

PERSON COUNTY BOARD OF COMMISSIONERS

JUNE 20, 2011

MEMBERS PRESENT

OTHERS PRESENT

Jimmy B. Clayton

Heidi York, County Manager

Kyle W. Puryear

C. Ronald Aycock, County Attorney

B. Ray Jeffers

Brenda B. Reaves, Clerk to the Board

Samuel R. Kennington

Frances P. Blalock

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, June 20, 2011 at 9:00 a.m. in the Commissioners' meeting room in the Person County Office Building.

Chairman Clayton called the meeting to order, led invocation and asked Commissioner Kennington to lead the Pledge of Allegiance.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Jeffers and **carried 5-0** to approve the agenda.

INFORMAL COMMENTS:

The following individual appeared before the Board to make informal comments:

Ms. Dolly Denton of 325 Leasburg Road, Roxboro stated her support of demolishing the Bradsher house (county-owned property at 316 S. Morgan Street) for a grassy, flowery lot but voiced opposition to using the space for a parking lot.

APPROVAL OF MINUTES:

A **motion** was made by Commissioner Jeffers, **seconded** by Vice Chairman Puryear, and **carried 5-0** to approve the minutes of June 6, 2011, June 7, 2011, and June 9, 2011.

ADMINISTRATIVE REPORTS:

A **motion** was made by Commissioner Blalock, **seconded** by Commissioner Jeffers, and **carried 5-0** to approve the Administrative Reports for the Airport, Detention Center, Inspection, Library and Tax Administration & Collections.

CENTURYLINK UPDATE ON THE IMPLEMENTATION OF COUNTY-WIDE HIGH SPEED INTERNET ACCESS:

Vice Chairman Puryear stated CenturyLink was asked to come before the Board to provide an update on the implementation of county-wide high speed internet service as well as share their mapping of Person County so the Board would know the areas within the county without DSL capability.

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CenturyLink officials present were Mr. Larry Liles, Senior Manager Area Operations, and Mr. Bill Reynolds, Local Area Plant Supervisor.

Mr. Liles illustrated CenturyLink's progress for the Board using a proprietary map of Person County with the mass majority of the county DSL accessible. Mr. Liles pointed out one area (Bushy Fork) that is pending DSL capability which is scheduled to be on-line within the next 45-days. Mr. Liles noted three areas within Person County are non-covered for DSL services at this time, further noting the additional expensive costs in getting the network laid out to these areas. Mr. Liles stated Mr. Reynolds is reviewing possibilities of getting fiber capability to Julian Oakley Road which is part of the 3 areas without service. Vice Chairman Puryear stated the county's goal is to have 100% accessibility to high speed services and asked if Century Link would be willing to meet with county representatives and Randy King to gather data to work toward getting DSL capabilities to the non-covered areas. Mr. Liles stated he would be in agreement to such a meeting. Mr. Liles stated he would report back the number of CenturyLink customers in Person County accessing DSL services at the meeting.

Chairman Clayton thanked Mr. Liles and Vice Chairman Puryear for working on this project.

DEMOLITION OF COUNTY-OWNED PROPERTY LOCATED AT 316 S. MORGAN STREET, WEST OF THE COUNTY OFFICE BUILDING:

County Manager, Heidi York stated the Board has discussed demolishing the vacant residence located on the west-side of the County Office Building for potential use as an open space/park area. Ms. York confirmed there is no current proposed use for the house. Ms. York estimated the costs for demolition are approximately \$4,800. Ms. York requested the Board to give the Manager direction on how to proceed.

Commissioner Blalock requested the project be considered for de-construction for possible reuse of the materials.

Recreation, Arts and Parks Director, John Hill stated the parks division is currently working on formulating a plan for use of an open area for a garden/park area.

Commissioner Jeffers suggested a fitness park be considered.

A **motion** was made by Commissioner Kennington, **seconded** by Commissioner Blalock, and **carried 5-0** to move forward with the de-construction of the county owned house and proceed with making plans for a future garden/fitness space. Commissioner Kennington stated his intent of his motion is based on the \$4,800 estimate or less in associated costs.

LETTER OF SUPPORT FOR THE INCLUSION OF PERSON COUNTY IN THE EXPANSION OF FOREIGN TRADE ZONE #93:

Assistant County Manager, Gene Hodges told the Board that a letter was recently delivered from Kirby Bowers, Executive Director of Triangle J Council of Governments (JCOG) announcing the intent to apply for expansion of Foreign Trade Zone #93 (FTZ #93) and inviting area counties to be included in the expansion. Mr. Hodges noted Triangle J is the grantee for FTZ #93 and as such administers the FTZ program in the Triangle area, further noting the expansion of the FTZ has been received favorably by the Research Triangle Regional Partnership (RTRP) with the recommendation that the FTZ encompass the RTRP member counties. Mr. Hodges explained the main advantage of being included in an FTZ pertains to the special customs procedures afforded US companies that engage in international trade noting domestic and foreign merchandise may be admitted to an FTZ without formal Customs entry. Goods in the Zone may be sorted, manipulated, used in manufacturing, inspected, combined with other domestic or foreign materials, displayed for sale, and re-exported without payment of duty according to Mr. Hodges. Mr. Hodges stated the Triangle J COG is requesting a letter of support from Person County for inclusion in this program along with an application fee of \$1,000 (non-Triangle J COG member). Mr. Hodges told the Board a source for this fee has been identified in the FY2010-2011 budget. Mr. Hodges stated an informational seminar will be held on July 15th from 9:00 am to 12 noon at Wake Technical Community College in Cary for elected and county officials. Mr. Hodges, Chairman Clayton, Economic Development Director, Barbara Currier as well as Economic Development Commission Chairman, Jim Stovall stated plans to attend the July 15, 2011 seminar.

Chairman Clayton stated Person County becoming a part of the FTZ would aid in the recruitment of foreign businesses.

A **motion** was made by Chairman Clayton, **seconded** by Vice Chairman Puryear, and **carried 5-0** for Person County to participate by approving the letter of support and application fee for the inclusion into the expansion of the Foreign Trade Zone #93.

CONTRACT WITH PERSON COUNTY BUSINESS AND INDUSTRIAL CENTER, INC. (PCBIC) TO PROVIDE ECONOMIC DEVELOPMENT SERVICES:

County Manager, Heidi York reminded the Board that in February 2011, Person County entered into an agreement with PCBIC to provide economic development services for a period of five months, ending June 30, 2011. Ms. York stated a requirement of this contract was to hire an Economic Development Director that works directly for the PCBIC nonprofit along with several other deliverables included in the Scope of Services. Ms. York requested the Board to take this opportunity to review the current contract and consider changes the Board would like to see in a full twelve month contract proposed for the period of July 1, 2011 through June 30, 2012. Ms. York stated the Board agreed to consider funding a full year contract for an amount not to exceed \$60,000 as budgeted in the FY2011-2012 budget noting of the \$60,000 amount, \$40,000 will be for the salary of the contracted employee and \$20,000 will be used for miscellaneous expenses of the employee and expenses related to maintenance of the PCBIC properties.

Ms. York requested the Board to evaluate the current 5-month contract and provide staff with direction on developing the new 12-month contract. Ms. York presented the Board with a

draft 12-month contract for fiscal year 2011-12 for consideration that is exactly as the current 5-month contract with the appropriate date changes.

Commissioner Kennington suggested for consideration a 3-month contract at which time to call a meeting to discuss the economic development plan with the Economic Development Commission (EDC).

