

Adopted Budget Fiscal Year 2015-2016



County of Person
304 South Morgan Street, Room 212
Roxboro, North Carolina 27573

Person County, North Carolina

2015-16 Adopted Budget

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READER'S GUIDE

This section of the budget document is designed to help the reader understand the budget by explaining how it is organized. This document is a financial plan for Person County Government's operations for the fiscal year beginning July 1, 2015 through June 30, 2016. You will find the details, explaining how funds are allocated and how they will be spent.

The budget document begins with an **Introduction** section which contains this Reader's Guide, a list of the principal officials, the Budget Ordinance and fee schedule, a budget message from the County Manager, a snapshot of the General Fund budget by function titled, "Budget at a Glance", and adjustments that were made from Recommended Budget to the Adopted Budget.

The next section entitled **General Information** includes the County's organizational chart, provides some insight into Person County through a brief history and description of the County's government, this year's budget process, the general fund structure, and a synopsis on the Capital Improvement Program (CIP).

The **Budget Summaries** section provides a funding list for outside agencies, a summary of adopted positions by department, a list of CIP projects by year, summaries of revenues and expenditures by fund, and a summary of expenditures by department.

The **General Fund Detail** section includes the revenue and expenditure details for the General Fund which serves as the primary fund accounting for the majority of County services. Most County Departments are located in the General Fund as well as Person County Government's other funded services which include: Courts; Fire Services; Mental Health; Person County Public Schools; Piedmont Community College; and Special Appropriations to our nonprofit agency partners, as well as others.

Finally, the **Other Funds Detail** section includes funds that are used to account for the proceeds of certain revenue sources that are legally restricted for specific purposes; known as Special Revenue Funds; and an Enterprise Fund which accounts for fees from external users to support operations, construction, and maintenance of stormwater facilities. The County budgets the following special revenue funds: Person Industries and PI Material Recovery Facility (MRF) Fund; Emergency Telephone System Fund; Revolving Loan Fund; Economic Catalyst Fund; and Water & Sewer Construction Reserve Fund. Also included in this section is the new Enterprise Fund for the Stormwater fees.

The revenue and expenditure detail is organized by the General Fund comprised of its sub-funds (Funds 100-190); the Special Revenue Funds (Funds 230-290); and the Enterprise Fund (Fund 620). Each fund has a balanced set of revenues and expenses. The departments' detail sheets will show prior and current year information, department requests, and the County Manager's recommendations.

We have omitted the Capital Project Funds' (Funds 400-470) information, since they span multiple year budgets and do not require re-adoption along with the annual budget. Trust and Agency Funds (Funds 700-790) are also not included.



**PERSON COUNTY, NORTH CAROLINA
FY 2015-16 ADOPTED BUDGET**

BOARD OF COUNTY COMMISSIONERS



Kyle W. Puryear, Chairman



David B. Newell, Sr., Vice Chairman



Jimmy B. Clayton



B. Ray Jeffers



Tracey L. Kendrick

Budget Staff:

Heidi York, County Manager

Sybil Tate, Assistant County Manager

Amy Wehrenberg, Finance Director

Laura Jensen, Assistant Finance Director/Budget Manager



PERSON COUNTY, NORTH CAROLINA

2015-2016



BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Person County, North Carolina (the "Board"):

Section 1. The following amounts are hereby appropriated in General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2015 and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this county and by function as listed below:

<u>EXPENDITURES</u>	<u>AMOUNT</u>	<u>PERCENT OF BUDGET</u>
General Government	\$ 6,229,476	11.4
Public Safety	12,934,643	23.5
Transportation	1,126,909	2.1
Human Services	15,468,770	28.1
Education	11,507,839	20.9
Environmental Protection	133,212	0.2
Economic and Physical Development	798,511	1.5
Culture and Recreation	1,671,813	3.0
Debt Service	2,430,246	4.4
Transfers to Other Funds and Component Unit	2,021,085	3.7
Contingency	643,886	1.2
TOTAL GENERAL FUND APPROPRIATIONS	\$ 54,966,390	100.0

Section 2. The appropriations to the Board of Education for current expense, firstly, shall be made from any funds that are dedicated to the use of the schools and secondly, shall be made from general county revenues to the extent necessary and for capital expenditures shall be by project, as listed in the the categories in the budget of the Board of Education, to the extent of the amount available for capital appropriations. Capital outlay will be distributed on a requisition basis as expenditures are incurred. Documentation of expenditures must be submitted to the Person County Finance Office in such form as they prescribe prior to reimbursement.

The appropriation of state funds from the State Library of North Carolina shall be used exclusively for operating expenditures of the Person County Public Library.

The appropriations made and revenues estimated hereafter shall be for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Section 3. It is estimated that the following revenues will be available in the General Fund:

<u>REVENUES</u>	<u>AMOUNT</u>	<u>PERCENT OF BUDGET</u>
Ad Valorem Taxes	\$ 30,362,950	55.2
Local Option Sales Taxes	6,623,770	12.1
Other Taxes	306,500	0.6
Licenses and Permits	403,000	0.7
Intergovernmental Revenues	8,851,514	16.1
Investment Earnings	500	0.0
Charges for Services	5,364,620	9.8
Other Revenues	155,578	0.3
Transfers from Component Unit	176,700	0.3
Fund Balance Appropriated	2,721,258	4.9
TOTAL GENERAL FUND REVENUES	\$ 54,966,390	100.0

Section 4. The following amounts are hereby appropriated, and included in the General Fund, for Debt Service for the payment of principal and interest on the outstanding debt of the county, and the expenses relating thereto:

Principal – 2006 Installment Financing Contract – Reroof and Paving	\$ 250,000
Interest – 2006 Installment Financing Contract – Reroof and Paving	79,831
Prin - 2010 Installment Financing Contract–Cthouse Renov & Various Re-Roofing	800,000
Int - 2010 Installment Financing Contract–Cthouse Renov & Various Re-Roofing	99,960
Prin - 2012 Installment Financing Contract–Schools Re-Roofing	208,836
Int - 2012 Installment Financing Contract–Schools Re-Roofing	100,539
Principal – 2014 Installment Financing Contract – PCRC & Re-Roofing	400,000
Interest – 2014 Installment Financing Contract – PCRC & Re-Roofing	60,480
Principal – 2015 Installment Financing Contract – Senior Center	150,000
Interest – 2015 Installment Financing Contract – Senior Center	105,000
Principal – 2015 Installment Financing Contract – Roxplex & Reroofing	100,000
Interest – 2015 Installment Financing Contract – Roxplex & Reroofing	75,600
Total	\$ 2,430,246

Section 5. The following amounts are hereby appropriated in the Person Industries & PI Material Recovery Facility (MRF) Fund:

Community Rehabilitation Program Services	\$ 2,396,141
Material Recovery Facility	539,027
Total	\$ 2,935,168

Section 6. It is estimated that the following revenues will be available in the Person Industries & PI Material Recovery Facility (MRF) Fund:

Intergovernmental Revenues	\$ 631,120
Charges for Services	1,584,284
Other Revenues	8,350
Transfer from General Fund	
Person Industries	564,457
Material Recovery Facility	145,957
Total	<u>\$ 2,935,168</u>

Section 7. The following amounts are hereby appropriated in the VFD & Rescue Capital Reserve Fund to assist local volunteer fire and rescue departments to complete purchase or repairs of equipment used in the performance of the department's fire-fighting and rescue duties:

VFD & Rescue Capital Reserve	<u>\$ 90,625</u>
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Section 8. It is estimated that the following revenues will be available in the VFD & Rescue Capital Reserve Fund:

Transfer from Revolving Loan Fund	<u>\$ 90,625</u>
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Section 9. The following amounts are hereby appropriated in the Emergency Telephone System Fund:

Emergency Telephone System	<u>\$ 538,768</u>
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Section 10. It is estimated that the following revenues will be available in the Emergency Telephone System Fund:

E-911 State Surcharges	<u>\$ 538,768</u>
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Section 11. The following amounts are hereby appropriated in the Revolving Loan Fund which was established to provide loans to small businesses to promote economic development:

Transfer to VFD & Rescue Capital Reserve Fund	<u>\$ 90,625</u>
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Section 12. The following amounts are hereby appropriated in the Revolving Loan Fund:

Fund Balance Appropriated	<u>\$ 90,625</u>
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Section 13. The following amounts are hereby appropriated in the Economic Catalyst Fund for future industrial incentives and expansion efforts of current industry facilities:

Industrial Recruitment Incentives	<u>\$ 800,000</u>
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Section 14. It is estimated that the following revenues will be available in the Economic Catalyst Fund:

Transfer from General Fund	<u>\$ 800,000</u>
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Section 15. The following amounts are hereby appropriated in the Water and Sewer Construction Reserve Fund for the future funding of water and sewer construction:

Reserve for Water and Sewer Construction \$ 30,000

Section 16. It is estimated that the following revenues will be available in the Water and Sewer Construction Reserve Fund:

Shared Fees \$ 30,000

Section 17. The following amounts are hereby appropriated in the Stormwater Fund for funding the Stormwater Management Utility's responsibilities for protection, restoration, and management of stormwater quality:

Reserve for Stormwater Utility Management \$ 239,215

Section 18. It is estimated that the following revenues will be available in the Stormwater Fund for funding the Stormwater Management Utility's responsibilities for protection, restoration, and management of stormwater quality:

Stormwater Fees \$ 239,215

Section 19. There is hereby levied a tax at the rate of seventy cents (\$0.70) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2015 for the purpose of raising revenues from property taxes included in "Ad Valorem Taxes" in the General Fund in Section 3 of this Ordinance.

This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$4,040,000,000 and an estimated collection rate of 97.25%. In addition to these revenues, the County is also including licensed motor vehicle tax revenues collected by the North Carolina License Plate Agencies, which is budgeted to generate \$2,100,000 in revenues.

Section 20. Charges for services and fees by County departments, excluding those established by state statute, are levied in the amounts set forth in the attached Fee Schedule. (Attachment 1)

Section 21. The budget officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

a. She may transfer amounts between objects of expenditure within a department and between departments within the same functional area without limitation and without a report to the Board of Commissioners.

b. She may transfer amounts up to \$10,000 between functional areas of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.

c. She may not transfer any amount between funds or from the regular contingency appropriation within any fund, except that she may transfer any amount from the Information Technology Systems Fund for technology-related items, without a report to the Board of Commissioners.

Section 22. The County Manager, or her designee, is hereby authorized to execute contractual documents under the following conditions:

a. She may execute contracts for construction repair projects which do not require formal competitive bid procedures.

b. She may execute contracts for: (1) purchase of apparatus, supplies and materials, or equipment which is within budgeted department appropriations, (2) leases of personal property for a duration of one year or less and within budgeted department appropriations and (3) services which are within department appropriations.

c. She may execute grant agreements to or from public and nonprofit organizations that are within budgeted appropriations, unless grantor organization requires execution by the Board of Commissioners.

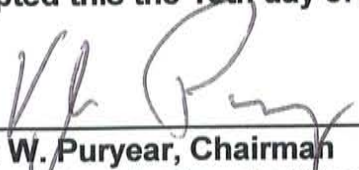
d. She may execute contracts, as the lessor/lessee of real property, which are of one-year duration or less, if funds are within budgeted appropriations.

e. She may execute contracts for consultant services, which consultant fees are estimated to be less than \$10,000 and if funds are within budgeted appropriations.

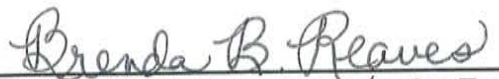
Section 23. The Finance Director may make cash advances between funds during the fiscal year without reporting to the Board of Commissioners. Any advances outstanding at fiscal year-end must be reported to the board except those involving funds where grant revenues or unreimbursed debt proceeds arise from prior county expenditures.

Section 24. Copies of the Budget Ordinance shall be furnished to the Budget Officer, the Finance Director, and the Tax Administrator for direction in the carrying out of their duties.

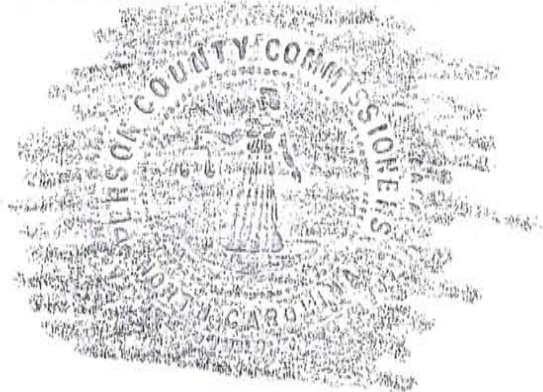
Adopted this the 15th day of June 2015.



**Kyle W. Puryear, Chairman
Person County Board of Commissioners**



Brenda B. Reaves, Clerk to the Board



FY 2015-2016
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2014-2015 Adopted Fees	FY 2015-2016 Adopted Fees
Animal Control			
	Adoption Fees		
	Adoption Fee - includes age appropriate vaccinations	\$25	No change
	Deposit required for unaltered animal (Deposit will be refunded if completed before the deadline that is stated on adoption contract)	\$75	No change
	Reclaim Fees		
	1st Offense Reclaim	\$25	No change
	2nd Offense Reclaim (in one year period)	\$50	No change
	3+ Offense Reclaim (in one year period)	\$100	No change
	Regular holding per night	\$5	No change
	Quarantine holding per night	\$10	No change
	Animal Pick Up Fees		
	Pick up litter of puppies or kittens (if mother of litter is surrendered at time of pickup, there will be no charge)	\$25	No change
	Pick up injured or sick animals	\$25	No change
	Deposit fee for Humane Dog or Cat Trap	\$25	No change
	Vaccination Fees		
	Rabies Vaccine (if unvaccinated or no proof of vaccination)	\$8	No change
	5 way Vaccine	\$6	No change
	Citations		
	No current or displayed Rabies Tag	NEW	\$25
	Permitting a dog to run at large	NEW	\$25
	Allowing a female "in heat" to run at large	NEW	\$25
	Cruelty to animals	NEW	\$100
	Interfering with an Animal Services Officer	NEW	\$100
	Nuisance	NEW	\$25
	Leaving a dangerous dog unattended	NEW	\$100
Recreation Arts and Parks			
Mayo Park	Cabins		
	Small (Per Night)	\$50	\$55
	Large (Per Night)	\$65	No change
	Camp Sites		
	RV (1-4) and (9-18) (Per Night)	\$23	\$25
	Waterfront Tent Sites (5-8) (Per Night)	\$18	\$20
	Non-Waterfront Primitive Sites (19-30) (Per Night)	\$10	No change
	Non-Waterfront Group Site (Per Night)	\$75	No change
	Shelters (Numbered 1-8)		
	Four Hours or Less	\$25	No change
	Four Hours or More	\$50	No change
	Environmental Education and Community Center		
	Resident (Hourly)	\$35	\$40
	Resident (Daily, 8 Hours)	\$200	No change
	Resident (Daily with Special Use Permit, 8 hours)	NEW	\$250
	Resident Deposit	\$200	No change
	Non-Resident (Hourly)	\$53	\$58
	Non-Resident (Daily, 8 Hours)	\$300	No change
	Non-Resident (Daily with Special Use Permit, 8 hours)	NEW	\$350
	Non-Resident Deposit	\$200	No change
	Amphitheatre		
	Local Non-Profit Agencies (Rental)	\$150	No change
	Local Non-Profit Agencies Rehearsal (Per Hour)	\$25	No change
	Private Organizations (Rental)	\$300	No change
	Private Organizations Rehearsal (Per Hour)	\$50	No change
	Private Organizations or Individuals; Non-Performance (Rental)	\$250	No change
	Hour)	\$20	No change
	Resident Security Deposit	\$200	No change
	Non-Resident Security Deposit	\$200	No change
	Staffing of Rangers and Officers for the rental or events (Requested)	\$15 per hour	\$25 per hour
	Special Use Permit for Environmental Education Center/Amphitheater	NEW	\$50
	Canoes, Kayaks and Paddle Boards		
	Four Hours or Less (Per Vessel)	\$10	No change
	Half Day (12 Hours) (Per Vessel)	\$15	No change
	Full Day (24 Hours) (Per Vessel)	\$20	No change
	Weekend (48 Hours) (Per Vessel)	\$40	No change
	Security Deposit	\$25	No change
	Horse Shoes	\$5	No change
	Corn Hole Set	\$5	No change
	Lake Maps		
	Purchased at Office (Each)	\$6	No change
	Purchased by Mail or (Internet)	\$7	No change
	Bundle of Fire Wood	\$5	No change
	RV Dump Station (Non-Camper) Per Use	\$20	No change
	EECC Equipment		
	Chairs and Tables		
	Resident Chairs (Indoor)	\$1	No change
	Resident Chairs (outdoor)	\$2	No change
	Resident Tables (Indoor)	\$2	No change
	Resident Tables (outdoor)	\$3	No change
	Non-Resident Chairs (Indoor)	\$2	No change
	Non-Resident Chairs (Outdoor)	\$2	No change

FY 2015-2016
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2014-2015 Adopted Fees	FY 2015-2016 Adopted Fees
	Non-Resident Tables (Indoor)	\$3	No change
	Non-Resident Tables (Outdoor)	\$5	No change
	AV Equipment		
	Resident Hourly (Per Unit)	\$5	No change
	Resident Daily (Per Unit) (8 Hours)	\$25	No change
	Non-Resident Hourly (Per Unit)	\$8	No change
	Non-Resident Daily (Per Unit) (8 Hours)	\$40	No change
	Power Point Projector		
	Resident Hourly	\$10	No change
	Resident Daily (8 Hours)	\$50	No change
	Non-Resident Hourly	\$15	No change
	Non-Resident Daily (8 Hours)	\$75	No change
Kirby Auditorium and Second Floor Rental	Rental		
	Auditorium -Private for Profit Performance	\$300	No change
	Auditorium -Private Non-Profit Org Performance	\$200	No change
	Auditorium -School and Government Org	N/A	No change
	Auditorium -Private for Profit Rehearsal	\$25 per hour	No change
	Auditorium -Private Non-Profit Rehearsal	\$25 per hour	No change
	Second Floor - Private Non-Profit Studio Rental	NEW	\$10/hour, \$40/day
	Second Floor - Private for Profit Studio Rental	NEW	\$20/hour, \$80/day
	Second Floor - Private Non-Profit Hall Rental	NEW	\$20/hour, \$80/day
	Second Floor - Private for Profit Hall Rental	NEW	\$30/hour, \$120/day
	Second Floor - Private for Non-Profit Whole Floor Rental	NEW	\$75/hour, \$300/day
	Second Floor - Private for Profit Whole Floor Rental	NEW	\$100/hour, \$400/day
	Lighting Technician	\$17 per hour	No change
	Spotlight Technician	\$12 per hour	No change
	Spotlight Equipment (Categories II&III)	\$10 per hour	No change
	Sound Technician	\$17 per hour	No change
	Sound Equipment (Categories II&III rehearsal)	\$10 per hour	No change
	Sound Equipment (Non-profit performance)	\$10 per hour	No change
	Sound Equipment (Private Performance)	\$50 per performance	No change
	Piano Tuning Request or Move	\$150	No change
	All Security Deposits	\$200	No change
	Concession Stand Fee	\$25 per day	No change
	Staff Utilization Fee	\$10 per hour	No change
	Consignment Ticket Sales \$1.00-\$10.00	\$0.50 per ticket	No change
	consignment Ticket Sales \$11.00-\$15.00	\$1 per ticket	No change
	consignment Ticket Sales \$16.00-\$20.00	\$1.5 per ticket	No change
	Consignment Tickets Sales \$20.00-Up	\$2 per ticket	No change
	Consignment Ticket Sales Tax (NC State Privilege Tax)	0.0675%	No change
	Marquee advertising	NEW	\$50 set up + \$10/day
	Consignment Sales (arts, products, etc.)	Negotiated by Director based on market and trends	
Recreation Program and Facilities	Athletic Programs	Registration fees are set to cover the expense of operating each program	
	Recreational Programs	Registration fees are set to cover the expense of operating each program	
	Recreation Program Late Fees	Based on program costs	
	Facilities		
	Picnic Shelters (4 hours or less)	\$25	No change
	Picnic Shelters (4 hours or more)	\$50	No change
	Field Rentals(4 hours or less)	\$75	No change
	Field Rental (4 hours or more)	\$150	No change
	Field Rental (Full Weekend)	\$200	No change
	Field Light Rental (per hour)	\$25	No change
	Gym Rental (per hour, min of 2 hours)	\$35	No change
	Concession Stand Rent (Hot Foods, Per Season)	\$200	No change
	Concession Stand Rent (Pre-packed Food, Per Season)	\$100	No change
	Tennis Courts (One Court) 4 hours or less	\$15	No change
	Tennis Courts (One Court) 4 hours or more	\$25	No change
	Tennis Courts (weekend rental)	\$125	No change
	Bleacher Rental	\$100	No change
	All Security Deposits	\$200	No change
	Person County Office Building Auditorium Rental Fee	\$25 per hour	No change
	Person County Office Building Auditorium Security Deposit	\$200	No change
	Person County Office Building Auditorium Kitchen Fee	\$15	No change
	Returned Check	\$25	No change
	Credit Card convenience Fee (Over the counter)	NEW	Fee Percentage based on allowed
Planning	ZONING PERMITS		
	Residential: SFD, MH, Modular Home, or Duplex Construction, Additions, Alterations, and Accessory Structures (storage sheds, garages, pools, etc.)	\$50	No change
	Structures with an estimated value of less than \$200 (ie. patios, well houses)	Permit fee waived	No change
	Installation/Construction of Multi-Family	\$75	No change
	Location of Business in Existing Building	\$60	No change
	Accessory Structure for Business or Industry	\$75	No change
	All other construction/Uses not listed	\$75	No change
	Off premises sign zoning permit	\$200	No change
	All other sign zoning permits	\$40	No change
	Structures built without a permit	DOUBLE	No change
	Home occupations	\$50	No change

FY 2015-2016
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2014-2015 Adopted Fees	FY 2015-2016 Adopted Fees
	Variance request	\$250	No change
	Appeals	\$250	No change
	Rezoning requests	\$250 + \$10 PER ACRE	No change
	Special use permit	\$250 + \$10 PER ACRE	No change
	Conditional use permit	\$250	No change
	Text amendment	\$250	No change
	Vested rights	\$250	No change
	Minor plats approval fee	\$25 + \$10 PER LOT	No change
	Major plats approval fee	\$200 + \$10 PER LOT	No change
	Final subdivision plat approval	\$200	No change
	Revisions to approved subdivision	\$100	No change
	Variation to subdivision ordinance	\$200	No change
	Bond review	\$30	No change
	Street renaming	\$200	No change
	Street Sign fee	\$125	No change
	Review fee exceeding density levels in watershed	\$100	No change
	Cellular tower re-certification	\$100	No change
	Cellular tower fee	\$5,000	No change
	Co-Locate fee	\$2,000	No change
	Consultant fee for towers	\$6,500	No change
Library			
	Overdue fines for books, audios, CDs, magazines (individual item cap \$5)	\$0.20 per day	No change
	Overdue fines for DVD's (individual item cap \$5)	\$1 per day	No change
	Photocopies/Computer Print-outs	\$0.20 per page	No change
	Replacement Cards for lost, stolen, missing cards	\$5	No change
	Out of County Fee for library card	\$25	No change
	Out of State Fee for library card	\$75	No change
	Sales	\$0.50 for book bags	No change
Emergency Medical Services (EMS)			
	Basic Life Support	\$425	No change
	Advanced Life Support 1	\$475	No change
	Advanced Life Support 2	\$685	No change
	Specialty Care Transport	\$750	No change
	Loaded Mileage Charge	\$9.75 per mile	No change
	Treatment, No transport	\$150	No change
	Special Event Coverage (3 hour minimum)	\$100 per hour	No change
	R U OK - 1 call bi-weekly	NEW	\$5/month
	R U OK - 1 call per week	NEW	\$7/month
	R U OK - 2 calls per week	NEW	\$14/month
	R U OK - 1 call Mon-Fri	NEW	\$45/month
	R U OK - One time set up fee	NEW	\$30
GIS			
	8.5 X 11 or 11 X 17	\$2	No change
	18 X 24	\$5	No change
	24 X 36	\$10	No change
	Wall Map (35 X 40)	\$20	No change
	CD/DVD	\$20	No change
	Person County Mapbook	\$40 (pages only)	No change
	500' Buffer Map & Property owner list	\$5 (8.5 X 11); \$10 (18 X 24)	No change
	Custom requests requiring extensive personnel time	\$40/hour	No change
Sheriff			
Civil Process	Service Fee (In State)	\$15	\$30
	Service Fee (Out of State)	\$100	No change
Records Division	Fingerprints	\$15	No change
	Concealed Weapon Permits	\$90	No change
	Concealed Weapon Permits - Renewal	\$75	No change
	Concealed Weapon Permits - Duplicate	\$15	No change
	Pistol Permits	\$5	No change
	Report Copy	\$3	No change
Attorney's Request	Criminal History Check	\$10	No change
	Driver History Check	\$10	No change
	National History Check	\$10	No change
Firearm Storage Fee	1-5 Weapons	\$5 per month	No change
	6-10 Weapons	\$10 per month	No change
	11-15 Weapons	\$15 per month	No change
	16 or more Weapons	\$20 per month	No change
Public Health			
	Collection by Venipuncture	\$16	No change
	IUD Insertion	\$162	No change
	IUD Removal	\$206	No change
	Fetal Nonstress Test	\$99	No change
	Antepartum Care 4-6 visits	\$1,154	No change
	Antepartum Care 7+ visits	\$1,756	No change
	Ultrasound	\$100	\$150
	Lipid Profile	\$25	\$40
	Urinalysis	\$10	No change
	Pregnancy Test	\$25	No change
	Amines	\$12	No change
	Blood Ocult, Feces	\$14	No change
	Cholesterol	\$19	No change

FY 2015-2016
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2014-2015 Adopted Fees	FY 2015-2016 Adopted Fees
	Glucose Screening	\$19	No change
	One Hour GTT	\$20	No change
	GTT 3hr	\$48	No change
	GTT 3hr added samples	\$19	No change
	A1C	\$35	No change
	Diagnostic Panel	\$40	No change
	Blood Lead	\$30	No change
	PSA	\$30	\$44
	Thyroid Profile w TSH	\$40	No change
	Hemoglobin	\$12	No change
	Rabies Titer	\$45	\$65
	PPD	\$25	No change
	Varicella Titer	\$43	No change
	GC Culture	\$28	No change
	Vag B Strep	\$21	\$60
	Uricult	\$30	No change
	Wetmount	\$19	No change
	PAP	\$20	\$35
	Imm Adm nasal/oral	\$18	\$25
	Imm Adm nasal/oral each add'l	\$16	No change
	Imm Adm single	\$35	No change
	Imm Adm each addt'l	\$18	No change
	Hep A (>=19)	\$73	No change
	Hep A (1-18)	\$35	No change
	Twinrix	\$105	\$115
	Hib	\$30	\$40
	Gardasil	\$157	\$165
	Influenza (6-35 mo)	\$25	No change
	Influenza (3yr+)	\$25	No change
	Flu Mist	\$25	No change
	Influenza High Dose	*	No change
	Kinrix	\$55	No change
	Pentacel	\$89	\$93
	PCV - 13 Prevnar	\$150	\$168
	Rabies IM	\$230	\$285
	Rotovirus	\$83	\$90
	MMR	\$62	\$76
	MMRV	\$174	\$186
	IPV	\$31	\$45
	Td	\$25	\$35
	DTAP (Daptacel, Tripedia, Infarix)	\$29	\$30
	Tdap (Adacel, Boostrix)	\$46	\$53
	Varicella	\$104	\$131
	Pediarix	\$78	\$86
	Pneumonia	\$76	\$80
	Menomune	\$108	No change
	Menactra	\$130	No change
	Zoster Shingles	\$183	\$192
	Hep B (0-19)	\$25	\$35
	Hep B (20+)	\$60	\$75
	Hearing Screen	\$25	No change
	Developmental Screen	\$35	No change
	Therapeutic Injection	\$35	No change
	Handling Fee	\$25	No change
	Vision Screen	\$20	No change
	New Problem Focused	\$88	No change
	New Exp Problem Focus	\$153	No change
	New Detailed	\$165	No change
	New Comprehensive	\$344	No change
	New Comp/High Severity	\$275	No change
	Minimal Nurse	\$50	No change
	Est Problem Focused	\$100	No change
	Est Exp Problem Focus	\$149	No change
	Est Detailed	\$224	No change
	Est Comprehensive	\$205	No change
	99381 New Physical Exam	\$259	No change
	99382 New Physical Exam	\$279	No change
	99383 New Physical Exam	\$277	No change
	99384 New Physical Exam	\$244	No change
	99385 New Physical Exam	\$244	No change
	99386 New Physical Exam	\$286	No change
	99391 Est Physical Exam	\$160	\$165
	99392 Est Physical Exam	\$246	No change
	99393 Est Physical Exam	\$245	No change
	99394 Est Physical Exam	\$212	No change
	99395 Est Physical Exam	\$213	No change
	99396 Est Physical Exam	\$233	No change
	Autism Screen	\$21	No change
	PPHV	\$278	No change
	NBHV	\$278	No change

FY 2015-2016
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2014-2015 Adopted Fees	FY 2015-2016 Adopted Fees
	Dental Screen	\$59	No change
	Dental Varnish	\$51	No change
	Influenza Adm	*	No change
	Pneumonia Adm	*	No change
	Depo Provera	\$85	No change
	Rhogam Injection	\$140	No change
	Alpha Hydroprogesterone	\$27	No change
	Paragard IUD	\$506	\$600
	Mirena IUD	\$750	No change
	OCP	\$6.50	No change
	RN Services (TB/STD)	\$84	No change
	Returned Check	\$25	No change
	Medical Record Copy (per page)	\$0.50	No change
	Accounting of Disclosure	\$0.25	No change
	Hep B Surface Ab	\$40	No change
	MMR Titer	\$76	No change
	Smoking and tobacco cessation 3-10 mins	\$15	No change
	Smoking and tobacco cessation >10 mins	\$25	No change
	54050 Destruction of lesion(s), penis papilloma	\$105	No change
	56501 Destruction of lesion(s), vulva papilloma	\$110	No change
	Antibody Screen	\$10	\$25
	ABO Grouping	\$5	\$7
	Rh Typing	\$5	\$7
	PMH High Risk Screening	NEW	\$50
	PMH Postpartum Screening	NEW	\$150
	Gardasil 9	NEW	\$175
	AFP	NEW	\$90
	Note: * LHD Cost According to Current Medicare Rate		No change
Environmental Health	Improvement Permit (Site Evaluation) <600 gpd	\$200	No change
	Improvement Permit (Site Evaluation) >600 gpd	\$300	No change
	Construction Authorization (Type IIa and IIIg)	\$150	No change
	Construction Authorization (Type IIIb)	\$300	No change
	Construction Authorization (Type IV)	\$400	No change
	Construction Authorization (Type V and VI)	\$500	No change
	Construction Authorization (Repairs) Type IIa and IIIg	\$150	No change
	Construction Authorization (All others)	\$300	No change
	Required Maintenance Inspections V(a)	\$125	No change
	Mobile Home Replacement	\$150	No change
	Building Addition (with site visit)	\$150	No change
	Permit Revision (no site visit)	\$75	No change
	Revisit Fee	\$30	No change
	Well Permit (new/replacement) (includes water analysis)	\$300/\$200	No change
	Well Repair Permit	\$75	No change
	Bacteriological Water Samples	\$50/\$25 (resample)	No change
	Chemical Water Sample	\$40	\$100
	Nitrate Water Sample	\$40	\$55
	Petroleum Water Sample	\$55	\$110
	Pesticide Water Sample	\$50	\$110
	Full Well Panel	\$110	No change
	Well Camera	\$150	No change
	Restaurant Plan Review	\$100	No change
	Temporary Food Establishment Plan Review	\$75/event	No change
	Pool permits	\$150/yr	No change
	Tattoo Artist permits	\$200/yr	No change
Register of Deeds			
	INSTRUMENTS IN GENERAL:		
	1 st Page thru 15 pages	\$26	No change
	Page 16 and subsequent pages (each page)	\$4	No change
	Additional multi-instrument filing	\$10	No change
	DEEDS OF TRUST – MORTGAGES:		
	1st Page thru 15 pages	\$56	No change
	Page 16 and subsequent pages (each page)	\$4	No change
	Additional multi-instrument filing	\$10	No change
	EXCISE TAX (DOCUMENTARY STAMPS):	\$1,000.00	No change
	PLATS:		
	Record	\$21	No change
	Highway Right-of-Way Plans	\$21	No change
	Additional Page (highway right-of-way maps only)	\$5	No change
	Certified copies	\$5	No change
	9):(Real Property related ONLY – fixture, timber or as-extracted		
	1 – 2 Pages (effective date 7-15-2003)	\$38	No change
	3 – 10 Pages	\$45	No change
	Over 10 Pages	(\$45.00 plus \$2.00 per page)	No change
	UCC copy request (mailed copies – per page)	\$1	No change
	UCC search request prior to 7-1-2001	\$30	No change
	NON-STANDARD DOCUMENT FEE: (Effective 7-1-2002)	\$25	No change
	MARRIAGE LICENSES:		
	Issuing License	\$60	No change
	Delayed Certificate with copy	\$20	No change
	Corrections	\$10	No change

FY 2015-2016
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2014-2015 Adopted Fees	FY 2015-2016 Adopted Fees
	NOTARY QUALIFICATION/OATH:	\$10	No change
	NOTARY AUTHENTICATION:	\$5	No change
	NOTARIZATION OF SIGNATURES (per signature):	\$5	No change
	CERTIFIED COPIES OF OTHER DOCUMENTS:		
	1st Page	\$5	No change
	2nd and subsequent pages (each page)	\$2	No change
	Comparing copies for certification	\$5	No change
	VITAL RECORDS: (Birth/Death/Marriage)		
	Certified copy of birth/death/marriage	\$10	No change
	Delayed Birth Applications/Registration (for another county)	\$10	No change
	Delayed Birth Applications/Registration (received from another county)	\$10	No change
	Delayed Birth Applications/Registration (No change county)	\$20	No change
	Amendments (Preparation)	\$10	No change
	Legitimations	\$10	No change
	NC Vital Records Certified Copy	\$24	No change
	NC Vital Records Amendments & Legitimations	\$15.00 payable to NC Vital Records	No change
	COPY MACHINE OR LASER PRINTER (each page thereafter)	\$0.50	No change
	PLAT COPIES (Whole page 18 X 24)	\$1	No change
	(Half page 11 X 17)	\$2	No change
	FAX USAGE (send or receive; per document)	\$1	No change
	FAX USAGE (send or receive; per document)	\$2	No change
Tax Administration			
	Color GIS Printout	\$2	No change
	Black/White Copies	\$0.10	No change
	Tax Card	\$0.25	No change
	Copy of Tax Database (Access)	\$40	No change
Inspections			
New Homes	Up to 1200 sq ft*	\$495	\$505
Fees reflect all trades	1201 to 2000 sq ft	\$615	\$627
	2001 to 3000 sq ft*	\$780	\$796
	3001 to 5000 sq ft*	\$875	\$893
	5001 sq ft and up	\$875 plus \$0.20 per sq ft + 500 sq ft	\$893 plus \$0.20 per sq. ft over 5000 sq. ft.
	Homeowners Recovery Fee	\$10	No change
	Separate Inspection for Temp Serv. Pole	\$55	\$60
Mobile Homes		<u>W/O AC & With AC</u>	
Fees reflect all trades	Single Wide	\$209.00 / \$259.00	\$213 / \$264
	Double Wide*	\$259.00 / \$309.00	\$264 / \$315
	Triple Wide & tag units*	\$275.00 / \$325.00	\$281 / \$332
	Deck fees (2 trips)	\$100	\$120
Modular Homes	On-frame(including triple & tag units)*, **	\$451	\$460
Fees reflect all trades	Off-frame (w/no finishable attic)	\$451	\$460
**No plan review for on-frame	Off-frame (w/ a finishable attic or 2nd story)*	\$501	\$511
	Deck fees (2 trips)	\$100	\$120
Multi-Family Dwellings	First Unit*	\$550	No change
Fees reflect all trades	Each Additional Unit	\$165	No change
Residential Additions/Remodel/Fire damage	Up to 400 sq.ft., plus trade fees	\$93	\$120
	401 to 800 sq. ft., plus trade fees	\$142	\$145
	801 to 1200 sq. ft., plus trade fees	\$.20 per sq. ft	No change
	Over 1200 sq.ft	use new home fees	No change
	<u>Trade Fees:</u>		
	Plumbing	\$50	\$60
* Trade fee for electrical does not reflect change of service construction	Electrical*	\$50	\$60
Trade fee for mechanical doesn't reflect installation or change out of HVAC units	Mechanical	\$50	\$60
Non-Residential Fees	<u>Job Cost:</u>		
	\$0 - \$2500.00.....	\$250	\$280
	\$2501 - \$25,000.....	\$375	No change
	\$25,001 - \$50,000.....	\$500	No change
	\$50,001 - \$100,000.....	\$750	No change
	\$100,000 - \$200,000.....	\$1,318	No change
	\$200,000 - \$350,000.....	\$2,572	No change
	\$350,000 - \$500,000.....	\$3,825	No change
	\$500,001 - \$750,000.....	\$5,060	No change
	\$750,000 - \$1,000,000.....	\$6,185	No change
	1,000,001+ Jobs..... Add \$2.75 per \$1000 over		No change
	<u>Miscellaneous Non-Residential</u>		
	Foundation Permit (4trips)	\$200	No change
	Demolition Permit (2trips)	\$100	No change
	Modular Classrooms/office	\$282 w/out AC	No change
		\$350 w/AC	No change
	Temp. Work Trailer	\$228 w/out AC	No change
		\$278 w/AC	No change
Electrical Fees	<u>Electrical:</u>		
	New service/New Const.	included in fee	No change
	<u>Residential:</u>		
	~up to 200 amp	\$50	\$60
	~exceeding 200 amps	\$96	No change

FY 2015-2016
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2014-2015 Adopted Fees	FY 2015-2016 Adopted Fees
	Farm Buildings/ Shops/ Agriculture		
	~up to 200 amp	\$50	\$60
	~exceeding 200 amps	\$96	No change
	Temporary Power Permit (Residential)	\$100	No change
	Fine for occupying a residence before CO is issued	\$2,000	No change
	<u>Non-residential Services:</u>		
	100 amp service	\$60 + Fee (based on job cost)	No change
	150 amp service	\$70 + Fee (based on job cost)	No change
	200 amp service	\$80 + Fee (based on job cost)	No change
	300 amp service	\$90 + Fee (based on job cost)	No change
	400 amp service	\$110 + Fee (based on job cost)	No change
	service increase per amp .40		
	480 volt system up to 400amp	\$300+ Fee (based on job cost)	No change
	480 volt system Over 400 use formula (.00050 per volt amp) amps x voltage x .00050 = fee (added to the original \$300)		No change
	Alarm Systems	\$50 + Fee (based on job cost)	\$60 + Fee (based on job cost)
	Temporary Power Permit (Commercial)	\$100	No change
	Fine for occupying a commercial building before CO is issued	\$2,000	No change
Mechanical Fees	<u>Mechanical:</u>		
	Non-Residential:		
	Hood-Commercial Cooking Equipment	\$50 + Fee (based on job cost)	\$60 + Fee (based on job cost)
	Refrigeration	\$50 + Fee (based on job cost)	\$60 + Fee (based on job cost)
	Residential:		
	Replacement/Changeout	\$50 per trip	\$60 Per trip
Plumbing Fees	<u>Plumbing:</u>		
	Residential:	\$50 per trip	\$60 Per trip
	Non-Residential:	Based on Job cost	No change
Accessory Buildings	Unfinished walls	\$99	No change
	Finished/closed walls	\$132	No change
	Garage (unfinished) + trade fees	\$150	No change
	Garage (finished) + trade fees	\$200	No change
	Pre-fab placed on lot	\$50	\$60
	Trade Fees	\$50 each	\$60 each
	Farm Accessory Bldg. (Trade fees that apply)	\$50 each	\$60 each
Signs	Base Fee	\$100	No change
	Wall-mount Base Fee	\$50	\$60
	Trade Fee (Electrical)	\$50	\$60
Swimming Pools	Base Fee	\$99	No change
	Trade Fees	\$50	\$60
Miscellaneous	Permit Fee for Single Trade	\$50 (per trip)	\$60 Per trip
	Gas piping Permit	\$50	\$60
	Moved Homes plus trade fees	\$162	\$165
	Building Compliance Inspect per trip	\$60	No change
	Issuance of Duplicate Placard per card	\$5	No change
	Searching & or duplication for past permit inspection records or Certificate Of Occupancy	\$1 per page	No change
	Restamp Plans (lost original sets)	\$25	No change
	Work begun w/out permits	Double Fees	No change
	Permit Renewal/Expired Permit (Permits expired for more than 18 months will not be re-issued. A new permit must be obtained.)	50% of original fee	No change
	Any Special Inspection	\$65	No change
	Re-inspection Fee	\$60 per trip	No change
	Not ready for inspection	\$60/trade	No change
	10 or more code violations	\$100	No change
	2nd Reinspection	\$100	No change
	3rd Reinspection	\$150	No change
	4th Reinspection	\$300	No change
	Minimum Fee (not covered in fee schedule)	\$50	\$60
	Residential Decks (2 trips)	\$100	\$120
	Change of Occupancy Permit (No Building permit required)	\$60	No change
	Administrative Fee for contractor change on residential permit	\$60	No change
	REFUND POLICY- A refund will be issued when requested in writing for any residential permit which has not expired and the construction has not been started.		
Fire Prevention Fees	ABC Inspection (all trades)	\$100	No change
	AES(Hood) Field Performance Test	\$75	No change
	Fire Alarm Performance Test	\$75	No change
	Carnivals & Fairs	\$150	No change
	Amusement Buildings	\$100	No change
	Tent Inspection	\$60	No change
	<u>Blasting:</u>		
	Blasting Permit & Inspection (30 days)	\$150	No change
	(90 days)	\$300	No change
	Fireworks Event	\$100	No change
	<u>Plan Reviews: (Fire code approval)</u>		
	Building :		
	0-999 sq. ft.	\$25	No change
	1,000-2,499 sq.ft.	\$50	No change
	2,500-9,999 sq.ft.	\$100	No change
	10,000-49,999 sq.ft.	\$200	No change

FY 2015-2016
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2014-2015 Adopted Fees	FY 2015-2016 Adopted Fees
	50,000+ sq.ft	\$300	No change
	AES Plan Review	\$50	No change
	Fire Alarm Plan Review	\$75	No change
	Sprinkler(per riser)/Standpipe/Pump Plan Review	\$75	No change
	Tank Plan Review (per tank)	\$50	No change
	<u>Compliance/Required Routine Inspections:</u>		
	Residential Care/Group Homes	\$100	No change
	Institutional Facility/Nursing Home	\$100	No change
	Foster Care	\$60	No change
	Daycare	\$75	No change
	Home Daycare	\$50	No change
	Churches	\$50	No change
	Schools	\$50	No change
	Hazardous & Factory Industrial		
	0-3,000 sq. ft.	\$50	No change
	3,001-5,000 sq. ft.	\$100	No change
	5,001-10,000 sq. ft.	\$150	No change
	10,001-50,000 sq. ft.	\$200	No change
	50,001-100,000 sq. ft.	\$250	No change
	Over 100,000 sq. ft.	\$300	No change
	Business & Mercantile		
	0-3,000 sq. ft.	\$50	No change
	3,001-5,000 sq. ft.	\$100	No change
	5,001-10,000 sq. ft.	\$150	No change
	10,001-50,000 sq. ft.	\$200	No change
	50,001-100,000 sq. ft.	\$250	No change
	Over 100,000 sq. ft.	\$300	No change
	Misc. Compliance Inspections (Not listed)	\$50	No change
	Tank Inspection	\$100	No change
	UGST/AGST (Install, Remove, Abandon, Alter)	\$100	No change
	<u>Re-inspection Fees:</u>		
	1st visit Violations corrected	No Charge	No change
	2nd visit	\$50	No change
	3rd visit	\$75	No change
	4th visit & subsequent visits	\$150	No change
	<u>Fines:</u>		
	Burning w/out Permit		
	Residential 1st Offense	\$50	No change
	Residential 2nd Offense	\$100	No change
*based on per pile/ or stack	Burning w/out Permit		
	Commercial 1st Offense*	\$500	No change
	Commercial 2nd Offense*	\$1,000	No change
	Locked Exit / Exit Obstructed		
	1st Offense	\$200	No change
	2nd Offense	\$500	No change
	Overcrowding		
	1st Offense	\$300	No change
	2nd Offense	\$600	No change
	Work begun w/out permits	Double Fees	No change
	Credit Card convenience fee	\$1.95 or 2.5% of permit fee	No change
Stormwater			
	Stormwater plan review deposit (non-single family residential only)	\$1,000	No change
	Residential stormwater construction inspection fee	\$50	No change
	Commercial and subdivision stormwater construction inspection fee	\$100	No change
	Stormwater permit fee (inside Falls Lake Watershed)	\$15	No change
	Annual stormwater inspection fee (single family residential and commercial properties with BMP's designed to treat one acre or less of impervious surface)	FREE	No change
	<u>Outside of Falls Lake Watershed</u>		
	Single Family Residential		
	< 2 acres	\$6 annual fee	No change
	2 to < 10 acres	\$8 annual fee	No change
	10 to < 100 acres	\$10 annual fee	No change
	100 acres or more	\$12 annual fee	No change
	Non-single Family Residential		
	<2 acres	\$4 annual fee + \$2 per 4,300 sq ft of impervious area	No change
	2 to < 10 acres	\$6 annual fee + \$2 per 4,300 sq ft of impervious area	No change
	10 to < 100 acres	\$8 annual fee + \$2 per 4,300 sq ft of impervious area	No change
	100 acres or more	\$10 annual fee + \$2 per 4,300 sq ft of impervious area	No change
	<u>Inside of Falls Lake Watershed</u>		
	Single Family Residential		
	< 2 acres	\$16 annual fee	No change
	2 to < 10 acres	\$22 annual fee	No change
	10 to < 100 acres	\$28 annual fee	No change
	100 acres or more	\$34 annual fee	No change

**FY 2015-2016
Adopted Fee Schedule**

Attachment 1

Department	Fee Type	FY2014-2015 Adopted Fees	FY 2015-2016 Adopted Fees
	Non-single Family Residential		
	< 2 acres	\$8 annual fee + \$8 per 4,300 sq ft of impervious area	No change
	2 to < 10 acres	\$14 annual fee + \$8 per 4,300 sq ft of impervious area	No change
	10 to < 100 acres	\$20 annual fee + \$8 per 4,300 sq ft of impervious area	No change
	100 acres or more	\$26 annual fee + \$8 per 4,300 sq ft of impervious area	No change





PERSON COUNTY

Heidi N. York
County Manager

July 1, 2015

Person County Residents:

I am pleased to present you with the Board of County Commissioners' spending plan for Fiscal Year 2015-2016. This budget is a reflection of the Board's priorities; it is a document that communicates their vision, goals, and funding decisions. The budget is one of the best tools that we have to demonstrate the elected officials' commitment to making our organization, the services we provide, and the community in which we live and serve, the best that it can be. The Board leadership has expressed its desire to "run the county like a business." Government and private business have very different roles in society. Private business is driven by profit earnings, while public services must be accessible to all and are based on social values and common good rather than profits. Many of the services at the core of local government are those that private business would not want to provide either because they are a losing proposition financially (public transit, parks, most social service programs, education, 911) or profits and fees have no place in the provision of such services (law enforcement, elections, courts, jail). Despite these fundamental differences, there are some private sector values and business principles that can be incorporated into government operations. Principles like return on investment; right-sizing; efficiencies; and evaluations. It is on these principles, that I developed the Board's FY15-16 Adopted Budget.

