**Approved** 



Heidi York, County Manager Sybil Tate, Assistant County Manager Amy Wehrenberg, Finance Director

April 20, 2015



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#### PERSON COUNTY

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April 20, 2015

#### **Dear Person County Residents:**

I am pleased to present Person County's Fiscal Years 2016-2020 Capital Improvement Plan (CIP). The CIP is an important planning tool for our County, reflecting the priorities of the Board of County Commissioners in terms of capital needs and spending over the next five years. In addition to projects for Person County Government, this Plan also incorporates the needs of our partner agencies- both Person County Schools and Piedmont Community College (PCC) - given that counties are statutorily responsible for the provision of educational facilities. To that end, we have taken a proactive approach towards managing both the costs and timing of maintenance projects; namely roofs and windows. We are in our fifth year of implementing a comprehensive roofing assessment for all three entities and our third year of a windows replacement plan primarily for the Person County Schools.

The development of this Plan takes into account many factors including the current economic and fiscal climate, logistical and financial constraints, as well as competing demands and priorities for county funds. The most critical capital needs are those that address a safety issue. Once those are known, we work towards a balance of needs and priorities within our logistical and financial constraints. This Plan identifies the anticipated funding sources needed to meet these priorities. Although the projects in this Plan span the next five years, the fiscal effects extend far beyond, particularly projects that will be financed for which the County will incur debt service payments typically over a fifteen to twenty year period. Therefore, the full array of funding sources needed to support the projects, as well as potential impacts to future operating budgets, are also presented. The Board of Commissioners reviews the five year CIP every year, but only funds the projects on an annual fiscal year basis.

County Fund Balance is a typical and appropriate funding source for the CIP. However, the Board of Commissioners has prioritized a reduction in the use of Fund Balance as that resource has become constrained through its use of operating and recurring expenses over the past several years. The Board has also prioritized several large capital projects to finance in FY15-16 including the construction of a new senior center at an estimated cost of \$2.9M and the purchase and up-fit of the Roxboro Little League ballpark projected to cost \$560,000. Many other major capital needs are being deferred into future years to allow the Board to maintain, and in some cases increase, operations funding, which has been expressed as a priority by the Board as well.

The projects to be funded for FY16 total \$5.51M. Of this amount, \$5.12M will be financed and supported by debt proceeds including General Obligation Bonds for the proposed Senior Center. This updated FY 2016-2020 CIP includes new roofing projects to be financed: Huck Sansbury (\$285,189); South Elementary (\$268,991); Woodland Elementary (\$149,156); Oak Lane Elementary (\$207,532); as well as a chiller replacement for Southern Middle School (\$300,000) and window replacements at North End Elementary (\$329,643) which are also included as part of the financing package. Lottery funds will

fund a new roof for the Alternative School (\$69,781). In addition, other projects proposed for next Fiscal Year 2016 are a chiller replacement for the Law Enforcement Center at \$150,000; mandated voting equipment which will be leased at a cost of \$49,671; the second of three payments on a telephone system for county operations for \$70,000. Piedmont Community College will receive an update to their master plan and a feasibility study (\$50,000).

An important element of this CIP is a debt analysis summary, as well as a table and graph showing the future debt service levels for Person County Government. Comparing Person County's debt service levels with counties benchmarked with our population size indicate that our debt is well below those averages. The spreadsheets and graph illustrate Person County's ability to take on additional debt payments in the future. Debt Service takes a precipitous drop in the upcoming Fiscal Year 2016 even with the proposed financings planned. This sharp drop in debt service is not viewed favorably by financial analysts and bond rating agencies who recommend a steady level of debt with little deviation in either direction. Sharp changes can signal poor planning on a county's behalf and suggest inefficient use of financing tools. This is something that needs to be considered as projects are evaluated within this CIP.

Please keep in mind that this Capital Improvement Plan is just that- a plan, and while a great deal of effort and analysis have gone into this, it offers a starting point for annual comparisons, fiscal changes, unforeseen needs, and a place where public discussion can begin. The CIP will continue to be reviewed throughout the year, presenting any recommended changes to the Board for consideration. This review is critical as new information about our capital needs, our fiscal health, financing tools, and existing project scheduling arises.

Person County Government takes great care and pride in being fiscally responsible in providing services. This Capital Improvement Plan is indicative of our commitment to provide residents with not only sustainable infrastructure, but improvements and enhancements to our community and quality of life. County staff looks forward to working with the Board of County Commissioners and our community as we implement the Fiscal Year 2016-2020 Capital Improvement Plan.

Sincerely,

Heidi N. York

County Manager

Heir York



#### **Objectives of a CIP:**

- Create a plan to organize long term capital needs in a manner to promote discussion regarding priority, feasibility, timing, potential costs, financing options and future budgetary effect.
- Limit projects to those costing \$50,000 and over in the plan.
- Present an overview of requests submitted by Person County departments,
   Piedmont Community College and Public Schools.
- Facilitate the exchange of information and coordination between the County, the community college and the schools on capital planning.

#### Steps in developing a CIP:

- Determine capital needs for all departments and certain County-funded agencies.
- Review priorities and assess proposed capital projects in relationship to these priorities.
- Make recommendations to the Board of County Commissioners on a project's timing, priority and possible financing options.

#### **Categories of projects:**

Person County Government Piedmont Community College Public Schools

- Each project includes a description, a timeline for construction and operating costs, and the current status.
- Also included are graphs that summarize revenue sources, projects by function, projects by type, and outstanding debt.

#### Criteria in determining project status:

#### Safety

- Is public health or safety a critical factor with regard to this project?
- What are the consequences if not approved?

#### **Mandate**

- Is the project required by legal mandates?
- Is the project needed to bring the County into compliance with any laws or regulations?

#### Timing and Linkages

- What is the relationship to other projects, either ongoing or requested?
- Does the project relate to a County-adopted plan or policy?

#### **Economic Impact**

 Will this project promote economic development or otherwise raise the standard of living for our citizens?

#### **Efficiencies**

- Will this project increase productivity or service quality, or respond to a demand for service?
- Are there any project alternatives?

#### **Service Impact**

- Will this project provide a critical service or improve the quality of life for our citizens?
- How will this project improve services to citizens and other service clients?
- How would delays in starting the project affect County services?

