to November 21, 2016 to accommodate Local Government Day,
- E. Tax Adjustments for the month of May 2016
 - a. Tax Releases, and
 - b. NC Vehicle Tax System pending refunds

UNFINISHED BUSINESS:

DECISION ON ROADWAY NAME FOR R-2241A:

Ms. Sallie Vaughn, GIS Manager appeared before the Board to further discuss the Board's decision on Roadway name for R-2241A (US 501 from NC 49 in Roxboro to South of SR 1502/Mill Creek Rd).

At the Board's April 4, 2016 meeting several suggestions were made for roadway names to be researched in conjunction with NC DOT staff. Ms. Vaughn confirmed to the Board that the roadway name of Veterans Memorial Highway was unavailable for Person County's use. Ms. Vaughn noted the roadway name honoring professional golfer and Roxboro native, Jim Thorpe was a viable option.

A **motion** was made by Vice Chairman Kendrick and **carried 5-0** to table Board action on this item until the Board's next meeting so that the Thorpe family could be contacted.

PROPOSED NC DOT CHANGES TO MADISON BOULEVARD:

Mr. Larry Cole requested to be on the Board's agenda to make the Board aware of his concerns, as a business owner located on the Madison Boulevard, of the impacts of the proposed NC DOT plan to change the traffic flow of Madison Blvd, if funded. Mr. Cole spoke in opposition to the plan as the plan did not include turning lanes; he said that a grassy median without turning lanes from Weeks Drive to the 4-way intersection at Madison Blvd/N. Main Street was not feasible and that the right lane in both directions would be backed up. Mr. Cole noted that the proposed medians in the areas that have residential or no business access would not impact businesses along that stretch but in the business district section of the Boulevard, he requested consideration for cross-over lanes or dual turning lanes to be included in the plan. Mr. Cole stated he wanted the Board to hear from a business owner perspective noting his concerns would ring true for emergency personnel as well. Mr. Cole indicated he would be appearing before Roxboro City Council as well on this issue.

Chairman Newell asked the County Planning Director, Mike Ciriello to explain the Commissioners' role in the proposed DOT plan. Mr. Ciriello explained that the Board of Commissioners, Roxboro City Council and the state, in 2012, approved the Comprehensive Transportation Plan based on the findings of facts which included considerations of traffic flow, crashes, facility capacity and the ability to handle increased traffic over time. Madison Boulevard has a current traffic flow 15,000 plus vehicles per day; 1,640 accidents have been recorded on this facility during the period of 2010-2015. Mr. Ciriello noted the goals for NC DOT was to increase safety and for the facility to meet the needed capacity. Mr. Ciriello further noted that the proposed plan had scored well and may be funded in small projects to address vehicular, bike and pedestrian traffic.

Mr. Cole asked the Board if all business owners could be sent a letter informing them of the proposed DOT changes. Mr. Ciriello noted the project has been discussed for five years and he was happy to talk with individuals or business owners at any time.

It was the consensus of the Board for any funding given priority for Person County to be received and its intention for all parties to work out the details in a coordinated effort. The Board asked Mr. Ciriello to address the merchants group to further discuss and explain the proposed plan as well as communicate any concerns with the County's designated DOT engineer. Chairman Newell asked Mr. Ciriello to provide the Board with an update in three months.

NEW BUSINESS:

COUNTY EMPLOYEE HEALTH BENEFITS PLAN FOR FY16-17:

County Manager, Heidi York noted the health insurance renewal options are under review with the County's brokers Thompson-Allen Insurance of Roxboro and Scott Benefit Services of Raleigh. With open enrollment scheduled for May 25th and 26th for all County employees, Ms. York requested the Board to review the renewal information to determine the most fiscally responsible option that also addresses the needs of the County's workforce.

Ms. York further noted the County currently enrolls 407 subscribers to the health benefits plan at a rate of \$540.43 per employee per month or \$6,485.16 per employee annually.

Ms. York stated the upcoming Fiscal Year would be the County's second year in a self-insured plan whereby the county pays the actual claims per employee. A new option for discussion was a proposed two-tiered plan option allowing employees to choose their deductible level and a contribution rate if they select the higher/richer plan. The renewal was projected 13.1% higher cost than current year for an annual cost estimate of \$3M or about \$600 per employee per month; an estimate of \$7,724 per employee annually.

Ms. York asked brokers Phillip Allen and Bryan Bickley to present their health benefits renewal analysis to the Board.