In addition, at the annual Board Retreat held earlier this year, ten funding priorities were identified for the FY15-16 Budget. Board members were asked whether these items were a priority for them:

Survey Item	YES	NO
Reduce Fund Balance allocated to the operating budget	4	1
Maintain the current tax rate	3	2
Hold PCS funding flat	3	2
Hold PCC funding flat	4	1
Senior Center	4	1
Public Safety Communication System	5	0
Roofing projects	5	0
No new positions	3	2
Hiring freeze	3	2
Self-funded insurance	5	0

These priorities served as a foundation for the Adopted Budget.

For Fiscal Year 2015-2016, revenues have increased by \$1.3M over the current fiscal year, putting the General Fund Budget at \$54,966,390; an increase of 2.45%. The focus is primarily on the General Fund as it provides for services funded through property tax dollars. When all Other Funds, such as the Economic Catalyst Fund, Person Industries and MRF Fund, E-911 Fund, Revolving Loan Fund, Water and Sewer Fund and the Stormwater Fund are included with the General Fund, the total Adopted Budget

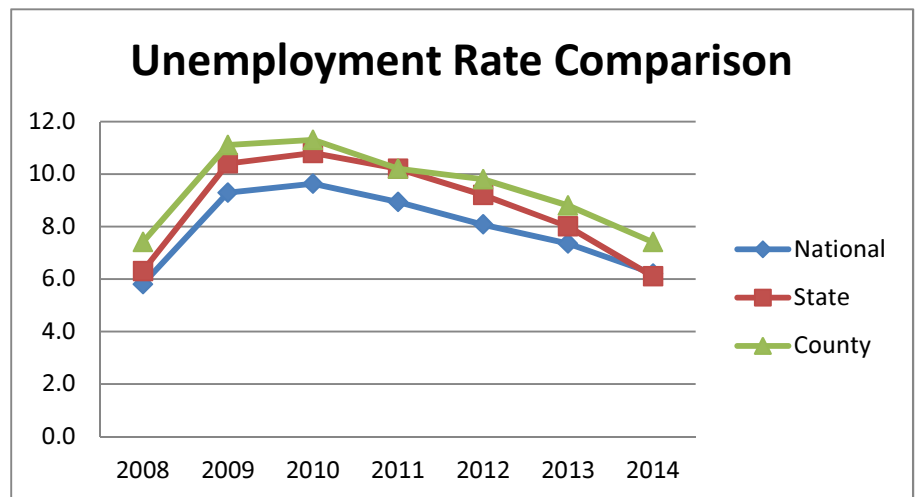
is \$59,690,791. This budget is balanced and prepared in accordance with the Local Government Budget and Fiscal Control Act.

With a focus on implementing business principles, every successful entity needs a sound business plan. As funding recommendations were made, I have analyzed our organization and services to determine if we can:

1. **Resize to meet current realities:** Can we reduce our operating costs? Are our personnel, supplies, vehicle ratios competitive and effective? What are we willing to pay to have certain amenities and services?
2. **Redesign to reflect current and future demands:** Are our services necessary? Is there a desire to expand or enhance services? Is the private or nonprofit sector a better provider and if so, is government involvement necessary?
3. **Reposition to provide higher quality services:** Are we providing excellent customer service? Is there a return on our investment? Are we retaining and appreciating our highest performing employees?

Current Realities: Person County continues to provide comprehensive services well above and beyond what is mandated by the State. In fact, the non-mandated services we offer significantly outnumber those that we are actually required to provide. For instance, counties are mandated to provide for the capital and construction needs of public education, but because the General Assembly does not adequately fund public school operations, Person County funds operating and current expense needs for both Person County Schools and Piedmont Community College. The variety of Person County’s services and the quality at which they are delivered, rival or even surpass those in larger, wealthier, urban counties. We certainly have a lot to be proud of, but sustaining these services is costly. We continue to face the necessity of bringing spending in-line with what we are willing and able to pay. The public, in Person County and nationwide, demand a wide range of government services, but are often unwilling to pay for these demands through taxes.

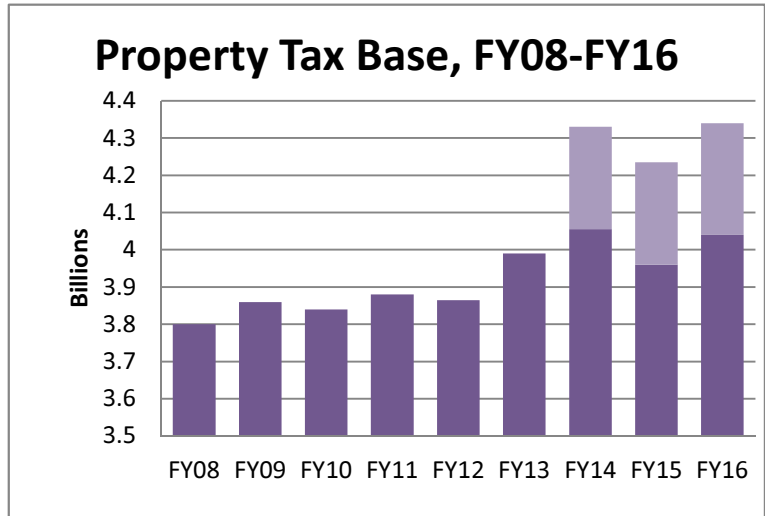
Government spending must take into account the local economic situation. Overall, we have seen a decline in our unemployment rate, as the economy continues to improve. Our unemployment rate is at 7.4%. The highest annual average during the recession was 11.3%, so we have greatly improved since then, though we are still not back to pre-recessionary levels of 6.8% (2007).



Our unemployment rate is also above the State (6.1) and National (6.2) averages. The State’s unemployment rate is slightly better than the National rate, unfortunately, Person County is not enjoying the same employment opportunities as other regions of the State.

Another economic indicator for Person County is the number of building permits issued by our Inspections Department. Residential building permits show a very slight uptick from FY15 with an estimated increase in revenues of \$15,000 for FY16.

Person County is in good financial health. Our bond rating has remained the same (A1 and AA-) since 2004, which reflects bond rating agencies' confidence in our financial management and allows the county to borrow funds at a low interest rate. Our debt service ratio is very low when compared to peer counties and we have seen slight growth in our real property tax base: \$4.04B, an increase of \$80M due to investments from Eaton and GKN.



Revenue Highlights: Unlike other counties that impose additional burdens on their residents for services, we do not have other tax sources such as fire district taxes, school district taxes, quarter-cent sales tax, etc.; Person County truly does more with less.

Person County Government's General Fund revenues come from the following sources:

Property Tax Revenues:

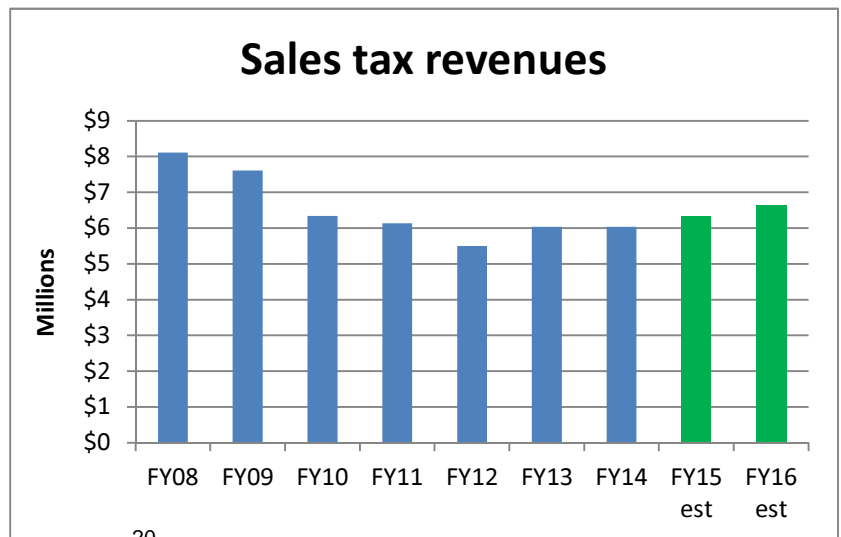
For the ninth consecutive year, our tax rate remains at seventy cents per one hundred dollars valuation. Property tax estimates are based on a property valuation of \$4.04 billion with a collection rate of 97.25%; one cent on the property tax rate will generate \$422,065. Real property tax revenues are estimated at \$27.5M; an increase of \$545K from FY15.



Department of Motor Vehicle Revenues are estimated at \$2.1M; an increase of \$180K from FY15, based on a valuation of \$330M with a collection rate of 99.94%.

Sales Tax and Other Taxes: Person County receives only two cents of the total sales tax rate of 6.75 cents. Sales tax is projected to increase by \$304,251 next fiscal year for a total estimate of \$6.6M. Other taxes, such as occupancy tax, deed stamp excise tax, etc., will increase by \$12,000 from FY15.

State and Federal Funding: These revenues (also termed Intergovernmental Revenues) are used to administer state and federal based programs, primarily funding programs in the Department of Social



Services and Public Health, although many county departments rely on intergovernmental revenues.

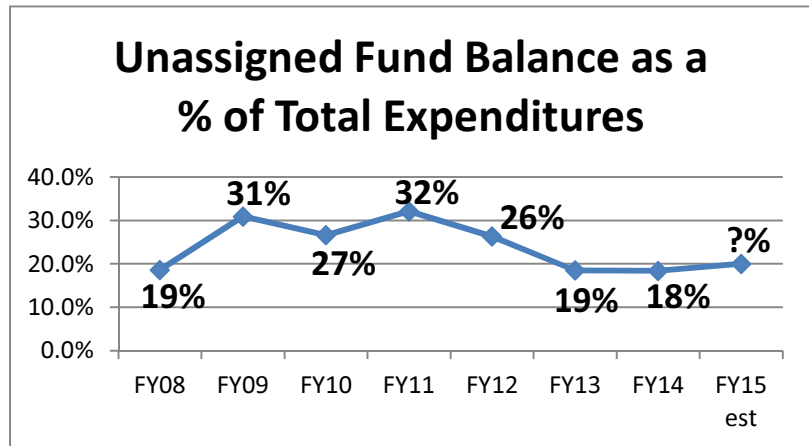
The Department of Social Services' revenues are increasing by \$339,888 bringing their revenues to over \$10M. Due to the increased reimbursement rate from the State for some DSS services, these funds have allowed our Social Services programs to move towards becoming more self-supporting. DSS' overall reliance on the General Fund has decreased by \$218,883.

Health Department revenues decreased by \$179K due primarily to the end of the Community Transformation Grant from the CDC (-\$140K) and a decrease to the child health/Medicaid revenue of \$69K.

Fees and Licenses: Many county departments charge fees for services. The vast majority of fees will remain the same, with the exception of an increase in the EMS Medicaid Reimbursement due to higher call volumes, and the recognition of recreation fees that are anticipated with the acquisition of the Sportsplex property. Fees for service encompass 9.8% of the total revenue stream in FY16. Inspection fees are estimated to increase by \$15,000 from FY15 for a total collection of \$210,000. Finally, there is a decrease of \$75,737 in Child Health and Medicaid fees, primarily due to the acceptance of Medicaid patients by more dental practices.

Other Revenues and Fund Balance: All local governments must maintain a fund balance to provide cash flow because the primary funding source, property tax, does not become due until January 1st of each year. Fund balance provides a safety net for unanticipated expenses and helps cover operations in the event of revenue losses, such as a major reduction in the value of our state appraised properties. It also allows the county some flexibility in responding to fiscal emergencies and seizing opportunities for economic development. One of the strongest indicators of the health of an organization's finances is the level of fund balance. This is one factor contributing to our bond rating, which can lead to lower interest costs for taxpayers.

Another goal in developing this budget was to reduce the appropriation of Fund Balance; money from the County's savings account. Over the years, there has been an unhealthy reliance on fund balance for recurring, operational costs. One-time, capital expenditures are an appropriate and reasonable use of fund balance, but a continued appropriation from Fund Balance is an indication that spending is out of line with what the market will pay for



particular government services, suggesting the need for government to be resized and re-evaluated. There are only two means of reducing the fund balance appropriation: 1) produce additional revenues or 2) reduce services to generate a cost savings. Spending needs to be reined in and services need to be provided at a sustainable level. Appropriating fund balance to cover regular, recurring, operating expenses indicates that the government may be living above its means. Reducing appropriations from Fund Balance is a gradual process. Appropriated amounts have been steadily declining over the past two years. The amount appropriated for FY16 is \$2.7M, which is \$343,439 less than the amount in FY15. In FY15, a \$78,000 spending reduction was made.

Special Revenue Fund: Person Industries (PI) and the Person County Recycling Center (PCRC) are part of a major Special Revenue Fund accounted for outside of the General Fund. Person Industries revenues will decrease by \$43,229 due primarily to the closing of the Bee-Line Designs operation. Recycling revenues have continued a downwards trend by \$57,851 due to weaker recyclable markets and the reduction of State revenues.

Stormwater Fund Revenues: The Stormwater Fund is an enterprise fund, which means that all the costs associated with stormwater are fully covered by the revenues that the fund generates. Stormwater revenues are generated through a stormwater fee that is collected via the property tax bill each year. Revenues generated by the stormwater fee can only be used to pay for stormwater-related expenses. Stormwater fees are estimated to remain flat, generating \$239,215 in revenue.

The revenue sources having the greatest impact on the FY16 General Fund budget are as follows:

Revenue Description	Inc/Dec from FY15
Property and DMV Taxes	\$724,850
DSS- Extra 25% Medicaid Reimbursement	\$379,881
Sales Tax	\$304,251
DSS – Public Assistance	\$203,393
Fund Balance Appropriation	-\$343,439
Health Community Transformation Grant	-\$140,000
DSS – Child Care Development	-\$97,971
Health – Child Health Medicaid	-\$69,225

Expenditures:

Resizing, redesigning, and repositioning Person County Government to improve efficiency means that we are continuing to do more with less. We are reorganizing ourselves and benchmarking our results to make sure that we are competitive with our service delivery. There are two competing issues facing our organization and community: a citizenry that wants government to do more while at the same time, reducing spending and maintaining the tax rate at 2005 levels. Everything costs more in 2015 than it did in 2005 and our services have greatly expanded since that time. How can we afford to do more with less year after year? In the upcoming fiscal year alone, we are being asked to expand government services in the way of building a new senior center (\$2.96M); acquiring and operating the Roxboro Little League Sportsplex (\$653K); preparing to construct three broadband and public safety communication towers (\$3.68M); and increasing funding for education, all without raising taxes.

In an effort to keep our spending in-line with what our taxpayers (our market) will support, departmental operations have been held at FY2014 spending levels; two consecutive years of hold the line spending. Although, according to the Consumer Price Index, the cost of providing services over the last year has increased by 1%. Other entities, like Person County Schools, Piedmont Community College, and our Volunteer Fire Departments, have not operated under this standard.

Outstanding County Employees are the heart of our operations. And, like any organization which utilizes employees for service provision, personnel are also one of our main cost drivers. My goal was not to expand our personnel costs and therefore, I did not consider any requests for new full-time positions. Rather, after hearing some of the Commissioners state their goal to reduce positions, Person County Government began evaluating and freezing positions since January of this year. Only public safety positions, critical positions, or those positions fully supported by revenue were filled. All eight of the positions proposed as cost reductions, will net a savings of \$356,629 in FY16 alone. One of those positions is being cut by the State, in Cooperative Extension; the other seven are vacant.

County Personnel Reductions

Department	Position	Salary/Benefits
General Services	Bldg. Maintenance Tech	-\$43,261
Inspections	Inspector	-\$50,453
PATS	Transportation Specialist	-\$37,018

Public Health	Nurse II	-\$69,487
Environmental Health	Env. Health Specialist	-\$57,922
Person Industries	Admin Support	-\$39,362
Person Industries	Production Assistant	-\$38,876
Cooperative Extension	Admin Assistant	-\$20,250
TOTAL		-\$356,629

Departmental spending increases are primarily limited to increased costs in employee health insurance (\$2.7M; a 7.5% increase); the continued implementation of performance pay/merit pay (\$246,590); probationary and longevity increases and an accounting change to the distribution of stormwater fees which subsidize some personnel costs for those employees tasked with stormwater regulation duties (\$66,273).

While county departments submitted flat spending requests, Person County Schools requested a 17.85% increase, an additional \$1.7M. This request alone would require an additional four cents on the tax rate. As the County considers increases to current expense for education, we must remember that it is the State’s responsibility to provide for these costs, not the County’s. These are also costs for which counties have no control or oversight of and are recurring.

For **Person County Schools**, the Commissioners have funded the technology request which includes \$834,889 for new middle school laptops and 105 laptops for elementary schools as a capital appropriation, in addition to regular capital of \$119,000, plus an additional \$40,000 for a Helena Elementary School access road, for a total capital appropriation of \$993,889; an increase of \$671,389 over Fiscal Year 2015. For their operating expenses \$9.38M has been allocated which fully funds all but their personnel and professional development increases which will remain the responsibility of the Board of Education. \$98,199 has been placed in the County’s Contingency Fund for Driver’s Education if the State requires counties to pick up this expense.

Total funding for Person County Schools:

Current Expense	Capital	CIP	Debt Service	Total
\$9,377,114	\$993,889	\$69,781	\$900,815	\$11,439,798

For **Piedmont Community College**, their capital is funded at \$25,000. The Board of Commissioners also appropriated \$10,000 into the County’s Contingency Fund to assist with contracted snow removal as necessary. For operating expenses, an increase of \$8,303 is included. The remaining increase requested of \$25,520 is for a 5% cost of living adjustment. If that is the amount that the State appropriates for state-funded positions, then the county can appropriate this cost for locally funded positions out of Fund Balance if the Board desires. It is anticipated that the State will make a decision in the early fall as to the COLA adjustment.

Current Expense	Capital	CIP	Debt Service	Total
\$1,111,836	\$25,000	\$50,000	\$95,242	\$1,343,258

Debt Service: Fiscal Year 2016 is realizing the long anticipated retirement of school refinancing debt which has decreased expenditures by \$1.6M. This debt coming off has provided some relief and helped absorb the two largest spending increases in this budget: an additional \$887,321 for Person County Schools; an additional \$440,751 for economic development incentives; and allowed for a decrease in the fund balance appropriation of -\$343,439, while maintaining the tax rate.

The chart below outlines Person County’s current outstanding debt:

Project	Description	Term	Int Rate %	Outstanding Balance	Last Pyt Fiscal Year
2006 Various Roofing/Paving	Re-roofing, paving and repaving certain school, community college and other public facilities; re-floor the gymnasium; construct new tennis courts at Person High School	15 years	3.86%	\$2,414,590	2021
2010 Courthouse Renovation & Various Roofing (BAB's)	Engineering and construction costs associated with the renovation of the Courthouse and some various re-roofing for certain school, community college and other public facilities; financed through Build America Bonds (BAB's) yielding a 35% refund of the interest payments	10 years	4.08%	2,902,960	2021
2012 SMS & portion of PHS Re-roofing (QSCB)	Re-roofing construction for Southern Middle School and a portion of Person High School; financed through a Qualified School Construction Bond (QSCB) yielding a 100% refund of the interest payments	15 years	3.93%	3,277,287	2028
2014 Capital Equipment Lease (Telephone Equipment)	Replacement of primary phone system; financed as a capital equipment lease for a 3 year term	3 years	4.55%	145,229	2017
2015 PCRC Purchase/ Renovation & Various Roofing Projects	Purchase, renovation and re-roofing of the existing Person County Recycling Facility, and re-roofing construction for the Kirby Civic Auditorium and Earl Bradsher Preschool	15 years	2.80%	2,639,540	2029
TOTAL DEBT SERVICE OUTSTANDING				<u>\$11,379,606</u>	

Sixteen replacement vehicles are funded in FY16:

Department	Number & Type	Cost
Sheriff	8 patrol	\$207,000
DSS (~\$20,000 reimbursement)	2 sedans	\$45,332
EMS	1 ambulance	\$210,000
Animal Services	1 truck	\$31,361
Parks and Rec (Mayo)	1 truck	\$29,361
PATS (~\$159,000 reimbursement)	3 vans	\$176,760
TOTAL	16	\$699,814

The expenditures having the greatest impact on our budget next year are as follows:

Expenditure Description	Inc/Dec from FY15
Person County Schools	\$789,122
Economic Development incentives	\$440,751
Part-time employees	\$306,468
General Fund Transfer to PI	\$240,904
Vehicle Capital	\$192,950
Health Insurance	\$142,171
Airport Fund	\$100,000
Landfill Study	\$100,000
Debt Service Reduction	-\$1,600,588
CIP reduction	-\$183,304
Health CTG grant	-\$144,384
DSS- Child Care Development	-\$97,971

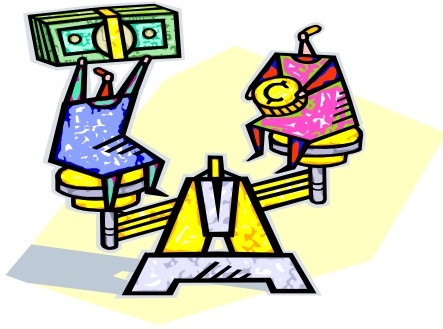
Business principles have been applied to the operations of Person County Government and the funding for the FY16 Budget. It is possible that market-driven principles and a mission-driven public realm can coexist and even complement one another rather than assume that government and business have to be opposing forces- one good and one bad. Although we do not have a profit motive, we have employees giving back to their communities out of gratitude, dedication, duty, and service. Government, like any business, must be well run. Good management of government services is more than just efficiency and cost savings. We must be fair and serve all residents, ensure that our citizens have a voice when decisions are made, be accountable and build consensus, and promote the common good. I offer that government should be operated like a good government and we all have an important role in making sure that Person County Government is just that.

Thank you for the privilege of working with you and serving our community as County Manager.

Sincerely,



Heidi N. York
County Manager



PERSON COUNTY, NC

It's Always Better in Person

Fiscal Year 2015-16 Budget at a Glance

Total Property Valuation: \$4.040 billion

Proposed Tax Rate: \$.70

One Penny Generates : \$422,065

General Fund - Revenues

	2014-15	2015-16			
	Adopted Budget	Recommended Budget	Adopted Budget	Inc/(Dec)	% Inc/(Dec)
Property Taxes	29,638,100	30,362,950	30,362,950	724,850	2.45%
Local Option Sales Taxes	6,319,519	6,623,770	6,623,770	304,251	4.81%
Other Taxes	294,500	306,500	306,500	12,000	4.07%
Licenses and Permits	409,200	403,000	403,000	(6,200)	-1.52%
Intergovernmental Revenues	8,347,786	8,850,410	8,851,514	503,728	6.03%
Investment Income	-	500	500	500	0.00%
Charges for Services	5,218,181	5,364,620	5,364,620	146,439	2.81%
Other Revenues	181,818	155,578	155,578	(26,240)	-14.43%
Transfers from Component Unit	178,000	176,700	176,700	(1,300)	-0.73%
Fund Balance Appropriated	3,064,697	2,721,258	2,721,258	(343,439)	-11.21%
Total Revenues	53,651,801	54,965,286	54,966,390	1,314,589	2.45%

General Fund - Expenditures

	2014-15	2015-16			
	Adopted Budget	Recommended Budget	Adopted Budget	Inc/(Dec)	% Inc/(Dec)
General Government - Total	5,950,407	6,222,476	6,229,476	279,069	4.69%
Public Safety - Total	12,319,548	12,933,590	12,934,643	615,095	4.99%
Transportation - Total	1,007,157	1,126,909	1,126,909	119,752	11.89%
Human Services - Total	15,319,280	15,463,317	15,468,770	149,490	0.98%
Education - Total	10,730,414	11,667,218	11,507,839	777,425	7.25%
Environmental Protection - Total	112,978	133,212	133,212	20,234	17.91%
Economic & Physical Development - Total	830,963	797,420	798,511	(32,452)	-3.91%
Culture & Recreation - Total	1,541,388	1,671,813	1,671,813	130,425	8.46%
Debt Service - Total	4,030,834	2,430,246	2,430,246	(1,600,588)	-39.71%
Transfers to Funds & Component Units - Total	1,335,022	2,025,548	2,021,085	686,063	51.39%
Contingency - Total	473,810	493,537	643,886	170,076	35.90%
Total Expenditures	53,651,801	54,965,286	54,966,390	1,314,589	2.45%



Adjustments from Recommended to Adopted Budget

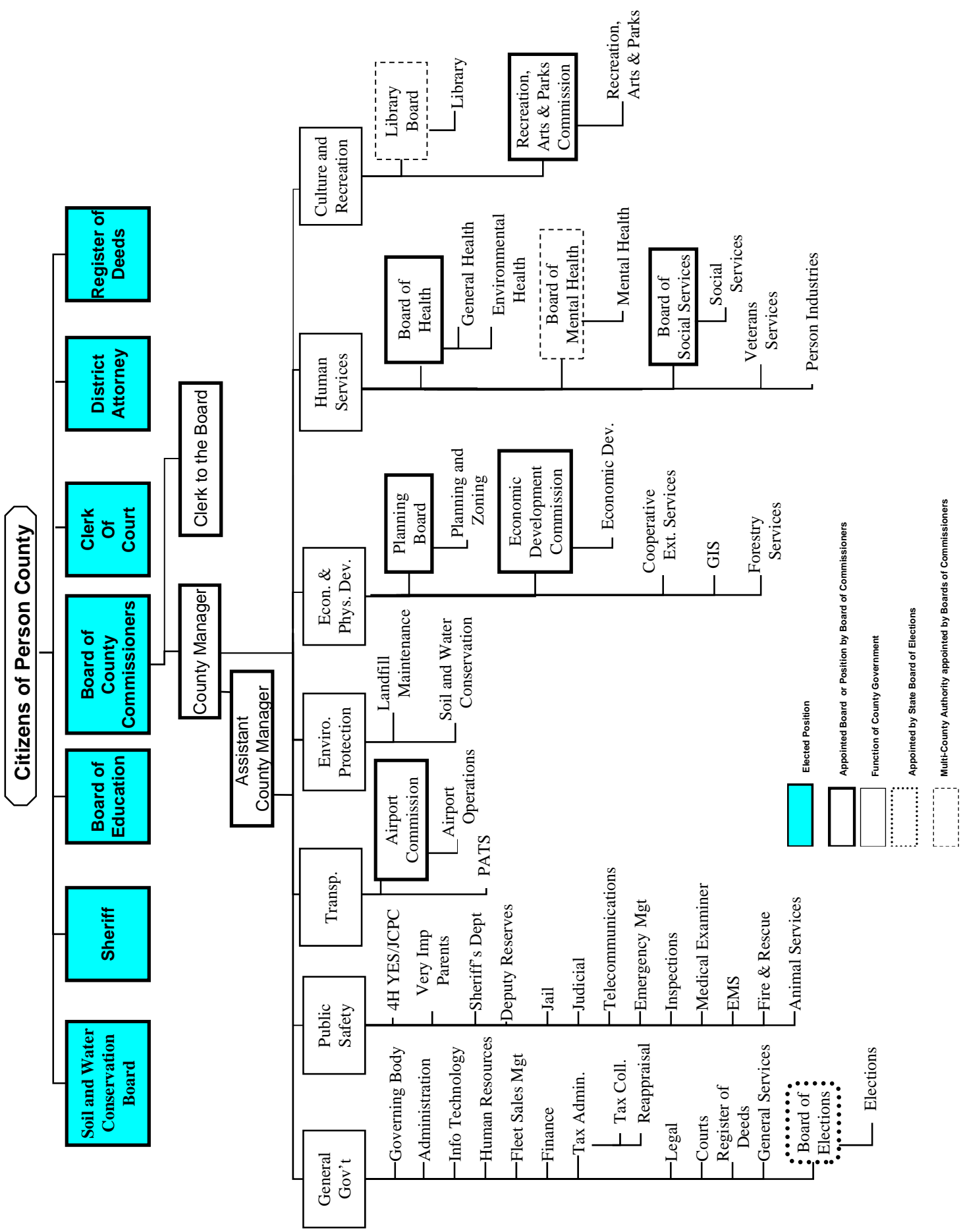
Department	Explanation of Change	Revenue Changes	Expenditure Changes	Equivalent Tax Rate (1 cent = \$422,065)
General Fund				
Recommended Budget		54,965,286	54,965,286	
Revenues	Tier II Fee Grant (General Revenues)	1,104		0.00
Expenditures	Tier II Fee Grant (Emergency Management)		1,104	0.00
	Cell phone reduction (Judicial)		(51)	(0.00)
	Cell phone increase (DSS)		453	0.00
	Voting equipment; maintenance and repair contract reduction (Elections)		(3,000)	(0.01)
	Employee certification increase (Planning & Zoning)		1,091	0.00
	Move Driver's Ed program from Schools to Contingency (PC Schools)		(98,199)	(0.23)
	Move Driver's Ed program from Schools to Contingency (Contingency)		98,199	0.23
	Reduce portion of capital for tractor & snowblower equipment (PCC)		(61,180)	(0.14)
	Contingency for snow removal assistance to PCC (Contingency)		10,000	0.02
	Appropriation to Drug Court Program (Special Appropriations)		5,000	0.01
	Contracted services; shower installations at employee gym (General Services)		10,000	0.02
	Airport property and liability insurance (Contingency)		2,574	0.01
	Undesignated Contingency (Contingency)		39,576	0.09
	Reduce Transfer to Person Industries/MRF Fund (Transfers to Other Funds)		(4,463)	(0.01)
	Total Amended General Fund Budget	54,966,390	54,966,390	0.00
	Difference of Amended Changes over (under) Recommended	1,104	1,104	
Person Industries and Material Recovery Facility - Special Revenue Fund				
Recommended Budget		2,939,631	2,939,631	
Revenues	Transfer from General Fund for PI	2,132		0.01
	Transfer from General Fund for PI/MRF	(6,595)		(0.02)
Expenditures	Remove feasibility study for MRF; included in Landfill Study (PI MRF)		(7,500)	(0.02)
	Cell phone increase (PI-MRF)		905	0.00
	Cell phone increase (PI)		2,132	0.01
	Total Amended Person Industries and Material Recovery Budget Facility Fund	2,935,168	2,935,168	0.00
	Difference of Amended Changes over (under) Recommended	(4,463)	(4,463)	
VFD and Rescue Capital Reserve Fund - Special Revenue Fund				
Recommended Budget		-	-	
Revenues	Transfer from Revolving Loan Fund	90,625		0.21
Expenditures	VFD & Rescue Departments (distributed per # of stations)		90,625	0.21
	Total VFD and Rescue Capital Reserve Fund	90,625	90,625	0.00
	Difference of Amended Changes over (under) Recommended	90,625	90,625	

Adjustments from Recommended to Adopted Budget

Department	Explanation of Change	Revenue Changes	Expenditure Changes	Equivalent Tax Rate (1 cent = \$422,065)
Emergency Telephone System - Special Revenue Fund				
	Recommended Budget	416,687	416,687	
Revenues	E911 Surcharges	122,081		0.29
Expenditures	E911 Telephone; operating costs		122,081	0.29
	Total Emergency Telephone System Fund Budget	538,768	538,768	0.00
	Difference of Amended Changes over (under) Recommended	122,081	122,081	
Revolving Loan Fund - Special Revenue Fund				
	Recommended Budget	-	-	
Revenues	Fund Balance Appropriation	90,625		0.21
Expenditures	Transfer to VFD and Rescue Capital Reserve Fund		90,625	0.21
	Total Revolving Loan Fund	90,625	90,625	0.00
	Difference of Amended Changes over (under) Recommended	90,625	90,625	
Economic Catalyst - Special Revenue Fund				
	Total Economic Catalyst Fund Budget	800,000	800,000	0.00
Water and Sewer - Special Revenue Fund				
	Total Water and Sewer Fund Budget	30,000	30,000	0.00
Stormwater Fund - Enterprise Fund				
	Total Stormwater Fund Budget	239,215	239,215	0.00
Total Amended Budget FY 2015-16		59,690,791	59,690,791	
Total Difference of Amended Changes over (under) Recommended		299,972	299,972	



PERSON COUNTY GOVERNMENT ORGANIZATIONAL CHART BY FUNCTION



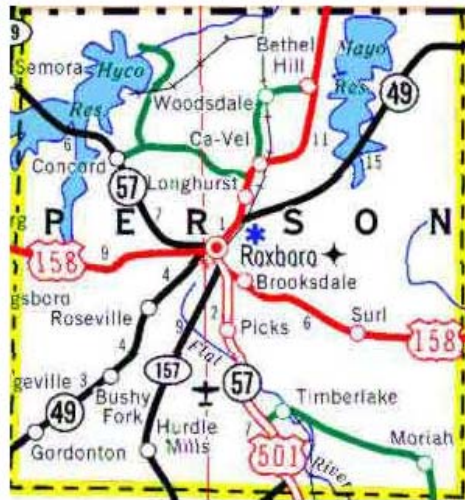
Elected Position
 Appointed Board or Position by Board of Commissioners
 Function of County Government
 Appointed by State Board of Elections
 Multi-County Authority appointed by Boards of Commissioners

BRIEF HISTORY OF THE COUNTY OF PERSON

HISTORY

Person County was born from a division of Caswell County in 1789. The county was made an almost perfect square with the county seat of Roxboro being almost exactly in the center. Person was named for Brigadier General Thomas Person of Granville County during a time in which Revolutionary soldiers were leading citizens. In 1870 the population of Person County was estimated to be about 11,700. According to the latest census in 2011 that number had increased to 39,585. There are still nine townships that make up Person County: Allensville, Bushy Fork, Cunningham, Flat River, Holloway, Mt. Tirzah, Olive Hill, Roxboro, and Woodsdale.

From the very beginning, Person County's 400 square mile area was farmland and forests. Tobacco was the root of the Person County economy and for many years was the only industry. The railroad coming to Person County in 1890 was a catalyst for progress. Tobacco warehouses were built, banks began to be organized, and new stores and homes were being built to accommodate the new citizens that were coming into the county. As strong as tobacco still is, in the early 1900s other industry began to take hold in Person County including copper mining and cotton mills which both helped to broaden the economy.



Person County has come along way since its early days and offers strong and vital communities for its residents and more than adequate opportunity for growth and longevity. The variety of services and activities available in Person County makes it an attractive area for its present and future citizens.

Person County offers a strategic location for business and industry, being within an hour's drive of North Carolina's two major economic centers, the Research Triangle Park (Durham, Chapel Hill and Raleigh) and the Piedmont Triad (Greensboro, Winston-Salem and High Point), and a two-hour drive of Richmond, Virginia.

DESCRIPTION OF PERSON COUNTY GOVERNMENT

Person County functions under a Board of Commissioners – County Manager form of government. The Board of Commissioners consists of five members. Currently, three of the commissioners are members of the Democratic Party

BRIEF HISTORY OF THE COUNTY OF PERSON

and two are with the Republican Party. Each member of the Board is elected for a four-year term. The Board members elect their own Chairman and Vice Chairman on an annual basis. The Board of Commissioners is the policy-making and legislative authority for the County, responsible for adopting the annual budget, establishing the tax rate, approving zoning and planning issues and other matters related to health, welfare and safety of citizens.

The County Manager is appointed by, and serves at the pleasure of the Board of Commissioners. The County Manager has the responsibility of implementing policies and procedures of the Board, delivery of services, managing daily operations and hiring subordinate department managers.

Person County Board of Commissioners is required to meet once monthly, but usually meets twice each month. Scheduled meeting days are the first and third Mondays of each month, beginning at 7:00 p.m. and 9:00 a.m., respectively. The Board of Commissioners' meetings are open to the public and are held in the Commissioners' Meeting Room 215 at the County Office Building located at 304 S. Morgan Street, Roxboro.

The Person County Board of Commissioners established a 10 minute segment which is open for informal comments and/or questions from citizens of this county on issues, other than those issues for which a public hearing has been scheduled. The time will be divided equally among those wishing to comment. It is requested that any person who wishes to address the Board, register to speak with the Clerk to the Board prior to the meeting.

Agendas, approved minutes as well as a schedule of the meetings for the Board of Commissioners are posted to the county's website at www.personcounty.net.

BUDGET PROCESS

North Carolina counties budget and spend money under the Local Government Budget and Fiscal Control Act (LGBFCA), as adopted by the North Carolina General Assembly. The major effects of the LGBFCA on the budgetary process for FY 2016 were as follows:

- In the fall, the County Manager submitted the budget calendar to the Board of Commissioners for adoption. This set the schedule for the budget planning process.
- Once the Budget Calendar was approved, the Finance department distributed forms for department requests of the capital improvement projects in early January 2014. These requests were returned to Finance for compilation and recommendation of projects to the Board of Commissioners. The Capital Improvement Plan (CIP) for FY2015-19 was presented to the Board of Commissioners on April 6th and was adopted on April 20th. This became a documented and funded plan based on the commitment by the Board with respect to capital improvements for the budget year and the following four years. This plan is reviewed and changed each year as priorities become known.
- In January, the Finance department sent out forms for departmental input for personnel requests and in February for operational requests. All departments, other than the public schools, were required to submit their personnel requests by February 18th and their operating requests (along with revenue estimates) by February 25th.
- Additionally, January 20th was the Board of County Commissioners Annual Retreat, where the Board discussed their priorities and concerns on items associated with the budget.
- March and April were important information collection months. March 16th – 27th marked departmental budget presentations with the County Manager.
- Having collected and analyzed the information in the previous months, the County Manager delivered her Recommended Budget to the Board of County Commissioners during their regular meeting on May 18th which was balanced pursuant to G.S. 159-11. On this same day, a copy of the Recommended Budget was filed with the Clerk to the Board for public inspection as well as posted to the county's website at www.personcountynet.net. Commissioners entered into their first of two budget work sessions on May 26th to discuss potential changes to the proposed budget. A second budget work session was held on June 3rd. Each of these work sessions was open to the public. In keeping with LGBFCA requirements, the Commissioners held a formal public hearing at the beginning of their regularly scheduled June 1st meeting, giving the public an opportunity to comment on the proposed budget. Notices of the public hearing were posted on May 20th and May 27th.
- Formal adoption of the Annual Budget Ordinance took place on June 15th. This is in line with LGBFCA regulations, requiring all budget ordinances to be adopted by July 1st, but no earlier than 10 days after the recommended budget is submitted. The Ordinance contains the appropriations, estimated revenues, and property tax rate. This adopted Ordinance allows for all adjustments from the Board from the initial adoption date plus any subsequent adjustments approved through June 30th to include personnel costs. Any shortfalls or other adjustments to the Adopted Budget will be adjusted by a like amount appropriation from the County's fund balance or an adjustment to contingency or other revenue or expenditure line item so that the fiscal year budget remains balanced pursuant to Chapter 159 of the General Statutes.

BUDGET PROCESS

- The FY 2015-2016 Adopted Budget became available in the County's Munis Financial System on July 1st.
- The Board of County Commissioners adopts the budget for each year at the organizational/departmental level. Spending is controlled at the appropriation unit level for each organization. Departments are allowed to spend beyond the budgeted amount on any line item (object), but they must do an appropriations transfer from another line item that must be approved by the County Manager.
- During the course of the year, departments can submit budget amendments to the Finance Department due to increases or decreases in revenues (i.e., receipt of a new grant, change in State or Federal funding, etc.); a request for use of contingency funds; or the transfers of funds between appropriation units (i.e. personnel, operating, or capital expenditures) or between other departments or funds. The Finance Department may consider the merit of these changes, and if deemed appropriate, the budget amendment is brought before the Board of County Commissioners for approval.
- Departments have the ability to access the County's financial system 24 hours a day.
- Two employees are authorized to enter budget revisions into the financial system. On occasion, these employees will prepare a budget revision and enter the revision into the financial system. However, in all cases, the revision is reviewed and signed by either the County Manager or approved by the Board of County Commissioners.



FUND STRUCTURE

The Accounting and Budgetary systems for the county are organized using funds and organizations. A fund is a separate accounting entity, with a self-balancing set of accounts. Organizations are cost centers within funds to accumulate separate financial data for various programs or functional areas to provide accountability for certain revenue and expenditures that would otherwise be lost. The various fund types that comprise the Person County budget are:

- A. General Fund: This is the primary operating account of the County. The General Fund is used for the majority of current operating expenditures and is also used to account for all financial resources except those required to be accounted for in another fund. General Fund activities are financed mainly through property taxes, sales tax, fees, and federal and state revenues.
- B. Other Funds:
 1. Special Revenue Funds:
 - Person Industries and PI Material Recovery Facility (MRF) Fund
 - VFD and Rescue Capital Reserve Fund
 - Emergency Telephone System Fund
 - Revolving Loan Fund
 - Economic Catalyst Fund
 - Water and Sewer Construction Reserve Fund
 - Community Development Housing Revitalization Fund (multi-year budget)
 - Library Development Trust Fund (governed by Trust Agreement, no budget required)
 2. Capital Projects Funds (multi-year budgets):
 - Airport Construction Fund
 - Capital Improvement Project Fund
 - Person County Recycling Center & Roofing Project Fund
 - Southern Middle School and Person High School Re-Roofing Project Fund
 - Recreation & Senior Center Project Fund
 - Old Helena School Project Fund

FUND STRUCTURE

3. Enterprise Funds

- Stormwater Fund

4. Fiduciary Funds

- DSS Trust Fund
- Sheriffs Execution Fund
- City of Roxboro Property Tax Fund
- LEOSSA Pension Trust Fund
- 4H Program Fund
- Inmate Fund
- Person County Tourism Development Authority Fund

CAPITAL IMPROVEMENT PROGRAM

The five-year Capital Improvement Projects Plan (CIP) is a financing construction/acquisition plan for projects that require significant capital outlay. The CIP provides an overall perspective to capital planning, as it includes projects that are funded from all funds.

The CIP is currently approved as a five-year plan even though funding is committed for the budget year only. This demonstrates a commitment by the Board to allocate funds for needed capital projects and provides a mechanism for future planning, eliminating the need to continually borrow money for larger projects. This also allows for a “pay as you go” environment for non-recurring expenses without creating a burden on the budget in one year.

Even after the approval of the CIP, the plan remains a dynamic process that will include changes over time. These changes may be necessitated by organizational changes, funding uncertainties, unforeseen emergencies, project delays, or plans by other entities. Even though changes will occur, there are many benefits to the long term planning and analysis that go into the development of the CIP.

Capital Asset/Improvement

The county defines capital assets as assets with an individual cost of more than \$5,000, and an estimated useful life of more than two years. These items are budgeted in the annual operating budget within each department. A capital project is undertaken to acquire a capital asset. Capital improvements are defined as land purchases for a public facility, major facilities, major renovations or expansion of existing facilities, and major pieces of equipments or rolling stock. Improvements are capital expenditures of \$50,000 or more which are funded in whole or in part through county government and planned for in the CIP.

CIP Preparation

Capital project requests are submitted prior to the preparation of the annual budget each year. During the annual budget preparation process, management and staff determine funding priorities and evaluate project requests in relationship to those priorities. Recommendations are then made to the Board of County Commissioners and a final five-year capital improvement plan is adopted prior to approval of the annual budget.

Funding Overview

The Capital Improvement Program relies on a variety of funding sources to accomplish its many efforts. These include general fund appropriations, debt financing, state shared revenues and grants from state government, federal government or private sources. Projects funded through debt financing also have a major impact on the annual operating budget because of their ongoing debt service expenses. A summary of the county’s outstanding debt obligations and the related debt service are included in the Recommended and Adopted Budgets.

Summary of Adopted Positions By Department

Department	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
	FTEs	FTEs	FTEs	FTEs	FTEs
General Fund					
Governing Body	5.00	5.00	5.00	5.00	5.00
Administration	2.00	3.00	3.00	3.00	3.00
Information Technology	4.00	4.00	7.00	7.00	7.00
Human Resources	3.00	3.00	4.00	4.00	4.00
Finance	5.00	5.00	5.00	5.00	5.00
Tax Administration	11.00	11.00	11.00	11.00	11.00
Elections	2.00	2.00	2.00	2.00	2.00
Register of Deeds	4.00	4.00	4.00	4.00	4.00
General Services (formerly Central Services)	13.00	13.00	14.00	14.00	13.00
Incredible Years	0.40	-	-	-	-
4H-YES	2.60	3.00	2.00	2.00	2.00
Very Important Parents	1.20	1.20	3.20	2.00	2.00
Sheriff's Department	45.67	46.00	46.00	46.00	46.00
Jail	32.00	32.00	32.00	32.00	32.00
Judicial	6.00	6.00	6.00	6.00	6.00
Telecommunications	12.00	12.00	13.00	13.00	13.00
Emergency Management	0.80	0.80	0.80	0.80	0.80
Inspections	6.00	6.00	6.00	6.00	5.00
EMS	30.20	30.20	31.20	31.20	31.20
Fire Administration	1.00	1.00	1.00	1.00	1.00
Animal Control	5.00	5.00	5.00	5.00	5.00
PATS Operations	9.00	9.00	9.00	9.00	8.00
PATS Administration	3.00	3.00	3.00	3.00	3.00
Planning and Zoning	2.00	2.00	2.00	2.00	2.00
GIS	2.00	2.00	2.00	2.00	2.00
Economic Development	1.00	1.00	1.00	1.00	1.00
Cooperative Extension	7.00	7.00	7.00	6.00	-
Soil and Water Conservation	2.00	2.00	2.00	2.00	2.00
Recreation, Arts, and Parks	7.00	7.00	7.00	7.00	7.00
Mayo Park	2.00	2.00	2.00	2.00	2.00
Health	45.00	45.00	45.00	45.00	44.00
Environmental Health	6.00	6.00	6.00	6.00	5.00
Public Library	7.00	7.00	7.00	7.00	7.00
Department of Social Services	84.00	87.00	89.00	89.00	94.00
Total General Fund	368.87	373.20	383.20	381.00	375.00
Other Funds					
Person Industries	22.90	21.90	21.40	22.30	20.25
Person Industries-Recycling	4.10	5.10	5.60	4.70	4.75
Total Other Funds	27.00	27.00	27.00	27.00	25.00
Total All Funds	395.87	400.20	410.20	408.00	400.00

Summary of Adopted Positions By Department

Explanation of position adjustments:

FY2012: There were 5.33 net FTE's reduced during the budget process that were vacant. The additions that were recognized during the budget process are as follows: 1.67 FTE's in the Sheriff's department, 1 FTE in the Telecommunicators, and 1 FTE admin/dispatcher in PATS that is 85% state funded. Reductions include the following: 1 FTE in Administration, 1 FTE in General Services, .80 FTE in VIP-Very Important Parents, 1 FTE in Emergency Medical Services, .60 FTE in Fire Marshal, .60 FTE in Economic Development, 1 FTE in Recreation for the Kirby, 1 FTE in Public Health, 1 FTE (federal grant position) in DSS and 1 FTE in Person Industries.