#### **Operating Budget Impact**

- What is the possibility of cost escalation over time?
- Will this project reduce annual operating costs in some manner?
- What would be the impact upon the annual operating budget and future operating budgets?

#### **Debt Management**

- What types of funding sources are available?
- How reliable is the funding source recommended for the project?
- How would any proposed debt impact the County's debt capacity?
- Does the timing of the proposed construction correspond to the availability of funding?





Summary of Completed Projects for FY 2015

**Person County:** 

Financing issuance cost: PCRC Purchase & Various Roofing Project - \$60,606

**Public Schools:** 

Window Replacements: Oak Lane Elementary - \$83,582



Status of Ongoing Projects for FY 2015

#### **Person County Government:**

**New Telephone System (\$90,000)** – This project spans three years. The final payment on the lease agreement will be made in 2017. The total project's cost is \$235,229.

**New Roof – Kirby Civic Auditorium (\$335,562) –** Completion is set for the end of March 2015. Project is estimated to come in under budget.

**Upgrade Controls System at LEC (\$200,000)** – The last bid has been received and the project will be awarded to a vendor soon. This project is scheduled for completion by July 1, 2015.

**Voting Equipment (\$56,795)** – IT and Elections staff are gathering quotes for the new voting equipment. The purchase will be made by July 2015.

**Purchase and Renovation of PCRC (\$1,417,050)** – The purchase has been completed and renovations are 60% complete. Roof is 95% complete. This project is scheduled for completion by Sept. 1, 2015.

Contingency for PCRC renovation (\$30,000) – Staff is uncertain at this time if contingency funds will be needed to complete these projects.

#### PCC:

**Campus Sidewalks Upgrade (\$80,000)** –This project is 55% complete and anticipated to be completed in April 2015.

#### **Public Schools:**

**New Roof - Earl Bradsher (\$547,388)** – A vendor has been selected and will begin in April; should be complete by July 2015.

#### **Approved Projects**

YEAR	DEPT	PROJECT TITLE	TOTAL COST	PROJECT DESCRIPTION
				The County's phone system is outdated and the vendor no longer
0015				provides maintenance or repair for this type of system.
2016	IT	Telephone System New roof - Huck	70,000	Payments span over a three year period; total cost is \$217,000.
	General Services	Sansbury	285.189	As recommended in the Roofing Study.
		Issuance Costs - various	200,.00	
		re-roofing & equipment		Financing costs associated with various roofing projects,
	General Services	upgrades; Roxplex Acquisition/ Improvmts	59,989	equipment upgrades and the Roxplex acquisition and improvements.
	General Services	Chiller replacement - LEC	150,000	Replacement of the Law Enforcement Center's chiller system.
	General Services	Omilier replacement - LEC	150,000	Includes lease-purchasing tabulators and AutoMark machines.
				The tabulators and the AutoMark machines are needed for 2016.
	Elections	Voting equipment	49,671	Payments span over a five year period; total cost is \$248,355.
				Construction of a new Senior Center in Uptown Roxboro.
	Rec, Arts & Parks		2,900,000	Includes architectural and engineering costs.
	D. A. 0.5	Issuance costs - Senior	00.00-	
	Rec, Arts & Parks	Center	60,000	Financing costs associated with the Senior Center project.
	Rec Arte & Darke	Roxplex Acquisition/Improvement	559,500	Purchase and ungrades to the Roynley Little League facility
	Nec, Allo a Fains	/ toquisition/improvement	339,300	Purchase and upgrades to the Roxplex Little League facility. The Master Plan was last updated in 2008 and needs to be
				updated to reflect economic changes. Once the master plan is
	500	Master Plan		updated, a feasibility study will be conducted for the Allied Health
	PCC	Update/Feasibility Study	50,000	Building and an additional access route.
	Public Schools	New roof - VFW	69,781	As recommended in the Roofing Study.
	Public Schools	New roof - South Elementary	268,991	As recommended in the Roofing Study.
	1 45116 36110015	New roof - Woodland	200,991	As recommended in the Rooming Study.
	Public Schools	Elementary	149,156	As recommended in the Roofing Study.
	Dublic Colored	New roof - Oak Lane	007.500	As assessment deal in the Deaffer Ct.
	Public Schools	Elementary	207,532	As recommended in the Roofing Study. Chiller is 20 years old and in need of major repairs. Cost of repair
	Public Schools	Chiller replacement- SMS	300,000	is not justifiable, considering the age of the chiller.
		Window Replacements -	·	
	Public Schools	North End	329,643	As recommended in the Window Study.
				The County's phone system is outdated and the vendor no longer provides maintenance or repair for this type of system.
2017	IT	Telephone System	75,229	Payments span over a three year period; total cost is \$217,000.
_011		. s.opnono oyotom	70,220	Includes lease-purchasing tabulators and AutoMark machines.
				The tabulators and the AutoMark machines are needed for 2016.
	Elections	Voting equipment	49,671	Payments span over a five year period; total cost is \$248,355.
	Dublic Cofee	Public Safety	0 507 050	Construct 3 towers to provide 95% coverage for public safety
	Public Safety	Communication System	3,587,350	departments.
	Public Safety	Broadband equipment	88,650	Broadband equipment to provide service to unserved areas.  Merge PI and PCRC into one building. Includes moving costs and
				upgrades to the interior of the facility to increase efficiencies.
				Construction of roof for outside storage and 5,000 sq ft of
	PI/PCRC	PCRC/PI Merger	683,500	conditioned space for PI employees.
	DOO	New roof - Building D and	000 450	As recommended in the Destina Chiefe
	PCC	walkways Upgrade campus-wide	226,156	As recommended in the Roofing Study.
	PCC	HVAC	100,000	Controls are outdated and it is difficult to maintain/replace parts.
			. 55,550	PCC will grow in the areas of Allied Health and Workforce
				training. New buildings need to be built for these programs.
		New Allied Health		Roads, water, and sewer need to be extended to this property.
	PCC	Building (infrastructure) New roof- North	100,000	Payments span a four year period; total cost is \$1.25M.
	Public Schools	Elementary	223,925	As recommended in the Roofing Study.
2018	General Services	New roof- EMS	· ·	As recommended in the Roofing Study.
2010				
	General Services	New roof- Elections/IT	100,479	As recommended in the Roofing Study.

