

**PERSON COUNTY BOARD OF COMMISSIONERS**

**April 4, 2016**

**MEMBERS PRESENT**

**OTHERS PRESENT**

David Newell, Sr.  
Tracey L. Kendrick  
Jimmy B. Clayton  
Kyle W. Puryear  
B. Ray Jeffers

Heidi York, County Manager  
C. Ronald Aycock, County Attorney  
Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, April 4, 2016 at 7:00pm in the Commissioners' meeting room in the Person County Office Building.

Chairman Newell called the meeting to order. Commissioner Clayton gave an invocation and Commissioner Puryear led the group in the Pledge of Allegiance.

**DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:**

Chairman Newell stated a request was made to add a Proclamation recognizing National 9-1-1 Education Month to the agenda.

A **motion** was made by Vice Chairman Kendrick and **carried 5-0** to add a Proclamation recognizing National 9-1-1 Education Month to the agenda and to approve the agenda as adjusted.

**INFORMAL COMMENTS:**

There were no comments from the public.

**DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:**

A **motion** was made by Commissioner Jeffers and **carried 5-0** to approve the Consent Agenda with the following items:

- A. Approval of Minutes of March 14, 2016,
- B. Budget Amendment #17,
- C. HH Architecture Amendment #3 for the Senior Center Geotechnical exploration services in the amount of \$332,100,
- D. NC Education Lottery Application for Contracted Interior School Painting in the amount of \$100,000, and
- E. NC Education Lottery Application for CTE Classroom Counter Top Repair in the amount of \$15,000.

**April 4, 2016**

## **UNFINISHED BUSINESS:**

### **FOLLOW-UP ON THE PERSON COUNTY RECYCLING CENTER IMPROVEMENTS:**

General Services Director, Ray Foushee noted that at the Board's March 14, 2016 meeting, the following projects were presented as improvements to the Recycling Center:

<b>Project</b>	<b>Cost</b>
Emergency/Exit signs and lighting	\$5,000
Connect City water lines across property	\$40,000
Add metal building on concrete pad for storage	\$185,000
Install sprinkler system	\$200,000
Renovate restrooms	\$65,000
ADA parking, sidewalk, handicap ramp	\$63,000
<b>TOTAL</b>	<b>\$558,000</b>

The Board voted unanimously on March 14, 2016 to move forward with these improvements, but requested additional information related to the sprinkler system. Mr. Foushee provided responses to the questions raised by the Board as follows:

1. Will the proposed connection to City water be sufficient for now and after possible merger? Yes, the water supply at 750gpm will be adequate as long as no plastics and no racks are used for storage. The footprint of the office area has minimal effect on the water requirements. Mr. Foushee presented an e-mail from a representative of the sprinkler company confirming the above statement.
2. What will be the monthly cost from the City for potential sprinkler use? The City used to charge a sprinkler fee of \$1300 per month for a 6-inch sprinkler line. That fee has now been revised to \$190 per month for a 6-inch line. The same fee applies whether or not a pump/tank system is used. Chairman Newell asked Mr. Foushee if the City would charge for the water in tank to which he did not know the answer but assumed they would charge for the water.
3. Will the sprinkler cost change if the proposed merger takes place? The basic sprinkler system will still be adequate. The cost incurred at that time would be the demo of the sprinklers dropped into the existing office area, and the addition of new sprinkler heads dropped into the proposed new 20,000 square foot office area for the merger. The Board discussed retrofitting the building for the proposed merger to install the sprinklers as would be required for the merger to avoid the demo and revamp of sprinklers and to save approximately \$40,000.

**April 4, 2016**

The Board raised further questions for Mr. Foushee to research as follows:

- A. As opposed to adding the metal building on a concrete pad for storage of plastics outside of the recycling facility at a projected cost of \$185,000, Chairman Newell asked Mr. Foushee to research if a larger waterline existed off Leasburg Road that the County could directly tie into to increase the water volume and the costs associated for running a larger size water line to the recycling facility; this option would allow for the plastics to be stored inside the recycling facility.

**FOLLOW-UP ON THE SENIOR CENTER SCHEMATIC DESIGN:**

County Manager, Heidi York stated that at the request of the Board at its meeting on March 14, 2016, Kristen Hess, of HH Architecture, will present further information regarding:

1. Options to add a half basement (6000 sq. ft.) or a full basement (12,000 sq. ft.)
2. Requirements for sprinklers system with above options
3. Options for park/green space on vacant lot

Ms. Hess presented the current total estimated project costs for the Person County Senior Center Schematic Design. The total presented was \$3,373,408 noting the square footage was just under the requirement for fire protection.

Ms. Hess stated at the request of the Board for options to add a half basement or a full basement (dark shell, not move-in ready), the requirement for a sprinkler system would be triggered noting minimal HVAC and electrical would be needed for ventilation. Ms. Hess presented the costs for the half basement (6,000 sq. ft.) at \$673,431 and a full basement (12,000 sq. ft.) at \$836,259. Chairman Newell stated his opposition to add a rough-in basement to the Senior Center facility at this time. It was the consensus of the Board not to proceed with the addition of a rough-in basement for the Senior Center.

