

PERSON COUNTY BOARD OF COMMISSIONERS

MARCH 11, 2013

MEMBERS PRESENT

OTHERS PRESENT

Jimmy B. Clayton

Heidi York, County Manager

Kyle W. Puryear

B. Ray Jeffers

Brenda B. Reaves, Clerk to the Board

Frances P. Blalock

David Newell, Sr.

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, March 11, 2013 at 9:00 am in the FEMA room in the Human Services Building located at 355 S. Madison Blvd, Roxboro.

Chairman Clayton called the meeting to order, led invocation and asked Vice Chairman Jeffers to lead the Pledge of Allegiance.

RECOGNITION OF LOCAL GOVERNMENT DAY:

Chairman Clayton welcomed the Person High School students enrolled in civics and economics participating in Local Government Day to observe the Board of County Commissioners in session. Chairman Clayton, Vice Chairman Jeffers and Commissioners Puryear, Blalock and Newell proceeded to introduce themselves. County Manager, Heidi York and Clerk to the Board, Brenda Reaves also introduced themselves. Chairman Clayton recognized in the audience Representative Winkie Wilkins and Senator Mike Woodard to offer comments to the group.

Two of the participating students, Carly Allen and Karmen Clayton spoke to the Board addressing the need of updated technology at Person High School.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to approve the agenda.

INFORMAL COMMENTS:

The following individuals appeared before the Board to make informal comments:

Mr. Bryan Gleib of 250 Whitetail Lane, Leasburg requested the Board to take action related to the recent property tax revaluation. Mr. Gleib commented that he had recently purchased 250 records of properties located on various areas of Hyco Lake noting values increased ranging from 10% at Fox Lair to 149% at St. George noting there was no data to support these increases. Mr. Gleib stated he had submitted ten questions to Michael Brown of the NC Department of Revenue to which he did not get answers following a lengthy wait for a reply. Mr. Gleib requested the Board to redo the revaluation or consider forming a group to study the revaluation.

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Ms. Martha McKinnon of 5310 Helena Moriah Road, Rougemont addressed the Board on the lack of respect by citizens for roadway littering in Person County, in particular on the Helena Moriah Road and Antioch Church Road. Ms. McKinnon recommended the county to initiate a recycling program and to utilize incarcerated individuals to help rectify the littering issues as well as suggested a requirement for high school graduation for students to complete twenty hours of community service.

APPROVAL OF MINUTES:

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to approve the minutes of February 4, 2013, February 18, 2013, and February 26, 2013.

TAX ADMINISTRATIVE REPORT:

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to approve the Tax Administrative Reports noting the Releases for the months of January and February, 2013.

OLD BUSINESS:

RESOLUTION REQUESTING A LOCAL BILL TO EXTEND PERSON COUNTY'S PROPERTY REVALUATION BEYOND THE REQUIRED EIGHT YEAR CYCLE:

County Manager, Heidi York stated that during the Board's Retreat, Commissioners directed the Manager to draft a Resolution for their consideration to grant a "redo" of the 2013 real property revaluation. The draft Resolution requesting the NC General Assembly's assistance to Person County for an extension of the real property octennial revaluation established by NC General Statute 105-285(d); 105-286(a) would suspend the current revaluation and conduct a new revaluation as soon as possible. Ms. York noted the request for a redo had never been approved for any county in the state of North Carolina.

To date, Ms. York noted approximately 2400 informal appeals have been filed with the Tax Office, which represents roughly 8% of the 27,000 parcels.

Representative Winkie Wilkins and Senator Mike Woodard were present to participate in the Board's discussion. Representative Wilkins stated that the deadline for Senator Woodard to introduce a bill in the Senate has passed however he still had time to file such noting he and Senator Woodard had discussed the proposed local bill at great length. Both Representative Wilkins and Senator Woodard stated their support to Person County and to the proposed Resolution, if approved by the Board, as long as the Resolution was not deemed unconstitutional.

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Representative Wilkins told the Board that Representative Bill Brawley of Mecklenberg filed House Bill 200 noting the bill would be a backward view of revaluation put into place in Mecklenberg County with the possibility of the bill applying to 70 counties across the state.

Representative Wilkins stated if a local bill focusing only on Person County were introduced, the bill may not move due to it is a precedent.