FY2013: The County added 3 new positions during the budget process. Departments requested 9 positions, 2 FTE's in DSS and 1 FTE in IT (housed at DSS) were approved. However, 1.33 FTE's were added during FY11-12. Additions to FY12 include the following: 1 Economic Development Director and .33 in the Sheriff's Department, for a net of 4.33 FTE's added.

FY2014: The County added 10 new positions during the budget process. Departments requested 21 positions; however 2 FTE's in IT, 1 FTE in HR, 2 FTE's in VIP (net of moving personnel in FY13), 1 FTE in E911, 1 FTE in EMS, and 3 FTE's in DSS were approved.

FY2015: The County reduced 2.2 positions during the budget process that were vacant. There were no requested new positions. The positions reduced included 1.2 FTE's in the Very Important Parents that were 100% grant-funded, and 1 administrative position in Cooperative Extension.

FY2016: The County reduced a net of 8 positions during the budget process, of which 7 were vacant. The remaining position was a filled secretary position in Cooperative Extension. All 6 positions in Cooperative Extension (including secretary position) are reclassified as contractual employees under Person County since they are State employees that the County pays a portion for providing local services. No new positions were requested during the budget process; however, 5 new DSS positions were approved at mid-year in FY15. The reduced vacant positions included a Building Maintenance Technician, Code Enforcement Officer, Public Transportation Specialist, Public Health Nurse, Environmental Health Specialist, Person Industries Administrative Support Specialist and PI Production Assistant.



**Person County
Capital Improvement Plan
FY 2016-2020
Approved Projects**

YEAR	DEPT	PROJECT TITLE	TOTAL COST	PROJECT DESCRIPTION
2016	IT	Telephone System	70,000	The County's phone system is outdated and the vendor no longer provides maintenance or repair for this type of system. Payments span over a three year period; total cost is \$217,000.
	General Services	New roof - Huck Sansbury	285,189	As recommended in the Roofing Study.
	General Services	Issuance Costs - various re-roofing & equipment upgrades; Roxplex Acquisition/ Improvmts	59,989	Financing costs associated with various roofing projects, equipment upgrades and the Roxplex acquisition and improvements.
	General Services	Chiller replacement LEC	150,000	Replacement of the Law Enforcement Center's chiller system.
	Elections	Voting equipment	49,671	The tabulators and the AutoMark machines are needed for 2016. Payments span over a five year period; total cost is \$248,355.
	Rec, Arts & Parks	Senior Center	2,900,000	Construction of a new Senior Center in Uptown Roxboro. Includes architectural and engineering costs.
	Rec, Arts & Parks	Issuance costs - Senior Center	60,000	Financing costs associated with the Senior Center project.
	Rec, Arts & Parks	Roxplex Acquisition/Improvement	559,500	Purchase and upgrades to the Roxplex Little League facility.
	PCC	Master Plan Update/Feasibility Study	50,000	The Master Plan was last updated in 2008 and needs to be updated to reflect economic changes. Once the master plan is updated, a feasibility study will be conducted for the Allied Health Building and an additional access route.
	Public Schools	New roof - VFW	69,781	As recommended in the Roofing Study.
	Public Schools	New roof - South Elementary	268,991	As recommended in the Roofing Study.
	Public Schools	New roof - Woodland Elementary	149,156	As recommended in the Roofing Study.
	Public Schools	New roof - Oak Lane Elementary	207,532	As recommended in the Roofing Study.
	Public Schools	Chiller replacement-SMS	300,000	Chiller is 20 years old and in need of major repairs. Cost of repair is not justifiable, considering the age of the chiller.
	Public Schools	Window Replacements - North End	329,643	As recommended in the Window Study.
2017	IT	Telephone System	75,229	The County's phone system is outdated and the vendor no longer provides maintenance or repair for this type of system. Payments span over a three year period; total cost is \$217,000.
	Elections	Voting equipment	49,671	The tabulators and the AutoMark machines are needed for 2016. Payments span over a five year period; total cost is \$248,355.
	Public Safety	Public Safety Communication System	3,587,350	Construct 3 towers to provide 95% coverage for public safety departments.
	Public Safety	Broadband equipment	88,650	Broadband equipment to provide service to unserved areas.
	PI/PCRC	PCRC/PI Merger	683,500	Merge PI and PCRC into one building. Includes moving costs and upgrades to the interior of the facility to increase efficiencies. Construction of roof for outside storage and 5,000 sq ft of conditioned space for PI employees.
	PCC	New roof - Building D and walkways	226,156	As recommended in the Roofing Study.
	PCC	Upgrade campus-wide HVAC	100,000	Controls are outdated and it is difficult to maintain/replace parts.
	PCC	New Allied Health Building (infrastructure)	100,000	PCC will grow in the areas of Allied Health and Workforce training. New buildings need to be built for these programs. Roads, water, and sewer need to be extended to this property. Payments span a four year period; total cost is \$1.25M.
	Public Schools	New roof- North Elementary	223,925	As recommended in the Roofing Study.
2018	General Services	New roof- EMS	147,419	As recommended in the Roofing Study.
	General Services	New roof- Elections/IT	100,479	As recommended in the Roofing Study.

**Person County
Capital Improvement Plan
FY 2016-2020
Approved Projects**

YEAR	DEPT	PROJECT TITLE	TOTAL COST	PROJECT DESCRIPTION
	General Services	New roof - Library	72,986	As recommended in the Roofing Study.
	Elections	Voting equipment	49,671	The tabulators and the AutoMark machines are needed for 2016. Payments span over a five year period; total cost is \$248,355.
	Library	Southern Satellite at Helena	368,500	Renovate FFA building on Old Helena School campus to create a new library branch.
	Rec, Arts & Parks	Recreation Center	3,040,000	Construct a Recreation Center.
	Rec, Arts & Parks	Light Replacement	100,000	This project spans three years; total cost is \$300K. Current system is 25+ yrs old.
	Airport	Hangar Construction	800,000	The Airport Commission has recommended construction of a new hangar.
	PCC	New roof- Bldg. L	110,642	As recommended in the Roofing Study.
	PCC	Upgrade campus-wide HVAC	100,000	Controls are outdated and it is difficult to maintain/replace parts.
	PCC	New Allied Health Building (infrastructure)	100,000	PCC will grow in the areas of Allied Health and Workforce training. New buildings need to be built for these programs. Roads, water, and sewer need to be extended to this property. Payments span a four year period; total cost is \$1.25M.
	Public Schools	Valve Replacement - South Elementary	105,000	Valves are failing, causing heating and cooling issues in the school.
2019	Elections	Voting equipment	49,671	The tabulators and the AutoMark machines are needed for 2016. Payments span over a five year period; total cost is \$248,355.
	Rec, Arts & Parks	ADA Accessibility for Park Facilities	60,000	Improve ADA accessible parking and routes to access park amenities.
	Rec, Arts & Parks	Light Replacement- Bushy Fork Park	52,490	Replace Bushy Fork's ball field lights. Current lighting system uses oil-based transformers and poses safety problems.
	Rec, Arts & Parks	Kirby Auditorium- seating replacement	85,000	Current seating at the Kirby is very outdated and in some cases pose a hazard for the patrons visiting to watch shows. The current theater seating was last replaced in the late 70's.
	Rec, Arts & Parks	Light Replacement	100,000	This project spans three years; total cost is \$300K. Current system is 25+ yrs. old.
	PCC	Upgrade campus-wide HVAC	100,000	Controls are outdated and it is difficult to maintain/replace parts.
	PCC	New Allied Health Building (infrastructure)	400,000	PCC will grow in the areas of Allied Health and Workforce training. New buildings need to be built for these programs. Roads, water, and sewer need to be extended to this property. Payments span a four year period; total cost is \$1.25M.
	Public Schools	Chiller Replacement- PHS	325,000	Chiller is 23+ years old and is coming to the end of life for this unit.
2020	General Services	New Roof- Courthouse	120,741	As recommended in the Roofing Study.
	General Services	New Roof - Museum complex and assoc. buildings	327,306	As recommended in the Roofing Study.
	Elections	Voting equipment	49,671	The tabulators and the AutoMark machines are needed for 2016. Payments span over a five year period; total cost is \$248,355.
	Rec, Arts & Parks	Light Replacement	100,000	This project spans three years; total cost is \$300K. Current system is 25+ yrs. old.
	PCC	New Allied Health Building (infrastructure)	650,000	PCC will grow in the areas of Allied Health and Workforce training. New buildings need to be built for these programs. Roads, water, and sewer need to be extended to this property. Payments span a four year period; total cost is \$1.25M.
	Public Schools	New roof - Southern Middle	52,033	As recommended in the Roofing Study.
	Public Schools	New roof - Early Intervention	188,164	As recommended in the Roofing Study.

REVENUE SUMMARY- BY FUND

GENERAL FUND NAME	Prior Year	Current Year	Budget Year				% CHANGE FROM 2014-15 ADOPTED
	2013-14 ACTUAL AS OF 6/30/2014	2014-15 ADOPTED BUDGET	2015-16 DEPT ESTIMATES	2015-16 RECOM- MENDED	2015-16 BOARD APPROVED	INCREASE (DECREASE)	
GENERAL	43,297,023	43,462,943	42,609,180	44,347,745	44,348,849	885,906	2.04%
INFO TECH SYSTEMS	180,000	160,000	160,000	125,698	125,698	(34,302)	100.00%
HEALTH	4,404,834	4,612,243	4,614,389	4,432,820	4,432,820	(179,423)	-3.89%
DEBT SERVICE	4,560,062	4,030,834	2,430,246	2,430,246	2,430,246	(1,600,588)	-39.71%
REAPPRAISAL	75,000	90,899	90,899	90,899	90,899	-	100.00%
PUBLIC LIBRARY	484,515	492,169	515,098	514,798	514,798	22,629	4.60%
REG OF DEEDS-TECH	18,328	18,500	5,000	5,000	5,000	(13,500)	-72.97%
LEC RESTRICTED	121,894	100,000	90,000	90,000	90,000	(10,000)	-10.00%
DSS	8,839,537	9,724,564	10,086,761	10,064,452	10,064,905	340,341	3.50%
<i>Adjustments for Interfund Transfers</i>	(9,165,467)	(9,040,351)	(8,385,348)	(7,136,372)	(7,136,825)	1,903,526	-21.06%
GENERAL FUND TOTALS	52,815,725	53,651,801	52,216,225	54,965,286	54,966,390	1,314,589	2.45%

OTHER FUNDS

PI & PI MRF	2,735,595	2,631,174	2,694,003	2,939,631	2,935,168	303,994	11.55%
VFD & RESCUE FUND	-	-	-	-	90,625	90,625	100.00%
EMG COMM	412,813	412,813	416,687	416,687	538,768	125,955	30.51%
REVOLVING LOAN	2	-	-	-	90,625	90,625	0.00%
ECONOMIC CATALYST	590,760	525,000	1,251,000	800,000	800,000	275,000	100.00%
WATER & SEWER FUND	2	30,000	30,000	30,000	30,000	-	0.00%
STORMWATER FUND	271,342	239,215	239,215	239,215	239,215	-	0.00%

ALL FUNDS TOTALS	56,826,239	57,490,003	56,847,130	59,390,819	59,690,791	2,200,788	3.83%
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EXPENDITURE SUMMARY- BY FUND

GENERAL FUND NAME	Prior Year	Current Year	Budget Year			INCREASE (DECREASE)	% CHANGE FROM 2014-15 ADOPTED
	2013-14 ACTUAL AS OF 6/30/2014	2014-15 ADOPTED BUDGET	2015-16 DEPT REQUEST	2015-16 RECOM-MENDED	2015-16 BOARD APPROVED		
GENERAL	43,129,781	43,462,943	46,908,648	44,347,745	44,348,849	885,906	2.04%
INFO TECH SYSTEMS	156,921	160,000	160,000	125,698	125,698	(34,302)	-21.44%
HEALTH	4,615,460	4,612,243	4,614,389	4,432,820	4,432,820	(179,423)	-3.89%
DEBT SERVICE	4,109,040	4,030,834	2,430,246	2,430,246	2,430,246	(1,600,588)	-39.71%
REAPPRAISAL	13,748	90,899	90,899	90,899	90,899	-	0.00%
PUBLIC LIBRARY	482,352	492,169	515,098	514,798	514,798	22,629	4.60%
REG OF DEEDS-TECH	41,506	18,500	5,000	5,000	5,000	(13,500)	-72.97%
LEC RESTRICTED	154,555	100,000	90,000	90,000	90,000	(10,000)	-10.00%
DSS	8,630,312	9,724,564	10,086,761	10,064,452	10,064,905	340,341	3.50%
<i>Adjustments for Interfund Transfers</i>	(9,165,467)	(9,040,351)	(8,385,348)	(7,136,372)	(7,136,825)	1,903,526	-21.06%
GENERAL FUND TOTALS	52,168,208	53,651,801	56,515,693	54,965,286	54,966,390	1,314,589	2.45%

OTHER FUNDS

PI & PI MRF	2,723,658	2,631,174	2,694,003	2,939,631	2,935,168	303,994	11.55%
VFD & RESCUE FUND	-	-	-	-	90,625	90,625	100.00%
EMG COMM	395,738	412,813	416,687	416,687	538,768	125,955	30.51%
REVOLVING LOAN	-	-	-	-	90,625	90,625	0.00%
ECONOMIC CATALYST	625,000	525,000	1,251,000	800,000	800,000	275,000	52.38%
WATER & SEWER FUND	-	30,000	30,000	30,000	30,000	-	0.00%
STORMWATER FUND	199,673	239,215	239,215	239,215	239,215	-	0.00%

ALL FUNDS TOTALS	56,112,277	57,490,003	61,146,598	59,390,819	59,690,791	2,200,788	3.83%
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Person County, North Carolina

Adopted Budget

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General Fund Revenue (100)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Revenue (Detail)							
Current Year Taxes	\$28,528,253	\$26,957,700	\$27,502,300	\$27,502,300	\$27,502,300	\$544,600	2.02%
Refund Of Current Year Taxes	-\$2,706	\$0	\$0	\$0	\$0	\$0	0.00%
Curr Yr Late List Penalty	\$12,616	\$11,000	\$15,000	\$15,000	\$15,000	\$4,000	36.36%
Current Year Interest	\$90,514	\$55,000	\$55,000	\$65,000	\$65,000	\$10,000	18.18%
Current Yr Lien Adv Cost	\$43,467	\$20,000	\$20,000	\$30,000	\$30,000	\$10,000	50.00%
Tax Over/Short	\$233	\$0	\$0	\$0	\$0	\$0	0.00%
Prior Years Taxes	\$657,976	\$575,000	\$540,000	\$540,000	\$540,000	-\$35,000	-6.09%
Refund Of Prior Yrs Taxes	-\$2,122	\$0	\$0	\$0	\$0	\$0	0.00%
Prior Years Interest	\$94,529	\$75,000	\$70,000	\$72,000	\$72,000	-\$3,000	-4.00%
Prior Year Lien Adv Cost	\$22,205	\$15,000	\$15,000	\$20,000	\$20,000	\$5,000	33.33%
11 Years Tax & Interest	\$629	\$400	\$650	\$650	\$650	\$250	62.50%
Gross Receipts Taxes-County	\$13,995	\$13,000	\$13,000	\$14,000	\$14,000	\$1,000	7.69%
DMV Tax Revenues	\$1,620,208	\$1,920,000	\$2,100,000	\$2,100,000	\$2,100,000	\$180,000	9.38%
DMV Tax Revenues - City	\$54,892	\$0	\$0	\$0	\$0	\$0	0.00%
DMV Tax Rev Interest - County	\$11,280	\$9,000	\$18,000	\$18,000	\$18,000	\$9,000	100.00%
DMV Tax Rev Interest - City	-\$150	\$0	\$0	\$0	\$0	\$0	0.00%
Animal Taxes	\$16,030	\$17,000	\$15,500	\$16,000	\$16,000	-\$1,000	-5.88%
Reg Of Deeds Excise Tax	\$83,638	\$82,000	\$81,500	\$84,000	\$84,000	\$2,000	2.44%
Local Opt Sales Tx-1 Cent	\$3,120,844	\$3,053,950	\$3,214,470	\$3,214,470	\$3,214,470	\$160,520	5.26%
Local Opt Sales Tx-Art 40	\$1,766,353	\$1,752,758	\$1,818,460	\$1,818,460	\$1,818,460	\$65,702	3.75%
Local Opt Sales Tx-Art 42	\$1,544,505	\$1,512,811	\$1,590,840	\$1,590,840	\$1,590,840	\$78,029	5.16%
Local Opt Sales Tx-Art 44	-\$852	\$0	\$0	\$0	\$0	\$0	0.00%
Privilege License	\$2,790	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.00%
Video Programming	\$67,701	\$68,000	\$68,000	\$68,000	\$68,000	\$0	0.00%
Occupancy Taxes	\$209,947	\$180,000	\$190,000	\$190,000	\$190,000	\$10,000	5.56%
Beer And Wine Tax	\$136,338	\$130,000	\$135,000	\$140,000	\$140,000	\$10,000	7.69%
DWI Revenues	\$3,747	\$3,500	\$3,700	\$3,700	\$3,700	\$200	5.71%
Utilities Contribution	\$0	\$0	\$770	\$770	\$770	\$770	N/A
Stormwater Admin Fees	\$0	\$0	\$66,273	\$66,273	\$66,273	\$66,273	N/A
Interest Earnings	\$508	\$0	\$500	\$500	\$500	\$500	N/A
Sale Of Fixed Assets	\$525	\$5,000	\$0	\$0	\$0	-\$5,000	-100.00%
Sale Of Fixed Assets/Fleet	\$30,400	\$10,000	\$5,000	\$5,000	\$5,000	-\$5,000	-50.00%
Transfer From ABC Profits	\$156,926	\$158,200	\$156,700	\$156,700	\$156,700	-\$1,500	-0.95%
Bottle Tax - Qtly	\$9,741	\$9,800	\$9,800	\$10,000	\$10,000	\$200	2.04%
Special Use Permit Fee/Alcohol	\$0	\$0	\$2,500	\$2,500	\$2,500	\$2,500	N/A
Morale Concessions	\$101	\$0	\$0	\$0	\$0	\$0	0.00%
Wellness Gym Fees	\$970	\$300	\$300	\$300	\$300	\$0	0.00%
Wellness Gym Donations	\$1,000	\$0	\$0	\$0	\$0	\$0	0.00%
Miscellaneous Revenues	\$11,079	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.00%
Over/Short	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
City Tax Collections	\$64,451	\$58,750	\$67,000	\$67,000	\$67,000	\$8,250	14.04%
Map Fees	\$608	\$600	\$450	\$600	\$600	\$0	0.00%
Filing Fees	\$3,675	\$0	\$990	\$990	\$990	\$990	N/A
Elections Reimb/City Of Roxbor	\$8,443	\$0	\$0	\$0	\$0	\$0	0.00%
Reg Of Deeds Marriage License	\$4,157	\$3,800	\$3,600	\$3,800	\$3,800	\$0	0.00%
Reg Of Deeds Fees	\$120,275	\$130,000	\$125,000	\$120,000	\$120,000	-\$10,000	-7.69%
Reg Of Deeds Certif Copies	\$25,523	\$25,000	\$25,000	\$25,000	\$25,000	\$0	0.00%
Reg Of Deeds-Misc Copies	\$2,788	\$3,800	\$3,500	\$2,800	\$2,800	-\$1,000	-26.32%
Planning & Zoning Fees	\$26,150	\$23,000	\$23,000	\$23,000	\$23,000	\$0	0.00%
Planning & Zoning Fees/City	\$3,670	\$4,000	\$4,000	\$3,800	\$3,800	-\$200	-5.00%
Hazard Mitigation Plan/City	\$0	\$4,000	\$0	\$0	\$0	-\$4,000	-100.00%
FCS Found. - Weight Loss Grant	\$1,000	\$0	\$0	\$0	\$0	\$0	0.00%
IT Services/City of Roxboro	\$58,853	\$45,000	\$45,000	\$45,000	\$45,000	\$0	0.00%
IT Telephone Services	\$0	\$11,295	\$9,700	\$9,700	\$9,700	-\$1,595	-14.12%
IT Hosting Services	\$0	\$11,200	\$11,200	\$11,200	\$11,200	\$0	0.00%
Rent/TASC	\$3,008	\$3,008	\$3,008	\$3,008	\$3,008	\$0	0.00%
Rent/PCOB Auditorium	\$2,488	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.00%
Rent/Freedom House	\$9,600	\$9,600	\$9,600	\$9,600	\$9,600	\$0	0.00%
Airport Leases	\$85,616	\$87,000	\$77,000	\$77,000	\$77,000	-\$10,000	-11.49%

General Fund Revenue (100)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Rent/Landfill Mowing Lease	\$760	\$760	\$760	\$760	\$760	\$0	0.00%
Officers Fees	\$56,448	\$60,000	\$50,000	\$50,000	\$50,000	-\$10,000	-16.67%
Court Facilities Fees	\$52,000	\$52,000	\$50,000	\$50,000	\$50,000	-\$2,000	-3.85%
Inspection Fees	\$217,019	\$195,000	\$210,000	\$210,000	\$210,000	\$15,000	7.69%
Homeowners Recovery Fees	\$73	\$100	\$100	\$100	\$100	\$0	0.00%
Fire Inspection Fees	\$6,135	\$6,000	\$8,000	\$7,000	\$7,000	\$1,000	16.67%
Inspection Services/City Of Ro	\$30,000	\$0	\$0	\$0	\$0	\$0	0.00%
School Resource Officer	\$102,344	\$110,670	\$110,670	\$107,215	\$107,215	-\$3,455	-3.12%
Highway Safety Grant	\$36,045	\$0	\$0	\$0	\$0	\$0	0.00%
ABC Officer Contract	\$28,000	\$28,000	\$28,000	\$28,000	\$28,000	\$0	0.00%
Drug Court/ABC	\$6,000	\$0	\$0	\$0	\$0	\$0	0.00%
Drug Court/Donations	\$2,000	\$0	\$0	\$0	\$0	\$0	0.00%
PCC Security Officer	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$0	0.00%
Sheriffs Fees	\$26,704	\$26,000	\$24,000	\$26,000	\$26,000	\$0	0.00%
Concealed Weapons Fees	\$44,730	\$40,000	\$30,000	\$40,000	\$40,000	\$0	0.00%
Donations/Sheriff	\$1,930	\$0	\$0	\$0	\$0	\$0	0.00%
UW Donations/Sheriff	\$6,340	\$0	\$0	\$0	\$0	\$0	0.00%
UW Grant/Sheriff	\$0	\$5,000	\$0	\$0	\$0	-\$5,000	-100.00%
Judicial Transports-IC	\$1,096	\$1,000	\$500	\$500	\$500	-\$500	-50.00%
Inmate Telephone	\$12,292	\$10,000	\$8,000	\$10,000	\$10,000	\$0	0.00%
State Reimb Inmates	\$86,991	\$56,000	\$60,000	\$80,000	\$80,000	\$24,000	42.86%
Jail Fees	\$36,853	\$32,000	\$15,000	\$22,000	\$22,000	-\$10,000	-31.25%
Federal Inmates	\$7,573	\$7,800	\$5,000	\$6,000	\$6,000	-\$1,800	-23.08%
Jail Concessions & Medical	\$16,951	\$15,000	\$10,000	\$14,000	\$14,000	-\$1,000	-6.67%
Commission-Inmate Phone Cards	\$9,622	\$10,000	\$4,000	\$4,000	\$4,000	-\$6,000	-60.00%
Sales-Inmate Phone Cards	\$23,187	\$20,000	\$4,000	\$16,000	\$16,000	-\$4,000	-20.00%
E911 Services To City Of Roxbo	\$81,706	\$85,000	\$100,000	\$100,000	\$100,000	\$15,000	17.65%
R U OK Program Fees	\$0	\$0	\$100	\$100	\$100	\$100	N/A
Annual Emergency Mgmt Grant	\$35,317	\$28,000	\$28,000	\$35,000	\$35,000	\$7,000	25.00%
Hazard Mitigation Grant	\$40,223	\$0	\$0	\$0	\$0	\$0	0.00%
Tier II Fee Grant	\$0	\$0	\$0	\$0	\$1,104	\$1,104	N/A
UTV Grant	\$0	\$0	\$20,000	\$20,000	\$20,000	\$20,000	N/A
FEMA/Disaster Funding	\$7,351	\$0	\$0	\$0	\$0	\$0	0.00%
Code Red-Progress Energy	\$0	\$3,850	\$3,850	\$3,850	\$3,850	\$0	0.00%
EMS Fees-Current	\$878,418	\$1,020,000	\$1,020,000	\$1,020,000	\$1,020,000	\$0	0.00%
EMS Fees-Past Due	\$127,021	\$115,200	\$115,200	\$115,200	\$115,200	\$0	0.00%
EMS Fees-Medicaid Reimb	\$155,085	\$72,000	\$130,000	\$130,000	\$130,000	\$58,000	80.56%
Donations To EMS	\$100	\$0	\$0	\$0	\$0	\$0	0.00%
Animal Fees	\$27,797	\$20,000	\$20,000	\$20,000	\$20,000	\$0	0.00%
Walmart Grant	\$750	\$1,000	\$0	\$0	\$0	-\$1,000	-100.00%
Rabies Vaccinations	\$7,234	\$2,000	\$2,000	\$2,400	\$2,400	\$400	20.00%
NC Spay & Neuter Reimb	\$13,654	\$1,000	\$0	\$0	\$0	-\$1,000	-100.00%
Donations/Animal Control	\$2,730	\$0	\$0	\$0	\$0	\$0	0.00%
NC DJJDP/JCPC Funding	\$128,033	\$123,213	\$123,213	\$123,213	\$123,213	\$0	0.00%
VIP-Very Important Parents Gra	\$140,032	\$114,938	\$117,481	\$117,481	\$117,481	\$2,543	2.21%
4H-YES Donations	\$900	\$0	\$0	\$0	\$0	\$0	0.00%
VIP Donations	\$300	\$0	\$0	\$0	\$0	\$0	0.00%
Transportation Services	\$265,556	\$250,000	\$250,000	\$260,000	\$260,000	\$10,000	4.00%
Transportation Grant-Admin	\$109,401	\$168,016	\$164,675	\$164,675	\$164,675	-\$3,341	-1.99%
Transportation Grant-Capital	\$136,628	\$94,507	\$159,084	\$159,084	\$159,084	\$64,577	68.33%
RGP/ROAP Grant-DOT	\$98,423	\$77,279	\$98,423	\$98,423	\$98,423	\$21,144	27.36%
RGP & EDTAP/PATS	\$43,374	\$77,279	\$98,423	\$98,423	\$98,423	\$21,144	27.36%
E & H Transp/Senior Center	\$18,000	\$18,000	\$15,000	\$15,000	\$15,000	-\$3,000	-16.67%
E & H Transp/PC Group Home	\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000	N/A
GIS Fees	\$711	\$700	\$700	\$700	\$700	\$0	0.00%
EDC Reimb/City Of Roxboro	\$6,534	\$7,500	\$13,899	\$7,500	\$7,500	\$0	0.00%
Multi-Juris Reimb/Durham Co	\$3,299	\$0	\$0	\$0	\$0	\$0	0.00%
Donations/Classes Coop Ext	\$2,557	\$0	\$0	\$0	\$0	\$0	0.00%
Coop Ext Class Reg Fees	\$4,440	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.00%
Coop Extension Sales	\$458	\$2,000	\$1,500	\$1,500	\$1,500	-\$500	-25.00%

General Fund Revenue (100)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Coop Ext - VAD Sales	\$0	\$0	\$2,500	\$2,500	\$2,500	\$2,500	N/A
Solid Waste Host Fee	\$545,125	\$530,000	\$540,000	\$530,000	\$530,000	\$0	0.00%
SWC Dist Grant	\$3,600	\$3,600	\$3,600	\$3,600	\$3,600	\$0	0.00%
SWC Cost-Share	\$24,313	\$23,230	\$24,490	\$25,000	\$25,000	\$1,770	7.62%
Senior Center/Home & Comm Care	\$317,246	\$325,000	\$318,000	\$290,000	\$290,000	-\$35,000	-10.77%
Senior Center/HCCBG - NSIP	\$12,499	\$9,360	\$12,500	\$10,500	\$10,500	\$1,140	12.18%
PC Grp Home/HCCBG	\$4,510	\$7,419	\$4,500	\$5,000	\$5,000	-\$2,419	-32.61%
Grant Veteran Service	\$1,452	\$1,452	\$0	\$0	\$0	-\$1,452	-100.00%
Bottle Tax - Mthly	\$9,741	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.00%
PCTDA-Mayo	\$12,269	\$15,000	\$15,000	\$20,000	\$20,000	\$5,000	33.33%
Recreation Fees/Sports Plex	\$0	\$0	\$66,201	\$66,201	\$66,201	\$66,201	N/A
Recreation Division Fees	\$185,461	\$190,000	\$185,000	\$170,000	\$170,000	-\$20,000	-10.53%
Recreation Fees/Mayo	\$58,246	\$47,000	\$47,000	\$52,000	\$52,000	\$5,000	10.64%
Recreation Fees/Kirby & Arts	\$24,316	\$20,000	\$10,000	\$10,000	\$10,000	-\$10,000	-50.00%
Arts Council Reimb	\$30,846	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0.00%
Kirby Ticket Sales/County	\$12,991	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.00%
Rental/Kirby Rebirth	\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000	N/A
Rental/Kirby Auditorium	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000	N/A
Concessions/Recreation	\$806	\$300	\$0	\$0	\$0	-\$300	-100.00%
Donations To Recreation	\$7,331	\$0	\$0	\$0	\$0	\$0	0.00%
Lottery Proceeds	\$71,906	\$0	\$0	\$0	\$0	\$0	0.00%
Terrell School Fund	\$34,862	\$17,500	\$17,500	\$17,500	\$17,500	\$0	0.00%
Transfer from Fund 11	\$3,418	\$0	\$0	\$0	\$0	\$0	0.00%
Transfer From Fund 44	\$545	\$0	\$0	\$0	\$0	\$0	0.00%
Fund Balance Appropriation	\$0	\$2,128,798	\$0	\$1,687,359	\$1,687,359	-\$441,439	-20.74%
Total	\$43,297,023	\$43,462,943	\$42,609,180	\$44,347,745	\$44,348,849	\$885,906	2.04%

Further revenue information is also available on individual department and organization pages



GOVERNING BODY

MISSION

The Person County Board of County Commissioners is responsible for setting policy that provides services necessary for sound, progressive growth to meet the needs of its citizens impacting land use planning, recreation, waste disposal, recycling, the library, emergency and law enforcement response and many other county services. The Board of Commissioners solicit volunteers' input on advisory boards and are also required to adopt a balanced budget each year and play a key role in funding education at the K-12 and community college levels, even though education policies are determined by the Person County Board of Education and the Piedmont Community College Board of Trustees.

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$75,367	\$77,067	\$85,081	\$85,062	\$85,062	\$7,995	10.37%
Operating	\$87,508	\$112,643	\$209,131	\$209,131	\$209,131	\$96,488	85.66%
Totals	\$162,875	\$189,710	\$294,212	\$294,193	\$294,193	\$104,483	55.08%

Governing Body (1004110)

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$52,954	\$53,004	\$53,004	\$53,004	\$53,004	\$0	0.00%
Social Security Contribution	\$3,937	\$4,055	\$4,019	\$4,019	\$4,019	-\$36	-0.89%
Group Hosp Ins Contribution	\$18,353	\$19,864	\$27,914	\$27,914	\$27,914	\$8,050	40.53%
Workers Compensation	\$123	\$144	\$144	\$125	\$125	-\$19	-13.19%
Prof Serv-Dan River Project	\$0	\$5,000	\$0	\$0	\$0	-\$5,000	-100.00%
Supplies & Operating Expenses	\$175	\$600	\$650	\$650	\$650	\$50	8.33%
Spec Supp/Serv-Wellness Promotion	\$1,319	\$800	\$800	\$800	\$800	\$0	0.00%
Spec Supp/Serv-Safety Promotion	\$471	\$500	\$500	\$500	\$500	\$0	0.00%
Spec Supp/Serv-Morale Promotion	\$1,539	\$500	\$500	\$500	\$500	\$0	0.00%
Contracted Services	\$151	\$0	\$100,000	\$100,000	\$100,000	\$100,000	N/A
Travel- Meetings/Conferences	\$5,552	\$9,685	\$10,443	\$10,443	\$10,443	\$758	7.83%
Dues And Subscriptions	\$25,653	\$28,600	\$29,224	\$29,224	\$29,224	\$624	2.18%
Telephone	\$843	\$1,000	\$900	\$900	\$900	-\$100	-10.00%
Postage	\$113	\$300	\$300	\$300	\$300	\$0	0.00%
Printing/Copying	\$1,126	\$1,958	\$1,500	\$1,500	\$1,500	-\$458	-23.39%
Maint & Repair/Equipment	\$178	\$850	\$850	\$850	\$850	\$0	0.00%
Advertising	\$1,510	\$2,200	\$2,200	\$2,200	\$2,200	\$0	0.00%
Bldg Rents & Leases	\$1,800	\$5,400	\$7,200	\$7,200	\$7,200	\$1,800	33.33%
Spec Program - Personality	\$0	\$3,000	\$0	\$0	\$0	-\$3,000	-100.00%
Spec Program - Veterans Building	\$0	\$3,000	\$0	\$0	\$0	-\$3,000	-100.00%
Payments to Other Govt	\$47,078	\$49,000	\$49,000	\$49,000	\$49,000	\$0	0.00%
Stormwater Fees - County	\$0	\$0	\$4,492	\$4,492	\$4,492	\$4,492	N/A
Miscellaneous Expense	\$0	\$250	\$572	\$572	\$572	\$322	128.80%
Totals	\$162,875	\$189,710	\$294,212	\$294,193	\$294,193	\$104,483	55.08%

FY 2015-16 BUDGET HIGHLIGHTS

- The Special Supplies/ Wellness Promotion expenditure line consists of a flat county-contribution of \$500 and an estimated \$300 in membership fees paid by employees.
- Rent for the Senior Center is included in Building Rents and Leases for 12 months
- Contracted Services increased for possible landfill study
- Travel consists of classes at the School of Government for the new commissioner, NCACC conference, two NACO conferences, and County Assembly Day meetings
- Dues and subscription increase is related to increased fees for Kerr-Tar COG membership
- Stormwater fees were previously budgeted in General Services
- Miscellaneous expense increase is related to one-time payment of taxes for the Sportsplex

ADMINISTRATION

MISSION

The Person County Manager's Office is responsible for carrying out the goals and directives of the Board of County Commissioners, implementing the policies of the Board, managing the County departments, overseeing the day-to-day operations of County Government, and developing and monitoring an annual operating budget.

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$314,654	\$321,876	\$335,347	\$335,347	\$335,347	\$13,471	4.19%
Operating	\$16,335	\$20,134	\$21,290	\$21,290	\$21,290	\$1,156	5.74%
Capital	\$1,804	\$0	\$0	\$0	\$0	\$0	0.00%
Totals	\$332,793	\$342,010	\$356,637	\$356,637	\$356,637	\$14,627	4.28%

FY 2014-15 ACCOMPLISHMENTS

- Facilitated the Board's annual retreat, setting priorities for the year and goals for the upcoming budget
- Presented a FY16 recommended Capital Improvement Plan spanning the next five years
- Presented a balanced budget document for the Board and facilitated their approval process
- Began discussions about future solid waste options
- Facilitating the Farmland Protection Plan stakeholder meetings
- Organized and facilitated the first annual Department Head retreat
- Determined the locations for four broadband and emergency communications towers
- Oversaw leasing and environmental studies for public safety communication system project
- Conducted four listening sessions with county employees during the fall of 2014
- Continue to monitor Falls Lake Rules and pursue opportunities for change related to stormwater regulations
- Unveiled the renovation to the second floor of the Kirby Theater, completing the Kirby Rebirth project through a partnership with Piedmont Community College, the Arts Council, and private donations
- Partnered with the City of Roxboro to determine the future site of the Senior Center
- Awarded a SmartGrowth grant to facilitate community discussion about land use and economic development

FY 2015-16 OBJECTIVES

- Present a FY17 recommended Capital Improvement Plan and balanced budget
- Move forward with the proposed Senior Center as authorized by the Board
- Provide oversight of the RFP process for construction of the three public safety communication system towers, the fourth tower will be managed by the State

Administration (1004120)

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$233,488	\$233,472	\$248,598	\$248,598	\$248,598	\$15,126	6.48%
Salary And Wages-Part-Time	\$5,852	\$7,466	\$6,782	\$6,782	\$6,782	-\$684	-9.16%
Car Allowance	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$0	0.00%
Cell Phone Stipend	\$2,760	\$2,760	\$2,760	\$2,760	\$2,760	\$0	0.00%
401K Suppl Ret Non-LEO	\$11,674	\$11,769	\$12,430	\$12,430	\$12,430	\$661	5.62%
Social Security Contribution	\$18,560	\$19,363	\$19,136	\$19,136	\$19,136	-\$227	-1.17%
Retirement Contribution	\$16,508	\$16,641	\$16,830	\$16,830	\$16,830	\$189	1.14%
Group Hosp Ins Contribution	\$17,754	\$22,246	\$20,652	\$20,652	\$20,652	-\$1,594	-7.17%
Workers Compensation	\$558	\$659	\$659	\$659	\$659	\$0	0.00%
Supplies & Operating Expenses	\$4,151	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%
Travel-Meetings/Conferences	\$5,588	\$7,000	\$7,890	\$7,890	\$7,890	\$890	12.71%
Dues And Subscriptions	\$2,317	\$2,500	\$2,776	\$2,776	\$2,776	\$276	11.04%
Telephone	\$427	\$500	\$500	\$500	\$500	\$0	0.00%
Postage	\$0	\$100	\$100	\$100	\$100	\$0	0.00%
Maint & Repair/Equipment	\$0	\$834	\$824	\$824	\$824	-\$10	-1.20%
Equipment Rent	\$3,852	\$4,200	\$4,200	\$4,200	\$4,200	\$0	0.00%
Cap Out \$750 To \$4999	\$1,804	\$0	\$0	\$0	\$0	\$0	0.00%
Totals	\$332,793	\$342,010	\$356,637	\$356,637	\$356,637	\$14,627	4.28%

FY 2015-16 BUDGET HIGHLIGHTS

- Personnel costs include an estimated 2.5% merit increase and longevity for two employees
- Stormwater fund will cover \$1,755 of salaries in the administration department
- Travel-meetings/conferences increased due to higher travel costs
- Four dues paid out of the dues and subscriptions line are related to salaries, which mean that as salaries rise, the dues will also increase

INFORMATION TECHNOLOGY

MISSION

The mission of the Person County Information Technology Department is to provide the highest quality technology services that support the goals of Person County Government in timely, cost effective manner through the acquisition, maintenance and development of innovative Information Systems. Provide support for our internal and external customers through the integration of people, technology, and business processes.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$412,416	\$490,781	\$506,750	\$506,750	\$506,750	\$15,969	3.25%
Operating	\$59,201	\$139,074	\$143,762	\$143,762	\$143,762	\$4,688	3.37%
Capital	\$5,499	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal	\$477,116	\$629,855	\$650,512	\$650,512	\$650,512	\$20,657	3.28%
Revenue (Summary)							
Charges for Services	\$58,853	\$67,495	\$65,900	\$65,900	\$65,900	-\$1,595	-2.36%
Subtotal	\$58,853	\$67,495	\$65,900	\$65,900	\$65,900	-\$1,595	-2.36%
Net Expenditures	\$418,263	\$562,360	\$584,612	\$584,612	\$584,612	\$22,252	3.96%

FY 2015-16 BUDGET HIGHLIGHTS

- Personnel includes an estimated 2.5% merit increase as well as longevity for employees
- Supplies and operating expenses and special supplies/internet slightly decreased
- Fuel decreased due to recent expenditure trends
- Special services/supplies-network reflects increased maintenance contracts
- Contract services increased for website maintenance
- Travel increased to allow four employees to attend spring and fall training and continuing education conferences
- Telephone increased due to increased MiFi costs
- Maintenance and repair equipment reduced
- Revenue is flat, with the exception of a decrease in telephone services from the City of Roxboro

Information Technology (1004121)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Detail)							
Salaries And Wages	\$309,828	\$366,263	\$378,662	\$378,662	\$378,662	\$12,399	3.39%
Cell Phone Stipend	\$4,160	\$5,460	\$5,460	\$5,460	\$5,460	\$0	0.00%
401K Suppl Ret Non-LEO	\$15,491	\$18,314	\$18,934	\$18,934	\$18,934	\$620	3.39%
Social Security Contribution	\$23,335	\$28,437	\$28,877	\$28,877	\$28,877	\$440	1.55%
Retirement Contribution	\$21,905	\$25,895	\$25,635	\$25,635	\$25,635	-\$260	-1.00%
Group Hosp Ins Contribution	\$36,975	\$45,418	\$48,188	\$48,188	\$48,188	\$2,770	6.10%
Workers Compensation	\$722	\$994	\$994	\$994	\$994	\$0	0.00%
Supplies & Operating Expenses	\$13,026	\$13,410	\$13,300	\$13,300	\$13,300	-\$110	-0.82%
Automotive Fuel	\$552	\$800	\$400	\$400	\$400	-\$400	-50.00%
Spec Supp/Serv-Internet	\$18,453	\$21,060	\$21,000	\$21,000	\$21,000	-\$60	-0.28%
Spec Supp/Serv-Network	\$7,259	\$21,670	\$31,373	\$31,373	\$31,373	\$9,703	44.78%
Contracted Services	\$3,713	\$3,800	\$6,325	\$6,325	\$6,325	\$2,525	66.45%
Travel- Meetings/Conferences	\$2,221	\$4,752	\$5,172	\$5,172	\$5,172	\$420	8.84%
Telephone	\$5,198	\$4,788	\$5,292	\$5,292	\$5,292	\$504	10.53%
Postage	\$121	\$500	\$500	\$500	\$500	\$0	0.00%
Printing/Copying	\$323	\$400	\$400	\$400	\$400	\$0	0.00%
Maint & Repair/Equipment	\$5,953	\$65,894	\$58,000	\$58,000	\$58,000	-\$7,894	-11.98%
Maint & Repair/Vehicles	\$0	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
Insurance	\$2,382	\$0	\$0	\$0	\$0	\$0	0.00%
Cap Out \$750 To \$4999	\$6,532	\$0	\$0	\$0	\$0	\$0	0.00%
Cap Out Equip \$5000+	-\$1,033	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$477,116	\$629,855	\$650,512	\$650,512	\$650,512	\$20,657	3.28%

HUMAN RESOURCES

MISSION

To be the proactive and strategic provider of quality professional human resource services for Person County government, including; the development and administration of all related policies, employee recruitment, job classification and compensation, benefits administration, regulatory compliance, safety and risk management, employee training and development, and employee relations.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$220,096	\$252,791	\$261,200	\$261,200	\$261,200	\$8,409	3.33%
Operating	\$470,609	\$214,553	\$198,360	\$198,360	\$198,360	-\$16,193	-7.55%
Total	\$690,705	\$467,344	\$459,560	\$459,560	\$459,560	-\$7,784	-1.67%

FY 2014-15 ACCOMPLISHMENTS

- Implemented open enrollment for employee benefits through Munis software
- Transitioned public safety employees to hourly conversion
- New employee and safety orientation expanded

FY 2015-16 OBJECTIVES

- Provide HR Munis training to county staff and introduce other modules
- Continue to improve customer service to employees and citizens
- Transition the employment application to be web-based through Munis and ESS

Human Resources (1004122)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Detail)							
Salaries And Wages	\$165,442	\$187,260	\$194,037	\$194,037	\$194,037	\$6,777	3.62%
Cell Phone Stipend	\$1,410	\$1,200	\$1,200	\$1,200	\$1,200	\$0	0.00%
401K Suppl Ret Non-LEO	\$8,272	\$9,363	\$9,702	\$9,702	\$9,702	\$339	3.62%
Social Security Contribution	\$12,339	\$14,418	\$14,232	\$14,232	\$14,232	-\$186	-1.29%
Retirement Contribution	\$11,697	\$13,240	\$13,136	\$13,136	\$13,136	-\$104	-0.79%
Group Hosp Insurance Contribution	\$19,810	\$25,953	\$27,536	\$27,536	\$27,536	\$1,583	6.10%
Workers Compensation	\$1,126	\$1,357	\$1,357	\$1,357	\$1,357	\$0	0.00%
Retirees Medical Insurance	\$156,587	\$150,000	\$160,000	\$160,000	\$160,000	\$10,000	6.67%
Prof Svc/Drug Testing & Background Check	\$9,202	\$9,500	\$9,500	\$9,500	\$9,500	\$0	0.00%
Supplies & Operating Expenses	\$2,461	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
Automotive Fuel	\$230	\$500	\$500	\$500	\$500	\$0	0.00%
Contracted Services	\$52,027	\$8,000	\$8,000	\$8,000	\$8,000	\$0	0.00%
Travel- Meetings/Conferences	\$2,227	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
Employee Training	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$0	0.00%
Dues And Subscriptions	\$205	\$350	\$350	\$350	\$350	\$0	0.00%
Telephone	\$322	\$360	\$360	\$360	\$360	\$0	0.00%
Postage	\$250	\$250	\$300	\$300	\$300	\$50	20.00%
Printing/Copying	\$1,035	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
Maint & Repair/Vehicles	\$711	\$500	\$450	\$450	\$450	-\$50	-10.00%
Advertising	\$4,374	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.00%
Insurance	\$143,983	\$4,000	\$6,400	\$6,400	\$6,400	\$2,400	60.00%
Unemployment Tax to State	\$92,595	\$28,593	\$0	\$0	\$0	-\$28,593	-100.00%
Miscellaneous Expense	-\$100	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$690,705	\$467,344	\$459,560	\$459,560	\$459,560	-\$7,784	-1.67%

