

**PERSON COUNTY BOARD OF COMMISSIONERS**

**APRIL 18, 2011**

**MEMBERS PRESENT**

**OTHERS PRESENT**

Jimmy B. Clayton

Heidi York, County Manager

Kyle W. Puryear

C. Ronald Aycock, County Attorney

B. Ray Jeffers

Brenda B. Reaves, Clerk to the Board

Samuel R. Kennington

Frances P. Blalock

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, April 18, 2011 at 9:00 a.m. in the Commissioners' meeting room in the Person County Office Building.

Chairman Clayton called the meeting to order, led invocation and asked Commissioner Kennington to lead the Pledge of Allegiance.

**DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:**

County Manager, Heidi York requested an item be added to the agenda for a Storm/Damage Report from the EMS Director, Michael Day.

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Jeffers and **carried 5-0** to add to the agenda an item for a Storm/Damage Report.

Chairman Clayton requested the update from Jim Wrenn be moved up in the agenda to follow the Administrative Reports.

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Jeffers and **carried 5-0** to move the update from Jim Wrenn to follow the Administrative Reports.

By consensus of the Board, the agenda was approved.

**APPROVAL OF MINUTES:**

A **motion** was made by Commissioner Blalock, **seconded** by Vice Chairman Puryear, and **carried 5-0** to approve the minutes of Special Called Board meeting of March 29, 2011, April 4, 2011 Board of Equalization and Review and regular scheduled Board meeting of April 4, 2011.

**ADMINISTRATIVE REPORTS:**

A **motion** was made by Commissioner Jeffers, **seconded** by Vice Chairman Puryear, and **carried 5-0** to approve the Administrative Reports for the Detention Center, Inspection Department and Public Library.

**April 18, 2011**

**INFORMAL COMMENTS:**

The following individuals appeared before the Board to make informal comments:

Mr. David Forsythe, Director of Person County Group Homes, Inc., and President of the Arc of Person County stated his concerns of the proposed merger of Orange-Person-Chatham (OPC) Mental Health with Piedmont Behavioral Healthcare (PBH) and its affect on people with mental health, substance abuse and developmental disabilities.

Ms. Faye Boyd of 69E Foxwood Drive, Timberlake thanked Vice Chairman Puryear for his efforts toward securing high speed internet service to Person County citizens, thanked Commissioner Jeffers for his advocacy for children's programs, thanked Wanda Rogers and Becky Clayton as well as Jerry Ball for their efforts related to recycling. Ms. Boyd also thanked Greg Duhon's efforts to keep the roads clean leading into the landfill as well as appealed to Mr. Duhon to take the recycle items from the landfill to the Person County Recycling Center. Ms. Boyd also voiced concerns related to the organization of the Solid Waste Advisory Board.

**UPDATE FROM JIM WRENN, ATTORNEY REPRESENTING PERSON COUNTY AND OTHER ENTITIES REGARDING PROPOSED FALLS LAKE RULES:**

Chairman Clayton introduced Mr. Jim Wrenn, attorney representing Person County, Granville County, South Granville Water & Sewer, Creedmoor and Butner to give the Board an update on the proposed Falls Lake rules.

Mr. Wrenn noted work is in progress to get rules passed palpalable to upper lake jurisdictions as well as determining compliance with Stage 2 Falls Lake rules set on January 15, 2011 by the Environmental Management Commission. Mr. Wrenn further noted the ultimate cost of complying with Stage 2 is estimated by the Department of Water Quality (DWQ) at \$1.5 billion and assuming 10% of that amount is upper lake jurisdictions the amount is at \$22,500,000.

Mr. Wrenn stated storm water compliance relating to nutrients from existing developed and new development property. A draft storm water local program is due to DWQ by August 15, 2011 illustrating compliance of the Falls Lake rules requiring any residential development disturbing one-half acre or more, or any commercial development disturbing 12,000 square feet or more export no more than 2.2 pounds of nitrogen and 0.33 pounds of phosphorus. In addition, the model program will have to illustrate maintenance of best management practices implemented to comply with the new development rule and ensure enforcement compliance with the requirements of the local government's plan implementing the new development rule. Person County will have to pass an ordinance setting the standards for new development as well as ensure any best management practices installed remain in perpetual compliance.

**April 18, 2011**

Mr. Wrenn further explained the need for a plan for existing development noting Stage 1, each local government must implement a reduction program for nitrogen and phosphorous to the levels existed in 2006 by 2020. In Stage 2, a reduction of 40% nitrogen and 77% phosphorous output from the 2006 baseline levels is required. On or before January 15, 2013, each local government is to develop inventories for potential waste water collection systems, discharging sand-filter systems, properly functioning and mal-functioning septic systems, restoration opportunities in utility corridors, fertilizer management plans for local government owned lands, structural storm water practices and wetland area buffers. Beginning January 15, 2014 each local government must submit its Stage 1 program to DWQ and begin implementing its Stage 1 program.

Mr. Wrenn stated the five jurisdictions that he represents are looking for efficiencies in compliance with the rules. One way identified that may present efficiency is to work together to create a storm water utility that would provide basic level of service funded by a fee to the various upper lake jurisdictions. The concept is a free standing utility entity levying a fee to generate revenue to perform the basic services of plan review, long term best management practice monitoring, an inventory of storm water infrastructure for each jurisdiction, identifying projects for retrofits and audits of best management practice systems to remain in compliance of the rules instead of levying the cost to general tax revenues. Mr. Wrenn indicated his preference to hiring a couple of engineers to serve all jurisdictions for shared costs and work efficiency. Other work that could be done on a contractual basis by the utility includes actual operation and maintenance of storm water infrastructure, drainage maintenance, drainage capital improvement, regulatory compliance with Stage 2 storm water rules, leaf collection and street sweeping. Mr. Wrenn anticipates Person County to pass its own ordinance and contract with the utility to review the engineer portion of the plan submitted. Upon the engineer's review, the engineer would assist the county in monitoring the best management practice to determine compliance with actual enforcement done on the local level with assistance from the utility.

Mr. Wrenn told the Board that Granville County, Butner and Creedmoor have already approved a scoping study by environmental engineers to research the costs and benefits of establishing a utility. Mr. Wrenn requested the Board to consider partnering with Granville County, Butner and Creedmoor in the scoping study. The costs for participation in the scoping study would one-fourth of \$13,050. Person County's share would be equal to \$3,262.50. Mr. Wrenn noted South Granville Water & Sewer is excluded as they do not have any storm-water.

Chairman Clayton stated 6,800 residents within the Falls Lake watershed would likely be charged a utility fee or a flat fee to fund the storm water nutrient requirements. Chairman Clayton noted the farming community will likely be on a different scale. Chairman Clayton further noted the City of Roxboro is excluded as they have their own storm water program.

Commissioner Blalock asked if the regulations would expand to the Tar-Pamlico River. Mr. Wrenn stated regulation may expand to the Tar-Pamlico eventually but is not currently on the DWQ's horizon at the moment.

A **motion** was made by Commissioner Kennington, **seconded** by Commissioner Blalock, and **carried 5-0** to participate in Scoping Study and direct the County Manager to appropriate \$3,262.50 funding.

Commissioner Jeffers suggested a publication to notify residents of the upcoming watershed rules and fees. Chairman Clayton stated he is planning to mention at the next Community Conversations meeting. Mr. Wrenn stated engineering firms advise public support and information to endorse a public utility.

Chairman Clayton and the Board publicly thanked Mr. Wrenn for his excellent assistance and efforts on behalf of Person County.

**RESOLUTION OPPOSING LIFTING THE BAN ON URANIUM MINING IN THE COMMONWEALTH OF VIRGINIA THAT POSES AN ENVIRONMENTAL THREAT TO THE ROANOKE RIVER BASIN AND TO THE CITIZENS OF VIRGINIA AND NORTH CAROLINA LIVING IN THE BASIN:**

Chairman Clayton stated his support of the Resolution Opposing Lifting the Ban on Uranium Mining in the Commonwealth of Virginia that poses an environmental threat to the Roanoke River Basin and to the citizens of Virginia and North Carolina living in the basin referencing the City of Virginia Beach study as presented at the Board's meeting on April 4, 2011.

A **motion** was made by Chairman Clayton, **seconded** by Commissioner Blalock, and to approve the Resolution Opposing Lifting the Ban on Uranium Mining in the Commonwealth of Virginia that poses an environmental threat to the Roanoke River Basin and to the citizens of Virginia and North Carolina living in the basin referencing the City of Virginia Beach study as presented at the Board's meeting on April 4, 2011.

Vice Chairman Puryear noted his opposition for Person County to endorse the Virginia Beach Study specifically.

A **substitute motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Kennington, and **carried 5-0** to adopt the revised Resolution as presented with a title change to read Resolution Supporting the Study on Uranium Mining in the Commonwealth of Virginia that poses an environmental threat to the Roanoke River Basin and to the citizens of Virginia and North Carolina living in the basin.

Commissioner Blalock stated the Board is supporting Senator Doug Berger and Senator Ed Jones' proposal for a study on uranium mining.

**April 18, 2011**



**RESOLUTION SUPPORTING THE STUDY ON URANIUM MINING IN THE  
COMMONWEALTH OF VIRGINIA THAT POSES AN ENVIRONMENTAL  
THREAT TO THE ROANOKE RIVER BASIN AND TO THE CITIZENS OF  
VIRGINIA AND NORTH CAROLINA LIVING IN THE BASIN**

**WHEREAS**, Person County recognizes that a healthy and sustainable environment is important to the citizens, the economy and the need for supply of quality water in the Basin; and

**WHEREAS**, there is a proposed uranium mining and milling operation at Coles Hill in Pittsylvania County, Virginia, which would require lifting the current ban on such operations in the Commonwealth of Virginia; and

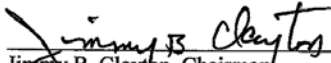
**WHEREAS**, because of the presence of the uranium mill in the Basin that can be used to process ore mined at other mining sites in the Basin and/or throughout the Commonwealth of Virginia, including but not limited to Orange, Madison, Fauquier, Culpeper, Patrick, and Floyd Counties, the Basin that serves as a drinking water source for over one million people could face increased risks associated with uranium mining, milling, and storage of radioactive waste; and

**WHEREAS**, the best available scientific information indicates that the social, environmental, health and economic impacts of proposed uranium mining and milling in Virginia outweigh expected benefits to the Basin residents in the Commonwealth of Virginia and the State of North Carolina;


**NOW, THEREFORE BE IT RESOLVED**, that the Person County Board of Commissioners goes on public record in support of a study of the effects of uranium mining in the Commonwealth of Virginia.

**BE IT KNOWN** that a quorum of the Person County Board of Commissioners were present at a meeting held on this day of April 18, 2011 and the foregoing Resolution was duly adopted at said meeting by the affirmative vote of 5 members, and opposed by 0 members; and that said Resolution has been duly recorded in the minutes and is in full force and effect.



  
Jimmy B. Clayton, Chairman  
Person County Board of Commissioners

Attest:

  
Brenda B. Reaves, NCCCC, CMC  
Clerk to the Board

April 18, 2011

## **2010 NC ASSOCIATION OF COUNTY COMMISSIONERS OUTSTANDING COUNTY PROGRAM AWARD:**

County Manager, Heidi York stated Person County Government is being awarded a 2010 Outstanding County Program distinction. The Person County Morale Pals, which is a committee of employees whose mission is to implement creative programming to support and boost employee morale and represents a diverse and enthusiastic group of employees. The Morale Pals was formed during tough financial circumstances and focus on positive initiatives that do not involve spending a lot of resources. Ms. York noted the outstanding county program awards are given each year by the North Carolina Association of County Commissioners (NCACC) to programs within any of the 100 counties across the state to honor counties (not individuals) in pursuit of excellence. Ms. York further noted the Person County Morale Pals program was evaluated on purpose, timeline, budget, and uniqueness as well as how well the program uses available resources and whether it could be duplicated in other counties. Ms. York stated Person County's program began last fall and some early successes include hosting of the annual Employee Luncheon; the development of the first annual Employee of the Year Award; a "good news" bulletin board hanging outside of the Board Room; and the first County Employee Yard Sale. Ms. York announced the Person County Morale Pals will be featured as one of the winning programs in the April edition of *CountyLines*. Ms York introduced Mr. Neil Emory, NCACC Outreach Associate in attendance to present the Award. Mr. Emory stated NCACC judged and recognized 9 winners of 30 entries noting Person County was one of three winners in the General Government category. Mr. Emory presented a framed certificate to the Person County Morale Pals Committee. Committee members include:

Jeanette Tuck (Tax), Gladys Lerchbacher (HR), Rebecca Morrow (HR), Kim Griffin (Health Department), Celestine Bradsher (PATs), John Hill (Parks & REC), Cherie Thomas (Social Service), Jennifer Teasley (P&R), Kay Farrell (Animal Control), Yvette Farmer (Person Industries), Janet Clayton (Health Department), and Flora Villines (PATs).

The Board extended congratulations to the members of the Person County Morale Pals Committee.

Commissioner Kennington pointed out this award marks the second year in a row that Person County has received such recognition by NCACC.

**NATIONAL COUNTY GOVERNMENT MONTH PROCLAMATION:**

County Manager, Heidi York presented for Board consideration a National County Government Month Proclamation with a theme “Serving Our Veterans, Armed Forces and Their Families.” Chairman Clayton read the National County Government Month Proclamation.

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Blalock, and **carried 5-0** to adopt the National County Government Month Proclamation with a theme “Serving Our Veterans, Armed Forces and Their Families.”

Commissioner Blalock commented she would participate through a webinar an innovative practices outreach for county leaders to veterans and their families sponsored by NACo. Commissioner Blalock commended the Bushy Fork Grange for honoring veterans by inviting all veterans to a meal on May 13, 2011.

**National County Government Month Proclamation**  
**April 2011**  
**"Serving Our Veterans, Armed Forces and Their Families."**

**WHEREAS**, the nation's 3,068 counties provide a variety of essential public services to communities serving more than 300 million Americans; and

**WHEREAS**, Person County and all counties take seriously their responsibility to protect and enhance the health, welfare and safety of its residents in sensible and cost-effective ways; and

**WHEREAS**, Person County honors and thanks our residents who have served this country through military service; and

**WHEREAS**, county government delivers many important services to America's veterans, military service members and their families, including physical and mental health, housing, employment, and justice; and

**WHEREAS**, the National Association of Counties is the only national organization that represents county governments in the United States; and

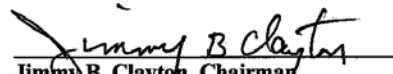
**WHEREAS**, the National Association of Counties has encouraged counties across the country to actively promote their own programs and services; and

**WHEREAS**, Person County and the National Association of Counties are working together to restore the partnership among all levels of government to better serve American communities.