#### **Approved Projects**

YEAR	DEPT	PROJECT TITLE	TOTAL COST	PROJECT DESCRIPTION
	General Services	New roof - Library	72,986	As recommended in the Roofing Study.
				Includes lease-purchasing tabulators and AutoMark machines. The tabulators and the AutoMark machines are needed for 2016.
	Elections	Voting equipment	49,671	Payments span over a five year period; total cost is \$248,355.
	Library	Southern Satellite at Helena	368,500	Renovate FFA building on Old Helena School campus to create a new library branch.
	Rec, Arts & Parks	Recreation Center	3,040,000	Construct a Recreation Center.  This project spans three years; total cost is \$300K. Current
	Rec, Arts & Parks	Light Replacement	100,000	system is 25+ yrs old.  The Airport Commission has recommended construction of a
	Airport	Hangar Construction	800,000	new hangar.
	PCC	New roof- Bldg. L Upgrade campus-wide	110,642	As recommended in the Roofing Study.
	PCC	New Allied Health	100,000	Controls are outdated and it is difficult to maintain/replace parts.  PCC will grow in the areas of Allied Health and Workforce training. New buildings need to be built for these programs.  Roads, water, and sewer need to be extended to this property.
	PCC	Building (infrastructure)	100,000	Payments span a four year period; total cost is \$1.25M.
	Public Schools	Valve Replacement - South Elementary	105,000	Valves are failing, causing heating and cooling issues in the school.
				Includes lease-purchasing tabulators and AutoMark machines.
2019	Elections	Voting equipment	49,671	The tabulators and the AutoMark machines are needed for 2016. Payments span over a five year period; total cost is \$248,355.
	Rec, Arts & Parks	ADA Accessibility for	60,000	Improve ADA accessible parking and routes to access park amenities.
	Rec, Arts & Parks	Light Replacement- Bushy Fork Park	52,490	Replace Bushy Fork's ball field lights. Current lighting system uses oil-based transformers and poses safety problems.
	Rec, Arts & Parks	Kirby Auditorium- seating replacement	85,000	Current seating at the Kirby is very outdated and in some cases pose a hazard for the patrons visiting to watch shows. The current theater seating was last replaced in the late 70's.
	Rec, Arts & Parks	Light Replacement Upgrade campus-wide	100,000	This project spans three years; total cost is \$300K. Current system is 25+ yrs. old.
	PCC	HVAC	100,000	Controls are outdated and it is difficult to maintain/replace parts.  PCC will grow in the areas of Allied Health and Workforce training. New buildings need to be built for these programs.
	PCC	New Allied Health Building (infrastructure)	400,000	Roads, water, and sewer need to be extended to this property.  Payments span a four year period; total cost is \$1.25M.
	Public Schools	Chiller Replacement- PHS	325,000	Chiller is 23+ years old and is coming to the end of life for this unit.
2020	General Services	New Roof- Courthouse New Roof - Museum complex and assoc.	120,741	As recommended in the Roofing Study.
	General Services	buildings	327,306	As recommended in the Roofing Study.
			,	Includes lease-purchasing tabulators and AutoMark machines.
	EL 4	Victor of the second	40.0=:	The tabulators and the AutoMark machines are needed for 2016.
	Elections	Voting equipment	49,671	Payments span over a five year period; total cost is \$248,355.  This project spans three years; total cost is \$200K Current
	Rec, Arts & Parks	Light Replacement	100,000	This project spans three years; total cost is \$300K. Current system is 25+ yrs. old.  PCC will grow in the areas of Allied Health and Workforce
	PCC	New Allied Health Building (infrastructure)	650,000	training. New buildings need to be built for these programs. Roads, water, and sewer need to be extended to this property. Payments span a four year period; total cost is \$1.25M.
	Public Schools	New roof - Southern Middle	52,033	As recommended in the Roofing Study.
	Public Schools	New roof - Early Intervention	188,164	As recommended in the Roofing Study.

#### **Projects Not Approved**

		TOTAL	PROJECT DESCRIPTION/REASON FOR NOT
DEPT	PROJECT TITLE	COST	RECOMMENDING
General Services	New Roof - Museum, concession stands	64,764	As recommended in the roofing study. Not recommended at this time due to more critical needs.
General Services	New Roof - Misc. small roofs (airport, Mayo, Museum, etc)	217.639	As recommended in the roofing study. Not recommended at this time due to more critical needs.
General Services	New Roof - Animal Services		As recommended in the roofing study. Not recommended at this time due to more critical needs.
General Services	New Roof - Grounds maintenance, concessions	,	As recommended in the roofing study. Not recommended at this time due to more critical needs.
General Services	New Roof - Inspections	,	As recommended in the roofing study. Not recommended at this time due to more critical needs.
General Services	Replace carpet & tile (PCOB)	124,350	Replace BOE carpet and first floor tile in PCOB. First floor tile replacement incorporated into operating budget.
General Services	New Roof - Helena School	124,330	As recommended in the roofing study. Not recommended at
General Services	Complex	1,076,099	this time due to more critical needs.
Rec, Arts & Parks	Olive Hill Restroom Project	55,000	Includes construction of outdoor restrooms at Olive Hill. <b>Not recommended at this time.</b>
			Includes additional multi-use courts at Olive Hill, Allensville, Hurdle Mills, Bushy Fork and Bethel Hill. The Roxplex will
			provide additional recreational opportunities, so this
Rec, Arts & Parks	Outdoor Multi-Purpose Courts	60,000	project is not needed at this time.
	Company ations (Ulvelo		Includes painting, floor restoration, new fixtures, and bathroom upgrades to meet ADA standards. These are ongoing
Rec, Arts & Parks	Gym renovations (Huck Sansbury, O.H., Helena)	65,000	maintenance costs and have been moved to the operating budget.
	0 0 10 1		Includes replacing and upgrading scoreboards at all
Rec, Arts & Parks	Score Board Replacements and Repairs	65,000	recreational locations. These are ongoing maintenance costs and have been moved to the operating budget.
			Dining facility equipment does not allow for expanded food
			service. The Board removed this project from the Recommended CIP due to concerns that it would be
			affected by the results of the Master Plan. Additional
	Dining Facility Equipment		information is needed to determine the impact of the Early
PCC	Upgrades	60,000	College program on the dining facility.  This study would include renovation and expansion of Building
			A that would allow for additional office and meeting space. <b>The</b>
	Architectural Plans for Building		results of the Master Plan may impact this project, so it is
PCC	A Upgrade	75,000	not recommended at this time.
	Architectural Plans for Building D Upgrade (Barnette		Includes updated lighting, HVAC, seating, desks and new finishes. The results of the Master Plan may impact this
PCC	Auditorium)	75,000	project, so it is not recommended at this time.
			Includes renovation of the upstairs of the BDEC building to
	Architectural Plans for		incorporate the Work Force Development Training Center.  The results of the Master Plan may impact this project, so
PCC	Upgrade of BDEC	75,000	
			Construct a covered walkway from Building A to Building S.
PCC	Construct covered walkways	205,000	Not recommended at this time.  Includes improvements to offices and meeting spaces. The
			results of the Master Plan may impact this project, so it is
PCC	Building A Upgrades	250,000	not recommended at this time.
			Includes improvements to the auditorium, classrooms, bathrooms and office areas. The results of the Master Plan
			may impact this project, so it is not recommended at this
PCC	Building D Upgrades	250,000	time.

