

PERSON COUNTY BOARD OF COMMISSIONERS

JUNE 17, 2013

MEMBERS PRESENT

OTHERS PRESENT

Jimmy B. Clayton

Heidi York, County Manager

Kyle W. Puryear

C. Ronald Aycock, County Attorney

B. Ray Jeffers

Brenda B. Reaves, Clerk to the Board

Frances P. Blalock

David Newell, Sr.

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, June 17, 2013 at 9:00 am in the Commissioners' meeting room in the Person County Office Building.

Chairman Clayton called the meeting to order, led invocation and asked Vice Chairman Jeffers to lead the Pledge of Allegiance.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to approve the agenda.

PUBLIC HEARING:

FINANCIAL GRANT INCENTIVE FOR PROJECT P90X ESTIMATED AT \$531,385 OVER SIX YEARS:

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to open the recessed public hearing related to a financial grant incentive for Project P90X estimated at \$531,385 over six years.

Economic Development Director, Stuart Gilbert presented a request to obtain financial cash grant incentives over a six year period of time estimated in the amount of \$523,000 based on new investment of \$22 million. Other incentives include \$480,000 through a Vacant Building Grant with the NC Rural Center, \$150,000 Economic Infrastructure Grant with the NC Rural Center, and other state incentives which are all to induce Project P90X to bring an advanced manufacturing facility, new jobs and new investments to Person County. Mr. Gilbert noted the project is very competitive.

Mr. Gilbert informed the group that Project P90X is projected to create up to 250 new jobs over six years. The average salary plus full benefits would be at least \$35,000 with higher skilled jobs with an average salary between \$40,000 and \$45,000.

Mr. Gilbert stated the proposal is for the company under code name P90X to receive the following incentives after the first payment of county taxes in financial grant award based on the amount of new investment:

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Year 1	80%	\$71,120
Year 2	75%	\$87,071
Year 3	70%	\$91,656
Year 4	65%	\$100,106
Year 5	60%	\$93,691
Year 6	55%	\$79,333

Mr. Gilbert recommended the Board to hear any public comments, close the public hearing and upon conclusion of the planned Closed Session for economic development for the Board to approve the financial incentives for Project P90X in conformance with the financial grant public hearing.

Commissioner Blalock asked Mr. Gilbert how much revenue the \$22 million would bring in to Person County. Mr. Gilbert responded \$1,586,000 in new revenue over a ten year period.

Commissioner Newell asked Mr. Gilbert if there was a claw back provision. Mr. Gilbert noted the funds are not proposed to be provided until such time the company has met the criteria for such financial award.

Mr. Gilbert thanked the Board of Commissioners participating in the NC County Assembly Day in Raleigh advocating for the P90X project.

There were no individuals appearing before the Board to speak in favor or in opposition to the financial grant incentive for Project P90X estimated at \$531,385 over six years.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to close the public hearing related to a financial grant incentive for Project P90X estimated at \$531,385 over six years.

**PUBLIC HEARING:
FINANCIAL GRANT INCENTIVE FOR PROJECT LINE5 ESTIMATED AT
\$1,074,290 OVER TEN YEARS:**

A **motion** was made by Commissioner Blalock, and **carried 5-0** to open the recessed public hearing related to a financial grant incentive for Project Line5 estimated at \$1,074,290 over ten years.

Economic Development Director, Stuart Gilbert requested the Board to continue to recess the public hearing related to a financial grant incentive for Project Line5 estimated at \$1,074,290 over ten years until July 15, 2013 at 9:00 am per the request of company representatives for Project Line5.

A **motion** was made by Commissioner Newell, and **carried 5-0** to recess the public hearing related to a financial grant incentive for Project Line5 estimated at \$1,074,290 over ten years to July 15, 2013 at 9:00 am.

INFORMAL COMMENTS:

The following individuals appeared before the Board to make informal comments:

Mr. Raymond Bechtel of 169 Country Brooke Lane, Roxboro noted his support for the reductions recommended in the budget, his displeasure of the revaluation debacle, and his disappointment with the ad placed in the local paper by Commissioners Puryear and Newell. Mr. Bechtel commented the county manager had not been truthful in establishing the revenue neutral tax rate.

Ms. Vonda Frantz of 119 Potluck Farm Road, Rougemont spoke in favor of the proposed budget noting appreciation of the Board to invest in amenities that serve all the citizens of the county. Ms. Frantz recommended having the public library hours restored to the hours of operation prior to the budget cuts and to invest more in education due to the impact of state cuts on the schools.

Mr. Bobby Gray of 3276 McGhee's Mill Road, Semora stated his concerns for the budgeted funds for the recreation/senior center citing the poll held by the local newspaper indicated that 28% of the respondents would like the new recreation/senior center while 72% did not want to pursue noting while the programs would be good for the community, the impact will cost the taxpayers. Mr. Gray also commented on the County recycling center spending a lot more money as compared to the revenues.

Mr. Bill Jurkiewicz of 1167 John D. Winstead Road, Roxboro stated his support for the recommended budget including both the recreation/senior center and the recycling center.

APPROVAL OF MINUTES:

A **motion** was made by Commissioner Blalock, and **carried 5-0** to approve the minutes of May 28, 2013 and June 3, 2013.

NEW BUSINESS:

June 17, 2013

KERR-TAR LOCALLY COORDINATED HUMAN SERVICE TRANSPORTATION PLAN ADOPTION:

Planning Director of Kerr-Tar Regional Council of Governments (COG), Mike Ciriello and Person Area Transportation System (PATS) Director, Kathy Adcock informed the Board for federal funding to continue for PATS, a Locally Coordinated Plan must be completed and updated every three years. Mr. Ciriello stated the Kerr-Tar Regional Transportation Planning Organization (RPO) has recently completed the update and that the governing Board of each transportation provider must endorse the plan to avoid disruptions in funding.

Commissioner Blalock noted the federal government has mandated the transportation services for access to senior programs serving the disabled and elderly population. Mr. Ciriello stated an outcome of the locally coordinated human service transportation plan is job access by identifying the needs and resources for individuals who do not have access to transportation to get to their work place.

Commissioner Blalock requested Mr. Ciriello to speak to how PATS is funded. Mr. Ciriello stated PATS receives federal and state funding for transportation services for individuals eligible for Medicare and Medicaid and as a supplement funding resource for people with disabilities, low-income and seniors.

Commissioner Newell asked Mr. Ciriello if the federal government could contract with taxi services to reduce overhead. Mr. Ciriello could not speak to the federal government possibly contracting with taxi services.

A **motion** was made by Vice Chairman Jeffers, and **carried 4-1** to adopt the Locally-Coordinated Human Services Transportation Plan for the Kerr-Tar COG Planning Region. Commissioner Newell cast the lone dissenting vote.

**RESOLUTION ADOPTING
THE LOCALLY-COORDINATED HUMAN SERVICES TRANSPORTATION PLAN FOR THE
KERR-TAR COG PLANNING REGION**

A motion was made by Commissioner B. Ray Jeffers for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, the federal MAP-21 transportation authorization passed by Congress in 2012 requires a "locally developed, coordinated public transit-human services transportation plan" intended to improve transportation services for persons with disabilities, individuals who are elderly, and individuals with lower incomes; and

WHEREAS, a coordinated public transit-human services transportation plan is required of in the Kerr-Tar COG region; and

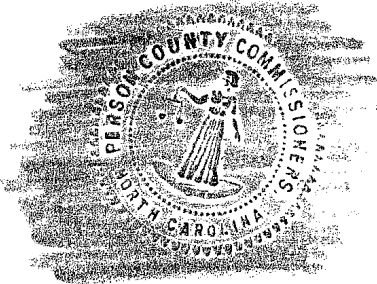
WHEREAS, The Kerr-Tar COG held a workshop on April 5, 2013 that included representatives from human service providers and advocates, special transportation providers, and others concerned with transportation in the region; and

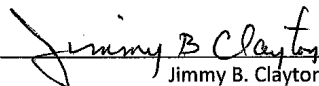
WHEREAS, The Kerr-Tar COG has created inventories of special transportation needs, and of the various existing transportation programs, services, and other assets for transportation disadvantaged groups necessary for development of The Kerr-Tar COG's Locally-Coordinated Human Service Transportation Plan;

NOW, THEREFORE, BE IT RESOLVED that the Person County Board of Commissioners hereby adopts The Kerr-Tar COG's Locally-Coordinated Human Service Transportation Plan.

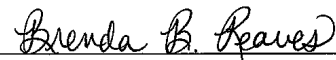
This resolution adopted this 17th day of June, 2013.

Person County Board of Commissioners




Jimmy B. Clayton, Chairman

Attest:


Brenda B. Reaves, NCCCC, CMC
Clerk to the Board of Commissioners

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RENEWAL OF CDBG DEBARMENT CERTIFICATION:

Planning Director of Kerr-Tar Regional Council of Governments (COG), Mike Ciriello addressed the Board on behalf of Kerr-Tar Regional COG Community Development Planner, Karen Foster. Mr. Ciriello stated the debarment certification for Person County relates to the 2011 CDBG Scattered Site Housing Rehabilitation Project certifies that the County is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a Federal department or agency. Mr. Ciriello noted the debarment certification must be renewed annually. The existing certification expires June 30, 2013. Mr. Ciriello stated the Division of Community Assistance requires a new debarment certification for the next fiscal year noting it should be adopted by the Board of Commissioners and signed by the Chairman.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to approve the renewal of the CDBG Debarment Certification as presented.

