

PERSON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 8, 2014

MEMBERS PRESENT

OTHERS PRESENT

Jimmy B. Clayton

Heidi York, County Manager

Kyle W. Puryear

C. Ronald Aycock, County Attorney

B. Ray Jeffers

Brenda B. Reaves, Clerk to the Board

Frances P. Blalock

David Newell, Sr.

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, September 8, 2014 at 7:00 pm in the Commissioners' meeting room in the Person County Office Building.

Chairman Clayton called the meeting to order, led invocation and asked Vice Chairman Jeffers to lead the Pledge of Allegiance.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

A **motion** was made by Commissioner Newell and **carried 5-0** to add to the agenda a discussion related to the Yarbboro case, a Planning and Zoning issue.

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to approve the agenda as adjusted.

PUBLIC HEARING:

A FINANCIAL GRANT INCENTIVE IN THE AMOUNT OF \$30,000 DISBURSED TO ROXBORO DEVELOPMENT GROUP OVER 3-YEARS FOR AN ECONOMIC PROJECT FOR PUBLIC IMPROVEMENTS BENEFITING THE UPTOWN AREA AND HALL'S AGRIBUSINESS:

A **motion** was made by Commissioner Puryear and **carried 5-0** to open the duly advertised public hearing for a Financial Grant Incentive in the amount of \$30,000 disbursed to Roxboro Development Group over 3-years for an economic project for Public Improvements benefiting the Uptown area and Hall's Agribusiness.

Economic Development Director, Stuart Gilbert advised the Board that the project for a Financial Grant Incentive in the amount of \$30,000 disbursed to Roxboro Development Group over 3-years for an economic project for Public Improvements benefiting the Uptown area and Hall's Agribusiness was not yet ready for public comments and therefore requested the Board to continue the public hearing to the Board's meeting scheduled for October 6, 2014 at 7:00 pm.

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A **motion** was made by Commissioner Newell and **carried 5-0** to recess the public hearing for a Financial Grant Incentive in the amount of \$30,000 disbursed to Roxboro Development Group over 3-years for an economic project for Public Improvements benefiting the Uptown area and Hall's Agribusiness until October 6, 2014 at 7:00 pm.

INFORMAL COMMENTS:

The following individuals appeared before the Board to make informal comments:

Ms. Danna Coble of 1301 Cedar Grove Church Road, Roxboro made the Board aware of the condition of the residence and property of David and Donna Yarboro of 1235 and 1219 Cedar Grove Church Road. Ms. Coble stated multiple letters have been sent to the Yarboros from NC Dept. of Environment and Natural Resources (Air Quality Control), Person County Planning and Zoning and Person County Environmental Health regarding the following concerns:

- Placement of a single wide manufactured home for storage use on the property,
- Use of property as a dump and storage site,
- Large stockpiles and method of storage of large quantities of trash, furniture and discarded items on the property,
- Willful, unlawful burning of trash and furniture on the property, and
- Overgrowth of weeds, grass and apparent neglect and lack of maintenance of the property.

Ms. Coble requested the Board's assistance to have an ordinance that addresses property owners to stop using their property as a dump site, to prohibit hauling trash, furniture and discarded items onto their property, stop unlawful burning of trash, furniture and other such items, and clean up and maintain the property.

Ms. Betty Blalock of 144 Tirzah Ridge, Rougemont made the Board aware of dynamite blasting of rock at the Upper Piedmont Environmental landfill that she was told was to be used as an alternative cover. Ms. Blalock described the blasting as very loud that shook her house and noted her concerns of the health issues resulting from the contaminated soil with lead, coal ash, pcps, and feces that is brought into the Person County landfill used as alternative daily cover.

DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:

A **motion** was made by Commissioner Blalock and **carried 5-0** to approve the Consent Agenda with the following items:

- A. Approval of Minutes of August 18, 2014, and
- B. Budget Amendment #3.

UNFINISHED BUSINESS:

RESEARCH TRIANGLE REGIONAL PARTNERSHIP FY 2014-2015 REPRESENTATIVES:

Economic Development Director, Stuart Gilbert stated at the August 18, 2014 Board of Commissioners' meeting, the Board requested that staff provide information regarding the Research Triangle Regional Partnership's (RTRP) conflict of interest policy. Mr. Gilbert presented the Board with the RTRP's Code of Ethics noting a conflict of interest occurs when an individual stands to benefit directly from a certain decision. Individuals generally involved in economic development do not necessarily have a conflict of interest. Mr. Gilbert stated any representatives on the RTRP's Board of Directors will be required to sign the Code of Ethics statement form.

Mr. Gilbert reminded the Board that the RTRP bylaws provide for the lead funding agency of each county to nominate three candidates to represent Person County on RTRP's Board of Directors.

Person County's representatives for 2013-2014 were Stuart Gilbert, Person County Economic Development Director, Randy Reynolds, Chairman of the Person County Economic Development Commission, and Abby Gentry, Uptown Development Director.

Mr. Gilbert said that the Person County Board of Commissioners is the leading funding agency for RTRP and as such may select any three candidates to represent the County on the RTRP Board of Directors. The responsibility to vote is solely that of the Person County Board of Commissioners.

Chairman Clayton recommended the Board to use the same representatives for the current fiscal year; Stuart Gilbert, Person County Economic Development Director, Randy Reynolds, Chairman of the Person County Economic Development Commission, and the new Uptown Development Director, Lauren Wrenn.

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to appoint Stuart Gilbert, Person County Economic Development Director, Randy Reynolds, Chairman of the Person County Economic Development Commission, and Lauren Wrenn, Uptown Development Director to serve as Person County's representatives on the RTRP Board of Directors for Fiscal Year 2014-2015.