Commissioner Puryear voiced his concerns that the revaluation system was flawed and the realistic next step was to request the state to approve additional time to review further. Commissioner Puryear requested Representative Wilkins and Senator Woodard to support and push through the General Assembly.

Commissioner Blalock stated citizens deserved an explanation of the determination of values.

Vice Chairman Jeffers read the following House Bill 200 noting the bill passed the first reading:

Bill: H200

Sponsors: Brawley, W. (R103); Cotham (D100)

Title: REQUIRE CERTAIN GENERAL REAPPRAISALS

Related: 2013:SB159

This bill would require counties to reassess property if several conditions are met: the county has "independent, corroborating evidence that the majority of commercial neighborhoods in the county possess significant issues of inequity; the county has independent, corroborating evidence that, for residential neighborhoods, instances of inequity or erroneous data had a significant impact on the valuation of the neighborhood as a whole; The county's last general reappraisal was performed for the 2008 tax year, 2009 tax year, 2010 tax year, 2011 tax year, or 2012 tax year; (and) the independent, corroborating evidence resulted from a review performed by a qualified appraisal company selected and retained by the county and registered with the Department of Revenue and had a sample size of no less than 375 properties, the relevant characteristics of which were reviewed on location at the property." If a county reassesses property because all these conditions exist, then the county would have to backdate the new property values to the date of the last reassessment. Homeowners whose homes were overvalued would be eligible for a refund of the overpaid property taxes, plus interest. Homes that were undervalued would face paying additional taxes on the new value.

Chairman Clayton stated the mechanisms were in place to adjust incorrect values and did not feel a costly redo was warranted but would support House Bill 200 if Person County would be one of the seventy counties eligible to piggyback.

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Representative Wilkins and Senator Woodard asked Mr. Glei to send his questions to them for review noting the Department of Revenue's lengthy reply with unanswered questions was unsatisfactory.

A **motion** was made by Commissioner Puryear, to approve the Resolution requesting the NC General Assembly's assistance to Person County for an extension of the real property octennial revaluation and ask Representative Wilkins to review and submit on behalf of Person County to the General Assembly.

Vice Chairman Jeffers stated his opposition to request Representative Wilkins to introduce a bill to the General Assembly noting his preference for Person County to tag onto House Bill 200. Vice Chairman Jeffers recommended that Person County follow the process for the appeals to appear before the Board of Equalization and Review.

A **substitute motion** was made by Chairman Clayton, and **carried 3-2** for Person County to tag onto House Bill 200 (already introduced in the General Assembly). Commissioners Puryear and Newell cast the dissenting votes.

Commissioners Puryear and Newell stated support to approve the Resolution as well as tag onto House Bill 200 at the same time while the appeal process was before the Board of Equalization and Review but was in opposition to the substitute motion in lieu of the original motion.

Representative Wilkins confirmed with Ms. York he would be in touch with her related to Person County's eligibility to tag onto House Bill 200.

INTERLOCAL AGREEMENT BETWEEN THE CITY OF ROXBORO AND PERSON COUNTY FOR PLANNING ADMINISTRATION:

County Manager, Heidi York stated staff presented the concept of a joint city-county planning department as well as a joint planning commission and board of adjustment at the meeting with the City of Roxboro. The draft Interlocal Agreement was reviewed and elected officials provided their feedback at that time and agreed to review the final agreement at the March meeting. The revisions to the draft Agreement include adding an effective date of July 1, 2013 and as requested in Section III related to the Board of Adjustment, to change the frequency of their meetings to "The Board of Adjustment shall hold meetings as needed." The proposed agreement remains cost neutral to both the city and the county. Ms. York noted the draft agreement does not address the next step in the process establishing a Unified Development Ordinance (UDO).

Ms. York confirmed the Planning Director has sent the draft agreement to the Planning Board members for feedback. Ms. York stated the feedback from the Planning Board members noted concern for the change in the process creating a larger bureaucracy rather than a more efficient process. Planning Director, Paula Murphy added that some of the Planning Board members would have preferred having the UDO process started or in place prior to a joint city-county planning department. Ms. York stated the UDO process is a long, two-year process and the managers felt the joint planning department would be the first step in terms of creating efficiency.