REQUEST FOR SPECIAL USE PERMITTING AT SPECIFIC RECREATION, ARTS, AND PARKS FACILITIES AND PERSON COUNTY MUSEUM GROUNDS INCLUDING A SPECIAL USE ALCOHOL PERMIT AND POLICY FOR SPECIFIC COUNTY RECREATION FACILITIES AND AN ORDINANCE REGULATING POSSESSION OR CONSUMPTION OF MALT BEVERAGES OR UNFORTIFIED WINE ON COUNTY PROPERTY:

John Hill, Director of the Recreation, Arts, and Parks and Donald Long, Chairman of the Recreation Advisory Board on behalf of the Recreation Advisory Board requested consideration for Special Use Permitting of Alcohol Beverages for specific rental facilities and performance venues. Mr. Hill noted the Recreation Advisory Board, at their June 5, 2013 meeting, voted unanimously to adopt the proposed Special Use Permit/Policy and Revised Person County Ordinance Regulating Possession or Consumption of Malt Beverages or Fortified Wine on County Property. Mr. Long stated the Recreation Advisory Board requests consideration from the Board of Commissioners to adopt the Special Use Alcohol Permit/Policy and the revised Person County Ordinance Regulating Possession or Consumption of Malt Beverages or Fortified Wine on County Property for specific facilities as listed below including designated boundaries:

1. **Mayo Park Amphitheater** in the concrete seating areas directly in front of the stage, the grass seating area directly in front of the stage in an area 200 feet long by 130 feet wide and in the stage area within 50 feet from the left, right and back of the stage.
2. **Mayo Park Environmental Community Center** within the center and within 50 feet from all sides of the building.
3. **Kirby Cultural Arts Complex** within Gallery front room (main gallery), Community Gallery (Hallway) and main theatre seating area (both upstairs and downstairs).
4. **Person County Museum Grounds** within the museum and no closer than 50 feet from the property line.

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Mr. Long noted that the Person County Museum is not under the Recreation Department but was requested to be included in the proposed ordinance. Mr. Long stated the proposed permitting would enhance the rental capabilities of the specific facilities outlined above, thereby increasing revenues for the county and the Arts Council who is also recommending approval of the proposed ordinance.

Vice Chairman Jeffers, commissioner representative on the Recreation Advisory Board, commented that a number of people have inquired about using the Mayo facilities but once they learn they cannot serve malt beverages or fortified wine, they will go elsewhere. Vice Chairman Jeffers stated the proposed permitting will help increase revenues.

County Attorney, Ron Aycock stated, at the request of the Recreation Department staff, he drafted the proposed ordinance for Board consideration as well as reviewed the permitting for special alcohol use and found it all to be consistent with law.

A **motion** was made by Commissioner Newell, to approve the request for special use permitting at specific Recreation, Arts and Parks facilities and the Person County Museum grounds including a Special Use Alcohol Permit and Policy for specific county recreation facilities and an Ordinance regulating possession or consumption of malt beverages or unfortified wine on county property.

Chairman Clayton confirmed that a public hearing is not required for adoption of the proposed ordinance noting the Board of Commissioners may call for a public hearing to be scheduled, if desired. If a public hearing is not held for public comments, adoption at first reading must be by unanimous vote. If not unanimous, a second reading will take place at the Board's next regular scheduled meeting to which a majority vote will rule.

Commissioner Blalock stated her opposition to a public event with alcoholic beverages served with minors and children present as well as adults who may be offended. Commissioner Blalock inquired about concessions being allowed in the main theatre seating area of the Kirby. Mr. Hill noted the concession policy has been revised earlier this year to allow concessions in the Kirby seating area to generate revenue. Mr. Hill stated local governments are prohibited from the sale of alcohol and only non-profits would be allowed to sell alcohol to offset program costs. Mr. Hill noted a private for profit could not sell alcohol however could serve such to guests. The same would be true for private party; whoever is having the private event would apply for the special alcohol use permit through the ABC Board to be able to serve alcohol at the event.

Commissioner Blalock stated her support that a public hearing be held to inform citizens.

Commissioner Puryear asked who would be the approving authority for the special use permit. Mr. Hill described the permit process approval would start with the facility manager, then to the Director, with final approval on the county level from the

County Manager. Once approved by the county, the approval process would begin on the state level. Mr. Hill noted the County would reserve the right to require the event with the alcohol permit to have a deputy on duty, further noting County staff would yield to the Sheriff's Office recommendation for specific events. Commissioner Jeffers noted the number of officers would be determined by the Recreation Department with advisement from the Roxboro Police Department and the Person County Sheriff's Department.

Commissioner Puryear asked how many people would apply within one year. Mr. Hill did not have the data to answer the question. Commissioner Puryear advocated for the Board of Commissioners to have approval authority over the permit process. Vice Chairman Jeffers stated county commissioners meetings may not coordinate with event requests noting the proposed County process is extensive, even more than the state.

A **substitute motion** was made by Commissioner Blalock, and **carried 4-1** to hold a public hearing for citizen comments prior to consideration to approve or deny the request for special use permitting at specific Recreation, Arts and Parks facilities and the Person County Museum grounds including a Special Use Alcohol Permit and Policy for specific county recreation facilities and an Ordinance regulating possession or consumption of malt beverages or unfortified wine on county property. Commissioner Newell cast the lone dissenting vote.

Chairman Clayton called for a public hearing to be scheduled for the Board's next meeting, July 15, 2013 at 9:00 am.

FUNDING PERSON COUNTY'S PAY FOR PERFORMANCE PROGRAM:

County Manager, Heidi York reminded the Board with almost 400 fulltime employees, Person County Government's most valuable asset and the largest component of the County's annual operating budget lies in personnel. Ms. York outlined two main issues concerning the County's personnel: pay compression and turnover. Pay compression is occurring because once an employee is hired at a certain rate, there is no movement through the pay range. Turnover is predicted to escalate (currently at 8.3%) as the economy improves, which is very costly for an organization. Ms. York estimated turnover costing between 66%-125% of an employee's salary. Ms. York recommended funding a merit pay or performance pay program which would address both compression and turnover.

Ms. York explained the County is experiencing pay compression due to the majority of the county's workforce falling within the first ten percent of its pay range compared to best practices that ideally would have two-thirds of an organization's workforce fall at the mid-point of their pay range. Ms. York noted long term employees receive the same amount of compensation as newly hired employees which cause issues with morale.

Ms. York noted over the last four years, the County has been committed to establishing a standardized performance review system. In April 2010, the Board of Commissioners adopted the Performance Review and Development System for Person County as well as the Performance Pay Program. From July 2010 through June 2011, the County piloted the performance review system with the Board intending to provide funding beginning in July 2011. Ms. York confirmed the program has never been funded, although the performance review process is well engrained in county operations.

Ms. York highlighted the purposes of the Performance Pay Program as follows:

1. To provide a systematic program to reward employees based on job performance, accomplishments, and contributions to the organization;
2. To provide recognition and demonstrate appreciation for job performance; and
3. To provide incentive for improved performance and productivity and to maintain a high level of employee performance and morale.

Ms. York told the Board the average salary including benefits for a county employee is \$37,400 compared to the Person County citizen's average salary of \$37,725.

Ms. York noted there are established performance standards for which employees are held accountable. Supervisors will review employees' performance based on those agreed upon standards at the employee's annual anniversary date. Performance is categorized as: exceeds standards; achieves standards; or fails to achieve standards.

	Below Midpoint	Above Midpoint
Fails to Achieve Standards	No increase	No increase
Achieves Standards	Market adjustment plus 2%	Market adjustment
Exceeds Standards	Market adjustment plus 3%	Market adjustment plus 2.5%

Ms. York recommended removal of the Market Adjustment portion and narrowing the implementation to simply the performance pay: either 2% salary increase for 'achieves standards;' or 3% salary increase for 'exceeds standards.'

Ms. York stated funding the Performance Pay Program will be recurring cost however she recommended using lapsed salaries from current year (FY13) noting lapsed salaries is money saved during the time when an employee leaves Person County and a new employee is hired. Ms. York noted lapsed salaries usually roll into fund balance. Ms. York advocated to setting aside these lapsed salary funds each year to fund a merit

pay program instead of rolling into fund balance. In Fiscal Year 2011, \$518,834 in lapsed salaries was accrued and in Fiscal Year 2012 \$404,028 in lapsed salaries was accrued (average over the last two years is \$461,432). Any leftover funds in the merit pay set-aside will be rolled to the next year.

Ms. York estimated a performance pay program will cost approximately \$376,248 for FY14. Based on the data tracked over the last two years the distribution may be:

- 31.21% of employees receive “exceeds” 3% increase: \$154,492
- 67.21% of employees receive “achieves” 2% increase: \$221,756
- 1.59% of employees receive “fails to achieve” 0% increase: \$0

Ms. York noted employees must have two years of service with the County before they are eligible for merit pay. These costs estimates do not include individuals hired after July 1, 2012.

Ms. York stated the consumer price index listed the cost of living adjustment at 2.8% noting in January 2011 the Board approved a special appropriation for a COLA. Ms. York further noted a COLA will be an across the board increase in salary and would not address the pay compression nor reward the top performers.

Commissioner Puryear asked for the totals concerning longevity pay and 401k. Assistant County Manager, Sybil Tate informed the group that approximately \$256,000 is spent annually on longevity pay which is a one-time bonus paid out in the November payroll based on the employee’s years of service. Ms. York, in the Recommended Budget, proposed to restore the non-law enforcement employee’s county contribution of 401k from 3 ½ to 5% which will cost \$789,000. Commissioner Puryear stated the County gives over \$1 million each year in employee retention through 401k and longevity pay and that he would have to suggest eliminating longevity pay or reduce funding to 401k before he could support a performance pay system as he could not justify Ms. York’s Pay for Performance Program as presented.

Chairman Clayton noted Ms. York was trying to implement the best program for county employees.