Mr. Bickley stated the health benefits costs was attributed to 15% fixed costs and 85% variable costs. The 85% variable costs was based on actual claims. Based on the current fiscal year plan data, Mr. Bickley told the group that 55% of members spent less than \$1,000 and 73% of members spent less than \$2,000 noting a smaller percentage, 27% of members spent 85% of total plan. Mr. Bickley stated these statistics made a less valuable plan appropriate for many employees; they would pay nothing in premiums but the plan would be about 11% less rich. Mr. Bickley said for the County to increase participation in the lesser rich plan he recommended the County have employees pay a monthly contribution for the richer plan.

Mr. Bickley presented the group with an overview of the single option plan and a two-tier option plan, both with a 13.1% increase for renewal. The increase in renewal includes an 8.1% increase for the health plan along with a 5% marginal increase. The two options are outlined as follows:

<div> <div> <div>Employee-Owned</div> <div>SCOTT</div> <div>Benefit Services</div> </div> <div> <div>Person County Government</div> <div>Plan Comparison and Contribution Analysis</div> <div>Effective Date: July 1, 2016</div> </div> </div>						
Current State						
Current Plan	Enrollment	Monthly Funding Rates	Employee Monthly Contribution	Employee Contribution %	Employer Contribution	
Employee	316	\$540.43	\$0.00	0.00%	\$540.43	
Employee + Spouse	5	\$1,147.39	\$606.96	52.90%	\$540.43	
Employee + Child(ren)	86	\$732.33	\$191.90	26.20%	\$540.43	
Employee + Family	0	\$1,344.06	\$803.63	59.79%	\$540.43	
Total Enrollment	407					
Total Annual Cost		\$2,873,919	\$234,458		\$2,639,460	
Change to Renewal Funding : 13.10%						
Renewal						
High Plan	Enrollment	Monthly Funding Rates	Employee Monthly Contribution	Monthly Change in EE Contributions	Employee Contribution %	Employer Contribution
Employee	316	\$611.23	\$0.00	\$0.00	0.00%	\$611.23
Employee + Spouse	5	\$1,297.70	\$686.47	\$79.51	52.90%	\$611.23
Employee + Child(ren)	86	\$828.27	\$217.04	\$25.14	26.20%	\$611.23
Employee + Family	0	\$1,520.13	\$908.91	\$105.28	59.79%	\$611.23
Total Enrollment	407					
Total Annual Cost		\$3,250,402	\$265,172			\$2,985,229
Percentage Change		13.10%	13.10%			13.10%
Dollar Difference From Current Cash Outlay						\$345,769

The single option plan as shown above illustrated the current state and the renewal with the only change being the 13.1% increase.

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<div> <div>Person County Government</div> <div>Plan Comparison and Contribution Analysis</div> <div>Effective Date: July 1, 2016</div> <div>SCOTT</div> </div>						
Current State		Enrollment	Monthly Funding Rates	Employee Monthly Contribution	Employee Contribution %	Employer Contribution
Current Plan						
Employee		316	\$540.43	\$0.00	0.00%	\$540.43
Employee + Spouse		5	\$1,147.39	\$606.96	52.90%	\$540.43
Employee + Child(ren)		86	\$732.33	\$191.90	26.20%	\$540.43
Employee + Family		0	\$1,344.06	\$803.63	59.79%	\$540.43
Total Enrollment		407				
Total Annual Cost			\$2,873,919	\$234,458		\$2,639,460
Renewal Funding : 13.10%						
Decrement (New Option): 0.89						
% Enrollment in PPO Option 2:						
10%						
Renewal		Enrollment	Monthly Funding Rates	Employee Monthly Contribution	Monthly \$ Change in EE Contributions	Employee Contribution %
High Plan						
Employee		284	\$611.23	\$25.00	\$25.00	4.09%
Employee + Spouse		4	\$1,297.70	\$711.47	\$104.51	54.83%
Employee + Child(ren)		77	\$828.27	\$242.04	\$50.14	29.22%
Employee + Family		0	\$1,520.13	\$933.90	\$130.27	61.44%
Low Plan						
Employee		32	\$543.99	\$0.00	\$0.00	0.00%
Employee + Spouse		1	\$1,154.95	\$610.96	\$4.00	52.90%
Employee + Child(ren)		9	\$737.16	\$193.16	\$1.26	26.20%
Employee + Family		0	\$1,352.92	\$808.93	\$5.30	59.79%
Total Enrollment		407				
Total Annual Cost			\$3,213,031	\$371,184		\$2,841,847
Percentage Change			11.80%	58.32%		7.67%
Dollar Difference From Current Cash Outlay						\$202,387

Note: Costs will vary based on enrollment shift.