**NOW, THEREFORE, BE IT RESOLVED THAT I**, Jimmy B. Clayton, do hereby proclaim April 2011 as National County Government Month and encourage all Person County officials, employees, schools and residents to recognize with gratitude the contribution of service men and women and their families to defend our freedom.

Adopted this the 18<sup>th</sup> day of April, 2011.



  
Jimmy B. Clayton, Chairman  
Person County Board of Commissioners

  
Brenda B. Reaves, NCCCC, CMC  
Clerk to the Board

April 18, 2011

## **REVIEW AND APPROVAL OF THE ECONOMIC DEVELOPMENT INCENTIVE AGREEMENT WITH CERTAINTEED GYPSUM NC, INC.:**

Assistant County Manager, Gene Hodges stated on November 1, 2010, the Person County Board of Commissioners voted to authorize the County Manager to enter into an incentive agreement with CertainTeed Gypsum, NC and to sign the One NC Grant fund agreement related to the CertainTeed project. Mr. Hodges presented to the Board for review and approval an agreement approved by the County Attorney.

Mr. Hodges reminded the Board that CertainTeed Gypsum NC, Inc. has committed to building a state of the art 520,000 square feet wall board manufacturing facility adjacent to the Progress Energy plant on Shore Road. Mr. Hodges noted this project would generate approximately \$160,000,000 in capital investment and the creation of at least 89 new jobs in Person County. Mr. Hodges further noted as a part of a comprehensive incentive package to attract this industry, CertainTeed obtained a One NC Fund Grant from the North Carolina Department of Commerce. As a requirement of the acceptance of this grant, Person County must match the grant award. The grant match is \$300,000 and Person County added an additional \$200,000 to show support and defray start up costs for a total of \$500,000 from Person County to recruit this industry to Person County. Mr. Hodges stated each dollar of the incentive will generate \$10 in additional payroll and \$320 in capital investment in Person County. Person County's first installment payment according to the incentive agreement will be upon completion of the facility with annual payments each year afterwards contingent upon the capital investment and job creation.

Commissioner Blalock made a statement regarding large corporations have lobbying efforts, legal teams and economic development staff in the county to give companies every consideration when making a deal, however, the county does almost nothing for small businesses, noting reluctance to give tax consideration with strict guidelines by giving an example of a landowner that subdivides property where taxes are increased. Commissioner Blalock stated a need to help Person County individuals and small businesses to increase the tax base.

Commissioner Kennington inquired about the qualifications of the 89 new jobs. Mr. Hodges deferred the question to Ms. Barbara Currier, PCBIC Economic Development Director for Person County. Ms. Currier stated qualifications have not been made available however a Job Fair is scheduled and will be publicized for June 1-4, 2011 noting 3,000 applications are anticipated for the 89 jobs.

Commissioner Kennington asked what amount in anticipated tax base for this project will be coming to the county. Mr. Hodges stated approximately \$1.2 million in tax revenue is expected to come into the county per year based on the current tax rate.

Commissioner Kennington asked Mr. Hodges if CertainTeed would be eligible for any tax breaks. Mr. Hodges indicated CertainTeed is not eligible for a tax break as CertainTeed is using a raw material as a result of Progress Energy's pollution abatement and recipient of the tax break controlled by the utility.

Chairman of the Economic Development Commission (EDC), Jim Stovall requested to update the group that the 89 jobs may be increased to 101 jobs and those jobs did not include the 100 truck drivers (50 of the 100 are anticipated to be local) that will be needed. Mr. Stovall noted a terminal for the truck drivers may locate in Person County and CertainTeed will be working with Piedmont Community College (PCC) for CDL driver certification. Mr. Stovall further noted the project is ahead of schedule with the building being completed in September, 2011, gas line finished in October, 2011, hiring of employees by September, 2011, trained by January, 2012 and shipping product by February/March 2012.

Commissioner Jeffers thanked the Person County Economic Team and noted other counties not getting companies to locate with the investment CertainTeed is bringing to Person County. Mr. Stovall thanked the Board for the incentives that helped bring CertainTeed to Person County.

Commission Kennington pointed out the obligation to repay in the contract if CertainTeed does not fulfill the noted requirements.

Ms. Currier noted this project is one of the top 10 projects in the State of NC based on investment.

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Jeffers, and **carried 4-1** to approve the economic development incentive agreement with CertainTeed Gypsum NC, Inc. Commissioner Blalock cast the lone dissenting vote.

Commissioner Blalock stated her opposition to the motion due to her concern for small businesses and local individuals.

Mr. Stovall stated if small businesses were seeking job creation, EDC, PCC and state programs will work collaboratively to recruit just as it does for large businesses.

Commissioner Jeffers confirmed Person County still has a low interest revolving loan available to small businesses.

STATE OF NORTH CAROLINA

COUNTY OF PERSON

This Agreement (the "Agreement"), effective the 18th day of April, 2011, by and between **CertainTeed Gypsum NC, Inc.**, a corporation authorized to do business in North Carolina (the "Company"), and **County of Person, North Carolina** (the "County");

**WITNESSETH:**

**WHEREAS**, the County finds that in order to aid and encourage the development of a gypsum wallboard manufacturing facility by the Company in Person County, it is necessary and desirable to provide inducements for the Company locate in Person County; and

**WHEREAS**, pursuant to G.S. §§ 158-7.1 and 158-7.2, the County and the Company may enter into an agreement in connection therewith; and

**WHEREAS**, the County finds that the consideration the County receives, based on prospective tax revenues from the location of the Company's manufacturing facility in Person County to be generated in the area in the next ten years, will be equal to or greater than the value of the inducements; and

**WHEREAS**, the County finds that providing the inducements will increase taxable property and increase business prospects in the Person County, as well as result in a number of jobs in the County that pay at or above the median average wage in the County;

**WHEREAS**, the Company received a One North Carolina Fund grant from the **North Carolina Department of Commerce** (the "DOC") which requires a match from Person County; and

**NOW, THEREFORE**, in consideration of the representations set forth above and the mutual covenants and promises set forth below, the Company and the County hereby agree as follows.

**1.0 PERFORMANCE CRITERIA**

1.1 The Company agrees to make good faith efforts to undertake and operate in a timely manner the following project at the following location:

A plant to manufacture gypsum wallboard (the "Facility") located in or around the City of Roxboro in Person County (the "Project").

1.2 The Company agrees to make good faith efforts to create and maintain as part of the Project, eighty nine (89) new permanent full-time jobs (the "New Jobs") within 5 years of the date of issuance of a Certificate of Occupancy for the Facility (the "CO") and shall end on the earlier of June 30, 2017 or five (5) years from the date of issuance of the CO (the "Closing Date").

The New Jobs will be new jobs and cannot be existing North Carolina positions or employees of the Company or any of its related members that are transferred or shifted such that a previously existing North Carolina job, or a North Carolina job that was not previously part of the Project, is counted towards performance under this Agreement.

1.3 The average weekly wage of the group of all permanent full-time jobs at the Facility, including the New Jobs, will equal or exceed Nine Hundred Fifty Six Dollars (\$956) per week (the "Wage Standard").

1.4 The Company agrees to provide health insurance for all permanent full-time employees at the Facility in at least the minimum amount required for eligibility for tax credits under Article 3J in N.C. Gen. Stat. § 105-129.83(d) as the Act exists on the date of this Agreement.

1.5 The Company agrees to make good faith efforts to make a privately funded investment in real property and/or machinery and equipment as part of the Project, which will amount to at least One Hundred Sixty Million Dollars (\$160,000,000.00) (the "Required Investment"), by the Closing Date.

**April 18, 2011**

- 1.6 The proceeds of this Agreement may be used only to offset statutorily qualifying expenses as set out in N.C. Gen. Stat. § 143B-437.71(b) ("Statutorily Qualifying Expenses"). Those expenses are installation or purchase of equipment; structural repairs, improvements, or renovations to existing buildings to be used for expansion; construction of or improvements to new or existing water, sewer, gas or electric utility distribution lines or equipment for existing buildings; construction of or improvements to new or existing water, sewer, gas or electric utility distribution lines or equipment for new or proposed buildings to be used for manufacturing and industrial operations; or such other expenses as specifically provided for by an act of the General Assembly.
- 1.7 Release of any Grant funds under this Agreement is contingent on the Company providing verification that the Project has received all of its required environmental permits.

**2.0 DISBURSEMENT OF FUNDS**

- 2.1 Proceeds in the amount of Five Hundred Thousand Dollars (\$500,000) will be disbursed by the County to the Company in five installments based on creation and maintenance of the New Jobs and satisfaction of other Performance Criteria set out in Section 1.0 above ("Performance Criteria"). The number of New Jobs created shall be determined as provided in paragraph 7.1 hereof. At the time of any requested disbursement, the Company must certify its performance by submitting a duly executed disbursement request in the form of Exhibit A hereto. Disbursement will occur on the following schedule and will be subject to the job creation and investment requirements and any adjustments required by this Agreement:

- a. The first payment of \$100,000 will be disbursed upon issuance of the CO for the Facility estimated to be the Spring of 2012 but no later than June 30, 2012.
- b. The second payment of \$100,000 will be disbursed upon the 1-year anniversary of the issuance of the CO.
- c. The third payment of \$100,000 will be disbursed upon the 2-year anniversary of the issuance of the CO.
- d. The fourth payment of \$100,000 will be disbursed upon the 3-year anniversary of the issuance of the CO.
- e. The fifth and final payment of \$100,000 will be disbursed upon the 4-year anniversary of the issuance of the CO.

The Company will submit to the County with each disbursement request, proof of the creation and maintaining of the required percentage of New Jobs and the satisfaction of all other Performance Criteria necessary for disbursement. Following receipt of such proof, the County will disburse funds to the Company pursuant to the terms of this Agreement.

- 2.2. The County will close out the Matching Grant on the first to occur of:
- (i) The date as of which the County shall have received and accepted proof reasonably satisfactory to it that the Project has been completed and the Performance Criteria satisfied.
  - (ii) The Closing Date ("Closeout").

Following Closeout, to the extent any proceeds may be due and upon the Company's request, a final payment of those funds will be disbursed. A request for final payment, if not made previously, must be made to the County within 30 days following Closeout.

**3.0 OBLIGATION TO REPAY DURING THE TERM OF THE AGREEMENT**

- 3.1 If, at any time during the term of this Agreement, the Company fails to provide health insurance to all permanent full-time employees at the Facility in the amount required for eligibility for tax credits under Article 3J in N.C. Gen. Stat. § 105-129.83(d), the Company will be in default of this Agreement and will reimburse the County the total amount of the Matching Grant funds disbursed by the County to the Company.

**4.0 OBLIGATION TO REPAY AT CLOSEOUT**

- 4.1 If, at Closeout, the average weekly wage of the group of all permanent full-time jobs at the Facility fails to equal or exceed the Wage Standard, the Company will be in default of this Agreement, no final payment will be made and the Company will reimburse the County the total amount of the funds disbursed by the County to the Company.
- 4.2 If, at Closeout, the Company fails to provide health insurance for all permanent full-time jobs at the Facility in the amount required for eligibility for tax credits under Article 3J in N.C. Gen. Stat. § 105-129.83(d), the Company will be in default of this Agreement and the Company will reimburse the County the total amount of the funds disbursed by the County to the Company.

**5.0 ADJUSTMENTS TO DISBURSED FUNDS AT CLOSEOUT**



- 5.1 If Closeout occurs on the Closing Date and the Company has failed to create and retain 90% of the New Jobs (i.e., 80 jobs), has failed to make 90% of the Required Investment (i.e., \$144 million), or has failed to invest an amount equal to 100% of the disbursements per this Agreement in Statutorily Qualifying Expenses, the amount of the total disbursement shall be reduced to the smallest of the following amounts (the "Adjusted Fund Disbursement"):
- The amount obtained by multiplying the total Agreement disbursement by a fraction the denominator of which is 90% of the New Jobs and the numerator of which is the number of new jobs actually created and retained as of that date, as expressed in the following formula:  
  

$$\text{Adjusted Fund Disbursement} = \text{Original Fund Disbursement Amount} \times \frac{\text{Jobs Actually Created and Retained}}{.90 \times \text{New Jobs}}$$
  - The amount obtained by multiplying the total Agreement disbursement by a fraction the denominator of which is 90% of the Required Investment and the numerator of which is the investment actually made as of that date, as expressed in the following formula:  
  

$$\text{Adjusted Fund Disbursement} = \text{Original Fund Disbursement Amount} \times \frac{\text{Investment Actually Made}}{.90 \times \text{Required Investment}}$$
  - The amount the Company has spent on Statutorily Qualifying Expenses
- 5.2 To the extent the amount of the Adjusted Fund Disbursement is less than the amount that has been previously disbursed to the Company, the Company shall reimburse the County for the difference between the Adjusted Fund Disbursement and the amount previously disbursed.
- 6.0 OBLIGATIONS BEYOND CLOSEOUT**
- 6.1 If Closeout occurs on or before one year prior to the Closing Date, the Company will maintain at least ninety percent (90%) of the number of permanent full-time jobs in place at Closeout for two (2) years after the date of Closeout.
- 6.2 If Closeout occurs after one year prior to the Closing Date, the Company will maintain at least ninety percent (90%) of the number of permanent full-time jobs in place at Closeout until January 1, 2018.
- 6.3 If the Company fails to maintain at least ninety percent (90%) of the number of permanent full-time jobs in place at Closeout for the required time period following the date of Closeout, the Company will be in default of this Agreement and shall reimburse to the County the total amount of the Matching Grant funds disbursed by the County to the Company.
- 7.0 ADDITIONAL PROVISIONS**
- 7.1 The Company shall provide to the County all documentation deemed necessary by the County to verify creation and retention of New Jobs, salary levels, investments: Statutorily Qualifying Expenses, environmental permits and other Performance Criteria specified in this Agreement, including copies of N.C. Employment Security Commission worksite forms described in the Program Guidelines, a list of all positions used in the accounting for the Agreement and the names of the individuals filling those positions. The threshold numbers of New Jobs created for the Company, shall be measured by adding the three figures that represent the average number of new jobs that have been created and have been retained during each of the three months of the quarter reported in the Company's NCUI 101, and dividing that sum by three, or in such other manner determined by the County to reasonably reflect New Job creation. The Company shall not include in such count, any temporary, seasonal, contract, or part-time employees, employees that were hired prior to the date of the grant award, or employees that were hired from affiliates of the Company in North Carolina. The Company's compliance with the job creation and/or retention: investment, Statutorily Qualifying Expense, environmental permit and other Performance Criteria set out in this Agreement shall be attested to under oath by an officer of the Company.
- 7.2 If unforeseen calamity, an Act of God, or financial disaster is the cause of the Company's failure to satisfy or perform its obligations under this Agreement, the Company may request an extraordinary modification of this Agreement from the County. The parties agree that any decision to allow such modification shall be at the sole discretion of the County and that the County's decision regarding any extraordinary modification shall be final and not subject to review or appeal.