Vice Chairman Jeffers noted there is not many ways for county employees to move up in local government unless someone retires and suggested the Board try the manager’s proposed Pay for Performance Program and reevaluate after one year.

Ms. York confirmed that the funding for the County’s Pay for Performance Program would be revisited each year by the Board.

A **motion** was made by Vice Chairman Jeffers, and **carried 3-2** to approve funding Person County’s Pay for Performance Program as presented. Commissioners Puryear and Newell voted against the motion to fund Person County’s Pay for Performance Program.

BOARDS AND COMMITTEES APPOINTMENTS:

Clerk to the Board, Brenda Reaves presented the Board with citizen applications for consideration for appointment in response to Person County's ad soliciting volunteers published in the *Courier-Times* on May 15, 2013 with a deadline to submit applications by noon on June 4, 2013. Ms. Reaves noted the highlighted boards denote a competitive board and are eligible for the informal interview process. Ms. Reaves requested direction from the Board related to informing the applicants of such informal interviews date to be scheduled. It was the consensus of the Board to waive the informal interview process. Ms. Reaves requested the Board to nominate the applicants for appointment, if appropriate.

- ABC Board

3-Year Term: 1 position available

- 1) Norman Carden requested appointment
- 2) Michael Laws requested reappointment

A **motion** was made by Commissioner Newell, and **carried 5-0** to reappoint Michael Laws to the ABC Board for a 3-year term.

- Adult Care Home Community Advisory Committee

1-Year Initial Term; 3-Year Reappointment: 2 positions available and 1 unexpired term to 6/30/14

- 1) Cornelia W. Jay requested reappointment
- 2) Lydia Royster requested reappointment

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to reappoint Cornelia W. Jay and Lydia Royster to the Adult Care Home Community Advisory Committee for a 3-year term each.

- Board of Adjustment

3-Year Term: 2 positions available

- 1) Leon Martin requested reappointment

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to reappoint Leon Martin to the Board of Adjustment for a 3-year term.

- Board of Health

3-Year Term:

1 position representing a dentist

- 1) Dr. Jeff Noblett requested reappointment

1 position representing the general public

- 1) Dr. Stephen Saunders requested reappointment

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to reappoint Dr. Jeff Noblett to represent as a dentist and Dr. Stephen Saunders to represent as member of the general public to the Board Health, each for a 3-year term.

- Home Health and Hospice Advisory Committee
3-Year Term: 1 position each representing the local hospital and a nurse
 - 1) Janine Wall requested reappointment representing as a nurse

A **motion** was made by Commissioner Blalock, and **carried 5-0** to reappoint Janine Wall to the nurse designee on the Home Health and Hospice Advisory Committee for a 3-year term.

- Industrial Facilities and Pollution Control Financing Authority
6-Year Term; 4 positions available
 - 1) Alan Hicks requested reappointment
 - 2) John R. Bradsher requested reappointment

A **motion** was made by Commissioner Blalock, and **carried 5-0** to reappoint Alan Hicks and John R. Bradsher to the Industrial Facilities and Pollution Control Financing Authority, each for a 6-year term.

- Juvenile Crime Prevention Council
1-Year Initial Term; 2-Year Reappointment each for:

a member of the faith community – no applications received,
a member of the business community – no applications received,
a person under the age of 21

- 1) Anderson Breeze Clayton requested appointment
a representative of United Way or other non-profit agency.
- 1) Jayne Bremer requested reappointment

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to appoint Anderson Breeze Clayton representing a person under the age of 21 for an initial 1-year term and to reappoint Jayne Bremer representing United Way for a 2-year term on the Juvenile Crime Prevention Council.

2-Year Term:

3 citizens-at-large positions – no applications received,
an unexpired term representing Mental Health – no applications received,
the Chief of Police or designee – no applications received,
the District Attorney or designee – no applications received,
a representative of the Department of Social Services – no applications received
an unexpired term to 12/31/13 representing Juvenile Defense Attorney

- 1) Brent Groce requested appointment

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to appoint Brent Groce to fulfill the unexpired term to 12/31/13 representing the Juvenile Defense Attorney on the Juvenile Crime Prevention Council.

- Jury Commission
2-Year Term; 1 position available – no applications received
- Library Advisory Board
3-Year Term; 1 position available
 - 1) Eva Arcuni requested reappointment

A **motion** was made by Commissioner Blalock, and **carried 5-0** to reappoint Eva Arcuni to the Library Advisory Board for a 3-year term.

- Mayo Lake Advisory Committee
2-Year Term; 5 positions available
 - 1) James E. Poindexter, Jr. requested reappointment
 - 2) Dudley Dawson requested appointment

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to reappoint James E. Poindexter, Jr. and appoint Dudley Dawson to the Mayo Lake Advisory Committee, each for a 2-year term.

- Nursing Home Advisory Committee
1-Year Initial Term; 3-Year Reappointment; 1 position available – no applications received
- Person Area Transportation System Board
3-Year Term; 1 position for a citizen that can represent or is affiliated with economic development
 - 1) Stuart Gilbert requested appointment

2 citizens-at- large positions – no applications received. However, Mr. Bill Jurkiewicz of 1167 John D. Winstead Road, Roxboro present at the meeting, stood up and volunteered to serve in one of the citizen vacancies.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to appoint Stuart Gilbert to represent economic development and Bill Jurkiewicz as a citizen-at-large to the Person Area Transportation System Board each for a 3-year term.

- Person-Caswell Lake Authority
3-Year Term: 1 position available
 - 1) Lindsay T Wagstaff, Jr. requested reappointment

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to reappoint Lindsay T. Wagstaff, Jr. to the Person-Caswell Lake Authority for a 3-year term.

- Piedmont Community College Board of Trustees

4-Year Term; 1 position available

- 1) Tim Gilliam requested reappointment

A **motion** was made by Commissioner Blalock, and **carried 5-0** to reappoint Tim Gilliam to the Piedmont Community College Board of Trustees for a 4-year term.

- Planning Board

3 positions available for a 3-Year Term and 1 position with an unexpired term to 6/30/15

- 1) Steve Carpenter requested appointment
- 2) Barry Walker requested reappointment

A **motion** was made by Vice Chairman Jeffers to appoint Steve Carpenter.

A **substitute motion** was made by Commissioner Newell, and **carried 4-1** to appoint Steve Carpenter and reappoint Barry Walker to the Planning Board, each for a 3-year term. Vice Chairman Jeffers cast the lone dissenting vote.

- Recreation Advisory Board

3 Year Terms: 2 positions available

- 1) Donald Long requested reappointment
- 2) Arnold Ashley requested reappointment

A **motion** was made by Commissioner Blalock, and **carried 5-0** to reappoint Donald Long and Arnold Ashley to the Recreation Advisory Board each for a 3-year term.

- Region K Aging Advisory

3-Year Term: 1 position available – no applications received

- Roxboro/Person County Human Relations Commission

3-Year Term; 3 positions available for county residents – no applications received

- Social Services Board

3 Year Term: 1 position available

- 1) Barbara Blackwell requested appointment

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to appoint Barbara Blackwell to the Social Services Board for a 3-year term.

- Work Force Development Board

1-Year Initial Term; 2-Year Reappointment: 2 positions available representing private industry and 1 position available representing organized labor

- 1) Tonya Wilson requested reappointment representing private industry

A **motion** was made by Commissioner Blalock, and **carried 5-0** to reappoint Tonya Wilson to represent private industry on the Work Force Development Board for a 2-year term.

- Research Triangle Regional Partnership
2-Year Term
Position designated for the Economic Development Commission Chairman
Randy Reynolds term expires 6/30/13

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to reappoint Randy Reynolds to serve on the Research Triangle Regional Partnership board for a 2-year term.

- Kerr Tar Regional Council of Government (COG)
Board nomination/recruitment to represent private sector. Chairman Clayton stated he will speak with Johnny Myrl Lunsford for consideration to be reappointed.

DESIGNATE NACO VOTING DELEGATE FOR THE 2013 ANNUAL CONFERENCE:

Chairman Clayton stated that he and Vice Chairman Jeffers would be attending the NACo annual conference noting that voting credentials for the 2013 Annual Conference to be held July 19-22, 2013, in Tarrant County, Texas, must be submitted by June 28, 2013 in order for Person County's delegate to participate in the association's annual election of officers and policy adoption.

A **motion** was made by Chairman Clayton, and **carried 5-0** to designate Vice Chairman Jeffers as Person County's voting delegate and himself as the alternate voting delegate at the 2013 NACo Annual Conference.

RESOLUTION SUPPORTING THE NC RURAL CENTER VACANT BUILDING GRANT APPLICATION FOR PROJECT P90X:

Economic Development Director, Stuart Gilbert stated Person County seeks to submit a Vacant Building grant application to the North Carolina Rural Center in the amount of \$480,000 to support Project P90X new facility in Roxboro, NC and create 80 new jobs within the next 18 months. Mr. Gilbert noted that according to NC Rural Center grant guidelines, a local government needs to be the applicant for the grant. Mr. Gilbert presented the Board with a Resolution supporting the NC Rural Center Vacant Building grant application for Project P90X requesting approval noting Person County will provide up to \$25,000 as a local match for the Project P90X grant using funding designated as part of the county's proposed financial grant incentive. Mr. Gilbert stated the grant application will be submitted on June 21, 2013.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to adopt a Resolution supporting the NC Rural Center Vacant Building Grant Application for Project P90X.