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#### **Projects Not Approved**

DEPT	PROJECT TITLE	TOTAL COST	PROJECT DESCRIPTION/REASON FOR NOT RECOMMENDING
PCC	BDEC Upgrades	250,000	Includes installing an elevator, staircase and improvements to upstairs. The results of the Master Plan may impact this project, so it is not recommended at this time.
Public Schools	New Roof - Helena Elementary	1,644,232	As recommended in the roofing study. <b>Not recommended at this time due to more critical needs.</b>
Public Schools	New Roof - School Maintenance	296,358	As recommended in the roofing study. <b>Not recommended at this time due to more critical needs.</b>
Public Schools	New Roof - School Bus Garage	269,826	As recommended in the roofing study. <b>Not recommended at this time due to more critical needs.</b>
Public Schools	Upper Tennis Courts-PHS	200,000	Replace upper tennis courts. <b>Not recommended at this time due to more critical needs.</b>
Public Schools	Artificial Turf- PHS	165,000	Replace football field turf with artificial surface. <b>Not</b> recommended at this time due to more critical needs.

# Person County Capital Improvement Plan (CIP) 2016-2020 Approved - Funding Schedule

Sources of Revenue for Project Costs:	Current Year 2014-15	Budget Year 2015-16	Planning Year 2016-17	Planning Year 2017-18	Planning Year 2018-19	Planning Year 2019-20	TOTAL REVENUE SOURCES
Revenues:							
County Contribution	202,975	19,671	1,358,481	1,275,697	1,322,161	1,251,915	5,430,900
CIP Project Fund Balance	438,820	300,000	100,000	65,000	1,022,101	236,000	1,139,820
Airport Construction Fund Balance	100,020	000,000	100,000	800,000		200,000	800,000
Debt Proceeds - PCRC Acquisition/Improvements and Various Re-roofing	2,360,000			,			2,360,000
Debt Proceeds - Senior Center Project		2,960,000					2,960,000
Debt Proceeds - Various Re-roofing and Equipment Upgrades; Roxplex Acquisition/Improvements		2,160,000					2,160,000
Debt Proceeds - Public Safety Cell Towers			3,676,000				3,676,000
Debt Proceeds - Recreation Center Project				3,040,000			3,040,000
Lottery proceeds-VFW Roofing		69,781					69,781
Total Sources of Revenue:	3,001,795	5,509,452	5,134,481	5,180,697	1,322,161	1,487,915	21,636,501
Project Costs for County:	Current Year 2014-15	Budget Year 2015-16	Planning Year 2016-17	Planning Year 2017-18	Planning Year 2018-19	Planning Year 2019-20	TOTAL PROJECT COSTS
Information Technology:							
Telephone System	90,000	70,000	75,229				235,229
General Services:							
New roof-Kirby Civic Auditorium	335,562						335,562
Upgrade controls system at LEC	200,000						200,000
New roof-Huck Sansbury (Annex & Workforce)  Issuance Costs-Various Re-roofing and Equipment Upgrades; Roxplex Acquisition/Improvements		285,189 59,989					285,189 59,989
Chiller replacement - LEC		150,000					150,000
New roof-Emergency Medical Services				147,419			147,419
New roof-Board of Elections/IT				100,479			100,479
New roof - Library				72,986			72,986
New roof- Courthouse						120,741	120,741
New roof - Museum complex & associated buildings						327,306	327,306
Elections							
Voting Equipment	56,795	49,671	49,671	49,671	49,671	49,671	305,150
Emergency Management Services:							
Public Safety Towers			3,587,350				3,587,350
Broadband Equipment			88,650				88,650
Library							
Southern Satellite Library				368,500			368,500
Recreation, Arts & Parks:							
Senior Center Project		2,900,000					2,900,000
Issuance Costs-Senior Center Project		60,000					60,000
Roxplex Acquisition/Improvements		559,500					559,500
ADA Accessibility for Park facilities					60,000		60,000
Light Replacement - Bushy Fork Park		, <del></del>			52,490		52,490
Recreation Center Project				3,040,000			3,040,000
Kirby Auditorium: seating replacements					85,000		85,000
Light Replacement - all parks				100,000	100,000	100,000	300,000
Person Industries/Material Recycling Center:							
PCRC Acquisition/Improvements Issuance Costs-PCRC Acquisition/Improvements and	1,417,050						1,417,050
Various Re-roofing	60,000						60,000
Contingency-PCRC Renovation	30,000						30,000
PCRC/PI Merger			683,500				683,500