The following pages outline the Schematic Design project costs at this date and the presented estimates for the basement.



## Person County Senior Center

Estimated Project Budget  
Schematic Design  
HH Project #: 15-056

March 29, 2016

Basic Scope			
<b>Senior Center Building</b>		<b>\$134.80 per sf</b>	<b>\$1,779,942</b>
Exterior Envelope	12,188 sf	\$9.00 per sf	\$109,692
Roofing	12,188 sf	\$12.00 per sf	\$146,256
Interiors	12,188 sf	\$21.00 per sf	\$255,948
Specialties	12,188 sf	\$1.80 per sf	\$21,938
Structure	12,188 sf	\$34.00 per sf	\$414,392
Plumbing	12,188 sf	\$10.00 per sf	\$121,880
Mechanical	12,188 sf	\$24.00 per sf	\$292,512
Electrical	12,188 sf	\$23.00 per sf	\$280,324
Building Demolition	18,000 sf	\$6.50 per sf	\$117,000
Asbestos Abatement	1 ls	\$20,000.00 ls	\$20,000
<b>Site Development</b>			<b>\$606,898</b>
Site Preparation	1 ls	\$6,600 ls	\$6,600
Erosion Control/Environmental Protection	1 ls	\$2,270 ls	\$2,270
Site Demolition/Excavation/Removal/Relocation	1 ls	\$19,642 ls	\$19,642
Site Retaining Walls	1 ls	\$55,000 ls	\$55,000
Earthwork	1 ls	\$282,880 ls	\$282,880
Dumping Fees	1 ls	\$1,711 ls	\$1,711
Hardscape	1 ls	\$89,079 ls	\$89,079
Planting	1 ls	\$37,299 ls	\$37,299
Utilities	1 ls	\$81,617 ls	\$81,617
Site Irrigation	1 ls	\$11,000 ls	\$11,000
Site Planters	1 ls	\$6,600 ls	\$6,600
Horseshoe Courts	1 ls	\$8,800 ls	\$8,800
Site Furniture	1 ls	\$4,400 ls	\$4,400
<b>Public Park</b>			<b>\$84,000</b>
Subtotal Estimated Basic Construction:			
			\$2,470,840
GC's General Conditions, Overhead and Profit (10%)			
			\$247,084
Construction Contingency (10%)			
			\$247,084
Total Estimated Basic Construction Costs			
			\$2,965,008
Basic Design Fee			
			\$278,600
Hazardous Materials Abatement Design Fee			
			\$4,500
Existing Site Conditions Survey Fee			
			\$11,400
Subsurface Utility Designation Fee			
			\$8,300
Hazardous Materials Survey Fee			
			\$5,200
Structural Assessment Fee			
			\$5,400
Construction Testing Fees & Geotechnical Investigations			
			\$35,000
Furniture, Fixtures, and Equipment			
			\$60,000
Estimated Project Soft Costs			
			\$408,400
Total Estimated Project Costs			
			\$3,373,408

April 4, 2016



## Person County Senior Center

Estimated Additional Project Costs for Half Basement vs Full Basement  
Schematic Design  
HH Project #: 15-056

March 29, 2016

Half Basement Additional			
<b>Main Floor</b>			<b>\$48,752</b>
Fire Protection	12,188 sf	\$4.00 per sf	\$48,752
<b>Basement Level</b>			<b>\$554,132</b>
Architecture and Structure	6,094 sf	\$24.00 per sf	\$146,256
Fire Protection	6,094 sf	\$4.00 per sf	\$24,376
Plumbing	1 ls	\$28,800.00 ls	\$28,800
HVAC	1 ls	\$103,100.00 ls	\$103,100
Electrical	1 ls	\$56,600.00 ls	\$56,600
Stairs	2 ls	\$60,000.00 ls	\$120,000
Elevator	1 ls	\$75,000.00 ls	\$75,000
<b>Site Development</b>			<b>(\$102,025)</b>
Earthwork (Savings)	1 ls	(\$102,025.00) ls	(\$102,025)
<b>Subtotal Estimated Additional Construction for Half Basement:</b>			<b>\$500,859</b>
GC's General Conditions, Overhead and Profit (10%)			\$50,086
Construction Contingency (10%)			\$50,086
<b>Total Estimated Additional Construction for Half Basement:</b>			<b>\$601,031</b>
Estimated Engineering / Design Fees			\$72,400
<b>Total Estimated Additional Project Cost for Half Basement</b>			<b>\$673,431</b>