**RESOLUTION SUPPORTING THE NC RURAL CENTER VACANT BUILDING
GRANT APPLICATION FOR PROJECT P90X**

WHEREAS, while Project P90X has expressed their desire to locate a manufacturing plant in Person County to the Economic Development Director and others, Project P90X has not yet announced this project in Person County, this is a competitive economic development project and therefore the name of this manufacturer is confidential at this time; and

WHEREAS, Project P90X has expressed their desire to locate a manufacturing plant in Person County and plans to hire up to 250 employees in the next six years and create additional new capital investments of \$22 million dollars; and

WHEREAS, to stimulate/encourage economic development and job creation, Person County partners with other organizations to provide financial incentives to induce such new economic development in Person County; and

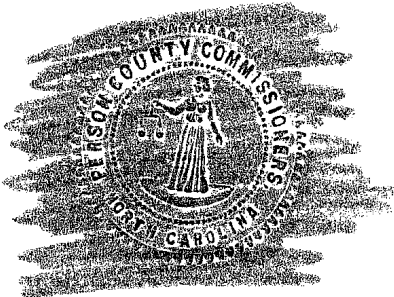
WHEREAS, Person County has held a public hearing on June 17, 2013 in support of providing financial incentives for Project P90X; and

WHEREAS, The North Carolina Rural Center has a Vacant Building Grant and an Economic Development Infrastructure Grant and Project P 90X has requested Person County's support in applying for these grants that could be available through the North Carolina Rural Center.

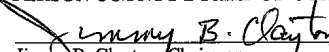
THEREFORE, BE IT RESOLVED that the Person County Board of Commissioners authorizes the County Manager and Economic Development Director to work with and submit to the NC Rural Center all building reuse grants/loans available and to furthermore authorize the Person County Manager and/or Person County Chair of the Board of Commissioners to sign appropriate agreements that may need to be signed with Project P90X and with the NC Rural Center to induce Project P90X to bring a manufacturing facility to Person County.

This resolution shall be effective upon adoption.

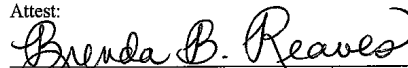
Adopted, this 17th day of June 2013.



PERSON COUNTY BOARD OF COMMISSIONERS


Jimmy B. Clayton, Chairman

Attest:


Brenda B. Reaves, NCCCC, CMC
Clerk to the Board of County Commissioners

June 17, 2013

FISCAL YEAR 2013-2014 ANNUAL BUDGET ORDINANCE:

County Manager, Heidi York presented to the Board the Fiscal Year 2013-2014 Annual Budget Ordinance and a Balance Sheet that listed a summary of the changes that the Board had made to the manager's recommended budget. Ms. York highlighted from the summary that the Recommended Budget for the General Fund totaled \$54,430,982 before any changes. Ms. York pointed out some changes which included an additional position at the Department of Social Services, restoration of funding to the volunteer fire departments and rescue, and a reduction in the Undesignated Contingency to cover the \$45,792 for increased appropriations for the changes in the General Fund. Ms. York stated the total amended budget for Fiscal Year 2013-2014 for all funds is \$58,262,964 which represented an increase over the Recommended Budget by \$61,730.

Ms. York addressed the advertisement in the local newspaper, in particular to Commissioner Puryear's comments related to the revenue neutral tax rate and the municipal cost index. Ms. York explained that two revenue neutral tax rates were presented to the Board at the first budget work session to which Commissioner Puryear was absent that resulted from a new tax and tag program of the Division of Motor Vehicles that would result in a one-time \$775,000 bonus (four additional months of collections) for the county in the upcoming fiscal year. Ms. York noted the lower revenue neutral represented the tax levy with the \$775,000 bonus included cautioning if the Board adopted such revenue neutral tax rate an adjustment to increase the tax rate would be required during the following year which is why she did not recommend in the budget. Ms. York told the group the Municipal Price Index is a measure of inflation for public sector services noting the cost of providing public sector services has increased and her intent by using such was to give the Board context for the growth. Ms. York wanted to convey that she had not misled the Board or the public on any point, that she had provided all information and options to the Board members. Ms. York confirmed for Commissioner Puryear that the county is indeed projected to receive over \$1.5 million more in property tax revenue in the upcoming fiscal year than the current fiscal year.

Ms. York noted General Statute 159-13(a) directs that the annual budget must be adopted by July 1. The Ordinance for FY 13-14 is before the Board for adoption having fulfilled the legal requirements including the conducting of a public hearing.

A **motion** was made by Vice Chairman Jeffers, and **carried 3-2** to adopt the Fiscal Year 2013-2014 Budget Ordinance. Commissioners Puryear and Newell cast the dissenting votes.



**PERSON COUNTY,
NORTH CAROLINA**

2013-2014

BUDGET ORDINANCE



BE IT ORDAINED by the Board of Commissioners of Person County, North Carolina (the "Board"):

Section 1. The following amounts are hereby appropriated in General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2013 and ending June 30, 2014, in accordance with the chart of accounts heretofore established for this county and by function as listed below:

<u>EXPENDITURES</u>	<u>AMOUNT</u>	<u>PERCENT OF BUDGET</u>
General Government	\$ 5,815,880	10.7
Public Safety	11,782,755	21.6
Transportation	1,033,709	1.9
Human Services	15,348,707	28.2
Education	10,632,831	19.5
Environmental Protection	109,663	0.2
Economic and Physical Development	755,139	1.4
Culture and Recreation	1,525,347	2.8
Debt Service	4,485,792	8.2
Transfers to Other Funds and Component Unit	2,325,018	4.3
Contingency	661,933	1.2
TOTAL GENERAL FUND APPROPRIATIONS	\$ 54,476,774	100.0

Section 2. The appropriations to the Board of Education for current expense, firstly, shall be made from any funds that are dedicated to the use of the schools and secondly, shall be made from general county revenues to the extent necessary and for capital expenditures shall be by project, as listed in the the categories in the budget of the Board of Education, to the extent of the amount available for capital appropriations. Capital outlay will be distributed on a requisition basis as expenditures are incurred. Documentation of expenditures must be submitted to the Person County Finance Office in such form as they prescribe prior to reimbursement.

The appropriation of state funds from the State Library of North Carolina shall be used exclusively for operating expenditures of the Person County Public Library.

The appropriations made and revenues estimated hereafter shall be for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

June 17, 2013

Section 3. It is estimated that the following revenues will be available in the General Fund:

<u>REVENUES</u>	<u>AMOUNT</u>	<u>PERCENT OF BUDGET</u>
Ad Valorem Taxes	\$ 30,102,279	55.3
Local Option Sales Taxes	6,035,525	11.1
Other Taxes	282,000	0.5
Licenses and Permits	382,700	0.7
Intergovernmental Revenues	8,748,305	16.0
Investment Income	16,000	0.0
Charges for Services	5,390,323	9.9
Other Revenues	197,068	0.4
Transfers from Component Unit	180,000	0.3
Fund Balance Appropriated	3,142,574	5.8
TOTAL GENERAL FUND REVENUES	\$ 54,476,774	100.0

Section 4. The following amounts are hereby appropriated, and included in the General Fund, for Debt Service for the payment of principal and interest on the outstanding debt of the county, and the expenses relating thereto:

Principal – 1996;1999;2000 Installment Financing Contract – 2008 Refinancing	\$ 2,255,000
Interest – 1996;1999;2000 Installment Financing Contract – 2008 Refinancing	139,160
Principal – 2006 Installment Financing Contract – Reroof and Paving	225,000
Interest – 2006 Installment Financing Contract – Reroof and Paving	97,230
Principal – 2007 Installment Financing Contract - Sch Bldg/Health Bldg	600,000
Interest – 2007 Installment Financing Contract - Sch Bldg/Health Bldg	16,922
Prin - 2010 Installment Financing Contract–Cthouse Renov & Various Re-Roofing	300,000
Int - 2010 Installment Financing Contract–Cthouse Renov & Various Re-Roofing	149,940
Prin - 2012 Installment Financing Contract–Schools Re-Roofing	208,836
Int - 2012 Installment Financing Contract–Schools Re-Roofing	116,954
Principal – 2013 Installment Financing Contract – Rec & Sr Center Re-Roofing	200,000
Interest – 2013 Installment Financing Contract - Rec & Sr Center Re-Roofing	176,750
Total	\$ 4,485,792

Section 5. The following amounts are hereby appropriated in the Person Industries & PI Material Recovery Facility (MRF) Fund:

Community Rehabilitation Program Services	\$ 1,948,290
Material Recovery Facility	755,872
Total	\$ 2,704,162

June 17, 2013

Section 6. It is estimated that the following revenues will be available in the Person Industries & PI Material Recovery Facility (MRF) Fund:

Intergovernmental Revenues	\$ 647,654
Charges for Services	1,424,891
Other Revenues	9,500
Fund Balance Appropriated	12,784
Transfer from General Fund	
Person Industries	329,025
Material Recovery Facility	265,818
School Recycling Grant	<u>14,490</u>
Total	\$ <u>2,704,162</u>

Section 7. The following amounts are hereby appropriated in the Emergency Telephone System Fund:

Emergency Telephone System	\$ <u>412,813</u>
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Section 8. It is estimated that the following revenues will be available in the Emergency Telephone System Fund:

E-911 State Surcharges	\$ <u>412,813</u>
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Section 9. The following amounts are hereby appropriated in the Economic Catalyst Fund for future industrial incentives and expansion efforts of current industry facilities:

Industrial Recruitment Incentives	\$ <u>400,000</u>
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Section 10. It is estimated that the following revenues will be available in the Economic Catalyst Fund:

Other Revenues	165,751
Transfer from General Fund	200,000
Fund Balance Appropriation	<u>34,249</u>
Total	\$ <u>400,000</u>

Section 11. The following amounts are hereby appropriated in the Water and Sewer Construction Reserve Fund for the future funding of water and sewer construction:

Reserve for Water and Sewer Construction	\$ <u>30,000</u>
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Section 12. It is estimated that the following revenues will be available in the Water and Sewer Construction Reserve Fund:

Shared Fees	\$ <u>30,000</u>
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Section 13. The following amounts are hereby appropriated in the Stormwater Fund for funding the Stormwater Management Utility's responsibilities for protection, restoration, and management of stormwater quality:

Reserve for Stormwater Utility Management \$ 239,215

Section 14. It is estimated that the following revenues will be available in the Stormwater Fund for funding the Stormwater Management Utility's responsibilities for protection, restoration, and management of stormwater quality:

Stormwater Fees \$ 239,215

Section 15. There is hereby levied a tax at the rate of seventy cents (\$0.70) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 for the purpose of raising revenues from property taxes included in "Ad Valorem Taxes" in the General Fund in Section 3 of this Ordinance.