Ms. York informed the Board that City Council had tabled action earlier this date until April to allow time for the City's Planning Board and Board of Adjustment to provide feedback.

A **motion** was made by Commissioner Blalock, and **carried 5-0** to table action on this item until the Board's April meeting.

2013 FIREWORKS APPROPRIATION:

County Manager, Heidi York stated in 2009, the County chose to no longer allocate the \$10,000 annually to fund the community fireworks. This decision was based on narrowing the services of county government during a difficult financial situation. Since then the fireworks have been funded through community contributions. Last year, the County appropriated \$2,000 towards fireworks.

At the Joint City-County Meeting held on February 26th, the Directors Roundtable, represented by Marcia O'Neil, requested the City and the County to contribute \$4,000 each towards the fireworks for 2013.

Commissioner Puryear made a motion on February 26, 2013 to allocate \$4,000 from the General Fund for the fireworks funding. Ms. York noted the correct funding source for such appropriation would be the County's Fund Balance. On February 26, 2013 a substitute motion made by Commissioner Blalock carried by majority vote to table Commissioner Puryear's motion until the Board's March 11, 2013 meeting.

Commissioner Puryear renewed his **motion** to allocate \$4,000 from the County's Fund Balance for the fireworks funding.

A **substitute motion** was made by Vice Chairman Jeffers, to appropriate up to \$4,000 from the County's Fund Balance for the 2013 fireworks funding. Vice Chairman Jeffers stated the substitute motion would be the same as the City of Roxboro's motion and he wanted to encourage rather than discourage fund raising efforts for the fireworks fund. The **substitute motion failed 2/3**. Vice Chairman Jeffers and Commissioner Puryear voted in favor of the substitute motion. Chairman Clayton and Commissioners Newell and Blalock voted in opposition to the substitute motion.

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Commissioner Blalock requested the students in the audience to take a look at the *USA Weekend's* article titled *Red, White and You* for an opportunity to link the web site: destinationamerica.com to enter an essay contest (link for essay <http://america.discovery.com/fourth-of-july.htm>) for an American Town Fourth of July celebration.

Vice Chairman Jeffers stated ninth and tenth graders can submit an essay about their county to the NC Association of County Commissioners to win a monetary prize for each the student and teacher. Vice Chairman Jeffers noted he would send the link to the PHS teacher, Steve Evans.

Commissioner Blalock encouraged the students to visit the county website to view the Person Future's goals and to provide input as well as participation.

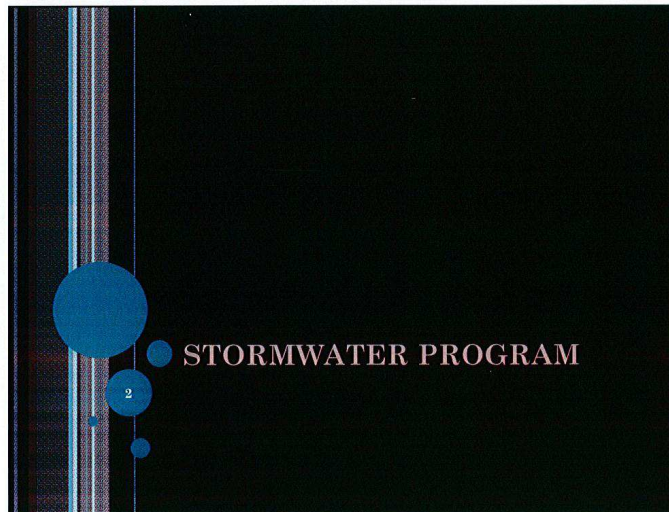
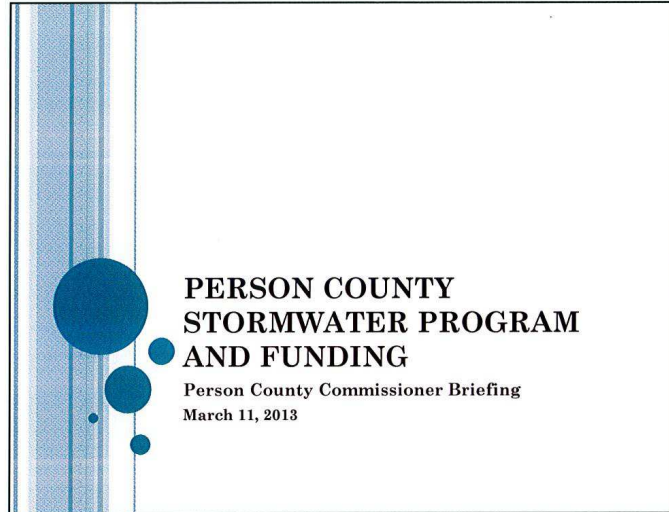
Chairman Clayton announced a brief recess at 10:29 am as the students were exiting the meeting. Chairman Clayton reconvened the meeting at 10:42 am.