NEW BUSINESS:

KIRBY REBIRTH: UPSTAIRS – NAMING ADVISORY COMMITTEE APPOINTMENTS AND FEE SCHEDULE:

Assistant County Manager, Sybil Tate stated the Board adopted the Person County Naming Policy at its August 18, 2014 meeting and requested that staff and Piedmont Community College present information regarding appointing members to the Naming Advisory Committee and the fee schedule for the Kirby Rebirth project at the next meeting.

Naming Advisory Committee appointments:

Ms. Tate stated that staff recommended that each Commissioner nominate and appoint one person each to serve on the five-member Naming Advisory Committee noting this committee is a temporary committee that will sunset when fundraising for the Kirby Rebirth project is complete.

The following nominations were made:

Commissioner Newell nominated Merilyn Newell,
Commissioner Blalock nominated Claudia Berryhill,
Commissioner Puryear nominated Gay Poindexter,
Vice Chairman Jeffers nominated Curtis Bradsher, and
Chairman Clayton nominated Heidi York.

A **motion** was made by Commissioner Puryear and **carried 5-0** to accept all nominations as presented and to appoint Merilyn Newell, Claudia Berryhill, Gay Poindexter, Curtis Bradsher and Heidi York to the Kirby Rebirth Naming Advisory Committee.

Fee Schedule

Beth Townsend of the Piedmont Community College (PCC) Foundation presented the Board with a marketing brochure developed for the Kirby Rebirth Naming Opportunities and Recognition effort that staff members will use to approach potential donors. The marketing material lists but does not limit, naming opportunities as:

- Main Hall, Rehearsal Hall A & B, Terrace and Upper Gallery: \$60,000 each
- Studios A, B, C and D: \$50,000 each

A **motion** was made by Commissioner Newell and **carried 5-0** to adopt the fee schedule for the Kirby Rebirth project naming opportunities as presented.

PERSON COUNTY HEALTH DEPARTMENT WATER SAMPLE FEE SCHEDULE:

Health Director, Janet Clayton noted on August 13, 2014, the Person County Health Department received notification from the North Carolina State Laboratory of Public Health (NCSLPH) of an increase in fees for water samples processed by the NCSLPH. In order to cover the expenses associated with the collection and analysis of private well water testing, the Person County Board of Health approved the Person County Health Department's amended fee schedule on August 25, 2014. Ms. Clayton stated the Board of Health requested the Board of Commissioners to approve the amended water sample fee schedule effective September 9, 2014.

Ms. Clayton stated the NCSLPH increase caused the water samples processing fees to be self-supporting versus allocating any federal funding. Ms. Clayton told the Board should any water sampling be required due to medical issues, i.e., waterborne or lead poisoning, a medical waiver can be requested.

A **motion** was made by Chairman Clayton and **carried 5-0** to approve the Health Department Water Sample Fee Schedule effective September 9, 2014 as presented.

Person County Health Department Water Sample Fees					
Category	NCSLPH New FY13 (\$)	NCSLPH Current FY13/14 (\$)	NCSLPH Increase (\$)	Person County Current Fee (\$)	Person County Proposed Fee (\$)
Microbiology:					
Total Coliform P/A	23	3.09	19.91	NA	20
Total Coliform MPN	26	3.09	22.91	NA	25
Fecal Coliform	26	3.09	22.91	NA	25
Fecal Coliform/Streptococcus	45	3.09	41.91	NA	75
Enterococcus, MPN	26	3.09	22.91	NA	25
Iron Bacteria	28	3.09	24.91	NA	25
Sulfur/Sulfate - Reducing	35	3.09	31.91	NA	65
Pseudomonas – MTF or MPN	26	3.09	22.91	NA	25
Heterotrophic Plate Count	20	3.09	16.91	NA	20
Inorganic Chemistry:					
Full Inorganic Panel	65	3.15	61.85	40	100
Metals Panel	55	3.15	51.85	NA	85
Individual Metals	40	3.15	36.85	NA	70
Anions – F, Cl, Sulf	25	3.15	21.85	NA	25
Disinfection By-products	25	3.15	21.85	NA	25
Fluoride – Physician, Dentist request	25	2.80	22.20	NA	25
Nitrate/Nitrite	25	7.55	17.45	40	25
Arsenic Speciation	25	3.15	21.85	NA	25
Organic Chemistry:					
Pesticides	74	23.99	50.01	20	110
Herbicides	74			NA	110
Petroleum products	74	28.26	45.74	25	110
Volatile Organic Chemicals	74	26.91	47.09	NA	110
New Well Sample kit	74	73.95	0.05	NA Included in permit fee	110

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NCACC LEGISLATIVE GOAL PROPOSAL:

Library Director, Christy Bondy told the Board that since 2011, State Aid to public libraries has been reduced by \$3,568,972 (-23%). The state's FY 2015 budget reduced State Aid by \$465,353 (-3.7%), but stipulated that most of the reduction be taken from two counties (Wake and Mecklenburg).

Ms. Bondy stated the North Carolina Public Library Directors Association (NCPLDA) met in August and requested county Boards' of Commissioners across the State to act in support of State Aid to public libraries. Ms. Bondy noted that in Fiscal Year 2015, the Person County Library received \$90,000 in State Aid. On behalf of the NCPLDA, Ms. Bondy requested that the Board submit the following item as a legislative goal for the NC Association of County Commissioners (NCACC):

Restore funding to State Aid to Public Libraries Fund to the pre-2011 level of \$15.7 million; and eliminate special provisions that distribute State Aid outside of the equitable formula developed by the State Library Commission.

Ms. Bondy presented the Board with a draft letter to be signed by the Chairman in order to submit such legislative goal to the NCACC.

Chairman Clayton noted the good track record the NCACC has working with legislative goals. Vice Chairman suggested the process for the restored funding request to be done incrementally over several years similar to the request for lottery funding to be restored.