Full Basement Additional			
<b>Main Floor</b>			<b>\$48,752</b>
Fire Protection	12,188 sf	\$4.00 per sf	\$48,752
<b>Basement Level</b>			<b>\$724,764</b>
Architecture and Structure	12,188 sf	\$24.00 per sf	\$292,512
Fire Protection	12,188 sf	\$4.00 per sf	\$48,752
Plumbing	1 ls	\$28,800.00 ls	\$28,800
HVAC	1 ls	\$103,100.00 ls	\$103,100
Electrical	1 ls	\$56,600.00 ls	\$56,600
Stairs	2 ls	\$60,000.00 ls	\$120,000
Elevator	1 ls	\$75,000.00 ls	\$75,000
<b>Site Development</b>			<b>(\$154,050)</b>
Earthwork (Savings)	1 ls	(\$204,050.40) ls	(\$204,050)
Rock Removal Allowance	1 ls	\$50,000.00 ls	\$50,000
<b>Subtotal Estimated Additional Construction for Full Basement:</b>			<b>\$619,466</b>
GC's General Conditions, Overhead and Profit (10%)			\$61,947
Construction Contingency (10%)			\$61,947
<b>Total Estimated Additional Construction for Full Basement:</b>			<b>\$743,359</b>
Estimated Engineering / Design Fees			\$92,900
<b>Total Estimated Additional Project Cost for Full Basement</b>			<b>\$836,259</b>

April 4, 2016

Ms. Hess described several items in the design that will need approval from the City of Roxboro. Ms. Hess noted her concern with the rock wall that serves as a retaining wall that runs the length of the front of the property holding up the parking lot. Ms. Hess stated the wall has moved, was cracking and in poor condition. The design proposes that a portion of the wall be torn down but Ms. Hess proposed that the entire wall be torn down and a new wall constructed; the associated costs to construct a new wall would be approximately \$110,000. Ms. Hess stated the parking lot was also in poor condition with holes, cracks, bumps noting the parking lot was unsafe for seniors to walk across. This was one of the items that the public spoke on for improvements at the forums. Ms. Hess further noted that a small section of the parking lot in the front of the building was proposed to be torn up, graded and repaved to provide one-level ADA entry into the building without the use of steps. As both the parking lot and the wall are owned and maintained by the City of Roxboro, Ms. Hess suggested requesting City Council to cover the costs or at least a portion of the costs noting these items will need to be approved so that the project can proceed as designed. Ms. Hess added her recommendation that a certain number of parking spaces, i.e. eight spaces, be dedicated for the Senior Center's use. Another item related to the City involved the use of a canopy that would extend past the County's property line into the City of Roxboro property; approval must be sought before the canopy length or design can proceed.

Commissioner Puryear stated his recommendation was to communicate these issues with the City of Roxboro and he requested the County Manager to talk with the City Manager. Ms. York stated when she last spoke on the topic of repaving the parking lot, the City Manager noted they were not interested in repaving the parking lot.

Ms. Hess presented two conceptual drawings for the park/green space for Board consideration; one concept included multi-use courts and the other concept without courts. Commissioner Jeffers reminded Ms. Hess that the Board had already taken action on the park development that would be used as a community park which would include multi-use courts.

## **NEW BUSINESS:**

### **NAMING OF R-2241A US501 FROM NC49 IN ROXBORO TO SOUTH OF SR1502/MILL CREEK ROAD:**

GIS Manager, Sallie Vaughn requested the Board's consideration to approve a fully-compliant name for the new roadway R-2241A.

The construction of R-2241A US501 will introduce an additional roadway into the Person County and NC DOT inventories. The new roadway will need to be named in compliance with local and state-wide naming conventions in order to provide accurate addresses and roadway ranges which are essential to County operations including permitting and Emergency Services. This project also realigns Providence Rd and a small portion will also require renaming.

The Person County Addressing Ordinance and NC DOT Road naming procedures are attached for detailed review. Briefly, the roadway name must:

- Comply with State of North Carolina criteria for honoree's if the chosen roadway name is that of an individual
- Be unique within North Carolina for the type of road
- Be unique within Person county
- Not be phonetically similar to an existing roadway within Person County
- Not be longer than 21 characters
- Not contain punctuation

In a joint effort, the Person County GIS Department (Address Coordinator) and Planning Director, Michael Ciriello created a public survey to gather input from citizens concerning the roadway name.

Ms. Vaughn presented results of the survey noting Moccasin Gap Highway and James Ramsey were two of the most favored names. Ms. Vaughn indicated that a decision was not required at this date but indicated the named roadway must be submitted at least three months prior to opening which is scheduled in October.

It was the consensus of the Board to direct Ms. Vaughn to review Veterans Memorial Highway as a confirmed roadway name, or some form thereof, using Veterans in the name to bring back to the Board for action.

**PARKS AND RECREATION TRUST FUND GRANT FOR ROXPLEX AND ADOPTION OF THE PARKS AND RECREATION COMPREHENSIVE MASTER PLAN:**

John Hill, Director of Recreation, Arts, and Parks Department requested Board consideration to apply for grant funds through the North Carolina Parks and Recreation Trust Fund (PARTF) to reimburse Person County for the acquisition and renovations of the Roxplex (formerly known as the Sports Plex). The PARTF Grant program is a 50 percent cash match program. Funds that the County has currently used for the purchase of the property can and will be used for the 50 percent cash match. Mr. Hill stated that grant funds, if awarded, will be used to help reimburse the county for the purchase and renovations of the property.