NEW BUSINESS:

STORMWATER UPDATE:

Assistant County Manager, Sybil Tate noted the Fiscal Year 2013 budget includes \$231,755 in funding for stormwater-related expenses. During the Fiscal Year 2013 budget process, the Board of Commissioners decided to fund stormwater-related expenses from the General Fund, instead of charging a stormwater fee via the property tax bill. The Fiscal Year 2014 stormwater costs are estimated at approx. \$250,000. The cost of stormwater includes salaries and wages for existing employees and a stormwater administrator; dues for the Upper Neuse River Basic Association, which includes local governments in the Upper Neuse and pools money to implement water monitoring costs; money to improve failing septic systems and professional fees.

Ms. Tate stated the consultant, Raftelis, has worked with the other jurisdictions in the Falls Lake area to create a joint stormwater utility. Raftelis will provide an overview of their work thus far and details about how Person County can implement stormwater fees. Ms. Tate introduced Mr. Keith Readling and Ms. Henrietta Locklear who were present to provide the following presentation to the Board.



STORMWATER SERVICES

- Floodplain development review
- Soil & Water Conservation District activities
- On-site wastewater inventory, inspections, and remediation assistance
- Public education & outreach
- Upper Neuse River Basin Association dues
- Falls Rules Compliance
- Management and administration of stormwater program

PROGRAM DIFFERS BY WATERSHED

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FALLS RULES

- Intended to improve water quality in Falls Lake, a source of Raleigh's drinking water
 - Currently listed as an impaired water body by the EPA
 - Caused by runoff in Falls Lake watershed
- Requires reduction in nutrient loading from:
 - New and existing development
 - Agricultural land
 - Sewers
 - Septic treatment & discharge

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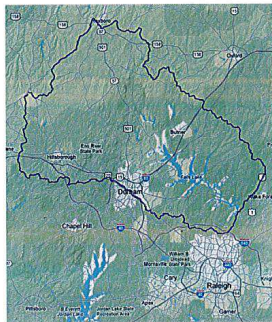
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FALLS RULES COMPLIANCE ACTIVITIES

- New Development rules administration
- Existing development inventory
- Septic system inventory
- Preparation of existing development load estimate
- Coming soon:
 - Stage I load reduction program development
 - Reduction program implementation

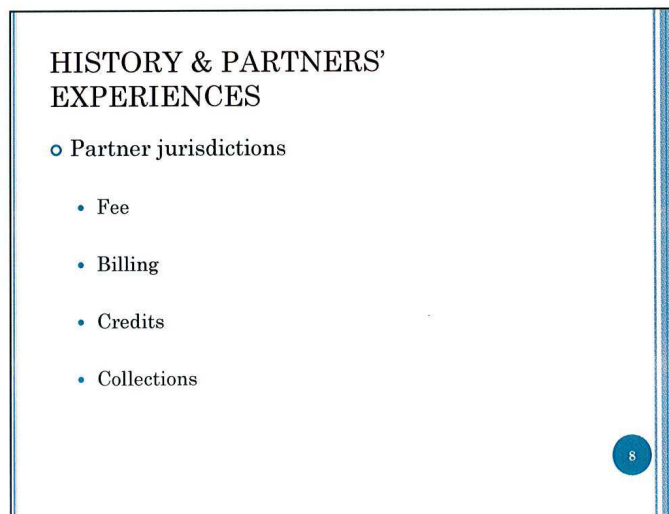
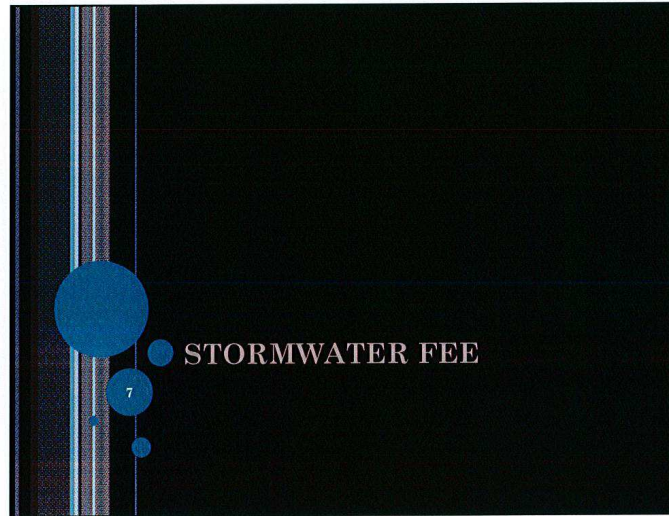
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REGIONAL EFFORT