The two-tier option plan as shown above illustrated the current state with the renewal funding increase of 13.1% with a new option decrement of .89 based on 10% enrollment in the option 2 (the Low Option or the less richer plan).

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Person County Government

Group Health Plan Benefit Analysis

July 1, 2016 Renewal

Benefits	Renewal Option Aetna Healthcare		
	High Option	Dual Option	Low Option
Annual Deductible (Ind/Fam)	\$1,000/\$2,000		\$2,000/\$4,000
Plan Year Deductible	Plan year deductible 80%		Plan year deductible 80%
Coinurance			
Annual Out-of-Pocket Maximum (Ind/Fam)	\$3,000/\$6,000		\$4,000/\$8,000
Lifetime Maximum	Unlimited		Unlimited
Office Visits	\$20 (pcp) / \$40 (specialist)		\$20 (pcp) / \$40 (specialist)
Inpatient Hospital Expenses	\$250 per admission copay, then covered at 80% after deductible		\$250 per admission copay, then covered at 80% after deductible
Outpatient Hospital Expenses	Covered at 60% after deductible		Covered at 60% after deductible
Urgent Care	Covered at 60% after deductible		Covered at 60% after deductible
Emergency Room Services	Covered at 60% after deductible		Covered at 60% after deductible
Prescription Drugs			
Retail Pharmacy Copays	Generic \$10; Brand Preferred \$45; Brand non-preferred \$60; Specialty 10% to \$250 maximum		Generic \$3 or \$10; Brand \$100; Specialty 20% to \$350 maximum

* This document was created by Scott Benefit Services for exclusive use by (Person County Government). It is consent of Scott Benefit Services.

5/13/2016

Mr. Bickley proceeded to highlight the two-tier plan using the above benefit analysis with the High Option continuing the current health benefit plan with employee contribution of \$25.00 per month or the Low Option which has no employee contribution with reduced benefits, i.e., higher deductible, higher out-of pocket maximum and a pharmacy reduction.

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The single option plan was projected to cost the County \$2,985,229 while the two-tier option plan (as shown) was estimated to cost \$2,841,847 noting the costs of the two-tier option would vary based on enrollment shift. County Manager, Heidi York stated the budget for insurance will remain the same regardless of which option the Board favored noting any savings would be reflected in the County reserve for the next fiscal year.

The main differences shown in the two-tier plan was that the Low Option subscriber would have a \$2,000 annual deductible instead of \$1,000; for a family, the annual deductible would be \$4,000 instead of \$2,000. Also the out-of-pocket maximum for an individual would be \$4,000 instead of \$3,000 and for a family the out-of-pocket maximum \$8,000 instead of \$6,000. In addition, retail pharmacy copays would be increased for brand-name prescriptions to \$100 from \$45 or \$60 and specialty prescription drugs will increase from 10% to 20% to a maximum of \$350 which was limited at \$250. Mr. Bickley noted that the modeled scenario of 10% of the workforce choosing the Low Option plan would cost the County just under \$200,000 more than the current fiscal year for health benefits whereas the single plan option would have increased the spending by \$345,769.

Mr. Bickley offered that employees would be provided to links and tools to assist with the decision to which option plan would best suit their needs.

Commissioner Jeffers said he was not in favor of the two-tier option plan. He felt the County's benefit package should be the best to retain its employees; by charging for the same coverage that was received for free, this weakens the benefits and they may decide to cross county lines for higher salaries and better benefits. Commissioner Clayton agreed with Commissioner Jeffers.

Vice Chairman Kendrick advocated for giving the employee the option to pick the appropriate plan and to save the taxpayers money in the end. He added that if the County did not build a reserve, it is likely taxes may have to be raised to continue to pay for health insurance coverage for employees.

A **motion** was made by Commissioner Puryear and **carried 3-2** to approve the two-tier County Employee Health Benefits Plan for Fiscal Year 2016-2017. Commissioner Puryear, Vice Chairman Kendrick and Chairman Newell voted in favor of the motion. Commissioners Clayton and Jeffers cast the dissenting votes.

GOVERNORS CRIME COMMISSION GRANT FOR THE PERSON COUNTY SHERIFF'S OFFICE FOR BODY WORN CAMERAS

AND

PERSON COUNTY SHERIFF'S OFFICE APPLICATION FOR BULLET PROOF VESTS GRANT:

Captain Kevin Crabtree requested Board approval of the Governors Crime Commission Grant for the Person County Sheriff's Office for Body Worn Cameras. Captain Crabtree told the group that the Governors Crime Commission Grant award amount was \$48,959 which mandated a \$2 match per \$1 grant funding. Captain Crabtree noted this grant would be used to purchase 27 Body Cameras and equipment for data downloads and needed storage which had to be in place by June 30, 2016. The County match of \$32,640 would be funded through the Law Enforcement Restricted Fund for \$16,319.00 in state grant funding.