Purchase Price:	\$321,742
Budgeted Renovation Cost:	\$247,881
Total:	\$569,623
Minimum Grant Request:	\$284,811.50

Additionally, Mr. Hill noted the Person County Parks and Recreation, in partnership with the Person County Health Department, has recently updated the Parks and Recreation Comprehensive Master Plan. The Master Plan update was completed December 1, 2014 through the efforts of LeighAnn Creson, Person County Health Department, John Hill, Person County Parks and Recreation Department, and Coulter Jewell Thames PA. Mr. Hill further noted that adoption of the Master Plan by the county commissioners was needed for the PARTF Grant application to ensure that Person County will receive the highest points allowed through the grant scoring system. Mr. Hill stated the Recreation Advisory Board adopted the Parks and Recreation Master Plan on March 2, 2016.

A **motion** was made by Chairman Newell and **carried 5-0** to approve Person County Parks and Recreation to apply for grant funds through the North Carolina Parks and Recreation Trust Fund.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to adopt the Person County Park and Recreation Comprehensive Master Plan as presented.

**April 4, 2016**



**RECOMMENDED CAPITAL IMPROVEMENT PLAN FOR FY 2017-2021:**

County Manager, Heidi York and Finance Director, Amy Wehrenberg presented to the Board the Recommended Capital Improvement Plan (CIP) for Fiscal Year 2017-2017.

Ms. York stated the CIP is a planning tool for implementing large, capital projects and included projects costing \$50,000 or greater from county departments, Piedmont Community College and Person County Schools.

Ms. York noted the CIP paves the way for the Recommended Budget as it will provide an estimate of funding needed for capital projects and anticipated impacts on operating costs as well. These capital projects span the next five fiscal years with the upcoming fiscal year (FY2017) being the only year where a funding commitment was needed from the Board.

Ms. York further noted that according to the Board's Budget Calendar, the CIP was scheduled to be adopted at the Board's meeting on April 18, 2016.

Ms. York presented an update related to the status and cost for current fiscal year capital projects and Ms. Wehrenberg presented the Recommended Funding Schedule as follows:

## Person County, North Carolina Capital Improvement Plan



### Status of Ongoing Projects for FY 2016

#### Person County Government:

**New Roof – Huck Sansbury (\$156,484)** – This project has been bid out. Work will begin in April and should be completed by June 30, 2016.

**Upgrade controls systems at LEC (\$200,000)** - This project is 65% complete. The contractor is waiting on parts to complete the project. The project is estimated to be completed in April 2016.

**Chiller Replacement at LEC (\$150,000)** – Replacement of chillers has begun and is anticipated to be completed in early April 2016.

**Senior Center (\$3,436,324)** – Schematic design plans are near completion. Construction is estimated to begin January 2017. This cost includes construction, A&E fees, issuance costs, and contingency.

**Roxplex Purchase and Improvements (\$569,624)** – Sod has been placed and bathrooms are currently under construction and estimated to be completed in April 2016. Paving will begin in early April. This project is estimated to be completed by the end of April 2016.

**Renovation of PCRC (\$229,581)** – A new roof and exterior upgrades have been completed. This project is scheduled for completion by September 2016. The schedule for the completion of this project is dependent upon further direction by the Board of Commissioners.

#### Piedmont Community College:

**Master Plan update (\$50,000)** – The plan is still in progress. Soil analysis was completed to determine the feasibility of constructing an Allied Health Building.

#### Public Schools:

**New Roof - VFW (\$70,000)** – This project has been bid out and awarded. Work will begin in April and should be completed by June 30, 2016.

**New Roof – South Elementary (\$147,205)** – This project has been bid out and awarded. Work will begin in April and should be completed by June 30, 2016.

**New Roof – Woodland Elementary (\$86,400)** – This project has been bid out and awarded. Work will begin in April and should be completed by June 30, 2016.

**New Roof – Oak Lane Elementary (\$114,449)** – This project has been bid out and awarded. Work will begin in April and should be completed by June 30, 2016.

**Chiller Replacement – Southern Middle - (\$275,000)** – Replacement is 99% complete and is estimated to be completed by April 2016.

**Window Replacements – North End Elementary (\$214,725)** – This project has been bid out and awarded. Work will begin in April and should be completed by June 30, 2016.

Ms. York noted the County was in its 6<sup>th</sup> year Roofing Study and 4<sup>th</sup> year Window Study. Commissioner Jeffers asked Mr. Gordon Powell, Chairman of the Board of Education, who was present in the audience, if their Board considered a study for the growth of its 11 campuses to which he replied they have considered but no decision has been made.