- Jurisdictions:
 - Unincorporated Granville County
 - Falls Lake Watershed
 - Non-Falls
 - Butner
 - Creedmoor
 - Stem
 - Unincorporated Person County

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RATES IN EACH JURISDICTION

Jurisdiction	ERU	FCPA	Fee per GA block	Fee per ERU
Granville (Falls)	4,300 sq. ft.	\$2	\$7	\$9
Granville (non-Falls)	4,300 sq. ft.	\$2	\$2	\$2
Butner	3,100 sq. ft.	\$12	\$25	\$30
Creedmoor	2,600 sq. ft.	\$12	\$25	\$70
Stem	2,700 sq. ft.	\$6	\$12	\$70

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PERSON COUNTY FEE PROPOSAL

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March 11, 2013

FEE COMPONENTS

1. Fixed cost per account
 - Administrative & management costs
 - Billing and collections
 - Customer service
2. Blocks of gross land area
3. Units of impervious area
 - Single Family Residential (SFR) properties

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RATES

Area	ERU	FCPA	Fee per GA block	Fee per ERU
Falls	4,300 sq. ft.	\$2	\$4	\$6
Non-Falls	4,300 sq. ft.	\$2	\$2	\$2

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RATES IN EACH JURISDICTION (IF PERSON ADOPTS FEE)

Jurisdiction	ERU	FCPA	Fee per GA block	Fee per ERU
Granville (Falls)	4,300 sq. ft.	\$2	\$7	\$9
Person (Falls)	4,300 sq. ft.	\$2	\$4	\$6
Granville (non-Falls)	4,300 sq. ft.	\$2	\$2	\$2
Person (non-Falls)	4,300 sq. ft.	\$2	\$2	\$2
Butner	3,100 sq. ft.	\$12	\$25	\$30
Creedmoor	2,600 sq. ft.	\$12	\$25	\$70
Stem	2,700 sq. ft.	\$6	\$12	\$70

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GROSS LAND AREA

- Declining block rate structure to account for hydrologic principles of runoff

Acres	Blocks
0 to <2	1
2 to <10	2
10 to <100	3
100+	4

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IMPERVIOUS AREA

IA viewed in imagery



IA digitized



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SINGLE FAMILY RESIDENTIAL PROPERTIES



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EXAMPLE FEES

Rate Implications	Per Year	Per Month
Non-Falls Home on 1 ac Lot	6.00	0.50
Non-Falls Home on 5 ac Lot	8.00	0.67
Non-Falls Home on 150 ac Lot	12.00	1.00
Non-Falls Vacant Land 25 ac	8.00	0.67
Non-Falls Business 50,000sf IA, 20 ac GA	32.00	2.67
Falls Home on 1 ac Lot	16.00	1.33
Falls Home on 5 ac Lot	22.00	1.83
Falls Home on 150 ac Lot	38.00	3.17
Falls Vacant Land 25 ac	20.00	1.67
Falls Business 50,000sf IA, 20 ac GA	116.00	9.67

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NEXT STEPS

- Pass rates
- Billing mechanism is ready
- Update fees prepared last year
- Billed on tax bills
- Would Generate about \$250,000

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Ms. Locklear confirmed the system is in place to implement fees noting there would be some updating required. Tax Administrator, Russell Jones stated his need to have a month to ready the system for the tax bills to include the stormwater fees. The revenue generated (approximately \$250,000) from the fees can only be used for stormwater related expenses.