This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$4,055,000,000 and an estimated collection rate of 97%. In addition to these revenues, the County is also including DMV tax revenues that will be collected for the first time by the Tag Agencies, which is budgeted to generate \$1,731,054 in revenues.

Pursuant to N.C. Gen. Stat. §159-11(e), the revenue-neutral tax rate for FY 2014 is \$0.6934 per \$100 taxable value.

Section 16. Charges for services and fees by County departments, excluding those established by state statute, are levied in the amounts set forth in the attached Fee Schedule. (Attachment 1)

Section 17. The budget officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

a. She may transfer amounts between objects of expenditure within a department and between departments within the same functional area without limitation and without a report to the Board of Commissioners.

b. She may transfer amounts up to \$10,000 between functional areas of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.

c. She may not transfer any amount between funds or from the regular contingency appropriation within any fund, except that she may transfer any amount from the Information Technology Systems Fund for technology-related items, without a report to the Board of Commissioners.

Section 18. The County Manager, or her designee, is hereby authorized to execute contractual documents under the following conditions:

a. She may execute contracts for construction repair projects which do not require formal competitive bid procedures.

b. She may execute contracts for: (1) purchase of apparatus, supplies and materials, or equipment which is within budgeted department appropriations, (2) leases of personal property for a duration of one year or less and within budgeted department appropriations and (3) services which are within department appropriations.

c. She may execute grant agreements to or from public and nonprofit organizations that are within budgeted appropriations, unless grantor organization requires execution by the Board of Commissioners.

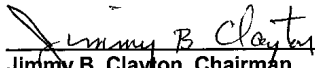
d. She may execute contracts, as the lessor/lessee of real property, which are of one-year duration or less, if funds are within budgeted appropriations.

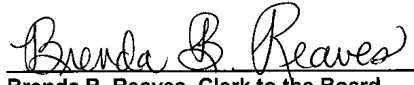
e. She may execute contracts for consultant services, which consultant fees are estimated to be less than \$10,000 and if funds are within budgeted appropriations.

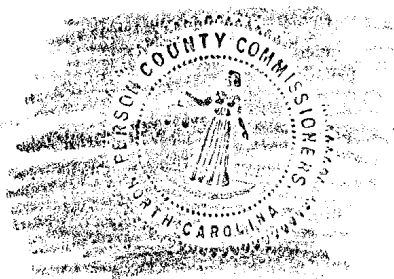
Section 19. The Finance Director may make cash advances between funds during the fiscal year without reporting to the Board of Commissioners. Any advances outstanding at fiscal year-end must be reported to the board except those involving funds where grant revenues or unreimbursed debt proceeds arise from prior county expenditures.

Section 20. Copies of the Budget Ordinance shall be furnished to the Budget Officer, the Finance Director, and the Tax Administrator for direction in the carrying out of their duties.

Adopted this the 17th day of June 2013.


Jimmy B. Clayton, Chairman
Person County Board of Commissioners


Brenda B. Reaves, Clerk to the Board



June 17, 2013

**FY 2013-2014
Adopted Fee Schedule**

Attachment 1

Department	Fee Type	FY2012-2013 Adopted Fees	FY 2013-2014 Adopted Fees
Animal Control			
	Adoption Fees		
	Adoption Fee - includes age appropriate vaccinations	\$25	Same
	Deposit required for unaltered animal (Deposit will be refunded if completed before the deadline that is stated on adoption contract)	\$75	Same
	Reclaim Fees		
	1st Offense Reclaim	\$25	Same
	2nd Offense Reclaim (in one year period)	\$50	Same
	3+ Offense Reclaim (in one year period)	NEW	\$100
	Regular holding per night	\$5	Same
	Quarantine holding per night	\$10	Same
	Animal Pick Up Fees		
	Pick up litter of puppies or kittens (if mother of litter is surrendered at time of pickup, there will be no charge)	\$25	Same
	Pick up injured or sick animals	\$25	Same
	Deposit fee for Humane Dog or Cat Trap	\$25	Same
	Vaccination Fees		
	Rabies Vaccine (if unvaccinated or no proof of vaccination)	\$10	\$8
	5 way Vaccine	NEW	\$6
Recreation Arts and Parks Mayo Park			
	Cabins		
	Small (Per Night)	\$50	Same
	Large (Per Night)	\$65	Same
	Camp Sites		
	RV (1-4) and (9-18) (Per Night)	\$3	Same
	Waterfront Tent Sites (5-8) (Per Night)	\$18	Same
	Non-Waterfront Primitive Sites (19-30) (Per Night)	\$10	Same
	Non-Waterfront Group Site (Per Night)	\$75	Same
	Shelters (Numbered 1-9)		
	Four Hours or Less	\$25	Same
	Four Hours or More	\$50	Same
	Environmental Education and Community Center		
	Resident (Hourly)	\$35	Same
	Resident (Daily, 8 Hours)	\$200	Same
	Resident Deposit	\$200	Same
	Non-Resident (Hourly)	\$35	Same
	Non-Resident (Daily, 8 Hours)	\$300	Same
	Non-Resident Deposit	\$500	Same
	Amphitheatre		
	Local Non-Profit Agencies (Rental)	\$150	Same
	Local Non-Profit Agencies Rehearsal (Per Hour)	\$25	Same
	Private Profit Making Organizations (Rental)	\$500	Same
	Private Profit Making Organizations Rehearsal (Per Hour)	\$50	Same
	Private Organizations or Individuals; Non-Performance (Rental)	\$250	Same
	Private Organizations or Individuals; Non-Performance Rehearsal (Per Hour)	\$20	Same
	Resident Security Deposit	\$200	Same
	Non-Resident Security Deposit	\$500	Same
	Staffing of Rangers and Officers for the rental or events (Requested)	\$15	Same
	Canoes and Kayaks		
	Four Hours or Less (Per Vessel)	\$10	Same
	Half Day (12 Hours) (Per Vessel)	\$15	Same
	Full Day (24 Hours) (Per Vessel)	\$20	Same
	Weekend (48 Hours) (Per Vessel)	\$40	Same

FY 2013-2014
 Adopted Fee Schedule
 Attachment 1

Department	Fee Type	FY2012-2013 Adopted fees	FY 2013-2014 Adopted fees
	Security Deposit	\$25	Same
	Horse Shoes	\$5	Same
	Corn Hole Set	\$5	Same
	Lake Maps		
	Purchased at Office (Each)	\$6	Same
	Purchased by Mail or (Internet)	\$7	Same
	Bundle of Fire Wood	\$5	Same
	RV Dump Station (Non-Camper) Per Use	\$20	Same
	EECC Equipment		
	Chairs and Tables		
	Resident Chairs (Indoor)	\$1	Same
	Resident Chairs (Outdoor)	\$1	Same
	Resident Tables (Indoor)	\$2	Same
	Resident Tables (Outdoor)	\$3	Same
	Non-Resident Chairs (Indoor)	\$1	Same
	Non-Resident Chairs (Outdoor)	\$3	Same
	Non-Resident Tables (Indoor)	\$5	Same
	AV Equipment		
	Resident Hourly (Per Unit)	\$5	Same
	Resident Daily (Per Unit) (8 Hours)	\$25	Same
	Non-Resident Hourly (Per Unit)	\$8	Same
	Non-Resident Daily (Per Unit) (8 Hours)	\$40	Same
	Power Point Projector		
	Resident Hourly	\$10	Same
	Resident Daily (8 Hours)	\$50	Same
	Non-Resident Hourly	\$15	Same
	Non-Resident Daily (8 Hours)	\$75	Same
Kirby Civic Auditorium and Gallery	Rental		
	Private for Profit Performance	\$300	Same
	Private Non-Profit Org Performance	\$200	Same
	School and Government Org	N/A	N/A
	Private for Profit Rehearsal	\$25	Same
	Private Non-Profit Rehearsal	\$25	Same
	Lighting Technician	\$17	Same
	Spotlight Technician	\$12	Same
	Spotlight Equipment (All Categories)	\$10	Same
	Sound Technician	\$17	Same
	Sound Equipment (All Categories)	\$10	Same
	Piano Tuning Request or Move	\$150	Same
	All Security Deposits	\$200	Same
	Concession Stand Fee (per Day)	\$25	Same
	Staff Utilization Fee (Hourly)	\$10	Same
Recreation Program and Facilities	Athletic Programs		
	Registration fees are set to cover the expense to offer and operate each program		
	Recreational Programs		
	Facilities		
	Picnic Shelters (4 hours or less)	\$25	Same
	Picnic Shelters (4 hours or more)	\$50	Same
	Field Rentals(4 hours or less)	\$75	Same
	Field Rental(4 hours or more)	\$150	Same
	Field Rental (Full Weekend)	\$200	Same
	Field Light Rental (per hour)	\$25	Same
	Gym Rental (per hour, min of 2 hours	\$35	Same
	Concession Stand Rent (Hot Foods, Per Season)	\$200	Same