April 4, 2016

**Person County  
Capital Improvement Plan (CIP)  
2017-21  
Recommended - Funding Schedule**

	Current Year 2015-16	Budget Year 2016-17	Planning Year 2017-18	Planning Year 2018-19	Planning Year 2019-20	Planning Year 2020-21	TOTAL REVENUE SOURCES
<b>Sources of Revenue:</b>							
<b>Revenues:</b>							
General Fund Contribution	19,671	2,338,942	2,320,466	2,124,634	2,115,947	1,853,736	10,773,396
CIP Project Fund Balance	300,000	75,000	-	-	-	400,000	775,000
Airport Construction Fund Balance	-	-	800,000	-	-	-	800,000
Debt Proceeds - Roxplex & Various Improvements Project	1,884,000	-	-	-	-	-	1,884,000
Debt Proceeds - Public Safety & Broadband Towers Project	-	3,973,600	-	-	-	-	3,973,600
Debt Proceeds - Person County Senior Center Project	-	3,186,324	-	-	-	-	3,186,324
Lottery proceeds - VFW roofing	69,781	-	-	-	-	-	69,781
<b>Total Sources of Revenue:</b>	<b>2,273,452</b>	<b>9,573,866</b>	<b>3,120,466</b>	<b>2,124,634</b>	<b>2,115,947</b>	<b>2,253,736</b>	<b>21,462,101</b>
<b>Project Costs for County:</b>							
	Current Year 2015-16	Budget Year 2016-17	Planning Year 2017-18	Planning Year 2018-19	Planning Year 2019-20	Planning Year 2020-21	TOTAL PROJECT COSTS
<b>Information Technology:</b>							
Telephone System	70,000	-	-	-	-	-	70,000
<b>General Services:</b>							
New roof - Huck Sansbury Complex	183,528	-	-	-	-	-	183,528
Issuance costs	70,000	-	-	-	-	-	70,000
Contingency funds	51,716	-	-	-	-	-	51,716
Chiller replacement - LEC	150,000	-	-	-	-	-	150,000
New Roof - General Services Maintenance Building	-	35,537	-	-	-	-	35,537
New Roof - Library	-	72,986	-	-	-	-	72,986
New Roof - Allensville, Helena, HM, Longhurst, Mayo parks	-	114,582	-	-	-	-	114,582
New Roof - Airport Terminal	-	40,770	-	-	-	-	40,770
New Roof - EMS	-	-	153,375	-	-	-	153,375
New Roof - Helena EMS base	-	-	152,901	-	-	-	152,901
New Roof - Bushy Fork, Mt. Tirzah	-	-	62,071	-	-	-	62,071
New Roof - Courthouse	-	-	-	120,741	-	-	120,741
New Roof - Helena Gym	-	-	-	-	202,876	-	202,876
New Roof - Inspections	-	-	-	-	-	117,614	117,614
New Roof - Elections/IT	-	-	-	-	-	104,538	104,538
New Roof - Animal Services complex	-	-	-	-	-	199,255	199,255
<b>Elections:</b>							
Voting Equipment	49,671	-	-	-	-	-	49,671
<b>Emergency Management Services:</b>							
Public Safety/Broadband							
Tower Construction	-	1,164,000	-	-	-	-	1,164,000
VIPER Radios	-	920,600	-	-	-	-	920,600
VHF Equipment	-	1,500,000	-	-	-	-	1,500,000
Planning and Consulting	-	179,000	-	-	-	-	179,000
Broadband Consulting & Grant Program	-	150,000	-	-	-	-	150,000
Issuance costs	-	60,000	-	-	-	-	60,000
Contingency funds	-	100,000	-	-	-	-	100,000
Northern Satellite EMS Base	-	-	-	-	335,000	-	335,000

April 4, 2016

**Person County  
Capital Improvement Plan (CIP)  
2017-21  
Recommended - Funding Schedule**

<b>Economic Development:</b>							
Construct new pad for industry near airport	-	-	-	50,000	-	-	50,000
Construct infrastructure for industrial park	-	-	150,000	150,000	150,000	-	450,000
<b>Public Library:</b>							
Southern Satellite Library - Helena	-	-	-	368,500	-	-	368,500
<b>Recreation, Arts &amp; Parks:</b>							
Roxplex purchase and renovations	569,624	-	-	-	-	-	569,624
Light Replacement - Bushy Fork	-	-	55,114	-	-	-	55,114
Olive Hill - construct outside restrooms	-	-	-	63,250	-	-	63,250
Kirby Auditorium - seating replacements	-	-	-	-	85,000	-	85,000
<b>Person Industries/Material Recycling Facility:</b>							
PCRC/PI Merger	-	-	758,560	-	-	-	758,560
<b>Airport Construction Projects:</b>							
Additional airport hangar construction	-	-	800,000	-	-	-	800,000
<b>Animal Services:</b>							
Resurface floors	-	62,800	-	-	-	-	62,800
Install A/C	-	82,500	-	-	-	-	82,500
<b>Tax Office:</b>							
Appraisals and Collections software	-	375,000	375,000	-	-	-	750,000
<b>Set-asides for future projects</b>	-	-	-	-	-	-	-
<b>Total County Projects:</b>	<b>1,144,539</b>	<b>4,857,775</b>	<b>2,507,021</b>	<b>752,491</b>	<b>772,876</b>	<b>421,407</b>	<b>10,456,109</b>
<b>Project Costs for PCC:</b>	<b>Current Year 2015-16</b>	<b>Budget Year 2016-17</b>	<b>Planning Year 2017-18</b>	<b>Planning Year 2018-19</b>	<b>Planning Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>TOTAL PROJECT COSTS</b>
<b>Piedmont Community College (PCC):</b>							
Master Facility Plan	50,000	-	-	-	-	-	50,000
Upgrade Campus HVAC systems	-	72,000	128,000	100,000	-	-	300,000
Emergency Communication System	-	117,000	-	-	-	-	117,000
Generator - Building S	-	-	55,000	-	-	-	55,000
New Roof - Building D and walkways	-	-	177,445	-	-	-	177,445
New Roof - Building L	-	-	-	108,700	-	-	108,700
Upgrades - Building A	-	-	-	75,000	500,000	-	575,000
New Roof - Covered walkways	-	-	-	-	50,000	-	50,000
2nd Entrance to Campus	-	-	-	-	-	1,000,000	1,000,000
<b>Set-asides for future projects</b>	-	-	-	400,000	-	-	400,000
<b>Total PCC Projects:</b>	<b>50,000</b>	<b>189,000</b>	<b>360,445</b>	<b>683,700</b>	<b>550,000</b>	<b>1,000,000</b>	<b>2,833,145</b>