County Manager, Heidi York stated fees would be reviewed and evaluated each year.

Commissioner Puryear stated his opposition to implementing the fees on the citizens.

Vice Chairman Jeffers stated support to implementation of the stormwater fees.

EMPLOYEE MOTIVATION AND RETENTION:

County Manager, Heidi York told the Board with 400 fulltime employees, Person County Government's most valuable asset and the largest component of the County's annual operating budget lies in personnel. One of the items that was not addressed during the Board's retreat in February was the changing needs of the County's workforce. There is a direct correlation between the economy and the retention and motivation of employees. As the economy improves, the County as well as other organizations, expects to see the turnover rate increase. Ms. York introduced Mr. Drake Maynard who has been working with the County as a consultant on workforce development to talk with the Board about investing in the county workforce noting Mr. Maynard is a retired Human Resources Manager with over 35 years of experience working with State agencies, State universities and county and municipal governments as he advises state agencies, universities and local government agencies such as social services and public health in every aspect of human resource management, including recruitment and retention, compensation, and employee relations. Since retirement, Mr. Maynard is the principal for Drake Maynard Human Resources Services, LLC; his clients include Wilson County, Buncombe County, Stanly County, McDowell County, the City of Hickory, the UNC-CH School of Government and Person County. Ms. York asked the Board to consider Mr. Maynard's comments addressing employee motivation and retention and direct staff as appropriate.

Mr. Maynard stated in his observation of the Board meeting he noted two themes present: 1) role as financial stewards and 2) role to invest in the future.

Mr. Maynard told the Board that 62 counties out of 100 have merit based pay implemented but with only five being funded in 2010 noting that number is increasing each year. Mr. Maynard stated Person County's turnover rate is at 6.5% noting the expense of turnover can result in as much as 50% to 400% of the position's salary.

Mr. Maynard described workforce development with quality supervision motivates employees to stay noting performance pay increases engagement to retain high performing employees.

Mr. Maynard spoke to the affects of having multi-generational employees noting the same old standard will not attract the younger generation.

Mr. Maynard noted a cost of living adjustment (COLA) recognizes the fact that goods to live cost more but can be de-motivating to employees for everyone to receive the same increase for the different levels of effort.

Mr. Maynard illustrated how employees are no longer doing the job they were hired to do using the fast-changing world of technology as an example.

Ms. York explained the process of performance based pay noting Person County implemented in 2010 as a pilot without funding which remains the same this date. Each year employees have an annual performance evaluation based on criteria defined by the workforce which is reviewed by the Human Resources Director for consistency. Ms. York explained the three standards on a performance evaluation are 1) exceeds standards, 2) meets standards and 3) fails to meet standards.

Vice Chairman Jeffers suggested the meets standard could receive the COLA amount with exceeds standard receiving the top merit amount and no funding for anyone that fails the standard. Ms. York noted employees that fail the standard have three months to remedy any unacceptable performance.

Ms. York noted the turnover rate rose to 12.5% in 2011 which was the same time the early retirement package was offered.

CDBG MONTHLY REPORTING:

Kerr Tar Regional Council of Governments Community Development Planner, Karen Foster presented the activities for the months of December, 2012 and January and February, 2013 as well as a Month Performance Status Report for March, 2013 noting effective February 1, 2013, Community Assistance (CA) has eliminated the quarterly reporting requirement and changed it to a monthly reporting requirement to the Board of Commissioners. County Manager, Heidi York commented that the monthly reporting would now be included on the Board's agenda for approval.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to accept the monthly reports as presented.

Kerr Tar Regional Council of Governments Community Development Planner, Karen Foster stated bids for the Person County Scattered Site program legal services were solicited from local attorneys and received on January 29, 2013 with four law offices responding. Pending verification of licensing and insurance, Ms. Foster recommended the bid be awarded to Joe Weinberger, Jr., Attorney and Counselor At Law and requested Board approval to enter into contract for such legal services which include Preliminary Title Opinions, Deeds of Trust, Promissory Notes, and Loan Closings for CDBG qualified participants.