Adopted Fee Schedule

Department	Fee Type	FY2012-2013 Adopted Fees	FY 2013-2014 Adopted Fees
	Concession Stand Rent (Pre-packed Food, Per Season)	\$100	Same
	Tennis Courts (One Court) 4 hours or less	\$15	Same
	Tennis Courts (One Court) 4 hours or more	\$25	Same
	Tennis Courts (weekend rental)	\$125	Same
	Bleacher Rental	\$100	Same
	All Security Deposits	\$200	Same
	Person County Office Building Auditorium Rental Fee	\$25/hr	Same
	Person County Office Building Auditorium Security Deposit	\$200	Same
	Person County Office Building Auditorium Kitchen Fee	\$15	Same
Planning			
	ZONING PERMITS		
	Residential: SFD, MH, Modular Home, or Duplex Construction, Additions, Alterations, and Accessory Structures (storage sheds, garages, pools, etc.)	\$50	Same
	Structures with an estimated value of less than \$200 (ie. patios, well houses)	NEW	Fee waived
	Installation/Construction of Multi-Family	\$75	Same
	Location of Business in Existing Building	\$60	Same
	Accessory Structure for Business or Industry	\$75	Same
	All other construction/Uses not listed	\$75	Same
	Off premises sign zoning permit	\$200	Same
	All other sign zoning permits	\$40	Same
	Structures built without a permit	DOUBLE	Same
	Home occupations	\$50	Same
	Variance request	\$250	Same
	Appeals	\$250	Same
	Reconing requests	\$250 + \$10 PER ACRE	Same
	Special use permit	\$250 + \$10 PER ACRE	Same
	Conditional use permit	\$250	Same
	Text amendment	\$250	Same
	Vested rights	\$250	Same
	Minor plats approval fee	\$25 + \$10 PER LOT	Same
	Major plats approval fee	\$200 + \$10 PER LOT	Same
	Final subdivision plat approval	\$200	Same
	Revisions to approved subdivision	\$100	Same
	Variation to subdivision ordinance	\$200	Same
	Bond review	\$30	Same
	Street renaming	\$200	Same
	Review fee exceeding density levels in watershed	\$100	Same
	Cellular tower re-certification	\$100	Same
	Cellular tower fee	\$5,000	Same
	Co-locate fee	\$2,000	Same
	Consultant fee for towers	\$6,500	Same
Library			
	Overdue fines for books, audios, CDs, magazines (individual item cap	\$0.10/day	Same
	Overdue fines for DVD's (individual item cap \$5)	\$1/day	Same
	Photocopies/Computer Print-outs	\$0.10 per page	Same
	Replacement Cards for lost, stolen, missing cards	\$5	Same
	Out of County Fee for library card	\$25	Same
	Out of State Fee for library card	\$75	Same
	Sales	\$0.50 for book bags	Same
Emergency Medical Services (EMS)			
	Basic Life Support	\$425	Same
	Advanced Life Support 1	\$475	Same

Attachment 1

FY 2013-2014
Adopted Fee Schedule

Department	Fee Type	FY2012-2013 Adopted Fees	FY 2013-2014 Adopted Fees
	Advanced Life Support 2	\$575	Same
	Specialty Care Transport	\$650	Same
	Loaded Mileage Charge	\$9.75 per mile	Same
	Special Event Coverage (3 hour minimum)	\$100 per hour	Same
GIS			
	8.5 X 11 or 11 X 17	\$2	Same
	18 X 24	\$5	Same
	24 X 36	\$10	Same
	Wall Map (35 X 40)	\$20	Same
	CD/DVD	\$20	Same
	Person County Mapbook	\$40 (Pages only- notebook not included)	Same
	500' Buffer Map & Property owner list	\$5 (8.5 X 11); \$10 (18 X 24)	Same
	Custom requests requiring extensive personnel time	\$40/hour	Same
Sheriff			
Civil Process			
	Service Fee (In State)	\$15	Same
	Service Fee (Out of State)	\$100	Same
	Fingerprints	\$15	Same
Records Division			
	Concealed Weapon Permits	\$90	Same
	Concealed Weapon Permits - Renewal	\$85	Same
	Concealed Weapon Permits - Duplicate	\$15	Same
	Pistol Permits	\$5	Same
	Report Copy	\$3	Same
Attorney's Request			
	Criminal History Check	\$10	Same
	Driver History Check	\$10	Same
	National History Check	\$10	Same
Firearm Storage Fee			
	1-5 Weapons	\$5 per month	Same
	6-10 Weapons	\$10 per month	Same
	11-15 Weapons	\$15 per month	Same
	16 or more Weapons	\$20 per month	Same
Public Health			
	Collection by Venipuncture	\$16	Same
	IUD Insertion	\$150	\$162
	IUD Removal	\$175	\$206
	Fetal Nonstress Test	\$90	\$99
	Antepartum Care 4-6 visits	\$1,154	Same
	Antepartum Care 7+ visits	\$1,706	\$1,756
	Ultrasound	\$100	Same
	Lipid Profile	\$25	Same
	Urinalysis	\$10	Same
	Pregnancy Test	\$25	Same
	Amines	\$10	\$12
	Blood Oculit, Feces	\$14	Same
	Cholesterol	\$19	Same
	Glucose Screening	\$19	Same
	One Hour GTT	\$20	Same
	GTT 3hr	\$48	Same
	GTT 3hr added samples	\$19	Same
	ALC	\$35	Same
	Diagnostic Panel	\$40	Same
	PSA	\$26	Same
	Thyroid Profile w TSH	\$40	Same
	Hemoglobin	\$12	Same
	Rabies Titer	\$40	\$45
	PPD	\$25	Same

Attachment 1

FY 2013-2014
Adopted Fee Schedule

Department	Fee Type	FY2012-2013 Adopted fees	FY 2013-2014 Adopted Fees
	Varicella Titer	\$43	Same
	GC Culture	\$21	\$28
	Uricult	\$30	Same
	Wetmount	\$19	Same
	Imm Adm nasal/oral	\$15	Same
	Imm Adm nasal/oral each add'l	\$12	\$14
	Imm Adm single	\$28	Same
	Imm Adm each add'l	\$12	\$14
	Hep A (>=19)	\$70	\$73
	Hep A (1-18)	\$35	Same
	Twinrix	\$100	\$105
	Hib	\$28	Same
	Gardasil	\$156	Same
	Influenza (6-35 mo)	\$30	Same
	Influenza (3yr+)	\$30	Same
	Flu Mist	\$30	Same
	Influenza High Dose	\$55	*
	Kinrix	\$85	Same
	Pentacel	\$120	Same
	PCV - 13 Prevnar	\$190	\$205
	Rabies IM	\$77	Same
	Rotavirus	\$55	\$60
	MMRV	\$142	Same
	IPV	\$28	\$31
	Td	\$22	Same
	DTAP (Daptacel, Tripedia, Infarix)	\$25	Same
	Tdap (Adacel, Boostrix)	\$42	\$44
	Varicella	\$89	\$98
	Pediarix	\$78	Same
	Protonia	\$47	\$67
	Menomune	\$105	\$108
	Menactra	\$114	\$123
	Zoster Shingles	\$170	\$175
	Hep B (0-19)	\$25	Same
	Hep B (20+)	\$59	\$65
	Hearing Screen	\$25	Same
	Developmental Screen	\$35	Same
	Therapeutic Injection	\$25	Same
	Handling Fee	\$25	Same
	Vision Screen	\$20	Same
	New Problem Focused	\$88	Same
	New Exp Problem Focus	\$153	Same
	New Detailed	\$165	Same
	New Comprehensive	\$344	Same
	New Comp/High Severity	\$275	Same
	Minimal Nurse	\$50	Same
	Est Problem Focused	\$100	Same
	Est Exp Problem Focus	\$149	Same
	Est Detailed	\$224	Same
	Est Comprehensive	\$205	Same
	99381. New Physical Exam	\$259	Same
	99382. New Physical Exam	\$279	Same
	99383. New Physical Exam	\$277	Same

Attachment 1

FY 2013-2014
Adopted Fee Schedule

Department	Fee Type	FY2012-2013 Adopted Fees	FY 2013-2014 Adopted Fees
	99384 New Physical Exam	\$244	Same
	99384EP New Physical Exam	\$297	Same
	99385 New Physical Exam	\$244	Same
	99385EP New Physical Exam	\$297	Same
	99386 New Physical Exam	\$286	Same
	99391 Est Physical Exam	\$120	Same
	99392 Est Physical Exam	\$246	Same
	99393 Est Physical Exam	\$245	Same
	99394 Est Physical Exam	\$212	Same
	99394EP Est Physical Exam	\$265	Same
	99395 Est Physical Exam	\$213	Same
	99396 Est Physical Exam	\$233	Same
	Auricle Screen	\$21	Same
	PPHV	\$278	Same
	NERV	\$278	Same
	Dental Screen	\$59	Same
	Dental Varnish	\$51	Same
	Influenza Adm		*
	Phuemonia Adm		*
	Depo Provera	\$60	Same
	Rhogam Injection	\$140	Same
	Alpha Hydroprogesterone	\$27	Same
	Paragard IUD	\$387	Same
	Mirena IUD	\$535	\$750
	OCB	\$6.50	Same
	RN Services (TB/STD)	\$84	Same
	Returned Check	\$25	Same
	Medical Record Copy (per page)	\$0.50	Same
	Accounting of Disclosure	\$0.25	Same
	LU Kansas State Overnight Fee (1 specimen)	\$70	Same
	LU Kansas State Overnight Fee (1+ specimen)	\$35	Same
	Hep B Surface Ab	\$40	Same
	MMR Titer	\$76	Same
	Smoking and tobacco cessation 3-10 mins	NEW	\$15
	Smoking and tobacco cessation >10 mins	NEW	\$25
	54050 Destruction of lesion(s), penis papilloma	NEW	\$105
	56501 Destruction of lesion(s), vulva papilloma	NEW	\$110
	Note: * LHD Cost According to Current Medicare Rate		
Environmental Health	Improvement Permit (Site Evaluation) <600 sqd	\$200	Same
	Improvement Permit (Site Evaluation) >600 sqd	\$300	Same
	Construction Authorization (Type Ia and IIlg)	\$150	Same
	Construction Authorization (Type IIlb)	\$300	Same
	Construction Authorization (Type IV)	\$400	Same
	Construction Authorization (Type V and VI)	\$500	Same
	Construction Authorization (Repairs) Type Ia and IIlg	\$150	Same
	Construction Authorization (All others)	\$300	Same
	Required Maintenance Inspections V(a)	\$125	Same
	Mobile Home Replacement	\$150	Same
	Building Addition (with site visit)	\$150	Same
	Permit Revision (no site visit)	\$75	Same
	Revisit Fee	\$30	Same
	Well Permit (new/replacement) (includes water analysis)	\$300/\$200	Same
	Well Repair Permit	\$75	Same
	Bacteriological Water Samples	\$50/\$25 (rsample)	Same