- 7.3 The Company shall keep and maintain books, records, and other documents relating to the receipt and disbursement of the Agreement disbursement and fulfillment of this Agreement, including, but not limited to, records to verify employment, salaries, investment amounts, Statutorily Qualifying Expenses and environmental permits.

Subject to any applicable federal or North Carolina laws or regulations respecting employee privacy, the Company agrees that any duly authorized representative of the County shall, at all reasonable times and on reasonable notice, have access to and the right to inspect, copy, audit, and examine all of the relevant books, records, and other documents relating to the Agreement and the fulfillment of this Agreement throughout the Agreement period and for a period of six years thereafter.

If the Company fails to keep and maintain books and records necessary for verifying fulfillment of this Agreement, including, but not limited to, adequate records for the verification of employment, salaries, investment amounts, Statutorily Qualifying Expenses and environmental permits, or if the Company fails to provide access and right of inspection sufficient to verify compliance with this Agreement, the County may in its discretion declare this Agreement to be in default, withhold payments for or under this Agreement and/or require reimbursement of all or any portion of Matching Grant funds previously paid.

Prior to taking such action, the County will endeavor to communicate with the Company to discuss the circumstances and the actions being contemplated.

- 7.4 To the extent any information or documents gathered by or provided to the County would be regarded as confidential or not subject to disclosure under federal law or the North Carolina General Statutes (to include, without limitation, N.C. Gen. Stat. § 5 132-1 et seq., commonly referred to as the "Public Records Act"), the Company shall clearly identify and mark them as such and that information will, to the extent allowed by law, be treated as confidential and not subject to disclosure by the County and their authorized representatives.
- 7.5 If the Company has an overdue tax debt owing to the County, no payments will be made under this Agreement until that tax debt has been satisfied.
- 7.6 This Agreement constitutes a legally enforceable contract and shall be governed and construed in accordance with the laws of the State of North Carolina. The parties agree and submit, solely for matters concerning this Agreement, to the exclusive jurisdiction of the courts of North Carolina and agree, solely for such purpose that the only venue for any legal proceedings shall be Person County, North Carolina. The place of this Agreement, and all transactions and agreements relating to it, and their situs and forum, shall be Person County, North Carolina, where all matters, whether sounding in contract or tort, relating to its validity, construction, interpretation, and enforcement, shall be determined.

*Signature Page Follows*

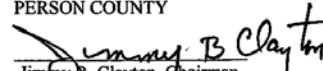
*Company Performance Agreement  
Signature Page*

IN WITNESS WHEREOF, the Company and the County have executed this Agreement effective as of the day and year first written above, and certify that the official signing below on its behalf has been duly authorized to execute this Agreement, which is its legally valid and binding obligation.

ATTESTED TO BY:

  
Brenda B. Reaves  
Clerk to the Board


PERSON COUNTY

  
Jimmy B. Clayton, Chairman  
Board of County Commissioners

ATTESTED TO BY:

CERTAINTED GYPSUM NC, INC.

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

  
Amy Wehrenberg  
Person County Finance Officer

## **PROPOSAL OF PERSON COUNTY RECREATION, ARTS, AND PARKS DEPARTMENT SPONSORSHIP PROGRAM:**

Recreation, Arts and Parks Director, John Hill told the Board the Recreation, Arts, and Parks Department has developed a sponsorship program named “Supporting Our Community while Promoting your Business” that will generate revenue to support the programs that are provided to Person County’s citizens. Mr. Hill stated the sponsorship program for the community services and an advertisement opportunity for businesses. Mr. Hill noted the proposed sponsorship program has been reviewed and recommended by the Recreation Advisory Board as well as reviewed by the County Attorney.

Mr. Hill noted the five sponsorship options available:

1. Team Sponsorship
2. Single Player/Participant Sponsor
3. Event/Program Sponsor
4. Field/Gym Sponsor
5. Walking Track Sponsor

Mr. Hill stated the materials included in the Board packet contain detailed descriptions of the type of advertisements that are available and any restrictions on the type of businesses that can purchase sponsorships. No sponsorships will interfere with the aesthetics of any Recreation, Arts, and Parks facility and all sponsorships will be approved by the Recreation, Arts, and Parks Director. Mr. Hill requested the Board’s consideration to approve the Recreation, Arts, and Parks Departments Sponsorship Policy.

Commissioner Jeffers noted donations have always been accepted to aid in scholarships for children of families who could not afford to pay the fees.

Mr. Hill confirmed for the Board that the City of Roxboro’s Sign Ordinance would not apply to any signage approved and installed on county owned property.

Commissioner Kennington stated support of the policy and asked for clarification on the approval process by the County Manager and Recreation, Arts and Parks Director.

County Attorney, Ron Aycock confirmed for the Board the policy distinction is the County Manager is authorized to approve any form of corporate branding, message, logo inclusion, signage and any other form of visible advertising on a facility and differs from the Recreation, Arts and Parks Director approval of sponsorship for any such facilities, programs and events.

Mr. Hill told the group the fee structure is lower than other recreational departments due to initial start up to gage interest.

A **motion** was made by Commissioner Jeffers, **seconded** by Vice Chairman Puryear, and **carried 5-0** to approve the Person County Recreation, Arts, and Parks Department Sponsorship Program.



---

**"Supporting Our Community while Promoting Your Business"**

**Park and Recreation Sponsorship Program**

This sponsorship policy is intended to be utilized in conjunction with the sponsorship guidelines contract document. This policy cannot address every possible sponsorship scenario and challenge that Person County may face while implementing sponsorship guidelines.

Sponsorship is not intended to replace other forms of revenue generation, but will enhance them. Additionally, sponsorship will be used to create more awareness so the other aspects of revenue generation efforts are enhanced through the marketing and promotional activities of the sponsors. Sponsorships will be designed to strengthen the alliance between Person County Recreation, Arts, and Parks Department, our citizens, local businesses, civic organizations, and community organizations.

Sponsorship consideration is based on the terms of this policy. Approved sponsorships will not compromise the public's perception of Person County Governments integrity, impartiality, mission, image or values. All sponsorship opportunities will be carefully considered by the proper Person County Government employees as defined by this policy.

**Purpose**

The purpose of this policy is to set standards and guidelines for Person County Recreation, Arts, and Parks Department as it actively seeks sponsorships to generate additional revenues for the betterment of venues and events within the control of the Person County Government.

Potential sponsors include for-profit and not-for-profit businesses, civic and community organizations.

Potential sponsorship elements of Person County Recreation, Arts, and Parks Department include facilities, venues, events, publications, web sites, and programming.

**April 18, 2011**

Sponsorships may include business rights and opportunities with Person County Recreation, Arts, and Parks Department for the sponsor and the approval process for such rights are defined by this policy.

This policy sets criteria for Person County Parks and Recreation Department to implement in obtaining any sponsorship deemed appropriate to our operation and our citizens.

The sponsorship criteria and process is designed to protect Person County and to establish equal opportunity for qualified sponsors that meet the minimum requirements of the sponsorship criteria.

This policy is designed to protect the mission, image and values of Person County Recreation, Arts, and Parks Department as well as the current public value of its facilities during the process of securing and activating sponsorships.

**Adhering to this policy will:**

Give Person County Government full and final decision making authority on any future sponsorship protecting its integrity and the integrity of its facilities and programs.

Establish a process for approval which will maintain consistency in sponsorship pricing, sponsorship elements, submittal process, final approval process, execution of sponsorship agreements and the successful activation of sponsorships.

Allow businesses to easily view and understand the various sponsorship opportunities available by Person County Recreation, Arts, and Parks Department.

Help potential sponsors, Person County Recreation, Arts, and Parks Department staff members and the public better understand the procedures for sponsorship.

**Authority**

The Person County Government and Recreation, Arts and Parks Department shall be responsible for any agreement for sponsorship and in-kind trade related to its venues and events.

Any agreement related to sponsorship is subject to approval by the Director of Person County Parks and Recreation Department and County Manager if necessary as defined by this policy.

All sponsorships within Person County Recreation, Arts, and Parks Department are considered a nonpublic forum. As a nonpublic forum Person County Government and its Recreation, Arts, and Parks Department maintain sole discretion on the final approval of

any sponsorship.

Person County Recreation, Arts, and Parks Department reserve the right of full control of sponsorship approval in order to adhere to the public standards that Person County citizens expect.

#### **Public Access to Sponsorship Opportunities**

Potential sponsors and the public shall have access to all sponsorship opportunities made available through the Person County Recreation, Arts and Parks Department.

Sponsorship opportunities will be available by request in writing or completion of sponsorship contract from the Person County Recreation, Arts, and Parks Department.

#### **Sponsor Criteria**

Sponsors should be judged by the value of the resources that each can provide for Person County Recreation, Arts and Parks Department in fulfilling its overall mission.

The Person County Recreation, Arts and Parks Department retain the right to reject any such sponsorship it deems will have a negative impact on the mission, image and values of Person County. Circumstances that may preclude a potential sponsor include but are not limited to the following:

Direct marketing of tobacco and Alcoholic beverages products.

Any promotion, marketing, advertising or commentary related to political elections, candidates, and political campaigns.

Any marketing for the sale or promotion of any form of sexually oriented products, services or materials.

Any form of profanity or implied profanity or hate speech related to any sponsor.

Direct marketing or sale of any weapons including but not limited to firearms and explosives or the glorification of violent acts.

Marketing environmental, work, or other practices that violate U.S. or NC State Law, or Person County Government Ordinance (i.e., dumping of hazardous waste, exploitation of child labor laws, etc.).

Any sponsorship that promotes or discourages religious activities and organizations.

Exploiting participants or staff members of Person County Government.

Any other sponsorship that may adversely affect the mission, image, values, and goals of Person County and its Recreation, Arts, and Parks Department.

**Acceptable Sponsorship and Advertising Forms**

The traditional forms of branding and advertising methods that may include but are not limited to the following:

Park and Facility signage

Park fabric fencing, light pole, and building banners

Interior walls in some areas specific to the activities and programs (Gyms, Exercise Facilities, and Meeting areas)

Park scoreboards

PA audio and video messages

Inclusion on printed materials

Inclusion on the facility web-pages

Bulletin boards

Information kiosks

Pavers and other permanent fixtures

Any other sponsorship elements that support the mission, image and values of Person County Recreation, Arts and Parks Department

**Excluded from sponsorship consideration will be Greenway signage, Trail signage in parks, and Naming Neighborhood and Community Parks.**

Any form of corporate message, branding, logo inclusion, signage and any other form of visible advertising will be considered on a facility by facility and program by program basis and may be approved only by the County Manager after review by the Recreation, Arts and Parks Department Director.



All unique branding concepts offered by any sponsor will be carefully reviewed prior to approval by the Director of the Person County Recreation, Arts and Parks Department.

All sponsoring organizations will take into consideration the characteristics of each park site and/or program as well as the mission, values, and image of Person County Parks and Recreation Department prior to approval.

#### **Sponsorship Procedures**

Person County Parks and Recreation Department representatives will actively seek sponsors for facilities and programs/events to provide interested sponsors sponsorship information.

Any potential organization interested in sponsorship with the Person County Recreation, Arts and Parks Department must submit in writing a completed contract application in a format prescribed by the Person County Recreation, Arts and Parks Department.

The PCRAPD Director will have discretion to approve sponsorship for all facilities and programs/events.



## **Recreation Arts & Parks**

### **"Supporting Our Community while Promoting Your Business"**

#### **Park and Recreation Sponsorship Program**

Thank you for your interest in supporting our community by considering a sponsorship contribution to Person County Recreation, Arts, and Parks Department. Sponsorship contributions help to keep operating costs and registration fees down while increasing resources to offer more recreational opportunities to our citizens.

Your signature on the contract is your agreement to the terms and benefits listed herein, and allow the Person County Parks and Recreation to use your contribution to help provide programs that imparts the great values, teamwork, sportsmanship, health and wellness, and overall positive benefits to our community

**As a sponsor, please be advised of the following:**

Sponsorship of Person County Parks and Recreation Department programs and facilities does not give the Sponsor any rights or responsibilities in the operation of the program and facilities. This agreement does not make the Sponsor a partner in any form, and neither shall have the opportunity to represent or bind the other in any manner that to the terms specified herein.

**Sponsors shall have the right to use the following terms in advertisements, posters, brochures, or other promotional materials: Sponsorship does not give the Sponsor the right to use the word "Official" in connection with its Sponsorship.**

Sponsors may choose any contribution option(s) and will be provided with the promotional benefits of that/those option(s).

**Sponsor Options #1: Team Sponsor – Contribution of \$250**

(This Contribution must be made one month prior to each sports season to allow for timely uniform screen printing)

**Benefits Include:**

Sponsor name will appear on the back of the uniform above player's number. (No request for team name or uniform color). This will be done on a first-come, first-served basis.

**Sponsor name will appear: on all league schedules (Example: *Mike's Sporting Goods*).**

**Business card size display ad in the Sponsor booklet distributed at office sites including: Sansbury Office, Mayo Park Office, and Kirby Gallery office each website sponsorship page. Add a return hyperlink link to Sponsor's website for \$50.**

**April 18, 2011**

**Option #2: Single Player/Participant Sponsor – Contributions will be the monetary amount of the Program entry/registration cost and \$25 dollars.**

Benefits include:

Sponsorship of a player will cover the registration fee and cost for uniforms.

Business card size display ad in the Sponsor booklet distributed at the Person County Parks and Recreation Main Office Office.

**Sponsorship Option #3: Single Programs/Event Sponsor- \$100 (minimum contribution to receive advertisement benefits)**

(example: 5K Race, Concert, Canoe/kayak Lessons, exercise classes, movies, canoe kayak races on Mayo Park and Kirby class / programs, Youth Fishing Derby, etc.)