FY 2015-16 BUDGET HIGHLIGHTS

- Personnel includes an estimated 2.5% merit increase and longevity for one employee
- Retiree health insurance increased by \$10,000
- Postage increased slightly based on recent expenditure trends
- Maintenance and repair vehicle decreased slightly based on recent expenditure trends
- Insurance increased by \$2,400 based on recent expenditure trends

FLEET SALES MANAGEMENT

This fleet sales management program is managed by the General Services director for the purpose of preparing aging vehicles for re-sale.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Operating	\$9,841	\$10,000	\$5,000	\$5,000	\$5,000	-\$5,000	-50.00%
Subtotal	\$9,841	\$10,000	\$5,000	\$5,000	\$5,000	-\$5,000	-50.00%
Revenue (Summary)							
Other Revenues	\$34,000	\$10,000	\$10,000	\$5,000	\$5,000	-\$5,000	-50.00%
Subtotal	\$34,000	\$10,000	\$10,000	\$5,000	\$5,000	-\$5,000	-50.00%
Net Expenditures	-\$24,159	\$0	\$0	\$0	\$0	\$0	0.00%

Fleet Sales Management (1004125)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Fleet Prep/Repair	\$5,529	\$10,000	\$5,000	\$5,000	\$5,000	-\$5,000	-50.00%
Insurance	\$4,312	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$9,841	\$10,000	\$5,000	\$5,000	\$5,000	-\$5,000	-50.00%

FY 2015-16 BUDGET HIGHLIGHTS

- The FY16 expenditure budget for fleet sales management is reduced by 50% over FY15
- Expenditures offset by revenue from the sale of vehicles



FINANCE

MISSION

The mission of the Person County Finance Department is to provide financial management services to our community and to County departments in compliance with federal, state, and local government fiscal control laws and regulations aiming for the highest level of professional excellence, integrity and efficiency.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$329,885	\$354,565	\$364,858	\$364,808	\$364,808	\$10,243	2.89%
Operating	\$114,803	\$105,395	\$116,905	\$116,905	\$116,905	\$11,510	10.92%
Capital	\$5,608	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$450,296	\$459,960	\$481,763	\$481,713	\$481,713	\$21,753	4.73%

FY 2014-15 ACCOMPLISHMENTS

- Completed debt financing for purchase and renovation of the Person County Recycling Center and re-roofing construction for various county and school buildings
- Moved all public safety non-exempt employees from a monthly salary to hourly pay to align payroll processes with standard compensation practices
- Negotiated lower cost-per-copy for department-wide copier contract
- Incorporated more paperless system in Accounts Payable through new financial system
- Achieved Government Finance Officers Association Certificate of Excellence in Financial Reporting for FY2013 Comprehensive Annual Financial Report (CAFR)

FY 2015-16 OBJECTIVES

- Move remaining non-exempt employees from a monthly salary to hourly pay to align payroll processes with standard compensation practices
- Improve customer service delivery through more efficient and effective processes
- Use reporting capabilities within Munis to provide greater detail to departments about current revenues and expenditures
- Update Person County's Purchasing Policy

Finance (1004130)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Detail)							
Salaries And Wages	\$246,975	\$254,006	\$262,868	\$262,868	\$262,868	\$8,862	3.49%
Salary And Wages- Part-Time	\$3,146	\$14,508	\$15,618	\$15,618	\$15,618	\$1,110	7.65%
Cell Phone Stipend	\$780	\$1,560	\$780	\$780	\$780	-\$780	-50.00%
401K Suppl Ret Non-LEO	\$12,349	\$12,701	\$13,144	\$13,144	\$13,144	\$443	3.49%
Social Security Contribution	\$18,160	\$20,661	\$19,504	\$19,504	\$19,504	-\$1,157	-5.60%
Retirement Contribution	\$17,461	\$17,959	\$17,795	\$17,795	\$17,795	-\$164	-0.91%
Group Hosp Ins Contribution	\$30,431	\$32,441	\$34,420	\$34,420	\$34,420	\$1,979	6.10%
Workers Compensation	\$583	\$729	\$729	\$679	\$679	-\$50	-6.86%
Professional Services	\$59,279	\$53,012	\$65,640	\$65,640	\$65,640	\$12,628	23.82%
Supplies & Operating Expenses	\$4,265	\$5,800	\$5,800	\$5,800	\$5,800	\$0	0.00%
Contracted Services	\$39	\$400	\$400	\$400	\$400	\$0	0.00%
Travel- Meetings/Conferences	\$3,488	\$3,530	\$3,530	\$3,530	\$3,530	\$0	0.00%
Employee Training	\$5,233	\$1,400	\$1,400	\$1,400	\$1,400	\$0	0.00%
Dues And Subscriptions	\$905	\$400	\$350	\$350	\$350	-\$50	-12.50%
Telephone	\$428	\$600	\$500	\$500	\$500	-\$100	-16.67%
Postage	\$3,030	\$3,100	\$3,500	\$3,500	\$3,500	\$400	12.90%
Printing/Copying	\$1,423	\$1,500	\$1,400	\$1,400	\$1,400	-\$100	-6.67%
Maint & Repair/Equip	\$36,713	\$35,653	\$34,385	\$34,385	\$34,385	-\$1,268	-3.56%
Cap Out \$750 To \$4999	\$5,608	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$450,296	\$459,960	\$481,763	\$481,713	\$481,713	\$21,753	4.73%

FY 2015-16 BUDGET HIGHLIGHTS

- Part-time salary request is flat from FY15; due to software limitations social security was combined with the salary
- Professional services increase of \$12,628 is due to new pension audit requirements by the state as well as new charges from auditor for bank confirmations
- OPEB study is also included in professional services, which must be done every other year
- Personnel costs include an estimated 2.5% merit increase and longevity
- Maintenance and repair/equipment expected to decrease due to fewer miscellaneous repair needs
- Printing and copying reduced to reflect lower cost per copy rate
- Postage increase due higher postage rates effective in January 2014. This was not accounted for in the FY15 budget
- Telephone decrease due to recent expenditure trends
- Dues and subscriptions decrease to reflect only the Budget Manager as a member of the NCLGBA

TAX ADMINISTRATION

MISSION

The Person County Tax Office performs the mandated responsibilities of discovering, listing, and appraising all real and personal property in Person County for taxation, ensuring that all property is billed and taxes are collected, while maintaining professionalism and fostering good relationships when providing information to the general public and other departments.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$610,293	\$629,914	\$653,951	\$653,951	\$653,951	\$24,037	3.82%
Operating	\$162,985	\$189,145	\$196,105	\$196,105	\$196,105	\$6,960	3.68%
Total	\$773,278	\$819,059	\$850,056	\$850,056	\$850,056	\$30,997	3.78%

FY 2014-15 ACCOMPLISHMENTS

- Completed the 2013-2014 fiscal year with a collection rate of 98.31%, which is higher than our peer county's average rate of 96.75 % and higher than the statewide average of 97.52%. Person County's 10 year average collection rate is 97.6%.
- Continued to work with the North Carolina Department of Revenue and the North Carolina Property Tax Commission to complete the 2013 revaluation formal appeals. There were 49 properties under formal appeal and 47 have been settled, with 46 cases that upheld the County's value.
- Transitioned to the new NCVTS (North Carolina Vehicle Tax System) for 42,000 vehicles, with minimal issues
- Began using Pictometry as a tool to verify the inventory of taxable real property countywide
- Assisted the Person County Library in adding credit/debit cards as a payment source
- Assisted the Person County Library, Emergency Management, and Health Department in collecting delinquent debts using North Carolina Debt Setoff

FY 2015-16 OBJECTIVES

- Maintain a collection rate of over 97%, which is higher than the state average and the average of our peer counties
- Continue to implement Pictometry as an appraisal tool to verify accuracy of tax cards
- Maintain appraisal databases to include updates to real and personal properties due to new construction or additions/deletions of property
- Finalize the 2013 revaluation appeals, with 2 cases currently outstanding

Tax Administration (1004140)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Detail)							
Salaries And Wages	\$440,991	\$457,884	\$483,839	\$483,839	\$483,839	\$25,955	5.67%
Salary & Wages-PT-ENR Board	\$4,150	\$3,000	\$3,230	\$3,230	\$3,230	\$230	7.67%
Cell Phone Stipend	\$1,980	\$1,980	\$1,980	\$1,980	\$1,980	\$0	0.00%
401K Suppl Ret Non-LEO	\$22,726	\$23,462	\$24,193	\$24,193	\$24,193	\$731	3.12%
Social Security Contribution	\$33,725	\$36,277	\$36,353	\$36,353	\$36,353	\$76	0.21%
Retirement Contribution	\$32,134	\$33,175	\$32,755	\$32,755	\$32,755	-\$420	-1.27%
Group Hosp Ins Contribution	\$60,913	\$71,393	\$68,858	\$68,858	\$68,858	-\$2,535	-3.55%
Unemployment Insurance	\$10,982	\$0	\$0	\$0	\$0	\$0	0.00%
Workers Compensation	\$2,692	\$2,743	\$2,743	\$2,743	\$2,743	\$0	0.00%
Professional Services	\$17,725	\$17,830	\$17,830	\$17,830	\$17,830	\$0	0.00%
DMV Collection Exp	\$57,716	\$98,100	\$98,100	\$98,100	\$98,100	\$0	0.00%
Supplies & Operating Expenses	\$4,743	\$5,500	\$5,500	\$5,500	\$5,500	\$0	0.00%
Automotive Fuel	\$1,479	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
Contracted Services	\$57,959	\$41,000	\$47,455	\$47,455	\$47,455	\$6,455	15.74%
Travel-Meetings/Conferences	\$4,770	\$7,000	\$7,000	\$7,000	\$7,000	\$0	0.00%
Dues And Subscriptions	\$1,656	\$1,465	\$1,540	\$1,540	\$1,540	\$75	5.12%
Telephone	\$1,591	\$1,700	\$1,700	\$1,700	\$1,700	\$0	0.00%
Postage	\$4,986	\$3,800	\$4,080	\$4,080	\$4,080	\$280	7.37%
Printing/Copying	\$3,099	\$2,400	\$2,400	\$2,400	\$2,400	\$0	0.00%
Maint & Repair/Vehicles	\$327	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
Advertising	\$6,150	\$6,350	\$6,500	\$6,500	\$6,500	\$150	2.36%
Insurance	\$784	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$773,278	\$819,059	\$850,056	\$850,056	\$850,056	\$30,997	3.78%

FY 2015-16 BUDGET HIGHLIGHTS

- Personnel includes an estimated 2.5% merit increase and longevity for employees
- \$7,966 of salaries will be paid by the Stormwater Fund in FY16, a decrease of \$3,379 from FY15
- Part-time request is flat; increase is due to adding social security amount to part-time line because of limitations with financial software
- Contract services increase due to security camera contract and audit contract with Evans and Associates
- Postage increase due to expenditure trends
- Advertising increase due to expenditure trends

LEGAL

MISSION

The Person County Attorney serves as the legal adviser to the Board of Commissioners. The County Attorney also provides legal advice to the County Manager and all department heads and their employees. The County Attorney seeks to minimize the County's exposure to legal actions and prepares, reviews, researches and litigates, if needed, on matters involving the county.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$57,469	\$59,351	\$59,351	\$59,316	\$59,316	-\$35	-0.06%
Operating	\$2,715	\$4,140	\$4,140	\$4,140	\$4,140	\$0	0.00%
Total	\$60,184	\$63,491	\$63,491	\$63,456	\$63,456	-\$35	-0.06%

Legal (1004150)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salary And Wages-Part-Time	\$53,275	\$55,000	\$55,000	\$55,000	\$55,000	\$0	0.00%
Social Security Contribution	\$4,076	\$4,208	\$4,208	\$4,208	\$4,208	\$0	0.00%
Workers Compensation	\$118	\$143	\$143	\$108	\$108	-\$35	-24.48%
Travel-Meetings/Conferences	\$1,603	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.00%
Telephone	\$1,112	\$1,140	\$1,140	\$1,140	\$1,140	\$0	0.00%
Total	\$60,184	\$63,491	\$63,491	\$63,456	\$63,456	-\$35	-0.06%

FY 2015-16 BUDGET HIGHLIGHTS

- The FY16 budget for the county attorney is a slight reduction from the FY15 adopted budget due to lower worker's compensation estimates

COURTS

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Operating	\$4,799	\$3,000	\$5,200	\$4,400	\$4,400	\$1,400	46.67%
Total	\$4,799	\$3,000	\$5,200	\$4,400	\$4,400	\$1,400	46.67%

Courts (1004160)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Supplies & Operating Expenses	\$4,799	\$3,000	\$5,200	\$4,400	\$4,400	\$1,400	46.67%
Total	\$4,799	\$3,000	\$5,200	\$4,400	\$4,400	\$1,400	46.67%

FY 2015-16 BUDGET HIGHLIGHTS

- The FY16 budget increase is due to a 58% increase in state required software costs
- The supply budget includes other miscellaneous supplies for maintaining court facilities
- Annual utilities are estimated at \$35,475 for the courthouse; this cost is budgeted within General Services

ELECTIONS

MISSION

The Mission of the Person County Board of Elections is to provide free, open, honest and professionally managed election services to our community and to ensure that citizens of Person County have the right to vote in fair and impartial elections, in accordance with State and Federal election laws.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$115,688	\$128,279	\$151,075	\$151,149	\$151,149	\$22,870	17.83%
Operating	\$80,269	\$88,985	\$136,850	\$167,350	\$164,350	\$75,365	84.69%
Subtotal	\$195,957	\$217,264	\$287,925	\$318,499	\$315,499	\$98,235	45.21%
Revenue (Summary)							
Other Revenues	\$12,118	\$0	\$990	\$990	\$990	\$990	N/A
Subtotal	\$12,118	\$0	\$990	\$990	\$990	\$990	N/A
Net Expenditures	\$183,839	\$217,264	\$286,935	\$317,509	\$314,509	\$97,245	44.76%

FY 2014-15 ACCOMPLISHMENTS

- Performed extensive training of poll workers and one-stop workers, ensuring they manage the polling places and one-stop locations as outlined in the General Statutes of Election Law, resulting in smooth elections.
- Managed and conducted a successful second primary and general election, with 49.57% voter turnout for the general election
- Ongoing implementation of election law changes as defined in the Voter Information Verification Act
- Attended meetings conducted by the Services for the Blind to demonstrate the ADA voting equipment

FY 2015-16 OBJECTIVES

- Purchase election day electronic poll books, certified tabulators and ADA voting equipment
- Educate the public regarding voter photo ID requirements effective January 1, 2016, and educate the public regarding the presidential preference election
- Explore the possibility of combining several precincts
- Prepare for the presidential preference, May primary, and possible referendum and 2nd primary elections
- Perform extensive training of poll workers in the use of electronic poll books and new voting equipment
- Attend conferences and trainings conducted by the State Board of Elections and School of Government in order to maintain or obtain certifications
- Communicate with county political parties regarding recommendations for appointment of poll workers in addition to board member appointments

Elections (1004170)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$79,278	\$81,420	\$84,149	\$84,149	\$84,149	\$2,729	3.35%
Salary And Wages-Overtime	\$168	\$0	\$0	\$0	\$0	\$0	0.00%
Salary And Wages-Part-Time	\$8,060	\$16,200	\$35,890	\$35,890	\$35,890	\$19,690	121.54%
401K Suppl Ret Non-LEO	\$3,964	\$4,071	\$4,208	\$4,208	\$4,208	\$137	3.37%
Social Security Cont	\$6,218	\$7,468	\$6,216	\$6,216	\$6,216	-\$1,252	-16.76%
Retirement Contribution	\$5,605	\$5,757	\$5,697	\$5,697	\$5,697	-\$60	-1.04%
Group Hosp Ins Cont	\$12,191	\$13,098	\$13,768	\$13,768	\$13,768	\$670	5.12%
Workers Compensation	\$204	\$265	\$1,147	\$1,221	\$1,221	\$956	360.75%
Supplies & Operating Expenses	\$6,188	\$3,730	\$3,900	\$3,900	\$3,900	\$170	4.56%
Contracted Services	\$23,121	\$28,450	\$59,910	\$90,410	\$90,410	\$61,960	217.79%
Travel-Meetings/Conf	\$1,688	\$2,700	\$3,514	\$3,514	\$3,514	\$814	30.15%
Board Member Expense	\$6,121	\$6,000	\$11,273	\$11,273	\$11,273	\$5,273	87.88%
Employee Training	\$0	\$2,550	\$0	\$0	\$0	-\$2,550	-100.00%
Dues And Subscriptions	\$20	\$100	\$240	\$240	\$240	\$140	140.00%
Telephone	\$354	\$420	\$1,500	\$1,500	\$1,500	\$1,080	257.14%
Postage	\$3,072	\$3,110	\$2,750	\$2,750	\$2,750	-\$360	-11.58%
Printing/Copying	\$17,682	\$17,600	\$28,700	\$28,700	\$28,700	\$11,100	63.07%
Maint & Repair/Equip	\$21,058	\$21,700	\$22,711	\$22,711	\$19,711	-\$1,989	-9.17%
Advertising	\$965	\$2,625	\$2,352	\$2,352	\$2,352	-\$273	-10.40%
Total	\$195,957	\$217,264	\$287,925	\$318,499	\$315,499	\$98,235	45.21%

FY 2015-16 BUDGET HIGHLIGHTS

- Filing fees expected to increase due to upcoming elections
- Part-time salary request increase due to the required opening of a third one-stop voting site
- Supply budget increased due to upcoming elections
- Contracted service increase due to possible referendum in November 2015 and presidential preference election in January 2016, as well as higher voter turnout, requiring more staff for polling places
- Travel increased for trainings and elections district board meetings
- Board member expense increased due to upcoming elections
- Increase in dues and subscriptions for membership in NCADE and Elections Boards Association of NC, as well as a 3 year subscription to the Courier Times to ensure that legal notices are correct
- Telephone line increased due to technology needs at one-stop voting sites
- Printing increased due to ballot preparation for upcoming elections
- Maintenance and repair/equipment increased due to annual maintenance cost increase for voting equipment

REGISTER OF DEEDS

MISSION

The mission of the Register of Deeds is to serve the people of Person County in maintaining, preserving and housing the most important records of Person County and its citizens. The department strives to ensure the integrity of those records for future generations, and ensure the consistency and predictability of indexing land records, vital records and other documents entrusted to the Registrar.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$238,266	\$231,056	\$236,859	\$235,647	\$235,647	\$4,591	1.99%
Operating	\$15,219	\$53,023	\$52,465	\$52,465	\$52,465	-\$558	-1.05%
Subtotal	\$253,485	\$284,079	\$289,324	\$288,112	\$288,112	\$4,033	1.42%
Revenue (Summary)							
Other Taxes	\$83,638	\$82,000	\$81,500	\$84,000	\$84,000	\$2,000	2.44%
Licenses and Permits	\$152,742	\$162,600	\$157,100	\$151,600	\$151,600	-\$11,000	-6.77%
Subtotal	\$152,742	\$162,600	\$157,100	\$151,600	\$151,600	-\$11,000	-6.77%
Net Expenditures	\$100,743	\$121,479	\$132,224	\$136,512	\$136,512	\$15,033	12.37%

FY 2014-15 ACCOMPLISHMENTS

- As of the end of the third quarter:
 - Excise Tax collected \$134,407 representing \$67,203,500 in sales
 - Recorded 3,900 documents including deeds, deeds of trust, powers of attorney, bankruptcy, foreclosures, ucc's, assignments, plats, etc.
 - Issued 109 marriage licenses, 2,088 certified copies of births, deaths, marriages, and other instruments
 - Collected \$272,608 in fees for county and state agencies
 - Indexed and proofed marriage records from 1900 thru 2015
 - Re-scanned a total of 33 books to provide better copies to customers

FY 2015-16 OBJECTIVES

- Continue scanning of older books to provide better copies to customers
- Scan and preserve marriage records from 1900 thru 1965
- Preserve scanned documents via ROD server, off-site server, CD's and replacement of poor quality microfilm with NC Department of Archives
- Continue training of personnel via NCARD workshops
- Continue cross-training of all employees in all functions of the ROD office

Register of Deeds (1004180)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$177,343	\$168,180	\$172,500	\$171,327	\$171,327	\$3,147	1.87%
ROD Supp Retirement Plan	\$3,049	\$3,300	\$3,200	\$3,200	\$3,200	-\$100	-3.03%
401K Suppl Ret Non-LEO	\$8,592	\$8,409	\$8,625	\$8,625	\$8,625	\$216	2.57%
Social Security Contribution	\$13,098	\$12,866	\$12,870	\$12,870	\$12,870	\$4	0.03%
Retirement Contribution	\$12,538	\$11,891	\$11,678	\$11,678	\$11,678	-\$213	-1.79%
Group Hosp Ins Contribution	\$23,233	\$25,953	\$27,529	\$27,529	\$27,529	\$1,576	6.07%
Workers Compensation	\$413	\$457	\$457	\$418	\$418	-\$39	-8.53%
Supplies & Operating Expenses	\$9,905	\$12,000	\$12,000	\$12,000	\$12,000	\$0	0.00%
Contracted Services	\$0	\$35,000	\$35,000	\$35,000	\$35,000	\$0	0.00%
Travel- Meetings/Conferences	\$2,106	\$2,800	\$2,700	\$2,700	\$2,700	-\$100	-3.57%
Dues And Subscriptions	\$575	\$850	\$750	\$750	\$750	-\$100	-11.76%
Telephone	\$725	\$768	\$765	\$765	\$765	-\$3	-0.39%
Postage	\$659	\$600	\$500	\$500	\$500	-\$100	-16.67%
Printing/Copying	\$1,249	\$1,005	\$750	\$750	\$750	-\$255	-25.37%
Total	\$253,485	\$284,079	\$289,324	\$288,112	\$288,112	\$4,033	1.42%

FY 2015-16 BUDGET HIGHLIGHTS

- Personnel includes an estimated 2.5% merit increase and longevity for employees
- Overall operating budget reduced \$558
- Revenue from licenses and permits is expected to continue to decrease

GENERAL SERVICES

MISSION

The mission of Person County General Services is to keep all County property (buildings and grounds) maintained, clean, and safe; with an emphasis on employee safety and providing a healthy work environment. Also, to manage the County's construction projects that include renovations as well as new construction, and to be the County's liaison with the FBO at the Person County Executive Airport.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$736,291	\$777,056	\$786,859	\$785,071	\$785,071	\$8,015	1.03%
Operating	\$1,336,172	\$1,418,180	\$1,470,170	\$1,430,170	\$1,440,170	\$21,990	1.55%
Capital	\$59,063	\$0	\$13,500	\$13,500	\$13,500	\$13,500	N/A
Total	\$2,131,526	\$2,195,236	\$2,270,529	\$2,228,741	\$2,238,741	\$43,505	1.98%

FY 2014-15 ACCOMPLISHMENTS

- Installed new gas boiler at PCOB
- Completed roof replacements at Kirby, PCOB, and Recycling
- Completed renovation of satellite Public Safety facility at Helena and Kirby Rebirth
- Completed window replacement at Oak Lane School
- Completed Phase 1 fencing and taxiway lighting projects at Person County Airport
- Completed Airport Runway/taxiway upgrade and cargo pad improvements
- Completed land acquisition adjacent to Person County Airport
- Assisting in planning/design of Public Safety Tower project
- Started Renovation of newly purchased Recycle Center

FY 2015-16 OBJECTIVES

- Manage/facilitate the Public Safety Tower project
- Replace one of old chillers at Law Enforcement Center
- Complete new Master Plan for Person County Airport
- Upgrade fuel farm at Person County Airport
- Continue Roof/Window Replacement Program
- Complete renovation of Recycle Center facility

FY 2015-16 BUDGET HIGHLIGHTS

- Personnel includes an estimated 2.5% merit increase, as well as cutting one full time position and replacing with increased part-time assistance
- Reduced contract services due to special tower charges and reduced facility dues
- Utilities increase is for new SportsPlex
- Service and maintenance contract increase is due to new contracts for water treatment, generator maintenance, and PC satellite, Kirby, and Huck Sansbury security
- Capital Outlay Equipment \$5000+ amount is for purchase of a new lawn mower

GENERAL SERVICES (1004260)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Detail)							
Salaries And Wages	\$472,420	\$493,719	\$473,973	\$473,973	\$473,973	-\$19,746	-4.00%
Salary And Wages-Part-Time	\$64,516	\$70,000	\$113,033	\$113,033	\$113,033	\$43,033	61.48%
Cell Phone Stipend	\$2,040	\$2,460	\$2,040	\$2,040	\$2,040	-\$420	-17.07%
401K Suppl Ret Non-LEO	\$23,621	\$24,686	\$23,699	\$23,699	\$23,699	-\$987	-4.00%
Social Security Contribution	\$40,131	\$43,313	\$35,411	\$35,411	\$35,411	-\$7,902	-18.24%
Retirement Contribution	\$33,400	\$34,906	\$32,088	\$32,088	\$32,088	-\$2,818	-8.07%
Group Hosp Ins Contribution	\$84,684	\$90,835	\$89,478	\$89,478	\$89,478	-\$1,357	-1.49%
Unemployment Insurance	\$1,451	\$0	\$0	\$0	\$0	\$0	0.00%
Workers Compensation	\$14,029	\$17,137	\$17,137	\$15,349	\$15,349	-\$1,788	-10.43%
Professional Services	\$89	\$0	\$200	\$200	\$200	\$200	N/A
Supplies & Operating Exp	\$75,420	\$115,000	\$115,000	\$115,000	\$115,000	\$0	0.00%
Uniforms	\$15,182	\$16,000	\$16,000	\$16,000	\$16,000	\$0	0.00%
Automotive Fuel	\$22,625	\$23,500	\$23,500	\$23,500	\$23,500	\$0	0.00%
Road Signs	\$1,734	\$13,500	\$13,500	\$13,500	\$13,500	\$0	0.00%
Contracted Services	\$32,659	\$50,852	\$47,524	\$47,524	\$57,524	\$6,672	13.12%
Travel-Meetings/Conferences	\$1,118	\$2,800	\$2,800	\$2,800	\$2,800	\$0	0.00%
Telephone	\$1,617	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
Postage	\$242	\$350	\$350	\$350	\$350	\$0	0.00%
Utilities	\$580,598	\$675,148	\$687,148	\$687,148	\$687,148	\$12,000	1.78%
Printing/Copying	\$649	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
Maint & Repair/Bldg & Grounds	\$260,296	\$220,000	\$220,000	\$220,000	\$220,000	\$0	0.00%
Maint & Repair/Equipment	\$10,885	\$14,000	\$14,000	\$14,000	\$14,000	\$0	0.00%
Maint & Repair/Vehicles	\$6,837	\$7,500	\$7,500	\$7,500	\$7,500	\$0	0.00%
Maint & Repair/Spec Projects	\$71,000	\$12,000	\$52,000	\$12,000	\$12,000	\$0	0.00%
Maint & Repair/Osha Projects	\$2,554	\$1,950	\$1,950	\$1,950	\$1,950	\$0	0.00%
Walker & Harris Bldg Leases	\$28,363	\$32,853	\$32,853	\$32,853	\$32,853	\$0	0.00%
Maxway Lease	\$134,076	\$134,370	\$134,370	\$134,370	\$134,370	\$0	0.00%
Equipment Rent	\$2,628	\$3,500	\$3,500	\$3,500	\$3,500	\$0	0.00%
Service & Maint Contracts	\$77,866	\$86,625	\$93,975	\$93,975	\$93,975	\$7,350	8.48%
Insurance	\$5,488	\$0	\$0	\$0	\$0	\$0	0.00%
Cap Out \$750 To \$4999	\$2,400	\$0	\$0	\$0	\$0	\$0	0.00%
Stormwater Fees - County	\$4,232	\$4,232	\$0	\$0	\$0	-\$4,232	-100.00%
Miscellaneous Expense	\$15	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
Cap Out Vehicles	\$30,059	\$0	\$0	\$0	\$0	\$0	0.00%
Cap Out Equip \$5000+	\$17,873	\$0	\$13,500	\$13,500	\$13,500	\$13,500	N/A
Cap Out - Land	\$8,731	\$0	\$0	\$0	\$0	\$0	0.00%
Buildings	\$1	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$2,131,526	\$2,195,236	\$2,270,529	\$2,228,741	\$2,238,741	\$43,505	1.98%

JCPC PROGRAMMING

Each year, funding is made available through the NC Department of Public Safety Division of Juvenile Justice to Person County and its Juvenile Crime Prevention Council (JCPC) to be used for addressing the needs of at-risk youth. Funding is allocated based on the youth population of the county (ages 10-17). Person County JCPC then awards funds to service providers who meet needs identified in the community by JCPC.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures - JCPC Administration (Summary)							
Operating	\$6,677	\$13,213	\$8,449	\$8,449	\$8,449	-\$4,764	-36.06%
Subtotal	\$6,677	\$13,213	\$8,449	\$8,449	\$8,449	-\$4,764	-36.06%
Expenditures - Roots and Wings (Summary)							
Operating	\$17,820	\$20,000	\$23,000	\$23,000	\$23,000	\$3,000	15.00%
Subtotal	\$17,820	\$20,000	\$23,000	\$23,000	\$23,000	\$3,000	15.00%
Expenditures - Central Children's Home (Summary)							
Operating	\$4,712	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal	\$4,712	\$0	\$0	\$0	\$0	\$0	0.00%
Expenditures - 4-H YES (Summary)							
Personnel	\$99,123	\$104,146	\$107,151	\$106,012	\$106,012	\$1,866	1.79%
Operating	\$17,251	\$9,161	\$9,161	\$9,295	\$9,295	\$134	1.46%
Capital	\$4,537	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal	\$120,911	\$113,307	\$116,312	\$115,307	\$115,307	\$2,000	1.77%
Revenues (Summary)							
Intergovernmental	\$128,033	\$123,213	\$123,213	\$123,213	\$123,213	\$0	0.00%
Subtotal	\$128,033	\$123,213	\$123,213	\$123,213	\$123,213	\$0	0.00%
Net Expenditures	\$22,087	\$23,307	\$24,548	\$23,543	\$23,543	\$236	1.01%

FY 2015-16 BUDGET HIGHLIGHTS

- The net expenditure of \$23,543 represents Person County's matching funds for the 4-H YES program.

JCPC Administration (1004301)

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
JCPC Admin	\$6,677	\$13,213	\$8,449	\$5,500	\$5,500	-\$7,713	-58.37%
Reserve for JCPC Funding	\$0	\$0	\$0	\$2,949	\$2,949	\$2,949	N/A
Total	\$6,677	\$13,213	\$8,449	\$8,449	\$8,449	-\$4,764	-36.06%

FY 2015-16 BUDGET HIGHLIGHTS

- The FY16 JCPC administration budget is decreased by 36.06% from the FY15 adopted amount

Roots & Wings (1004302)

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Roots & Wings	\$17,820	\$12,000	\$12,000	\$12,000	\$12,000	\$0	0.00%
Roots & Wings - Mentoring	\$0	\$8,000	\$11,000	\$11,000	\$11,000	\$3,000	37.50%
Total	\$17,820	\$20,000	\$23,000	\$23,000	\$23,000	\$3,000	15.00%

FY 2015-16 BUDGET HIGHLIGHTS

- Roots and Wings received an increase in FY16 for mentoring services

Central Children's Home (1004303)

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Central Children's Home	\$4,712	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$4,712	\$0	\$0	\$0	\$0	\$0	0.00%

FY 2015-16 BUDGET HIGHLIGHTS

- Central Children's Home was not recommended for JCPC funding in FY16

4-H YES (1004305)

The 4-H YES program is designed to identify and hold youth responsible for inappropriate behaviors. It provides participants an opportunity to learn and practice acceptable behavior patterns through structured activities. This program is geared as a positive means to provide the youth with a clear understanding of the effects of their inappropriate behavior, conduct, and/or crime. It is a further step towards re-establishment of respect for authority and the, good self-discipline and the ability to recognize negative influence from peers.

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$71,913	\$74,294	\$76,548	\$76,548	\$76,548	\$2,254	3.03%
Cell Phone Stipend	\$840	\$840	\$840	\$840	\$840	\$0	0.00%
401K Suppl Ret Non-LEO	\$3,596	\$3,715	\$3,827	\$3,827	\$3,827	\$112	3.01%
Social Security Contribution	\$5,430	\$5,748	\$5,667	\$5,667	\$5,667	-\$81	-1.41%
Retirement Contribution	\$5,084	\$5,253	\$5,182	\$5,182	\$5,182	-\$71	-1.35%
Group Hosp Ins Contribution	\$12,092	\$12,977	\$13,768	\$13,768	\$13,768	\$791	6.10%
Workers Compensation	\$168	\$1,319	\$1,319	\$180	\$180	-\$1,139	-86.35%
Professional Services	\$1,615	\$2,725	\$2,725	\$1,700	\$1,700	-\$1,025	-37.61%
Supplies & Operating Expenses	\$12,187	\$2,036	\$2,036	\$1,850	\$1,850	-\$186	-9.14%
Food Purchases	\$261	\$500	\$500	\$300	\$300	-\$200	-40.00%
Automotive Fuel	\$978	\$1,100	\$550	\$1,745	\$1,745	\$645	58.64%
Community Penalties	\$767	\$2,500	\$2,500	\$900	\$900	-\$1,600	-64.00%
Travel- Meetings/Conferences	\$1,289	\$0	\$550	\$2,500	\$2,500	\$2,500	N/A
Telephone	\$154	\$200	\$200	\$200	\$200	\$0	0.00%
Postage	\$0	\$100	\$100	\$100	\$100	\$0	0.00%
Cap Out \$750 To \$4999	\$4,537	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$120,911	\$113,307	\$116,312	\$115,307	\$115,307	\$2,000	1.77%

FY 2014-15 ACCOMPLISHMENTS

- Implemented the Standardized Program Evaluation Protocol (SPEP), which will allow for better measurement of program effectiveness and strengthen outcomes for youth
- Increased the number of community work sites and volunteers working with Teen Court and Community Service components
- Improved customer service delivery through a more efficient and effective process of client intake and assessment
- Revised the intake and assessment process with more efficient and condensed case file paperwork

FY 2015-16 OBJECTIVES

- Implement Why Try? curriculum for the Life Skills component, with plans to operate each session for ten weeks
- Continue weekly contact with referral sources to ensure program effectiveness
- Continue monthly progress reports from Community Service and Teen Court to referring agents to ensure program effectiveness

FY 2015-16 BUDGET HIGHLIGHTS

- Personnel includes longevity as well as an estimated 2.5% merit increase for employees
- Travel increased to allow for staff travel to regional and state DJJDP conferences
- Further adjustments were made to operating lines in order to keep the budget aligned with the maximum amount of grant funding available

VERY IMPORTANT PARENTS - VIP

MISSION

Very Important Parents (VIP) is a free early learning program for parents with children birth to five years of age, living in Person County. Our goal is to provide the information, support, and encouragement parents need to help their children develop optimally during the crucial, early years of life. VIP can help you lay a strong foundation for future success in school.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$106,216	\$99,451	\$102,440	\$102,440	\$102,440	\$2,989	3.01%
Operating	\$32,205	\$15,487	\$14,871	\$15,041	\$15,041	-\$446	-2.88%
Subtotal	\$138,421	\$114,938	\$117,311	\$117,481	\$117,481	\$2,543	2.21%
Revenue (Summary)							
Intergovernmental	\$140,032	\$114,938	\$117,481	\$117,481	\$117,481	\$2,543	2.21%
Other Revenues	\$300	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal	\$140,332	\$114,938	\$117,481	\$117,481	\$117,481	\$2,543	2.21%
Net Expenditures	-\$1,911	\$0	-\$170	\$0	\$0	\$0	0.00%

FY 2014-15 ACCOMPLISHMENTS

- Hired a new program assistant to serve as program support and secretary to the Very Important Parents program
- Increased the number of families utilizing our program services
- Improved the level and quality of our group meetings which has in turn increased the attendance level at our group events

FY 2015-16 OBJECTIVES

- Promote program throughout the community by utilizing social media and other technology as well as revamping marketing materials
- Increase the number of families attending our group programs by collaborating with more community agencies
- Continue to improve relationships with referral sources by conducting meetings to monitor our program effectiveness and make necessary changes.

Very Important Parents - VIP (1004307)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Salaries And Wages	\$76,999	\$70,801	\$72,797	\$72,797	\$72,797	\$1,996	2.82%
Cell Phone Stipend	\$665	\$420	\$420	\$420	\$420	\$0	0.00%
401K Suppl Ret Non-LEO	\$3,850	\$3,541	\$3,639	\$3,639	\$3,639	\$98	2.77%
Social Security Contribution	\$5,717	\$5,449	\$5,520	\$5,520	\$5,520	\$71	1.30%
Retirement Contribution	\$5,444	\$5,006	\$4,929	\$4,929	\$4,929	-\$77	-1.54%
Group Hosp Ins Contribution	\$12,593	\$12,977	\$13,768	\$13,768	\$13,768	\$791	6.10%
Workers Compensation	\$948	\$1,257	\$1,367	\$1,367	\$1,367	\$110	8.75%
Supplies & Operating Expenses	\$25,341	\$3,100	\$3,100	\$3,270	\$3,270	\$170	5.48%
Educ & Medical Supplies	\$0	\$6,900	\$6,197	\$6,197	\$6,197	-\$703	-10.19%
Automotive Fuel	\$551	\$1,500	\$0	\$0	\$0	-\$1,500	-100.00%
Travel- Meetings/Conferences	\$3,525	\$3,187	\$4,774	\$4,774	\$4,774	\$1,587	49.80%
Postage	\$1,621	\$800	\$800	\$800	\$800	\$0	0.00%
Printing/Copying	\$1,167	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$138,421	\$114,938	\$117,311	\$117,481	\$117,481	\$2,543	2.21%

FY 2015-16 BUDGET HIGHLIGHTS

- Personnel includes an estimated 2.5% merit increase as well as longevity for employees
- Operating adjustments were made to align with current grant requirements
- VIP is 100% grant supported

SHERIFF'S DEPARTMENT

MISSION

The Person County Sheriff's Office aims to provide the highest level of Law Enforcement services in partnership with the community to enhance the quality of life. They provide public safety and maintain order; enforce the laws of North Carolina, uphold the United States Constitution. Their guiding principles are: Integrity, Fairness, Respect, and Professionalism.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$2,951,629	\$3,105,298	\$3,166,290	\$3,159,617	\$3,159,617	\$54,319	1.75%
Operating	\$375,996	\$378,251	\$377,251	\$377,251	\$377,251	-\$1,000	-0.26%
Capital	\$186,363	\$185,500	\$207,000	\$207,000	\$207,000	\$21,500	11.59%
Subtotal	\$3,513,988	\$3,669,049	\$3,750,541	\$3,743,868	\$3,743,868	\$74,819	2.04%
Revenue (Summary)							
Intergovernmental	\$36,045	\$0	\$0	\$0	\$0	\$0	0.00%
Charges for Services	\$261,778	\$264,670	\$252,670	\$261,215	\$261,215	-\$3,455	-1.31%
Other Revenues	\$8,270	\$5,000	\$0	\$0	\$0	-\$5,000	-100.00%
Subtotal	\$306,092	\$269,670	\$252,670	\$261,215	\$261,215	-\$8,455	-3.14%
Net Expenditures	\$3,207,896	\$3,399,379	\$3,497,871	\$3,482,653	\$3,482,653	\$83,274	2.45%

FY 2015-16 BUDGET HIGHLIGHTS

- Revenue decrease related to school resource officer contract and ending of United Way contract for the Great Summer Camp program
- One fee change recommended for FY16, an increase for in-state civil process
- Personnel includes an estimated 2.% merit increase as well as nine certification increases
- Part-time, overtime, and on-call requests are flat; increases are the result of having to combine fringe benefits due to limitations in the financial software system
- Overall operating budget decrease of \$1,000
- Eight new vehicles included for FY16
- Annual utilities are estimated at \$133,304 for the law enforcement center; this cost is budgeted within General Services

Sheriff (1004310)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$2,044,768	\$2,131,406	\$2,176,370	\$2,176,370	\$2,176,370	\$44,964	2.11%
Salary And Wages-Overtime	\$36,821	\$40,000	\$48,024	\$48,024	\$48,024	\$8,024	20.06%
On-Call Pay	\$8,457	\$10,920	\$13,111	\$13,111	\$13,111	\$2,191	20.06%
Salary And Wages-Part-Time	\$42,334	\$45,000	\$48,443	\$48,443	\$48,443	\$3,443	7.65%
Uniform Allowance	\$5,940	\$5,940	\$5,940	\$5,940	\$5,940	\$0	0.00%
Cell Phone Stipend	\$18,040	\$21,060	\$21,060	\$21,060	\$21,060	\$0	0.00%
LEOSSA Pension Contribution	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$0	0.00%
401K Suppl Ret-LEO	\$92,966	\$97,249	\$96,943	\$96,943	\$96,943	-\$306	-0.31%
401K Suppl Ret Non-LEO	\$12,143	\$11,868	\$11,879	\$11,879	\$11,879	\$11	0.09%
Social Security Contribution	\$159,908	\$172,456	\$163,334	\$163,334	\$163,334	-\$9,122	-5.29%
Retirement Contribution	\$152,530	\$160,740	\$154,707	\$154,707	\$154,707	-\$6,033	-3.75%
Group Hosp Ins Contribution	\$276,813	\$298,456	\$316,276	\$316,276	\$316,276	\$17,820	5.97%
Workers Compensation	\$50,909	\$60,203	\$60,203	\$53,530	\$53,530	-\$6,673	-11.08%
Supplies & Operating Expenses	\$13,210	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.00%
Uniforms	\$14,326	\$16,560	\$16,500	\$16,500	\$16,500	-\$60	-0.36%
Educ & Medical Supplies	\$0	\$300	\$300	\$300	\$300	\$0	0.00%
Automotive Fuel	\$142,911	\$164,000	\$164,000	\$164,000	\$164,000	\$0	0.00%
Spec Supp & Svcs/Dare Prog	\$5,091	\$6,000	\$6,000	\$6,000	\$6,000	\$0	0.00%
Spec Supp & Svcs/K-9	\$6,144	\$4,500	\$5,500	\$5,500	\$5,500	\$1,000	22.22%
Spec Supp & Svcs/DB	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$0	0.00%
Spec Supp & Svcs/Med Exams	\$767	\$500	\$500	\$500	\$500	\$0	0.00%
Spec Supp/Great Program	\$2,843	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
UW Great Summer Camp	\$7,251	\$6,000	\$0	\$0	\$0	-\$6,000	-100.00%
Contracted Services	\$9,473	\$12,125	\$12,413	\$12,413	\$12,413	\$288	2.38%
Travel-Meetings/Conferences	\$4,049	\$7,540	\$7,600	\$7,600	\$7,600	\$60	0.80%
Employee Training	\$4,469	\$16,800	\$14,200	\$14,200	\$14,200	-\$2,600	-15.48%
Dues And Subscriptions	\$697	\$696	\$696	\$696	\$696	\$0	0.00%
Telephone	\$11,007	\$7,296	\$11,000	\$11,000	\$11,000	\$3,704	50.77%
Postage	\$1,741	\$2,520	\$2,500	\$2,500	\$2,500	-\$20	-0.79%
Printing/Copying	\$5,601	\$5,800	\$5,800	\$5,800	\$5,800	\$0	0.00%
Maint & Repair/Equipment	\$9,533	\$12,859	\$12,690	\$12,690	\$12,690	-\$169	-1.31%
Maint & Repair/Vehicles	\$55,029	\$52,203	\$55,000	\$55,000	\$55,000	\$2,797	5.36%
Equipment Rent	\$199	\$552	\$552	\$552	\$552	\$0	0.00%
Insurance	\$33,305	\$0	\$0	\$0	\$0	\$0	0.00%
CapOut 750- 4999/2013GovCrComBl	\$1	\$0	\$0	\$0	\$0	\$0	0.00%
Payments to Other Govt	\$28,350	\$25,000	\$25,000	\$25,000	\$25,000	\$0	0.00%
Cap Out Vehicles	\$186,362	\$185,500	\$207,000	\$207,000	\$207,000	\$21,500	11.59%
Total	\$3,513,988	\$3,669,049	\$3,750,541	\$3,743,868	\$3,743,868	\$74,819	2.04%

JAIL

MISSION

The mission of Person County Detention Center is to serve and protect the citizens of Person County through operations and maintenance of a secure and safe detention facility while confining, containing, and controlling those men and women who have been charged with violations of the Laws and General Statutes of the State of North Carolina and those inmates who have been sentenced after conviction by the court of those Laws and General Statutes while providing services to victims and working with community providers for behavior alternatives for inmates.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$1,579,657	\$1,677,663	\$1,708,288	\$1,704,672	\$1,704,672	\$27,009	1.61%
Operating	\$968,981	\$941,748	\$1,010,350	\$1,010,350	\$1,010,350	\$68,602	7.28%
Subtotal	\$2,548,638	\$2,619,411	\$2,718,638	\$2,715,022	\$2,715,022	\$95,611	3.65%
Revenue (Summary)							
Intergovernmental	\$94,564	\$63,800	\$65,000	\$86,000	\$86,000	\$22,200	34.80%
Charges for Services	\$98,905	\$87,000	\$41,000	\$66,000	\$66,000	-\$21,000	-24.14%
Subtotal	\$193,469	\$150,800	\$106,000	\$152,000	\$152,000	\$1,200	0.80%
Net Expenditures	\$2,355,169	\$2,468,611	\$2,612,638	\$2,563,022	\$2,563,022	\$94,411	3.82%

JAIL (1004320)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$1,091,529	\$1,122,105	\$1,141,983	\$1,141,983	\$1,141,983	\$19,878	1.77%
Salary And Wages- Overtime	\$10,643	\$25,000	\$30,016	\$30,016	\$30,016	\$5,016	20.06%
Salary And Wages-Part- Time	\$35,120	\$55,000	\$59,208	\$59,208	\$59,208	\$4,208	7.65%
Cell Phone Stipend	\$1,260	\$1,260	\$1,260	\$1,260	\$1,260	\$0	0.00%
401K Suppl Ret-LEO	\$2,600	\$2,754	\$2,746	\$2,746	\$2,746	-\$8	-0.29%
401K Suppl Ret Non-LEO	\$52,635	\$54,602	\$54,349	\$54,349	\$54,349	-\$253	-0.46%
Social Security Contribution	\$84,618	\$92,058	\$84,975	\$84,975	\$84,975	-\$7,083	-7.69%
Retirement Contribution	\$77,922	\$81,288	\$77,524	\$77,524	\$77,524	-\$3,764	-4.63%
Group Hosp Ins Contribution	\$193,187	\$207,643	\$220,274	\$220,274	\$220,274	\$12,631	6.08%
Unemployment Insurance	\$310	\$0	\$0	\$0	\$0	\$0	0.00%
Workers Compensation	\$29,833	\$35,953	\$35,953	\$32,337	\$32,337	-\$3,616	-10.06%
Prof Serv-Medical	\$228,932	\$257,575	\$257,575	\$257,575	\$257,575	\$0	0.00%
Supplies & Operating Expenses	\$12,572	\$9,575	\$9,575	\$9,575	\$9,575	\$0	0.00%
Uniforms	\$10,048	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.00%
Jail Provisions	\$19,360	\$14,033	\$18,000	\$18,000	\$18,000	\$3,967	28.27%
Inmate Phone Card Exp	\$21,200	\$18,000	\$18,000	\$18,000	\$18,000	\$0	0.00%
Contracted Services	\$605,620	\$571,590	\$636,225	\$636,225	\$636,225	\$64,635	11.31%
Travel- Meetings/Conferences	\$1,531	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
Telephone	\$1,536	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
Postage	\$1,410	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
Printing/Copying	\$5,785	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%
Maint & Repair/Equipment	\$0	\$3,500	\$3,500	\$3,500	\$3,500	\$0	0.00%
Service & Maint Contracts	\$6,575	\$7,475	\$7,475	\$7,475	\$7,475	\$0	0.00%
Payments to Other Govt	\$54,412	\$40,000	\$40,000	\$40,000	\$40,000	\$0	0.00%
Total	\$2,548,638	\$2,619,411	\$2,718,638	\$2,715,022	\$2,715,022	\$95,611	3.65%

FY 2015-16 BUDGET HIGHLIGHTS

- Revenue increase due to increased state inmate reimbursements
- Personnel includes an estimated 2.5% merit increase and five certification increases
- Part-time and overtime request is flat from FY15 – increase is due to limitations for entering fringe benefits into the financial software system
- Jail provisions increase for inmate personal supplies/needs
- Contracted services increase for food, supplies and cleaning costs for the jail

JUDICIAL

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$343,753	\$364,660	\$377,605	\$376,806	\$376,755	\$12,095	3.32%
Operating	\$6,260	\$6,336	\$6,336	\$6,336	\$6,336	\$0	0.00%
Subtotal	\$350,013	\$370,996	\$383,941	\$383,142	\$383,091	\$12,095	3.26%
Revenue (Summary)							
Charges for Services	\$1,096	\$1,000	\$500	\$500	\$500	-\$500	-50.00%
Subtotal	\$1,096	\$1,000	\$500	\$500	\$500	-\$500	-50.00%
Net Expenditures	\$348,917	\$369,996	\$383,441	\$382,642	\$382,591	\$12,595	3.40%

Judicial (1004321)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$238,510	\$246,149	\$255,612	\$255,612	\$255,612	\$9,463	3.84%
Salary And Wages-Overtime	\$4,585	\$3,000	\$3,602	\$3,602	\$3,602	\$602	20.07%
Salary And Wages-Part-Time	\$5,879	\$15,000	\$16,148	\$16,148	\$16,097	\$1,097	7.31%
Cell Phone Stipend	\$2,205	\$2,520	\$2,568	\$2,568	\$2,568	\$48	1.90%
401K Suppl Ret-LEO	\$12,220	\$12,458	\$12,781	\$12,781	\$12,781	\$323	2.59%
Social Security Contribution	\$18,651	\$20,401	\$19,336	\$19,336	\$19,336	-\$1,065	-5.22%
Retirement Contribution	\$17,793	\$18,214	\$18,277	\$18,277	\$18,277	\$63	0.35%
Group Hosp Ins Contribution	\$37,647	\$38,941	\$41,304	\$41,304	\$41,304	\$2,363	6.07%
Workers Compensation	\$6,263	\$7,977	\$7,977	\$7,178	\$7,178	-\$799	-10.02%
Supplies & Operating Expenses	\$1,712	\$920	\$920	\$920	\$920	\$0	0.00%
Uniforms	\$3,316	\$3,316	\$3,316	\$3,316	\$3,316	\$0	0.00%
Travel-Meetings/Conferences	\$0	\$500	\$500	\$500	\$500	\$0	0.00%
Postage	\$1,232	\$1,400	\$1,400	\$1,400	\$1,400	\$0	0.00%
Maint & Repair/Equipment	\$0	\$200	\$200	\$200	\$200	\$0	0.00%
Total	\$350,013	\$370,996	\$383,941	\$383,142	\$383,091	\$12,095	3.26%

FY 2015-16 BUDGET HIGHLIGHTS

- Revenue decrease based on recent collection trends
- Personnel includes a 2.5% merit increase for employees as well one certification increase
- Part-time and overtime requests are flat from FY15 – increase is due to limitations for entering fringe benefits into the financial software system
- The operating budget is flat from the approved FY15 budget



EMERGENCY SERVICES

MISSION

Person County Emergency Services is committed to preserving the quality of life for citizens and visitors of Person County through interaction with our community, compassionate service and an atmosphere that encourages innovation, professionalism, and diversity. Emergency Services consists of three divisions: Telecommunications (911), Emergency Management, and Emergency Medical Services (EMS).