**Person County  
Capital Improvement Plan (CIP)  
2017-21  
Recommended - Funding Schedule**

<b>Project Costs for Public Schools:</b>	<b>Current Year 2015-16</b>	<b>Budget Year 2016-17</b>	<b>Planning Year 2017-18</b>	<b>Planning Year 2018-19</b>	<b>Planning Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>TOTAL PROJECT COSTS</b>
<b>Public Schools:</b>							
New roof - VFW	69,781	-	-	-	-	-	69,781
New roof - South Elementary	172,713	-	-	-	-	-	172,713
New roof - Woodland Elementary	100,544	-	-	-	-	-	100,544
New roof - Oak Lane Elementary	134,129	-	-	-	-	-	134,129
Window replacements - North End Elementary	301,746	-	-	-	-	-	301,746
Chiller replacement - SMS	300,000	-	-	-	-	-	300,000
Repave Bus Lot - PHS	-	300,000	-	-	-	-	300,000
ADA Upgrades - Oak Lane Elementary	-	75,000	-	-	-	-	75,000
ADA Upgrades - North Elementary	-	150,000	-	-	-	-	150,000
Chiller Replacement - PHS	-	300,000	-	-	-	-	300,000
New roof - North Elementary	-	223,925	-	-	-	-	223,925
Fire Alarm Replacement - NMS	-	-	150,000	-	-	-	150,000
Media Upgrades - PHS	-	-	103,000	-	-	-	103,000
ADA Upgrades - Woodland Elementary	-	-	-	50,000	-	-	50,000
Bleacher Replacement - NMS	-	-	-	75,000	-	-	75,000
New roof - Early Intervention	-	-	-	166,443	-	-	166,443
Window replacements - Woodland Elementary	-	-	-	247,000	-	-	247,000
HVAC units - NMS	-	-	-	150,000	150,000	235,000	535,000
New roof - SMS/North End Elementary	-	-	-	-	60,016	-	60,016
New roof - School Bus Garage	-	-	-	-	264,535	-	264,535
Fire Alarm Replacement - SMS	-	-	-	-	-	160,000	160,000
New roof - School Maintenance	-	-	-	-	-	290,547	290,547
New roof - SMS	-	-	-	-	-	146,782	146,782
<b>Set-asides for future projects</b>	-	-	-	-	-	-	-
<b>Total Public Schools Projects:</b>	<b>1,078,913</b>	<b>1,048,925</b>	<b>253,000</b>	<b>688,443</b>	<b>474,551</b>	<b>832,329</b>	<b>4,376,161</b>
<b>Project Costs for Non-Profit Agencies:</b>	<b>Current Year 2015-16</b>	<b>Budget Year 2016-17</b>	<b>Planning Year 2017-18</b>	<b>Planning Year 2018-19</b>	<b>Planning Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>TOTAL PROJECT COSTS</b>
<b>Person County Museum of History:</b>							
New roof - Long House & Medical Office	-	41,842	-	-	-	-	41,842
New roof - Main/Parsonage/Van Hook/Old Store/Tobacco Barn	-	-	-	-	318,520	-	318,520
<b>Person County Senior Center Project:</b>							
Construction	-	2,717,924	-	-	-	-	2,717,924
A&E fees	-	408,400	-	-	-	-	408,400
Issuance costs	-	60,000	-	-	-	-	60,000
Contingency funds	-	250,000	-	-	-	-	250,000
<b>Set-asides for future projects</b>	-	-	-	-	-	-	-
<b>Total Non-Profit Agencies Projects:</b>	<b>-</b>	<b>3,478,166</b>	<b>-</b>	<b>-</b>	<b>318,520</b>	<b>-</b>	<b>3,796,686</b>
<b>Total Project Costs:</b>	<b>2,273,452</b>	<b>9,573,866</b>	<b>3,120,466</b>	<b>2,124,634</b>	<b>2,115,947</b>	<b>2,253,736</b>	<b>21,462,101</b>