Attachment 1

FY 2013-2014
Adopted Fee Schedule

Department	Fee Type	FY2012-2013 Adopted Fees	FY 2013-2014 Adopted Fees
	Chemical Water Sample	\$40	Same
	Nitrate Water Sample	\$40	Same
	Petroleum Water Sample	\$55	Same
	Pesticide Water Sample	\$50	Same
	Well Camera	\$150	Same
	Restaurant Plan Review	\$100	Same
	Temporary Food Establishment Plan Review	\$75/event	Same
	Pool permits	\$150/yr	Same
	Tattoo Artist permits	\$200/yr	Same
Register of Deeds			
	INSTRUMENTS IN GENERAL:		
	1 st Page thru 15 pages	\$26	Same
	Page 16 and subsequent pages (each page)	\$4	Same
	Additional multi-instrument filing	\$10	Same
	DEEDS OF TRUST – MORTGAGES:		
	1st Page thru 15 pages	\$56	Same
	Page 16 and subsequent pages (each page)	\$4	Same
	Additional multi-instrument filing	\$10	Same
	EXCISE TAX (DOCUMENTARY STAMPS):		
	PLATS:	(\$1.00 Per \$500.00/\$2.00 per \$1,000.00)	Same
	Record	\$21	Same
	Highway Right-of-Way Plans	\$21	Same
	Additional Page (highway right-of-way maps only)	\$5	Same
	Certified copies	\$5	Same
	UNIFORM COMMERCIAL CODE (UCC FINANCING STATEMENTS) –		
	1 – 2 Pages (effective date 7-15-2003)	\$38	Same
	3 – 10 Pages	\$45	Same
	Over 10 Pages	(\$45.00 plus \$2.00 per page)	Same
	UCC copy request (mailed copies – per page)	\$1	Same
	UCC search request prior to 7-1-2001	\$50	Same
	NON-STANDARD DOCUMENT FEE: (Effective 7-1-2002)		
	MARRIAGE LICENSES:		
	Issuing License	\$60	Same
	Delayed Certificate with copy	\$20	Same
	Corrections	\$10	Same
	NOTARY QUALIFICATION/OATH:		
	NOTARY AUTHENTICATION:		
	NOTARIZATION OF SIGNATURES (per signature):		
	CERTIFIED COPIES OF OTHER DOCUMENTS:		
	1st Page	\$5	Same
	2nd and subsequent pages (each page)	\$2	Same
	Comparing copies for certification	\$5	Same
	VITAL RECORDS: (Birth/Death/Marriage)		
	Certified copy of birth/death/marriage	\$10	Same
	Delayed Birth Applications/Registration (for another county)	\$10	Same
	Delayed Birth Applications/Registration (received from another county)	\$10	Same
	Delayed Birth Applications/Registration (same county)	\$20	Same
	Amendments (Preparation)	\$10	Same
	Legitimations	\$10	Same
	NC Vital Records Certified Copy	\$24	Same
	NC Vital Records Amendments & Legitimations	\$15.00 payable to NC Vital Records	Same
	COPY MACHINE OR LASER PRINTER (each page)	\$0.50	Same
	MAILED PHOTOCOPIES (each page) (up to 10 pages - \$.50 per page)	\$1	Same
	PLAT COPIES (Whole page 18 X 24)	\$2	Same

**FY 2013-2014
Adopted Fee Schedule**

Attachment 1

Department	Fee Type	FY2012-2013 Adopted Fees	FY 2013-2014 Adopted Fees
	(Half page 11 X 17)	\$1	Same
	FAX USAGE (send or receive; per document)	\$2	Same
Tax Administration			
	Color GIS Printout	\$2	Same
	Black/White Copies	\$0.10	Same
	Tax Card	\$0.25	Same
	Large Format Copy-3ft	\$2	Same
	Large Format Copy-2ft	\$1	Same
	Copy of Tax Database (Access)	\$40	Same
Inspections			
New Homes			
	Up to 1200 sq ft	\$495	Same
	1201 to 2000 sq ft	\$615	Same
	2001 to 3000 sq ft	\$780	Same
	3001 to 5000 sq ft	\$875	Same
	5001 sq ft and up	\$875 plus \$0.20 per sq ft + 500 sq ft	Same
	Fees reflect all trades		
	Homeowners Recovery Fee	\$10	Same
	Separate Inspection for Temp Serv. Pole	\$55	Same
Mobile Homes			
	Single Wide	W/O AC & With AC	
	Double Wide	\$209.00 / \$259.00	Same
	Triple Wide & tag units	\$259.00 / \$309.00	Same
	Fees reflect all trades	\$275.00 / \$325.00	Same
	Deck fees (2 trips)	\$100	Same
	On-frame (including triple & tag units)		
	Off-frame (w/no finishable attic)	\$451	Same
	Off-frame (w/ a finishable attic or 2nd story)	\$501	Same
	**No plan review is needed for on-frame modulars.		
	Please have plans on site for all inspections**		
	Fees reflect all trades		
	Deck fees (2 trips)	\$100	Same
	First Unit	\$550	Same
Multi-Family Dwellings			
	Each Additional Unit	\$165	Same
	Fees reflect all trades		
Residential Additions/Remodel/			
Fire Damage			
	Up to 400 sq. ft. plus trade fees	\$93	Same
	401 to 800 sq. ft. plus trade fees	\$142	Same
	801 to 1200 sq. ft. plus trade fees	\$20 per sq. ft.	Same
	Over 1200 sq ft	use new home fees	Same
	Trade Fees:		
	Plumbing	\$50	Same
	Electrical	\$50	Same
	Mechanical	\$50	Same
	** Additions & Remodel fees do not include trade fees**		
	** Additions often do not utilize all 4 trades**		
	** Trade fee for electrical does not reflect change of service construction**		
	* Trade fee for mechanical doesn't reflect installation or change out of HVAC units*		
Non-Residential Fees			
	Job Cost:		
	\$0 - \$2500.00	\$250	Same
	\$2501 - \$25,000	\$375	Same
	\$25,001 - \$50,000	\$500	Same
	\$50,001 - \$100,000	\$750	Same

Attachment 1

FY 2013-2014
Adopted Fee Schedule

Department	Fee Type	FY 2012-2013 Adopted Fees	FY 2013-2014 Adopted Fees
	\$100,000 - \$200,000.....	\$1,318	Same
	\$200,000 - \$350,000.....	\$2,572	Same
	\$350,000 - \$500,000.....	\$3,825	Same
	\$500,000 - \$750,000.....	\$5,060	Same
	\$750,000 - \$1,000,000.....	\$6,185	Same
	1,000,001+ Jobs..... Add \$2.75 per \$1000 over		
	Miscellaneous Non-Residential		
	Foundation Permit (4trips)	\$200	Same
	Demolition Permit (2trips)	\$100	Same
	Modular Classrooms/office	\$282 w/out AC	Same
		\$350 w/AC	Same
	Temp. Work Trailer	\$228 w/out AC	Same
		\$278 w/AC	Same
Electrical Fees	Electrical:		
	New service/New Const.	Included in fee	
	Residential Serv.Charge--		
	~up to 200 amp	\$50	Same
	~exceeding 200 amps	\$96	Same
	Farm Buildings/ Shops/ Agriculture		
	~up to 200 amp	\$50	Same
	~exceeding 200 amps	\$96	Same
	Temporary Power Permit (Residential)	\$100	Same
	Fine for occupying a residence before CO is issued.	\$2,000	Same
	Non-residential Services:		
	100 amp service	Current Fee (\$60) + (Based on Job Cost)	Same
	150 amp service	Current Fee (\$70) + (Based on Job Cost)	Same
	200 amp service	Current Fee (\$80) + (Based on Job Cost)	Same
	300 amp service	Current Fee (\$90) + (Based on Job Cost)	Same
	400 amp service	Current Fee (\$110) + (Based on Job Cost)	Same
	service increase per amp .40		
	480 volt system up to 400amp	Current Fee (\$300)+ (Based on Job Cost)	Same
	480 volt system Over 400 use formula		
	.00050 per volt amp		
	amps x voltage x .00050 = fee (added to the original \$300)		
	Alarm Systems	\$50 Plus (Based on Job Cost)	Same
	Temporary Power Permit (Commercial)	\$100	Same
	Fine for occupying a commercial building before CO is issued.	\$2,000	Same
Mechanical Fees	Mechanical:		
	Non-Residential:		
	Hood-Commercial Cooking Equipment-	\$50 plus Fee (Based on Job Cost)	Same
	Refrigeration -	\$50 plus Fee (Based on Job Cost)	Same
	Residential:		
	Replacement/Changeout	\$50 per trip	Same
	~with or without increase in BTU's**		
	Does not include electrical permit fee if a permit is needed		
Plumbing Fees	Plumbing:		
	Residential:		
	Non-Residential:	\$50 per trip	Same
	Unfinished walls	Based on Job cost	Same
Accessory Buildings	Finished/closed walls	\$99	Same
	Pre-fab placed on lot	\$132	Same
	Trade Fees	\$50	Same
	Farm Accessory Bldg. (Trade fees that apply)	\$50 each	Same
Signs	Base Fee	\$100	Same