TELECOMMUNICATIONS – 911 (1004325)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$661,120	\$751,182	\$774,488	\$774,423	\$774,423	\$23,241	3.09%
Operating	\$86,680	\$129,400	\$86,200	\$86,200	\$86,200	-\$43,200	-33.38%
<i>Subtotal</i>	\$747,800	\$880,582	\$860,688	\$860,623	\$860,623	-\$19,959	-2.27%
Revenue (Summary)							
Intergovernmental	\$81,706	\$85,000	\$100,000	\$100,000	\$100,000	\$15,000	17.65%
Charges for Services	\$0	\$0	\$100	\$100	\$100	\$100	0.00%
<i>Subtotal</i>	\$81,706	\$85,000	\$100,100	\$100,100	\$100,100	\$15,100	17.76%
Net Expenditures	\$666,094	\$795,582	\$760,588	\$760,523	\$760,523	-\$35,059	-4.41%

FY 2014-15 ACCOMPLISHMENTS

- Secured one-time funding reconsideration from the State 911 Board for \$290,000
- Certified all full time public safety telecommunicators to meet 2016 911 Board requirements; certified all supervisors and administrative staff as Communications Training Officers
- Completed public safety radio feasibility study and FCC permitting applications
- Implemented and began construction of Intrado A911 Next Generation system
- Secured contract to replace 911 phone equipment and public safety radio equipment
- Secured funding for new addressing technology, allowing the move toward Geo-driven mapping
- Implemented mobile data terminals for Sheriff's Office and EMS

FY 2015-16 OBJECTIVES

- Establish standalone and redundant backup 911 Center.
- Start tower construction project
- Complete 911 Board approved backup and redundancy plan
- Complete implementation of Next Generation 911 technology
- Continue strides in training personnel using existing resources and in-house instructors to improve employee performance
- Develop peak time/staffing matrix and QA peer review group

TELECOMMUNICATIONS – 911 (1004325)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries & Wages	\$408,663	\$466,897	\$480,969	\$480,969	\$480,969	\$14,072	3.01%
Salary & Wages-Overtime	\$23,550	\$40,000	\$53,695	\$53,695	\$53,695	\$13,695	34.24%
Salary & Wages-Part-Time	\$59,904	\$50,000	\$53,825	\$53,825	\$53,825	\$3,825	7.65%
Cell Phone Stipend	\$3,185	\$3,900	\$2,820	\$2,820	\$2,820	-\$1,080	-27.69%
401K Suppl Ret Non-LEO	\$22,944	\$25,483	\$24,049	\$24,049	\$24,049	-\$1,434	-5.63%
Social Security Contribution	\$38,676	\$43,112	\$35,664	\$35,664	\$35,664	-\$7,448	-17.28%
Retirement Contribution	\$32,443	\$36,033	\$32,564	\$32,564	\$32,564	-\$3,469	-9.63%
Group Hosp Ins Cont.	\$70,544	\$84,347	\$89,492	\$89,492	\$89,492	\$5,145	6.10%
Workers Compensation	\$1,211	\$1,410	\$1,410	\$1,345	\$1,345	-\$65	-4.61%
Supplies & Operating Expenses	\$1,301	\$1,250	\$1,250	\$1,250	\$1,250	\$0	0.00%
Uniforms	\$0	\$0	\$300	\$300	\$300	\$300	N/A
Automotive Fuel	\$0	\$1,500	\$0	\$0	\$0	-\$1,500	-100.00%
Contracted Services	\$18,500	\$102,100	\$62,100	\$62,100	\$62,100	-\$40,000	-39.18%
Travel-Meetings/Conf.	\$2,828	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.00%
Dues And Subscriptions	\$597	\$1,150	\$1,150	\$1,150	\$1,150	\$0	0.00%
Telephone	\$48,555	\$5,000	\$1,200	\$1,200	\$1,200	-\$3,800	-76.00%
Postage	\$27	\$25	\$25	\$25	\$25	\$0	0.00%
Printing/Copying	\$965	\$500	\$600	\$600	\$600	\$100	20.00%
Maint & Repair/Equipment	\$7,696	\$8,900	\$10,700	\$10,700	\$10,700	\$1,800	20.22%
Advertising	\$0	\$75	\$75	\$75	\$75	\$0	0.00%
Equipment Rent	\$6,211	\$5,900	\$5,800	\$5,800	\$5,800	-\$100	-1.69%
Total	\$747,800	\$880,582	\$860,688	\$860,623	\$860,623	-\$19,959	-2.27%

FY 2015-16 BUDGET HIGHLIGHTS

- E911 services to City of Roxboro expected to increase
- Development of new R U OK? Program expected to increase printing costs slightly, offset by new revenue
- Personnel includes an estimated 2.5% merit increase for employees, as well as two probationary increases and four certification increases
- Overtime increase due to continued effects of change to hourly pay for all non-exempt emergency services personnel. Remaining increase is all fringe benefits, which were added due to limitations in financial software system.
- Part-time request is flat from FY15; remaining amount is fringe benefits
- Cell phone stipend decrease due to recent county cell phone audit
- Overall operating budget decrease due to tower project now budgeted in General Services
- New personnel uniforms included for FY16
- Fuel decrease due to GIS now providing addressing function
- Maintenance and repair/equipment increase due to preventative maintenance for aging equipment

EMERGENCY MANAGEMENT (1004330)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$91,051	\$80,395	\$84,409	\$85,015	\$85,015	\$4,620	5.75%
Operating	\$20,352	\$22,791	\$22,580	\$22,580	\$23,684	\$893	3.92%
Capital	\$40,221	\$0	\$20,000	\$20,000	\$20,000	\$20,000	N/A
Subtotal	\$151,624	\$103,186	\$126,989	\$127,595	\$128,699	\$25,513	24.73%
Revenue (Summary)							
Intergovernmental	\$82,891	\$28,000	\$48,000	\$55,000	\$55,000	\$27,000	96.43%
Other Revenues	\$0	\$3,850	\$3,850	\$3,850	\$3,850	\$0	0.00%
Subtotal	\$82,891	\$31,850	\$51,850	\$58,850	\$58,850	\$27,000	84.77%
Net Expenditures	\$68,733	\$71,336	\$75,139	\$68,745	\$69,849	-\$1,487	-2.08%

FY 2014-15 ACCOMPLISHMENTS

- Installed new generator for the EOC on Barden Street
- Successfully met requirements of 2014-2015 Emergency Management Performance Grant
- Conducted State of North Carolina's first virtual tabletop exercise
- Developed and implemented Emergency Management ordinance
- Developed and implemented Emergency Management disaster declaration ordinance
- Worked with 911 Center to develop continuity plan and emergency communication plan
- Assisted with the City/County 5-year update of the Hazard Mitigation Plan

FY 2015-16 OBJECTIVES

- Administer department head EOP review process
- Develop mobile incident command vehicle
- Survey all emergency shelters
- Implement NCDDEM's public school system preplan program
- Implement UTV grant
- Procure high image camera for large-span searches
- Develop county public information plan
- Develop county interoperability communication plan

EMERGENCY MANAGEMENT (1004330)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$58,399	\$60,133	\$63,405	\$63,405	\$63,405	\$3,272	5.44%
Cell Phone Stipend	\$624	\$624	\$624	\$624	\$624	\$0	0.00%
401K Suppl Ret Non-LEO	\$2,920	\$3,007	\$3,170	\$3,170	\$3,170	\$163	5.42%
Social Security Contribution	\$4,463	\$4,648	\$4,870	\$4,870	\$4,870	\$222	4.78%
Retirement Contribution	\$4,129	\$4,252	\$4,293	\$4,293	\$4,293	\$41	0.96%
Group Hosp Ins Cont.	\$4,839	\$5,191	\$5,507	\$5,507	\$5,507	\$316	6.09%
Unemployment Insurance	\$13,029	\$0	\$0	\$0	\$0	\$0	0.00%
Workers Compensation	\$2,648	\$2,540	\$2,540	\$3,146	\$3,146	\$606	23.86%
Supplies & Operating Expenses	\$714	\$1,011	\$1,000	\$1,000	\$1,000	-\$11	-1.09%
Uniforms	\$307	\$400	\$400	\$400	\$400	\$0	0.00%
Spec Supp/Serv-Tier II Grant	\$0	\$0	\$0	\$0	\$1,104	\$1,104	N/A
Contracted Services	\$17,500	\$17,500	\$17,500	\$17,500	\$17,500	\$0	0.00%
Travel-Meetings/Conf.	\$1,072	\$1,650	\$1,500	\$1,500	\$1,500	-\$150	-9.09%
Dues And Subscriptions	\$60	\$180	\$180	\$180	\$180	\$0	0.00%
Telephone	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
Maint & Repair/Equipment	\$699	\$1,050	\$1,000	\$1,000	\$1,000	-\$50	-4.76%
Cap Out Equip \$5000+/ Hazard Mit Grant	\$40,221	\$0	\$0	\$0	\$0	\$0	0.00%
Cap Out Equip \$5000+/ UTV Grant	\$0	\$0	\$20,000	\$20,000	\$20,000	\$20,000	N/A
Total	\$151,624	\$103,186	\$126,989	\$127,595	\$128,699	\$25,513	24.73%

FY 2015-16 BUDGET HIGHLIGHTS

- Revenue from annual emergency management grant expected to increase
- Department expects to receive a new UTV grant in FY16
- Personnel includes an estimated 2.5% merit increase for employees
- With exception of new UTV Grant, operating budget has a slight decrease of \$161
- Revenue from annual emergency management grant and new UTV grant is expected to increase

EMERGENCY MEDICAL SERVICES – EMS (1004370)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$1,994,979	\$2,092,432	\$2,366,575	\$2,366,649	\$2,366,649	\$274,217	13.11%
Operating	\$270,597	\$278,760	\$278,760	\$278,760	\$278,760	\$0	0.00%
Capital	\$10,686	\$190,000	\$285,000	\$285,000	\$285,000	\$95,000	N/A
Subtotal	\$2,276,262	\$2,561,192	\$2,930,335	\$2,930,409	\$2,930,409	\$369,217	14.42%
Revenue (Summary)							
Charges for Services	\$1,160,525	\$1,207,200	\$1,265,200	\$1,265,200	\$1,265,200	\$58,000	4.80%
Other Revenues	\$100	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal	\$1,160,625	\$1,207,200	\$1,265,200	\$1,265,200	\$1,265,200	\$58,000	4.80%
Net Expenditures	\$1,115,637	\$1,353,992	\$1,665,135	\$1,665,209	\$1,665,209	\$311,217	22.99%

FY 2014-15 ACCOMPLISHMENTS

- Received new trailer for SMAT III program to provide better services for local needs
- Received grant from Duke for upgrade of CPR manikins and initiated new hands-on CPR program
- Received donated ambulance to be used for towing SMAT equipment
- Initiated supply inventory and fleet maintenance management software
- Reinstated computers to frontline ambulances for better patient care reporting
- Assisted with the first Ebola case in NC and trained staff for similar responses and transports

FY 2015-16 OBJECTIVES

- Replace cardiac monitors that are unreliable
- Implement safety software on EMS response units
- Replace additional radios that have become problematic
- Evaluate and improve the medical examiner process
- Continue with ambulance replacement cycle
- Build upon community outreach program
- Continue to evaluate “community paramedicine” program

FY 2015-16 BUDGET HIGHLIGHTS

- Medicaid reimbursements expected to increase
- Personnel includes an estimated 2.5% merit increase and one probationary increase
- Overtime request is \$130,000, \$5,000 more than the FY15 adopted amount. The remaining increase is due to fringe benefits that had to be added because of limitations with the financial software system.
- Part-time request is \$270,000, \$120,000 more than FY15. The increase is due to running an extra truck to improve response times. Fringe benefits are added to the overall amount due to limitations with the financial software system.
- On-call request is flat from FY15; the remaining increase is due to fringe benefits that had to be added because of limitations with the financial software system.

EMERGENCY MEDICAL SERVICES – EMS (1004370)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$1,244,349	\$1,250,954	\$1,358,625	\$1,358,625	\$1,358,625	\$107,671	8.61%
Salary And Wages- Overtime	\$97,874	\$125,000	\$155,116	\$155,116	\$155,116	\$30,116	24.09%
On-Call Pay	\$6,492	\$13,256	\$15,817	\$15,817	\$15,817	\$2,561	19.32%
Salary And Wages-Part- Time	\$128,951	\$150,000	\$290,655	\$290,655	\$290,655	\$140,655	93.77%
Cell Phone Stipend	\$6,286	\$6,516	\$6,156	\$6,156	\$6,156	-\$360	-5.52%
401K Suppl Ret Non-LEO	\$67,554	\$69,461	\$67,929	\$67,929	\$67,929	-\$1,532	-2.21%
Social Security Contribution	\$108,777	\$118,248	\$100,285	\$100,285	\$100,285	-\$17,963	-15.19%
Retirement Contribution	\$95,521	\$98,218	\$91,979	\$91,979	\$91,979	-\$6,239	-6.35%
Group Hosp Ins Contribution	\$184,919	\$202,431	\$221,665	\$221,665	\$221,665	\$19,234	9.50%
Unemployment Insurance	\$3,257	\$0	\$0	\$0	\$0	\$0	0.00%
Workers Compensation	\$50,999	\$58,348	\$58,348	\$58,422	\$58,422	\$74	0.13%
Prof Serv-Medical	\$15,000	\$17,000	\$17,000	\$17,000	\$17,000	\$0	0.00%
Supplies & Operating Expenses	\$7,680	\$6,300	\$6,700	\$6,700	\$6,700	\$400	6.35%
Uniforms	\$7,116	\$9,500	\$9,500	\$9,500	\$9,500	\$0	0.00%
Medical Supplies	\$69,476	\$65,000	\$60,000	\$60,000	\$60,000	-\$5,000	-7.69%
Automotive Fuel	\$59,843	\$62,000	\$62,000	\$62,000	\$62,000	\$0	0.00%
Contracted Services	\$57,659	\$65,000	\$62,800	\$62,800	\$62,800	-\$2,200	-3.38%
Travel-Meetings/Conf.	\$2,053	\$3,500	\$3,100	\$3,100	\$3,100	-\$400	-11.43%
Dues And Subscriptions	\$721	\$1,060	\$1,260	\$1,260	\$1,260	\$200	18.87%
Telephone	\$1,795	\$3,900	\$3,900	\$3,900	\$3,900	\$0	0.00%
Postage	\$2,780	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%
Printing/Copying	\$2,057	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
Maint & Repair/Equipment	\$3,009	\$8,000	\$8,000	\$8,000	\$8,000	\$0	0.00%
Maint & Repair/Vehicles	\$30,038	\$28,000	\$35,000	\$35,000	\$35,000	\$7,000	25.00%
Service & Maint Contracts	\$1,632	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.00%
Insurance	\$9,738	\$0	\$0	\$0	\$0	\$0	0.00%
Cap Out Vehicles	\$0	\$190,000	\$210,000	\$210,000	\$210,000	\$20,000	10.53%
Cap Out Equip \$5000+	\$10,686	\$0	\$75,000	\$75,000	\$75,000	\$75,000	N/A
Total	\$2,276,262	\$2,561,192	\$2,930,335	\$2,930,409	\$2,930,409	\$369,217	14.42%

FY 2015-16 BUDGET HIGHLIGHTS (continued)

- Slight supply increase due to additional base and having a full time compliance officer
- Medical supply decrease anticipated due to implementation of inventory control system
- Operating budget is flat overall from FY15; increases were managed by making decreases in other operating lines
- Capital outlay equipment increase for replacement of 3 cardiac monitors
- Capital outlay vehicle increase due to not trading in an old ambulance

INSPECTIONS

MISSION

The primary mission of the Person County Inspections and Permits Department is to enhance the quality of life for all citizens of Person County by providing for their health, safety, and welfare through the effective and efficient administration and enforcement of the North Carolina State Building Code and applicable local ordinances. We believe in equitable treatment for all individuals regardless of circumstances and strive to enforce all building codes in a fair and considerate manner.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$361,093	\$380,664	\$386,624	\$338,278	\$338,278	-\$42,386	-11.13%
Operating	\$21,273	\$25,039	\$40,258	\$38,793	\$38,793	\$13,754	54.93%
Capital	\$4,494	\$0	\$0	\$0	\$0	\$0	N/A
<i>Subtotal</i>	\$386,860	\$405,703	\$426,882	\$377,071	\$377,071	-\$28,632	-7.06%
Revenue (Summary)							
Licenses and Permits	\$217,092	\$195,100	\$210,100	\$210,100	\$210,100	\$15,000	7.69%
Charges for Services	\$30,000	\$0	\$0	\$0	\$0	\$0	0.00%
<i>Subtotal</i>	\$247,092	\$195,100	\$210,100	\$210,100	\$210,100	\$15,000	7.69%
Net Expenditures	\$139,768	\$210,603	\$216,782	\$166,971	\$166,971	-\$43,632	-20.72%

FY 2014-2015 ACCOMPLISHMENTS

- Continued to streamline permitting process from a one-stop shop for the development community
- Revenue is expected to exceed projected amount by approximately \$100,000
- Maintained 24-hour service on scheduled inspections
- Inspected all public schools as required by State law
- Met state-required continuing education requirements for all inspectors

FY 2015-2016 OBJECTIVES

- Continue to provide quality services to all citizens through innovation, continuous improvement, determination and excellence in customer service
- Through education and cooperation, build positive working relationships within the building community, consumers, and citizens alike
- Engage in continuous process improvement
- Manage work flow with full staff in order to maintain 24-hour service on scheduled inspections

Inspections (1004350)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$267,067	\$280,443	\$284,761	\$250,136	\$250,136	-\$30,307	-10.81%
Cell Phone Stipend	\$2,005	\$2,040	\$1,620	\$1,620	\$1,620	-\$420	-20.59%
401K Suppl Ret Non-LEO	\$13,353	\$14,023	\$14,238	\$12,507	\$12,507	-\$1,516	-10.81%
Social Security Contribution	\$19,554	\$21,454	\$21,476	\$18,827	\$18,827	-\$2,627	-12.24%
Retirement Contribution	\$18,882	\$19,828	\$19,278	\$16,934	\$16,934	-\$2,894	-14.60%
Group Hosp Ins Contribution	\$36,276	\$38,929	\$41,304	\$34,420	\$34,420	-\$4,509	-11.58%
Workers Compensation	\$3,956	\$3,947	\$3,947	\$3,834	\$3,834	-\$113	-2.86%
Supplies & Operating Expenses	\$4,113	\$4,063	\$3,690	\$3,590	\$3,590	-\$473	-11.64%
Automotive Fuel	\$4,923	\$6,300	\$6,300	\$5,600	\$5,600	-\$700	-11.11%
Contracted Services	\$0	\$0	\$15,000	\$15,000	\$15,000	\$15,000	N/A
Travel- Meetings/Conferences	\$4,407	\$5,967	\$6,025	\$5,655	\$5,655	-\$312	-5.23%
Dues And Subscriptions	\$517	\$1,118	\$1,118	\$1,078	\$1,078	-\$40	-3.58%
Telephone	\$2,906	\$3,816	\$3,420	\$3,420	\$3,420	-\$396	-10.38%
Postage	\$0	\$100	\$500	\$500	\$500	\$400	400.00%
Printing/Copying	\$611	\$500	\$660	\$660	\$660	\$160	32.00%
Maint & Repair/Vehicles	\$1,360	\$2,750	\$3,120	\$2,865	\$2,865	\$115	4.18%
Advertising	\$0	\$425	\$425	\$425	\$425	\$0	0.00%
Insurance	\$2,436	\$0	\$0	\$0	\$0	\$0	0.00%
Cap Out \$750 To \$4999	\$4,494	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$386,860	\$405,703	\$426,882	\$377,071	\$377,071	-\$28,632	-7.06%

FY 2015-2016 BUDGET HIGHLIGHTS

- Revenue increased to \$210,100, reflecting changes in fee structure
- Personnel includes an estimated 2.5% merit increase, and one certification increase
- One vacant inspector position will be reduced in FY16
- Contracted services increased by \$15,000 for tearing down condemned buildings
- Slight increase to travel to reflect higher costs
- Postage increased due to the adoption of the Abandoned Structure Ordinance and an expected increase of notices and complaint mailings
- Printing increased to reflect higher usage
- Maintenance and repair vehicle increased due to need for new tires for one vehicle and increased costs for maintaining an aging fleet

MEDICAL EXAMINER

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Operating	\$9,800	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.00%
Total	\$9,800	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.00%

Medical Examiner (1004360)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Prof Serv-Medical	\$9,800	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.00%
Total	\$9,800	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.00%

FY 2015-16 BUDGET HIGHLIGHTS

- The budget appropriation for medical examiner costs is flat from FY15



FIRE ADMINISTRATION

MISSION

The mission of the Person County Fire Administration Department is to provide life safety and property protection for all commercial facilities in the county through Fire Code compliance inspections; and maintain life safety equipment in all county owned and operated facilities.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$62,834	\$68,888	\$74,342	\$74,222	\$74,222	\$5,334	7.74%
Operating	\$24,681	\$33,883	\$46,601	\$51,416	\$51,416	\$17,533	51.75%
Capital	\$0	\$0	\$31,800	\$2,409	\$2,409	\$2,409	N/A
Subtotal	\$87,515	\$102,771	\$152,743	\$128,047	\$128,047	\$25,276	24.59%
Revenue (Summary)							
Licenses and Permits	\$6,135	\$6,000	\$8,000	\$7,000	\$7,000	\$1,000	16.67%
Subtotal	\$6,135	\$6,000	\$8,000	\$7,000	\$7,000	\$1,000	16.67%
Net Expenditures	\$81,380	\$96,771	\$144,743	\$121,047	\$121,047	\$24,276	25.09%

FY 2014-2015 ACCOMPLISHMENTS

- Maintained aging fire alarm systems in county facilities
- Implemented four department automatic aid for structure fires in all fire districts
- Added addendum to Fire Department contracts for emergency/disaster response

FY 2015-2016 OBJECTIVES

- Establish Mutual Aid Agreements with all counties bordering Person County.
- Assist all volunteer departments with finding methods to decrease insurance ratings in all Fire Insurance Districts
- Create and implement contract with Bahama Fire Department to cover unprotected area at the southeastern corner of Timberlake Fire Insurance District
- Replace existing, outdated fire alarms systems in various county owned facilities

Fire Administration (1004375)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$50,093	\$50,081	\$54,769	\$54,769	\$54,769	\$4,688	9.36%
Cell Phone Stipend	\$780	\$780	\$420	\$420	\$420	-\$360	-46.15%
401K Suppl Ret Non-LEO	\$2,505	\$2,505	\$2,738	\$2,738	\$2,738	\$233	9.30%
Social Security Contribution	\$3,611	\$3,891	\$4,222	\$4,222	\$4,222	\$331	8.51%
Retirement Contribution	\$3,542	\$3,541	\$3,708	\$3,708	\$3,708	\$167	4.72%
Group Hosp Ins Contribution	\$927	\$6,489	\$6,884	\$6,884	\$6,884	\$395	6.09%
Workers Compensation	\$1,376	\$1,601	\$1,601	\$1,481	\$1,481	-\$120	-7.50%
Supplies & Operating Expenses	\$454	\$1,000	\$1,250	\$1,250	\$1,250	\$250	25.00%
Automotive Fuel	\$1,794	\$2,200	\$2,200	\$2,200	\$2,200	\$0	0.00%
Travel-Meetings/Conferences	\$320	\$1,305	\$1,378	\$1,378	\$1,378	\$73	5.59%
Dues And Subscriptions	\$165	\$230	\$230	\$230	\$230	\$0	0.00%
Telephone	\$4,969	\$7,200	\$7,200	\$7,200	\$7,200	\$0	0.00%
Maint & Repair/Equipment	\$15,728	\$16,313	\$33,523	\$33,523	\$33,523	\$17,210	105.50%
Maint & Repair/Vehicles	\$663	\$5,635	\$820	\$5,635	\$5,635	\$0	0.00%
Insurance	\$588	\$0	\$0	\$0	\$0	\$0	0.00%
Cap Out Vehicles	\$0	\$0	\$31,800	\$2,409	\$2,409	\$2,409	N/A
Total	\$87,515	\$102,771	\$152,743	\$128,047	\$128,047	\$25,276	24.59%

FY 2015-2016 BUDGET HIGHLIGHTS

- Increase in fire inspection fee revenue based on recent collection trends
- Personnel includes an estimated 2.5% merit increase for employees as well as longevity
- Capital Outlay Vehicles includes funds for new lights, sirens, and retrofit materials needed for replacement truck transferred from Inspections
- Maintenance and repair/equipment increased due to fire alarm system replacement in the county admin building and the Kirby Theater, as well as normal increases in the costs of inspection and maintenance of current alarm systems
- Supply budget increased due to need for updated NFPA manuals
- Small increase in travel due to higher costs

FIRE AND RESCUE – CITY OF ROXBORO

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Summary)							
Operating	\$366,631	\$373,964	\$373,964	\$373,964	\$373,964	\$0	0.00%
Total	\$366,631	\$373,964	\$373,964	\$373,964	\$373,964	\$0	0.00%

Fire and Rescue – City of Roxboro (1004376)

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Detail)							
City of Roxboro/Fire Contract	\$366,631	\$373,964	\$373,964	\$373,964	\$373,964	\$0	0.00%
Total	\$366,631	\$373,964	\$373,964	\$373,964	\$373,964	\$0	0.00%

FY 2015-2016 BUDGET HIGHLIGHTS

- The contract for fire services with the City of Roxboro will remain flat from the FY15 approved amount

FIRE AND RESCUE – VOLUNTEER FIRE DEPARTMENTS

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Summary)							
Operating	\$494,731	\$516,156	\$547,904	\$547,902	\$547,902	\$31,746	6.15%
Total	\$494,731	\$516,156	\$547,904	\$547,902	\$547,902	\$31,746	6.15%

Fire and Rescue – Volunteer Fire Departments (1004377)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Detail)							
Rescue Squad	\$44,106	\$44,106	\$44,988	\$44,988	\$44,988	\$882	2.00%
Allensville VFD	\$43,533	\$43,533	\$44,404	\$44,403	\$44,403	\$870	2.00%
Ceffo VFD	\$87,046	\$87,046	\$88,787	\$88,787	\$88,787	\$1,741	2.00%
Hurdle Mills Vfd	\$87,073	\$87,073	\$88,815	\$88,814	\$88,814	\$1,741	2.00%
Moriah VFD	\$86,956	\$86,956	\$88,695	\$88,695	\$88,695	\$1,739	2.00%
Semora VFD	\$13,958	\$13,958	\$14,237	\$14,237	\$14,237	\$279	2.00%
Timberlake VFD	\$45,107	\$45,107	\$46,009	\$46,009	\$46,009	\$902	2.00%
Triple Springs Vfd	\$43,551	\$43,551	\$44,422	\$44,422	\$44,422	\$871	2.00%
Woodsdale VFD	\$43,401	\$64,826	\$87,547	\$87,547	\$87,547	\$22,721	35.05%
Total	\$494,731	\$516,156	\$547,904	\$547,902	\$547,902	\$31,746	6.15%

FY 2015-2016 BUDGET HIGHLIGHTS

- Volunteer fire department funding will increase by 2% for all departments and the rescue squad, with the exception of Woodsdale VFD, which will receive a 35.05% increase

ANIMAL SERVICES

MISSION

Person County Animal Services seeks to earn the respect and confidence of our community and populace by consistently demonstrating clear knowledge, genuine care, concern of people and animals, integrity, educated decisions, and professionalism to all of our citizens.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$256,811	\$271,117	\$277,447	\$274,889	\$274,889	\$3,772	1.39%
Operating	\$76,379	\$68,963	\$70,460	\$70,460	\$70,460	\$1,497	2.17%
Capital	\$27,994	\$0	\$60,722	\$31,361	\$31,361	\$31,361	N/A
Subtotal	\$361,184	\$340,080	\$408,629	\$376,710	\$376,710	\$36,630	10.77%
Revenue (Summary)							
Charges for Services	\$48,685	\$23,000	\$22,000	\$22,400	\$22,400	-\$600	-2.61%
Other Revenues	\$3,480	\$1,000	\$0	\$0	\$0	-\$1,000	0.00%
Subtotal	\$52,165	\$24,000	\$22,000	\$22,400	\$22,400	-\$1,600	-6.67%
Net Expenditures	\$309,019	\$316,080	\$386,629	\$354,310	\$354,310	\$38,230	12.10%

FY 2014-15 ACCOMPLISHMENTS

- New citations help enforce already existing ordinances and state laws
- Adoption rate maintained
- Rabies vaccinations increasing along with numerous outside rabies clinic events
- Public events increased to over 20 a year including school events, off- site adoptions, rabies clinics and public awareness workshops

FY 2015-16 OBJECTIVES

- Continue to increase adoptions, rescue and reclaim rates
- Provide volunteer training for CARTS (County Animal Response Team)
- Continue to explore ways to reduce number of homeless animals that come to our shelter

FY 2015-16 BUDGET HIGHLIGHTS

- Revenue decrease due to end of one grant and phase out of NC Spay and Neuter program
- Personnel includes an estimated 2.5% merit increase
- Overtime request is \$7,600; remaining amount is fringe benefits added to the line due to limitations in financial software

Animal Services (1004380)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$167,117	\$174,272	\$178,689	\$178,689	\$178,689	\$4,417	2.53%
Salary And Wages-Overtime	\$714	\$0	\$9,069	\$9,069	\$9,069	\$9,069	N/A
On-Call Pay	\$16,716	\$17,000	\$11,216	\$11,216	\$11,216	-\$5,784	-34.02%
Cell Phone Stipend	\$3,770	\$3,900	\$3,900	\$3,900	\$3,900	\$0	0.00%
401K Suppl Ret Non-LEO	\$9,227	\$9,564	\$8,933	\$8,933	\$8,933	-\$631	-6.60%
Social Security Contribution	\$13,855	\$14,931	\$13,636	\$13,636	\$13,636	-\$1,295	-8.67%
Retirement Contribution	\$13,047	\$13,523	\$12,098	\$12,098	\$12,098	-\$1,425	-10.54%
Group Hosp Ins Contribution	\$29,878	\$32,441	\$34,420	\$34,420	\$34,420	\$1,979	6.10%
Workers Compensation	\$2,487	\$5,486	\$5,486	\$2,928	\$2,928	-\$2,558	-46.63%
Professional Services	\$7,344	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%
Supplies & Operating Expenses	\$23,112	\$24,000	\$23,000	\$23,000	\$23,000	-\$1,000	-4.17%
Uniforms	\$990	\$1,202	\$1,200	\$1,200	\$1,200	-\$2	-0.17%
Automotive Fuel	\$11,830	\$14,001	\$14,000	\$14,000	\$14,000	-\$1	-0.01%
Spay & Neuter Program	\$13,499	\$1,000	\$0	\$0	\$0	-\$1,000	-100.00%
Vet Vouchers Exp	\$7,652	\$12,000	\$12,000	\$12,000	\$12,000	\$0	0.00%
Travel- Meetings/Conferences	\$1,285	\$2,200	\$1,500	\$1,500	\$1,500	-\$700	-31.82%
Telephone	\$809	\$960	\$960	\$960	\$960	\$0	0.00%
Printing/Copying	\$1,300	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
Maint & Repair/Equipment	\$2,047	\$2,500	\$6,500	\$6,500	\$6,500	\$4,000	160.00%
Maint & Repair/Vehicles	\$2,225	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.00%
Advertising	\$1,189	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
Insurance	\$2,627	\$0	\$0	\$0	\$0	\$0	0.00%
Cap Out \$750 To \$4999	\$1,679	\$0	\$0	\$0	\$0	\$0	0.00%
Miscellaneous Expense	\$470	\$600	\$800	\$800	\$800	\$200	33.33%
Cap Out Vehicles	\$26,315	\$0	\$60,722	\$31,361	\$31,361	\$31,361	N/A
Total	\$361,184	\$340,080	\$408,629	\$376,710	\$376,710	\$36,630	10.77%

FY 2015-16 BUDGET HIGHLIGHTS (continued)

- On-call budget reduced based on changes in how on-call is coded in time entry system
- Supply budget reduced by \$1,000
- Travel reduced by \$700
- Maintenance and repair increase due to new truck and handheld radios needed for coordinating with Sheriff and City of Roxboro
- Miscellaneous expense increase is due to anticipated landfill fee increases
- One replacement truck budgeted

PERSON AREA TRANSPORTATION SERVICES (PATS)

MISSION

The mission of Person Area Transportation System (PATS) is a community partner in shaping a livable community. We plan, maintain, and manage an effective and safe transportation system that provides access and mobility to each and every one in Person County.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures - PATS Operations (Summary)							
Personnel	\$346,172	\$436,543	\$487,638	\$448,735	\$448,735	\$12,192	2.79%
Operating	\$205,111	\$217,979	\$243,923	\$243,423	\$243,423	\$25,444	11.67%
Subtotal	\$551,283	\$654,522	\$731,561	\$692,158	\$692,158	\$37,636	5.75%
Expenditures - PATS Administration (Summary)							
Personnel	\$156,634	\$164,507	\$166,547	\$166,547	\$166,547	\$2,040	1.24%
Operating	\$27,121	\$30,771	\$34,348	\$34,348	\$34,348	\$3,577	11.62%
Capital	\$154,435	\$105,007	\$181,506	\$181,506	\$181,506	\$76,499	72.85%
Subtotal	\$338,190	\$300,285	\$382,401	\$382,401	\$382,401	\$82,116	27.35%
Revenues (Summary)							
Intergovernmental	\$265,556	\$250,000	\$250,000	\$260,000	\$260,000	\$10,000	4.00%
Charges for Services	\$405,826	\$435,081	\$537,605	\$537,605	\$537,605	\$102,524	23.56%
Subtotal	\$671,382	\$685,081	\$787,605	\$797,605	\$797,605	\$112,524	16.42%
Net Expenditures	\$218,091	\$269,726	\$326,357	\$276,954	\$276,954	\$7,228	2.68%

FY 2014-15 ACCOMPLISHMENTS

- Safe and accident free year
- Order new vehicles for rolling stock
- Expanded transportation to offer an in town shuttle and mobility routes
- Hired part time drivers

FY 2015-16 OBJECTIVES

- Pass financial review with NCDOT
- Promote in town shuttle to make it a success
- Expand services

PATS Operations (1004520)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Detail)							
Salaries And Wages	\$216,605	\$248,824	\$243,731	\$218,625	\$218,625	-\$30,199	-12.14%
Salary And Wages-Overtime	\$569	\$2,000	\$2,387	\$2,387	\$2,387	\$387	19.35%
Salary And Wages-Part-Time	\$29,464	\$58,500	\$124,691	\$124,691	\$124,691	\$66,191	113.15%
401K Suppl Ret Non-LEO	\$10,859	\$12,542	\$12,186	\$10,931	\$10,931	-\$1,611	-12.84%
Social Security Contribution	\$18,181	\$23,664	\$18,169	\$16,248	\$16,248	-\$7,416	-31.34%
Retirement Contribution	\$15,354	\$17,734	\$16,503	\$14,803	\$14,803	-\$2,931	-16.53%
Group Hosp Ins Contribution	\$44,998	\$58,394	\$55,086	\$48,202	\$48,202	-\$10,192	-17.45%
Workers Compensation	\$10,142	\$14,885	\$14,885	\$12,848	\$12,848	-\$2,037	-13.68%
Supplies & Operating Expenses	\$558	\$500	\$500	\$0	\$0	-\$500	-100.00%
Automotive Fuel	\$81,865	\$90,000	\$90,000	\$90,000	\$90,000	\$0	0.00%
RGP & EDTAP Exp	\$50,180	\$77,379	\$98,423	\$98,423	\$98,423	\$21,044	27.20%
Travel- Meetings/Conferences	\$0	\$100	\$0	\$0	\$0	-\$100	-100.00%
Telephone	\$85	\$0	\$0	\$0	\$0	\$0	0.00%
Maint & Repair/Vehicles	\$48,513	\$50,000	\$55,000	\$55,000	\$55,000	\$5,000	10.00%
Insurance	\$23,910	\$0	\$0	\$0	\$0	\$0	0.00%
Totals	\$551,283	\$654,522	\$731,561	\$692,158	\$692,158	\$37,636	5.75%

FY 2015-16 BUDGET HIGHLIGHTS

- Main revenue increase in capital grant
- ROAP increases reflect FY15 actuals

PATS Operations

- Reduction of one full-time vacant position in FY16
- Part-time increase reflects increasing reliance on part-time drivers to provide services
- RGP and EDTAP expenditure increases based on estimates from the state
- Maintenance and repair/vehicles increased by \$5,000

PATS Administration (1004521)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Detail)							
Salaries And Wages	\$113,414	\$117,236	\$119,107	\$119,107	\$119,107	\$1,871	1.60%
Cell Phone Stipend	\$2,070	\$1,980	\$1,200	\$1,200	\$1,200	-\$780	-39.39%
401K Suppl Ret Non-LEO	\$5,671	\$5,862	\$5,956	\$5,956	\$5,956	\$94	1.60%
Social Security Contribution	\$8,517	\$9,120	\$9,013	\$9,013	\$9,013	-\$107	-1.17%
Retirement Contribution	\$8,018	\$8,289	\$8,064	\$8,064	\$8,064	-\$225	-2.71%
Group Hosp Ins Contribution	\$18,085	\$19,465	\$20,652	\$20,652	\$20,652	\$1,187	6.10%
Workers Compensation	\$859	\$2,555	\$2,555	\$2,555	\$2,555	\$0	0.00%
Professional Services	\$602	\$920	\$1,130	\$1,130	\$1,130	\$210	22.83%
Supplies & Operating Expenses	\$1,215	\$3,200	\$3,200	\$3,200	\$3,200	\$0	0.00%
Spec Supp/Serv-PATS Promotions	\$0	\$0	\$250	\$250	\$250	\$250	N/A
Spec Supp/Serv-PATS Marketing	\$0	\$0	\$3,000	\$3,000	\$3,000	\$3,000	N/A
Travel- Meetings/Conferences	\$848	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
Dues And Subscriptions	\$741	\$665	\$665	\$665	\$665	\$0	0.00%
Telephone	\$587	\$1,000	\$500	\$500	\$500	-\$500	-50.00%
Postage	\$31	\$150	\$150	\$150	\$150	\$0	0.00%
Printing/Copying	\$1,592	\$800	\$1,000	\$1,000	\$1,000	\$200	25.00%
Advertising	\$372	\$1,200	\$1,200	\$1,200	\$1,200	\$0	0.00%
PATS Building Lease	\$21,133	\$21,336	\$21,753	\$21,753	\$21,753	\$417	1.95%
Cap Out \$750 To \$4999	\$805	\$3,164	\$4,746	\$4,746	\$4,746	\$1,582	50.00%
Cap Out Vehicles	\$153,630	\$101,843	\$176,760	\$176,760	\$176,760	\$74,917	73.56%
Totals	\$338,190	\$300,285	\$382,401	\$382,401	\$382,401	\$82,116	27.35%

FY 2015-16 BUDGET HIGHLIGHTS

PATS Administration

- Two new lines (PATS Promotions and PATS Marketing) are expenditures that will be reimbursed by the state grant
- Professional services increased for drug testing of employees
- Telephone reduced based on recent expenditure trends
- Printing and copying increased based recent expenditure trends
- PATS building lease increased mid-FY15
- Capital Outlay \$750-\$4999 increase for three new vehicle tag costs
- Capital Outlay Vehicle request includes two new vans, and one light transit vehicle
- Vehicle expenditures are reimbursed at 90% by state



AIRPORT

Person County owns the Person County Airport, which is leased to Red Mountain Aviation for providing fixed-base operator services. The leased space includes the terminal, fuel storage and dispensing facility, paved aircraft apron area, maintenance hangar, aircraft tie-downs, 30 T-hangars, and the former corporate GTE hangar. The ten-year operating lease with Red Mountain Aviation began on March 1, 2009.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Operating	\$29,185	\$52,350	\$52,350	\$52,350	\$52,350	\$0	0.00%
Subtotal	\$29,185	\$52,350	\$52,350	\$52,350	\$52,350	\$0	0.00%
Revenue (Summary)							
Other Revenues	\$85,616	\$87,000	\$77,000	\$77,000	\$77,000	-\$10,000	-11.49%
Subtotal	\$85,616	\$87,000	\$77,000	\$77,000	\$77,000	-\$10,000	-11.49%
Net Expenditures	-\$56,431	-\$34,650	-\$24,650	-\$24,650	-\$24,650	\$10,000	-28.86%

Airport (1004530)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Professional Services	\$100	\$500	\$500	\$500	\$500	\$0	0.00%
Supplies & Operating Expenses	\$1,740	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
Automotive Fuel	\$4,365	\$6,000	\$6,000	\$6,000	\$6,000	\$0	0.00%
Contracted Services	\$3,347	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.00%
Dues And Subscriptions	\$0	\$500	\$500	\$500	\$500	\$0	0.00%
Telephone	\$395	\$300	\$300	\$300	\$300	\$0	0.00%
Maint & Repair/Bldg & Grounds	\$13,263	\$24,000	\$24,000	\$24,000	\$24,000	\$0	0.00%
Maint & Repair/Equipment	\$5,975	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%
Advertising	\$0	\$500	\$500	\$500	\$500	\$0	0.00%
Service & Maint Contracts	\$0	\$4,050	\$4,050	\$4,050	\$4,050	\$0	0.00%
Total	\$29,185	\$52,350	\$52,350	\$52,350	\$52,350	\$0	0.00%

FY 2015-16 BUDGET HIGHLIGHTS

- The FY16 expenditure budget for the airport is set at the same level as the FY15 adopted budget
- The decrease in revenue is based on collection trends

LANDFILL MAINTENANCE

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Operating	\$15,759	\$22,000	\$22,000	\$22,000	\$22,000	\$0	0.00%
Subtotal	\$15,759	\$22,000	\$22,000	\$22,000	\$22,000	\$0	0.00%
Revenue (Summary)							
Other Revenues	\$760	\$760	\$760	\$760	\$760	\$0	0.00%
Subtotal	\$760	\$760	\$760	\$760	\$760	\$0	0.00%
Net Expenditures	\$14,999	\$21,240	\$21,240	\$21,240	\$21,240	\$0	0.00%