April 4, 2016



**Person County  
Capital Improvement Plan (CIP)  
2017-21  
Recommended - Funding Schedule**

<b>Sources of Revenue for Operating Impact Costs:</b>	<b>Current Year 2015-16</b>	<b>Budget Year 2016-17</b>	<b>Planning Year 2017-18</b>	<b>Planning Year 2018-19</b>	<b>Planning Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>TOTAL REVENUE SOURCES</b>
General Fund Revenues	-	419,700	934,032	824,241	736,547	1,017,592	3,932,112
Recycling sales (due to efficiency)	-	-	-	11,168	11,168	11,168	33,504
Recycling program service fees	-	-	-	17,920	44,800	44,800	107,520
<b>Total Sources of Revenue for Operating Impact Costs:</b>	<b>-</b>	<b>419,700</b>	<b>934,032</b>	<b>853,329</b>	<b>792,515</b>	<b>1,073,560</b>	<b>4,073,136</b>

  

<b>Operating Impact Costs:</b>	<b>Current Year 2015-16</b>	<b>Budget Year 2016-17</b>	<b>Planning Year 2017-18</b>	<b>Planning Year 2018-19</b>	<b>Planning Year 2019-20</b>	<b>Planning Year 2020-21</b>	<b>TOTAL PROJECT COSTS</b>
<b>Roxplex &amp; Various Improvements Project</b>							
Debt Service payments	-	143,471	298,162	252,612	128,394	205,730	1,028,369
<b>Tax Office: Appraisals and Collections software</b>							
New maintenance contract	-	50,000	75,000	75,000	75,000	75,000	350,000
Existing maintenance contract	-	-	-	-	-	(35,000)	(35,000)
<b>PCRC/PI merger efficiencies</b>							
Personnel costs	-	-	(36,500)	(44,189)	(44,934)	(45,693)	(171,316)
Supplies and operating	-	-	-	(3,736)	(4,036)	(4,036)	(11,808)
Vehicles and equipment	-	-	-	(14,578)	(14,578)	(14,578)	(43,734)
<b>Animal Services - Install A/C</b>	<b>-</b>	<b>-</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>16,000</b>
<b>Public Safety &amp; Broadband Towers Project</b>							
Debt Service payments	-	-	370,487	363,182	355,877	348,571	1,438,117
<b>Northern Satellite EMS Base</b>							
Personnel costs	-	-	-	-	-	220,120	220,120
Supplies and operating	-	-	-	-	-	30,000	30,000
<b>Southern Satellite Library - Helena</b>							
Personnel costs	-	-	-	-	41,600	41,600	83,200
Supplies and operating	-	-	-	-	33,500	33,500	67,000
<b>Person County Senior Center Project</b>							
Debt Service payments	-	226,229	222,883	219,538	216,192	212,846	1,097,688
<b>Airport Hanger Construction</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>4,500</b>
<b>Total Operating Impact Costs:</b>	<b>-</b>	<b>419,700</b>	<b>934,032</b>	<b>853,329</b>	<b>792,515</b>	<b>1,073,560</b>	<b>4,073,136</b>

**Note: Items highlighted below are projects associated with proposed debt financings.**

**2015-16 Various Re-roofing and Equipment Upgrades; Roxplex Acquisition/Improvements**

The County entered into an installment purchase contract for \$1.884 million on February 11, 2016 with BB&T to finance a portion of the cost of acquisition and land improvements of the Roxplex property, re-roofing and window replacement construction for various county and school buildings, and an equipment upgrade to a chiller unit at Southern Middle School.

**2016-17 Person County Senior Center Project**

The Board of Commissioners approved a schematic design presented by the contracted architects for the Person County Senior Center on March 14, 2016. Until further determined, the CIP grid above assumes a General Obligation Bond Issue to finance approximately \$3.19 million which would cover property acquisition, construction, and issuance costs for the purposes of providing improved Senior Center facilities.

**2016-17 Public Safety & Broadband Towers Project**

This project will improve public safety communication among VFD's, Sheriff, City Fire and EMS and ensure communication coverage for the entire county. In 2015, a feasibility study was completed which resulted in the recommendation to construct four, 300 foot towers and the installment of a Simulcast public safety communication system. Since then, the State Highway Patrol has offered to construct two of the towers. Funding for this project includes the cost of constructing the two remaining towers, purchasing VHF equipment, purchasing hand-held and vehicular radios, and implementation of a broadband grant program. The total project cost is estimated to be approximately \$3.97 million. The project is scheduled to be completed by Nov 2017. It is anticipated that the loan closing for this project would be scheduled near the end of FY17. However, this is subject to change depending upon the timing of when construction bids are received.