Commissioner Jeffers stated the current 5-months coupled with the additional 3-months as proposed by Commissioner Kennington is not long enough to warrant an evaluation. Commissioner Jeffers suggested a 6-month contract with an evaluation at the end of that time.

Vice Chairman Puryear noted no complaints from the EDC and advocated for the contract to be extended one-year.

Commissioner Blalock stated the need for the evaluation process.

A **motion** was made by Commissioner Kennington, **seconded** by Commissioner Blalock, to approve the contract (same as current contract) for a 6-month period at which same time convene a meeting of the Board and EDC to discuss present economic development setup to bring a recommendation for the future. Ms. York clarified the proposed 6-month contract would terminate December 31, 2011.

A **substitute motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Kennington, to approve the contract for a 12-month period. The **substitute motion died 1-4**. Vice Chairman Puryear cast the lone vote in favor of the substitute motion. The **original motion passed 5-0**.

VEHICLE REPLACEMENT POLICY AND PROGRAM:

County Manager, Heidi York stated during the FY11-12 budget work sessions, the Board directed the County Manager to propose a vehicle replacement plan as well as to identify potential funding sources to support such a program. Ms. York noted after consideration of County Departmental needs and funding sources, a proposed Vehicle Replacement Policy has been drafted for the Board's consideration. Ms. York noted the proposed policy establishes a replacement program that is based on vehicle mileage, frequency and necessity of use, as well as age of the vehicle noting the fleet inventory will be evaluated on an annual basis during the budgeting process with replacement decisions based on criteria defined in the Policy. Ms. York stated it shall be the practice of the County to purchase vehicles through State contract pricing and to pursue fuel efficient vehicles. Ms. York noted the Policy gives the Manager discretion based on fund availability. Ms. York recommended to the Board to fund in FY11-12, the amount of \$150,000 to come from current year revenues that will be carried forward for this program, allowing for the replacement of six additional vehicles. Ms. York reviewed the County Vehicle Inventory with the Board noting the additional six vehicles recommended for replacement (1 IT, 1 Parks & Rec, 2 DSS and 2 Sheriff) over the six Sheriff Department vehicles already budgeted. Ms. York estimated current year repair bills at approximately \$130,000. Ms. York told the Board a maintenance program to solicit bids is in process. Ms. York addressed the ability for staff to drive county vehicles home is reviewed on a case-by-case basis considering the nature of the responding service.

A **motion** was made by Commissioner Blalock, **seconded** by Commissioner Jeffers, and **carried 5-0** to approve the Vehicle Replacement Policy as presented.



Person County Vehicle Replacement Policy

Effective Date: July 1, 2011

Purpose: To establish a policy that encourages the maintenance of a safe, efficient, and reliable fleet. To create criteria for the replacement of County-owned vehicles in order to ensure that vehicles are replaced in the most efficient and cost effective manner.

Policy: All County-owned vehicles will be evaluated on an annual basis and placed into a rotational schedule for replacement. Replacement criteria are based on mileage of vehicle and frequency and necessity of use. The vehicle is due for replacement when the mileage has rendered the vehicle in such condition that it cannot reliably, safely, and economically serve its intended purpose or be used in a reasonable alternative capacity. All vehicles over ten years old will be given priority in the replacement schedules.

Suggested replacement criteria are:

Vehicle Description	Maximum Mileage
Sheriff Patrol/Pursuit Vehicles	90,000
Sheriff Admin Vehicles	100,000
Ambulances	250,000
Trucks/Vans/Utility Vehicles	100,000
Cars – Normal Use	125,000

Vehicles not specifically listed shall be evaluated against miles for a similar type of vehicle.

It shall be the practice of the County to purchase vehicles that are fuel-efficient such as hybrid vehicles, when appropriate.

This policy assumes that sufficient funds will be made available on an annual basis for implementation of the replacement schedule. Should funds not be available to meet the above schedule, the County Manager will make the necessary adjustments to the replacement schedule.

Procedures:

- All Departments with County-owned vehicles are required to monitor and document the condition and mileage of their vehicles
- The General Services Director will develop and monitor the list of all County-owned vehicles and will recommend vehicle reassignments in order to maximize the efficiency and effectiveness of vehicles
- All Departments with County-owned vehicles will provide the General Services Director with the current mileage schedule of all vehicles by February 1st of each year
- The County Manager and the General Services Director will review the vehicle replacement schedule annually as part of the budgeting process
- Unless otherwise approved by the County Manager, when replacement vehicles are placed into service, the replaced vehicle must be turned in to the General Services Director for surplus

FISCAL YEAR 2011-2012 ANNUAL BUDGET ORDINANCE:

County Manager, Heidi York and Finance Director, Amy Wehrenberg presented for Board adoption the FY 11-12 Budget Ordinance. General Statute 159-13(a) directs that the

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annual budget must be adopted by July 1 at any regular or special meeting at which a quorum is present, by a majority of those present and voting. Ms. York noted the Budget Ordinance for FY 11-12 is before the Board for adoption having fulfilled the legal requirements including holding a public hearing.

Ms. York addressed fee structure approval noting the county fee schedule has been included with the Budget Ordinance so that the fee schedule can be reviewed annually during the budgeting process.

Commissioner Jeffers cited the budget having good and bad parts noting he was disappointed the budget did not include the employee merit pay program but happy the positions recommended to be decreased were restored. Commissioner Jeffers stated his support of the Budget Ordinance presented.

Chairman Clayton stated the largest portion of the property tax revenue funds education noting education has not been cut in local funds like county departments. Chairman Clayton noted his appreciation that the Board agreed to revisit the Merit Pay program later this year. Chairman Clayton stated his support of the Budget Ordinance.

Commissioner Blalock stated support of the Budget Ordinance noting all the positions were kept at the same level with the average county department cut at 4.28% commending staff for doing more with less.

Vice Chairman Puryear stated support of the Budget Ordinance.

Commissioner Kennington congratulated the County Manager and Treasurer to reach a budget that will benefit 40,000 people.

A **motion** was made by Commissioner Kennington, **seconded** by Vice Chairman Puryear, and **carried 5-0** to adopt the Fiscal Year 2011-2012 Budget Ordinance.



**PERSON COUNTY,
NORTH CAROLINA**

2011-2012

BUDGET ORDINANCE



BE IT ORDAINED by the Board of Commissioners of Person County, North Carolina (the "Board"):

Section 1. The following amounts are hereby appropriated in General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2011 and ending June 30, 2012, in accordance with the chart of accounts heretofore established for this county and by function as listed below:

<u>EXPENDITURES</u>	<u>AMOUNT</u>	<u>PERCENT OF BUDGET</u>
<i>GENERAL GOVERNMENT:</i>		
General Government	\$ 4,838,655	10.0
Public Safety	10,692,552	21.9
Transportation	903,201	1.8
Human Services	13,944,667	28.5
Education	10,160,766	20.8
Environmental Protection	159,869	0.3
Economic and Physical Development	1,174,250	2.4
Culture and Recreation	1,399,114	2.9
Debt Service	3,937,301	8.1
Transfers to Other Funds and Component Unit	1,118,353	2.3
Contingency	515,000	1.0
TOTAL GENERAL FUND APPROPRIATIONS	\$ 48,843,728	100.0

Section 2. The appropriations to the Board of Education for current expense, firstly, shall be made from any funds that are dedicated to the use of the schools and secondly, shall be made from general county revenues to the extent necessary and for capital expenditures shall be by project, as listed in the the categories in the budget of the Board of Education, to the extent of the amount available for capital appropriations. Capital outlay will be distributed on a requisition basis as expenditures are incurred. Documentation of expenditures must be submitted to the Person County Finance Office in such form as they prescribe prior to reimbursement.