Landfill Maintenance (1004710)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Spec Supp/Serv-Closure	\$15,759	\$20,500	\$20,500	\$20,500	\$20,500	\$0	0.00%
Spec Supp/Serv-Diesel Fuel	\$0	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
Total	\$15,759	\$22,000	\$22,000	\$22,000	\$22,000	\$0	0.00%

FY 2015-16 BUDGET HIGHLIGHTS

- The FY16 budget for the landfill is set at the same level as the FY15 adopted budget

PLANNING AND ZONING

MISSION

The Person County Planning Department serves as administrator and advisor to the County Manager and the County Commissioners on such issues as land use, planning and zoning, subdivision, code enforcement and other programs guiding the future growth and development of the County. The Department is committed to providing the best service available to all citizens through our determination to continually improve customer service through technological innovations, suggestions, streamlining processes and friendly, courteous service.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$80,483	\$169,323	\$178,031	\$177,989	\$177,989	\$8,666	5.12%
Operating	\$3,925	\$15,771	\$8,950	\$8,950	\$10,041	-\$5,730	-36.33%
Subtotal	\$84,408	\$185,094	\$186,981	\$186,939	\$188,030	\$2,936	1.59%
Revenue (Summary)							
Licenses and Permits	\$29,820	\$27,000	\$27,000	\$26,800	\$26,800	-\$200	-0.74%
Other Revenues	\$0	\$4,000	\$0	\$0	\$0	-\$4,000	-100.00%
Subtotal	\$29,820	\$31,000	\$27,000	\$26,800	\$26,800	-\$4,200	-13.55%
Net Expenditures	\$54,588	\$154,094	\$159,981	\$160,139	\$161,230	\$7,136	4.63%

FY 2014-15 ACCOMPLISHMENTS

- Hosted Open House for general public to meet new Planning Director
- Engaged in countywide stormwater administration and stormwater hotline
- 233 total permits (including 2 solar farms and 1 cell tower) and 169 plats were reviewed and approved

FY 2015-16 OBJECTIVES

- Increase knowledge about, and participation in, regional stormwater planning to help minimize the impact of stormwater rules on Personians
- Update and streamline the County's Planning and Zoning-related ordinances
- Engage the Planning Board on a regular basis to keep them abreast of Planning Department activities
- Update the Board of County Commissioners about regional transportation-related information, as needed, as a representative on the Kerr-Tar Regional Transportation Planning Organization board
- Continue to improve customer service procedures in order to create a more efficient and effective process

Planning and Zoning (1004910)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$57,848	\$127,895	\$135,792	\$135,792	\$135,792	\$7,897	6.17%
Salary And Wages-Part-Time	\$522	\$0	\$0	\$0	\$0	\$0	0.00%
Cell Phone Stipend	\$0	\$780	\$780	\$780	\$780	\$0	0.00%
401K Suppl Ret Non-LEO	\$3,707	\$6,669	\$6,789	\$6,789	\$6,789	\$120	1.80%
Social Security Contribution	\$5,560	\$10,203	\$10,343	\$10,343	\$10,343	\$140	1.37%
Retirement Contribution	\$5,241	\$9,429	\$9,193	\$9,193	\$9,193	-\$236	-2.50%
Group Hosp Ins Contribution	\$6,571	\$12,977	\$13,764	\$13,764	\$13,764	\$787	6.06%
Workers Compensation	\$1,034	\$1,370	\$1,370	\$1,328	\$1,328	-\$42	-3.07%
Supplies & Operating Expenses	\$1,279	\$1,550	\$1,600	\$1,600	\$1,600	\$50	3.23%
Contracted Services	\$0	\$8,000	\$0	\$0	\$0	-\$8,000	-100.00%
Travel-Meetings/Conferences	\$467	\$1,548	\$2,750	\$2,750	\$2,750	\$1,202	77.65%
Dues And Subscriptions	\$380	\$363	\$690	\$690	\$690	\$327	90.08%
Telephone	\$334	\$1,000	\$700	\$700	\$700	-\$300	-30.00%
Postage	\$169	\$610	\$610	\$610	\$610	\$0	0.00%
Printing/Copying	\$437	\$600	\$600	\$600	\$600	\$0	0.00%
Advertising	\$859	\$2,100	\$2,000	\$2,000	\$2,000	-\$100	-4.76%
Miscellaneous Expense	\$0	\$0	\$0	\$0	\$1,091	\$1,091	N/A
Total	\$84,408	\$185,094	\$186,981	\$186,939	\$188,030	\$2,936	1.59%

FY 2015-16 BUDGET HIGHLIGHTS

- Revenue expected to decrease in FY16, due to no anticipated Hazard Mitigation Plan services or payments from the City of Roxboro. Contracted services also reduced accordingly.
- Personnel increase includes an estimated 2.5% merit increase as well as longevity
- Stormwater will support \$8,711 of the salaries in Planning and Zoning for FY16
- Small supply increase due to increased workloads for the departments
- Travel increased for attendance at regional transportation planning organization meetings and zoning enforcement. Additional travel expected for work with the airport commission, attendance at the 2015 NC American Planning Association conference, attendance at the NC/VA Rural Planners conference, and zoning officer training in Chapel Hill.
- Increase in dues and subscriptions for membership in the American Institute of Certified Planners

GEOGRAPHIC INFORMATION SYSTEMS - GIS

MISSION

The mission of the Person County GIS Department is to provide accurate and current geographic data to county departments, other government agencies, and the public. Having access to such valuable data enables county government and county citizens to make timely and informed decisions. In addition, the availability of this information supports increased efficiency in county government's basic functions.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$97,863	\$139,429	\$143,191	\$143,157	\$143,157	\$3,728	2.67%
Operating	\$10,628	\$19,811	\$20,111	\$20,111	\$20,111	\$300	1.51%
Subtotal	\$108,491	\$159,240	\$163,302	\$163,268	\$163,268	\$4,028	2.53%
Revenue (Summary)							
Charges for Services	\$711	\$700	\$700	\$700	\$700	\$0	0.00%
Subtotal	\$711	\$700	\$700	\$700	\$700	\$0	0.00%
Net Expenditures	\$107,780	\$158,540	\$162,602	\$162,568	\$162,568	\$4,028	2.54%

Geographic Information Systems – GIS (1004915)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$73,269	\$105,383	\$108,284	\$108,284	\$108,284	\$2,901	2.75%
401K Suppl Ret Non-LEO	\$3,924	\$5,270	\$5,414	\$5,414	\$5,414	\$144	2.73%
Social Security Contribution	\$5,850	\$8,062	\$8,108	\$8,108	\$8,108	\$46	0.57%
Retirement Contribution	\$5,548	\$7,451	\$7,331	\$7,331	\$7,331	-\$120	-1.61%
Group Hosp Ins Contribution	\$9,089	\$12,977	\$13,768	\$13,768	\$13,768	\$791	6.10%
Workers Compensation	\$183	\$286	\$286	\$252	\$252	-\$34	-11.89%
Supplies & Operating Expenses	\$1,397	\$1,600	\$1,600	\$1,600	\$1,600	\$0	0.00%
Contracted Services	\$7,800	\$11,600	\$11,600	\$11,600	\$11,600	\$0	0.00%
Travel- Meetings/Conferences	\$51	\$2,127	\$2,127	\$2,127	\$2,127	\$0	0.00%
Dues And Subscriptions	\$0	\$50	\$350	\$350	\$350	\$300	600.00%
Telephone	\$259	\$384	\$384	\$384	\$384	\$0	0.00%
Postage	\$3	\$25	\$25	\$25	\$25	\$0	0.00%
Printing/Copying	\$0	\$25	\$25	\$25	\$25	\$0	0.00%
Maint & Repair/Equipment	\$1,118	\$4,000	\$4,000	\$4,000	\$4,000	\$0	0.00%
Total	\$108,491	\$159,240	\$163,302	\$163,268	\$163,268	\$4,028	2.53%

FY 2015-16 BUDGET HIGHLIGHTS

- Personnel includes an estimated 2.5% merit increase for employees
- Stormwater will support \$552 of GIS salaries in FY16
- Dues and subscriptions increase for GIS staff to become members of URISA, which will help the department learn and implement new standards and best practices
- Revenue is expected to remain flat

ECONOMIC DEVELOPMENT

MISSION

The mission of the Person County Economic Development Department is to recruit, grow and retain businesses and industries that provide Person County residents with good jobs, opportunities to learn and develop new skills, and the benefits that derive from being part of a diverse, vibrant, economically sound community.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$110,791	\$113,599	\$129,991	\$118,565	\$118,565	\$4,966	4.37%
Operating	\$36,263	\$66,420	\$51,370	\$51,370	\$51,370	-\$15,050	-22.66%
Subtotal	\$147,054	\$180,019	\$181,361	\$169,935	\$169,935	-\$10,084	-5.60%
Revenue (Summary)							
Intergovernmental	\$6,534	\$7,500	\$13,899	\$7,500	\$7,500	\$0	0.00%
Other Revenues	\$3,299	\$0	\$0	\$0	\$0	\$0	N/A
Subtotal	\$9,833	\$7,500	\$13,899	\$7,500	\$7,500	\$0	0.00%
Net Expenditures	\$137,221	\$172,519	\$167,462	\$162,435	\$162,435	-\$10,084	-5.85%

ECONOMIC DEVELOPMENT (1004920)

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Detail)							
Salaries And Wages	\$73,500	\$75,032	\$78,147	\$78,147	\$78,147	\$3,115	4.15%
Salary And Wages-Part-Time	\$13,039	\$14,000	\$27,800	\$15,954	\$15,954	\$1,954	13.96%
Cell Phone Stipend	\$780	\$780	\$780	\$780	\$780	\$0	0.00%
401K Suppl Ret Non-LEO	\$3,804	\$3,752	\$3,842	\$3,907	\$3,907	\$155	4.13%
Social Security Contribution	\$6,604	\$6,871	\$5,814	\$5,914	\$5,914	-\$957	-13.93%
Retirement Contribution	\$5,379	\$5,305	\$5,202	\$5,291	\$5,291	-\$14	-0.26%
Group Hosp Ins Contribution	\$6,540	\$6,489	\$7,036	\$6,884	\$6,884	\$395	6.09%
Workers Compensation	\$1,145	\$1,370	\$1,370	\$1,688	\$1,688	\$318	23.21%
Professional Services	\$1,344	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.00%
Supplies & Operating Expenses	\$1,644	\$1,200	\$2,720	\$2,720	\$2,720	\$1,520	126.67%
Automotive Fuel	\$936	\$1,200	\$900	\$900	\$900	-\$300	-25.00%
Contracted Services	\$17,709	\$36,000	\$9,060	\$9,060	\$9,060	-\$26,940	-74.83%
Travel-Meetings/Conferences	\$4,364	\$3,840	\$8,040	\$8,040	\$8,040	\$4,200	109.38%
Dues And Subscriptions	\$7,176	\$17,020	\$20,650	\$20,650	\$20,650	\$3,630	21.33%
Telephone	\$434	\$500	\$500	\$500	\$500	\$0	0.00%
Postage	\$79	\$1,000	\$250	\$250	\$250	-\$750	-75.00%
Printing/Copying	\$1,577	\$1,300	\$1,300	\$1,300	\$1,300	\$0	0.00%
Maint & Repair/Vehicles	\$88	\$660	\$750	\$750	\$750	\$90	13.64%
Advertising	\$895	\$500	\$4,000	\$4,000	\$4,000	\$3,500	700.00%
Miscellaneous Expense	\$18	\$200	\$200	\$200	\$200	\$0	0.00%
Totals	\$147,054	\$180,019	\$181,361	\$169,935	\$169,935	-\$10,084	-5.60%

FY 2015-16 BUDGET HIGHLIGHTS

- Personnel includes an estimated 2.5% merit increase and increased part-time to allow current administrative assistant to work 19 hours a week
- Supply budget increased for events and workshops
- Fuel reduced based on recent expenditure trends
- Contracted services includes Timmon Group GIS Site support and other potential consultants
- Travel increased by \$4,200; most of this budget request is for conferences and forums, with \$3000 reserved for miscellaneous travel for meetings, prospect engagement, and seminars.
- Dues and subscriptions includes JobsEQ software license, RTRP database software license, RTRP partnership fees, annual PO box rental for EDC, IEDC annual membership, NCEDA membership, trade journals and periodicals, professional development and accreditation costs, and other trade organization memberships
- Postage decreased to reflect recent expenditure trends
- Maintenance and repair/vehicles increased due to aging vehicle
- Advertising includes advertisement in the Chamber of Commerce community guide (\$3,300) and various advertisement needs for EDC (\$700)

COOPERATIVE EXTENSION SERVICES

MISSION

The Person County Cooperative Extension Service delivers education and technology that enrich the lives, land and economy of the citizens of Person County. We are a model for excellence in non-formal community based education and respond to changes in the social, political, economic and technological environments. We engage with both the land-grant universities and the people of the county to provide educational programs that address the contemporary needs and issues most important to our customers and their communities. Our faculty, staff and volunteers are committed to lifelong learning, individual and community empowerment and inclusiveness.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$111,896	\$159,596	\$0	\$0	\$0	-\$159,596	-100.00%
Operating	\$55,111	\$66,325	\$207,129	\$207,129	\$207,129	\$140,804	212.29%
<i>Subtotal</i>	\$167,007	\$225,921	\$207,129	\$207,129	\$207,129	-\$18,792	-8.32%
Revenue (Summary)							
Charges for Services	\$4,898	\$5,000	\$4,500	\$4,500	\$4,500	-\$500	-10.00%
Other Revenues	\$2,557	\$0	\$2,500	\$2,500	\$2,500	\$2,500	N/A
<i>Subtotal</i>	\$7,455	\$5,000	\$7,000	\$7,000	\$7,000	\$2,000	40.00%
Net Expenditures	\$159,552	\$220,921	\$200,129	\$200,129	\$200,129	-\$20,792	-9.41%

FY 2014-15 ACCOMPLISHMENTS

- 32 Food Service employees earned ServSafe certification
- 766 youth participated in STEM training through 4-H
- Over 100 second and third grad students participated in the SNAP-ED program, which provides an opportunity for limited resource students to taste fresh fruits and vegetables
- Helped farmers decrease expenses by over \$300,000 by utilizing organic fertilizers produced on the farm
- Served 66 families in the Very Important Parents program
- Volunteers contributed over \$54,000 of service to Person County communities

FY 2015-16 OBJECTIVES

- Certify an additional 25 Food Service employees
- Increase 4-H participation by adding 2 new 4-H clubs and including 700 youth in school programs
- Work with farmers to diversify their operations, decrease expenses, and enhance agricultural revenues
- Conduct the annual Person County Farm Tour

Cooperative Extension (1004950)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$79,283	\$115,247	\$0	\$0	\$0	-\$115,247	-100.00%
Cell Phone Stipend	\$1,600	\$0	\$0	\$0	\$0	\$0	0.00%
Social Security Contribution	\$6,447	\$9,381	\$0	\$0	\$0	-\$9,381	-100.00%
Retirement Contribution	\$12,709	\$18,057	\$0	\$0	\$0	-\$18,057	-100.00%
Group Hosp Ins Contribution	\$11,554	\$16,305	\$0	\$0	\$0	-\$16,305	-100.00%
Unemployment Insurance	\$303	\$430	\$0	\$0	\$0	-\$430	-100.00%
Workers Compensation	\$0	\$176	\$0	\$0	\$0	-\$176	-100.00%
Supplies & Operating Expenses	\$3,898	\$4,000	\$3,500	\$3,500	\$3,500	-\$500	-12.50%
Purchase For Resale	\$1,205	\$2,000	\$1,500	\$1,500	\$1,500	-\$500	-25.00%
Spec Supp/Svc-Weight Loss Challenge	\$988	\$0	\$0	\$0	\$0	\$0	0.00%
Classes Exp	\$5,509	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.00%
Farmers Market Expense	\$1,162	\$0	\$0	\$0	\$0	\$0	0.00%
Voluntary Ag District	\$460	\$1,000	\$3,350	\$3,350	\$3,350	\$2,350	235.00%
Contracted Services	\$24,963	\$40,000	\$177,029	\$177,029	\$177,029	\$137,029	342.57%
Travel- Meetings/Conferences	\$2,060	\$3,325	\$3,350	\$3,350	\$3,350	\$25	0.75%
Dues And Subscriptions	\$1,599	\$1,600	\$1,400	\$1,400	\$1,400	-\$200	-12.50%
Telephone	\$1,380	\$1,800	\$1,700	\$1,700	\$1,700	-\$100	-5.56%
Postage	\$1,468	\$1,400	\$1,400	\$1,400	\$1,400	\$0	0.00%
Printing/Copying	\$6,567	\$6,700	\$6,300	\$6,300	\$6,300	-\$400	-5.97%
Maint & Repair/Equipment	\$686	\$1,500	\$1,400	\$1,400	\$1,400	-\$100	-6.67%
Insurance	\$3,166	\$0	\$3,200	\$3,200	\$3,200	\$3,200	N/A
Total	\$167,007	\$225,921	\$207,129	\$207,129	\$207,129	-\$18,792	-8.32%

FY 2015-16 BUDGET HIGHLIGHTS

- Overall revenue increase due to increased sales of voluntary agricultural district signs
- Personnel are now budgeted in the contracted services expenditure line, as these are considered state employees
- Contracted personnel will be shared between Person and Granville counties
- Contracted services includes a potential 3% merit increase, which will must be approved by the State of North Carolina
- Stormwater will support \$7,522 in Cooperative Extension
- Increased expenditures anticipated with voluntary agricultural district activities, which are offset by an increase in revenue
- Increase in insurance related to 4-H, FCS, and Agriculture program events
- Reductions made in dues and subscriptions, telephone, printing and copying, and maintenance & repair/equipment to help offset increases in travel and insurance

SOIL AND WATER CONSERVATION

MISSION

Soil and Water Conservation fosters voluntary, incentive driven management of soil, water and related natural resources for the benefit of the environment, economy and all citizens.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$75,384	\$80,303	\$100,206	\$100,137	\$100,137	\$19,834	24.70%
Operating	\$8,903	\$10,675	\$11,075	\$11,075	\$11,075	\$400	3.75%
Subtotal	\$84,287	\$90,978	\$111,281	\$111,212	\$111,212	\$20,234	22.24%
Revenue (Summary)							
Intergovernmental	\$27,913	\$26,830	\$28,090	\$28,600	\$28,600	\$1,770	6.60%
Subtotal	\$27,913	\$26,830	\$28,090	\$28,600	\$28,600	\$1,770	6.60%
Net Expenditures	\$56,374	\$64,148	\$83,191	\$82,612	\$82,612	\$18,464	28.78%

FY 2014-15 ACCOMPLISHMENTS

- Receipt of \$66,361 from the NC Division of Soil & Water Conservation for installation of agricultural related best management practices (BMP's) on Person County farmland
- Twenty-two agriculture cost share contracts developed with county farmers totaling \$59,706 for the establishment of BMP's including grassed waterways, diversions, field borders, stream exclusions and cropland conversions
- Technical assistance provided to 102 farmers and 14 homeowners
- Distributed information to all county elementary schools and conducted five class presentations relating to the "Wetlands are Wonderful" poster contest theme, resulting in 215 posters entered from 5 participating schools
- Sponsored two middle school and three high school teams in the Area 3 Envirothon and continued sponsorship of two middle school teams that advanced to the state Envirothon
- Conducted Envirocape presentation at Library and participated in PCS Teacher workshop with 32 teachers
- Sponsorship of two high school students to NC State's Resource Conservation Workshop

FY 2015-16 OBJECTIVES

- Primary objective is to assist Person County farmers and landowners in the establishment of BMP's through the State Division of Soil & Water Cost Share Programs
- Continue to provide technical assistance to County farmers and landowners
- Continue to work with livestock owners to provide assistance for pasture management and livestock exclusion from county waterways
- Actively promote related Federal programs and continue working relationship with USDA, NRCS and FSA
- Establish a Farmland Preservation Plan and lead FPP working group along with Piedmont Conservation Council and contractor Jerry Dorsett
- Establish a County Quilt Trail while working with Piedmont Conservation Council
- Continue educational outreach programs such as poster contests, Envirothon, RCW, and classroom presentations to all grade levels

Soil and Water Conservation (1004960)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Detail)							
Salaries And Wages	\$50,013	\$52,594	\$71,150	\$71,150	\$71,150	\$18,556	35.28%
Cell Phone Stipend	\$840	\$420	\$420	\$420	\$420	\$0	0.00%
401K Suppl Ret Non-LEO	\$3,281	\$3,426	\$3,557	\$3,557	\$3,557	\$131	3.82%
Social Security Contribution	\$4,931	\$5,274	\$5,298	\$5,298	\$5,298	\$24	0.46%
Retirement Contribution	\$4,639	\$4,844	\$4,816	\$4,816	\$4,816	-\$28	-0.58%
Group Hosp Ins Contribution	\$11,058	\$12,977	\$13,768	\$13,768	\$13,768	\$791	6.10%
Workers Compensation	\$622	\$768	\$1,197	\$1,128	\$1,128	\$360	46.88%
Supplies & Operating Expenses	\$189	\$200	\$400	\$400	\$400	\$200	100.00%
Automotive Fuel	\$482	\$600	\$800	\$800	\$800	\$200	33.33%
Travel-Meetings/Conferences	\$1,351	\$1,375	\$1,375	\$1,375	\$1,375	\$0	0.00%
Dues And Subscriptions	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$0	0.00%
Postage	\$234	\$200	\$200	\$200	\$200	\$0	0.00%
Printing/Copying	\$156	\$200	\$200	\$200	\$200	\$0	0.00%
Maint & Repair/Vehicles	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
Insurance	\$392	\$0	\$0	\$0	\$0	\$0	0.00%
SWC District Expense	\$2,599	\$3,600	\$3,600	\$3,600	\$3,600	\$0	0.00%
Totals	\$84,287	\$90,978	\$111,281	\$111,212	\$111,212	\$20,234	22.24%

FY 2015-16 BUDGET HIGHLIGHTS

- Soil and water conservation cost share funds from the state are expected to increase by \$1,770 in FY16
- Personnel includes an estimated 2.5% merit increase
- The stormwater fund will support \$16,236 of soil and water salaries in FY16. In previous fiscal years, this support was subtracted from overall salary costs, but beginning in FY16, the full cost of salaries will be budgeted in each department, and General Fund stormwater support will be separately as a revenue.
- Supplies and operating expenses is budgeted at \$400, a \$200 increase over FY15. The increase is due to expansion of educational outreach programs and the addition of new programs such as the Farmland Preservation Plan and Quilt Trail.
- Fuel increased due to expansion of educational outreach program and new programs such as the Farmland Preservation Plan and Quilt Trail.

FORESTRY

Forestry operations are governed by an agreement between Person County and the State of North Carolina to provide forestry response services.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Operating	\$61,906	\$80,689	\$70,149	\$70,149	\$70,149	-\$10,540	-13.06%
Total	\$61,906	\$80,689	\$70,149	\$70,149	\$70,149	-\$10,540	-13.06%

Forestry (1004961)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Payments to Other Govt	\$61,906	\$80,689	\$70,149	\$70,149	\$70,149	-\$10,540	-13.06%
Total	\$61,906	\$80,689	\$70,149	\$70,149	\$70,149	-\$10,540	-13.06%

FY 2015-16 BUDGET HIGHLIGHTS

- The FY15 budget for forestry included funds for a replacement vehicle, which was not needed in FY16, resulting in a 13.06% decrease

MENTAL HEALTH

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Operating	\$516,744	\$517,003	\$533,001	\$534,990	\$534,990	\$17,987	3.48%
Total	\$516,744	\$517,003	\$533,001	\$534,990	\$534,990	\$17,987	3.48%

Mental Health (1005200)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Details)							
Annual Approp-Mental Health	\$302,634	\$302,634	\$310,416	\$310,405	\$310,405	\$7,771	2.56%
Annual Approp-Bottle Taxes	\$9,741	\$10,000	\$8,000	\$10,000	\$10,000	\$0	0.00%
Annual Approp-Crisis Resources	\$7,771	\$7,771	\$0	\$0	\$0	-\$7,771	-2.56%
Human Svcs Bldg Lease	\$196,598	\$196,598	\$214,585	\$214,585	\$214,585	\$17,987	9.15%
Total	\$516,744	\$517,003	\$533,001	\$534,990	\$534,990	\$17,987	3.48%

FY 2015-16 BUDGET HIGHLIGHTS

- The lease payment for the human services building will increase by 9.15%
- The budget for crisis resources is budgeted within the main expenditure account for mental health
- Bottle tax funds are expected to remain flat in FY16

SPECIAL APPROPRIATIONS

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Operating	\$511,921	\$449,302	\$452,000	\$415,300	\$420,300	-\$29,002	-6.45%
Total	\$511,921	\$449,302	\$452,000	\$415,300	\$420,300	-\$34,002	-6.45%

Special Appropriations (1005580)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Ann Approp-Senior Center	\$100,000	\$100,000	\$100,000	\$92,800	\$92,800	-\$7,200	-7.20%
Ann Approp-Senior Center-ROAP	\$18,000	\$18,000	\$15,000	\$15,000	\$15,000	-\$3,000	-16.67%
Ann Approp-Senior Center-HCCBG	\$340,059	\$304,523	\$318,000	\$290,000	\$290,000	-\$14,523	-4.77%
Ann App-Senior Center-HCCBG-NCIP	\$24,970	\$9,360	\$12,500	\$10,500	\$10,500	\$1,140	12.18%
Ann Approp-Grp Hms-ROAP	\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000	N/A
Ann Approp-Grp Hms-HCCBG	\$4,907	\$7,419	\$4,500	\$5,000	\$5,000	-\$2,419	-32.61%
Ann Approp-Drug Court	\$23,985	\$10,000	\$0	\$0	\$5,000	-\$5,000	-50.00%
Total	\$511,921	\$449,302	\$452,000	\$415,300	\$420,300	-\$29,002	-6.45%

FY 2015-16 BUDGET HIGHLIGHTS

- The annual county appropriation for the senior center is reduced due to support in the Governing Body's budget for building rent for the center
- An decrease in the HCCBG grant for the senior center and for group homes is expected
- The ROAP grant is expected to include fewer funds for the Senior Center, but will also include new funding for group homes
- The special appropriation for the Drug Court is budgeted for \$5,000 in FY16, a \$5,000 reduction from the previous year



VETERANS SERVICES

MISSION

The Person County Veterans Affairs Office is part of the Person County Government reporting to the Human Resources Department. At the same time, our office works directly with the North Carolina Division of Veterans Affairs, through the district offices, in representing veterans with the Veterans Administration Benefits claims and Health Care Systems enrollment. Our mission is to assist qualified military veterans in obtaining the VA benefits they have earned through service to their country.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$14,079	\$14,663	\$14,663	\$14,425	\$14,425	-\$238	-1.62%
Operating	\$309	\$1,505	\$1,330	\$1,330	\$1,330	-\$175	-11.63%
Subtotal	\$14,388	\$16,168	\$15,993	\$15,755	\$15,755	-\$413	-2.55%
Revenue (Summary)							
Intergovernmental	\$1,452	\$1,452	\$0	\$0	\$0	-\$1,452	-100.00%
Subtotal	\$1,452	\$1,452	\$0	\$0	\$0	-\$1,452	-100.00%
Net Expenditures	\$12,936	\$14,716	\$15,993	\$15,755	\$15,755	\$1,039	7.06%

FY 2014-15 ACCOMPLISHMENTS

- In 2013, 2,972 Person County veterans received benefits totaling over \$20,815,000
- The department is pursuing paperless records retention, per the lead of the Department of Veterans Affairs and the NC Department of Veterans Affairs
- The Person Veterans Council, consisting of members from the American Legion, Disabled American Veterans, and the AMVETS, began construction on the Person County Veterans Park

FY 2015-16 OBJECTIVES

- Continue to reduce paper files by scanning and electronically storing older records
- Partner with the Vet Center in Durham to host a Vet Center Mobile Assistance Vehicle at the Personality festival for assisting homeless veterans
- Use all available resources to identify and assist Person County veterans
- The Person Veterans Council will complete the concrete and brick work at the Person County Veterans Park, with a targeted grand opening on Memorial Day in 2016

Veterans Services (1005820)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Details)							
Salary And Wages-Part-Time	\$13,078	\$13,400	\$13,400	\$13,400	\$13,400	\$0	0.00%
Social Security Contribution	\$1,001	\$1,025	\$1,025	\$1,025	\$1,025	\$0	0.00%
Workers Compensation	\$0	\$238	\$238	\$0	\$0	-\$238	-100.00%
Supplies & Operating Expenses	\$120	\$400	\$400	\$400	\$400	\$0	0.00%
Travel-Meetings/Conferences	\$0	\$605	\$605	\$605	\$605	\$0	0.00%
Telephone	\$109	\$300	\$150	\$150	\$150	-\$150	-50.00%
Postage	\$4	\$50	\$25	\$25	\$25	-\$25	-50.00%
Printing/Copying	\$76	\$150	\$150	\$150	\$150	\$0	0.00%
Total	\$14,388	\$16,168	\$15,993	\$15,755	\$15,755	-\$413	-2.55%

FY 2015-16 BUDGET HIGHLIGHTS

- The state grant for veterans services was discontinued effective FY15
- Workers compensation for Veterans Services is budgeted in the Human Resources expenditure budget
- The operating budget decreased slightly in telephone and postage

PUBLIC SCHOOLS

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Operating	\$9,645,834	\$9,581,881	\$11,292,029	\$10,469,202	\$10,371,003	\$789,122	8.24%
Total	\$9,645,834	\$9,581,881	\$11,292,029	\$10,469,202	\$10,371,003	\$789,122	8.24%

Public Schools (1005911)

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Ann Approp-Curr Exp	\$9,038,798	\$9,243,381	\$10,647,840	\$9,457,813	\$9,359,614	\$116,233	1.26%
Ann Approp-Terr Sch Fd	\$17,000	\$16,000	\$17,500	\$17,500	\$17,500	\$1,500	9.38%
Ann Approp-Cap Out	\$358,640	\$322,500	\$626,689	\$159,000	\$159,000	-\$163,500	-50.70%
Ann Approp - Tech Cap Out	\$0	\$0	\$0	\$834,889	\$834,889	\$834,889	N/A
School Lottery	\$231,396	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$9,645,834	\$9,581,881	\$11,292,029	\$10,469,202	\$10,371,003	\$789,122	8.24%

FY 2015-16 BUDGET HIGHLIGHTS

- Current expense includes increases for curriculum materials, website maintenance, new human resources software, recruitment costs, maintenance, custodial contracts, fuel, transportation needs, drivers education, utilities, and charter school costs
- The capital outlay budget includes painting and roofing projects, asbestos reinspection, elevator controller replacement, septic repairs, boiler maintenance, and an access road for Helena School
- The request for technology replacement is included in a new expenditure line, Technology-Capital Outlay
- Possible funding for drivers education is included in contingency, dependent on final funding decisions by the NC General Assembly

PIEDMONT COMMUNITY COLLEGE

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Operating	\$1,068,533	\$1,148,533	\$1,223,536	\$1,198,016	\$1,136,836	-\$11,697	-1.02%
Total	\$1,068,533	\$1,148,533	\$1,223,536	\$1,198,016	\$1,136,836	-\$11,697	-1.02%

Piedmont Community College (1005921)

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Ann Approp-Curr Exp	\$1,011,533	\$1,093,533	\$1,127,356	\$1,101,836	\$1,101,836	\$8,303	0.76%
Ann Approp-Sm Bus Incubator	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.00%
Ann Approp-Cap Out	\$47,000	\$45,000	\$86,180	\$86,180	\$25,000	-\$20,000	-44.44%
Total	\$1,068,533	\$1,148,533	\$1,223,536	\$1,198,016	\$1,136,836	-\$11,697	-1.02%

FY 2015-16 BUDGET HIGHLIGHTS

- Current expense for Piedmont Community College includes increases for salaries and benefits, supplies, and fuel
- The capital outlay budget provides funding for maintenance equipment

RECREATION, ARTS, AND PARKS

MISSION

The Person County Recreation Arts and Parks Department's mission is to promote and provide opportunities to enjoy meaningful leisure experiences with the provision of quality leadership, the development and maintenance of safe recreational facilities, the conservation and preservation of natural and open spaces, and creative programming in the areas of Arts, Athletics, Community Programs and the Environment that are essential to the well-being of all of our citizens and high quality of life in Person County.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$511,069	\$523,524	\$553,893	\$554,263	\$554,263	\$30,739	5.87%
Operating	\$186,364	\$191,968	\$231,765	\$231,765	\$231,765	\$39,797	20.73%
Capital	\$38,741	\$0	\$10,000	\$10,000	\$10,000	\$10,000	N/A
<i>Subtotal</i>	\$736,174	\$715,492	\$795,658	\$796,028	\$796,028	\$80,536	11.26%
Revenue (Summary)							
Charges for Services	\$185,461	\$190,000	\$251,201	\$236,201	\$236,201	\$46,201	24.32%
Other Revenues	\$8,137	\$300	\$0	\$0	\$0	-\$300	-100.00%
<i>Subtotal</i>	\$193,598	\$190,300	\$251,201	\$236,201	\$236,201	\$45,901	24.12%
Net Expenditures	\$542,576	\$525,192	\$544,457	\$559,827	\$559,827	\$34,635	6.59%

FY 2014-15 ACCOMPLISHMENTS

- 2,204 registered participants in Recreation and Special Programs
- 515 participants and volunteers for Special Olympics
- 1,391 reservations/rentals/uses of park facilities
- Served 3,009 League Play Participants
- 3,345 participants in athletics special programs and events
- Over 771 volunteers for parks programs
- Introduction of Facility Cameras and Key Card Access to increase program quality and reduce staff cost
- 36,409 people reached through promotions and direct online engagement on Facebook
- Department now has Instagram for promotions of programs, facilities, and events

FY 2015-16 OBJECTIVES

- Increase quality of customer service, programming and facilities maintenance through use of periodic surveys and other public input
- Increase quality of athletics programming by training and increasing continued education for staff in areas of coaching and officiating
- All part-time staff attend mandatory customer service training
- Increase public and private partnerships to increase programs, events, and offerings while decreasing expenditure and potentially increasing revenues

Recreation, Arts, and Parks (1006120)

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Detail)							
Salaries And Wages	\$277,249	\$286,119	\$297,503	\$297,503	\$297,503	\$11,384	3.98%
Salary And Wages-Overtime	\$60	\$0	\$0	\$0	\$0	\$0	0.00%
Salary And Wages-Part-Time	\$123,192	\$115,000	\$145,328	\$145,328	\$145,328	\$30,328	26.37%
Cell Phone Stipend	\$3,565	\$3,600	\$3,600	\$3,600	\$3,600	\$0	0.00%
401K Suppl Ret Non-LEO	\$13,865	\$14,306	\$14,877	\$14,877	\$14,877	\$571	3.99%
Social Security Contribution	\$30,412	\$30,961	\$22,850	\$22,850	\$22,850	-\$8,111	-26.20%
Retirement Contribution	\$19,604	\$20,229	\$20,141	\$20,141	\$20,141	-\$88	-0.44%
Group Hosp Ins Contribution	\$35,695	\$45,418	\$41,703	\$41,703	\$41,703	-\$3,715	-8.18%
Workers Compensation	\$7,427	\$7,891	\$7,891	\$8,261	\$8,261	\$370	4.69%
Professional Services	\$29,476	\$33,200	\$33,200	\$33,200	\$33,200	\$0	0.00%
Supplies & Operating Expenses	\$51,603	\$45,200	\$66,653	\$66,653	\$66,653	\$21,453	47.46%
Uniforms	\$484	\$550	\$550	\$550	\$550	\$0	0.00%
Automotive Fuel	\$8,526	\$8,670	\$8,670	\$8,670	\$8,670	\$0	0.00%
Travel- Meetings/Conferences	\$4,252	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.00%
Dues And Subscriptions	\$719	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
Telephone	\$2,718	\$2,448	\$1,500	\$1,500	\$1,500	-\$948	-38.73%
Postage	\$540	\$1,000	\$1,203	\$1,203	\$1,203	\$203	20.30%
Printing/Copying	\$8,377	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%
Maint & Repair/Bldg & Grounds	\$68,947	\$79,900	\$97,177	\$97,177	\$97,177	\$17,277	21.62%
Maint & Repair/Equipment	\$2,584	\$1,500	\$2,928	\$2,928	\$2,928	\$1,428	95.20%
Maint & Repair/Vehicles	\$1,896	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.00%
Advertising	\$2,587	\$3,500	\$3,884	\$3,884	\$3,884	\$384	10.97%
Equipment Rent	\$1,392	\$1,800	\$1,800	\$1,800	\$1,800	\$0	0.00%
Service & Maint Contracts	\$695	\$2,700	\$2,700	\$2,700	\$2,700	\$0	0.00%
Insurance	\$1,568	\$0	\$0	\$0	\$0	\$0	0.00%
Cap Out \$750 To \$4999	\$8,511	\$0	\$0	\$0	\$0	\$0	0.00%
Cap Out Vehicles	\$22,730	\$0	\$0	\$0	\$0	\$0	0.00%
Cap Out Equip \$5000+	\$7,500	\$0	\$10,000	\$10,000	\$10,000	\$10,000	N/A
Totals	\$736,174	\$715,492	\$795,658	\$796,028	\$796,028	\$80,536	11.26%

FY 2015-16 BUDGET HIGHLIGHTS

- Personnel includes an estimated 2.5% merit increase and longevity
- Maintenance and repair/buildings and grounds includes \$8,000 for ADA compliance at Helena satellite center
- Addition of Sports Plex adds the following costs to the FY16 budget:

Recreation	
<i>Part-time Salary and Benefits</i>	\$40,179
<i>Maint & Repair/Bldg & Grounds</i>	\$9,277
<i>Maint & Repair/Equipment</i>	\$1,428
<i>Supplies</i>	\$21,453
<i>Advertising</i>	\$384
<i>Postage</i>	\$203
<i>Capital Outlay Equip \$5000+</i>	\$10,000
Governing Body	
<i>Stormwater</i>	\$234
Contingency-Prop & Liability	\$228
General Services	
<i>Utilities</i>	\$10,287
Total	\$93,673



MAYO PARK

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$127,045	\$154,435	\$158,734	\$157,864	\$157,864	\$3,429	2.22%
Operating	\$58,596	\$43,170	\$43,170	\$43,170	\$43,170	\$0	0.00%
Capital	\$0	\$0	\$29,361	\$29,361	\$29,361	\$29,361	N/A
Subtotal	\$185,641	\$197,605	\$231,265	\$230,395	\$230,395	\$32,790	16.59%
Revenue (Summary)							
Intergovernmental	\$12,269	\$15,000	\$15,000	\$20,000	\$20,000	\$5,000	33.33%
Charges for Services	\$58,246	\$47,000	\$47,000	\$52,000	\$52,000	\$5,000	10.64%
Subtotal	\$70,515	\$62,000	\$62,000	\$72,000	\$72,000	\$10,000	16.13%
Net Expenditures	\$115,126	\$135,605	\$169,265	\$158,395	\$158,395	\$22,790	16.81%

FY 2014-15 ACCOMPLISHMENTS

- 2,098 registered program participants
- 966 overnight reservations/stays for 3,843 people
- Shelter rentals: 56 for 1,606 people
- Traffic Count for vehicles visiting Mayo Lake Park: 152,434
- Environmental Education Community Center had 100 rentals/uses for 3,539 people
- Successful Introduction of Person County's first mud run raised \$1,600 for Special Olympics, with over 250 participants and 250 + spectators
- Made improvements to disc golf course and increased tournament play
- Astronomy center established
- Expanded recreational programming to Hyco Lake and built Person County's 3rd professional disk golf course
- Introduced safety training program for all employees

FY 2015-16 OBJECTIVES

- Streamline program financials through increased community support, volunteerism, sponsorships, in-kind donations, and strategic alliances with nonprofits, community organizations, and intergovernmental agencies
- Develop cost effective marketing plan for programs and facilities
- Increase Environmental Education programming and participants with educational and interpretive offerings
- Increase offerings and participation of aquatics programming
- Increase overall program participation through increased promotions and program expansion to Hyco Lake
- Increase revenue through new special permitting policy

Mayo Park (1006121)

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Detail)							
Salaries And Wages	\$60,175	\$79,003	\$82,146	\$82,146	\$82,146	\$3,143	3.98%
Salary And Wages-Part-Time	\$41,617	\$40,000	\$43,060	\$43,060	\$43,060	\$3,060	7.65%
Cell Phone Stipend	\$630	\$1,200	\$1,200	\$1,200	\$1,200	\$0	0.00%
401K Suppl Ret Non-LEO	\$3,049	\$3,951	\$4,108	\$4,108	\$4,108	\$157	3.97%
Social Security Contribution	\$7,562	\$9,196	\$6,369	\$6,369	\$6,369	-\$2,827	-30.74%
Retirement Contribution	\$4,311	\$5,586	\$5,561	\$5,561	\$5,561	-\$25	-0.45%
Group Hosp Ins Contribution	\$8,589	\$12,977	\$13,768	\$13,768	\$13,768	\$791	6.10%
Workers Compensation	\$1,113	\$2,522	\$2,522	\$1,652	\$1,652	-\$870	-34.50%
Supplies & Operating Expenses	\$10,491	\$7,000	\$7,000	\$7,000	\$7,000	\$0	0.00%
Uniforms	\$317	\$450	\$450	\$450	\$450	\$0	0.00%
Automotive Fuel	\$2,184	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.00%
TDA Mayo Exp	\$15,272	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.00%
Travel-Meetings/Conferences	\$520	\$700	\$700	\$700	\$700	\$0	0.00%
Telephone	\$0	\$500	\$500	\$500	\$500	\$0	0.00%
Postage	\$100	\$500	\$500	\$500	\$500	\$0	0.00%
Printing/Copying	\$829	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
Maint & Repair/Bldg & Grounds	\$18,771	\$8,000	\$8,000	\$8,000	\$8,000	\$0	0.00%
Maint & Repair/Equipment	\$5,365	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
Maint & Repair/Vehicles	\$1,748	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
Advertising	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
Equipment Rent	\$280	\$720	\$720	\$720	\$720	\$0	0.00%
Service & Maint Contracts	\$2,131	\$2,300	\$2,300	\$2,300	\$2,300	\$0	0.00%
Insurance	\$588	\$0	\$0	\$0	\$0	\$0	0.00%
Cap Out Vehicles	\$0	\$0	\$29,361	\$29,361	\$29,361	\$29,361	N/A
Totals	\$185,641	\$197,605	\$231,265	\$230,395	\$230,395	\$32,790	16.59%

FY 2015-16 BUDGET HIGHLIGHTS

- Revenue increase expected from Person Tourism Development Authority and recreation fee changes
- Personnel includes an estimated 2.5% merit increase and longevity for employees
- Part-time request is flat from FY15; increase shown is social security, which was combined to part-time salary request due to limitations in financial software
- Replacement truck requested for FY16. Truck requested initially in FY15, but was not funded.