Benefits Include:

**Sponsors (individual) registration fee will be waived to participate and/or attend program or event:**

Sponsor name will appear on a business card size display ad in the sponsor booklet distributed at office sites including: Sansbury Office, Mayo Park Office, and Kirby Gallery office.

Sponsors name will appear on the Person County Parks and Recreation website sponsor page for the duration of advertisements and implementation of single program/event.

Add a link to Sponsor's website for \$50

Sponsor name will appear in all brochures and advertisements produced by the Person County Parks and Recreation Department related to said program.

Sponsor will be able to place an advertisement banner or sign in the location of the Program and/or event for duration of the program/event.

**Sponsorship Option 4: Single Field and/or Gym Sponsor – contribution of \$400 (Initial Start-Up Year), \$300 (every following year) Add additional sponsored locations for \$300 per location (initial start-up year) \$ 200 for following years.**

**(Locations: Huck Sansbury Complex Park, Long Hurst Park, Olive Hill Park, Allensville Park, Hurdle Mills Park. Gyms: Huck Sansbury Gym, Olive Hill Gym, Helena Gym)**

Benefits include:

Sponsor name advertised on a 4' x 8' sign placed on one out field fence or a banner on the inside wall of one Gymnasium for the duration of **One Calendar Year**. Sponsor has the choice of parks locations where the sign or banner will appear.

Business card size display ad in the Sponsor booklet distributed at office sites include: Huck Sansbury Office, Mayo Park Office, and Kirby Gallery office and Person County Parks and Recreation website sponsor page. Add a link to Sponsor's website for \$50

**Sponsorship Option #5: Walking Track Sponsors - Sponsorship Option 4: Single Track Sponsor – contribution of \$400 (Initial start-up year), \$300 (every following year) Add additional sponsored locations for \$300 per location (initial start-up year) \$ 200 for following years.**

Benefits include:

Sponsor name advertised on a 4' x 8' sign placed on one out field fence or appropriate bordering fence of choice facing the walking track for the duration for **One Calendar Year**.

Business card size display ad in the Sponsor booklet distributed at office sites including: Sansbury Office, Mayo Park Office, and Kirby Gallery office and Person County Parks and Recreation website sponsor page.

Add a link to Sponsor's website for \$50

**Team Sponsor** – Team Name \_\_\_\_\_ Amount \$ \_\_\_\_\_  
(Contribution must be made one month prior to each sports season)

**Single Player Sponsor** – Players Name \_\_\_\_\_ Amount \$ \_\_\_\_\_

**Program/Event Sponsor** – Program/Event Name \_\_\_\_\_ Amount\$ \_\_\_\_\_

**Field and/or Gym Sponsor** – Location \_\_\_\_\_ Amount \$ \_\_\_\_\_

**Walking Track Sponsor** – Location \_\_\_\_\_ Amount \$ \_\_\_\_\_

**Add a Link to your website** – Link \_\_\_\_\_ Amounts \$ \_\_\_\_\_

Name: \_\_\_\_\_

Name of Sponsoring Business \_\_\_\_\_

Mailing Address (street) \_\_\_\_\_ City/Zip \_\_\_\_\_

Contact Name \_\_\_\_\_ Daytime Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Sponsors Website Address \_\_\_\_\_

**April 18, 2011**

Initial Sponsorship Year: Yes \_\_\_\_\_ No \_\_\_\_\_

Returning Sponsor: Yes \_\_\_\_\_ No \_\_\_\_\_

NOTE: Any logos or artwork to be used on banners or signs may be submitted electronically via e-mail to [johnhill@personcounty.net](mailto:johnhill@personcounty.net), [jroyster@personcounty.net](mailto:jroyster@personcounty.net), and/or [jteasley@personcounty.net](mailto:jteasley@personcounty.net)

Hard copies mailed to:  
Person County Recreation, Arts, and Parks Department  
425 Long Avenue, Roxboro, NC 27573

**Payments can be made by cash, check, money order, Visa, or MasterCard.**  
Checks or money orders should be made payable to: **Person County Parks and Recreation and Department.**

Check or money order # \_\_\_\_\_

For credit card payment please indicate:

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Name on Card \_\_\_\_\_

Total Amount Paid \$ \_\_\_\_\_

As a Person County Parks and Recreation Sponsor, by signing below I agree to the terms and benefits listed in this document and that the information I have completed and submitted in this contract is correct. Further, I agree to submit my payment 2 weeks before beginning and/or renewal sponsorship date to allow sufficient time for banners and/or signs to be made, and understand that if payment is late it may delay the printing of my banners and/or signs as well as the placement of facility locations and website listing and/or links. I also understand that the sponsorship information will be removed from facilities and website if renewal payment for following years is not received by annual contract renewal date.

Sponsor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parks and Recreation Director \_\_\_\_\_ Date \_\_\_\_\_

Contract Expiration/Renewal Date \_\_\_\_\_

April 18, 2011

## **RESOLUTION SUPPORTING HIGH SPEED INTERNET SERVICE ON JULIAN OAKLEY ROAD IN PERSON COUNTY:**

Vice Chairman Puryear stated Board members had received previously a petition that was created for the residents of Julian Oakley Road. Vice Chairman Puryear thanked two community leaders, Larry Culley and Kelly Seagroves, for a community effort to voice the need of high speed internet service. Vice Chairman Puryear noted Representative Wilkins assistance to get CenturyLink's attention to install high speed internet service on Julian Oakley Road and surrounding areas that has approximately 100 residents.

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Jeffers, and to approve the Resolution supporting high speed internet service on Julian Oakley Road in Person County.

Commissioner Blalock requested consideration to add Mann Oakley to the Resolution via verbal petition for 37 homes.

Commissioner Kennington also requested consideration for Hester Store Road as well as Gordonton Road and suggested to change the title of the Resolution to delete the reference of Julian Oakley Road, leave in the reference to petition by residents on Julian Oakley Road and change the reference in the last paragraph from Julian Oakley Road to encompass all of the county communities without access to high speed internet service.

A **substitute motion** was made by Commissioner Kennington, **seconded** by Commissioner Blalock, and **carried 5-0** to adopt a Resolution supporting high speed internet service in Person County in any areas within Person County not currently serviced with the accessibility of high speed internet.

Vice Chairman Puryear stated the County Manager is seeking CenturyLink to give the Board an update related to the mapping of areas within Person County not currently serviced with the accessibility of high speed internet.

Chairman Clayton commended Vice Chairman Puryear for the good job with this project.

Commissioner Jeffers suggested the county surplus computers be added to the Library or work with collaborative organizations to put surplus computers into the homes of children that do not have access to a computer at home.

Vice Chairman Puryear requested the signed Resolution be sent to state leadership, Democrat and Republican as well as Representative Wilkins, Senator Kinnaird, two U.S. Senators and Congressman Miller.

**RESOLUTION SUPPORTING HIGH SPEED INTERNET SERVICE  
IN PERSON COUNTY**

**WHEREAS**, the Person County Board of Commissioners has supported deployment of wireless broadband internet access throughout Person County; and

**WHEREAS**, Person County has worked with CenturyLink to serve the outlying areas of Person County that currently do not have high speed internet options; and

**WHEREAS**, CenturyLink has closed the gap in Person County by providing many citizens in Person County the access of high-speed internet which will further economic development, improve education of both children and adults, improve fire and police emergency services, and enhance the quality of life for the residents; and

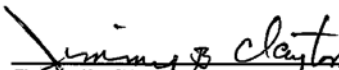
**WHEREAS**, there are remaining areas within Person County not covered with access to high speed internet as evidenced by the petitions for CenturyLink High Speed Internet Service on Julian Oakley Road in Person County, North Carolina; and

**WHEREAS**, Person County requests CenturyLink to further expand broadband access to unserved and underserved communities as this service is vital to the quality of life as outlined as a goal and priority in the Person Futures Strategic Plan.

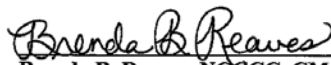
**NOW, THEREFORE, BE IT RESOLVED** the Person County Board of County Commissioners would like to go on record supporting high speed internet accessibility and service in any areas in Person County not currently serviced with the accessibility of high speed internet.

Adopted this the 18<sup>th</sup> day of April, 2011.



  
Jimmy B. Clayton, Chairman  
Person County Board of Commissioners

Attest:

  
Brenda B. Reaves, NCECC, CMC  
Clerk to the Board

April 18, 2011

## **VOLUNTEER FIRE DEPARTMENTS AGREEMENT FOR FIRE PROTECTION:**

County Manager, Heidi York requested Board consideration and approval of the revised contract for outside agency funding with the Volunteer Fire Departments within Person County to provide fire protection. The revised contract before the Board was approved by majority vote at the Person County Chief's Association at their April 7, 2011 meeting. Ms. York noted the Volunteer Fire Departments are currently operating without a valid contract which is a requirement by both the NC Office of the State Fire Marshal and the Insurance Services Office (ISO). Ms. York highlighted the revised contract has been subject to discussion for a while noting the term is for two years with county funding allocated on an annual basis. Upon Board approved, Ms. York stated the contract would be submitted to the county volunteer fire departments for signatures for an effective date of July 1, 2011.

Commissioner Jeffers stated those at the Fire Chief's meeting not voting for the revised contract may approach the Board with a single fire department contract apart from the county-wide contract before the Board for consideration. Ms. York stated she had already received a proposed contract from Ceppo Volunteer Fire Department. Ms. York noted she had communicated at the last Chief's meeting the importance from an administrative perspective that all fire departments are operating from a consistent contract across all fire districts as recommended by the NC Office of the State Fire Marshal and the Insurance Services Office (ISO).

Commissioner Jeffers stated the Fire Chief's Association created a subcommittee comprised of the Chief of each fire department to revamp the bylaws to act in an advisory capacity for the Board especially at this time without a liaison of a Fire Marshal.

Commissioners Blalock and Kennington asked about mutual aid agreement. Emergency Services Management Director, Michael Day and Ms. York stated the written agreements are a part of the state emergency management and with the City of Roxboro for fire services as formalized with a contract. Otherwise, mutual aid with neighboring counties is basically a verbal agreement.

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Blalock, and **carried 5-0** to approve the Volunteer Fire Departments Agreement for Fire Protection as presented.



***North Carolina***

***Person County***

***OUTSIDE AGENCY FUNDING AGREEMENT FOR FIRE PROTECTION***

XXXXXXXXXXXX Volunteer Fire Department

This agreement, made and entered into this 1<sup>st</sup> day of July 2011, by and between Person County, North Carolina, a political subdivision of the State of North Carolina, hereinafter called "County" and the XXXXXXXXXXXX Volunteer Fire Department, Inc., a nonprofit corporation organized under the laws of the State of North Carolina, hereinafter called "department."

***Witnesseth:***

***WHEREAS***, department has agreed to provide continuing fire and rescue protection service within its primary area of coverage, and other areas on the basis of mutual aid contracts with other county fire and/or rescue departments for the benefit of the citizens of Person County; and

***WHEREAS***, department has requested county to assist in the funding of the above-described services; and

***WHEREAS***, General Statute 153A-11, 153A-13, and 153A-233 authorize County to provide the department with financial support for the above-described services;

NOW, THEREFORE, in consideration of the mutual benefits inuring to the parties hereto, and based upon the mutual covenants contained herein and the considerations stated herein, the parties do hereby covenant and agree as follows:

***I. PURPOSE OF AGREEMENT AND DEPARTMENT IN USE OF FUNDS.***

A. ***Purpose of Agreement.*** County shall provide funds to department for the provision of continuing fire and rescue protection as follows:

- (1) Department agrees to furnish and provide continuing fire and rescue protection service to all citizens of its service area and all real and personal property lying within the boundaries of the service areas.
- (2) Department agrees to send, upon call of any person within the service area, the available equipment necessary to answer the call and the available personnel to operate such equipment in the judgment of the chief of the department or his designee.
- (3) Department agrees to maintain its equipment in accordance to the standards prescribed by the North Carolina Department of Insurance, Fire and Rescue Division.
- (4) Department agrees to maintain a level of personnel and have these personnel trained as required by the North Carolina Department of Insurance, Fire and Rescue Division.
- (5) Department shall be in complete operational control of its fire and rescue vehicles and fire and rescue program, including full control over volunteers, assistants and employees.

**April 18, 2011**

- (6) Emergency medical first responder services shall be provided by the department as outlined by mutual agreement and Standard Operating Procedure between the Fire Chief, County EMS Director and 911 Director within the fire protection district.
- (7) County shall operate a communications system at current levels to alert the departments and other agencies of emergencies which occur in the County. The County Central Dispatch shall be responsible for the dispatch of fire and rescue departments within the primary and mutual aid areas of coverage, each department will communicate with County Central Dispatch and other departments on the countywide approved frequency and tactical channels. This will be effective January 1, 2013 when all departments have to be narrow band compliant. Each department shall be responsible for fire and rescue protection services within the department's primary area of coverage.
- (8) Department may actively solicit and advertise for operating funds. Department also may actively solicit for funds for capital expenditures (vehicles, buildings, equipment, etc.).
- B. **Description of Department's Service Area.** Department's service area is defined in Exhibit A, attached hereto and incorporated herein by reference.
- C. **Term of Agreement.** The term of this agreement shall be for a period of two (2) years from the date executed.
- D. **Payment.** County agrees to pay department annually an amount to be established during the County's budget process.

II. **TERMINATION OF AGREEMENT; BREACH OF AGREEMENT.** Each party shall have the right to terminate by giving the other party sixty (60) days written notice of termination. In the event of termination, Department agrees to refund to County all monies received by Department under the terms of this agreement which Department retains as of the effective date of termination. In addition, Department shall provide County with a financial accounting, as required by County, for all funds received by Department and on-hand up to the date of termination.

If Department fails to conform to any one of these terms or conditions contained in this agreement, County shall thereupon notify Department in writing of such breach. Upon receipt of such notification of breach, Department shall have thirty (30) days within which to correct such breach, during which period County will take no further action. If such breach is not corrected within such time, County may then take such corrective action as is necessary under

April 18, 2011

North Carolina law, including withholding or reduction of funds committed, but not yet paid by County, recovery of funds previously paid by County to Department, but not used by Department, and/or immediate termination of this agreement.