Captain Crabtree requested Board approval to apply for a Bullet Proof Vest Grant in the amount of \$12,564 which would require a 50% county match for 20 Bullet Proof Vests. The funding sources would be as follows:

- \$6,282.00 Person County's match will be funded from the Law Enforcement Restricted Fund, and
- \$6,282.00 state funds

A **motion** was made by Commissioner Jeffers and **carried 5-0** to approve the Governors Crime Commission Grant for the Person County Sheriff's Office for Body Worn Cameras and to appropriate the County match from the Law Enforcement Restricted Fund to match state funding and to approve the Person County Sheriff's Office Application for Bullet Proof Vests Grant, thus appropriating \$6,282 from the Law Enforcement Restricted Fund to match the same amount of state funding.

PROCLAMATION FOR ELDER ABUSE AWARENESS DAY ON JUNE 2, 2016:

Chairman Newell read a Proclamation for Elder Abuse Awareness Day on June 2, 2016. Commissioner Jeffers recognized the Kerr Tar Region K Area Agency on Aging and the Person County Senior Center as sponsors of the Elder Abuse Awareness Day on June 2, 2016 starting at 9:30am at Huck Sansbury whereby the community was invited to participate in a commemorative walk.

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PROCLAMATION BY THE
Person County Board of Commissioners
On
ELDER ABUSE AWARENESS DAY

WHEREAS, Person County's elderly deserve to live safely with dignity, and as independently as possible, with the necessary supports; and

WHEREAS, Elder abuse is most often defined as any act that harms a senior or jeopardizes his or her health or welfare; and

WHEREAS, Eliminating abuse to older persons is a responsibility of the community; and


WHEREAS, the County of Person is concerned about the risk to older residents who suffer from neglect or are victims of financial, emotional or physical abuse; and

WHEREAS, All residents should watch for signs of abuse such as physical trauma, withdrawal, depression, anxiety, fear of family members, friends or caregivers.


NOW, THEREFORE, The Board of Commissioners for Person County does hereby proclaim June 2, 2016 as Elder Abuse Awareness Day and urge all citizens to recognize and support the needs of older persons to build safer communities in Person County.

Adopted this 16th day of May, 2016.




David Newell, Sr., Chairman

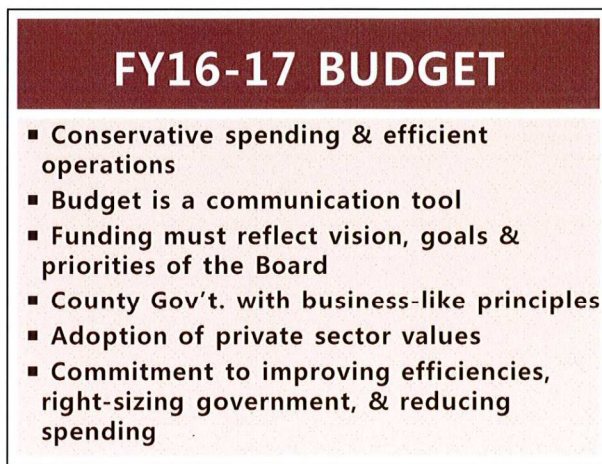
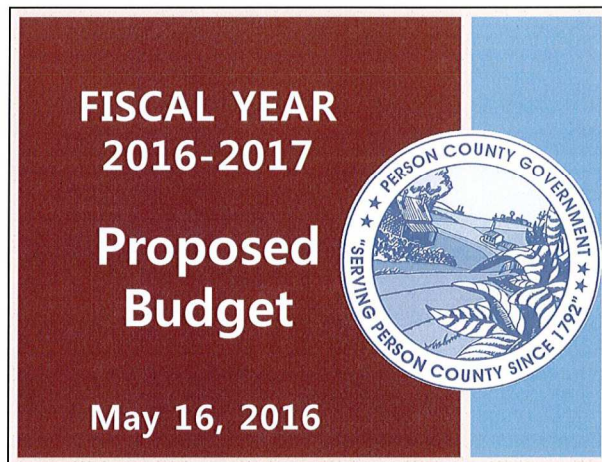
Attest:


Brenda B. Reaves, Clerk to the Board

PRESENTATION OF THE FISCAL YEAR 2016-2017 PROPOSED BUDGET:

County Manager, Heidi York presented an overview of the manager's proposed budget noting that North Carolina General Statutes require that on or before June 1, the manager present her recommended budget for the next fiscal year to the Board of Commissioners. A copy of the budget document was distributed to each commissioner. Ms. York stated the Board was scheduled to adopt the budget at its June 20, 2016 meeting. Ms. York's presentation follows:

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Ms. York stated the funding priorities reflected in the proposed budget were identified by the Board at the Board's retreat in February 2016.