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to approve submission of a legislative goal to the NCACC for State Aid to Public Libraries Fund be restored to the pre-2011 level of \$15.7 million; and eliminate special provisions that distribute State Aid outside of the equitable formula developed by the State Library Commission.

RESOLUTION CALLING A PUBLIC HEARING ON WHETHER THE BOARD OF COMMISSIONERS FOR THE COUNTY OF PERSON, NC SHOULD APPROVE A PROPOSED INSTALLMENT FINANCING AGREEMENT TO FINANCE A PORTION OF THE COSTS OF VARIOUS PROJECTS AND WHETHER SAID COUNTY SHOULD ACQUIRE CERTAIN SCHOOL PROPERTY INCLUDED IN SUCH PROJECTS (CONSIDERATION OF FINANCING OF PERSON COUNTY RECYCLING CENTER ACQUISITION AND IMPROVEMENTS, AND EARL BRADSHER PRESCHOOL AND KIRBY CIVIC AUDITORIUM RE-ROOFING CONSTRUCTION):

Chairman Clayton introduced a Resolution calling a public hearing on whether the Board of Commissioners for the County of Person, NC should approve a proposed installment financing agreement to finance a portion of the costs of various projects and whether said County should acquire certain school property included in such projects related to the financing of Person County's Recycling Center acquisition and improvements, and Earl Bradsher Preschool and Kirby Civic Auditorium Re-roofing construction and called upon the Finance Director to further summarize.

Finance Director, Amy Wehrenberg requested the Board to approve a Resolution calling a public hearing on whether the Board of Commissioners for the County of Person, NC should approve a proposed installment financing agreement to finance a portion of the costs of various projects and whether said County should acquire certain school property included in such projects related to the financing of Person County's Recycling Center acquisition and improvements, and Earl Bradsher Preschool and Kirby Civic Auditorium Re-roofing construction.

Ms. Wehrenberg stated the Resolution presented sets forth by sections in the following:

Preamble

Called for a public hearing to be scheduled September 22, 2014 at 9:00 am for consideration of approving an installment financing agreement related to the acquisition and construction of improvements to the Person County Recycling Center, Earl Bradsher Preschool, and Kirby Civic Auditorium, with the conveyance of Earl Bradsher to the County as collateral,

1. The call for a public hearing to facilitate receiving public input on the proposed financing as required by North Carolina General Statutes,
2. Directs the Clerk of the Board to publish the notice of the public hearing, and
3. The resolution is effective upon its passage by the Board.

A **motion** was made by Chairman Clayton and **carried 5-0** to approved a Resolution calling a public hearing on whether the Board of Commissioners for the County of Person, NC should approve a proposed installment financing agreement to finance a portion of the costs of various projects and whether said County should acquire certain school property included in such projects related to the financing of Person

County's Recycling Center acquisition and improvements, and Earl Bradsher Preschool and Kirby Civic Auditorium Re-roofing construction as presented.

A regular meeting of the Board of Commissioners for the County of Person, North Carolina, was held in Room 215 in the Person County Office Building, in Roxboro, North Carolina, the regular place of meeting, on September 8, 2014 at 7:00 P.M.

Present: Chairman Jimmy B. Clayton, presiding, and Vice Chairman B. Ray Jeffers and Commissioners Kyle W. Puryear, Frances P. Blalock and David Newell, Sr.

Absent: None.

* * * * *

Chairman Clayton introduced the following resolution, a copy of which had been provided to each Commissioner:

RESOLUTION CALLING A PUBLIC HEARING ON WHETHER THE BOARD OF COMMISSIONERS FOR THE COUNTY OF PERSON, NORTH CAROLINA SHOULD APPROVE A PROPOSED INSTALLMENT FINANCING AGREEMENT TO FINANCE A PORTION OF THE COST OF VARIOUS PROJECTS AND WHETHER SAID COUNTY SHOULD ACQUIRE CERTAIN SCHOOL PROPERTY INCLUDED IN SUCH PROJECTS.

WHEREAS, the County of Person, North Carolina (the "County") has determined to finance a portion of the cost of (a) repairing or replacing the roof on Earl Bradsher Preschool (the "School Project"), (b) repairing or replacing the roof on the Kirby Civic Auditorium and (c) acquiring and improving a building and related property to house the Person County Recycling Center (collectively, the "Project"); and

WHEREAS, the County is considering entering into an installment financing agreement and certain related documents pursuant to G.S. §160A-20, as amended, for the purpose of providing funds in an amount not to exceed \$2,500,000, with other available funds, for the construction and other accomplishment of the Project, and the County is authorized to do so only after a public hearing on such proposed agreement; and

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WHEREAS, in connection with such proposed agreement the County would acquire from The Person County Board of Education (the "Board of Education") the fee or any lesser interest in the real and personal property included in the School Project, including specifically the site of Earl Bradsher Preschool and the improvements thereon, for use by the Person County Schools, and the County is authorized to do so only upon the request of the Board of Education and after a public hearing on such proposed acquisition; and

WHEREAS, the Board of Education has made such request of the County; and

WHEREAS, it is necessary to call a public hearing on such proposed agreement and such proposed acquisition;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for the County as follows:

Section 1. A public hearing shall be held at 9:00 A.M. on September 22, 2014 in Room 215 in the Person County Office Building, in Roxboro, North Carolina, for the purpose of considering (a) whether the Board of Commissioners for the County (the "Board") should approve such proposed agreement and certain related documents pursuant to G.S. §160A-20, as amended, for the purpose of providing funds in an amount not to exceed \$2,500,000, with other available funds, for the construction and other accomplishment of the Project and (b) whether in connection with such proposed agreement the County should acquire from the Board of Education the fee or any lesser interest in the real and personal property included in the School Project, including specifically the site of Earl Bradsher Preschool and the improvements thereon, for use by the Person County Schools. The County would secure the repayment by it of moneys advanced pursuant to such proposed agreement by granting a security interest in a portion of the Project and certain related property.