**III. DEPARTMENT FINANCIAL REPORTING REQUIREMENTS.**

- A. **Annual Written Accounting.** Within ninety (90) days of the end of County's fiscal year which extends from July 1 through June 30, Department shall provide County with a written accounting (including receipts and expenditures) of funds received by it from County. The accounting shall be approved by Department's Board of Directors, shall be signed by an official authorized of the board, and shall report on the use of funds spent and the location of the remaining balance.
- B. **Financial Records.** Department shall establish fiscal control and accounting procedures in accordance with generally accepted accounting principles. The procedures shall account for all funds paid by County to Department, and Department shall maintain such records for three (3) years after the date of termination of this agreement.
- C. **County Access to Financial Records.** Department shall allow the County Manager or his/her designated representative, access to records concerning County funds only.

**IV. COMPLIANCE WITH APPLICABLE LAWS.** Department agrees that in carrying out activities of any kind funded with monies made available under the provisions of this agreement, it shall comply with all local, state, and federal laws and regulations.

**V. INDEPENDENT CONTRACTOR.** Department understands and agrees that in entering into this agreement and providing services, it is acting as an independent contractor; neither Department, nor its employees, members or personnel shall be deemed or construed to be employees of Person County. Department shall maintain workers' compensation insurance of such accident and other insurance as it deems appropriate for the protection of its employees, members, or personnel and shall maintain insurance coverage as specified in Exhibit B, attached hereto and incorporated herein by reference. It is agreed that Department shall maintain the insurance coverage as specified in this exhibit.

**VI. IDEMNITY AGRGEEMENT.** Department shall indemnify and save harmless County from any and all liability and expenses including attorney's fees, court

April 18, 2011

costs and other costs incurred by County caused by the negligence of the Fire Department, its agents and employees.

- VII. ASSIGNMENT OF THIS AGREEMENT.** The parties agree that this agreement is not transferable or assignable by either party without the written consent of the other party to this agreement.
- VIII. NON-WAIVER OF RIGHTS.** It is agreed that County's failure to insist upon the strict performance of any provision of this agreement or to exercise any right based upon a breach thereof, or the acceptance of any performance during such breach, shall not constitute a waiver of any rights under this agreement.
- IX. ENTIRE AGREEMENT.** This agreement constitutes the entire understanding of the parties and contains all of the terms agreed upon with respect to the subject matter hereof. No modification or rescission of this agreement shall be effective unless evidenced by a writing signed by both parties to this agreement.
- X. EQUAL OPPORTUNITY.** In connection with the performance of this agreement, Department agrees not to discriminate against any employee, member or applicant for employment or membership because of race, religion, color, sex, age, disability to national origin. Employees, members and/or applicants of the job, Department agrees to take affirmative action's to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, color, sex, age, disability or national origin.

*In witness whereof, the parties have hereunto set their hands and seals, by authority duly given, on the day and year first above written.*

**PERSON COUNTY**

*Official seal*

---

*Jimmy Clayton, Chairman*  
*Person County Board of Commissioners*

*Attest:*

---

*Brenda Reaves, CMC*  
*Clerk to the Board*

**April 18, 2011**

*This Instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.*

---

*Amy S. Wehrenberg, Finance Officer*

*Approved as to Form:*

---

*Ron Aycock, County Attorney*

*(Corporate Seal)*

*XXXXXX Volunteer Fire Department*

---

*President*

*Attest:*

---

*Secretary*

**April 18, 2011**

**BOARD AND COMMITTEE APPOINTMENTS:  
TRANSPORTATION ADVISORY BOARD:**

Transportation Manager, Kathy Adcock requested Board appointment of Kelly Foti representing the Senior Center Aging Services as well as Barbara Currier representing Economic Development to the Transportation Advisory Board for terms ending 12/31/12 noting both would replace two members on the Transportation Advisory Board no longer employed with the representing organizations.

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Blalock, and **carried 5-0** to appoint Kelly Foti representing the Senior Center Aging Services as well as Barbara Currier representing Economic Development to the Transportation Advisory Board for terms ending 12/31/12.

**SOLID WASTE ADVISORY COMMITTEE APPOINTMENT:**

Clerk to the Board, Brenda Reaves requested Board nomination for appointment following the informal interview process held on April 4, 2011 and action to defer appointment to this date for the Solid Waste Advisory Committee. The appointment is for 1 position for a 3-year term. Ms. Reaves reminded the Board of the applicants requesting appointment was Lisa Whitfield-Jacobs, Nancy Lee Newell, Faye B. Boyd, and Christopher Schelin.

A **motion** was made by Commissioner Blalock, **seconded** by Commissioner Kennington, to appoint Christopher Schelin representing a citizen at large on the Solid Waste Advisory Committee for a 3-year term.

Commissioner Jeffers asked Commissioner Blalock if all the applicants attended the recent Solid Waste Advisory Committee meeting as requested in the informal interview process. Commissioner Blalock stated all attended except Christopher Schelin.

A **substitute motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Jeffers, to appoint Faye Boyd to the Solid Waste Advisory Committee for a 3-year term. The **substitute motion lost due to a lack of majority 2-3**. Voting in support of the substitute motion were Vice Chairman Puryear and Commissioner Jeffers. Voting in opposition to the substitute motion was Chairman Clayton and Commissioners Blalock and Kennington.

The **original motion passed by majority 3-2**. Voting in support to appoint Christopher Schelin was Commissioners Blalock, Kennington and Chairman Clayton. Vice Chairman Puryear and Commissioner Jeffers cast the dissenting votes.

A **motion** was made by Commissioner Blalock, **seconded** by Commissioner Kennington, and **carried 3-2** to add an additional representative to the Solid Waste Advisory Board representing the charter schools and to appoint Lisa Whitfield-Jacobs to serve as the charter school representative. Vice Chairman Puryear and Commissioner Jeffers were in opposition to increasing the membership on committees and boards.

Ms. Reaves confirmed for the Board that there are currently 9 members on the Solid Waste Advisory Committee and this additional seat would take the total membership to 10. Representation on the Solid Waste Advisory Committee includes Person County Schools, Person County Recycling Center, Roxboro City Council, Board of County Commissioners, Republic and four citizen at large members.

**ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE:**

Clerk to the Board, Brenda Reaves requested Board consideration to reappoint Anthony Burgess to the Adult Care Home Community Advisory Committee for a 3 year term.

A **motion** was made by Commissioner Jeffers, **seconded** by Vice Chairman Puryear, and **carried 5-0** to reappoint Anthony Burgess to the Adult Care Home Community Advisory Committee for a 3 year term.

**2012-2016 RECOMMENDED CAPITAL IMPROVEMENT PLAN:**

County Manager, Heidi York requested Board adoption of the 2012-2016 Capital Improvement Plan. Ms. York noted the Recommended 5-year CIP was presented to the Person County Board of Commissioners on March 21, 2011 as well as discussed during a special work session. Ms. York highlighted the following revisions from the original document as outlined below:

- 1) The shift of Piedmont Community College's (PCC) telephone system (VOIP) project for \$52,000 to FY 2011-12 (was on original recommended plan for FY 2012-2013). This revision resulted from conversations between PCC and the County Manager and the more immediate need and the equipment resources that are currently available from the County for the easier and less costly transition to this new telephone system. This change will not require an increase in the fund balance appropriation for FY 11-12 (\$438,547) due to some cost savings realized from the Northwoods software project in DSS.
- 2) Another reporting change is the status of the currently approved EMS Diesel Fuel Tank replacement. This was erroneously reported in the Recommended CIP as being completed, but it is still ongoing with an estimated completion to be near the end of April.

Ms. York stated the adoption of the CIP will cover the needs and priorities for the 2012-2016 Plan as well as allocate funding for the projects in FY 2011-2012.

Commissioner Blalock asked about the old cardiac monitors. Emergency Services Management Services Director, Michael Day stated the old cardiac monitors are traded-in to receive a discount as well as confirmed one cardiac monitor is placed in each of the 7 certified vehicles.

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Jeffers, and **carried 5-0** to adopt the 2012-2016 Capital Improvement Plan.

# **Person County Capital Improvement Plan 2012-2016**

**Approved**



Heidi York, County Manager  
Gene Hodges, Assistant County Manager  
Amy Wehrenberg, Finance Director  
Beth Farabaugh, Assistant Finance Director

April 18, 2011



**Person County, North Carolina  
Capital Improvement Plan**

**Table of Contents**

Manager's Letter to the Board of Commissioners .....	1-2
Objectives and Procedures for the Capital Improvement Plan .....	3
Criteria for Project Priority .....	4
Status of Approved Projects for FY 2011 .....	5-6
Approved Projects (By Year).....	7-8
Requested Projects not Recommended.....	9-10
Funding Schedule .....	11-13
Set Aside Funds for Future Years .....	14
Graph-Projects by Function.....	15
Future Debt Service Payments .....	16
Possible Future Impacts to Outstanding Debt .....	17



## PERSON COUNTY

OFFICE OF THE COUNTY MANAGER  
304 South Morgan Street, Room 212  
Roxboro, NC 27573-5245  
336-597-1720  
Fax 336-599-1609

March 21, 2011

Dear Person County Board of County Commissioners:

I am pleased to present Person County's Fiscal Year 2012-2016 Capital Improvement Plan (CIP). This is an important planning tool for our County that clearly lays out priorities and identifies the most critical capital needs over the next five years. This Plan factors the County's capital needs into our fiscal and logistical constraints, while considering the timing and overall fiscal health of the County. This Plan identifies the anticipated funding sources needed to meet these goals. Although the capital projects in this Plan span the next five years, the fiscal effects of these extend far beyond. Therefore, all of the funding sources that will be used to support the estimated project costs are presented as well.

The projects that have been included in this year's CIP have changed primarily as a result of the comprehensive roofing study that was conducted earlier this fiscal year. This study provided expert analysis of the most critical roofing needs facing Person County Government, Person County Schools, and Piedmont Community College facilities. These roofing projects have been prioritized to align with the roofing assessment report. Other prominent projects in the first year of this Plan include initiating the planning process for a multijurisdictional business and industrial park; replacement of the outdated cardiac monitors for Emergency Medical Services; painting of the Detention Center; and exterior waterproofing at Person High School. Fiscal Year 2015 is the current proposed schedule to begin construction on the Recreation and Senior Center.

An important element in this CIP document is a table and graph showing the future debt service levels for Person County Government. This illustrates Person County's ability to take on additional debt payments in the future. This information reveals that debt service payments take a precipitous drop in Fiscal Year 2016 as shown both with and without the debt incurred for the Recreation and Senior Center in Fiscal Year 2015. This sharp drop in debt service is one indicator that is not viewed favorably by financial analysts and bond rating agencies who recommend a steady level of debt with little deviation in either direction. Sharp changes can signal poor planning on a county's behalf and suggest inefficient use of capital financing. This is something that needs to be considered within this CIP. Another current challenge concerns pending legislation in the General Assembly that could require counties to take on the responsibility for additional capital needs of both the public school systems as well as charter schools. This could certainly impact the County's CIP, but it is too early to forecast to what extent.

Please keep in mind that this Capital Improvement Plan is just that, a plan, and while a great amount of effort and analysis have gone into this, it offers a starting point for annual comparisons, fiscal changes, unforeseen needs, and a place where public discussion can

begin. The CIP will continue to be reviewed on an annual basis, presenting any recommended changes to the Board for consideration. This review is critical as new information about our capital needs, our fiscal health, voter-supported funding, and existing project scheduling arises.

This Capital Improvement Plan clearly lays out Person County Government's effort and intentions to provide its citizens with the best services and infrastructure possible. County Administration looks forward to working with the Board of County Commissioners and our community as we implement the 2012-2016 Capital Improvement Plan.

Sincerely,

A handwritten signature in black ink, appearing to read "Heidi York", written in a cursive style.

Heidi N. York  
County Manager

## Person County, North Carolina Capital Improvement Plan



### Objectives of a CIP:

- Create a plan to organize long term capital needs in a manner to promote discussion regarding priority, feasibility, timing, potential costs, financing options and future budgetary effect.
- No recurring costs or one-time projects under \$50,000 included in the plan.
- Overview of requests submitted by Person County departments, Piedmont Community College and Public Schools.

### Steps in developing a CIP:

- Facilitate the exchange of information and coordination between the County, the community college and the schools on capital planning.
- Determine capital needs for all departments and certain County-funded agencies.
- Review priorities and assess proposed capital projects in relationship to these priorities.
- Make recommendations to the Board of County Commissioners on a project's timing, priority and possible financing options.

### Categories of projects:

*Person County Government*  
*Piedmont Community College*  
*Public Schools*

- The information contained for the projects within this document includes a timeline for construction and operating costs, a project description and the status of current approved projects.
- Also included is a graph that summarizes the recommended projects by type, and a graph on the outstanding debt which displays the County's ability to take on more debt for future projects.

## Person County, North Carolina Capital Improvement Plan



### Criteria in determining project status:

#### Policy Issues

- Is the project needed to bring the County into compliance with any laws or regulations?
- Is the project required by legal mandates?
- Does the project relate to a County-adopted plan or policy?

#### Cost Analysis

- Does the recommendation to renovate, rehabilitate, or maintain an existing facility justify the cost?
- Will this project reduce annual operating costs in some manner?
- What would be the impact upon the annual operating budget?
- What is the possibility of cost escalation over time?

#### Public Service Factors

- Will this project increase productivity or service quality, or respond to a demand for service?
- What present or anticipated problem will this project alleviate, and to what extent?
- How will this project improve services to citizens and other service clients?
- How would delays in starting the project affect County services?

#### Community Objectives

- Is public health or safety a critical factor with regard to this project?
- Would the project enhance the educational opportunities for students in public schools or the community college?
- Will there be an improvement in environmental quality?
- Will this project promote economic development or otherwise raise the standard of living for our citizens?
- Will this project provide a critical service or improve the quality of life for our citizens?

#### Debt Management

- What types of funding sources are available?
- How reliable is the funding source recommended for the project?
- How would any proposed debt impact the County's debt capacity?
- Does the timing of the proposed construction correspond to the availability of funding?

#### General

- How does this project fit into future objectives of the County?
- What is the relationship to other projects, either ongoing or requested?
- Are there any project alternatives?
- What are the consequences if not approved?





## Person County, North Carolina Capital Improvement Plan

### Status of Approved Projects for FY 2011:

#### Person County Government:

**Courthouse Renovation and Roofing Projects (\$5,446,000)** – Final borrowing was for \$4.5M for the renovation of the Courthouse and roofing construction for various county, school and community college buildings. The roofing for all buildings is near completion and will likely be done before the end of this fiscal year. The estimated time of completion for the Courthouse renovation is in the fall of 2011.

**Hot Water Repair at Law Enforcement Center (\$110,000)** – Project was completed. Total cost of the project was \$69,854; a savings of \$40,146.