The appropriation of state funds from the Hyconeechee Library District shall be used exclusively for operating expenditures of the Person County Public Library.

The appropriations made and revenues estimated hereafter shall be for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

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Section 3. It is estimated that the following revenues will be available in the General Fund:

<u>REVENUES</u>	<u>AMOUNT</u>	<u>PERCENT OF BUDGET</u>
Ad Valorem Taxes	\$ 26,977,066	55.2
Local Option Sales Taxes	5,495,000	11.3
Other Taxes	217,500	0.4
Licenses and Permits	195,050	0.4
Intergovernmental Revenues	7,779,191	15.9
Investment Income	23,000	0.1
Charges for Services	4,671,515	9.6
Other Revenues	601,230	1.2
Transfers from other Funds	295,359	0.6
Transfers from Component Unit	185,000	0.4
Fund Balance Appropriated	2,403,817	4.9
TOTAL GENERAL FUND REVENUES	\$ 48,843,728	100.0

Section 4. The following amounts are hereby appropriated, and included in the General Fund, for Debt Service for the payment of principal and interest on the outstanding debt of the county, and the expenses relating thereto:

Principal – 1996;1999;2000 Installment Financing Contract – 2008 Refinancing	\$ 1,865,000
Interest – 1996;1999;2000 Installment Financing Contract – 2008 Refinancing	281,781
Principal – 2006 Installment Financing Contract – Reroof and Paving	225,000
Interest – 2006 Installment Financing Contract – Reroof and Paving	114,908
Principal – 2007 Installment Financing Contract - Sch Bldg/Health Bldg	900,000
Interest – 2007 Installment Financing Contract - Sch Bldg/Health Bldg	76,192
Prin - 2010 Installment Financing Contract–Cthouse Renov & Various Re-Roofing	300,000
Int - 2010 Installment Financing Contract–Cthouse Renov & Various Re-Roofing	174,420
Total Debt Service	\$ 3,937,301

Section 5. The following amounts are hereby appropriated in the Person Industries & PI Material Recovery Facility (MRF) Fund:

Community Rehabilitation Program Services	\$2,131,939
Material Recovery Facility	653,233
Total	\$2,785,172

Section 6. It is estimated that the following revenues will be available in the Person Industries & PI Material Recovery Facility (MRF) Fund:

Intergovernmental Revenues	\$1,142,816
Other Taxes	25,000
Charges for Services	1,048,450
Other Revenues	34,100
Transfers	534,806
Total	\$2,785,172

Section 7. The following amounts are hereby appropriated in the Emergency Telephone System Fund:

Emergency Telephone System	<u>\$ 659,890</u>
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Section 8. It is estimated that the following revenues will be available in the Emergency Telephone System Fund:

E-911 State Charges	\$ 392,976
Fund Balance Appropriated	<u>266,914</u>
Total	<u>\$ 659,890</u>

Section 9. The following amounts are hereby appropriated in the Water and Sewer Construction Reserve Fund for the future funding of water and sewer construction:

Reserve for Water and Sewer Construction	<u>\$ 30,000</u>
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Section 10. It is estimated that the following revenues will be available in the Water and Sewer Construction Reserve Fund:

Shared Fees	<u>\$ 30,000</u>
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Section 11. There is hereby levied a tax at the rate of seventy cents (\$0.70) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2011 for the purpose of raising revenues from property taxes included in "Ad Valorem Taxes" in the General Fund in Section 3 of this Ordinance.

This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$3,865,000,000 and an estimated collection rate of 96.5%.

Section 12. Charges for services and fees by County departments, excluding those established by state statute, are levied in the amounts set forth in the attached Fee Schedule. (Attachment 1)

Section 13. The budget officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

a. She may transfer amounts between objects of expenditure within a department and between departments within the same functional area without limitation and without a report to the Board of Commissioners.

b. She may transfer amounts up to \$10,000 between functional areas of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.

c. She may not transfer any amount between funds or from the regular contingency appropriation within any fund, except that she may transfer any amount from the special contingency for computer related technology needs without a report to the Board of Commissioners.

Section 14. The County Manager is hereby authorized to execute contractual documents under the following conditions:

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a. She may execute contracts for construction repair projects which do not require formal competitive bid procedures.

b. She may execute contracts for: (1) purchase of apparatus, supplies and materials, or equipment which is within budgeted department appropriations, (2) leases of personal property for a duration of one year or less and within budgeted department appropriations and (3) services which are within department appropriations.

c. She may execute grant agreements to or from public and nonprofit organizations that are within budgeted appropriations, unless grantor organization requires execution by the Board of Commissioners.

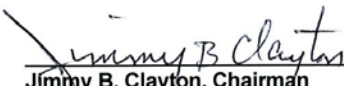
d. She may execute contracts, as the lessor/lessee of real property, which are of one-year duration or less, if funds are within budgeted appropriations.

e. She may execute contracts for consultant services, which consultant fees are estimated to be less than \$10,000 and if funds are within budgeted appropriations.

Section 15. The Finance Director may make cash advances between funds during the fiscal year without reporting to the Board of Commissioners. Any advances outstanding at fiscal year-end must be reported to the board except those involving funds where grant revenues or unreimbursed debt proceeds arise from prior county expenditures.

Section 16. Copies of the Budget Ordinance shall be furnished to the Budget Officer, the Finance Director, and the Tax Administrator for direction in the carrying out of their duties.

Adopted this the 20th day of June 2011.


Jimmy B. Clayton, Chairman
Person County Board of Commissioners


Brenda B. Reaves, Clerk to the Board

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FY 2011-12
Adopted Fee Schedule

Department	Fee Type	FY 2010-11 Adopted Fees	FY 2011-12 Adopted Fees
Animal Control	Adoption Fees		
	Adoption Fee - includes age appropriate vaccinations	\$25	Same
	Deposit required for unaltered animal (Deposit will be refunded if completed before the deadline that is stated on adoption contract)	\$75	Same
	Reclaim Fees		
	1st Offense Reclaim	\$25	Same
	2nd Offense Reclaim (in one year period)	\$35	\$50
	Regular holding per night	\$5	Same
	Quarantine holding per night	\$10	Same
	Rabies Vaccination (if unvaccinated or no proof of vaccination)	\$0	\$5
	Animal Pick Up Fees		
	Pick up litter of puppies or kittens (if mother of litter is surrendered at time of pickup, there will be no charge)	\$25	Same
	Pick up injured or sick animals	\$25	Same
Note: Upon adoption of the new Animal Control Ordinance, these fees will need to be revised.			
Recreation Arts and Parks			
Mayo Park			
	Cabins		
	Small (Per Night)	\$50	Same
	Large (Per Night)	\$65	Same
	Camp Sites		
	RV (1-4) and (9-18) (Per Night)	\$3	Same
	Waterfront Tent Sites (5-8) (Per Night)	\$18	Same
	Non Waterfront Primitive Sites (19-30) (Per Night)	\$10	Same
	Non Waterfront Group Site (Per Night)	\$75	Same
	Shelters (Numbered 9)		
	Four Hours or Less	\$25	Same
	Four Hours or More	\$50	Same
	Environmental Education and Community Center		
	Resident (Hourly)	\$35	Same
	Resident (Daily, 8 Hours)	\$200	Same
	Resident Deposit	\$200	Same
	Non Resident (Hourly)	\$53	Same
	Non Resident (Daily, 8 Hours)	\$300	Same
	Non Resident Deposit	\$500	Same
	Amphitheatre		
	Local Non Profit Agencies (Rental)	\$150	Same
	Local Non Profit Agencies Rehearsal (Per Hour)	\$20	\$25
	Private Profit Making Organizations (Rental)	\$500	Same
	Private Profit Making Organizations Rehearsal (Per Hour)	\$50	Same
	Private Organizations or Individuals; Non Performance	\$250	Same
	Private Organizations or Individuals; Non Performance	\$20	Same
	Resident Security Deposit	\$200	Same
	Non Resident Security Deposit	\$500	Same
	Staffing of Rangers and Officers for the rental or events	\$15	Same
	Canoes and Kayaks		
	Four Hours or Less (Per Vessel)	\$10	Same
	Half Day (12 Hours) (Per Vessel)	\$15	Same
	Full Day (24 Hours) (Per Vessel)	\$20	Same