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FUNDING PRIORITIES

- 1. Economic Development**
- 2. Public Safety**
- 3. Education**
- 4. Government Efficiency**
- 5. Quality of Life**

PRIORITY-BASED SPENDING:

- **Economic Catalyst Fund**
- **Pay & Classification Study for Public Safety Depts**
- **Increased capital funding for Education**
- **No tax increase**
- **Senior Center**
- **Broadband Towers**
- **Roxplex**

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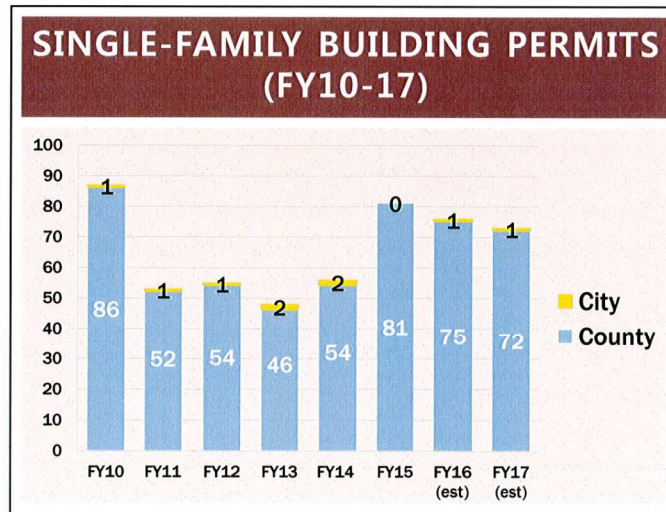
BUSINESS PLAN

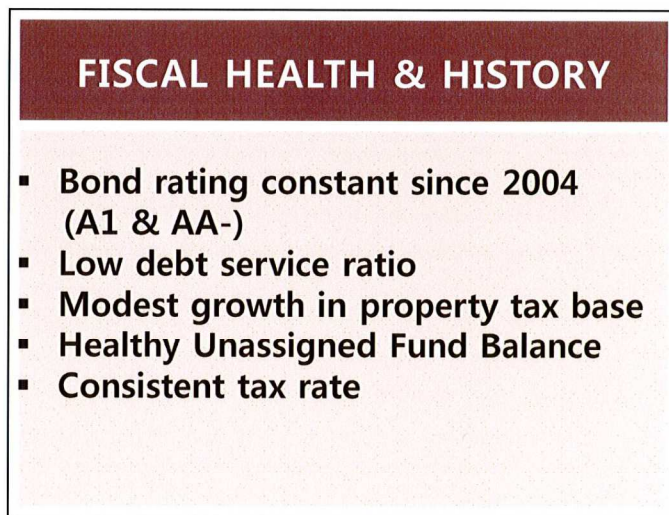
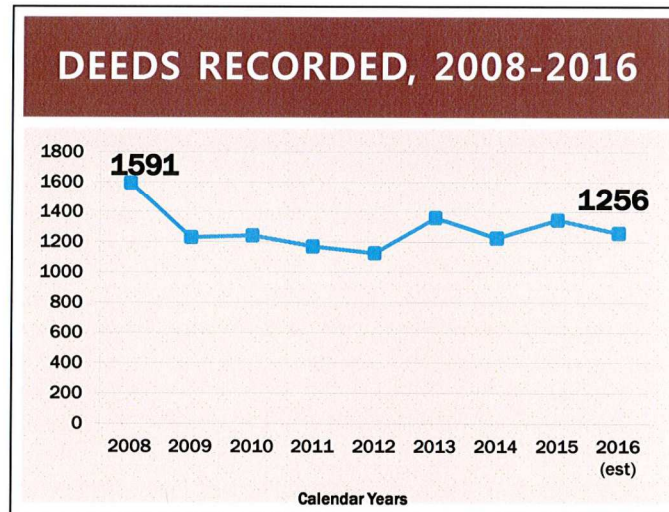
- 1. Resize to reflect current realities**
- 2. Redesign to meet current & future demands**
- 3. Reposition to provide higher quality services**