# Person County Capital Improvement Plan (CIP) 2016-2020 Approved - Funding Schedule

Airport Construction Projects:							
Hangar construction				800,000			800,00
Set -asides for future projects	100,000			86,000	150,000		336,000
Total County Projects	2,289,407	4,134,349	4,484,400	4,765,055	497,161	597,718	16,768,090
Project Costs for PCC:	Current Year 2014-15	Budget Year 2015-16	Planning Year 2016-17	Planning Year 2017-18	Planning Year 2018-19	Planning Year 2019-20	TOTAL PROJECT COSTS
Piedmont Community College (PCC):							
Campus Sidewalks Upgrade	80,000						80,000
New roof-Bldg. D and walkways			226,156				226,156
New roof-L Building				110,642			110,642
Master Plan Update/Feasibility Study		50,000					50,000
Upgrade campus-wide HVAC			100,000	100,000	100,000		300,000
New Allied Health Building (Infrastructure)			100,000	100,000	400,000	650,000	1,250,000
Set -asides for future projects							-
Total PCC	80,000	50,000	426,156	310,642	500,000	650,000	2,016,798
Project Costs for Public Schools:	Current Year 2014-15	Budget Year 2015-16	Planning Year 2016-17	Planning Year 2017-18	Planning Year 2018-19	Planning Year 2019-20	TOTAL PROJECT COSTS
Public Schools:							
New roof-Earl Bradsher Preschool	547,388						547,388
Window replacements-Oak Lane Elementary	85,000						85,000
New roof-VFW (Alternative School)		69,781					69,781
New roof-South Elementary		268,991					268,991
New roof-Woodland Elementary		149,156					149,156
New roof-Oak Lane Elementary		207,532					207,532
Chiller replacement-Southern Middle School		300,000					300,000
Window replacements-North End Elementary		329,643					329,643
New Roof-North Elementary			223,925				223,925
Valve Replacement-South Elementary				105,000			105,000
Chiller replacement-PHS					325,000		325,000
New roof-Southern Middle School						52,033	52,033
New roof-Early Intervention						188,164	188,164
Set -asides for future projects							-
Total Public Schools Projects:	632,388	1,325,103	223,925	105,000	325,000	240,197	2,851,613
Total Project Costs:	3,001,795	5,509,452	5,134,481	5,180,697	1,322,161	1,487,915	21,636,

#### **Approved - Funding Schedule**

Sources of Revenue for Operating Impact Costs:	Current Year 2014-15	Budget Year 2015-16	Planning Year 2016-17	Planning Year 2017-18	Planning Year 2018-19	Planning Year 2019-20	TOTAL REVENUE SOURCES
General Fund Contribution	110,878	784,886	754,227	1,113,012	1,027,132	975,712	4,765,847
Fees (Southern Satellite Library)					10,000	10,000	20,000
Fees (Roxplex Center)			73,902	73,902	73,902	73,902	295,608
Fees (Recreation Center)					100,000	100,000	200,000
Increase in PCRC/PI program revenues				52,000	52,000	52,000	156,000
Total Sources of Revenue for Operating Impact Costs	110,878	784,886	828,129	1,238,914	1,263,034	1,211,614	5,437,455

Operating Impact Costs:	Current Year 2014-15	Budget Year 2015-16	Planning Year 2016-17	Planning Year 2017-18	Planning Year 2018-19	Planning Year 2019-20	TOTAL PROJECT COSTS
Public Safety Tower Project				3,385	3,385	3,385	10,155
Broadband Equipment			23,550	49,810	23,550		96,910
Southern Satellite Library					75,100	75,100	150,200
Roxplex Center Project		806	80,919	80,919	80,919	80,919	324,482
PCRC building rent	(26,751)	(107,000)	(107,000)	(107,000)	(107,000)	(107,000)	(561,751)
PCRC/PI Merger efficiencies			(40,000)	(40,000)	(40,000)	(40,000)	(160,000)
Airport hangar construction					1,500	1,500	3,000
Debt Service impacts with proposed debt	137,629	891,080	870,660	1,251,800	1,225,580	1,197,710	5,574,459
Total Operating Impact Costs	110,878	784,886	828,129	1,238,914	1,263,034	1,211,614	5,437,455

Note: Items highlighted in blue and red are projects associated with a debt financing.

#### 2014-15 PCRC Acquisition/Improvements and Various Re-roofing

The County entered into an installment purchase contract for \$2.36 million on November 6, 2014 with BB&T to finance a portion of the cost of acquisition and land improvement of the Person County Recycling Center (PCRC); the re-roofing of Earl Bradsher Preschool; and the re-roofing of the Kirby Civic Auditorium.

#### 2015-16 Senior Center Project

The Board of Commissioners are in negotiations with the City of Roxboro on several property options for the future location of the Senior Center. Final decisions about the scope of this project have not been made. Until further determined, the CIP grid above assumes a General Obligation Bond Issue to finance \$2.96 million which would cover property acquisition, construction, and renovation for the purposes of providing improved Senior Center facilities. Since another financing is proposed in the same year for roofing and the Roxplex acquisition and improvements, other loan recommendations may be forthcoming to minimize the County's debt cost. The timing of when these two projects become "shovel-ready" will have a significant impact on the financing method recommended.

#### 2015-16 Various Re-roofing and Equipment Upgrades; Roxplex Acquisition/Improvements

Due to the large amount of roofing to be completed in accordance with the County's Roofing Study and the current condition of these roofs, a recommendation is included to finance this cost, as well as window replacements at North End Elementary, a boiler replacement at Southern Middle School, and the acquisition and improvements to the Roxplex property for \$2.16 million. As stated above for the Senior Center financing, which is also proposed for 2015-16, determinations associated with this financing may be altered in an attempt to minimize the County's debt cost.

#### 2016-17 Public Safety Tower Project

Hired consultants conducted a feasibility study which resulted in the recommendation to construct three, 300 foot towers and installing Simulcast public safety communication equipment. It also included the cost of providing grant funds to a private broadband provider to hang broadband equipment on the towers for a total project cost of approximately \$4M. The Commissioners approved \$100,000 in the FY15 budget to pay for environmental studies to be conducted at the three potential tower locations. Currently, the environmental studies are underway and should be completed by the end of FY15. The project is scheduled to be completed in December 2016. Loan terms and amounts are to be determined.

#### 2017-18 Recreation Center

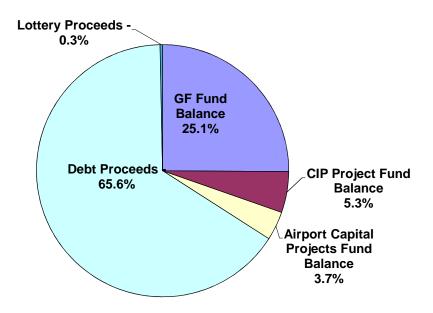
Until more decisions are made, this project has been placed in the CIP to finance in FY 2017-18. The location and scope of this project is undetermined. The recommendation above assumes the use of the remaining GO Bond Issue of \$3.04M. An extension of the G.O. Bond authority will be necessary if the Board of Commissioners wish to finance this project with the issuance of bonds. The extension will provide for 3 more years from November 8, 2015 to issue bonds for this purpose.