FY 2011-12
Adopted Fee Schedule

Department	Fee Type	FY 2010-11 Adopted Fees	FY 2011-12 Adopted Fees
	Weekend (48 Hours) (Per Vessel)	\$40	Same
	Security Deposit	\$25	Same
	Horse Shoes	\$5	Same
	Corn Hole Set	\$5	Same
	Lake Maps		
	Purchased at Office (Each)	\$6	Same
	Purchased by Mail or (Internet)	\$7	Same
	Bundle of Fire Wood	\$5	Same
	RV Dump Station (Non Camper) Per Use	\$20	Same
	EECC Equipment		
	Chairs and Tables		
	Resident Chairs (Indoor)	\$1	Same
	Resident Chairs (Outdoor)	\$1	Same
	Resident Tables (Indoor)	\$2	Same
	Resident Tables (Outdoor)	\$3	Same
	Non Resident Chairs (Indoor)	\$1	Same
	Non Resident Chairs (Outdoor)	\$2	Same
	Non Resident Tables (Indoor)	\$3	Same
	Non Resident Tables (Outdoor)	\$5	Same
	AV Equipment		
	Resident Hourly (Per Unit)	\$5	Same
	Resident Daily (Per Unit) (8 Hours)	\$25	Same
	Non Resident Hourly (Per Unit)	\$8	Same
	Non Resident Daily (Per Unit) (8 Hours)	\$40	Same
	Power Point Projector		
	Resident Hourly	\$10	Same
	Resident Daily (8 Hours)	\$50	Same
	Non Resident Hourly	\$15	Same
	Non Resident Daily (8 Hours)	\$75	Same
Kirby Civic Auditorium and Gallery	Rental		
	Private for Profit Performance	\$250	\$300
	Private Non-Profit Org Performance	\$150	\$200
	School and Government Org	N/A	N/A
	Private for Profit Rehearsal	\$25	Same
	Private None Profit Rehearsal	\$20	\$25
	Lighting Technician	\$15	\$17
	Spot Light Technician	\$10	Same
	Spotlight Equipment (All Categories)	\$7	\$10
	Sound Technician	\$15	\$17
	Sound Equipment (All Categories)	\$7	\$10
	Piano Tuning Request or Move	\$100	\$150
	All Security Deposits	\$200	Same
Recreation Program and Facilities	Athletic Programs		Registration fees are set to cover the expense to offer and operate each program
	Recreational Programs		Registration fees are set to cover the expense to offer and operate each program
	Facilities		
	Picnic Shelters (4 hours or less)	\$25	Same
	Picnic Shelters (4 hours or more)	\$50	Same
	Field Rentals(4 hours or less)	\$75	Same
	Field Rental (4 hours or more)	\$150	Same
	Field Rental (Full Weekend)	\$200	Same
	Field Light Rental (per Hour)	\$18	\$25

FY 2011-12
Adopted Fee Schedule

Department	Fee Type	FY 2010-11 Adopted Fees	FY 2011-12 Adopted Fees
	Gym Rental (per hour, min of 2 hours)	\$35	Same
	Concession Stand Rent (Hot Foods, Per Season)	\$125	\$200
	Concession Stand Rent (Pre-packed Food, Per Season)	\$75	\$100
	Tennis Courts (One Court) 4 hours or less	NEW	\$15
	Tennis Courts (One Court) 4 hours or more	NEW	\$25
	Tennis Courts (weekend rental)	\$125	\$125
	Bleacher Rental	\$100	Same
	All Security Deposits	\$200	Same
Planning			
	ZONING PERMITS		
	12'x10' Structures or larger	\$40	Same
	All other structural permits	\$25	Same
	Off premises sign zoning permit	\$200	Same
	All other sign zoning permits	\$40	Same
	Structures built without a permit	DOUBLE	Same
	Home occupations	\$30	Same
	Variance request	\$250	Same
	Appeals	\$250	Same
	Rezoning requests	\$250 + \$10 PER ACRE	Same
	Special use permit	\$250 + \$10 PER ACRE	Same
	Conditional use permit	\$250	Same
	Text amendment	\$250	Same
	Vested rights	\$250	Same
	Minor plats approval fee	\$25 + \$10 PER LOT	Same
	Major plats approval fee	\$200 + \$10 PER LOT	Same
	Final subdivision plat approval	\$200	Same
	Revisions to approved subdivision	\$100	Same
	Variance to subdivision ordinance	\$200	Same
	Bond review	\$30	Same
	Street renaming	\$200	Same
	Review fee exceeding density levels in watershed	\$100	Same
	Cellular tower re-certification	\$100	Same
	Cellular tower fee	\$5,000	Same
	Collocate fee	\$2,000	Same
	Consultant fee for towers	\$6,500	Same
Library			
	Overdue fines for books, audios, CDs, magazines (individual)	\$0.10/day	Same
	Overdue fines for DVD's (individual item cap \$5)	\$1/day	Same
	Photocopies/Computer Print-outs	\$0.10 per page	Same
	Replacement Cards for lost, stolen, missing cards	\$5.00	Same
	Sales	\$0.50 for book bags	Same
Emergency Medical Services (EMS)			
	Basic Life Support	\$425	Same
	Advanced Life Support 1	\$475	Same
	Advanced Life Support 2	\$575	Same
	Specialty Care Transport	\$650	Same
	Loaded Mileage Charge	\$9.75 per mile	Same
	Special Event Coverage (3 hour minimum)	\$100 per hour	Same