KIRBY THEATER AND ARTS

The Kirby Theater is operated jointly by Piedmont Community College and Person County.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$22,121	\$27,443	\$27,443	\$26,913	\$26,913	-\$530	-1.93%
Operating	\$94,508	\$98,679	\$103,679	\$103,679	\$103,679	\$5,000	5.07%
Capital	\$62,482	\$10,000	\$0	\$0	\$0	-\$10,000	-100.00%
Subtotal	\$179,111	\$136,122	\$131,122	\$130,592	\$130,592	-\$5,530	-4.06%
Revenue (Summary)							
Charges for Services	\$68,153	\$65,000	\$55,000	\$55,000	\$55,000	-\$10,000	-15.38%
Other Revenues	\$0	\$0	\$12,000	\$12,000	\$12,000	\$12,000	N/A
Subtotal	\$68,153	\$65,000	\$67,000	\$67,000	\$67,000	\$2,000	3.08%
Net Expenditures	\$110,958	\$71,122	\$64,122	\$63,592	\$63,592	-\$7,530	-10.59%

FY 2014-15 ACCOMPLISHMENTS

- Total 2014 attendance for all programs at Kirby Theater: 34,474
- Total 2014 attendance at Kirby Gallery: 4,057

FY 2015-16 OBJECTIVES

- Create performing and visual arts curriculum for field trip opportunities for county schools
- Offer more diverse programming that is being requested by the community, i.e. stained glass, pottery, sewing and other workshops
- Increase rentals, programming opportunities, and sales through the newly renovated second floor space
- Increase diversified marketing plan to encourage growth and community awareness for all Cultural Arts Complex activities and offerings
- Create a package system for the new rental opportunities with the renovated second floor in order to provide for every type of customer
- Increase revenue through new special permitting policy

Kirby Theater and Arts (1006122)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Detail)							
Salary And Wages-Part-Time	\$20,549	\$25,000	\$26,913	\$26,913	\$26,913	\$1,913	7.65%
Social Security Contribution	\$1,572	\$1,913	\$0	\$0	\$0	-\$1,913	-100.00%
Workers Compensation	\$0	\$530	\$530	\$0	\$0	-\$530	-100.00%
Supplies & Operating Expenses	\$6,846	\$9,000	\$11,000	\$11,000	\$11,000	\$2,000	22.22%
Contracted Services	\$76,004	\$77,829	\$77,829	\$77,829	\$77,829	\$0	0.00%
Travel-Meetings/Conferences	\$35	\$0	\$0	\$0	\$0	\$0	0.00%
Telephone	\$0	\$250	\$250	\$250	\$250	\$0	0.00%
Postage	\$500	\$600	\$600	\$600	\$600	\$0	0.00%
Printing/Copying	\$1,382	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
Maint & Repair/Bldg & Grounds	\$5,510	\$5,000	\$8,000	\$8,000	\$8,000	\$3,000	0.00%
Maint & Repair/Equipment	\$260	\$500	\$500	\$500	\$500	\$0	0.00%
Advertising	\$3,656	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.00%
Equipment Rent	\$315	\$500	\$500	\$500	\$500	\$0	0.00%
Cap Out \$750 To \$4999	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Cap Out Equip \$5000+	\$0	\$10,000	\$0	\$0	\$0	-\$10,000	-100.00%
Buildings	\$62,482	\$0	\$0	\$0	\$0	\$0	0.00%
Totals	\$179,111	\$136,122	\$131,122	\$130,592	\$130,592	-\$5,530	-4.06%

FY 2015-16 BUDGET HIGHLIGHTS

- Increased revenue anticipated for rental of the newly renovated second floor in the Kirby Auditorium
- Part-time request is flat from the FY15 approved amount; social security is included due to limitations in the Munis financial software system
- Supply increase due to second floor renovation and increased needs for operating a larger space
- Maintenance and repair/building and grounds increase due to second floor renovation and greater anticipated needs
- Capital outlay and workers compensation reduction results in an overall \$5,530 decrease in costs for the Kirby next year
- Annual utilities for the Kirby Theater are estimated at \$35,279, and are budgeted within General Services

INTERFUND TRANSFERS

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Interfund Transfers	\$9,165,467	\$9,040,351	\$8,385,348	\$7,136,372	\$7,136,825	-\$1,903,526	-21.06%
Total	\$9,165,467	\$9,040,351	\$8,385,348	\$7,136,372	\$7,136,825	-\$1,903,526	-21.06%

Interfund Transfers (1009820)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Transfer To Fund 110	\$180,000	\$160,000	\$160,000	\$125,698	\$125,698	-\$34,302	-21.44%
Transfer To Fund 120	\$793,678	\$945,529	\$1,636,629	\$1,155,060	\$1,155,060	\$209,531	22.16%
Transfer To Fund 130	\$2,804,694	\$2,254,522	\$819,199	\$604,640	\$604,640	-\$1,649,882	-73.18%
Transfer To Fund 140	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$0	0.00%
Transfer To Fund 150	\$367,392	\$358,669	\$399,998	\$381,698	\$381,698	\$23,029	6.42%
Transfer To Fund 190	\$3,345,274	\$3,813,117	\$3,809,039	\$3,294,234	\$3,294,687	-\$518,430	-13.60%
Transfer To Fund 130/School Debt	\$1,599,429	\$1,433,514	\$1,485,483	\$1,500,042	\$1,500,042	\$66,528	4.64%
Total	\$9,165,467	\$9,040,351	\$8,385,348	\$7,136,372	\$7,136,825	-\$1,903,526	-21.06%

FY 2015-16 BUDGET HIGHLIGHTS

- Interfund transfers represent additional support needed from the general fund (fund 100) to other funds within the General Fund
- Due to revenue shortages in the health (120) and library (150) funds, the general fund will provide a larger amount of support to these funds in FY16
- Increased support will be required for debt service (fund 130) due to scheduled capital project payments in FY16

TRANSFERS TO OTHER FUNDS

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Transfers to Other Funds	\$2,391,959	\$1,335,022	\$2,374,249	\$2,025,548	\$2,021,085	\$686,063	51.39%
Total	\$2,391,959	\$1,335,022	\$2,374,249	\$2,025,548	\$2,021,085	\$686,063	51.39%

Transfers to Other Funds (1009821)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Details)							
Transfer To Fund 230/PI	\$357,951	\$324,553	\$240,928	\$563,325	\$565,457	\$240,904	74.23%
Transfer To Fund 280	\$200,000	\$359,249	\$1,251,000	\$800,000	\$800,000	\$440,751	122.69%
Transfer to Fund 400	\$200,000	\$200,000	\$300,000	\$300,000	\$300,000	\$100,000	50.00%
Transfer To Fund 410	\$1,145,685	\$202,975	\$237,400	\$19,671	\$19,671	-\$183,304	-90.31%
Transfer To Fund 430	\$1,475	\$0	\$0	\$0	\$0	\$0	0.00%
Transfer To Fund 790	\$201,943	\$180,000	\$190,000	\$190,000	\$190,000	\$10,000	5.56%
Transfer To Fund 230/MRF	\$270,415	\$68,245	\$154,921	\$152,552	\$145,957	\$77,712	113.87%
Transfer to Fund 230/School Grant	\$14,490	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$2,391,959	\$1,335,022	\$2,374,249	\$2,025,548	\$2,021,085	\$686,063	51.39%

FY 2015-16 BUDGET HIGHLIGHTS

- Transfers to other funds represent the amounts transferred from the General Fund (funds 100-190) to other funds for additional support needed to cover expenditures in those funds
- The largest reduction is due to the amount appropriated for capital improvement projects (fund 410), which will minimize the impact on fund balance appropriated for next year
- An increase in the airport construction fund (fund 400) is necessary due to obligations for construction of a new airport hangar and the local matches required for state grants
- An increase was required to cover economic development incentives in the economic catalyst fund (fund 280)
- Increases to transfers for Person Industries and the Person County Recycling Center (fund 230) are related to increased contracts and expenditure trends in those departments
- Transfers to the Person County Tourism Development Authority (fund 790) were increased due to higher occupancy tax collections anticipated next year

CONTINGENCY

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Contingency	\$0	\$473,810	\$390,000	\$493,537	\$643,886	\$170,076	35.90%
Total	\$0	\$473,810	\$390,000	\$493,537	\$643,886	\$170,076	35.90%

Contingency (1009910)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Details)							
Contingency-Undesignated	\$0	\$45,000	\$45,000	\$45,000	\$84,576	\$39,576	87.95%
Contingency-Prop & Liab Insurance	\$0	\$278,810	\$295,000	\$328,448	\$331,022	\$52,212	18.73%
Contingency-Unemploymt Insurance	\$0	\$150,000	\$50,000	\$95,000	\$95,000	-\$55,000	-36.67%
Contingency-Self Health Ins Reserve	\$0	\$0	\$0	\$25,089	\$25,089	\$25,089	N/A
Contingency-Drivers Education	\$0	\$0	\$0	\$0	\$98,199	\$98,199	N/A
Contingency-PCC Snow Removal	\$0	\$0	\$0	\$0	\$10,000	\$10,000	N/A
Total	\$0	\$473,810	\$390,000	\$493,537	\$643,886	\$170,076	35.90%

FY 2015-16 BUDGET HIGHLIGHTS

- Contingency for property and liability insurance increased based on trends
- Funds for possible health insurance claims are included in contingency as the county moves towards a self-funded model
- Unemployment contingency reduced based on trends
- Additional contingency funds included for drivers education and snow removal at Piedmont Community College

INFORMATION TECHNOLOGY SYSTEMS FUND

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Operating	\$147,286	\$160,000	\$160,000	\$125,698	\$125,698	-\$34,302	-21.44%
Interfund Transfers	\$9,634	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal	\$156,920	\$160,000	\$160,000	\$125,698	\$125,698	-\$34,302	-21.44%
Revenue (Summary)							
Interfund Transfers	\$180,000	\$160,000	\$160,000	\$125,698	\$125,698	-\$34,302	-21.44%
Subtotal	\$180,000	\$160,000	\$160,000	\$125,698	\$125,698	-\$34,302	-21.44%
Net Expenditures	-\$23,080	\$0	\$0	\$0	\$0	\$0	0.00%

Information Technology Systems Fund Revenues

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Revenue (Detail)							
Interfund Transfer from Fund 100	\$180,000	\$160,000	\$160,000	\$125,698	\$125,698	-\$34,302	-21.44%
Total	\$180,000	\$160,000	\$160,000	\$125,698	\$125,698	-\$34,302	-21.44%

Information Technology Systems Fund Expenditures (1104121)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Spec Svcs/Info Tech Systems	\$119,046	\$133,911	\$130,764	\$96,462	\$96,462	-\$37,449	-27.97%
Maint & Repair/Equipment	\$9,014	\$6,853	\$10,000	\$10,000	\$10,000	\$3,147	45.92%
Equipment Rent	\$19,226	\$19,236	\$19,236	\$19,236	\$19,236	\$0	0.00%
Transfer to Fund 100	\$3,418	\$0	\$0	\$0	\$0	\$0	0.00%
Transfer to Fund 120	\$6,216	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$156,920	\$160,000	\$160,000	\$125,698	\$125,698	-\$34,302	-21.44%

FY 2015-2016 BUDGET HIGHLIGHTS

- New technology requests included for the following departments: Public Health, EMS, HR, Telecommunications, Finance, Soil and Water, Tax Administration, and Person Industries-MRF
- Annual service contract for Munis operating systems database administration included
- Maintenance included for Shoretel phone system
- Equipment rental and maintenance and repair funds included for Enterprise Network Switch Lease

HEALTH

MISSION

The mission of the Person County Health Department is to promote, educate and protect personal, family and community health; ensure a safe environment, provide and assure access to healthcare throughout life; prevent and control the incidence and spread of disease; and provide community based education and information to encourage healthy life-style choices.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures - Public Health (Summary)							
Personnel	\$2,401,334	\$2,693,831	\$2,763,345	\$2,670,925	\$2,670,925	-\$22,906	-0.85%
Operating	\$1,781,157	\$1,503,321	\$1,385,510	\$1,385,510	\$1,385,510	-\$117,811	-7.84%
Capital	\$16,918	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal	\$4,199,409	\$4,197,152	\$4,148,855	\$4,056,435	\$4,056,435	-\$140,717	-3.35%
Expenditures - Environmental Health (Summary)							
Personnel	\$364,787	\$374,014	\$409,323	\$349,935	\$349,935	-\$24,079	-6.44%
Operating	\$23,853	\$30,912	\$26,850	\$26,450	\$26,450	-\$4,462	-14.43%
Capital	\$27,411	\$10,165	\$29,361	\$0	\$0	-\$10,165	0.00%
Subtotal	\$416,051	\$415,091	\$465,534	\$376,385	\$376,385	-\$38,706	-9.32%
Revenue (Summary)							
Intergovernmental	\$1,349,104	\$938,727	\$782,452	\$782,452	\$782,452	-\$156,275	-400.00%
Charges for Services	\$2,241,490	\$2,205,787	\$2,185,308	\$2,185,308	\$2,185,308	-\$20,479	-300.00%
Other Revenues	\$14,346	\$22,200	\$10,000	\$10,000	\$10,000	-\$12,200	-200.00%
Interfund Transfers	\$799,894	\$945,529	\$1,636,629	\$1,155,060	\$1,155,060	\$209,531	-100.00%
Fund Balance Appropriation	\$0	\$500,000	\$0	\$300,000	\$300,000	-\$200,000	0.00%
Subtotal	\$4,404,834	\$4,612,243	\$4,614,389	\$4,432,820	\$4,432,820	-\$179,423	-3.89%
Net Expenditures	\$210,626	\$0	\$0	\$0	\$0	\$0	0.00%

FY 2014-15 ACCOMPLISHMENTS

Public Health

- Implemented Statewide roll out of Crossroads (WIC Electronic Record)
- Completion of the Community Health Assessment and identification of health priorities
- Flu clinics were conducted at 11 off site locations vaccinating 532 individuals.
- Home Health & Hospice renewed partnerships with local extended care unit and assisted living.
- Hospice increased Grief Support Groups through collaboration with the Faith based community.
- Partnership with Farm Bureau to host the Healthy Living for a Lifetime Community Screening Program
- Partnership with Skoll Global Threats to create Flu Near You network within Person County and North Carolina to decrease pandemics and start a new flu conversation

Health Revenues

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Revenue (Detail)							
Third Party Reimb	-\$3,934	\$0	\$0	\$0	\$0	\$0	0.00%
Other Services	\$75	\$0	\$0	\$0	\$0	\$0	0.00%
Family Planning Fees	\$7,987	\$12,000	\$10,000	\$10,000	\$10,000	-\$2,000	-16.67%
Family Planning/Medicaid	\$167,935	\$115,000	\$120,000	\$120,000	\$120,000	\$5,000	4.35%
Family Planning Grant	\$114,160	\$103,401	\$100,829	\$100,829	\$100,829	-\$2,572	-2.49%
STD	\$39,295	\$10,000	\$26,500	\$26,500	\$26,500	\$16,500	165.00%
State Aid To Counties	\$85,785	\$85,785	\$85,785	\$85,785	\$85,785	\$0	0.00%
General Fees	\$318	\$250	\$200	\$200	\$200	-\$50	-20.00%
TB Fees	\$6,758	\$10,000	\$8,500	\$8,500	\$8,500	-\$1,500	-15.00%
TB Medicaid	\$13,646	\$0	\$5,000	\$5,000	\$5,000	\$5,000	N/A
WIC Grant	\$201,738	\$198,540	\$181,902	\$181,902	\$181,902	-\$16,638	-8.38%
Immunization Fees	\$87,086	\$100,000	\$100,000	\$100,000	\$100,000	\$0	0.00%
Ins/Child Health	\$1,012	\$0	\$0	\$0	\$0	\$0	0.00%
M/M/I Home Health	\$610,056	\$575,000	\$575,000	\$575,000	\$575,000	\$0	0.00%
M/M Hospice	\$864,808	\$905,000	\$929,808	\$929,808	\$929,808	\$24,808	2.74%
Donations/Hospice	\$10,395	\$15,000	\$10,000	\$10,000	\$10,000	-\$5,000	-33.33%
Bioterrorism Grant	\$28,010	\$31,510	\$31,510	\$31,510	\$31,510	\$0	0.00%
Medical Reserve Corps Grant	\$3,500	\$0	\$0	\$0	\$0	\$0	0.00%
Adult Health Promote Grant	\$17,069	\$13,075	\$26,832	\$26,832	\$26,832	\$13,757	105.22%
Comm Disease Program	\$14,156	\$15,418	\$15,922	\$15,922	\$15,922	\$504	3.27%
Incubator Grant	\$4,400	\$0	\$0	\$0	\$0	\$0	0.00%
Community Transformations Gran	\$543,528	\$140,000	\$0	\$0	\$0	-\$140,000	-100.00%
Adult Health Fees	\$4,655	\$4,000	\$4,000	\$4,000	\$4,000	\$0	0.00%
Adult Health/Medicaid	\$23,592	\$7,000	\$13,500	\$13,500	\$13,500	\$6,500	92.86%
Maternal Health Grant	\$11,902	\$11,902	\$12,322	\$12,322	\$12,322	\$420	3.53%
Pregnancy Care Management	\$86,193	\$86,568	\$91,750	\$91,750	\$91,750	\$5,182	5.99%
Food & Lodging Program	\$7,610	\$0	\$0	\$0	\$0	\$0	0.00%
Breast & Cervical Grant	\$27,598	\$43,398	\$27,795	\$27,795	\$27,795	-\$15,603	-35.95%
Maternal Health Fees	\$2,266	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
Maternal Health/Medicaid	\$171,801	\$157,000	\$155,000	\$155,000	\$155,000	-\$2,000	-1.27%
Child Health Fees	\$256	\$5,000	\$500	\$500	\$500	-\$4,500	-90.00%
Child Serv Coor/Medicaid	\$72,518	\$73,037	\$71,025	\$71,025	\$71,025	-\$2,012	-2.75%
Child Health/Medicaid	\$57,372	\$115,500	\$46,275	\$46,275	\$46,275	-\$69,225	-59.94%
Child Health Grant	\$9,928	\$17,019	\$17,019	\$17,019	\$17,019	\$0	0.00%
Child Serv Coordinator	\$3,111	\$3,111	\$3,111	\$3,111	\$3,111	\$0	0.00%
Child Immunization Grant	\$10,466	\$0	\$6,105	\$6,105	\$6,105	\$6,105	N/A
Smart Start Grant	\$25,659	\$35,000	\$27,570	\$27,570	\$27,570	-\$7,430	-21.23%
School Nurse Initiative Grant	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$0	0.00%
Environmental Health Grant	\$4,291	\$4,000	\$4,000	\$4,000	\$4,000	\$0	0.00%

Health Revenues (continued)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Revenue (Detail)							
Environmental Fees	\$113,988	\$115,000	\$118,000	\$118,000	\$118,000	\$3,000	2.61%
Rent/Human Serv Bldg	\$6,600	\$7,200	\$0	\$0	\$0	-\$7,200	-100.00%
Miscellaneous Revenues	-\$2,629	\$0	\$0	\$0	\$0	\$0	0.00%
Over/Short	-\$20	\$0	\$0	\$0	\$0	\$0	0.00%
Transfer From Fund 10	\$793,678	\$945,529	\$1,636,629	\$1,155,060	\$1,155,060	\$209,531	22.16%
Transfer from Fund 11	\$6,216	\$0	\$0	\$0	\$0	\$0	0.00%
Fund Balance Appropriation	\$0	\$500,000	\$0	\$300,000	\$300,000	-\$200,000	-40.00%
Total	\$4,404,834	\$4,612,243	\$4,614,389	\$4,432,820	\$4,432,820	-\$179,423	-3.89%

FY 2014-15 ACCOMPLISHMENTS (continued)

- Through partnership with the Regional Community Transformation Grant:
- Update of Parks & Recreation Master Plan
 - WTVD media campaign for promotion of Community Use Policy for Huck Sansbury Gym
 - Promotion of Person County Farmer's Market

Environmental Health

- Conducted over 300 restaurant inspections and 90 facility inspections
- Evaluated, designed systems, and permitted over 150 parcels for new development
- Evaluated and permitted over 100 properties for additions/redevelopment
- Permitted, inspected, and sampled over 50 new wells, and sampled over 300 existing wells
- Conducted inspections and issued reports for over 180 advanced septic systems
- Initiated the use of a GPS unit in the delivery of EH program services
- Supported the Stormwater Program through representation at UNRBA, BMP inspections, and administration of septic system grant repair funds

FY 2015-16 OBJECTIVES

Public Health

- Obtain North Carolina Public Health Department reaccreditation status in 2016.
- Develop a Community Health Improvement Plan based on the findings of the 2014 Community Health Assessment.
- Adoption of tobacco-free government buildings rule.
- Increase active WIC participation.
- Improve health outcomes, clinic efficiency, and provide cost effective services through practice management initiatives

Environmental Health

- Assist with the implementation of the local storm water program for new development
- Assist with the implementation of the local storm water program for existing development
- Continue to support the Stormwater Program and developers in the application and modification of the County Stormwater Ordinance.
- Maintain the efficient delivery of high quality EH services with increased demand

Public Health Expenditures (1205110)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$1,760,102	\$1,909,959	\$1,950,884	\$1,906,819	\$1,906,819	-\$3,140	-0.16%
Salary And Wages-Overtime	\$4,733	\$8,000	\$59,660	\$59,660	\$59,660	\$51,660	645.75%
On-Call Pay	\$24,557	\$42,000	\$15,817	\$15,817	\$15,817	-\$26,183	-62.34%
Salary And Wages-Part-Time	\$12,964	\$16,861	\$18,151	\$0	\$0	-\$16,861	-100.00%
Cell Phone Stipend	\$10,995	\$12,600	\$11,820	\$11,820	\$11,820	-\$780	-6.19%
401K Suppl Ret Non-LEO	\$89,554	\$97,998	\$97,542	\$95,339	\$95,339	-\$2,659	-2.71%
Social Security Contribution	\$131,456	\$152,191	\$143,945	\$140,574	\$140,574	-\$11,617	-7.63%
Retirement Contribution	\$126,630	\$138,570	\$132,074	\$129,091	\$129,091	-\$9,479	-6.84%
Group Hosp Ins Contribution	\$233,512	\$291,968	\$309,768	\$302,884	\$302,884	\$10,916	3.74%
Workers Compensation	\$6,831	\$23,684	\$23,684	\$8,921	\$8,921	-\$14,763	-62.33%
Supplies & Operating Expenses	\$23,480	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0.00%
Food Purchases	\$487	\$2,150	\$2,150	\$2,150	\$2,150	\$0	0.00%
Educ & Medical Supplies	\$167,976	\$227,922	\$227,992	\$227,992	\$227,992	\$70	0.03%
Automotive Fuel	\$8,710	\$12,000	\$12,000	\$12,000	\$12,000	\$0	0.00%
Contracted Services	\$1,167,052	\$805,811	\$661,427	\$661,427	\$661,427	-\$144,384	-17.92%
Travel-Meetings/Conferences	\$6,185	\$8,500	\$8,500	\$8,500	\$8,500	\$0	0.00%
Employee Training	\$12,192	\$15,835	\$15,835	\$15,835	\$15,835	\$0	0.00%
Dues And Subscriptions	\$7,931	\$8,680	\$8,680	\$8,680	\$8,680	\$0	0.00%
Telephone	\$8,078	\$11,500	\$10,000	\$10,000	\$10,000	-\$1,500	-13.04%
Postage	\$9,407	\$10,000	\$10,500	\$10,500	\$10,500	\$500	5.00%
Printing/Copying	\$15,535	\$16,000	\$16,000	\$16,000	\$16,000	\$0	0.00%
Maint & Repair/Equipment	\$315	\$750	\$750	\$750	\$750	\$0	0.00%
Maint & Repair/Vehicles	\$4,812	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%
Advertising	\$7,056	\$8,500	\$8,500	\$8,500	\$8,500	\$0	0.00%
H.S. Building Lease	\$324,947	\$324,948	\$354,676	\$354,676	\$354,676	\$29,728	9.15%
Equipment Rent	\$627	\$0	\$0	\$0	\$0	\$0	0.00%
Service & Maint Contracts	\$1,881	\$7,000	\$7,000	\$7,000	\$7,000	\$0	0.00%
Insurance	\$14,486	\$8,725	\$6,500	\$6,500	\$6,500	-\$2,225	-25.50%
Cap Out \$750 To \$4999	\$16,918	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$4,199,409	\$4,197,152	\$4,148,855	\$4,056,435	\$4,056,435	-\$140,717	-3.35%

FY 2015-16 BUDGET HIGHLIGHTS

- Several recommended fee changes in both Public Health and Environmental Health; a full listing is available on the FY16 fee schedule
- Major revenue decreases: ending of Community Transformations Grant, decrease in Child Health/Medicaid, WIC Grant, Breast and Cervical Grant, Smart Start Grant, and Human Service Building Rent
- Major increases in Child Immunization Grant, STD funds, Family Planning and TB Medicaid reimbursements, Hospice funding, and Adult Health Promotion Grant

Environmental Health Expenditures (1205180)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$265,425	\$269,986	\$302,233	\$258,899	\$258,899	-\$11,087	-4.11%
Cell Phone Stipend	\$2,460	\$2,460	\$2,460	\$2,040	\$2,040	-\$420	-17.07%
401K Suppl Ret Non-LEO	\$14,295	\$14,641	\$15,111	\$12,944	\$12,944	-\$1,697	-11.59%
Social Security Contribution	\$21,936	\$22,590	\$23,055	\$19,708	\$19,708	-\$2,882	-12.76%
Retirement Contribution	\$20,333	\$20,703	\$20,462	\$17,528	\$17,528	-\$3,175	-15.34%
Group Hosp Ins Contribution	\$36,375	\$38,929	\$41,297	\$34,413	\$34,413	-\$4,516	-11.60%
Workers Compensation	\$3,963	\$4,705	\$4,705	\$4,403	\$4,403	-\$302	-6.42%
Supplies & Operating Expenses	\$6,551	\$2,500	\$2,500	\$2,400	\$2,400	-\$100	-4.00%
Educ & Medical Supplies	\$5,186	\$7,750	\$7,750	\$7,750	\$7,750	\$0	0.00%
Automotive Fuel	\$5,322	\$6,500	\$6,500	\$6,500	\$6,500	\$0	0.00%
Travel-Meetings/Conferences	\$224	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
Employee Training	\$1,423	\$1,500	\$1,500	\$1,200	\$1,200	-\$300	-20.00%
Dues And Subscriptions	\$76	\$250	\$250	\$250	\$250	\$0	0.00%
Telephone	\$1,070	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
Postage	\$83	\$850	\$850	\$850	\$850	\$0	0.00%
Printing/Copying	\$719	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
Maint & Repair/Equipment	\$541	\$500	\$500	\$500	\$500	\$0	0.00%
Maint & Repair/Vehicles	\$110	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
Advertising	\$0	\$500	\$500	\$500	\$500	\$0	0.00%
Service & Maint Contracts	\$0	\$4,062	\$0	\$0	\$0	-\$4,062	-100.00%
Insurance	\$2,548	\$0	\$0	\$0	\$0	\$0	0.00%
Cap Out \$750 To \$4999	\$1,627	\$3,300	\$0	\$0	\$0	-\$3,300	-100.00%
Miscellaneous Expense	\$0	\$500	\$500	\$500	\$500	\$0	0.00%
Cap Out Vehicles	\$25,784	\$0	\$29,361	\$0	\$0	\$0	0.00%
Cap Out Equip \$5000+	\$0	\$6,865	\$0	\$0	\$0	-\$6,865	-100.00%
Total	\$416,051	\$415,091	\$465,534	\$376,385	\$376,385	-\$38,706	-9.32%

FY 2015-16 BUDGET HIGHLIGHTS (continued)

Public Health

- Personnel includes an estimated 2.5% merit increase and longevity for employees
- One vacant Public Health Nurse II position will be reduced in FY16
- Decrease in contracted services due to ending of Community Transformations Grant
- Telephone reduced to align with recent expenditure trends
- Human Services building lease increase of almost \$30,000 in FY16

Environmental Health

- Personnel includes an estimated 2.5% merit increase and longevity for employees
- One vacant full-time environmental health specialist will be reduced in FY16
- The stormwater fund will support \$23,528 of environmental health salaries
- Overall operating and capital budget reduction of \$14,627



DEBT SERVICE FUND

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Debt Service	\$4,109,040	\$4,030,834	\$2,430,246	\$2,430,246	\$2,430,246	-\$1,600,588	-39.71%
Subtotal	\$4,109,040	\$4,030,834	\$2,430,246	\$2,430,246	\$2,430,246	-\$1,600,588	-39.71%
Revenue (Summary)							
Intergovernmental	\$155,939	\$142,798	\$125,564	\$125,564	\$125,564	-\$17,234	-12.07%
Interfund Transfers	\$4,404,123	\$3,688,036	\$2,304,682	\$2,304,682	\$2,304,682	-\$1,383,354	-42.93%
Fund Balance Appropriation	\$0	\$200,000	\$0	\$200,000	\$200,000	-\$0	0.00%
Subtotal	\$4,560,062	\$4,030,834	\$2,430,246	\$2,430,246	\$2,430,246	-\$1,600,588	-39.71%
Net Expenditures	-\$451,022	\$0	\$0	\$0	\$0	\$0	0.00%

Debt Service Fund Revenues

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Revenue (Detail)							
BAB's Interest Credit	\$48,299	\$42,713	\$32,415	\$32,415	\$32,415	-\$10,298	-24.11%
QSCB Interest Credit	\$107,640	\$100,085	\$93,149	\$93,149	\$93,149	-\$6,936	-6.93%
Interfund Transfer From Fund 100	\$2,804,694	\$2,254,522	\$819,199	\$604,640	\$604,640	-\$1,649,882	-73.18%
Interfund Transfer From Fund 110	\$1,599,429	\$1,433,514	\$1,485,483	\$1,500,042	\$1,500,042	\$66,528	4.64%
Fund Balance Appropriation	\$0	\$200,000	\$0	\$200,000	\$200,000	-\$0	0.00%
Subtotal	\$4,560,062	\$4,030,834	\$2,430,246	\$2,430,246	\$2,430,246	-\$1,600,588	-39.71%

Debt Service Fund (1309100)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
1996;1999;2000 IFC-Refi-Principle	\$2,255,000	\$2,230,000	\$0	\$0	\$0	-\$2,230,000	-100.00%
2006 IFC Reroof&Paving-Principle	\$225,000	\$225,000	\$250,000	\$250,000	\$250,000	\$25,000	11.11%
2007 IFC Schbldg/Hlthbldg-Prin	\$600,000	\$0	\$0	\$0	\$0	\$0	0.00%
2010 IFC Ch Renov & Reroof- Principle	\$300,000	\$800,000	\$800,000	\$800,000	\$800,000	\$0	0.00%
2012 QSCB-SMS Reroof-Principle	\$208,836	\$208,836	\$208,836	\$208,836	\$208,836	\$0	0.00%
2015 Senior Ctr - Prin	\$0	\$0	\$150,000	\$150,000	\$150,000	\$150,000	N/A
2014 PCRC & Reroof-Prin	\$0	\$100,000	\$400,000	\$400,000	\$400,000	\$300,000	300.00%
2015 Roxplex & Reroof - Principle	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000	N/A
1996;1999;2000 IFC-Refi-Interest	\$139,160	\$56,357	\$0	\$0	\$0	-\$56,357	-100.00%
2006 IFC Reroof&Paving-Interest	\$97,230	\$88,545	\$79,831	\$79,831	\$79,831	-\$8,714	-9.84%
2007 IFC Schbldg/Hlthbldg- Interest	\$16,921	\$0	\$0	\$0	\$0	\$0	0.00%
2010 IFC Ch Renov & Reroof- Interest	\$149,940	\$132,600	\$99,960	\$99,960	\$99,960	-\$32,640	-24.62%
2012 QSCB-SMS Reroof-Interest	\$116,953	\$108,747	\$100,539	\$100,539	\$100,539	-\$8,208	-7.55%
2015 Senior Ctr - Interest	\$0	\$0	\$105,000	\$105,000	\$105,000	\$105,000	N/A
2014 PCRC & Reroof-Int	\$0	\$80,749	\$60,480	\$60,480	\$60,480	-\$20,269	-25.10%
2015 Roxplex & Reroof - Interest	\$0	\$0	\$75,600	\$75,600	\$75,600	\$75,600	N/A
	\$4,109,040	\$4,030,834	\$2,430,246	\$2,430,246	\$2,430,246	-\$1,600,588	-39.71%

FY 2015-2016 BUDGET HIGHLIGHTS

- Final payments were made on two large capital projects in FY15, resulting in a decreased amount needed for debt service in FY16

REAPPRAISAL RESERVE

Local governments are required to set aside funds each year in anticipation of future tax reappraisal costs. Person County keeps these funds in a separate reserve within the General Funds.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Operating	\$13,748	\$90,899	\$90,899	\$90,899	\$90,899	\$0	0.00%
Subtotal	\$13,748	\$90,899	\$90,899	\$90,899	\$90,899	\$0	0.00%
Revenue (Summary)							
Interfund Transfers	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$0	0.00%
Fund Balance Appropriation	\$0	\$15,899	\$15,899	\$15,899	\$15,899	\$0	0.00%
Subtotal	\$75,000	\$90,899	\$90,899	\$90,899	\$90,899	\$0	0.00%
Net Expenditures	-\$61,252	\$0	\$0	\$0	\$0	\$0	0.00%

Reappraisal Reserve Revenues

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Revenue (Detail)							
Interfund Transfer from Fund 100	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$0	0.00%
Fund Balance Appropriation	\$0	\$15,899	\$15,899	\$15,899	\$15,899	\$0	0.00%
Total	\$75,000	\$90,899	\$90,899	\$90,899	\$90,899	\$0	0.00%

Reappraisal Reserve Expenditures (1404141)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Contracted Services	\$650	\$75,000	\$75,000	\$75,000	\$75,000	\$0	0.00%
Contracted Services - Pictometry	\$13,098	\$15,899	\$15,899	\$15,899	\$15,899	\$0	0.00%
Total	\$13,748	\$90,899	\$90,899	\$90,899	\$90,899	\$0	0.00%

FY 2015-16 BUDGET HIGHLIGHTS

- In FY16, the Reappraisal Reserve will fund the 3rd year of a three-year pictometry flyover contract. The contract will be renewed for a second set of flyovers in FY17.



PUBLIC LIBRARY

MISSION

The Person County Public Library is a physical and cyber destination on providing relevant and current knowledge resources to its citizens in various formats for educational, enlightenment, economic, and entertainment purposes.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approve d	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$374,262	\$386,394	\$391,085	\$390,785	\$390,785	\$4,391	1.14%
Operating	\$105,450	\$105,775	\$124,013	\$124,013	\$124,013	\$18,238	17.24%
Capital	\$2,640	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal	\$482,352	\$492,169	\$515,098	\$514,798	\$514,798	\$22,629	4.60%
Revenue (Summary)							
Intergovernmental	\$90,886	\$90,000	\$90,000	\$90,000	\$90,000	\$0	0.00%
Charges for Services	\$24,287	\$23,400	\$25,000	\$25,000	\$25,000	\$1,600	6.84%
Other Revenues	\$1,950	\$100	\$100	\$100	\$100	\$0	0.00%
Interfund Transfers	\$367,392	\$358,669	\$399,998	\$381,698	\$381,698	\$23,029	6.42%
Fund Balance Appropriation	\$0	\$20,000	\$0	\$18,000	\$18,000	-\$2,000	-10.00%
Subtotal	\$484,515	\$492,169	\$515,098	\$514,798	\$514,798	\$22,629	4.60%
Net Expenditures	-\$2,163	\$0	\$0	\$0	\$0	\$0	0.00%

FY 2014-15 ACCOMPLISHMENTS

- Public computers will be used over 20,000 times this fiscal year
- 10% increase in circulation
- 3% increase in citizens served
- 15% increase in E-book circulation
- Hosted a county services day for local government departments to promote their services and resources to citizens

FY 2015-16 OBJECTIVES

- Maintain quality services for citizens of Person County
- Highlight one business and its activities through the Library's webpage and social media outlets monthly
- Increase book collection based on feedback from the community needs survey
- Increase current materials for circulation based on feedback from the community needs survey
- Market library services through social media and community events
- Conduct workforce development programs and assist citizens with resumes, cover letters, and interview skills
- Develop a library app for easy remote access for patrons

Public Library Revenues

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Revenue (Detail)							
State Grant	\$90,886	\$90,000	\$90,000	\$90,000	\$90,000	\$0	0.00%
Photocopy Fees	\$7,518	\$7,400	\$9,000	\$9,000	\$9,000	\$1,600	21.62%
Fines And Fees	\$16,769	\$16,000	\$16,000	\$16,000	\$16,000	\$0	0.00%
Sales	\$178	\$100	\$100	\$100	\$100	\$0	0.00%
Donations And Gifts	\$1,064	\$0	\$0	\$0	\$0	\$0	0.00%
Miscellaneous Revenues	\$708	\$0	\$0	\$0	\$0	\$0	0.00%
Interfund Transfer From Fund 100	\$367,392	\$358,669	\$399,998	\$381,698	\$381,698	\$23,029	6.42%
Fund Balance Appropriation	\$0	\$20,000	\$0	\$18,000	\$18,000	-\$2,000	-10.00%
Total	\$484,515	\$492,169	\$515,098	\$514,798	\$514,798	\$22,629	4.60%

FY 2015-16 BUDGET HIGHLIGHTS

- Personnel includes an estimated 2.5% merit increase for employees and two probationary increases
- Part-time request is flat; increase is due to adding social security because of limitations in the financial software system
- Telephone increase due to reduction of E-rate telecommunications funding from state
- Maintenance contract POLARIS software expected to increase
- Book expenditure increase in response to citizen survey results which indicated a desire for more books in the library. Increase will be funded via a fund balance appropriation in the Library fund.
- Annual utilities for the library are estimated at \$23,817, which is budgeted within General Services
- Current fund balance in the Public Library fund is \$231,102

Public Library Expenditures (1506110)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$263,629	\$269,208	\$272,986	\$272,986	\$272,986	\$3,778	1.40%
Salary And Wages-Part-Time	\$13,282	\$13,600	\$14,640	\$14,640	\$14,640	\$1,040	7.65%
401K Suppl Ret Non-LEO	\$13,181	\$13,461	\$13,649	\$13,649	\$13,649	\$188	1.40%
Social Security Contribution	\$20,811	\$21,635	\$20,375	\$20,375	\$20,375	-\$1,260	-5.82%
Retirement Contribution	\$18,639	\$19,033	\$18,480	\$18,480	\$18,480	-\$553	-2.91%
Group Hosp Ins Contribution	\$42,360	\$46,690	\$48,188	\$48,188	\$48,188	\$1,498	3.21%
Workers Compensation	\$2,360	\$2,767	\$2,767	\$2,467	\$2,467	-\$300	-10.84%
Supplies & Operating Expenses	\$7,148	\$7,100	\$7,100	\$7,100	\$7,100	\$0	0.00%
Library Programs	\$2,945	\$500	\$500	\$500	\$500	\$0	0.00%
Automotive Fuel	\$440	\$500	\$500	\$500	\$500	\$0	0.00%
Travel-Meetings/Conferences	\$0	\$1,800	\$1,800	\$1,800	\$1,800	\$0	0.00%
Employee Training	\$1,334	\$600	\$600	\$600	\$600	\$0	0.00%
Dues And Subscriptions	\$208	\$820	\$820	\$820	\$820	\$0	0.00%
Telephone	\$1,097	\$948	\$1,098	\$1,098	\$1,098	\$150	15.82%
Postage	\$999	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
Printing/Copying	\$2,918	\$2,756	\$2,606	\$2,606	\$2,606	-\$150	-5.44%
Maint & Repair/Equipment	\$0	\$1,150	\$1,150	\$1,150	\$1,150	\$0	0.00%
Maint & Repair/Vehicles	\$277	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
Advertising	\$1,054	\$500	\$500	\$500	\$500	\$0	0.00%
Equipment Rent	\$598	\$600	\$600	\$600	\$600	\$0	0.00%
Service & Maint Contracts	\$8,062	\$14,517	\$15,139	\$15,139	\$15,139	\$622	4.28%
Insurance	\$392	\$0	\$0	\$0	\$0	\$0	0.00%
Cap Out \$750 To \$4999	\$2,640	\$0	\$0	\$0	\$0	\$0	0.00%
Books	\$58,470	\$57,384	\$75,000	\$75,000	\$75,000	\$17,616	30.70%
Audiovisuals	\$2,112	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
Periodicals	\$4,796	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%
Online Resources	\$6,600	\$1,600	\$1,600	\$1,600	\$1,600	\$0	0.00%
E-Books	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$0	0.00%
Total	\$482,352	\$492,169	\$515,098	\$514,798	\$514,798	\$22,629	4.60%



REGISTER OF DEEDS TECHNOLOGY FUND

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Operating	\$8,750	\$18,500	\$0	\$0	\$0	-\$18,500	-100.00%
Capital	\$32,753	\$0	\$5,000	\$5,000	\$5,000	\$5,000	N/A
Subtotal	\$41,503	\$18,500	\$5,000	\$5,000	\$5,000	-\$13,500	-72.97%
Revenue (Summary)							
Licenses and Permits	\$18,327	\$18,500	\$5,000	\$5,000	\$5,000	-\$13,500	-72.97%
Investment Earnings	\$1	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal	\$18,328	\$18,500	\$5,000	\$5,000	\$5,000	-\$13,500	-72.97%
Net Expenditures	\$23,175	\$0	\$0	\$0	\$0	\$0	0.00%

Register of Deeds Technology Fund Revenues

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Revenue (Detail)							
Reg of Deeds - Technology	\$18,327	\$18,500	\$5,000	\$5,000	\$5,000	-\$13,500	-72.97%
Interest Earnings	\$1	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$18,328	\$18,500	\$5,000	\$5,000	\$5,000	-\$13,500	-72.97%

Register of Deeds Technology Fund (1604181)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
ROD Technology	\$8,750	\$18,500	\$0	\$0	\$0	-\$18,500	-100.00%
Cap Out \$750-\$4999	\$32,753	\$0	\$0	\$0	\$0	\$0	0.00%
Cap Out IT Equip \$5000+	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000	N/A
Total	\$41,503	\$18,500	\$5,000	\$5,000	\$5,000	-\$13,500	-72.97%

FY 2015-2016 BUDGET HIGHLIGHTS

- Software maintenance contract is budgeted within the Register of Deeds operating budget
- Register of Deeds will use this fund to purchase one new scanner

LEC RESTRICTED

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Operating	\$9,821	\$100,000	\$90,000	\$90,000	\$90,000	-\$10,000	-10.00%
Capital	\$144,735	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal	\$154,556	\$100,000	\$90,000	\$90,000	\$90,000	-\$10,000	-10.00%
Revenue (Summary)							
Intergovernmental	\$121,892	\$100,000	\$90,000	\$90,000	\$90,000	-\$10,000	-10.00%
Investment Earnings	\$2	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal	\$121,894	\$100,000	\$90,000	\$90,000	\$90,000	-\$10,000	-10.00%
Net Expenditures	\$32,662	\$0	\$0	\$0	\$0	\$0	0.00%

LEC Restricted Revenues

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Revenue (Detail)							
Fed Seizure Forfeitures	\$82,089	\$80,000	\$70,000	\$70,000	\$70,000	-\$10,000	-12.50%
Unauth Sub Tax Dist	\$37,010	\$20,000	\$20,000	\$20,000	\$20,000	\$0	0.00%
2011 Bulletproof Vest Grant	\$2,793	\$0	\$0	\$0	\$0	\$0	0.00%
Interest Earnings	\$2	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$121,894	\$100,000	\$90,000	\$90,000	\$90,000	-\$10,000	-10.00%

LEC Restricted Expenditures (1704311)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Unauth Sub Tax-Spec Supp/Serv	\$6,213	\$20,000	\$20,000	\$20,000	\$20,000	\$0	0.00%
Fed Seiz/Forf-Spec Supp/Serv	\$3,608	\$80,000	\$70,000	\$70,000	\$70,000	-\$10,000	-12.50%
Fed-Cap Out \$750-\$4999	\$61,286	\$0	\$0	\$0	\$0	\$0	0.00%
Unauth Sub-Cap Out \$750-\$4999	\$1,375	\$0	\$0	\$0	\$0	\$0	0.00%
2014 GHS Gr-Cap Out \$750-\$4999	\$73,574	\$0	\$0	\$0	\$0	\$0	0.00%
Fed-Cap Out Equip \$5000+	\$8,500	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$154,556	\$100,000	\$90,000	\$90,000	\$90,000	-\$10,000	-10.00%

FY 2015-16 BUDGET HIGHLIGHTS

- Anticipate decrease in federal seizures and forfeitures revenue by \$10,000

SOCIAL SERVICES

MISSION

The Person County Department of Social Services exists to alleviate emotional and economic distress among the people of the County. Through the delivery of preventive and restorative programs, the agency's staff seeks to assist and to protect the vulnerable: children, adults, the blind, the disabled, and the sick.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures - Social Services Administration (Summary)							
Personnel	\$4,427,733	\$4,776,240	\$5,095,801	\$5,092,553	\$5,092,553	\$316,313	6.62%
Operating	\$934,612	\$990,929	\$1,092,052	\$1,092,052	\$1,092,505	\$101,576	10.25%
Capital	\$6,504	\$31,930	\$64,393	\$45,332	\$45,332	\$13,402	0.00%
Subtotal	\$5,368,849	\$5,799,099	\$6,252,246	\$6,229,937	\$6,230,390	\$431,291	7.44%
Expenditures - Social Services Programs (Summary)							
Operating	\$3,261,463	\$3,925,465	\$3,834,515	\$3,834,515	\$3,834,515	-\$90,950	-2.32%
Subtotal	\$3,261,463	\$3,925,465	\$3,834,515	\$3,834,515	\$3,834,515	-\$90,950	-2.32%
Revenue (Summary)							
Intergovernmental	\$5,437,612	\$5,709,447	\$6,275,722	\$6,268,218	\$6,268,218	\$558,771	9.79%
Charges for Services	\$1,273	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
Other Revenues	\$55,378	\$0	\$0	\$0	\$0	\$0	0.00%
Interfund Transfers	\$3,345,274	\$3,813,117	\$3,809,039	\$3,294,234	\$3,294,687	\$518,430	-13.60%
Fund Balance Appropriation	\$0	\$200,000	\$0	\$500,000	\$500,000	\$300,000	150.00%
Subtotal	\$8,839,537	\$9,724,564	\$10,086,761	\$10,064,452	\$10,064,905	\$340,341	3.50%
Net Expenditures	-\$209,224	\$0	\$0	\$0	\$0	\$0	0.00%

FY 2014-15 ACCOMPLISHMENTS

- Continued the implementation of work support strategies which included a cohesive effort by income maintenance and clerical staff. Through the use of temporary staff, income maintenance caseworkers achieved more efficiency in processing cases and meeting deadlines.
- Used electronic pre-assessment screening services (ePASS) as a public portal for citizens to apply for services on-line using NCFAS (NC Families Accessing Services through Technology implemented by the State), and the second round of enrollment for the federal Affordable Care Act
- Fraud services determined fraudulent intent and took action to collect repayments and when appropriate initiated prosecution with 66 cases investigated, 53 cases substantiated, and \$56,723 collected
- Scheduled 4,679 PATS trips for Medicaid recipients to enable them to access medically necessary treatment
- Collaborated within the agency to meet requests for food using GA funds, EFSP funds, Salvation Army assistance and referrals to food pantries; \$11,189,765 in food assistance was authorized

Social Services Revenues

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Revenue (Detail)							
State Adult Day Care	\$19,789	\$27,355	\$27,485	\$27,485	\$27,485	\$130	0.48%
State/Adult Prot Serv	\$22,278	\$24,435	\$24,435	\$24,435	\$24,435	\$0	0.00%
ST Adult Home Spec Fund	\$23,905	\$21,622	\$27,431	\$27,379	\$27,379	\$5,757	26.63%
TANF Transferred To SSBG	\$30,402	\$29,673	\$29,673	\$29,673	\$29,673	\$0	0.00%
SSBG-State	\$21,461	\$21,461	\$21,461	\$21,461	\$21,461	\$0	0.00%
SSB Grant	\$177,634	\$165,300	\$165,875	\$165,875	\$165,875	\$575	0.35%
Epics	\$8,664	\$14,443	\$5,210	\$5,210	\$5,210	-\$9,233	-63.93%
State In Home	\$6,897	\$6,731	\$6,731	\$6,731	\$6,731	\$0	0.00%
In Aid Cost Sharing	\$0	\$10	\$10	\$10	\$10	\$0	0.00%
Perm Planning	\$4,611	\$0	\$0	\$0	\$0	\$0	0.00%
Special Perm Planning	\$40,237	\$10,300	\$10,202	\$10,202	\$10,202	-\$98	-0.95%
EFSP	\$3,500	\$0	\$0	\$0	\$0	\$0	0.00%
IVD Admin	\$378,702	\$439,821	\$494,637	\$493,627	\$493,627	\$53,806	12.23%
IVD Incentive	\$92,079	\$39,053	\$38,597	\$38,597	\$38,597	-\$456	-1.17%
IVD Application Fees	\$445	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
IVD Co Share Annual Serv Fees	\$4,434	\$6,000	\$6,000	\$6,000	\$6,000	\$0	0.00%
IVD - Paternity Test Fee	\$828	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
Disability Determination- Trans	\$1,014	\$1,600	\$1,600	\$1,600	\$1,600	\$0	0.00%
Child Protection	\$108,088	\$66,855	\$50,232	\$50,109	\$50,109	-\$16,746	-25.05%
Smart Start Services	\$223,229	\$209,825	\$209,825	\$209,825	\$209,825	\$0	0.00%
Energy Admin	\$34,208	\$30,543	\$29,778	\$29,778	\$29,778	-\$765	-2.50%
S/C Spec Assist Admin	\$29,242	\$15,169	\$10,106	\$10,076	\$10,076	-\$5,093	-33.58%
Public Assist Admin	\$1,173,148	\$1,311,089	\$1,519,022	\$1,514,482	\$1,514,482	\$203,393	15.51%
25% Extra Medicaid Reimburse	\$0	\$0	\$381,030	\$379,881	\$379,881	\$379,881	N/A
MA Expansion	\$18,482	\$21,864	\$0	\$0	\$0	-\$21,864	-100.00%
Health Choice - Enrollment Fee	\$10,250	\$13,000	\$13,000	\$13,000	\$13,000	\$0	0.00%
Health Choice - Admin	\$22,889	\$18,954	\$24,629	\$24,528	\$24,528	\$5,574	29.41%
Child Care Development	\$1,278,453	\$1,253,230	\$1,155,259	\$1,155,259	\$1,155,259	-\$97,971	-7.82%
IVE Administrative	\$134,391	\$168,119	\$158,085	\$157,700	\$157,700	-\$10,419	-6.20%
Child Care Admin	\$81,062	\$80,000	\$80,000	\$80,000	\$80,000	\$0	0.00%
TANF (Work First) BG	\$313,174	\$302,724	\$302,724	\$302,724	\$302,724	\$0	0.00%
TANF Child Welfare Staffing	\$29,865	\$38,885	\$38,790	\$38,790	\$38,790	-\$95	-0.24%
CWS In-Home Expansion	\$0	\$0	\$17,152	\$17,152	\$17,152	\$17,152	N/A
Child Welfare State In Home	\$22,958	\$17,078	\$0	\$0	\$0	-\$17,078	-100.00%
CPS-Expansion	\$74,361	\$70,905	\$70,905	\$70,905	\$70,905	\$0	0.00%
CPS State - Admin	\$0	\$0	\$16,404	\$16,404	\$16,404	\$16,404	N/A
State CPS Caseload Reduction	\$0	\$0	\$52,419	\$52,419	\$52,419	\$52,419	N/A