#### **Set-Aside Funds for Future Years**

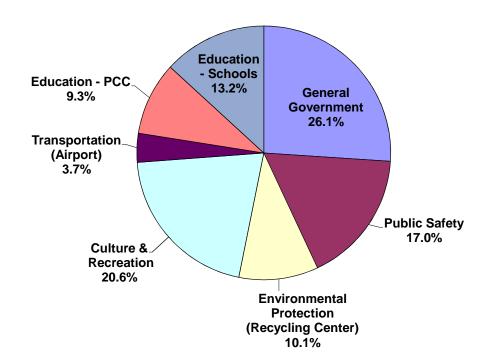
Note: The County implements a best practice approach for distributing the costs of capital projects to minimize the impact in any one fiscal year. This is accomplished by incrementally funding expensive projects over multiple fiscal years. The projects listed below are funded through setaside funds leading up to the year in which the project will be completed, thus reducing the burden in that year. This is a proactive approach to planning and funding future capital needs as well as maximizing cash flow capacity.

	_	et-Aside Amount	Fiscal Year that project is recommended to take place	Re	emaining Cost
Current & Prior Years					
Chiller replacement - LEC	\$	100,000	2016	\$	50,000
Upgrade campus-wide HVAC		100,000	2017		200,000
New roof-Board of Elections/IT		65,000	2018		35,479
Total	\$	265,000			
Planning Year 2015-2016					
(No set asides proposed in this year)	\$	-			
Planning Year 2016-2017					
(No set asides proposed in this year)	\$	-			
Planning Year 2017-2018					
New roof - Museum complex & associated buildings	\$	86,000	2020	\$	241,306
Planning Year 2018-2019					
New roof - Museum complex & associated buildings	\$	100,000	2020	\$	141,306
New roof- Courthouse		50,000	2020		70,741
	\$	150,000			
Planning Year 2019-2020					
(No set asides proposed in this year)	\$	-			

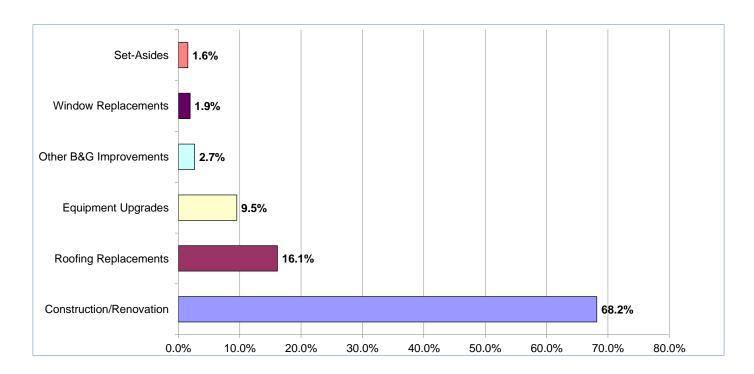
Total % Revenue Sources	5							
Description	<b>Current Year</b>	2016	2017	2018	2019	2020	Totals	% of Total
GF Fund Balance	202,975	19,671	1,358,481	1,275,697	1,322,161	1,251,915	5,430,900	25.1%
CIP Project Fund Balance	438,820	300,000	100,000	65,000	-	236,000	1,139,820	5.3%
Airport Capital Projects Fund Balance	-	-	-	800,000	-		800,000	3.7%
Debt Proceeds	2,360,000	5,120,000	3,676,000	3,040,000	-	-	14,196,000	65.6%
Lottery Proceeds	-	69,781	-	-	-	-	69,781	0.3%
Totals	3,001,795	5,509,452	5,134,481	5,180,697	1,322,161	1,487,915	21,636,501	100.0%



Total % CIP Projects by	Function							
Description	Current Year	2016	2017	2018	2019	2020	Totals	% of Total
General Government	782,357	3,574,849	124,900	456,555	199,671	497,718	5,636,050	26.1%
Public Safety	-	-	3,676,000	-	-	-	3,676,000	17.0%
Environmental Protection (Recycling Center)	1,507,050	-	683,500	-	-	-	2,190,550	10.1%
Culture & Recreation	-	559,500	-	3,508,500	297,490	100,000	4,465,490	20.6%
Transportation (Airport)	-	-	-	800,000	-	-	800,000	3.7%
Education - PCC	80,000	50,000	426,156	310,642	500,000	650,000	2,016,798	9.3%
Education - Schools	632,388	1,325,103	223,925	105,000	325,000	240,197	2,851,613	13.2%
Totals	3,001,795	5,509,452	5,134,481	5,180,697	1,322,161	1,487,915	21,636,501	100.0%



Total % CIP Projects by T								
Description	Current Year	2016	2017	2018	2019	2020	Totals	% of Total
Construction/Renovation	1,507,050	3,519,500	4,370,850	4,308,500	400,000	650,000	14,755,900	68.2%
Roofing Replacements	882,950	1,040,638	450,081	431,526	•	688,244	3,493,439	16.1%
Equipment Upgrades	346,795	569,671	213,550	254,671	527,161	149,671	2,061,519	9.5%
Other B&G Improvements	80,000	50,000	100,000	100,000	245,000	1	575,000	2.7%
Window Replacements	85,000	329,643	ı	-	1	1	414,643	1.9%
Set-Asides	100,000	1	-	86,000	150,000	-	336,000	1.6%
Totals	3,001,795	5,509,452	5,134,481	5,180,697	1,322,161	1,487,915	21,636,501	100.0%