Section 2. The Clerk to the Board shall cause a notice of such public hearing to be published in The Courier-Times once at least 10 days before September 22, 2014, such notice to read substantially as follows:

NOTICE OF PUBLIC HEARING ON WHETHER THE BOARD OF COMMISSIONERS FOR THE COUNTY OF PERSON, NORTH CAROLINA SHOULD APPROVE A PROPOSED INSTALLMENT FINANCING AGREEMENT TO FINANCE A PORTION OF THE COST OF VARIOUS PROJECTS AND WHETHER SAID COUNTY SHOULD ACQUIRE CERTAIN SCHOOL PROPERTY INCLUDED IN SUCH PROJECTS.

NOTICE IS HEREBY GIVEN of a public hearing to be held 9:00 A.M. on September 22, 2014, in Room 215 in the Person County Office Building, in Roxboro, North Carolina, for the purpose of considering (a) whether the Board of Commissioners for the County of Person, North Carolina (the "County") should approve a proposed installment financing agreement and certain related documents pursuant to G.S. §160A-20, as amended, for the purpose of providing funds in an amount not to exceed \$2,500,000, with other available funds, for the construction and other accomplishment of the Project hereinafter described and (b) whether in connection with such proposed agreement the County should acquire from The Person County Board of Education an interest in the real and personal property included in the School Project hereinafter described, including specifically the site of Earl Bradsher Preschool and the improvements thereon, for use by the Person County Schools. The County would secure the repayment by it of moneys advanced pursuant to such proposed agreement by granting a security interest in a portion of the Project and certain related property.

The Project consists of (a) repairing or replacing the roof on Earl Bradsher Preschool (the "School Project"), (b) repairing or replacing the roof on the Kirby Civic Auditorium and (c) acquiring and improving a building and related property to house the Person County Recycling Center.

Brenda B. Reaves
Clerk to the Board of Commissioners
for the County of Person, North Carolina

Section 3. This resolution shall take effect immediately upon its passage.

Upon motion of Chairman Jimmy B. Clayton, the foregoing resolution was passed by the following vote:

Ayes: Chairman Jimmy B. Clayton, Vice Chairman B. Ray Jeffers and Commissioners Kyle W. Puryear, Frances P. Blalock and David Newell, Sr.

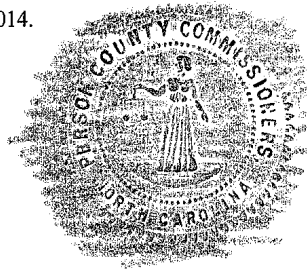
Noes: None.

* * * *

I, Brenda B. Reaves, Clerk to the Board of Commissioners for the County of Person, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board at a regular meeting held on September 8, 2014 as relates in any way to the matters described therein.

I HEREBY FURTHER CERTIFY that notice of said meeting was duly given in accordance with G.S. §143-318.12.

WITNESS my hand and the corporate seal of said County, this 9th day of September 2014.



Brenda B. Reaves
Brenda B. Reaves
Clerk to the Board of Commissioners

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**AUDIT CONTRACT WITH WINSTON, WILLIAMS, CREECH AND EVANS
FOR STATE MANDATED PENSION TESTING:**

Finance Director, Amy Wehrenberg requested Board action to approve an Audit Contract engaging the County's current financial auditor, Winston, Williams, Creech and Evans, to perform pension testing as recently mandated by the Office of State Auditor. Ms. Wehrenberg explained the auditors will be collecting census data for the State's purposes of calculating net pension liability (estimated total pension cost minus employer contributions) as part of their efforts to comply with new accounting reporting requirements established by the Governmental Accounting Standards Board effective for the Comprehensive Annual Financial Report (CAFR) ending June 30, 2014. Ms. Wehrenberg noted that there are 1100 reporting governmental units in North Carolina and Person County was 1 of 54 units that were randomly selected to participate in this ongoing audit requirement. Ms. Wehrenberg further noted that Person County may or may not be selected next year to be audited again; the State will select entities each year to be audited to assure pension financials are materially correct.

Ms. Wehrenberg stated her opinion that because the local auditors, Winston, Williams, Creech and Evans, are performing the employer financial statement audit, it would be more efficient to have them perform this pension audit. Ms. Wehrenberg stated the State Auditor requires that this contract be approved as a separate engagement from the regular financial audit; therefore, she presented an audit contract for the Board's consideration to engage the current auditors to perform this required pension audit for a cost of \$5,500. Ms. Wehrenberg recommended that this expenditure be sourced from undesignated contingency funds (leaving a remaining balance of \$37,500 for future unanticipated costs).

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve an Audit Contract with Winston, Williams, Creech and Evans for state mandated pension testing.

CONTRACT TO AUDIT ACCOUNTS

of Person County
 Governmental Unit and Discretely Presented Component Unit (DPCU) if applicable

On this 26th day of August, 2014,

Auditor: Winston, Williams, Creech, Evans & Co., LLP Auditor Mailing Address: _____

PO BOX 1366 Oxford, NC 27565 Hereinafter referred to as The Auditor

and Board of Commissioners (Governing Board (s)) of Person County

Person County : hereinafter referred to as the Governmental Unit (s), agree as follows:
Governmental Unit (s)

1. The Auditor shall audit all statements and disclosures required by generally accepted accounting principles (GAAP) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit (s) for the period beginning January 1, 2013, and ending December 31, 2013. The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion will be rendered in relation to (as applicable) the governmental activities, the business-type activities, the aggregate DPCU's, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).