Attachment 1

FY 2013-2014
Adopted Fee Schedule

Department	Fee Type	FY2012-2013 Adopted Fees	FY 2013-2014 Adopted Fees
	Wall-mount Base Fee	\$50	Same
	Trade Fee (Electrical)	\$50	Same
Swimming Pools	Base Fee	\$99	Same
	Trade Fees	\$50	Same
Miscellaneous	Permit Fee for Single Trade	\$50 (per trip)	Same
	Gas piping Permit	\$50	Same
	Moved Homes plus trade fees	\$162	Same
	Building Compliance Inspect per trip	\$60	Same
	Issuance of Duplicate Placard per card	\$5	Same
	Searching & or duplication for past permit inspection records or Certificate Of Occupancy	\$1 per page	Same
	Restamp Plans (lost original sets)	\$25	Same
	Work begun w/out permits	Double Fees	Same
	Permit Renewal/Expired Permit	50% of original fee	Same
	Any Special Inspection	\$65	Same
	Re-inspection Fee	\$60 per trip	Same
	Not ready for inspection	\$60/trade	Same
	10 or more code violations	\$100	Same
	2nd Reinspection	\$100	Same
	3rd Reinspection	\$150	Same
	4th Reinspection	\$300	Same
	Minimum Fee (not covered in fee schedule)	\$50	Same
	Residential Decks (2 trips)	\$100	Same
	Change of Occupancy Permit (No Building permit required)	\$60	Same
	REFUND POLICY- A refund will be issued when requested in writing for any residential permit which has not expired and the construction has not been started.		
Fire Prevention Fees	ABC Inspection (all trades)	\$100	Same
	AES(Hood) Field Performance Test	\$75	Same
	Fire Alarm Performance Test	\$75	Same
	Carnivals & Fairs	\$150	Same
	Amusement Buildings	\$100	Same
	Tent Inspection	\$60	Same
	Blasting		
	Blasting Permit & Inspection (30 days)	\$150	Same
	Fireworks Event (90 days)	\$300	Same
	Plan Reviews: (Fire code approval)	\$100	Same
	Building :		
	0-999 sq. ft.	\$25	Same
	1,000-2,499 sq. ft.	\$50	Same
	2,500-9,999 sq. ft.	\$100	Same
	10,000-49,999 sq. ft.	\$200	Same
	50,000+ sq. ft.	\$300	Same
	AES Plan Review	\$50	Same
	Fire Alarm Plan Review	\$75	Same
	Sprinkler (per rise)/Standpipe/Pump Plan Review	\$75	Same
	Tank Plan Review (per tank)	\$50	Same
	Compliance Inspections:		
	Residential Care/Group Homes	\$100	Same
	Institutional Facility/Nursing Home	\$100	Same
	Foster Care	\$55	Same
	Daycare	\$55	Same
	Misc. Compliance Inspections (Not listed)	\$50	Same

Department	Fee Type	FY2012-2013 Adopted Fees	FY 2013-2014 Adopted Fees
	Tank Inspection	\$100	Same
	UGST/AGST (Install, Remove, Abandon, Alter)	\$100	Same
	Re-inspection Fees:		
	1st visit Violations corrected	No Charge	Same
	2nd visit	\$50	Same
	3rd visit	\$75	Same
	4th visit & subsequent visits	\$150	Same
	Fines:		
	Burning w/out Permit		
	Residential 1st Offense	\$50	Same
	Residential 2nd Offense	\$100	Same
	Burning w/out Permit		
	Commercial 1st Offense	\$500*	Same
	Commercial 2nd Offense	\$1000*	Same
	based on Per Pile/ or Stack		
	Locked Exit / Exit Obstructed		
	1st Offense	\$200	Same
	2nd Offense	\$500	Same
	Overcrowding		
	1st Offense	\$300	Same
	2nd Offense	\$600	Same
	Credit Card convenience fee	NEW	\$1.95 or 2.5% of permit fee
A double Permit Fee will be charged for any permit for which work was done without a permit being issued.			
Stormwater			
	Stormwater plan review deposit	NEW	\$1,000
	Residential stormwater construction inspection fee	NEW	\$50
	Commercial and subdivision stormwater construction inspection fee	NEW	\$100
	Stormwater permit fee (Inside Falls Lake Watershed)	NEW	\$15
	Outside of Falls Lake Watershed		
	Single Family Residential		
	< 2 acres	NEW	\$6 annual fee
	2 to < 10 acres	NEW	\$8 annual fee
	10 to < 100 acres	NEW	\$10 annual fee
	> 100 acres	NEW	\$12 annual fee
	Non-single Family Residential		
	< 2 acres	NEW	\$4 annual fee + \$2 per 4,300 sq ft of impervious area
	2 to < 10 acres	NEW	\$6 annual fee + \$2 per 4,300 sq ft of impervious area
	10 to < 100 acres	NEW	\$8 annual fee + \$2 per 4,300 sq ft of impervious area
	> 100 acres	NEW	\$10 annual fee + \$2 per 4,300 sq ft of impervious area
	Inside of Falls Lake Watershed		
	Single Family Residential		
	< 2 acres	NEW	\$12 annual fee
	2 to < 10 acres	NEW	\$16 annual fee
	10 to < 100 acres	NEW	\$20 annual fee
	> 100 acres	NEW	\$24 annual fee
	Non-single Family Residential		
	< 2 acres	NEW	\$6 annual fee + \$6 per 4,300 sq ft of impervious area
	2 to < 10 acres	NEW	\$10 annual fee + \$6 per 4,300 sq ft of impervious area
	10 to < 100 acres	NEW	\$14 annual fee + \$6 per 4,300 sq ft of impervious area
	> 100 acres	NEW	\$18 annual fee + \$6 per 4,300 sq ft of impervious area

BUDGET AMENDMENT:

Finance Director, Amy Wehrenberg presented and explained the following Budget Amendment.

Upon a motion by Vice Chairman Jeffers, and majority vote (5-0), the Board of Commissioners of Person County does hereby amend the Budget of the Fund(s) listed below on this, the 17th day of June 2013, as follows:

<u>Dept./Acct No.</u>	<u>Department Name</u>	<u>Amount</u> Incr / (Decr)
<u>EXPENDITURES</u>	<u>General Fund</u>	
	Public Safety	14,400
	Culture & Recreation	6,497
<u>REVENUES</u>	<u>General Fund</u>	
	Charge for Services	19,889
	Other Revenues	1,008

Explanation:

Appropriating additional revenue received for Concealed Weapons Fees (\$2,945); Sheriff's Fees (\$1,832); Past Due EMS Fee Collections (\$8,577); Animal Fees, Rabies Vaccinations and Animal Services Donations (\$1,046); and Recreation Fees for Mayo Park (\$3,384) and the Kirby (\$2,152), as well as some additional concessions revenue generated from various recreational events (\$961).

CHAIRMAN'S REPORT:

Chairman Clayton had no report.

MANAGER'S REPORT:

County Manager, Heidi York informed the Board of an active bill in current legislative session to charge counties more related to the DMV collections for the tax and tag program noting there may be a need to make adjustments to the budget. Vice Chairman Jeffers added that there are currently three tax reform plans being evaluated which can have impacts to counties as well.

COMMISSIONER REPORT/COMMENTS:

Commissioner Blalock told the group the air conditioning at the Kirby is working well noting she was uncomfortably cold on her recent visit attending a show.

Vice Chairman Jeffers and Commissioners Puryear and Newell had no comments.

June 17, 2013

CLOSED SESSION #1

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to enter Closed Session at 10:34 am per General Statute 143-318.11(a)(4) for the purpose of discussion of matters relating to the location or expansion of industries or other businesses in the county (economic development) with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock and Economic Development Director, Stuart Gilbert.

Chairman Clayton announced a brief break prior to Closed Session. Closed Session was called to order at 10:42 am.

A **motion** was made by Commissioner Blalock, and **carried 5-0** to return to open session at 11:05 am.

CONSIDERATION TO GRANT OR DENY APPROVAL OF A FINANCIAL GRANT INCENTIVE FOR PROJECT P90X ESTIMATED AT \$531,385 OVER SIX YEARS:

Chairman Clayton requested Board action related to the approval of a financial grant incentive for Project P90X.

A **motion** was made by Commissioner Newell, and **carried 5-0** to approve a financial grant incentive for Project P90X for \$523,000 over six years.

CLOSED SESSION #2

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to enter Closed Session at 11:07 am per General Statute 143-318.11(a)(5) to consider the acquisition or lease of real property with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock, Assistant County Manager, Sybil Tate, General Services Director, Ray Foushee and Person Industries' Director, Wanda Rogers.

A **motion** was made by Commissioner Newell, and **carried 5-0** to return to open session at 11:19 am.

ADJOURNMENT:

A **motion** was made by Commissioner Newell, and **carried 5-0** to adjourn the meeting at 11:19 am.

Brenda B. Reaves
Clerk to the Board

Jimmy B. Clayton
Chairman