**FY 2011-12
Adopted Fee Schedule**

Department	Fee Type	FY 2010-11 Adopted Fees	FY 2011-12 Adopted Fees
GIS			
	8.5 X 11 or 11 X 17	\$2	Same
	18 X 24	\$5	Same
	24 X 36	\$10	Same
	Wall Map (35 X 40)	\$20	Same
	CD/DVD	\$20	Same
	Person County Mapbook	\$40 (Pages only- notebook not included)	Same
	500' Buffer Map & Property owner list	\$5 (8.5 X 11); \$10 (18 X 24)	Same
	Custom requests requiring extensive personnel time	\$40/hour	Same
Sheriff			
Civil Process			
	Service Fee (In State)	\$15	Same
	Service Fee (Out of State)	\$35	\$100
Records Division			
	Fingerprints	\$10	\$15
	Concealed Weapon Permits	\$90	Same
	Concealed Weapon Permits - Renewal	\$75	\$85
	Concealed Weapon Permits - Duplicate	\$15	Same
	Pistol Permits	\$5	Same
	Report Copy	\$1	\$3
Attorney's Request			
	Criminal History Check	NEW	\$10
	Driver History Check	NEW	\$10
	National History Check	NEW	\$10
Firearm Storage Fee			
	1-5 Weapons	NEW	\$5 per month
	6-10 Weapons	NEW	\$10 per month
	11-15 Weapons	NEW	\$15 per month
	16 or more Weapons	NEW	\$20 per month
Public Health			
	Collection by Venipuncture	\$16	Same
	IUD Insertion	\$150	Same
	IUD Removal	\$175	Same
	Fetal Nonstress Test	\$50	Same
	Antepartum Care 4-5 visits	\$1,154	Same
	Antepartum Care 7+ visits	\$1,206	Same
	Ultrasound	\$100	Same
	Lipid Profile	\$25	Same
	Urinalysis	\$10	Same
	Pregnancy Test	\$25	Same
	Amines	\$7	\$10
	Blood Ocult. Feces	\$14	Same
	Cholesterol	\$19	Same
	Glucose Screening	\$19	Same
	One Hour GTT	\$20	Same
	GTT 3hr	\$48	Same
	GTT 3hr added samples	\$19	Same
	A1C	\$25	\$35
	Diagnostic Panel	\$35	\$40
	Blood Lead	\$26	Same
	PSA	\$26	Same
	Thyroid Profile w TSH	\$40	Same
	Hemoglobin	\$12	Same
	Rabies Titer	\$25	\$40
	PPD	\$25	Same

FY 2011-12
Adopted Fee Schedule

Department	Fee Type	FY 2010-11 Adopted Fees	FY 2011-12 Adopted Fees
	Varicella Titer	\$43	Same
	GC Culture	\$21	Same
	Vag B Strep	\$21	Same
	Uricult	\$30	Same
	Wetmount	\$19	Same
	Imm Adm w counseling	NEW	\$28
	Imm Adm w counseling each add'l	NEW	\$14
	Imm Adm nasal/oral	\$28	\$15
	Imm Adm nasal/oral each add'l	\$12	Same
	Imm Adm single	\$28	Same
	Imm Adm each add'l	\$12	Same
	Hep A (≥19)	\$60	\$70
	Hep A (1-18)	NEW	\$35
	Twinrix	\$100	Same
	Hib	NEW	\$28
	Gardasil	\$156	Same
	Influenza (6-35 mo)	NEW	\$30
	Influenza (3yr+)	NEW	\$30
	Flu Mist	NEW	\$30
	Influenza High Dose	NEW	*
	Kinrix	\$36	\$55
	Pentacel	\$70	\$85
	PCV - 13 Prevnar	NEW	\$120
	Rabies IM	\$189	\$190
	Rotavirus	NEW	\$77
	MMR	\$48	\$55
	MMRV	\$129	\$142
	IPV	NEW	\$28
	Td	\$22	Same
	DTAP (Daptacel, Triptedia, Infanrix)	\$18	\$25
	Tdap (Adacel, Boostrix)	\$33	\$42
	Varicella	\$85	\$89
	Pediarix	\$87	\$78
	Pneumonia	\$45	\$47
	Menomune	\$120	\$105
	Menactra	\$100	\$114
	Zoster Shingles	\$159	\$170
	Hep B (0-19)	\$23	\$25
	Hep B (20+)	\$65	Same
	Hearing Screen	\$25	Same
	Developmental Screen	\$35	Same
	Therapeutic Injection	\$25	Same
	Handling Fee	\$18	\$25
	Vision Screen	\$20	Same
	New Problem Focused	\$75	Same
	New Exp Problem Focus	\$115	\$120
	New Detailed	\$165	Same
	New Comprehensive	\$240	Same
	New Comp/high Severity	\$275	Same
	Minimal Nurse	\$50	Same
	Est Problem Focused	\$75	\$100

FY 2011-12
Adopted Fee Schedule

Department	Fee Type	FY 2010-11 Adopted Fees	FY 2011-12 Adopted Fees
	Est Exp Problem Focus	\$100	\$125
	Est Detailed	\$150	\$165
	Est Comprehensive	\$205	Same
	New Physical Exam	\$150	Same
	New Physical Exam	\$165	Same
	New Physical Exam	\$190	Same
	New Physical Exam	\$210	Same
	New Physical Exam	\$210	Same
	New Physical Exam	\$225	Same
	New Physical Exam	\$120	Same
	Est Physical Exam	\$135	Same
	Est Physical Exam	\$145	Same
	Est Physical Exam	\$195	Same
	Est Physical Exam	\$195	Same
	Est Physical Exam	\$215	Same
	Autism Screen	NEW	\$15
	PPHV	\$65	Same
	NBHV	\$65	Same
	Dental Screen	\$43	Same
	Dental Varnish	\$26	Same
	Influenza Adm		*
	Prue Adm		*
	Depo Provera	\$60	Same
	Rhogam Injection	\$140	Same
	Alpha Hydroprogesterone	\$27	Same
	Paragard IUD	\$430	\$387
	Mirena IUD	\$535	Same
	OCP	\$7	Same
	RN Services (TB/STD)	\$25	\$35
	Retuned Check	\$25	Same
	Medical Record Copy (per page)	\$1	Same
	Accounting of Disclosure	\$0	Same
	LU Kansas State Overnight Fee (1 specimen)	NEW	\$70
	LU Kansas State Overnight Fee (1+ specimen)	NEW	\$35
	Hep B Surface Ab	NEW	\$40
	Note: * LHD Cost According to 2008-2009 Medicaid Cost Analysis		
Environmental Health	Maintenance and Inspections Program	NEW	
	Bacteriological Water Samples	\$50/\$0 (resample)	\$125
	Annual Pool permits	\$100	\$50/\$25 (resample)
	Tattoo Artist permits	\$100	\$150
Register of Deeds			
	INSTRUMENTS IN GENERAL:		
	1" Page	\$12	Same
	Probate	\$2	Same
	2 nd and subsequent pages (each page)	\$3	Same
	Archives & Records Management Program (documents with Additional multi-instrument filing)	\$5	Same
	DEEDS OF TRUST - MORTGAGES:	\$10	Same