2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with generally accepted auditing standards. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB Circular A-133 Audits of States, Local Governments, and Non-Profit Organizations and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated workpapers may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit and/or workpapers are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC CPA Board).

County and Multi-County Health Departments: The Office of State Auditor will designate certain programs that have eligibility requirements to be considered major programs in accordance with OMB Circular A-133 for the State of North Carolina. The LGC will notify the auditor and the County and Multi-Health Department of these programs. A County or a Multi-County Health Department may be selected to audit any of these programs as major.

3. If an entity is determined to be a component of another government as defined by the group audit standards - the entity's auditor will make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.
4. This contract contemplates an unqualified opinion being rendered. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2011 revisions, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of their most recent peer review report regardless of the date of the prior peer review report to the Governmental Unit and the Secretary of the LGC prior to the execution of the audit contract (See Item 22). If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to Government Accounting Standards or if financial statements are not prepared in accordance with GAAP and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to the State and Local Government Finance Division (SLGFD) within four months of fiscal year end. Audit report is due on: OCTOBER 17, 2014. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay must be submitted to the Secretary of the LGC for approval.

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Contract to Audit Accounts (cont.) Person County
 Name of Governmental Unit and Discretely Presented Component Unit's (DPCU) if applicable

7. It is agreed that generally accepted auditing standards include a review of the Governmental Unit's systems of internal control and accounting as same relates to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor will make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his findings, together with his recommendations for improvement. That written report must include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] All invoices for Audit work must be submitted by email in PDF format to the Secretary of the LGC for approval. The invoices must be sent to: jgc.invoice@nctreasurer.com. Subject line should read "Invoice – [Unit Name]". The PDF invoice marked 'approved' with approval date will be returned by email to the Auditor to present to the Governmental Unit for payment. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.
9. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit shall pay to the Auditor, upon approval by the Secretary of the LGC, the following fee, which includes any cost the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (Federal and State grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts:

Year-end bookkeeping assistance – *[For audits subject to Government Auditing Standards, this is limited to bookkeeping services permitted by revised Independence Standards]* _____

Audit \$5,500

Preparation of the annual financial statements

Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees above. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year audit fee. The 75% cap for interim invoice approval for this audit contract is \$ N/A **** NA if no interim billing**

10. If the Governmental Unit has outstanding revenue bonds, the Auditor shall include documentation either in the notes to the audited financial statements or as a separate report submitted to the SLGFD along with the audit report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor should be aware that any other bond compliance statements or additional reports required in the authorizing bond documents need to be submitted to the SLGFD simultaneously with the Governmental Unit's audited financial statements unless otherwise specified in the bond documents.
11. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include but not be limited to the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the client or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board as soon as practical after the close of the accounting period.
12. If the audit firm is required by the NC CPA Board or the Secretary of the LGC to have a pre-issuance review of their audit work, there must be a statement added to the engagement letter specifying the pre-issuance review including a statement that the Governmental Unit will not be billed for the pre-issuance review. The pre-issuance review must be performed **prior** to the completed audit being submitted to the LGC. The pre-issuance report must accompany the audit report upon submission to the LGC.
13. The Auditor shall electronically submit the report of audit to the LGC when (or prior to) submitting the invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the SLGFD by any interested parties. Any subsequent revisions to these reports must be sent to the Secretary of the LGC. These audited financial statements are used in the preparation of official statements for debt offerings (the Auditors' opinion is not included) by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and other lawful purposes of the Governmental Unit without subsequent consent of the

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Contract to Audit Accounts (cont.) Person County
Name of Governmental Unit and Discretely Presented Component Unit's (DPCU) if applicable

Auditor. If it is determined by the LGC that corrections need to be made to the Governmental Unit's financial statements, they should be provided within three days of notification unless, another time frame is agreed to by the LGC.

If the OSA designates certain programs to be audited as major programs, as discussed in item #2, a turnaround document and a representation letter addressed to the OSA shall be submitted to the LGC.

The LGC's process for submitting contracts, audit reports and Invoices is subject to change. Auditors should use the submission process in effect at the time of submission. The most current instructions will be found on our website: <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx>

14. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be varied or changed to include the increased time and/or compensation as may be agreed upon by the Governing Board and the Auditor
15. If an approved contract needs to be varied or changed for any reason, the change must be made in writing, signed and dated by all parties and pre-audited if the change includes a change in audit fee. This document and a written explanation of the change must be submitted by email in PDF format to the Secretary of the LGC for approval. The portal address to upload your amended contract and letter of explanation documents is <http://nctreasurer.slgfd.leapfile.net> No change shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.
16. Whenever the Auditor uses an engagement letter with the Governmental Unit, Item #17 is to be completed by referencing the engagement letter and attaching a copy of the engagement letter to the contract to incorporate the engagement letter into the contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract will control. Engagement letter terms are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item #23 of this contract. Engagement letters containing indemnification clauses will not be approved by the LGC.
17. Special provisions should be limited. Please list any special provisions in an attachment. See attached Engagement Letter
18. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not issued and the DPCU is included in the primary government audit, the DPCU must be named along with the parent government on this audit contract. Signatures from the DPCU Board chairman and finance officer also must be included on this contract.
19. The contract must be executed, pre-audited, physically signed by all parties including Governmental Unit and Auditor signatures and submitted in PDF format to the Secretary of the LGC. The current portal address to upload your contractual documents is <http://nctreasurer.slgfd.leapfile.net> Electronic signatures are not accepted at this time. Included with this contract are instructions to submit contracts and invoices for approval as of April, 2014. These instructions are subject to change. Please check the NC Treasurer's web site at www.nctreasurer.com for the most recent instructions.
20. The contract is not valid until it is approved by the LGC Secretary. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.
21. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.
22. Municipal & County Contracts: The Auditor acknowledges that any private employer transacting business in this State who employs 25 or more employees in this State must, when hiring an employee to work in the United States, use E Verify to verify the work authorization of the employee in accordance with N.C.G.S. §64 26(a). The Auditor acknowledges further that any such private employer and its subcontractors must comply with all of the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (North Carolina's E-verify law), and that such private employer has a duty under the law to ensure compliance by its subcontractors. The Auditor further acknowledges that this contract is of the type governed by S.L. 2013-418, which makes it unlawful for a local government to enter into certain types of contracts unless the contractor and its subcontractors comply with North Carolina's E-verify law, and that failure to comply with such law could render this contract void. The Auditor hereby covenants, warrants and represents for itself and its subcontractors that with respect to this contract the Auditor and its subcontractors shall comply with the provisions of North Carolina's E-verify law and that failure to comply with such law shall be deemed a breach of this contract and may render this contract void.
23. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted: (See Item 16 for clarification).