CURRENT REALITIES

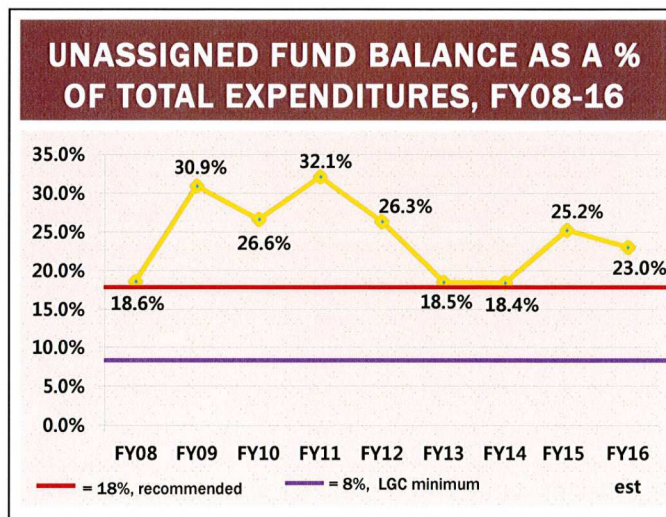
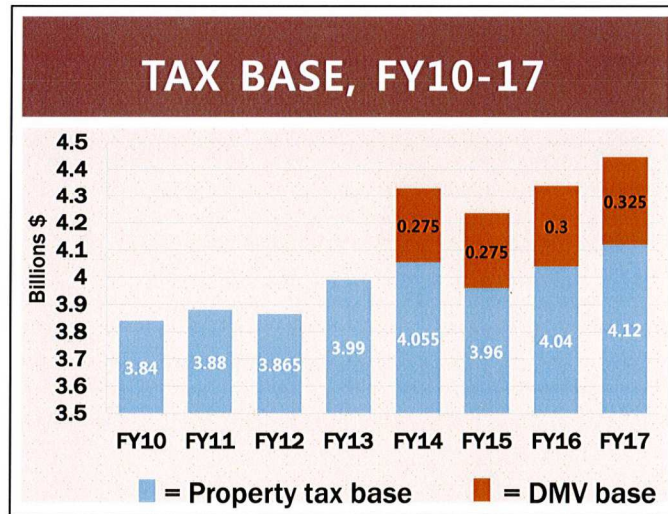
- **Responsibilities of Counties vs. Willingness to Pay**
- **Economic Environment**
- **Fiscal Health & History**
- **Budget Priorities**

COUNTY SERVICES	
Mandated:	Optional:
▪ Social Services	▪ Library
▪ Public Health	▪ Recreation, Arts & Parks
▪ Mental Health	▪ Transportation- PATS, Airport
▪ Public Schools	▪ Cooperative Extension
▪ Solid Waste	▪ Soil & Water Conservation
▪ Sheriff-Jail	▪ Internal: IT, HR, Mgr, Fin, PW
▪ Register of Deeds	▪ Planning
▪ Board of Elections	▪ Inspections
▪ Court Space	▪ Economic Development
▪ EMS	▪ Nonprofits
▪ 911	▪ Person Industries
▪ Tax	▪ Animal Services
	▪ Veterans Services
	▪ Vol. Fire Departments





Ms. York noted the tax rate of .70 cents has remained steady since Fiscal Year 2007-2008 with the tax base seeing a little over 2% growth. Person County's debt service ratio is at 8% which is below the average population which is 11% and well below the maximum in the population group at 15%.



Ms. York noted the final unassigned fund balance is determined through the audit which will be presented in January 2017 but staff are optimistic that it will remain flat or decrease slightly to 23%.

FY17 BUDGET OVERVIEW

General Fund = \$59,351,269
(appropriations increase of \$1.3M
or 2.38%)

All Funds = \$64,390,876

REVENUES

- **\$1.3M increase overall**
- **1 cent generates = \$433,241**

Increases:

- **Real Property +\$545K**
- **Vehicles(DMV) +\$180K**
- **Sales Tax +\$228K**

Decreases:

- **DSS State & Fed Funding -\$140K**
- **Health State & Fed Funding -\$24K**
- **Recycling Revs -\$86K**
- **EMS fees -\$130K**

Ms. York noted an increase of \$11,000 in the value of one penny on the tax rate for the upcoming fiscal year.