February 15, 2013

A call for bids for the Person County Scattered Site program was distributed and the following bids were received and opened. The tabulations are as follows:

Present: Brenda B. Reaves, Karen Foster

Pending verification of licensing and insurance, it is recommended that the bid(s) be awarded in the following manner.

Joe Weinberger, Jr., Attorney and Counselor At Law

If for some reason the contractor recommended above fail to enter into a binding contract or we find that the bid is not a responsible bid for the project, it is hereby authorized to award the project to the second lowest qualified bidder.

BID AWARD APPROVAL: Recommended

Heidi York 3/11/13
Heidi York, Person County Manager Date

AMENDMENT TO FAIR HOUSING PLAN:

Kerr Tar Regional Council of Governments (COG) Community Development Planner, Karen Foster told the Board Fair Housing is a compliance component of the Community Development Block Grant program. Grant recipients are required to provide and implement the approved fair housing plan in accordance with Person County's grant award.

Ms. Foster stated in the approved Fair Housing Plan for Person County, the quarters and activities affected by the proposed amendment are April – June, 2013 and 2014 and October – December, 2013. The proposed new activity for April- June, 2013 and 2014 would be “Collaborate with the counties of Regional K to provide a Regional Fair Housing Workshop.”

The proposed new activity for October – December, 2013 would be “Place fair housing brochures at the Public Library, Water Department, and Social Services Department.” Ms. Foster outlined the changes on page 3 of the proposed revised Plan and page 3 of the existing plan.

Ms. Foster noted the COG staff are recommending this change in this activity due to staff were unable to collaborate with the sponsor of a community event/festival in attempt to setup a booth to display and briefly discuss fair housing materials in accordance with the County's approved Fair Housing Plan activity for the fall of 2012. Ms. Foster stated the COG foresees this as an impediment in fulfilling this activity in the future. Ms. Foster stated in order to amend this activity; it requires approval from the Board of Commissioners. Ms. Foster requested Board consideration that the Fair Housing Plan be amended to involve a regional fair housing workshop rather than piggyback with a community event/festival where the focus would not be fair housing.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to amend the Fair Housing Plan to involve a regional fair housing workshop rather than piggyback with a community event/festival where the focus would not be fair housing as presented on page 3 of the Fair Housing Plan.

Grantee: Person County

Quarterly Fair Housing Activity	Months	Year	Estimated Cost	Actual Cost
<i>Example: Establish FH policy, Complaint Procedure</i>	<i>Jan-Mar.</i>	<i>20xx</i>	<i>\$xxxx</i>	<i>\$xxxx</i>
Read New Fair Housing Policies	Sept- Dec	2010	2,090	
Update Analysis to Impediments to FH. Submit to Compliance@nccommerce.com for review.				
Continue to update Analysis to Impediments to FH based on comments from CIA Compliance Dept. recommendation. Establish FH complaint procedure	Jan- Mar	2011	\$440	
Publish FH complaint procedure in newspaper	Apr- Jun	2011	630	
Conduct inventory of current FH educational materials in English and Spanish	Jul- Sept	2011	55	
Request posters and brochures in English and Spanish from the NC Human Relations Commission	Oct-Dec	2011	55	
Check County Manager to see if a resident(s) has filed a complaint. Check with Human Relations Commission to see if resident(s) has filed a complaint				
Place English and Spanish educational materials in the public Library and other public agencies	Jan-Mar	2012	75	
Develop Fair Housing Month flyer and place at public library and other public agencies	Apr-June	2012	290	
Place FH coloring sheets for children in public library and other public agencies	Jul-Sep	2012	90	
Place fair housing brochures at the Public Library, Water Department and Social Services Department.	Oct-Dec	2012	245	
Check with NC Human Relations Commission for FH complaints and to order additional FH materials	Jan-Mar	2013	58	
Collaborate with the counties in Region K to provide a Regional Fair Housing Workshop during this quarter.	Apr-Jun	2013	2,500	
Place FH coloring sheets for children in public library and other public agencies.	Jul-Sept	2013	58	
Place fair housing brochures at public library, Water Department and Social Services Department	Oct-Dec	2013	245	
Check the Human Relations Commission for FH complaints and to order additional FH materials	Jan-Mar	2014	58	
Check with Manager for FH complaints				
Collaborate with the counties in Region K to provide a Regional Fair Housing Workshop during this quarter	Apr-Jun	2014	2,500	
Place FH coloring sheets for children in public library and other public agencies	Jul-Sep	2014	58	
Read New Fair Housing Policies	Oct-Dec	2014	58	