#### **Person County's Debt Service**

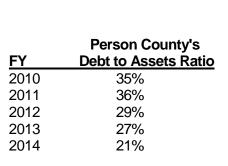
#### **Current Debt Service**

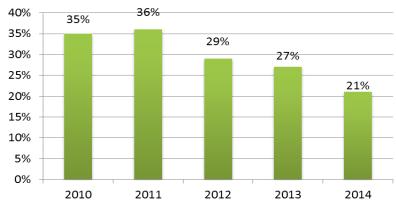
Project 2006 Various Roofing/Paving	Description  Re-roofing, paving and repaving certain school, community college and other public facilities; re-floor the gymnasium; construct new tennis	Term 15 years	Int Rate % 3.86%	Outstanding Balance \$2,414,590	Last Pyt Fiscal Year 2021
2010 Courthouse Renovation & Various Roofing (BAB's)	Engineering and construction costs associated with the renovation of the Courthouse and some various reroofing for certain school, community college and other public facilities; financed through Build America Bonds (BAB's) yielding a 35% refund of the	10 years	4.08%	2,902,960	2021
2012 SMS & portion of PHS Re-roofing (QSCB)	interest payments  Re-roofing construction for Southern  Middle School and a portion of Person  High School; financed through a  Qualified School Construction Bond  (QSCB) yielding a 100% refund of the  interest payments	15 years	3.93%	3,277,287	2028
2014 Capital Equipment Lease (Telephone Equipment)	Replacement of primary phone system; financed as a capital equipment lease for a 3 year term	3 years	4.55%	145,229	2017
2015 PCRC Purchase/ Renovation & Various Roofing Projects	Purchase, renovation and re-roofing of the existing Person County Recycling Facility, and re-roofing construction for the Kirby Civic Auditorium and Earl Bradsher Preschool	15 years	2.80%	2,639,540	2029
		TOTAL DEBT SERVICE OUTSTANDING		<u>\$11,379,606</u>	

#### **Current Debt Analysis**

There are two standard ratios that measure debt service levels and the capacity for taking on additional debt. These ratios and their meaning for Person County are described below:

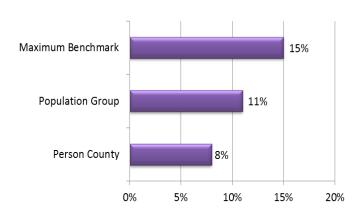
**Debt to Assets Ratio**: Measures leverage, the extent to which total assets are financed with long-term debt. The debt-to-assets ratio is calculated as long-term debt divided by total assets. A high debt to assets ratio may indicate an over-reliance on debt for financing assets, and a low ratio may indicate a weak management of reserves. At FY 2013, the debt to assets ratio for Person County was 27%, while counties with similar populations were at 51%. Although Person County was at the mid-range for the amount of total assets reported in comparison to these other counties, Person County had the 3<sup>rd</sup> lowest Debt to Assets Ratio, as well as the 5th lowest long term debt amount. A more applicable comparison may be to view the debt to assets ratio for Person County since FY 2010. As displayed in the following chart, Person County's debt to assets ratio has declined from 35% in FY 2010 to 21% in FY 2014. This reduction can likely be attributed to conservative spending in uncertain economic conditions and the attempt to build-up of reserves during this five year period. This increase in the County's cash reserves (assets) causes a decrease in this ratio. Another variable causing this downward trend is the large \$2M yearly pay down of the 2008 Refinanced Debt for the 1999 & 2000 Elementary School Construction and Law Enforcement Center debt. Even though the County has issued new debt since 2008, the historically low interest rates have generated significantly lower debt payments than the previous years' debt financings. This decreasing trend is likely to continue until the 2008 debt ceases with the last payment in 2015. After this debt is defeased and new debt is issued, it is likely that this percentage will begin moving slowly upwards again, indicating to credit agencies a more strategic approach to the management of the County's assets.





• <u>Debt Service Ratio</u>: Measures financing obligations, provides feedback on service flexibility with the amount of expenditures committed to annual debt service. The debt service ratio is calculated as annual debt service divided by total expenses. General accounting guidance discourages this ratio from being higher than 15% for a maximum benchmark. Any percentage higher than this can severely hamper the County's service flexibility. Person County's debt service ratio of 8% is well below the population group of 11% for FY 2013 (Person County's ratio stays flat at 8% for FY 2014). Due to the expected debt reductions in fiscal years 2015 and 2016, it is anticipated that Person County's debt service ratio will substantially decrease unless additional debt is acquired to support the leveling out of this ratio. A consistent debt ratio level would indicate a stronger management of financing resources in relation to the amount that is available for other services.

	<b>Debt Service</b>
FY 2013	Ratio
Person County	8%
Population Group	11%
Maximum Benchm	nark 15%



#### **New Debt Service**

The four proposed financings in Person County's 2016-2020 plan are recommended below:

#### > FY 2016 Senior Center Project

A General Obligation (G.O.) Bond issue is proposed to cover the construction and renovation of properties recently acquired from the City of Roxboro to provide improved facilities for the County's senior citizens that have been previously displaced from the current Senior Center location. Five plan options were presented to the Board of Commissioners on March 16, 2015 by contracted engineers for consideration. The costs ranged from \$2.2M to \$3.1M. Until further determined, the total proposed debt amount for these projects is \$2,960,000 and is comprised of the following:

Construction and Renovation: Senior Center Issuance costs	\$ 2,900,000 60,000
Total	\$ 2,960,000

#### > FY 2016 Various Re-roofing and Equipment Upgrades; Roxplex Acquisition /Improvements

A debt borrowing is proposed to cover the roof replacements for Huck Sansbury Workforce building and various school buildings, window replacements for North End Elementary, a boiler replacement at Southern Middle School, and the acquisition and improvements to the Roxplex property. The total proposed debt amount for these projects is \$2,160,000 and is comprised of the following:

Re-roofing: Huck Sansbury Complex	\$ 285,189
Re-roofing: South Elementary	268,991
Re-roofing: Woodland Elementary	149,156
Re-roofing: Oak Lane Elementary	207,532
Window Replacements: North End Elementary	329,643
Chiller Replacement: Southern Middle School	300,000
Acquisition/Improvements: Roxplex Center	559,500
Issuance costs	59,989

Total \$ 2,160,000

#### FY 2017 Public Safety Towers and Broadband Equipment

A debt borrowing is proposed to cover the construction of three, 300 foot towers and installing Simulcast public safety communication equipment. Also included is the cost of providing grant funds to a private broadband provider to hang broadband equipment on the towers. Currently, the environmental studies are underway and should be completed by the end of FY 2015. Until further determined, the total proposed debt amount for this project is \$3,676,000 and is comprised of the following:

Construction/Engineering: cell towers	\$ 3,587,350
Broadband Equipment Installation	88,650
Total	\$ 3,676,000