Social Services Revenues (continued)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Revenue (Detail)							
State Foster Care	\$111,409	\$97,500	\$97,500	\$97,500	\$97,500	\$0	0.00%
Links	\$12,977	\$13,310	\$12,793	\$12,793	\$12,793	-\$517	-3.88%
Special Independant Liv/Links	\$2,831	\$7,500	\$10,000	\$10,000	\$10,000	\$2,500	33.33%
Foster Care Caseworker Visits	\$4,032	\$0	\$0	\$0	\$0	\$0	0.00%
IVE Foster Care	\$213,979	\$354,831	\$355,147	\$355,147	\$355,147	\$316	0.09%
Medicaid Transportatation (EFT)	\$137,813	\$220,000	\$220,000	\$220,000	\$220,000	\$0	0.00%
Adoption Assist	\$8,325	\$13,500	\$13,500	\$13,500	\$13,500	\$0	0.00%
Family Reunification Services	\$18,056	\$9,271	\$11,363	\$11,363	\$11,363	\$2,092	22.56%
Crisis	\$163,861	\$150,513	\$181,202	\$181,202	\$181,202	\$30,689	20.39%
LIEAP	\$164,400	\$226,144	\$181,202	\$181,202	\$181,202	-\$44,942	-19.87%
Energy Neighbor	\$26,289	\$23,013	\$28,110	\$28,110	\$28,110	\$5,097	22.15%
Duke Energy Low Income Grant	\$54,351	\$0	\$0	\$0	\$0	\$0	0.00%
Home & Comm Care Grant	\$32,967	\$30,380	\$32,492	\$32,492	\$32,492	\$2,112	6.95%
Cap (EDSF Medicaid) Admin	\$52,132	\$55,831	\$55,831	\$55,831	\$55,831	\$0	0.00%
Cap (EDSF Medicaid) Screens	\$1,527	\$3,360	\$5,600	\$5,600	\$5,600	\$2,240	66.67%
Medicaid At Risk	\$37,877	\$40,000	\$44,025	\$43,911	\$43,911	\$3,911	9.78%
Donations/DSS	\$775	\$0	\$0	\$0	\$0	\$0	0.00%
WF/Emp Transp Assist-Roap	\$10,000	\$8,250	\$8,250	\$8,250	\$8,250	\$0	0.00%
Cap (EDSF Medicaid) Purchases	\$49,730	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0.00%
Miscellaneous Revenues	\$252	\$0	\$0	\$0	\$0	\$0	0.00%
Interfund Transfer From Fund 100	\$3,345,274	\$3,813,117	\$3,809,039	\$3,294,234	\$3,294,687	-\$518,430	-13.60%
Fund Balance Appropriation	\$0	\$200,000	\$0	\$500,000	\$500,000	\$300,000	150.00%
Total	\$8,839,537	\$9,724,564	\$10,086,761	\$10,064,452	\$10,064,905	\$340,341	3.50%

FY 2015-16 OBJECTIVES

- Meet needs of our citizens by working with local and community agencies, state and federal administrative agencies, and exchanging knowledge and best and promising practices
- Work diligently to process cases correctly and meet established deadlines as the State is currently under a deadline for completing Medicaid applications in a timely manner.
- Utilize work support strategies in key areas including customer experience; policy, process and proceedings; Community partnerships, technology and automation; program integrity and data in an effort to efficiently complete tasks in service delivery
- Provide a comprehensive “one-stop shop” for Human Services to help families move toward independence
- Become proficient in NCFAST and REAP (Reaching for Excellence and Accountability in Practice)

Social Services - Administration Expenditures (1905310)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$3,120,953	\$3,306,913	\$3,530,088	\$3,530,088	\$3,530,088	\$223,175	6.75%
Salary And Wages-Overtime	\$1,273	\$0	\$0	\$0	\$0	\$0	0.00%
On-Call Pay	\$16,941	\$13,256	\$15,817	\$15,817	\$15,817	\$2,561	19.32%
Salary And Wages-Part-Time	\$116,731	\$162,000	\$188,685	\$188,685	\$188,685	\$26,685	16.47%
Cell Phone Stipend	\$9,815	\$12,085	\$10,946	\$10,946	\$10,946	-\$1,139	-9.42%
401K Suppl Ret Non-LEO	\$156,876	\$166,009	\$176,505	\$176,505	\$176,505	\$10,496	6.32%
Social Security Contribution	\$236,611	\$267,311	\$257,690	\$257,690	\$257,690	-\$9,621	-3.60%
Retirement Contribution	\$222,050	\$234,736	\$238,984	\$238,984	\$238,984	\$4,248	1.81%
Group Hosp Ins Contribution	\$517,855	\$577,447	\$640,603	\$640,603	\$640,603	\$63,156	10.94%
Workers Compensation	\$28,629	\$36,483	\$36,483	\$33,235	\$33,235	-\$3,248	-8.90%
Prof Serv-Legal	\$69,011	\$95,000	\$95,000	\$95,000	\$95,000	\$0	0.00%
Prof Serv-Drug Testing	\$11,973	\$26,000	\$29,000	\$29,000	\$29,000	\$3,000	11.54%
Prof Serv-Bank Verify	\$1,658	\$3,600	\$3,600	\$3,600	\$3,600	\$0	0.00%
Prof Serv-Birth Certificates	\$35	\$400	\$400	\$400	\$400	\$0	0.00%
Prof Serv-Translating	\$168	\$2,800	\$2,800	\$2,800	\$2,800	\$0	0.00%
Supplies & Operating Expenses	\$58,948	\$50,450	\$50,450	\$50,450	\$50,450	\$0	0.00%
Automotive Fuel	\$13,965	\$25,000	\$25,000	\$25,000	\$25,000	\$0	0.00%
Spec Supp/Serv-Iv-D Filing Fee	\$8,071	\$33,000	\$33,000	\$33,000	\$33,000	\$0	0.00%
Spec Supp/Serv-Fd Stamp Issue	\$10,634	\$20,000	\$20,000	\$20,000	\$20,000	\$0	0.00%
Spec Supp/Serv-4d Purchases	\$33,129	\$42,500	\$48,500	\$48,500	\$48,500	\$6,000	14.12%
Spec Supp/Serv-Not Oaths/Medex	\$306	\$450	\$450	\$450	\$450	\$0	0.00%
Spec Supp/Serv-Data Storage	\$0	\$0	\$75,000	\$75,000	\$75,000	\$75,000	N/A
Spec Supp/Serv-Disaster Expense	\$88	\$0	\$0	\$0	\$0	\$0	0.00%
Contracted Services	\$54,705	\$0	\$0	\$0	\$0	\$0	0.00%
Travel-Meetings/Conferences	\$11,610	\$8,000	\$8,000	\$8,000	\$8,000	\$0	0.00%
Employee Training	\$5,499	\$4,000	\$4,000	\$4,000	\$4,000	\$0	0.00%
Dues And Subscriptions	\$1,354	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
Telephone	\$18,971	\$22,000	\$22,000	\$22,000	\$22,000	\$0	0.00%
Postage	\$19,601	\$20,000	\$20,000	\$20,000	\$20,000	\$0	0.00%
Printing/Copying	\$23,469	\$24,000	\$24,000	\$24,000	\$24,000	\$0	0.00%
PI/Shred	\$2,051	\$1,750	\$2,200	\$2,200	\$2,200	\$450	25.71%
Contracted Serv - Temp Staff	\$45,154	\$28,000	\$2,272	\$2,272	\$2,272	-\$25,728	-91.89%
Maint & Repair/Equipment	\$25,819	\$66,410	\$66,410	\$66,410	\$66,410	\$0	0.00%
Maint & Repair/Vehicles	\$8,321	\$5,000	\$8,000	\$8,000	\$8,000	\$3,000	60.00%
Advertising	\$940	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.00%
H.S. Building Lease	\$497,097	\$497,098	\$542,575	\$542,575	\$542,575	\$45,477	9.15%
Equipment Rent	\$2,934	\$4,145	\$4,145	\$4,145	\$4,145	\$0	0.00%
Insurance	\$6,076	\$6,076	\$0	\$0	\$0	-\$6,076	-100.00%

Social Services – Administration Expenditures (continued)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Cap Out \$750 To \$4999	\$6,504	\$0	\$0	\$0	\$0	\$0	0.00%
Miscellaneous Expense	\$3,026	\$750	\$750	\$750	\$1,203	\$453	60.40%
Cap Out Vehicles	\$0	\$31,930	\$64,393	\$45,332	\$45,332	\$13,402	41.97%
Total	\$5,368,849	\$5,799,099	\$6,252,246	\$6,229,937	\$6,230,390	\$431,291	7.44%

Social Services – Administration and Programs (1905310 and 1905380)

FY 2015-16 BUDGET HIGHLIGHTS

- Revenues (not including support from the general fund or FY15 DSS additional revenue) are expected to increase 9.78% in FY16
- Greatest revenue increases are in Public Assistance and Medicaid Reimbursement
- One time pledge of FY15 additional DSS revenue to support FY16 programs
- Part-time increase is for imaging services records in preparation for NCFAST. Contracted services – temp staff line was reduced to cover this increase as well as other increases.
- Expenditure increase in drug testing related to increased costs and frequency of testing, and is often a requirement of child welfare court cases.
- Child support enforcement (Title IV-D) increased to reflect higher activity
- Data storage costs required to meet NCFAST standards for electronic file/records storage
- Increased maintenance and repair needs for vehicles anticipated in FY16
- Human services building lease increasing by \$45,477 in FY16
- Two new vehicles budgeted for FY16, which are partially reimbursed by the state
- Psychological services needs expected to increase in FY16
- Duke Energy emergency funds expected to increase, as projected by the state
- Crisis Intervention funds expected to increase in FY16 – these are federal assistance funds for heating or other weather related crises for low-income clients
- Aid to Disabled, Hh Cap Screenings, and Special Independent Living/LINKS funds expected to increase
- Child Welfare assistance increase will help provide clothes and other items children need for school or home
- Reductions in DSS/Child Care Development (7.82%) and LIEAP (19.87%), as projected by the state
- Family reunification services not budgeted for in FY16

Social Services - Programs Expenditures (1905380)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Emergency Food & Shelter	\$3,500	\$0	\$0	\$0	\$0	\$0	0.00%
Dss/Child Care Development	\$1,277,834	\$1,253,230	\$1,155,259	\$1,155,259	\$1,155,259	-\$97,971	-7.82%
State Adult Day Care	\$23,445	\$31,262	\$30,920	\$30,920	\$30,920	-\$342	-1.09%
In-Home Aid	\$0	\$65,000	\$65,000	\$65,000	\$65,000	\$0	0.00%
Ivb Adopt Asst-Drafts	\$6,972	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.00%
Ive Adopt Asst-Drafts	\$39,299	\$45,000	\$50,000	\$50,000	\$50,000	\$5,000	11.11%
Adopt Asst-Vendor Payments	\$10,781	\$18,000	\$18,000	\$18,000	\$18,000	\$0	0.00%
Special Children Adopt Fund	\$2,659	\$0	\$0	\$0	\$0	\$0	0.00%
Family Reunification Services	\$0	\$9,271	\$0	\$0	\$0	-\$9,271	-100.00%
Psychological Services	\$17,179	\$18,900	\$20,250	\$20,250	\$20,250	\$1,350	7.14%
Energy Neighbor	\$25,504	\$23,013	\$28,110	\$28,110	\$28,110	\$5,097	22.15%
Duke Energy Low Income Grant Program	\$8,835	\$0	\$0	\$0	\$0	\$0	0.00%
Crisis Intervention	\$164,214	\$150,513	\$181,202	\$181,202	\$181,202	\$30,689	20.39%
LIEAP	\$165,800	\$226,144	\$181,202	\$181,202	\$181,202	-\$44,942	-19.87%
Wffa Emergency Assistance	\$1,603	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0.00%
Aid To Aged	\$265,717	\$322,148	\$322,148	\$322,148	\$322,148	\$0	0.00%
Aid To Disabled	\$230,637	\$290,000	\$300,000	\$300,000	\$300,000	\$10,000	3.45%
State Foster Care	\$235,065	\$350,000	\$350,000	\$350,000	\$350,000	\$0	0.00%
Unfunded Foster Care	\$0	\$20,000	\$20,000	\$20,000	\$20,000	\$0	0.00%
Ive Foster Care	\$306,868	\$490,000	\$490,000	\$490,000	\$490,000	\$0	0.00%
Fostr Care Respite	\$3,623	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%
Medicaid	\$872	\$0	\$0	\$0	\$0	\$0	0.00%
Hh Cap Screening	\$2,885	\$3,660	\$5,600	\$5,600	\$5,600	\$1,940	53.01%
Mobility Aids/Cap Supplies	\$44,016	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0.00%
Serv & Admin/Aid Blind	\$4,132	\$13,149	\$13,149	\$13,149	\$13,149	\$0	0.00%
Child Welfare	\$28,262	\$50,000	\$55,000	\$55,000	\$55,000	\$5,000	10.00%
General Assistance	\$18,158	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0.00%
Adult Protective Service	\$1,217	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%
Medicaid Transportation	\$121,469	\$220,000	\$220,000	\$220,000	\$220,000	\$0	0.00%
Disability Determination- Trans	\$824	\$1,600	\$1,600	\$1,600	\$1,600	\$0	0.00%
Wf/Emp Transp Assist-Roap	\$9,785	\$8,250	\$8,250	\$8,250	\$8,250	\$0	0.00%
Work First Emp Exp	\$10,667	\$12,000	\$12,000	\$12,000	\$12,000	\$0	0.00%
Special Independant Liv/Links	\$5,651	\$7,500	\$10,000	\$10,000	\$10,000	\$2,500	33.33%
Smart Start Services	\$223,229	\$209,825	\$209,825	\$209,825	\$209,825	\$0	0.00%
Foster Care Donations	\$761	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$3,261,463	\$3,925,465	\$3,834,515	\$3,834,515	\$3,834,515	-\$90,950	-2.32%



Person County, North Carolina

Adopted Budget

Table of Special Revenue Funds

Revenue and Expenditure Detail

For Fiscal Year 2015-2016

Special revenue funds are used to account for specific revenues that are legally restricted to expenditure for specified purposes.

	<u>Page(s)</u>
<ul style="list-style-type: none"> ▪ Person Industries (PI) Fund and PI Material Recovery Facility Fund: accounts for revenues and expenditures generated from Person Industries, a community rehabilitation program, and the Material Recovery Facility. 	164-165
<ul style="list-style-type: none"> ▪ VFD and Rescue Capital Reserve Fund: accounts for general fund transfers reserved for volunteer fire departments and the rescue squad to assist in the purchase or repairs of equipment used in the performance of the departments fire-fighting and rescue duties. 	170
<ul style="list-style-type: none"> ▪ Emergency Telephone System Fund: accounts for revenues from a surcharge on County residents phone services and the use of those revenues to establish and maintain electronic capacity to determine the location of an emergency when citizens telephone 911 which will allow emergency services to more quickly and accurately respond. 	171
<ul style="list-style-type: none"> ▪ Revolving Loan Fund: accounts for revenues received from the Multi-County Water Infrastructure Fund and the use of those revenues for loans to develop small business enterprises. 	172
<ul style="list-style-type: none"> ▪ Economic Catalyst Fund: accounts for general fund transfers reserved for future industrial incentives and expansion efforts of current industry facilities. 	174-175
<ul style="list-style-type: none"> ▪ Water and Sewer Construction Reserve Fund: accounts for revenues representing a portion of certain water service rates charged by the City of Roxboro to be held in reserve for future water and sewer extensions. 	176

PERSON INDUSTRIES AND PERSON INDUSTRIES - MRF

MISSION

The mission of Person Industries and Person County Recycling Center is to empower and assist employees in achieving their personal and vocational goals.

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures - Person Industries (Summary)							
Personnel	\$1,546,682	\$1,592,119	\$1,574,432	\$1,490,829	\$1,490,829	-\$101,290	-6.36%
Operating	\$502,913	\$514,889	\$567,180	\$898,180	\$900,312	\$385,423	74.86%
Capital	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%
Subtotal	\$2,049,595	\$2,112,008	\$2,146,612	\$2,394,009	\$2,396,141	\$284,133	13.45%
Expenditures - Person Industries-Material Recovery Facility (Summary)							
Personnel	\$313,465	\$315,696	\$317,291	\$315,522	\$315,522	-\$174	-0.06%
Operating	\$261,929	\$203,470	\$230,100	\$230,100	\$223,505	\$20,035	9.85%
Subtotal	\$575,395	\$519,166	\$547,391	\$545,622	\$539,027	\$19,861	3.83%
Expenditures - Person Industries-Material Recovery Facility Debt Service (Summary)							
Debt Service	\$98,669	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal	\$98,669	\$0	\$0	\$0	\$0	\$0	0.00%
Revenues (Summary)							
Intergovernmental	\$369,324	\$459,035	\$459,500	\$459,500	\$459,500	\$465	0.10%
Investment Earnings	\$4	\$0	\$0	\$0	\$0	\$0	0.00%
Charges for Services	\$1,343,947	\$1,320,020	\$1,438,784	\$1,363,784	\$1,363,784	\$43,764	3.32%
Other Revenues	\$11,366	\$8,400	\$7,400	\$7,400	\$7,400	-\$1,000	-11.90%
Transfers from Other	\$642,856	\$392,798	\$395,849	\$715,877	\$711,414	\$318,616	81.11%
MRF-Intergovernmenta	\$177,165	\$215,927	\$171,020	\$171,620	\$171,620	-\$44,307	-20.52%
MRF-Charges for Serv	\$189,918	\$233,994	\$220,500	\$220,500	\$220,500	-\$13,494	-5.77%
MRF-Other Revenues	\$1,016	\$1,000	\$950	\$950	\$950	-\$50	-5.00%
Subtotal	\$2,735,595	\$2,631,174	\$2,694,003	\$2,939,631	\$2,935,168	\$303,994	11.55%
Net Expenditures	-\$11,937	\$0	\$0	\$0	\$0	\$0	0.00%

FY 2014-15 ACCOMPLISHMENTS

- Replaced the roof and shipping/receiving doors, and improved the lighting in the warehouse for the Person County Recycling Center
- Completed seventh CARF review and received a 3 year accreditation
- Final sales were 149% over budgeted projected sales in FY 2014

FY 2015-16 OBJECTIVES

- Merge PI and PCRC to improve efficiency and reduce costs
- Succession planning for key positions with retirement of Business Officer and Administrative Support Specialist
- Implement electronic medical record system for Person Industries and Person County Recycling Center

Person Industries and Person Industries-MRF Revenues

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Revenue (Detail)							
MRF-Solid Waste Disposal Tax	\$23,041	\$21,600	\$21,600	\$21,600	\$21,600	\$0	0.00%
MRF-Scrap Tire Disposal Tax	\$47,500	\$49,000	\$49,000	\$49,000	\$49,000	\$0	0.00%
White Goods Disposal Tax	\$12,129	\$12,400	\$12,400	\$13,000	\$13,000	\$600	4.84%
Electronics Mgmt Prog Tax	\$2,605	\$2,600	\$3,020	\$3,020	\$3,020	\$420	16.15%
MRF-NCDENR Grant	\$4,510	\$0	\$0	\$0	\$0	\$0	0.00%
MRF-IPRS	\$87,380	\$130,327	\$85,000	\$85,000	\$85,000	-\$45,327	-34.78%
MRF-Medicaid Cap-MR	\$37,041	\$41,194	\$35,000	\$35,000	\$35,000	-\$6,194	-15.04%
Recycle Fee/Upper Piedmont	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$0	0.00%
MRF-Sales-Recycling	\$122,136	\$158,000	\$150,000	\$150,000	\$150,000	-\$8,000	-5.06%
MRF-Sales-Electronics	\$669	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%
MRF-Sales-Flourescent Lights	\$782	\$1,200	\$1,500	\$1,500	\$1,500	\$300	25.00%
MRF-Sales- Pallets	\$4,290	\$3,600	\$4,000	\$4,000	\$4,000	\$400	11.11%
MRF-United Way Donations	\$599	\$800	\$600	\$600	\$600	-\$200	-25.00%
MRF - Donations	\$417	\$200	\$350	\$350	\$350	\$150	75.00%
IPRS	\$220,345	\$245,332	\$227,000	\$227,000	\$227,000	-\$18,332	-7.47%
Voc Rehab State Funds-Eval & W	\$56,471	\$115,368	\$116,000	\$116,000	\$116,000	\$632	0.55%
Roap Transportation	\$24,441	\$24,400	\$16,500	\$16,500	\$16,500	-\$7,900	-32.38%
Voc Rehab State Funds-SE	\$66,224	\$71,172	\$99,000	\$99,000	\$99,000	\$27,828	39.10%
Work-First Referrals	\$1,842	\$2,763	\$1,000	\$1,000	\$1,000	-\$1,763	-63.81%
Local Services-Community Contr	\$28,444	\$26,867	\$27,000	\$27,000	\$27,000	\$133	0.50%
Medicaid Cap-MR	\$502,806	\$514,153	\$517,034	\$517,034	\$517,034	\$2,881	0.56%
Client Transp Fees - ADVP	\$10,463	\$13,000	\$13,500	\$13,500	\$13,500	\$500	3.85%
Client Transp Fees - SE	\$6,311	\$6,000	\$6,250	\$6,250	\$6,250	\$250	4.17%
Sales-Prod-PI Main	\$782,226	\$720,000	\$875,000	\$800,000	\$800,000	\$80,000	11.11%
Sales-Bee-Line Designs	\$13,697	\$40,000	\$0	\$0	\$0	-\$40,000	-100.00%
Donations/Fund Raisers & Concerts	\$5,232	\$8,000	\$7,000	\$7,000	\$7,000	-\$1,000	-12.50%
Interest Earnings	\$4	\$0	\$0	\$0	\$0	\$0	0.00%
Miscellaneous Revenues	\$6,134	\$400	\$400	\$400	\$400	\$0	0.00%
Transfer From Fund 10	\$357,951	\$324,553	\$240,928	\$563,325	\$565,457	\$240,904	74.23%
Transfer From Fund 10/MRF	\$270,415	\$68,245	\$154,921	\$152,552	\$145,957	\$77,712	113.87%
Transfer from Fund 10-Sch Grant	\$14,490	\$0	\$0	\$0	\$0	\$0	0.00%
Totals	\$2,735,595	\$2,631,174	\$2,694,003	\$2,939,631	\$2,935,168	\$303,994	11.55%

Person Industries Expenditures (2305280)

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Detail)							
Salaries & Wages	\$756,478	\$783,338	\$778,601	\$724,469	\$724,469	-\$58,869	-7.52%
Commissions	\$6,875	\$7,800	\$9,308	\$9,308	\$9,308	\$1,508	19.33%
Salary & Wages-PI Prog	\$282,143	\$287,248	\$320,991	\$320,991	\$320,991	\$33,743	11.75%
Salary & Wages Part-Time	\$156,900	\$150,000	\$129,180	\$129,180	\$129,180	-\$20,820	-13.88%
Cell Phone Stipend	\$3,045	\$2,874	\$840	\$840	\$840	-\$2,034	-70.77%
401K Suppl Ret Non-LEO	\$38,150	\$39,557	\$38,850	\$36,144	\$36,144	-\$3,413	-8.63%
Social Security Contr	\$89,556	\$94,192	\$57,915	\$53,835	\$53,835	-\$40,357	-42.85%
Retirement Contr	\$53,943	\$55,934	\$52,607	\$48,942	\$48,942	-\$6,992	-12.50%
Group Hosp Ins Contr	\$124,125	\$138,198	\$153,162	\$139,394	\$139,394	\$1,196	0.87%
Unemployment Ins	\$10,244	\$0	\$0	\$0	\$0	\$0	0.00%
Workers Compensation	\$25,224	\$32,978	\$32,978	\$27,726	\$27,726	-\$5,252	-15.93%
Professional Services	\$0	\$0	\$7,500	\$7,500	\$7,500	\$7,500	N/A
Prof Svcs/Wage & Hour Study	\$839	\$1,500	\$2,000	\$2,000	\$2,000	\$500	33.33%
Carf Accred	\$270	\$5,000	\$150	\$150	\$150	-\$4,850	-97.00%
Supplies & Operating Exp	\$22,191	\$26,580	\$22,800	\$22,800	\$22,800	-\$3,780	-14.22%
Purchase For Resale	\$7,703	\$20,500	\$0	\$0	\$0	-\$20,500	-100.00%
Work Force Award	\$7,772	\$8,000	\$8,000	\$8,000	\$8,000	\$0	0.00%
Client Transport Services	\$78,252	\$74,040	\$85,000	\$85,000	\$85,000	\$10,960	14.80%
Janitorial Supplies	\$220	\$500	\$450	\$450	\$450	-\$50	-10.00%
Automotive Fuel	\$9,234	\$9,500	\$9,000	\$9,000	\$9,000	-\$500	-5.26%
Contracted Services	\$0	\$0	\$7,080	\$7,080	\$7,080	\$7,080	N/A
Travel-Meetings/ Conf	\$6,291	\$4,500	\$5,500	\$5,500	\$5,500	\$1,000	22.22%
Dues And Subscriptions	\$830	\$1,200	\$1,200	\$1,200	\$1,200	\$0	0.00%
Telephone	\$2,661	\$2,800	\$2,400	\$2,400	\$2,400	-\$400	-14.29%
Postage	\$1,265	\$2,100	\$2,100	\$2,100	\$2,100	\$0	0.00%
Printing/Copying	\$3,797	\$4,000	\$4,000	\$4,000	\$4,000	\$0	0.00%
Maint & Repair/ Equip	\$4,645	\$6,500	\$8,000	\$8,000	\$8,000	\$1,500	23.08%
Maint & Repair/Vehicles	\$14,937	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.00%
Advertising	\$690	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
Temp Employ Agencies	\$335,722	\$315,000	\$375,000	\$706,000	\$706,000	\$391,000	124.13%
Equipment Rent	\$276	\$11,040	\$5,000	\$5,000	\$5,000	-\$6,040	-54.71%
Service & Maint Contract	\$1,989	\$4,629	\$4,500	\$4,500	\$4,500	-\$129	-2.79%
Insurance	\$3,332	\$0	\$0	\$0	\$0	\$0	0.00%
Cap Out \$750 To \$4999	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%
Miscellaneous Expense	\$0	\$1,000	\$1,000	\$1,000	\$3,132	\$2,132	213.20%
Totals	\$2,049,595	\$2,112,008	\$2,146,612	\$2,394,009	\$2,396,141	\$284,133	13.45%

Person Industries-MRF Expenditures (2305281)

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Detail)							
Salaries And Wages	\$158,878	\$140,808	\$152,754	\$152,754	\$152,754	\$11,946	8.48%
Salary And Wages-PI Program	\$64,291	\$78,000	\$75,355	\$75,355	\$75,355	-\$2,645	-3.39%
Salary And Wages-Part-Time	\$13,609	\$18,700	\$15,071	\$15,071	\$15,071	-\$3,629	-19.41%
Cell Phone Stipend	\$638	\$786	\$420	\$420	\$420	-\$366	-46.56%
401K Suppl Ret Non-LEO	\$7,951	\$7,041	\$7,637	\$7,637	\$7,637	\$596	8.46%
Social Security Contribution	\$17,829	\$18,230	\$11,333	\$11,333	\$11,333	-\$6,897	-37.83%
Retirement Contribution	\$11,242	\$9,956	\$10,342	\$10,342	\$10,342	\$386	3.88%
Group Hosp Ins Contribution	\$29,330	\$30,495	\$32,699	\$32,699	\$32,699	\$2,204	7.23%
Workers Compensation	\$9,696	\$11,680	\$11,680	\$9,911	\$9,911	-\$1,769	-15.15%
Professional Services	\$0	\$0	\$7,500	\$7,500	\$0	\$0	0.00%
Carf Accred	\$0	\$5,000	\$150	\$150	\$150	-\$4,850	-97.00%
Supplies & Operating Expenses	\$32,920	\$23,710	\$39,625	\$39,625	\$39,625	\$15,915	67.12%
Automotive Fuel	\$5,385	\$9,000	\$12,125	\$12,125	\$12,125	\$3,125	34.72%
Spec Supp/Svc-White Goods	\$139	\$12,000	\$12,000	\$12,000	\$12,000	\$0	0.00%
School Recycling Grant Program	\$14,480	\$0	\$0	\$0	\$0	\$0	0.00%
Spec Supp/Serv-Scrap Tire Disp	\$38,704	\$35,000	\$36,600	\$36,600	\$36,600	\$1,600	4.57%
Travel-Meetings/Conferences	\$394	\$3,900	\$3,900	\$3,900	\$3,900	\$0	0.00%
Dues And Subscriptions	\$850	\$700	\$700	\$700	\$700	\$0	0.00%
Telephone	\$267	\$300	\$300	\$300	\$300	\$0	0.00%
Printing/Copying	\$178	\$200	\$200	\$200	\$200	\$0	0.00%
Maint & Repair/Bldg & Grounds	\$512	\$2,000	\$0	\$0	\$0	-\$2,000	-100.00%
Maint & Repair/Equipment	\$9,584	\$11,760	\$13,060	\$13,060	\$13,060	\$1,300	11.05%
Maint & Repair/Vehicles	\$5,491	\$4,200	\$4,200	\$4,200	\$4,200	\$0	0.00%
Advertising	\$1,345	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
Temporary Employment Agencies	\$70,540	\$70,200	\$75,000	\$75,000	\$75,000	\$4,800	6.84%
Bldg Rents & Leases	\$71,336	\$0	\$0	\$0	\$0	\$0	0.00%
Miscellaneous Expense	\$0	\$0	\$0	\$0	\$905	\$905	N/A
Equipment Rent	\$8,629	\$24,000	\$23,240	\$23,240	\$23,240	-\$760	-3.17%
Insurance	\$1,176	\$0	\$0	\$0	\$0	\$0	0.00%
Totals	\$575,395	\$519,166	\$547,391	\$545,622	\$539,027	\$26,456	5.10%

Person Industries-MRF Debt Service (2309100)

	FY14 Actual	FY15 Adopted	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditure (Detail)							
2009 IFC-MRF-Principal	\$96,274	\$0	\$0	\$0	\$0	\$0	0.00%
2009 IFC-MRF-Interest	\$2,395	\$0	\$0	\$0	\$0	\$0	0.00%
Totals	\$98,669	\$0	\$0	\$0	\$0	\$0	0.00%

FY 2015-16 BUDGET HIGHLIGHTS

Person Industries

- Revenue reductions from the NC Department of Health and Human Services
- Reduction of one production assistant and one administrative support specialist
- Bee-Line Designs closing June 30, 2015
- Personnel includes an estimated 2.5% merit increase and longevity for employees
- Temporary employment increase in Person Industries is offset by an increase in revenues for Person Industries
- PI Program salary increase of over \$30,000
- Professional Services request of \$7,500 for PI-PCRC merger
- Wage and hour study increase due to higher costs for the service
- Client transportation services increasing due to higher usage
- Fuel increase based on trends
- Travel increased due to training needs for new administrative staff

Person Industries – MRF

- Revenue reductions from the NC Department of Health and Human Services
- Revenue adjustments in recycling sales/charges for services based on trends
- Personnel includes an estimated 2.5% merit increase and longevity for employees
- PI-Program salary reduced by \$8,000
- Part-time salary reduced by \$4,700; the excess amount is social security which was combined in the part-time line due to limitations in financial software
- Increase of \$15,915 in supplies – majority of this expense is for Hazardous Household Waste Day expenses, as well as bulk container replacement for handling recyclable materials, and contracting with EcoFlo to process paint/hazardous chemicals left at PCRC.
- Increase of \$3,125 in fuel expenses based on trends
- Scrap Tire disposal expenses anticipated to increase by \$1,600
- Maintenance and repair/equipment increase due to increased service and maintenance agreement costs
- Increase in temporary employment agency costs for material handling labor



VFD AND RESCUE CAPITAL RESERVE FUND

The volunteer fire department and rescue capital reserve fund was established to assist local volunteer fire and rescue departments to complete purchase or repairs of equipment used in the performance of the department's fire-fighting and rescue duties.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Operating	\$0	\$0	\$0	\$0	\$90,625	\$90,625	N/A
Subtotal	\$0	\$0	\$0	\$0	\$90,625	\$90,625	N/A
Revenues (Summary)							
Transfers from Other Funds	\$0	\$0	\$0	\$0	\$90,625	\$90,625	N/A
Subtotal	\$0	\$0	\$0	\$0	\$90,625	\$90,625	N/A
Net Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	0.00%

VFD and Rescue Capital Reserve Fund Revenues

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Revenue (Detail)							
Transfer From Fund 270	\$0	\$0	\$0	\$0	\$90,625	\$90,625	N/A
Total	\$0	\$0	\$0	\$0	\$90,625	\$90,625	N/A

VFD and Rescue Capital Reserve Fund Expenditures (2504377)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Rescue Squad	\$0	\$0	\$0	\$0	\$7,250	\$7,250	N/A
Allensville VFD	\$0	\$0	\$0	\$0	\$7,250	\$7,250	N/A
Ceffo VFD	\$0	\$0	\$0	\$0	\$14,500	\$14,500	N/A
Hurdle Mills Vfd	\$0	\$0	\$0	\$0	\$14,500	\$14,500	N/A
Moriah VFD	\$0	\$0	\$0	\$0	\$14,500	\$14,500	N/A
Semora VFD	\$0	\$0	\$0	\$0	\$3,625	\$3,625	N/A
Timberlake VFD	\$0	\$0	\$0	\$0	\$7,250	\$7,250	N/A
Triple Springs Vfd	\$0	\$0	\$0	\$0	\$7,250	\$7,250	N/A
Woodsdale VFD	\$0	\$0	\$0	\$0	\$14,500	\$14,500	N/A
Total	\$0	\$0	\$0	\$0	\$90,625	\$90,625	N/A

EMERGENCY TELEPHONE SYSTEM FUND

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$27,600	\$0	\$0	\$0	\$0	\$0	0.00%
Operating	\$355,713	\$412,813	\$416,687	\$416,687	\$538,768	\$125,955	30.51%
Capital Outlay	\$12,426	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal	\$395,739	\$412,813	\$416,687	\$416,687	\$538,768	\$125,955	30.51%
Revenues (Summary)							
Intergovernmental	\$412,813	\$412,813	\$416,687	\$416,687	\$538,768	\$125,955	30.51%
Subtotal	\$412,813	\$412,813	\$416,687	\$416,687	\$538,768	\$125,955	30.51%
Net Expenditures	\$17,074	\$0	\$0	\$0	\$0	\$0	0.00%

Emergency Telephone System Fund Revenues

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Revenue (Detail)							
Consolidated E911 Fees	\$412,813	\$412,813	\$416,687	\$416,687	\$538,768	\$125,955	30.51%
Total	\$412,813	\$412,813	\$416,687	\$416,687	\$538,768	\$125,955	30.51%

Emergency Telephone System Fund (2604325)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$27,600	\$0	\$0	\$0	\$0	\$0	0.00%
Supplies & Operating Expenses	\$70	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.00%
Contracted Services	\$2,374	\$300	\$1,000	\$1,000	\$1,000	\$700	233.33%
Travel-Meetings/Conferences	\$1,976	\$2,000	\$4,000	\$4,000	\$20,000	\$18,000	900.00%
Telephone	\$5,921	\$56,000	\$95,000	\$95,000	\$105,000	\$49,000	87.50%
Maint & Repair/Equipment	\$6,869	\$41,355	\$17,687	\$17,687	\$113,768	\$72,413	175.10%
Maint & Repair/System & Software	\$16,815	\$16,158	\$21,000	\$21,000	\$21,000	\$4,842	29.97%
Equipment Rent	\$321,688	\$296,000	\$277,000	\$277,000	\$277,000	-\$19,000	-6.42%
Cap Out Equip \$5000+	\$12,426	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$395,739	\$412,813	\$416,687	\$416,687	\$538,768	\$125,955	30.51%

FY 2015-2016 BUDGET HIGHLIGHTS

- The emergency telephone system fund currently has a fund balance of 77,369

REVOLVING LOAN FUND

The revolving loan fund was established to provide loans to encourage small business development.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 BOCC Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Operating	\$0	\$0	\$0	\$0	\$90,625	\$90,625	N/A
<i>Subtotal</i>	\$0	\$0	\$0	\$0	\$90,625	\$90,625	N/A
Revenues (Summary)							
Investment Earnings	\$2	\$0	\$0	\$0	\$0	\$0	0.00%
Fund Balance Appropriation	\$0	\$0	\$0	\$0	\$90,625	\$90,625	N/A
<i>Subtotal</i>	\$2	\$0	\$0	\$0	\$90,625	\$90,625	N/A
Net Expenditures	-\$2	\$0	\$0	\$0	\$0	\$0	0.00%

Revolving Loan Fund Revenues

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 BOCC Approved	Inc/Dec from FY15 Adopted	Percent Change
Revenue (Detail)							
Interest Earnings	\$2	\$0	\$0	\$0	\$0	\$0	0.00%
Fund Balance Appropriation	\$0	\$0	\$0	\$0	\$90,625	\$90,625	N/A
Total	\$2	\$0	\$0	\$0	\$90,625	\$90,625	N/A

Revolving Loan Fund Expenditures (2704920)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 BOCC Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Transfer to Fund 250	\$0	\$0	\$0	\$0	\$90,625	\$90,625	N/A
Loans to Eligible Businesses	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$0	\$0	\$0	\$0	\$90,625	\$90,625	N/A

FY 2015-16 BUDGET HIGHLIGHTS

- The revolving loan fund currently has a fund balance of \$90,643



ECONOMIC CATALYST FUND

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Operating	\$625,000	\$525,000	\$1,251,000	\$800,000	\$800,000	\$275,000	52.38%
Subtotal	\$625,000	\$525,000	\$1,251,000	\$800,000	\$800,000	\$275,000	52.38%
Revenues (Summary)							
Intergovernmental	\$225,000	\$0	\$0	\$0	\$0	\$0	0.00%
Other Revenues	\$165,751	\$165,751	\$0	\$0	\$0	-\$165,751	-100.00%
Interest Earnings	\$8	\$0	\$0	\$0	\$0	\$0	0.00%
Transfers from Other Funds	\$200,000	\$359,249	\$1,251,000	\$800,000	\$800,000	\$440,751	122.69%
Subtotal	\$590,759	\$525,000	\$1,251,000	\$800,000	\$800,000	\$275,000	52.38%
Net Expenditures	-\$34,241	\$0	\$0	\$0	\$0	\$0	0.00%

Economic Catalyst Fund Revenues

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Revenue (Detail)							
Principal Repayment/ Eaton Equipment	\$164,481	\$164,481	\$0	\$0	\$0	-\$164,481	-100.00%
Interest Payment/ Eaton Equipment	\$1,270	\$1,270	\$0	\$0	\$0	-\$1,270	-100.00%
CertainTeed Grant	\$225,000	\$0	\$0	\$0	\$0	\$0	0.00%
Interest Earnings	\$8	\$0	\$0	\$0	\$0	\$0	0.00%
Transfer From Fund 10	\$200,000	\$359,249	\$1,251,000	\$800,000	\$800,000	\$440,751	122.69%
Total	\$590,759	\$525,000	\$1,251,000	\$800,000	\$800,000	\$275,000	52.38%

Economic Catalyst Fund Expenditures (2804920)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Industrial Recruitment Incentives	\$0	\$0	\$451,000	\$0	\$0	\$0	0.00%
Econ Inc-GKN Driveline	\$0	\$100,000	\$0	\$0	\$0	-\$100,000	-100.00%
Econ Inc-Eaton Drivetrain	\$200,000	\$350,000	\$700,000	\$700,000	\$700,000	\$350,000	100.00%
Econ Inc-CertainTeed	\$425,000	\$75,000	\$100,000	\$100,000	\$100,000	\$25,000	33.33%
Total	\$625,000	\$525,000	\$1,251,000	\$800,000	\$800,000	\$275,000	52.38%

FY 2015-16 BUDGET HIGHLIGHTS

- FY16 expenditure budget represents payments Person County expects to make in accordance with existing economic incentive contracts
- The economic catalyst fund has a fund balance of \$268,168. These funds combined with support with the general fund will be used in future fiscal years to meet grant requirements from the Golden Leaf Foundation.
- There are no expected non-county revenue sources to support the Economic Catalyst Fund in FY16

WATER AND SEWER RESERVE FUND

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Capital	\$0	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0.00%
Subtotal	\$0	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0.00%
Revenues (Summary)							
Intergovernmental	\$0	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0.00%
Investment Earnings	\$2	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal	\$2	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0.00%
Net Expenditures	-\$2	\$0	\$0	\$0	\$0	\$0	0.00%

Water and Sewer Reserve Fund Revenues

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Revenue (Detail)							
Shared Fees	\$0	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0.00%
Interest Earnings	\$2	\$0	\$0	\$0	\$0	\$0	0.00%
Total	\$2	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0.00%

Water and Sewer Reserve Fund (2904920)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Spec Cap Out/W&S Extensions	\$0	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0.00%
Total	\$0	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0.00%

FY 2015-2016 BUDGET HIGHLIGHTS

- Current fund balance for the water and sewer construction reserve fund is \$146,845

Person County, North Carolina

Adopted Budget

Table of Enterprise Funds

Revenue and Expenditure Detail

For Fiscal Year 2015-2016

Enterprise funds are used to report any activity for which a fee is charged to external users for goods or services.

Page(s)

- **Stormwater Fund:**

178-179

The purpose of this fund is to dedicate and protect funding applicable to the responsibilities of the Stormwater Management Utility including measures and activities designed to protect, restore and manage stormwater quality; all associated costs to be supported solely through assessed user fees.

STORMWATER FUND

MISSION

The mission of the stormwater fund is to cover the costs of all stormwater-related expenses. The stormwater fund helps Person County ensure compliance with regulations imposed upon the jurisdiction. These fees pay for a number of stormwater-related activities, including floodplain management, water quality data collection, and regulatory compliance both inside and outside the Falls Lake watershed.

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Summary)							
Personnel	\$79,506	\$64,852	\$0	\$0	\$0	-\$64,852	-100.00%
Operating	\$120,168	\$169,159	\$238,205	\$238,205	\$238,205	\$69,046	40.82%
Capital Outlay	\$0	\$5,204	\$1,010	\$1,010	\$1,010	-\$4,194	-80.59%
Subtotal	\$199,674	\$239,215	\$239,215	\$239,215	\$239,215	\$0	0.00%
Revenues (Summary)							
Charges for Services	\$271,342	\$239,215	\$239,215	\$239,215	\$239,215	\$0	0.00%
Subtotal	\$271,342	\$239,215	\$239,215	\$239,215	\$239,215	\$0	0.00%
Net Expenditures	-\$71,668	\$0	\$0	\$0	\$0	\$0	0.00%

FY 2014-15 ACCOMPLISHMENTS

- Began water quality sampling through Upper Neuse River Basin Association
- 96.78% collection rate for stormwater fees
- Trained staff on stormwater-related services and regulations
- Recommended changes to the Falls Lake Rules through the State's review process
- Created new GIS layer for tracking stormwater BMP's
- Assisted with the repair of 6 septic systems for low-income homeowners

FY 2015-16 OBJECTIVES

- Continue training staff on stormwater-related services and regulations
- Continue to participate in the State's review of the Falls Lake Rules
- Bring certain stormwater-related legal services in-house

Stormwater Fund Revenues

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Revenue (Detail)							
Stormwater Fees	\$271,342	\$239,215	\$239,215	\$239,215	\$239,215	\$0	0.00%
Total	\$271,342	\$239,215	\$239,215	\$239,215	\$239,215	\$0	0.00%

Stormwater Fund Expenditures (6204820)

	FY14 Actual	FY15 Adopted Budget	FY16 Request	FY16 Co Mgr Recomm	FY16 Board Approved	Inc/Dec from FY15 Adopted	Percent Change
Expenditures (Detail)							
Salaries And Wages	\$79,506	\$64,852	\$0	\$0	\$0	-\$64,852	-100.00%
Professional Services	\$8,675	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.00%
Contracted Services	\$47,558	\$45,800	\$45,800	\$45,800	\$45,800	\$0	0.00%
Travel- Meetings/Conferences	\$0	\$550	\$990	\$990	\$990	\$440	80.00%
Dues And Subscriptions	\$54,571	\$66,896	\$65,636	\$65,636	\$65,636	-\$1,260	-1.88%
Cap Out \$750 To \$4999	\$0	\$0	\$1,010	\$1,010	\$1,010	\$1,010	N/A
Miscellaneous Expense	\$0	\$0	\$23,455	\$23,455	\$23,455	\$23,455	N/A
Cap Out Equip \$5000+	\$0	\$5,204	\$0	\$0	\$0	-\$5,204	-100.00%
Stormwater Administration	\$0	\$24,587	\$66,273	\$66,273	\$66,273	\$41,686	169.54%
Wastewater Remediation Assist	\$9,364	\$21,326	\$26,051	\$26,051	\$26,051	\$4,725	22.16%
Total	\$199,674	\$239,215	\$239,215	\$239,215	\$239,215	\$0	0.00%

FY 2015-16 BUDGET HIGHLIGHTS

- The expenditure and revenue budget for stormwater remains flat from FY14.
- Stormwater funds will be used to support salaries in Tax Administration, Planning and Zoning, GIS, Cooperative Extension, Environmental Health, Administration and Soil and Water. These funds are budgeted in Stormwater Administration for FY16. In previous fiscal years, these funds were budgeted in Salaries and Wages.
- The stormwater fund currently has a fund balance of \$76,944.