**FY 2011-12
Adopted Fee Schedule**

Department	Fee Type	FY 2010-11 Adopted Fees	FY 2011-12 Adopted Fees
	1st Page	\$28	Same
	Probate	\$2	Same
	2nd and subsequent pages (each page)	\$3	Same
	Additional multi-instrument filing	\$10	Same
	EXCISE TAX (DOCUMENTARY STAMPS):	(\$1.00 Per \$500.00/\$2.00 per \$1,000.00)	Same
	PLATS:		
	Record	\$21	Same
	Highway Right-of-Way Plans	\$21	Same
	Additional Page	\$5	Same
	Certified copies	\$5	Same
	UNIFORM COMMERCIAL CODE (UCC FINANCING)		
	1 – 2 Pages (effective date 7-15-2003)	\$38	Same
	3 – 10 Pages	\$45	Same
	Over 10 Pages	(\$45.00 plus \$2.00 per page)	Same
	UCC copy request (mailed copies – per page)	\$1	Same
	UCC search request prior to 7-1-2001	\$30	Same
	NON-STANDARD DOCUMENT FEE (Effective 7-1-2002)	\$25	Same
	MARRIAGE LICENSES:		
	Issuing License	\$60	Same
	Delayed Certificate with copy	\$20	Same
	Corrections	\$10	Same
	NOTARY QUALIFICATION/OATH:		
	NOTARY AUTHENTICATION:	\$5	Same
	NOTARIZATION OF SIGNATURES (per signature):	\$5	Same
	CERTIFIED COPIES OF OTHER DOCUMENTS:		
	1st Page	\$5	Same
	2nd and subsequent pages (each page)	\$2	Same
	Comparing copies for certification	\$2	Same
	VITAL RECORDS: (Birth/Death/Marriage)		
	Certified copy of birth/death/marriage	\$10	Same
	Delayed Birth Applications/Registration (for another county)	\$10	Same
	Delayed Birth Applications/Registration (received from	\$10	Same
	Delayed Birth Applications/Registration (same county)	\$20	Same
	Amendments (Preparation)	\$10	Same
	Legitimations	\$10	Same
	NC Vital Records Certified Copy	\$24	Same
	NC Vital Records Amendments & Legitimations	\$15.00 payable to NC Vital Records	Same
	COPY MACHINE OR LASER PRINTER (each page)	\$0.50	Same
	MAILED PHOTOCOPIES (each page) (up to 10 pages - \$5.50)	\$1	Same
	PLAT COPIES (Whole page 18 X 24)	\$2	Same
	(Half page 11 X 17)	\$1	Same
	NOTARY FEES	\$5	Same
	(per signature)		
	FAX USAGE (send or receive; per document)	\$2	Same

FY 2011-12
Adopted Fee Schedule

Department	Fee Type	FY 2010-11 Adopted Fees	FY 2011-12 Adopted Fees
Tax Administration			
	Color GIS Printout	\$2	Same
	Black/White Copies	\$0.10	Same
	Tax Card	\$0.25	Same
	Large Format Copy-3ft	\$2	Same
	Large Format Copy-2ft	\$1	Same
	Copy of Tax Database (Access)	\$40	Same
Inspections			
New Homes			
	Up to 1200 sq. ft.	\$495	Same
	1201 to 2000 sq. ft.	\$615	Same
	2001 to 3000 sq. ft.	\$780	Same
	3001 to 5000 sq. ft.	\$875	Same
	5001 sq. ft. and up	\$875 plus \$0.20 per sq. ft. + 500 sq. ft.	Same
	*Fees reflect all trades**		
	Homeowners Recovery Fee	\$10	Same
	Separate Inspection for Temp Serv. Pole	\$55	Same
Mobile Homes			
	Single Wide	W/O AC & With AC	
	Double Wide	\$209.00 / \$259.00	Same
	Triple Wide & tag units	\$259.00 / \$309.00	Same
	Fees reflect all trades	\$275.00 / \$325.00	Same
	Deck fees (2 trips)	\$100	Same
Modular Homes			
	On-frame (including triple & tag units)	\$451	Same
	Off-frame (w/no finishable attic)	\$451	Same
	Off-frame (w/ a finishable attic or 2nd story)	\$501	Same
	**No plan review is needed for on-frame modulars.		
	Please have plans on site for all inspections**		
	Fees reflect all trades		
Multi-Family Dwellings			
	Deck fees (2 trips)	\$100	Same
	First Unit	\$550	Same
	Each Additional Unit	\$165	Same
Residential Additions/Remodel/ Fire Damage			
	Fees reflect all trades		
	Up to 400 Sq. ft. plus trade fees	\$93	Same
	401 to 800 Sq. ft. plus trade fees	\$142	Same
	801 to 1200 Sq. ft. plus trade fees	\$120 per sq. ft.	Same
	Over 1200 sq. ft.	use new home fees	Same
	Trade Fees:		
	Plumbing	\$50	Same
	Electrical	\$50	Same
	Mechanical	\$50	Same
	** Additions & Remodel fees do not include trade fees**		
	** Additions often do not utilize all 4 trades**		
	** Trade fee for electrical does not reflect change of service construction**		
	* Trade fee for mechanical doesn't reflect installation or change out of HVAC units*		
Non Residential Fees			
	Job Cost:		
	\$0 - \$2500.00	\$250	Same
	\$2501 - \$25,000	\$375	Same
	\$25,001 - \$50,000	\$500	Same

FY 2011-12
Adopted Fee Schedule

Department	Fee Type	FY 2010-11 Adopted Fees	FY 2011-12 Adopted Fees
	\$50,001 - \$100,000.....	\$750	Same
	\$100,000 - \$200,000.....	\$1,318	Same
	\$200,000 - \$350,000.....	\$2,572	Same
	\$350,000 - \$750,000.....	\$3,875	Same
	\$750,001 - \$1,000,000.....	\$5,060	Same
	\$1,000,001 - \$1,000,000.....	\$6,185	Same
	1,000,001+ Jobs..... Add \$2.75 per \$1000 over		
	Miscellaneous Non-Residential		
	Foundation Permit (4trips)	\$200	Same
	Demolition Permit (2trips)	\$100	Same
	Modular Classrooms/office	\$282.00 w/out AC	Same
		\$350.00 w/AC	Same
	Temp. Work Trailer	\$228.00 W/out AC	Same
		\$278.00 w/AC	Same
Electrical Fees	Electrical:		
	New service/New Const.	Included in fee	
	Residential Serv Change--		
	~up to 200 amp	\$50	Same
	~exceeding 200 amps	\$96	Same
	Farm Buildings/ Shops/ Agriculture		
	~up to 200 amp	\$50	Same
	~exceeding 200 amps	\$96	Same
	Non-residential Services:		
	100 amp service	Current Fee(\$60) +(Based on Job Cost)	Same
	150 amp service	Current Fee(\$70) +(Based on Job Cost)	Same
	200 amp service	Current Fee(\$80) +(Based on Job Cost)	Same
	300 amp service	Current Fee(\$90) +(Based on Job Cost)	Same
	400 amp service	Current Fee(\$110) +(Based on Job Cost)	Same
	service increase per amp .40		
	480 volt system up to 400amp	Current Fee(\$300)+ (Based on Job Cost)	Same
	480 volt system Over 400 use formula		
	.00050 per volt amp		
	amps x voltage x .00050 = fee (added to the original \$300)		
	Alarm Systems	\$50.00 Plus. (Based on Job Cost)	Same
Mechanical Fees	Mechanical:		
	Non-Residential:		
	Hood-Commercial Cooking Equipment-		
	Refrigeration -	\$50.00 plus Fee (Based on Job Cost)	Same
	Residential:	\$50.00 plus Fee (Based on Job Cost)	Same
	Replacement/Changeout	\$50 per trip	Same
	~with or without increase in BTU's**		
	Does not include electrical permit fee if a permit is needed		
Plumbing Fees	Plumbing:		
	Residential:		
	Non-Residential	\$50.00 per trip	Same
	Based on Job cost		
Accessory Buildings	Unfinished walls	\$99	Same
	Finished/closed walls	\$132	Same
	Pre-fab placed on lot	\$50	Same
	Trade Fees	\$50 each	Same
	Farm Accessory Bldg. (Trade fees that apply)	\$50.00 each	Same
Signs	Base Fee	\$100	Same