#### > FY 2016 Recreation Center Project

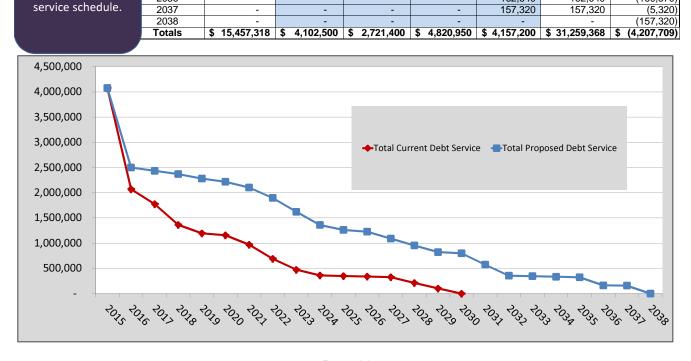
A G.O. Bond issue is proposed to cover the possible construction of a Recreation Center for improved recreational facilities. The location and scope of this project is undetermined. The recommendation assumes the use of the remaining G.O. Bond Issuance after the costs of the Senior Center Project have been applied. Until further determined, the total proposed debt amount for these projects is \$3,040,000 and is comprised of the following:

Construction and Renovation: Senior Center \$ 3.040,000

#### **Future Debt Service Payments for Person County**

						2015		
						PCRC		
		2008	2010	2012	2014	Purchase/		
	2006	Refinancing of	Courthouse	School Roofing	Capital	Renovation &		Year to Year
	Various	1999 & 2000	Renovation &	Projects for	Equipment	Various		Change in
Fiscal Year Ending	roofing/paving	Schools/LEC	Various Roofing	SMS & PHS	Lease	Roofing	Total Current	Current
June 30	projects	Bldg	Projects	(QSCB)	(Teleph Equip)	Projects	Debt Service	Debt Service
2015	313,545	2,286,356	932,600	317,582	90,000	137,629	4,077,712	(129,997)
2016	329,831		899,960	309,375	70,000	460,480	2,069,646	(2,008,066)
2017	319,969	-	867,320	301,167	75,229	210,960	1,774,645	(295,001)
2018	483,635	-	339,780	292,960	-	246,200	1,362,575	(412,070)
2019	442,471	-	327,540	284,753	-	141,300	1,196,064	(166,511)
2020	427,094	-	315,300	276,546	-	138,500	1,157,440	(38,624)
2021	411,591	-	153,060	268,338	-	135,700	968,689	(188,751)
2022	-	-	-	260,131	-	430,800	690,931	(277,758)
2023	-	-	-	251,924	-	221,000	472,924	(218,007)
2024	-	-	-	243,717	-	116,100	359,817	(113,107)
2025	-	-	-	235,509	-	113,300	348,809	(11,008)
2026	-	-	-	227,302	-	110,500	337,802	(11,007)
2027	-	-	-	219,095	-	107,700	326,795	(11,007)
2028	-	-	-	106,470	-	104,900	211,370	(115,425)
2029	-	-	-	-	-	102,100	102,100	(109,270)
2030	-		-	-	-	-	-	(102,100)
Totals	\$ 2,728,135	\$ 2,286,356	\$ 3,835,560	\$ 3,594,869	\$ 235,229	\$ 2,777,169	\$ 15,457,318	\$ (4,207,709)
				2040				

				2016				
The above chart				Proposed -				
displays Person				Roofing &				
County's current debt				Equipment				
service schedule. A			2016	Upgrades;	2017	2018		
large amount of debt			Proposed -	Roxplex	Proposed -	Proposed -		Adjusted
drops off in fiscal			Senior Center	Acquisition &	Public Safety	Recreation		Year to Year
	Fiscal Year		Project	Improvements	Cell Towers	Center Project		Change with
year 2016 for \$2.0M.	Ending	Total Current	(assumptions:	(assumptions:	(assumptions:	(assumptions:	Total Proposed	Proposed
	June 30	Debt Service	3.5%, 20 yrs)	3.5%, 15 yrs)	3.75%, 15 yrs)	3.5%, 20 yrs)	Debt Service	Debt Service
The sharp decline in	2015	4,077,712	-	-	-	-	4,077,712	(129,997)
debt obligations and	2016	2,069,646	255,000	175,600	-	-	2,500,246	(1,577,466)
the availability of low	2017	1,774,645	249,750	172,100	237,850	-	2,434,345	(65,901)
•	2018	1,362,575	244,500	268,600	234,100	258,400	2,368,175	(66,170)
interest rates creates	2019	1,196,064	239,250	261,600	330,350	253,080	2,280,344	(87,831)
an enviroment that is	2020	1,157,440	234,000	154,600	422,850	247,760	2,216,650	(63,694)
suitable for taking on	2021	968,689	228,750	251,100	411,600	242,440	2,102,579	(114,071)
additional debt as	2022	690,931	223,500	344,100	400,350	237,120	1,896,001	(206,578)
	2023	472,924	218,250	233,600	465,100	231,800	1,621,674	(274,327)
proposed in the chart	2024	359,817	213,000	186,600	375,000	226,480	1,360,897	(260,777)
to the right.	2025	348,809	207,750	121,000	363,750	221,160	1,262,469	(98,428)
	2026	337,802	202,500	117,500	352,500	215,840	1,226,142	(36,327)
The blue line in the	2027	326,795	197,250	114,000	241,250	210,520	1,089,815	(136,327)
graph below includes	2028	211,370	192,000	110,500	233,750	205,200	952,820	(136,995)
•	2029	102,100	186,750	107,000	226,250	199,880	821,980	(130,840)
the new proposed	2030	-	181,500	103,500	318,750	194,560	798,310	(23,670)
debt and indicates a	2031	-	176,250	-	207,500	189,240	572,990	(225,320)
more gradual dropoff	2032	-	171,000	-	-	183,920	354,920	(218,070)
of debt compared to	2033	-	165,750	-	-	178,600	344,350	(10,570)
the red line showing	2034	-	160,500	-	-	173,280	333,780	(10,570)
our current debt	2035	-	155,250	-	-	167,960	323,210	(10,570)
	2036	-	-	-	-	162,640	162,640	(160,570)
service schedule.	2037	-	-	-	-	157,320	157,320	(5,320)



2038

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