April 4, 2016

The CIP proposed \$9.6M in spending for the upcoming fiscal year. This included \$7.2M in financings for two large projects – the Senior Center at \$3.2M and the Public Safety and Broadband Towers for \$4M. The remaining \$2.4M will support projects for the Library, North Elementary School, county maintenance building, museum, county park facilities, Animal Services, airport, chiller replacement at PHS, ADA upgrades, PHS bus lot repaving, tax office software and an emergency communications system at PCC.

Related to the Public Safety and Broadband Towers Project, Commissioner Puryear stated his preference not to wait until the project was complete to proceed to obtain vendors for broadband; he stated his desire to implement a broadband strategy as quickly as possible. Assistant County Manager, Sybil Tate stated the Board, at its next meeting, would review a broadband consultant contract to issue a RFP and based on the vendor responses to the RFP, the Board will review the choice available for broadband and/or fiber services. Ms. Tate confirmed for the Board that all four towers in the project would have space available for cellular vendors to rent.

Ms. Wehrenberg explained the Set-Aside Fund for Future Years noting PCC capital project for a second entrance to its campus was recommended to be set aside to FY2021 for further evaluation. Commissioner Jeffers reiterated the need for a growth survey for the schools and college campuses to review the enrollment trends and projections.

Commissioner Jeffers asked about the status of the emergency entrance at Helena Elementary School to which Ms. York noted should be complete by the end of the current fiscal year.

Commissioners Clayton and Jeffers offered a suggestion for staff to contact the NC Association of County Commissioners related to a collaborative efforts for at least 17 counties that are implementing a new tax software system.

Commissioner Jeffers inquired about the emergency communication system in the CIP for PCC to which Ms. York responded it was a campus-wide intercom system for its classrooms for emergency notifications.

Commissioner Jeffers asked about the ADA upgrades at the schools to which staff indicated were requested as priority based on student need.

Chairman Newell asked Ms. Wehrenberg if the County could afford the presented CIP to which she responded affirmatively.

## PROCLAMATION NATIONAL 9-1-1 EDUCATION MONTH:

Chairman Newell read and presented the following Proclamation to Doug Young, EMS Director and Brett Wrenn, 911 Communications Manager.

### PROCLAMATION

#### National 9-1-1 Education Month April 2016

**WHEREAS**, 9-1-1 is nationally recognized as the number to call in an emergency to receive immediate help from police, fire, emergency medical services, or other appropriate emergency response entities; and

**WHEREAS**, 9-1-1 was designated by Congress as the national emergency call number under the Wireless Communications and Public Safety Act of 1999 (Public Law 106-81); and

**WHEREAS**, the ENHANCE 911 Act of 2004 (Public Law 108-494) established enhanced 9-1-1 as a high national priority as part of our Nation's homeland security and public safety; and

**WHEREAS**, people of all ages use 9-1-1, and it is critical to educate the public of all ages on the proper use of 9-1-1; and

**WHEREAS**, a growing segment of the population, including the deaf, hard of hearing, deaf-blind, and individuals with speech disabilities increasingly communicate with nontraditional text, video and instant messaging communications services and anticipate that these services will be able to connect directly to 9-1-1; and

**WHEREAS**, thousands of 9-1-1 calls are made every year by children properly trained on the use of 9-1-1, resulting in lives saved which underscores the critical importance of training children early in life about 9-1-1; and

**WHEREAS**, there is widespread misuse of the 9-1-1 system, including prank and non-emergency calls, which can result in costly and inefficient use of 9-1-1 and emergency response resources.

**NOW, therefore, I**, David Newell Sr., Chairman of Person County Board of Commissioners, do hereby proclaim April 2016 as National 9-1-1 Education Month. I call upon all government officials, parents, teachers, school administrators, caregivers, businesses leaders, non-profit organizations, and the people of the United States to observe this month with training, events, and activities to educate the public on 9-1-1 and its services.

Adopted, this, the 4th day of April, 2016.



*David Newell Sr.*

David Newell Sr., Chairman

Attest:

*Brenda B. Reaves*

Brenda B. Reaves, Clerk

April 4, 2016



**CHAIRMAN'S REPORT:**

Chairman Newell had no report.

**MANAGER'S REPORT:**

County Manager, Heidi York had no report.

**COMMISSIONER REPORT/COMMENTS:**

There was no report given by Vice Chairman Kendrick nor Commissioners Jeffers, Clayton, and Puryear.

**CLOSED SESSION #1:**

A **motion** was made by Vice Chairman Kendrick and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a) (3) to consult with an attorney and General Statute 143-318.11(a) (5) at 8:30pm to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock, Assistant County Manager, Sybil Tate, and Mike Brinchek of Smith&Gardner.

A **motion** was made by Vice Chairman Kendrick and **carried 5-0** to return to open session at 9:38pm.

**ADJOURNMENT:**

A **motion** was made by Vice Chairman Kendrick and **carried 5-0** to adjourn the meeting at 9:38pm.

---

Brenda B. Reaves  
Clerk to the Board

---

David Newell, Sr.  
Chairman