FY 2011-12
Adopted Fee Schedule

Department	Fee Type	FY 2010-11 Adopted Fees	FY 2011-12 Adopted Fees
Swimming Pools	Wall-mount Base Fee	\$50	Same
	Trade Fee (Electrical)	\$50	Same
	Base Fee	\$99	Same
Miscellaneous	Trade Fees	\$50	Same
	Permit Fee for Single Trade	\$50.00 (per trip)	Same
	Gas piping Permit	\$50	Same
	Moved Homes plus trade fees	\$162	Same
	Building Compliance inspect per trip	\$60	Same
	Issuance of Duplicate Placard per card	\$5	Same
	Searching & or duplication for past permit inspection records or Certificate Of Occupancy	\$1.00/per page	Same
	Restamp Plans (lost original sets)	\$25	Same
	Work begun w/out permits	Double Fees	Same
	Permit Renewal/Expired Permit	50% of original fee	Same
	Any Special Inspection	\$65	Same
	Re-inspection Fee	\$60.00 per trip	Same
	Not ready for inspection	NEW	\$60/Trade
	10 or more code violations	NEW	\$100
	2nd Reinspection	NEW	\$100
	3rd Reinspection	NEW	\$150
	4th Reinspection	NEW	\$300
	Minimum Fee (not covered in fee schedule)	\$50	Same
	Residential Decks (2 trips)	\$100	Same
	Change of Occupancy Permit (No Building permit required)	NEW	\$60
	REFUND POLICY- A refund will be issued when requested in writing for any residential permit which has not expired and the construction has not been started.		
Fire Prevention Fees	ABC Inspection (all trades)	\$100	Same
	AES(Hood) Field Performance Test	\$75	Same
	Fire Alarm Performance Test	\$75	Same
	Carnivals & Fairs	\$150	Same
	Amusement Buildings	\$100	Same
	Tent Inspection	\$60	Same
	Blasting:		
	Blasting Permit & Inspection (30 days)	\$150	Same
	Plan Reviews: (90 days)	\$300	Same
	Fireworks Event	\$100	Same
	Plan Reviews: (Fire code approval)		
	Building :		
	0-999 sq. ft.	\$25	Same
	1,000-2,499 sq. ft.	\$50	Same
	2,500-9,999 sq. ft.	\$100	Same
	10,000-49,999 sq. ft.	\$200	Same
	50,000+ sq. ft.	\$300	Same
	AES Plan Review	\$50	Same
	Fire Alarm Plan Review	\$75	Same
	Sprinkler(per riser)/Standpipe/Pump Plan Review	\$75	Same
	Tank Plan Review (per tank)	\$50	Same
	Compliance Inspections:		
	Residential Care/Group Homes	\$100	Same
	Institutional Facility/Nursing Home	\$75	\$100

FY 2011-12
Adopted Fee Schedule

Department	Fee Type	FY 2010-11 Adopted Fees	FY 2011-12 Adopted Fees
	Foster Care	\$55	Same
	Daycare	\$55	Same
	Misc Compliance Inspections (Not listed)	\$50	Same
	Tank Inspection	\$100	Same
	UGST/AGST (Install, Remove, Abandon, Alter)	\$100	Same
	Re-Inspection Fees:		
	1st visit Violations corrected	No Charge	Same
	2nd visit	\$50	Same
	3rd visit	\$75	Same
	4th visit & subsequent visits	\$150	Same
	Fines:		
	Burning w/out Permit		
	Residential 1st Offense	\$50	Same
	Residential 2nd Offense	\$100	Same
	Burning w/out Permit		
	Commercial 1st Offense	\$500*	Same
	Commercial 2nd Offense	\$1000*	Same
	based on Per Pile/ or Stack		
	Locked Exit / Exit Obstructed		
	1st Offense	\$200	Same
	2nd Offense	\$500	Same
	Overcrowding		
	1st Offense	\$300	Same
	2nd Offense	\$600	Same

A double Permit Fee will be charged for any permit for which work was done without a permit being issued.

BUDGET AMENDMENT:

Finance Director, Amy Wehrenberg presented and explained the following Budget Amendment.

Upon a motion by Commissioner Jeffers, and a second by Commissioner Blalock and majority vote 5-0, the Board of Commissioners of Person County does hereby amend the Budget of the General Fund(s) on this, the 20th day of June 2011, as follows:

<u>Dept./Acct No.</u>	<u>Department Name</u>	<u>Amount</u> Incr / (Decr)
<u>EXPENDITURES</u>	<u>General Fund</u>	
	General Government	150,000
	Public Safety	28,939
	Education	1,862
	Economic and Physical Development	175
	Human Services	(37,234)
<u>REVENUES</u>	<u>General Fund</u>	
	Intergovernmental Revenues	48,575
	Charges for Services	64,218
	Other Revenues	30,949

Explanation:

Appropriating additional revenues received for the Terrell School Fund (\$1,862); using vehicle insurance reimbursement and EMS-Current Fees to fund a replacement vehicle in EMS (\$27,827); posting an overall reduction for adjustments in DSS programs (-\$39,435); budgeting startup funds for the Vehicle Replacement Program (\$150,000); appropriating Concealed Weapons expenditures in the Sheriff's Department (\$876); donations received in Sheriff's Department (\$56), Animal Control (\$180) and Cooperative Extension (\$175); and appropriating Home and Community Care Block Grant funds for the Group Homes (\$2,201).

CHAIRMAN'S REPORT:

Chairman Clayton noted the draft storm water program plan is due to the State of NC by the end of July. Chairman Clayton stated a meeting is planned for June 29, 2011 to further discuss and he will report back to the Board.

Chairman Clayton stated environmental legislation passed related to the uranium mining study commission.

MANAGER'S REPORT:

County Manager, Heidi York stated the Person County Inspection Department was recognized by the City of Roxboro. Ms. York publicly thanked the Inspection staff for their efforts taking on the minimal housing code enforcement for the City of Roxboro which includes Sam Hobgood, Director, Dale Tillman, Spencer Farrish, Robert Key, Debbie Pergerson and Lyn Wilkins.

COMMISSIONER REPORT/COMMENTS:

Commissioner Kennington asked if the Chairman and Vice Chairman had scheduled the meeting with the Board of Education Chair and Vice Chair. Chairman Clayton stated he has had communications with all participants, noting one was out of town but anticipated the meeting to be scheduled soon.

Commissioner Kennington stated support of Representative Wilkins recent statement reiterating the Board's intent of the additional revenue obtained by the 1% additional occupancy tax levy is to assist funding the Museum.

Commissioner Blalock commended Person County Group Homes Director, David Forsythe for receiving the inaugural Associate Member of the Year award from the National Association of State Agencies for Surplus Property for the most unique and consistent use of federal surplus property by one of more than 1,800 NASASP associate members.

Commissioner Jeffers thanked Representative Wilkins and Senator Kinnaird for lobbying on behalf of Person County. Commissioner Jeffers noted he had recently spoke with the Friends of the Senior Center as well as planned to meet with an AARP group at the Senior Center on June 21, 2011 at 2:00 p.m. Commissioner Jeffers announced he has been appointed to the NC Association of County Commissioners Agriculture Development and Farmland Preservation Trust Fund Advisory Committee.

Vice Chairman Puryear had no report or comments.

RECESS:

A **motion** was made by Commissioner Blalock, **seconded** by Commissioner Kennington, and **carried 5-0** to recess the meeting at 10:03 p.m. until 7:00 p.m. this date.

Chairman Clayton called the recessed meeting to order at 7:00 p.m.

BOARDS AND COMMITTEES APPOINTMENTS:

A **motion** was made by Commissioner Jeffers, **seconded** by Vice Chairman Puryear, and **carried 5-0** to enter Closed Session at 7:00 p.m. for the purpose of considering appointment of individuals through an informal interview process with applicants of competitive committee, boards, and commissions per General Statutes 143-318.11(a)(6).