**Removal and replacement of EMS Diesel Fuel Tank (\$60,000)** – Project is to begin in March 2011 with an estimated completion in April. Total estimated cost of the project is \$16,500; a possible savings of \$43,500.

**Contingency for Courthouse Renovation and Roofing Project (\$100,000)** – Anticipate most of roofing to be completed by June 2011. However, the estimated time of completion for the Courthouse renovation is the fall of 2011, therefore, it is recommended that we delay the funding of this contingency (if needed) for FY 2012.

**Energy Lighting Project at PCOB & Library (\$174,385)** – This project was approved by the Board in February 2011 and bids will commence in March. The total estimated County contribution is \$69,700. The remaining balance is supported by grant and other revenue sources.

**Renovation of Hospital Cardiac Rehabilitation Center (\$50,000)** – This funding was appropriated to the Hospital for this renovation which was completed in the fall of 2010.

**Recreation/Senior Center Engineering Study (\$53,000)** – This project has been delayed due to the economic and financial challenges that Person County Government is currently operating under. The location and the scope of the project have not been finalized.

**Helena Gym – Upgrade Restrooms (\$53,000)** – Project is to begin construction in April 2011 with an estimated completion in June.

**Debt Service funds for Public Library (\$320,000)** – Funds were transferred back to the Debt Service Fund to cover the cost that was borrowed for the Public Library roofing construction.

**Department of Social Services – Northwoods Software (\$352,178)** – Installation and conversion of this new scanning software are near completion.

#### Piedmont Community College:

**Debt Service funds for F&G Buildings (\$225,000)** – Funds were transferred back to the Debt Service Fund to cover the cost that was borrowed for roofing construction for instructional buildings F & G.



## Person County, North Carolina Capital Improvement Plan

Status of Approved Projects for FY 2011(continued):

### Public Schools:

**Exterior wall waterproofing — Person High School (\$60,000)** — This project is complete at a cost of \$59,718; a savings of \$282.

**Fire alarm & security system replacement-Person High School (\$200,000)** — This project is complete at a cost of \$187,401; a savings of \$12,599.

**HVAC control system upgrade — Oak Lane Elementary (\$71,000)** — Construction to begin after school is out for the summer.

**Debt Service funds for Northern Middle School Roof (\$600,000)** — Funds were transferred back to the Debt Service Fund to cover the cost that was borrowed for the Northern Middle School roofing construction.

**Person County  
Capital Improvement Plan  
Approved Projects**

YEAR	DEPT	PROJECT TITLE	TOTAL COST	PROJECT DESCRIPTION
2012	EDC	Multi-Jurisdictional Industrial Park (Phase 1)	155,000	Development of an industrial park will take multiple years and considerable resources. This will be the beginning phases to include feasibility study and site identification and assessment.
	EMS	Replacing Cardiac Monitors	190,459	Replacement of seven cardiac monitors that are out of warranty and lacking the newest technology. Replacement will reduce maintenance costs and will provide the ability to better treat and serve the EMS patients.
	General Services	New roof-Kirby Civic Auditorium (Phase 1)	32,364	As recommended in the Roofing Study.
	General Services	New roof-Airport Pump Building	20,880	As recommended in the Roofing Study.
	General Services	New roof-Olive Hill Gym (Phase 1)	133,145	As recommended in the Roofing Study.
	General Services	New roof at Huck Sansbury Complex (Phase 1)	205,477	As recommended in the Roofing Study.
	General Services	Painting at LEC Detention Center	52,600	Paint walls, ceilings, doors, floors, bunks, tables, etc. throughout all pods, control rooms, kitchen, hallways, booking areas, and lobbies of the LEC Detention Center. Painting is required as a part of normal maintenance and a certain acceptable appearance is expected and required by the Jail Inspection team out of Raleigh.
	PCC	New Roof Building I	201,840	As recommended in the Roofing Study.
	PCC	New Roof Building J	12,465	As recommended in the Roofing Study.
	PCC	New Roof Building A	150,545	As recommended in the Roofing Study.
	PCC	New Telephone System (Voice Over IP)	52,000	Replacement of 15 years old system that is outdated. Difficult to expand system and locate parts.
	Public Schools	New roof-PHS (Phase 1)	47,067	As recommended in the Roofing Study.
	Public Schools	New roof-Southern Middle School (Phase 1)	20,724	As recommended in the Roofing Study.
	Public Schools	New roof-Early Intervention (Phase 1)	1,671	As recommended in the Roofing Study.
	Public Schools	Person County Learning Academy	50,634	As recommended in the Roofing Study.
2013	Public Schools	PHS exterior waterproofing	250,000	Continue the waterproofing work started last summer. The entire exterior of building has problems with water penetrating the walls causing problems with the walls inside of the school. Interior walls of building will not hold paint and is causing offensive odors and possibly some mold issues.
	EDC	Multi-Jurisdictional Industrial Park (Phase 2)	45,000	Development of an industrial park will take multiple years and considerable resources. This will be the second phase to secure the site.
	General Services	New roof-Olive Hill Gym (Phase 2)	5,023	As recommended in the Roofing Study.
	General Services	Paving-driveway & parking lots-Animal Ctrl, PW maintenance, & Mayo	125,000	Constantly putting gravel on these driveway and parking lots. Also, having to grade and fill holes regularly.
	General Services	New roof-PCOB	364,154	As recommended in the Roofing Study.
	PCC	Paving and Expansion-Parking Lot 4	100,000	Additional parking spaces are needed due to growth in number of students.
	Public Schools	New roof-North End (Phase 1)	509,688	As recommended in the Roofing Study.
	Public Schools	Paving-PHS & South Elem	125,000	Pavement is showing signs of deterioration and will start breaking apart with continued traffic and winter weather.
	Public Schools	Paving-tracks at PHS & SMS	200,000	Repairs have been made to these tracks in the past, but the cracks reappear rapidly. The tracks must be removed and a new base built to adequately repair the facilities making them safer for students.
	Public Schools	Chiller replacement @ PHS	285,000	Chiller will be 23 years old and is at the end of life for the unit.
2014	Rec, Arts & Parks	Walking Track Repaving and Repairs (Phase 1)	65,000	Repave existing walking tracks-built in early 90's-many are cracking due to age, also drainage will be repaired as needed. The second phase is recommended for year 2015.
	General Services	Replace carpet & tile (PCOB-Phase 1)	35,000	Department requests to do one floor per year for three years (\$35K per floor). A solution has been developed that will not require removal of old carpet, tile, and glue.
	General Services	New roof-Kirby Civic Auditorium (Phase 2)	348,277	As recommended in the Roofing Study.
	General Services	New roof-EMS	68,949	As recommended in the Roofing Study.
	General Services	New roof at Huck Sansbury Complex (Phase 2)	22,973	As recommended in the Roofing Study.
	General Services	New roof at Huck Sansbury Annex	16,257	As recommended in the Roofing Study.



**Person County  
Capital Improvement Plan  
Approved Projects**

YEAR	DEPT	PROJECT TITLE	TOTAL COST	PROJECT DESCRIPTION
2014	Public Schools	PHS classroom conversion	80,000	Convert old metal shop to classroom space. Metals program is no longer in existence and space is needed for normal classroom use. Area currently is a large open space that needs to be divided and updated.
	Public Schools	New roof-PHS (Phase 2)	1,104,866	As recommended in the Roofing Study.
	Public Schools	New roof-Early Intervention (Phase 2)	159,705	As recommended in the Roofing Study.
	Rec, Arts & Parks	Playground improvements (Phase 1)	60,000	Replace old equipment at various parks. We schedule to replace/update equipment each year to improve safety. Have not been replaced in 3 years. Some equipment was installed in early 90's. Addresses ADA compliance issues at all playgrounds. This project will be done over a three year period.
	Rec, Arts & Parks	Rec Center/Senior Center Engineer Fees	53,000	Hiring of engineering/architectural firm to design site plans, floor plans, etc. for grant application opportunities.
2015	General Services	Replace carpet & tile (PCOB-Phase 2)	35,000	Department requests to do one floor per year for three years (\$35K per floor). A solution has been developed that will not require removal of old carpet, tile, and glue.
	PCC	New Roof Building D	159,317	As recommended in the Roofing Study.
	Public Schools	New roof-Southern Middle School (Phase 2)	1,528,202	As recommended in the Roofing Study.
	Public Schools	New roof-North End (Phase 2)	179,536	As recommended in the Roofing Study.
	Rec, Arts & Parks	Walking Track Repaving and Repairs (Phase 2)	65,000	Repave existing walking tracks-built in early 90's-many are cracking due to age, also drainage will be repaired as needed. Last phase of project.
	Rec, Arts & Parks	Playground improvements (Phase 2)	50,000	Replace old equipment at various parks. We schedule to replace/update equipment each year to improve safety. Have not been replaced in 3 years. Some equipment was installed in early 90's. Addresses ADA compliance issues at all playgrounds. This project will be done over a three year period.
	Rec, Arts & Parks	Olive Hill---construct outdoor restrooms	50,000	Current restrooms are accessed through gym-need availability for after hours use.
	Rec, Arts & Parks	Rec Center/Senior Center	6,000,000	Combined facility-indoor pool, elevated walking track, 2 gyms, racquetball, exercise rooms, meeting rooms, office space, outdoor skate park. Proposed to be financed with G.O. Bonds.
2016	General Services	Replace carpet & tile (PCOB-Phase 3)	35,000	Department requests to do one floor per year for three years (\$35K per floor). A solution has been developed that will not require removal of old carpet, tile, and glue.
	PCC	Infrastructure for Future Expansion	375,000	Provides for the roadway and utility extension for the proposed Allied Health Building. Total cost of project is \$840,605 with Person County's portion being \$375,000.
	Public Schools	Window replacement-Earl Bradsher	370,000	Scheduled replacement-starting to leak and to make more energy efficient.
	Public Schools	PHS Stadium restrooms	500,000	Restrooms are not readily accessible to the public. Handicap access is also not available.
	Rec, Arts & Parks	Playground improvements (Phase 3)	50,000	Replace old equipment at various parks. We schedule to replace/update equipment each year to improve safety. Have not been replaced in 3 years. Some equipment was installed in early 90's. Addresses ADA compliance issues at all playgrounds. This project will be done over a three year period.

**Person County  
Capital Improvement Plan  
Requested Projects Not Recommended**

DEPT	PROJECT TITLE	TOTAL COST	PROJECT DESCRIPTION/REASON FOR NOT RECOMMENDING
PCC	Construction of New Allied Health Bldg, Roadway Extension and Renovations Bldgs D, F & G	1,000,000	New 2-story, 38,500 Sq. ft bldg for nursing, med assts, lab tech, bio-tech, and other medical programs, extend roadway and renovations to bldgs D, F, & G. Scheduled for 2013-14 yr. The total cost of the project is \$10,541,140 with Person County's portion being \$1,000,000. <b>Not recommended at this time due to changing nature of this project, estimates have varied as much as \$7 million from first proposal.</b>
Public Schools	Window replacement-North Elem	450,000	Scheduled replacement-starting to leak and to make more energy efficient. <b>Not recommended at this time due to the multiple requests and similarity to roofing needs, possibly need a similar study performed.</b>
Public Schools	Window replacement-Oak Lane Elem	500,000	Scheduled replacement-to make more energy efficient. <b>Not recommended at this time due to the multiple requests and similarity to roofing needs, possibly need a similar study performed.</b>
Public Schools	Window replacement-North End Elem	500,000	Scheduled replacement-to make more energy efficient. <b>Not recommended at this time due to the multiple requests and similarity to roofing needs, possibly need a similar study performed.</b>
Public Schools	Window replacement-PHS	700,000	Windows are in poor condition, not energy efficient and water and air easily enter bldg through them. <b>Not recommended at this time due to the multiple requests and similarity to roofing needs, possibly need a similar study performed.</b>
Public Schools	Window replacement-Woodland Elem	400,000	Scheduled replacement-to make more energy efficient. <b>Not recommended at this time due to the multiple requests and similarity to roofing needs, possibly need a similar study performed.</b>
Public Schools	Window replacement-South Elem	600,000	Scheduled replacement-to make more energy efficient. <b>Not recommended at this time due to the multiple requests and similarity to roofing needs, possibly need a similar study performed.</b>
Public Schools	VCT floor tile replacement Earl Bradsher	250,000	Floor tiles are original to the bldg from 1950 and are worn out. They also contain asbestos hazards. <b>Not recommended at this time since other recommended projects were deemed more critical.</b>
Public Schools	Maintenance Facility	1,500,000	Existing facility is 60 years old and in poor condition. Also, not enough space for operation or storage areas. <b>Not recommended at this time since other recommended projects were deemed more critical.</b>
Rec, Arts & Parks	Outdoor Basketball Multi-Use Courts	60,000	Outdoor Basketball / Multi-Use Courts at different Park Locations: Sizes and location will be determined by population demand and area location requirements. Suggested park locations: Olive Hill, Allensville, Hurdle Mills, Bushy Fork; Outdoor basketball/ Multi-Use courts will provide additional recreational opportunities throughout various locations in the County. This is an inexpensive, low maintenance way to provide recreational space. Space can also be used for additional organized program opportunities. (Example: Basketball, quick start tennis, 4 square, hop scotch, summer camp game space, two-on-two basketball tournaments, badmitten tournaments, and much more.) <b>Not recommended due to Rec/Senior Center project providing similar opportunities.</b>
Rec, Arts & Parks	Renovate Old Land Fill into Park/Green Space	50,000	Old Landfill: Renovate into park and green space. Facility will include: multipurpose trails (hiking, biking, running), open field space (for programming), and BMX biking course. There is also a possibility for shooting and an archery range. Many Landfills throughout the United States are turned into recreation and green space. There are not many other uses for old landfills other than recreation and green space. We should use it if it is just setting idle. <b>Not recommended due to questions regarding the cost estimates and other current uses of property.</b>
Rec, Arts & Parks	Annex Renovation to Relocate Rec Office	100,000	Renovations to Old Annex Building (Old Social Service Building) to relocate Parks and Recreation Office. Currently the Parks and Recreation offices are operating in the basement of the Sansbury Gym. There is a need for more office space that is modern and clean. Renovation of the Annex back to Office spaces for the Parks Department will be more appealing and user friendly to our citizens. We currently operate programs and classes in the Annex and these office spaces would compliment our current operations. <b>Not recommended at this time, proposed new Rec/Senior Center will have adequate office facilities.</b>