FUND BALANCE

- Amount budgeted: \$3.5M; +\$750K from FY16
- Increase due to the large CIP expenditure of \$2.34M; +\$2.31M, from \$19,671 in FY16
- Drivers include roofing, HVAC replacement, paving for PCS & PCC.
- Also appropriating in DSS, Health, Debt Service

DOING MORE WITH LESS

- Reorganizing & benchmarking
- More services but same tax rate
- Sportsplex: \$80K expenditures; \$66K revs
- Construction of Senior Center: \$3.2M
- Construction of 2 broadband, public safety towers: \$4M
- VIPER radios for emergency responders: \$1.5M
- County Depts in 3rd year of flat spending

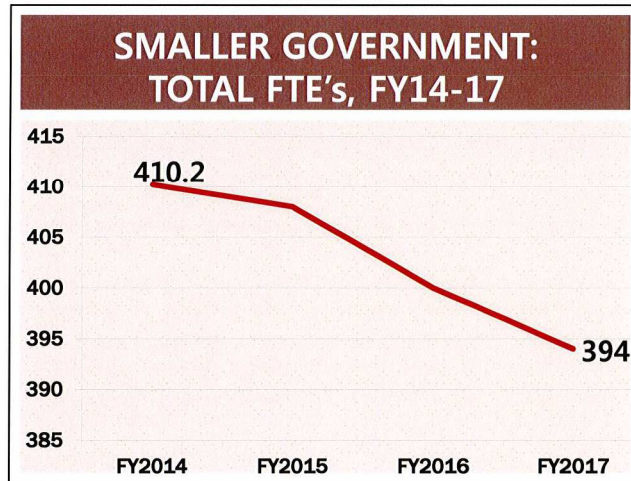
EXPENDITURES

- EMS: +\$124K
- Debt Service: -\$222K
- Person Industries & PCRC: -\$204K from GF, subsidy of \$508K
- Fuel: -\$106K
- 11 Replacement Vehicles: \$514K ambulance: \$228K

SMALLER GOVERNMENT: POSITIONS?

Department	Position	Salary/Benefits
General Services	Custodian	\$(41,798)
Tax	Customer Service Representative	\$(50,397)
PATS	Transportation Specialist	\$(39,113)
PI	Field Supervisor	\$(54,212)
Register of Deeds	Asst. Register of Deeds	\$(56,388)
4-H YES	Program Assistant	\$(56,704)
TOTAL		\$(298,612)

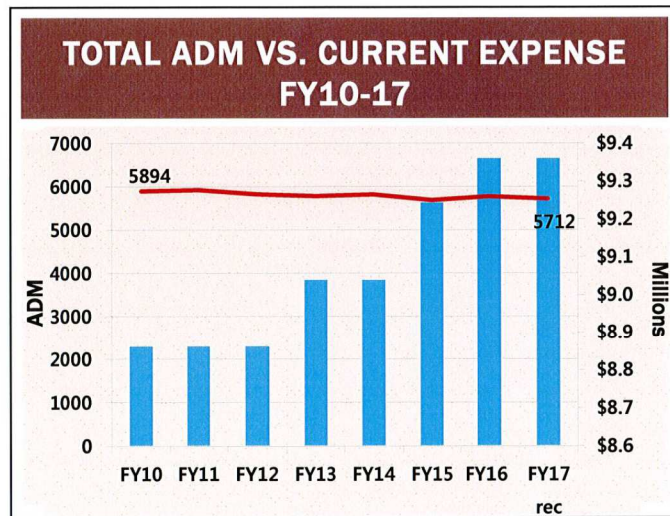
Ms. York did not consider any requests for new full-time positions with every vacancy evaluated and only those critical for continued operation or supported by revenues were filled. Ms. York proposed a reduction of six positions, three of which were vacant positions (General Services, Tax, PATS), two transitions related to retirement or elections (PI and Register of Deeds) and one grant funded position in the 4-H YES program due to a reallocation of program funding by the Juvenile Crime Prevention Council.



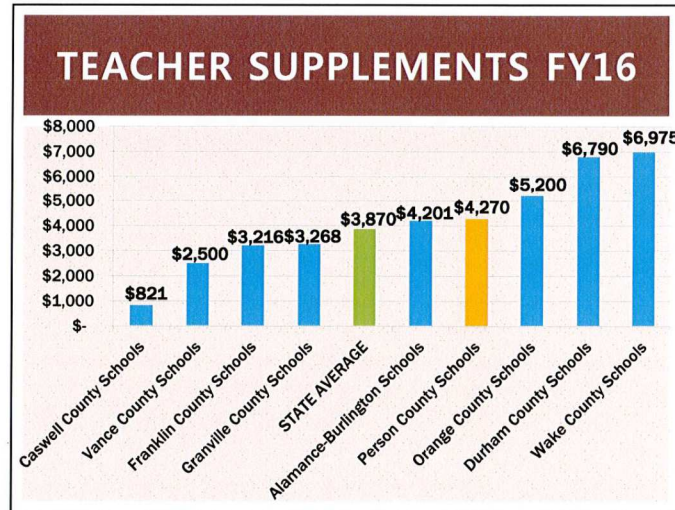
COUNTY WORKFORCE FUNDING	
▪ Merit pay included:	\$186,923 total cost (decrease of \$13,411)
▪ Implementation of Pay & Classification Study for Public Safety:	\$180,783
▪ Health insurance:	\$611.23 per emp. 13.1% increase Total cost is \$3M