September 8, 2014

Contract to Audit Accounts (cont.) Person County
Name of Governmental Unit and Discretely Presented Component Unit's (DPCU) if applicable

Communication regarding audit contract requests for modification or official approvals will be sent to the email addresses provided in the spaces below.

Audit Firm Signature:
Winston, Williams, Creech, Evans & Co., LLP
Name of Audit Firm
By James P. Winston, II CPA
Authorized Audit firm representative name: Type or print
James P. Winston II
Signature of authorized audit firm representative
winston@wwcecpa.com
Email Address of Audit Firm:
Date 8-26-14

Governmental Unit Signatures:
By Jimmy B. Clayton, Chairman
Mayor / Chairperson: Type or print name and title
Jimmy B. Clayton
Signature of Mayor/Chairperson of governing board
Date 9-9-14

By _____
DPCU Chairperson: Type or print name and title
Signature of Chairperson of DPCU if applicable
Date _____

Unit Signatures (continued):
By n/a
Chair of Audit Committee - Type or print name
Signature of Audit Committee Chairperson
Date n/a
** If Governmental Unit has no audit committee, this section should be marked "N/A."

PRE-AUDIT CERTIFICATE: Required by G.S. 159-28 (a)
This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act. Additionally, the following date is the date this audit contract was approved by the governing body.

By Amy Wehrenberg
Governmental Unit Finance Officer: Type or print name
Amy Wehrenberg
Finance Officer Signature
amyw@personcounty.net
Email Address of Finance Officer
Date 9-9-14
(Pre-audit Certificate must be dated.)

Date Governing Body Approved Audit Contract - G.S. 159-34(a) 9-8-14
Board Approval Date - Primary Government

Board Approval Date - DPCU

YARBORO PLANNING AND ZONING CASE:

Assistant County Manager, Sybil Tate stated that Commissioner Newell requested staff to update the Board about the current Zoning Case against Mr. David Yarboro. Ms. Tate noted the update will be given by the County's Planning Director, Mike Ciriello and will include the current status, a comparison of other cities/counties regulations regarding abandoned structures, including the City of Roxboro and the enforcement options.

Mr. Ciriello told the Board a complaint was received in April 2014 that several new accessory buildings had been located on the property located at 1234/5 Cedar Grove Church Road without a permit. The complainant also mentioned that one of these structures was a single-wide trailer.

Mr. Ciriello stated the property owners, Mr. and Mrs. David Yarboro, Sr., were informed by mail on April 23, 2014 that they needed to secure zoning and building inspections permits for the new structures and that until they did so; they were in violation of Person County Ordinance:

Article VI Section 60-2

Notwithstanding nonconforming uses as herein defined, no building, structure, or land shall hereafter be used or occupied, and no building or structure or part thereof, shall hereafter be erected, constructed, reconstructed, moved or structurally altered except in conformity with all the regulations as specified herein for the district in which it is located.

Article VI, Section 131-1

Unless otherwise stated in this ordinance, no building, and structure (a sign is considered a structure) or any part thereof designed or intended to be used for other than farm or agricultural purposes, shall be erected or altered until Zoning permit has been issued by the Zoning Administrator or authorized representative. (Amended 3/17/97)

Mr. Ciriello stated, in addition, the property owners were informed that under no circumstances could a single-wide trailer be used for any other use aside from residential as noted in Appendix C, Table of Permitted Uses as follows:

Notes to the Table of Permitted Uses
Note 3 – Manufactured Homes, Class B and Class C

Class B and Class C manufactured homes may be used only for residential purposes and may not be used for storage accessory buildings, utility buildings nor shops.

Mr. Ciriello noted the property owners were given until May 16, 2014 to secure these permits and address with the County Planning and Environmental Health Departments the issue of the single-wide trailer and its use. Mr. and Mrs. Yarboro were reminded in the April 23, 2014 letter of the potential consequences of a violation of the County's adopted Ordinance:

Article XVIII, Section 180-1

Any person, firm or corporation who violates any provision of this ordinance shall be guilty of a Class 3 misdemeanor and shall be fined not more than five hundred dollars (\$500). Each day a violation exists shall be a separate violation hereunder.

Mr. Ciriello noted that on May 1, 2014, Mrs. Yarboro visited the Planning Department in person and spoke to County Planner, Paula Murphy. Mrs. Yarboro was informed of the County's rules and regulations. She also told the County Planner that the single-wide trailer was being used for storage. Ms. Murphy explained to Mrs. Yarboro that the trailer could not be used for storage. Mrs. Yarboro left our Department with the permit applications and was granted an extension to the deadline for 30 days to complete the applications. At the expiration of the deadline extension, on June 3, 2014, Mr. Ciriello further noted the permits had not been issued and the trailer remained on the lot. Mr. Ciriello stated another letter was sent to the property owners giving them an additional two (2) weeks to obtain permits and remove or break-down the trailer (rendering it unsuitable for storage) or, "the matter would be turned over to the County Attorney."