**Person County  
Capital Improvement Plan  
Requested Projects Not Recommended**

DEPT	PROJECT TITLE	TOTAL COST	PROJECT DESCRIPTION/REASON FOR NOT RECOMMENDING
Rec, Arts & Parks	Kirby--Renovate second floor	500,000	The Second floor renovation will be a joint project with Piedmont Community College. There is a large amount of space above the Kirby Auditorium that can be used for classes, meeting space, dance studio, exercise space, and/or arts studio. This project would also increase foot traffic in the downtown area. <b>Not recommended at this time since this project is more of a refurbishment project while other recommended projects were deemed more critical.</b>
Rec, Arts & Parks	Helena park expansion	350,000	Includes parking, tennis courts, and additional multi-purpose field. Growth in southern Person County needs larger park area. Old school will need to be demolished. <b>Not recommended due to decisions needed on old school property at this location.</b>
Rec, Arts & Parks	Solar Lights on Walking Tracks	260,000	Installation of Solar Lights on all walking tracks. 2 Year Phase Project: Phase 1- Huck Sansbury, Helena, Aitensville, and Hurdle Mills. Phase 2- Bethel Hill, Bushy Fork, Olive Hill, Mt. Tirza. This project will greatly reduce energy cost to operate each walking track facility. Increases security. There is less security with less lights at Park facilities and surrounding facilities. <b>Not recommended to allow more time for exploring other funding options.</b>

**Person County  
Capital Improvement Plan (CIP)  
2012-16  
Approved - Funding Schedule**

<b>Sources of Revenue for Project Costs:</b>	<b>Current Year</b>	<b>Budget Year 2011-12</b>	<b>Planning Year 2012-13</b>	<b>Planning Year 2013-14</b>	<b>Planning Year 2014-15</b>	<b>Planning Year 2015-16</b>	<b>TOTAL REVENUE SOURCES</b>
<b>Revenues:</b>							
Fund Balance Appropriation	-	438,547	1,736,365	1,834,027	1,782,055	1,330,000	7,120,994
Capital Project Fund Balance at July 1	2,148,351	1,138,324	87,500	115,000	285,000	-	3,774,175
ARRA Grant-Energy Project	89,643	-	-	-	-	-	89,643
Progress Energy Contribution-Energy Project	15,042	-	-	-	-	-	15,042
Debt Proceeds - Financing <sup>(1) &amp; (2)</sup>	4,500,000	-	-	-	6,000,000	-	10,500,000
<b>Total Sources of Revenue:</b>	<b>6,753,036</b>	<b>1,576,871</b>	<b>1,823,865</b>	<b>1,949,027</b>	<b>8,067,055</b>	<b>1,330,000</b>	<b>21,499,854</b>
<b>Project Costs for County and PCC:</b>	<b>Current &amp; Prior Year(s)</b>	<b>Budget Year 2011-12</b>	<b>Planning Year 2012-13</b>	<b>Planning Year 2013-14</b>	<b>Planning Year 2014-15</b>	<b>Planning Year 2015-16</b>	<b>TOTAL PROJECT COSTS</b>
<b>General Services:</b>							
Hot Water repair at LEC (will need to do re-piping)	69,854	-	-	-	-	-	69,854
Remove and replace EMS Diesel Fuel Tank	16,500	-	-	-	-	-	16,500
New roof-Person Counseling Center	59,708	-	-	-	-	-	59,708
New roof-Library	206,761	-	-	-	-	-	206,761
Courthouse Renovations	2,990,619	-	-	-	-	-	2,990,619
Issuance Costs for Courthouse renov & roofing project	50,000	-	-	-	-	-	50,000
Contingency--Courthouse Renovations	100,000	-	-	-	-	-	100,000
Energy Project at PCOB & Library	174,385	-	-	-	-	-	174,385
Painting at LEC Detention Center	-	52,600	-	-	-	-	52,600
New roof-Huck Sansbury Complex	-	205,477	-	22,973	-	-	228,450
New roof-Kirby Civic Auditorium	-	32,364	-	348,277	-	-	380,641
New roof-Olive Hill Gym	-	133,145	5,023	-	-	-	138,168
New roof-Airport Pump House	-	20,880	-	-	-	-	20,880
New roof-PCOB	-	-	364,154	-	-	-	364,154
Paving-driveway & parking lots-Anim Ctrl, PW maint. & Mayo	-	-	125,000	-	-	-	125,000
Replace carpet & tile (PCOB)	-	-	-	35,000	35,000	35,000	105,000
New roof-Huck Sansbury Annex	-	-	-	16,257	-	-	16,257
New roof-Emergency Medical Services	-	-	-	68,949	-	-	68,949
<b>Emergency Management Services:</b>							
Replace cardiac monitors (\$27,208 ea.)	-	190,459	-	-	-	-	190,459
<b>Person Memorial Hospital:</b>							
Renovation of Cardiac Rehab Unit	50,000	-	-	-	-	-	50,000
<b>Economic Development:</b>							
Multi-Jurisdictional Industrial Park	-	155,000	45,000	-	-	-	200,000
<b>Recreation, Arts &amp; Parks:</b>							
Helena gym-upgrade restrooms	53,000	-	-	-	-	-	53,000
Walking tracks repaving & repair	-	-	65,000	-	65,000	-	130,000
Rec Center/Senior Center Engineer Fees	-	-	-	53,000	-	-	53,000
Playground and park improvements	-	-	-	60,000	50,000	50,000	160,000
Olive Hill---construct outside restrooms	-	-	-	-	50,000	-	50,000
Recreation and Senior Center	-	-	-	-	6,000,000	-	6,000,000
<b>Debt Service for Person Counseling Center and Public Library:</b>							
	320,000	-	-	-	-	-	320,000
<b>DSS:</b>							
Northwoods Electronic Document Management System	326,178	-	-	-	-	-	326,178
<b>Total County Projects</b>	<b>4,417,005</b>	<b>789,925</b>	<b>604,177</b>	<b>604,456</b>	<b>6,200,000</b>	<b>85,000</b>	<b>12,700,563</b>



**Person County  
Capital Improvement Plan (CIP)  
2012-16  
Approved - Funding Schedule**

<b>Project Costs for County and PCC:</b>	<b>Current &amp; Prior Year(s)</b>	<b>Budget Year 2011-12</b>	<b>Planning Year 2012-13</b>	<b>Planning Year 2013-14</b>	<b>Planning Year 2014-15</b>	<b>Planning Year 2015-16</b>	<b>TOTAL PROJECT COSTS</b>
<b>Piedmont Community College (PCC):</b>							
New roofs-F&G Buildings	280,630	-	-	-	-	-	280,630
Debt Service for PCC Roofs F & G	225,000	-	-	-	-	-	225,000
New roof-A Building	-	150,545	-	-	-	-	150,545
New roof-I Building	-	201,840	-	-	-	-	201,840
New roof-J Building	-	12,465	-	-	-	-	12,465
New Telephone System (Voice Over IP)	-	52,000	-	-	-	-	52,000
Paving and Expansion-Parking Lot 4	-	-	100,000	-	-	-	100,000
New roof-D Building	-	-	-	-	159,317	-	159,317
Infrastructure for Future Expansion	-	-	-	-	-	375,000	375,000
<b>Total PCC</b>	<b>505,630</b>	<b>416,850</b>	<b>100,000</b>	<b>-</b>	<b>159,317</b>	<b>375,000</b>	<b>1,556,797</b>
<b>Total County and PCC Projects:</b>	<b>4,922,635</b>	<b>1,206,775</b>	<b>704,177</b>	<b>604,456</b>	<b>6,359,317</b>	<b>460,000</b>	<b>14,257,360</b>
<b>Project Costs for Public Schools:</b>	<b>Current &amp; Prior Year(s)</b>	<b>Budget Year 2011-12</b>	<b>Planning Year 2012-13</b>	<b>Planning Year 2013-14</b>	<b>Planning Year 2014-15</b>	<b>Planning Year 2015-16</b>	<b>TOTAL PROJECT COSTS</b>
<b>Public Schools:</b>							
Exterior wall waterproofing-PHS	59,718	-	-	-	-	-	59,718
Fire alarm & security system replacement-PHS	187,401	-	-	-	-	-	187,401
HVAC control system upgrade-Oak Lane Elem	71,000	-	-	-	-	-	71,000
Debt Service for Northern Middle School roof	600,000	-	-	-	-	-	600,000
New roof-Northern Middle School	811,758	-	-	-	-	-	811,758
New roof-portion of Earl Bradsher	100,524	-	-	-	-	-	100,524
New roof-Early Intervention	-	1,671	-	159,705	-	-	161,376
New roof-Person County Learning Academy	-	50,634	-	-	-	-	50,634
New roof-PHS	-	47,067	-	1,104,866	-	-	1,151,933
New roof-Southern Middle School	-	20,724	-	-	1,528,202	-	1,548,926
Exterior wall waterproofing-PHS (additional)	-	250,000	-	-	-	-	250,000
New roof-North End	-	-	509,688	-	179,536	-	689,224
Replace tracks-PHS & SMS	-	-	200,000	-	-	-	200,000
Paving-PHS & South Elem	-	-	125,000	-	-	-	125,000
Chiller replacement-PHS	-	-	285,000	-	-	-	285,000
Classroom conversion-PHS	-	-	-	80,000	-	-	80,000
Window replacement-Earl Bradsher	-	-	-	-	-	370,000	370,000
Stadium restrooms & seating-PHS	-	-	-	-	-	500,000	500,000
<b>Total Public Schools Projects:</b>	<b>1,830,401</b>	<b>370,096</b>	<b>1,119,688</b>	<b>1,344,571</b>	<b>1,707,738</b>	<b>870,000</b>	<b>7,242,494</b>
<b>Total Project Costs:</b>	<b>6,753,036</b>	<b>1,576,871</b>	<b>1,823,865</b>	<b>1,949,027</b>	<b>8,067,055</b>	<b>1,330,000</b>	<b>21,499,854</b>

Person County  
Capital Improvement Plan (CIP)  
2012-16  
Approved - Funding Schedule

Sources of Revenue for Operating Impact Costs:	Current & Prior Year(s)	Budget Year 2011-12	Planning Year 2012-13	Planning Year 2013-14	Planning Year 2014-15	Planning Year 2015-16	TOTAL REVENUE SOURCES
General Fund Revenues	250,526	436,524	424,284	412,044	1,654,704	1,692,064	4,870,146
Fees (Rec Center)	-	-	-	-	-	100,000	100,000
<b>Total Sources of Revenue for Operating Impact Costs</b>	<b>250,526</b>	<b>436,524</b>	<b>424,284</b>	<b>412,044</b>	<b>1,654,704</b>	<b>1,792,064</b>	<b>4,970,146</b>

Operating Impact Costs:	Current & Prior Year(s)	Budget Year 2011-12	Planning Year 2012-13	Planning Year 2013-14	Planning Year 2014-15	Planning Year 2015-16	TOTAL PROJECT COSTS
Recreation and Senior Center Project	-	-	-	-	-	250,000	250,000
Personnel/Operating	-	-	-	-	-	-	-
Debt Service Payments:							
Courthouse & Roofing Project	250,526	474,420	462,180	449,940	992,600	899,960	3,529,626
Rec & Sr Center	-	-	-	-	700,000	680,000	1,380,000
Cost Savings from Energy Grant	-	(37,896)	(37,896)	(37,896)	(37,896)	(37,896)	(189,480)
<b>Total Operating Impact Costs</b>	<b>250,526</b>	<b>436,524</b>	<b>424,284</b>	<b>412,044</b>	<b>1,654,704</b>	<b>1,792,064</b>	<b>4,970,146</b>

Notes: Items highlighted in blue are projects associated with a debt financing.

**(1) Courthouse Renovation and Roofing Projects**

The Courthouse renovation and six critical roofing projects were approved by the Board via Capital Project Ordinance on 5-17-10, which stated their intent to fund these projects with debt proceeds. This financing was closed on July 15, 2010 and is currently part of the County's debt obligations with the first payment scheduled for February 1, 2011.

**(2) Rec and Senior Center**

If it is the Board's desire to issue general obligation bonds to fund this project, we have until November 2015 to be able to go out for bond issuance. This project is currently recommended to begin in FY 2014 with the engineering study for \$53,000; the borrowing for this project is proposed for FY 2015 at an estimated cost of \$6,000,000.

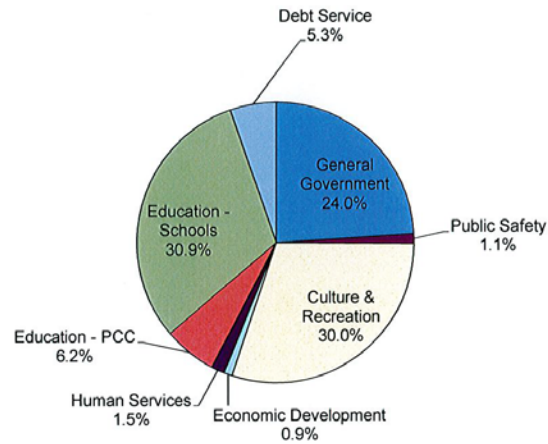
### Set-Aside Funds for Future Years

Note: The County has implemented a best practice approach for distributing the costs of capital projects to minimize the impact in any one fiscal year. This is accomplished by incrementally funding expensive projects over multiple fiscal years. The projects listed below are funded through set-aside funds leading up to the year in which the project will be completed, thus reducing the burden in that year. This is a proactive approach to planning and funding future capital needs as well as maximizing cash flow capacity.