Ms. York stated it was cheaper to keep the merit versus a 1% COLA and the merit pay program assisted the pay and classification to be less costly for the first of three phases of implementation. Ms. York informed the Board that the state mandated a ¼% increase in the upcoming fiscal year for retirement contribution which will be the same increase for the following two fiscal years as well.

PERSON COUNTY SCHOOLS					
Requested: \$11,619,710 a 12.04% increase					
Recommended: flat current exp & capital, full technology request, increase in CIP, overall increase					
Current Expense	Capital	Technology Capital	CIP	Debt Service	Total
\$9,376,614	\$159,000	\$419,014	\$1,048,925	\$795,722	\$11,799,275



Ms. York noted the total ADM included all Person County students that attend any charter school.



PIEDMONT COMMUNITY COLLEGE

Requested: \$1,267,608 an 11.5% increase

Recommended: flat current exp, no capital requested, increase to CIP, overall increase

Current Expense	Capital	CIP	Debt Service	Total
\$1,111,836	\$0	\$189,000	\$92,037	\$1,392,873

Ms. York said the City of Roxboro Fire Department was due a 2% increase for fire protection services in 2016-2017 per the contract.

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VOLUNTEER FIRE DEPARTMENTS

- \$547,902, according to funding contract
- Audits to be conducted every other year
- Capital fund for equipment needs: \$90,625
- VIPER radios: \$500K

OUTSIDE AGENCY FUNDING

- Senior Center: \$3.2M + \$100K
- Museum: \$42K(new roof)+ \$64K for utilities, maintenance
- Drug Court: \$10K
- HALO position: ?
- Personality: ?

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May 16, 2016

WORK SESSIONS & PUBLIC HEARING

Work sessions (Boardroom)

May 23rd 6:00pm

June 7th 9:00am

Public Hearing (Boardroom)

June 6th 7:00pm

FOR MORE INFORMATION

**Recommended Budget Document,
Manager's Message & Presentation can
be found at www.personcounty.net**

**Copies for viewing are located in the
Clerk to the Board's Office and at the
Library.**

County Manager's Office: 597-1720

Commissioner Jeffers asked for clarification on the VIPER expenditure of \$1.5M to which the manager explained the radio equipment upgrade included the Roxboro Fire Department, the County Emergency Services personnel in addition to the Volunteer Fire Departments and Rescue.

Chairman Newell requested staff to research how many emergency fire calls were made in the county versus inside the city limits only.

CHAIRMAN'S REPORT:

Chairman Newell had no report.

MANAGER'S REPORT:

County Manager, Heidi York asked the Board to welcome the County's Summer Intern, Ellis Johnson. Mr. Johnson is a first year graduate student at UNC Chapel Hill in the MPA program.

Ms. York reported that she along with Chairman Newell and Commissioners Clayton and Jeffers would be attending County Assembly Day on May 18, 2016 to meet with state legislators.

Ms. York informed the group that the Economic Development Commission's meeting for May 19, 2016 was rescheduled for May 26, 2016 at 8:00am due to the State of the Region economic meeting in Durham at 7:00am.

COMMISSIONER REPORT/COMMENTS:

There was no report from Vice Chairman Kendrick nor Commissioners Jeffers, Clayton and Puryear.

CLOSED SESSION #1

A **motion** was made by Vice Chairman Kendrick and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a)(4) for the purpose of discussion of matters relating to the location or expansion of industries or other businesses in the county (economic development) at 10:52am with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock, Tax Administrator, Russell Jones, Summer Intern, Ellis Johnson and Economic Development Director, Stuart Gilbert.

Chairman Newell called the Closed Session to order at 10:58am.

A **motion** was made by Vice Chairman Kendrick and **carried 5-0** to return to open session at 11:53am.

RECESS:

A **motion** was made by Commissioner Jeffers and **carried 5-0** to recess the meeting at 11: 53am until May 23, 2016 at 6:00pm.

Brenda B. Reaves
Clerk to the Board

David Newell, Sr.
Chairman