A **motion** was made by Commissioner Jeffers, **seconded** by Commissioner Kennington, and **carried 5-0** to return to open session at 8:55 p.m.

The Board proceeded to make nominations for appointments to county boards and committees as listed below:

- ABC Board
3-Year Term: 1 position available
 - 1) Larry H. Bowes requested reappointment
 - 2) James E. Poindexter, Jr. requested appointment
 - 3) Lois McIver Winstead requested appointment

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Blalock, and **carried 5-0** to reappoint Larry H. Bowes to the ABC Board for a 3-year term.

- Airport Commission
3-Year Term: 1 position available
 - 1) Robert H. Allen requested appointment
 - 2) Anthony Wilkins requested appointment
 - 3) Dr. Anderson White requested reappointment
 - 4) Lois McIver Winstead requested appointment

A **motion** was made by Commissioner Kennington, **seconded** by Commissioner Jeffers, and **carried 5-0** to reappoint Dr. Anderson White to the Airport Commission with a new term expiring December 31, 2014.

- Board of Adjustment
3-Year Term: 2 positions available
 - 1) Ronald Perkins requested reappointment
 - 2) Lois McIver Winstead requested reappointment

A **motion** was made by Commissioner Blalock, **seconded** by Commissioner Jeffers, and **carried 5-0** to reappoint Ronald Perkins and Lois McIver Winstead to the Board of Adjustment for a 3-year term.

- Board of Health

3-Year Term: 1 position for a representative of the following:

- pharmacist
 - 1) Allison Porterfield requested reappointment
- engineer
 - 1) Steven Bailey requested reappointment
- general public
 - 1) Leon Martin requested reappointment

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Blalock, and **carried 5-0** to reappoint Allison Porterfield (pharmacist), Steven Bailey (engineer) and Leon Martin (general public) to the Board of Health for a 3-year term.

- Economic Development Commission

3-Year Term: 2 positions available

- 1) Gordon Philip Allen, Jr. requested reappointment
- 2) Randy King requested appointment

A **motion** was made Vice Chairman Puryear, **seconded** by Commissioner Blalock, and **carried 5-0** to reappoint Gordon Philip Allen, Jr. and appoint Randy King to the Economic Development Commission each for a 3-year term.

- Home Health and Hospice Advisory Committee

3-Year Term: 1 position designated to represent:

- Physician – no applications received.
- Health Dept.
 - 1) LeighAnn Creson requested reappointment

A **motion** was made by Commissioner Blalock, **seconded** by Commissioner Jeffers, and **carried 5-0** to reappoint LeighAnn Creson to the Home Health and Hospice Advisory Committee for a 3-year term.

- Industrial Facilities and Pollution Control Financing Authority

6-Year Term: 1 position available – No applications received.

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Blalock, and **carried 5-0** to appoint Robert H. Allen to the Industrial Facilities and Pollution Control Financing Authority for a 6-year term.

- Jury Commission
2-Year Term; 1 position available
 - 1) Tammy O'Briant requested reappointment

A **motion** was made by Commissioner Blalock, **seconded** by Vice Chairman Puryear, and **carried 5-0** to reappoint Tammy O'Briant to the Jury Commission for a 2-year term.

- Juvenile Crime Prevention Council
1-Year Initial Term; 2-Year Reappointment
1 position each designated to represent:
 - Person County Schools – no applications received.
 - Police
 - 1) Kristy Melvin requested reappointment
 - District Attorney
 - 1) Alisa Mitchell Black requested appointment
 - DSS
 - 1) Melanie Puryear requested reappointment
 - United Way or a non-profit
 - 1) Jayne Bremer requested reappointment
 - a person under the age of 21
 - 1) Allison D. Daye requested reappointment

A **motion** was made by Commissioner Kennington, **seconded** by Commissioner Blalock, and **carried 5-0** to reappoint Kristy Melvin (Police representative), Melanie Puryear (DSS representative), Jayne Bremer (United Way representative) and Allison Daye (person under the age of 21) and appoint Alisa Mitchell Black (District Attorney representative) to the Juvenile Crime Prevention Council each for a 2-year term.

- Mayo Lake Advisory Committee
2-Year Term; 2 positions available
 - 1) Grant M. Christy requested reappointment
 - 2) Robert Brauer requested appointment
 - 3) Alan D. Jones requested appointment
 - 4) Gerry O'Neil requested appointment
 - 5) Larry Yarborough requested appointment

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Jeffers, and **carried 5-0** to expand the Mayo Lake Advisory Committee to a total of five members as well as reappoint Grant M. Christy and appoint Alan D. Jones, Gerry O'Neil, Larry Yarborough and Jay Poindexter to the Mayo Lake Advisory Committee for a 2-year term.

- Orange Person Chatham Area Mental Health Board
3-Year Term: 2 positions available – no applications received.

- Person-Caswell Lake Authority
3-Year Term: 1 position available
 - 1) William Bullock requested reappointment
 - 2) Edward Whitten Wyant requested appointment
 - 3) James E. Poindexter, Jr. requested appointment
 - 4) Lois McIver Winstead requested appointment

A **motion** was made by Commissioner Kennington, **seconded** by Vice Chairman Puryear, and **carried** to reappoint William Bullock to the Person-Caswell Lake Authority for a 3-year term.

- Piedmont Community College Board of Trustees
4-Year Term; 1 position available
 - 1) Cleve Wagstaff requested reappointment
 - 2) Michael Riley requested appointment
 - 3) Robert H. Allen requested appointment
 - 4) Lois McIver Winstead requested appointment

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Kennington, and **carried 5-0** to reappoint Cleve Wagstaff to the Piedmont Community College Board of Trustees for a 4-year term.

- Planning Board
3-Year Term: 1 position available
 - 1) Kenneth Malcolm Montgomery requested reappointment
 - 2) Michael Brandon requested appointment

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Blalock, and **carried 5-0** to reappoint Kenneth Malcolm Montgomery to the Planning Board for a 3-year term.

- Recreation Advisory Board
3-Year Term: 2 positions available
 - 1) Johnny Myrl Lunsford requested appointment
 - 2) Froncello Bumpass requested reappointment
 - 3) Connie Mundy requested reappointment

A **motion** was made by Commissioner Jeffers, **seconded** by Chairman Clayton, and **carried 5-0** to reappoint Froncello Bumpass and appoint Johnny Myrl Lunsford to the Recreation Advisory Board for a 3-year term.

- Region K Aging Advisory
3-Year Term: 1 position available
1-Year Term: 1 position available
No applications received.

A **motion** was made by Commissioner Jeffers, **seconded** by Commissioner Blalock, and **carried 5-0** to appoint Lois McIver Winstead to the Region K Aging Advisory for a term to end December 31, 2014.

- Work Force Development Board
1-Year Initial Term; 2-Year Reappointment: 3 positions representing private industry
1) Tonya Ragans Wilson requested reappointment

A **motion** was made by Commissioner Kennington, **seconded** by Commissioner Jeffers, and **carried 5-0** to reappoint Tonya Ragans Wilson to the Work Force Development Board for a 2-year term representing private industry as well as appoint Edward Whitten Wyant (if he agrees) to the Work Force Development Board for a 1-year initial term representing private industry.

ADJOURNMENT:

A **motion** was made by Commissioner Jeffers, **seconded** by Vice Chairman Puryear, and **carried 5-0** to adjourn the meeting at 9:02 p.m.

Brenda B. Reaves
Clerk to the Board

Jimmy B. Clayton
Chairman