Mr. Ciriello stated that on Friday afternoon, June 13, 2014 Mrs. Yarboro returned again to the County Planning Department. She was told again about the process and given another set of permit applications. She said she would be back on Monday, June 16, 2014 with the completed applications. On June 16, 2014 Mrs. Yarboro returned with the building and zoning permit applications.

Mr. Ciriello told the Board that on June 18, 2014, permits were issued for the accessory structures on the property and the Yarboro's informed that it was waiting for them to pick-up once they had paid the fees for the permits.

September 8, 2014

Mr. Ciriello stated that on June 25, 2014, after the permits had not been picked up and a wind-shield inspection of the property revealed that the trailer had not been removed, the following certified notice was sent to the property owners:

*CERTIFIED MAIL
June 25, 2014*

*Mr. David Yarboro
1234 Cedar Grove Church Rd
Roxboro, NC 27573*

REF: Map A71 Parcel 99 - Permits and Single-Family Trailer

Dear Mr. Yarboro:

Attached to this letter is a copy of a letters sent to you on April 23, 2014 and June 3, 2014 detailing your zoning violation(s). A site zoning permit was issued on June 17, 2014 and a building permit was issued on June 18, 2014. These permits are not valid until they are picked up and paid for. The zoning permit is \$50 and the building permit is \$200. These are required for the accessory buildings.

The County has also informed you in writing twice that the single-wide trailer which was being used for storage was not allowed and needed to be removed. At this time, no action has been taken on your part to remove the single-wide trailer. The County has demonstrated a willingness to work with you to address these issues.

If the trailer is not removed from your property by July 10, 2014, the County will commence legal action. Furthermore, if the zoning and building permits are not retrieved and paid for by July 10, 2014, you will be in violation of county building and zoning codes.

Please feel free to call at 336-597-1750 should you have any questions.

*Sincerely,
Michael Ciriello
Planning Director*

On June 26, 2014, staff updated the neighbors of the status of the violations as they had requested.

Mr. Ciriello stated that on July 7, 2014 Mrs. Yarboro picked-up and paid for the permits; she was reminded that they had until July 10th to remove or break-down the trailer and no extensions would be granted.

September 8, 2014

Mr. Ciriello noted that on July 10, 2014, staff called the property owners and reminded them that if the trailer was not removed or broken down by the end of the day, we would proceed with legal action. On July 11, 2014, staff did another wind-shield inspection of the property and confirmed that the trailer had not been removed or broken down. On July 11, 2014, Planning staff contacted the Person County Magistrate's Office and filed a legal complaint against the property owners.

Mr. Ciriello told the Board that on August 29, 2014 Planning staff learned that the Yarboro's case had been assigned by the District Attorney. Staff spoke to the Assistant District Attorney about the court case scheduled for the afternoon of September 9, 2014 noting the Planning Director would attend the hearing, which will help staff determine the next enforcement steps. County Attorney, Ron Aycock stated the judge hearing the case may suspend any such conviction based on the condition to clean-up and remove to become compliant with the Planning Ordinance.

Enforcement of existing ordinance

Person County's ordinance allows for fines (up to \$500/day) and/or jail time, and also allows for enforcement by an appropriate equitable remedy, which would require an additional judicial hearing. Staff recommends pursuing the appropriate equitable remedy, once a new abandoned properties, littering and/or public nuisance regulation has been adopted.

Comparison with surrounding counties and the City of Roxboro:

Mr. Ciriello stated staff began conducting research on surrounding counties' ordinances/policies regarding abandoned properties, littering and public nuisance, per the Board's instruction at the July 21, 2014 meeting to which a proposal will be presented at the Board's meeting in November. While the research is not complete, Mr. Ciriello stated the initial observation is that most counties do not have regulations regarding abandoned homes or mobile homes; Warren County is an exception, as it does have an ordinance requiring the clean-up of abandoned structures. Other counties use their junk yard ordinances to enforce the clean-up of properties, but not necessarily abandoned mobile homes. In general, Mr. Ciriello stated that cities use minimum housing codes to require the clean-up of abandoned or dilapidated homes.

Mr. Ciriello stated the City of Roxboro has a minimum housing code which authorizes the city to condemn or demolish dwellings that are unfit for human habitation and pose a danger to the health, safety and welfare of residents. In the event that a home owner refuses to comply, the City may pay for the removal of the property and collects the cost of removal via the property tax bill. Counties have the authority to have minimum housing code regulations; however, staffing may be required to enforce such ordinance should the Board be interested in pursuing to establish such housing codes.

Mr. Ciriello added that some counties have a voluntary abandoned mobile home removal program that is partially funded by the state. The state offers reimbursement to cover some of the cost of removing abandoned manufactured homes. Mr. Ciriello reiterated that additional staff may be needed to implement such a program. The grant would not fully cover the cost of the program, but would provide the following amounts per removal:

- Single wide = \$1,500
- Double wide units = \$2,500
- Triple wide units = \$3,000

Mr. Ciriello presented the additional enforcement options and next steps:

- Continue to move forward with enforcement of the existing ordinance.
- The Junkyard ordinance could be used to enforce clean-up of the property; however, the enforcement options are the same as the zoning ordinance.
- Staff recommends moving forward with the proposal regarding abandoned homes, littering and public nuisance. Included in this proposal will be an evaluation of the option to implement a minimum housing code ordinance, which would allow for collection of removal costs via the property tax bill. Full implementation and enforcement of a new ordinance could take a year, if not two, and may require additional staffing.

Commissioner Blalock asked if the property owners had a permit or license to operate a business at his residence. Mr. Ciriello stated they did not however they do have a history of operating private business from their address.