	Set-Aside Amount	Fiscal Year that project is recommended to take place	Remaining Amount
<b>Current &amp; Prior Years</b>			
Contingency-Courthouse Renovations	100,000	2012	-
New roof-Kirby Civic Auditorium - Phases 1 & 2	250,000	2012 & 2014	130,641
Replace carpet & tile (PCOB)	110,000	2014-2016	-
Rec Center/Senior Center Engineer Fees	53,000	2014	-
Walking tracks repaving & repair (County parks)- Phase 1	30,000	2013	35,000
Replace tracks-PHS & SMS	50,000	2013	150,000
Paving-PHS & South Elem	25,000	2013	100,000
Chiller replacement-PHS	50,000	2013	235,000
Window replacement-Earl Bradsher	100,000	2016	270,000
Total	768,000		
<b>Budget Year 2011-2012</b>			
Paving-driveway & parking lots-Animal Control, Public Works maint. & Mayo Park	62,500	2013	62,500
Paving & Expansion-Parking Lot 4 (PCC)	50,000	2013	50,000
New roof-North End - Phase 1	250,000	2013	259,688
Replace tracks-PHS & SMS	75,000	2013	125,000
Paving-PHS & South Elem	50,000	2013	75,000
Total	487,500		
<b>Planning Year 2012-2013</b>			
New roof-PHS - Phase 2	250,000	2014	854,866
New roof-Southern Middle School - Phase 2	150,000	2015	1,378,202
Total	400,000		
<b>Planning Year 2013-2014</b>			
Walking tracks repaving & repair (County parks)- Phase 2	30,000	2015	35,000
New roof-D Building (PCC)	75,000	2015	84,317
New roof-Southern Middle School - Phase 2	150,000	2015	1,228,202
New roof-North End - Phase 2	30,000	2014	149,536
Total	285,000		

**Person County Capital Improvement Plan**  
**Approved - by Function**  
**FY 2012 - 2016**

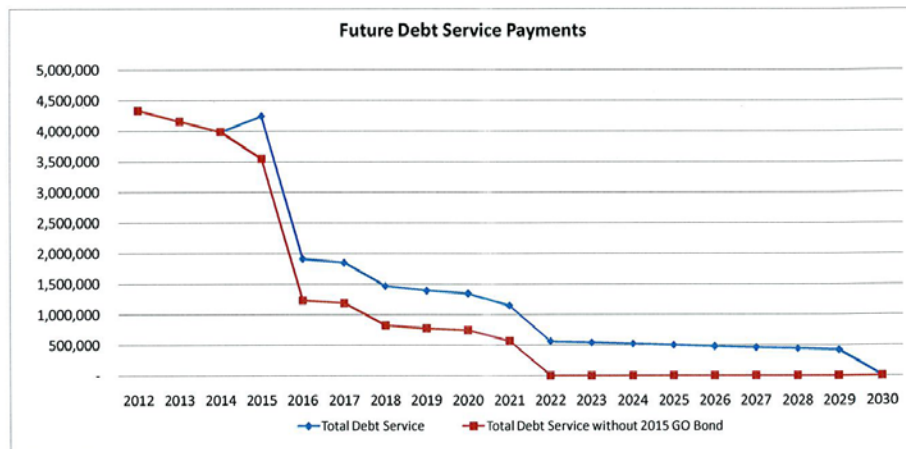
<b>Total % CIP Projects by Function</b>							
Description	Current Year	2012	2013	2014	2015	2016	Totals
General Government	3,667,827	444,466	494,177	491,456	35,000	35,000	5,167,926
Public Safety	50,000	190,459	-	-	-	-	240,459
Culture & Recreation	53,000	-	65,000	113,000	6,165,000	50,000	6,446,000
Economic Development	-	155,000	45,000	-	-	-	200,000
Human Services	326,178	-	-	-	-	-	326,178
Education - PCC	280,630	416,850	100,000	-	159,317	375,000	1,331,797
Education - Schools	1,230,401	370,096	1,119,688	1,344,571	1,707,738	870,000	6,642,494
Debt Service	1,145,000	-	-	-	-	-	1,145,000
Totals	6,753,036	1,576,871	1,823,865	1,949,027	8,067,055	1,330,000	21,499,854





**Future Debt Service Payments  
for  
Person County**

Year Ending June 30	2006 Various roofing/paving projects	2007 School Bus Gar/Health Bldg Renov/PCC Roofing	2008 Refinancing of 1999 & 2000 Schools/LEC Bldg	2009 Material Recovery Facility Equipment	2010 Courthouse Renovation & Various Roofing Projects	2015 Proposed - G.O. Bond-- Recreation and Senior Center	Total Debt Service	Total Debt Service without 2015 GO Bond
2012	339,907.70	976,191.78	2,146,781.25	98,668.29	772,880.73	-	4,334,429.75	4,334,429.75
2013	330,914.69	793,651.54	2,268,887.50	98,668.29	663,453.73	-	4,155,575.75	4,155,575.75
2014	322,229.70	616,921.24	2,394,160.00	98,668.29	553,310.94	-	3,985,290.17	3,985,290.17
2015	313,544.70	-	2,286,356.25	-	944,900.95	700,000.00	4,244,801.90	3,544,801.90
2016	329,830.61	-	-	-	899,960.00	680,000.00	1,909,790.61	1,229,790.61
2017	319,969.11	-	-	-	867,320.00	660,000.00	1,847,289.11	1,187,289.11
2018	483,634.98	-	-	-	339,780.00	640,000.00	1,463,414.98	823,414.98
2019	442,470.57	-	-	-	327,540.00	620,000.00	1,390,010.57	770,010.57
2020	427,094.03	-	-	-	315,300.00	600,000.00	1,342,394.03	742,394.03
2021	411,590.57	-	-	-	153,060.00	580,000.00	1,144,650.57	564,650.57
2022	-	-	-	-	-	560,000.00	560,000.00	-
2023	-	-	-	-	-	540,000.00	540,000.00	-
2024	-	-	-	-	-	520,000.00	520,000.00	-
2025	-	-	-	-	-	500,000.00	500,000.00	-
2026	-	-	-	-	-	480,000.00	480,000.00	-
2027	-	-	-	-	-	460,000.00	460,000.00	-
2028	-	-	-	-	-	440,000.00	440,000.00	-
2029	-	-	-	-	-	420,000.00	420,000.00	-
2030	-	-	-	-	-	-	-	-
	3,721,186.66	2,386,764.56	9,096,185.00	296,004.87	5,837,506.35	8,400,000.00	29,737,647.44	21,337,647.44





## **Future Items that May Impact the Outstanding Debt of Person County**

### **Possible Legislative Changes**

1. Governor's Budget—The current budget as presented by the Governor would shift the responsibility of purchasing replacement school buses for the public school system to the local level. Based on estimates from Person County Schools, a replacement bus costs approximately \$86,000. Typically, the buses are replaced at a rate of 4-6 per year.
2. Funding the capital needs of charter schools—Senate Bill 8 has passed the Senate and is currently in the State House Education Committee. This bill removes the cap on charter schools in the state, and also states that local boards may fund capital needs for charter schools. This could result in new charter schools being established in Person County and ultimately for any or all of these schools to approach the Board for capital funding.

### **Second Phase of Roofing Study**

The roof replacements included in this CIP represents the most critical needs of the first phase of the roofing study. As the roofing study proceeds, it is fairly certain that projects will arise for additional roofs that need attention. As these projects are determined, they will be added to subsequent updates to this document.

**BUDGET AMENDMENT:**

Finance Director, Amy Wehrenberg presented and explained the following Budget Amendment.

Upon a motion by Commissioner Jeffers, and a second by Commissioner Blalock and majority vote 5-0, the Board of Commissioners of Person County does hereby amend the Budget of the General Fund(s) on this, the 18th day of April 2011, as follows:

<u>Dept./Acct No.</u>	<u>Department Name</u>	<u>Amount</u> Incr / (Decr)
<u>EXPENDITURES</u>	<u>General Fund</u>	
	Public Safety	50,532
	Transportation	51,307
	Economic Development	1,461
	Education	169,886
	Culture and Recreation	21,659
	Human Services	(99,186)
	Interfund Transfers	19,047
	<u>County Capital Reserve Fund</u>	
	Transfer to Other Funds	(159,673)
	<u>Person Industries/Material Recycling Facility Fund</u>	20,615
<u>REVENUES</u>	<u>General Fund</u>	
	Intergovernmental Revenues	332,353
	Other Revenues	25,829
	Interfund Transfers	19,047
	Transfers from Other Funds	(159,673)
	Fund Balance Appropriated	(2,850)
	<u>County Capital Reserve Fund</u>	
	Fund Balance Appropriation	(159,673)
	<u>Person Industries/Material Recycling Facility Fund</u>	
	Intergovernmental Revenues	19,024
	Other Revenues	1,591

**Explanation:**

Budgeting 2009 JAG Grant proceeds (\$2,850) that was originally appropriated from fund balance (-\$2,850); received ARRA funds for an additional 2009 JAG Grant (\$343); appropriating donations received for various departments including the Sheriff (\$1,374), EMS (\$140), Animal Control (\$1,089), Cooperative Extension (\$1,461), Recreation, Arts & Parks (\$21,190), Health Department (\$450), Public Library (\$125), and the Recycling Center (\$639); received annual Emergency Management Grant (\$3,376), Home Community Care Block Grant for the Group Homes (\$4,895), Environmental Health Grant (\$3,522), Healthy Personians Grant (\$8,285) and NC-IT E-Rate funds for the Public Library (\$344); received Rural Operating Assistance Program funds for PATS (\$51,307), the Senior Center (\$31,394), DSS (\$11,941), and Person Industries (\$16,267); appropriating Federal Seizure Forfeiture funds (\$43,980) and Local Drug Buy Money (\$230) in the Law Enforcement Restricted Fund; transferring a portion (\$19,047) of federal seizure forfeitures in the Law Enforcement Restricted Fund to the General Fund to cover a Deputy position in the Sheriff's Department; recording an adjustment in DSS (-\$159,673) that was

April 18, 2011

originally appropriated from fund balance in the County Capital Reserve Fund (\$-159,673) to correctly reflect expenditures associated with the purchase of software; appropriating lottery proceeds to cover completed capital projects for the schools (\$169,886); received first quarter of new Electronics Management Program Tax for the Recycling Center (\$2,757); and received additional sales revenue (\$952) in the Person Industries/Material Recycling Facility Fund.

Ms. Wehrenberg clarified the \$21,190 for Recreation, Arts & Parks is for total donations received July 1, 2010 to present.

#### **ORANGE-PERSON-CHATHAM MENTAL HEALTH LME PROPOSED MERGER:**

Chairman Clayton stated the Mental Health Board has received an Administrative Order issued by the State Health Director that local management entities, like Orange-Person-Chatham will be consolidated by May 20, 2011 either by agency partnership with regional entities or at the discretion of the State if no partnership or merger takes place by the designated deadline. Chairman Clayton stated Orange-Person-Chatham Mental Health has selected to negotiate a proposed merger with Piedmont Behavioral Healthcare (PBH) located within the Charlotte area noting each county must authorize the Mental Health LME to proceed with merger negotiation as recommended and approved by the Mental Health Board on April 11, 2011.

A **motion** was made by Chairman Clayton, **seconded** by Vice Chairman Puryear, and **carried** to authorize Orange-Person-Chatham (OPC) Mental Health LME to proceed with merger negotiations as recommended by the OPC Mental Health Board.

#### **STORM/DAMAGE REPORT:**

Emergency Management Services Director, Michael Day gave the Board a report related to adverse affects of the severe thunderstorms and tornado in Person County on Saturday afternoon, April 16, 2011. Mr. Day reported there were no injuries or deaths in Person County with most of the impact felt in the Bethel Hill community. Mr. Day stated 2 houses were totally destroyed, 11 homes with minor to moderate damage, significant damage to the Bethel Hill Charter School gym roof along with windows, HVAC issues as well as majority of many trees down. Mr. Day stated a report of 17 other addresses had property damage. Mr. Hills commended the Woodsdale Volunteer Fire Department who established command in the Bethel Hill area noting the EOC was opened in town. Mr. Day stated Blacksburg would be confirming later in the day that unofficial report of a F2 tornado in Person County. Mr. Day noted the storm started in the Country Club – Chub Lake area traveling across Haywood Bailey Road to the back side of the Charter School and right across Fountain Road into Halifax County, Virginia. Mr. Day praised the participating agencies:

Woodsdale Volunteer Fire Department, Ceffo Volunteer Fire & Rescue Department, Roxboro Fire Department, NC Forestry Service, Person County Rescue Squad, Person County EMS and Management, Sheriff's Office, NC Highway Patrol, NC Department of Transportation, NC Emergency Management NC Baptist Men's Disaster Relief from the Beulah Baptist Association, Red Cross, and the many volunteers arriving to assist in any way possible.

Mr. Day stated at 7:30 p.m. on Saturday night, there were over 1500 citizens without power with all power restored by 2:30 p.m. on Sunday in all homes eligible to have power.

Chairman Clayton indicated an interest to help reimburse Woodsdale Volunteer Fire Department for any expenses incurred over above normal expenses. Mr. Day stated he would pass along the message to Chief Woody.

Mr. Day told the Board that a request for a State of Emergency for Person County was not carried out as Person County did not meet the threshold for assistance, i.e. a loss of 35 homes.

Chairman Clayton thanked all agencies' response to the community needs.

Commissioner Kennington, on behalf of the Bethel Hill Charter School Principal, John Betterton, thanked everyone involved for assistance in cleanup noting a roofing contractor has been secured for needed repairs with plans to re-open school as planned following the break.

#### **CHAIRMAN'S REPORT:**

Chairman Clayton reminded the Board would reconvene as a Board of Equalization and Review immediately following the meeting.

#### **MANAGER'S REPORT:**

County Manager, Heidi York reminded the group of the next Community Conversations Meeting to be held on April 26, 2011, starting at 7:00 pm at Helena Elementary School.

#### **COMMISSIONER REPORT/COMMENTS:**

Commissioner Kennington congratulated Commissioner Jeffers on his recent award from Person County Partnership for Children.

Commissioner Blalock also congratulated Commissioner Jeffers and had no further comments.

Commissioner Jeffers gave the Board a handout from the NC Association of County Commissioners' Board of Directors' meeting outlining the House Subcommittee proposed budget noting concerns related to misdemeanor housing over 90 days without funds. County Manager, Heidi York added the projected costs related to the additional housing would be at \$70,000. Chairman Clayton stated upon incarceration, Person County assumes liability of insurance for each inmate.

Commissioner Jeffers noted at the District Meeting in Randolph County he learned about an inmate medical cost containment program that limits medical costs for inmates with in-network providers for a flat fee. Commissioner Jeffers confirmed Person Memorial Hospital is in the network for the program referenced.

Commissioner Jeffers stated County Assembly Day is May 25, 2011, an event for elected officials to lobby for their county in Raleigh. The registration fee is waived for elected officials.

Commissioner Jeffers thanked the Partnership for Children for the award extended to him for advocating for children.

Commissioner Jeffers stated he had a copy of all the legislative goals if anyone would like a copy.

Vice Chairman Puryear had no report.

**RECESS:**

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Blalock, and **carried 5-0** to recess the meeting at 11:22 a.m. until April 26, 2011 at 7:00 p.m. at Helena Elementary School for a Community Conversations Meeting.

---

Brenda B. Reaves  
Clerk to the Board

---

Jimmy B. Clayton  
Chairman

**April 18, 2011**