Vice Chairman Jeffers asked staff why it took from four months to act on the complaint. Mr. Ciriello recommended the Board to consider articulating tougher consequences in the County ordinance in regard to enforcement when violations occur.

Mr. Aycock told the group the Board may consider strengthening its ordinance and possibly incorporate minimum housing code requirements whereby the County would have authority to clean up a property owners' property and charge the owner by placing a lien on the property noting the Board should know the process is lengthy.

A **motion** was made by Commissioner Newell and **carried 5-0** to instruct staff to bring to the Board a recommendation for revising the County's Planning Ordinance.

Vice Chairman Jeffers stated staff should amend text to delete the reference to the County Fire Marshal.

CHAIRMAN'S REPORT:

Chairman Clayton reported the Kerr-Tar Regional Council of Governments (COG) will hold its annual banquet on September 25, 2014 to which he will pass-on the gavel to the new COG Chair. Chairman Clayton commented he deems the complaint from Ms. Betty Blalock legitimate if the blasting is loud enough to shake her house.

MANAGER'S REPORT:

County Manager, Heidi York reported the following:

- September 19, 2014 is the deadline to submit legislative goals to the NC Association of County Commissioners,
- Discussion with the managers across the state about a proposed legislative goals related to economic development incentives,
- The Person County Farm Tour is scheduled for September 13 & 14, 2014 from 1:00 – 5:00 pm, and
- It was good to be back to work.

COMMISSIONER REPORT/COMMENTS:

Commissioner Newell has no report.

Vice Chairman Jeffers reported a community discussion on rural mental health will take place on October 1, 2014 at 10:00 am at City Hall.

Commissioner Puryear congratulated the Ceppo Fire Department for its 25 years in service. Commissioner Puryear thanked everyone that made Personality a great success.

Commissioner Blalock reported she had several complaints about blasting at the landfill noting she thought Upper Piedmont was supposed to notify the public with a newspaper ad when blasting occurs. County Manager, Heidi York stated she would research if any type of notification is required when blasting takes place.

Commissioner Blalock reported the Person County Environmental Issues Committee met last Thursday, September 4, 2014, and voted to begin a newspaper column that will be used to help educate citizens on the pros and cons of various environmental topics. The first article will give the mission statement of the committee and will list contact information of the committee township representatives so citizens will be able to get in touch with them. The column will be titled "Down to Earth".

Commissioner Blalock addressed the Board about campaigning noting it has been brought to her attention that a war is about to begin and some say they will do whatever it takes to win in this election. Commissioner Blalock encouraged all candidates to show maturity, and respect for the office by letting the public know the good things candidates have done or hope to do and not get into dirty politics which would be degrading to the office and very childish. Commissioner Blalock stated the need for honesty and integrity from all commissioners and candidates. In defense of this Board, Commissioner Blalock noted the best job that could be done with the information provided and if anyone thinks this Board has failed in anyway, and then each member is a part of that failure as well as the Board's successes. Commissioner Blalock further noted the Board has had many difficult issues during her term on the Board, and if any candidate runs on its criticisms of the present Board, they should lose the election. Commissioner Blalock urges all candidates to stop living in the past and think about ways to make the future better.

Commissioner Blalock stated that by being on the Board is a privilege and a responsibility that gives each member a chance to make a difference noting to make a difference by attending the committee assignments and by doing adequate research on all issues and by building coalitions on the Board.

Commissioner Blalock stated it does not bother her to leave the Board, but leaving it in capable hands is of great concern to her and she only hopes that those elected will care enough to do what is good for the future of Person County. Commissioner Blalock stated she listened to NC Spin which highlighted that too many times elected officials are more concerned about short term money than the long term consequences. Commissioner Blalock stated she ran for the Board of Commissioners because there was a lack of concern for protecting our environment and this will continue to be on her personal radar and trusts it will be on everyone else's as well.

Commissioner Blalock pointed out that 50% of the County's budget goes to public safety and Dept. of Social Services (DSS). For several years Commissioner Blalock has been meeting every month with a group of concerned citizens whose goal is to help find a pathway to independence for some of those who are dependent upon county services. Commissioner Blalock stated everyone should be alarmed because both of these departments are continuing to grow and it seems elected officials have turned a blind eye to this problem, so she challenged the candidates to join this fight noting the problem is greater than any other issue in Person County as the proof is in the budget.

Commissioner Blalock stated that there is a saying that the buck stops here; it does stop with the Board of Commissioners unless citizens stand up and say "NO." Commissioner Blalock recalled in the past, a group of citizens stopped the Board with a challenge, with that action costing citizens and the County in legal fees. If an issue means enough to a group of citizens, it will happen again, so however this Board comes out on November 4, 2014, the Board must make wise decisions putting citizen welfare first.

In closing, Commissioner Blalock reminded the candidates to make this campaign constructive, or someone will surely call you on it and that giving half information will generate rebuttals.

Commissioner Blalock challenged everyone to come to the Re-Entry meeting on September 9, 2014 at Ronnie Dunevant's office located at 1200 North Main Street at 6:30 pm.

Commissioner Puryear stated that Commissioner Blalock's comments were the most profound, true words noting he agreed wholeheartedly that campaigning can be a nasty issue, but does not have to be.

CLOSED SESSION #1:

A **motion** was made by Chairman Clayton, and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a)(5) to consider the acquisition or lease of real property at 8:07 pm with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock, Assistant County Manager, Sybil Tate, General Services Director, Ray Foushee and Recreation Director, John Hill.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to return to open session at 8:44 pm.

ADJOURNMENT:

A **motion** was made by Commissioner Blalock, and **carried 5-0** to adjourn the meeting at 8:44 pm.

Brenda B. Reaves
Clerk to the Board

Jimmy B. Clayton
Chairman

September 8, 2014