COMMUNITY CHILD PROTECTION TEAM ANNUAL REPORT:

Ms. Nancy Wagstaff, Chair of the Community Child Protection Team (CCPT) and Ms. Judi Akers, Services Program Manager at the Department of Social Services were present to highlight the CCPT 2012 Annual Report.

Ms. Akers told the group the CCPT meets monthly with the exception of the month of July. Ms. Akers stated annually the CCPT reports to the state of NC and to the Board of Commissioners. Ms. Akers noted the CCPT shares event information; review cases and discuss gaps in the community resources. In 2012 the CCPT discussed six different cases for the child protective services report with each including some of the following factors: substance abuse, an act of violence, improper discipline, improper supervision, and child sexual abuse. Ms. Akers stated the three top factors discussed were access to mental health services, safe and stable housing and emotional abuse. Ms. Akers spoke to the identified gaps as successfully be able to navigate the mental health waiver and assessing services within Person County as well as safe and stable housing including resources for the homeless within the community. The CCPT has requested from the state training and resource development in rural areas.

Chairman Clayton stated he is the county commissioner representative on the mental health advisory board and requested Ms. Akers to let him know if there are any issues he can report to that board.

NATIONAL PUBLIC HEALTH WEEK PROCLAMATION:

Health Director, Janet Clayton, on behalf of the Public Health Month Committee requested the Board of Commissioners to adopt a National Public Health Week Proclamation designating the week of April 1-7, 2013 as National Public Health Week.

It was the consensus of the Board to adopt the National Public Health Week Proclamation designating the week of April 1-7, 2013 as National Public Health Week. Chairman Clayton read and presented the National Public Health Week Proclamation to Ms. Clayton.

National Public Health Week Proclamation

WHEREAS, the week of April 1-7, 2013, is National Public Health Week, and the theme is **"Public Health is ROI: Save Lives, Save Money"**; and

WHEREAS, since 1995, the American Public Health Association, through its sponsorship of National Public Health Week, has educated the public, policy-makers, and public health professionals about issues important to improving the public's health; and

WHEREAS, preventing diseases before they start is critical to helping people live longer, healthier lives while managing health-related costs; and

WHEREAS, preventable chronic diseases such as heart disease, cancer and diabetes are responsible for millions of premature deaths each year; and

WHEREAS, chronic diseases cause Americans to miss 2.5 billion days of work each year, resulting in lost productivity totaling more than \$1 trillion; and

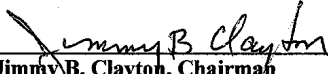
WHEREAS, investing just \$10 per person each year in proven, community-based public health efforts could save the nation more than \$16 billion within five years; and

WHEREAS, strong public health systems are critical for sustaining and improving community health.


NOW, THEREFORE, I, Jimmy Clayton, by virtue of the authority vested in me by the laws of Roxboro, North Carolina, Person County do hereby proclaim the week of April 1 - 7, 2013 as National Public Health Week 2013 in Roxboro, North Carolina and call upon the people of Roxboro, North Carolina to observe this week by helping our families, friends, neighbors, co-workers and leaders better understand the importance of public health to a successful health system in light of this year's theme, **"Public Health is ROI: Save Lives, Save Money."**

IN WITNESS WHEREOF, I have hereunto set my hand this 11th day of March, in the year of our Lord two thousand thirteen, and of the Independence of the United States of America the two hundred and thirty-eighth.




Jimmy B. Clayton, Chairman
Person County Board of Commissioners

Attest:


Brenda B. Reaves, NCCCC, CMC
Clerk to the Board

March 11, 2013

BUDGET AMENDMENT:

Finance Director, Amy Wehrenberg presented and explained the following Budget Amendment.

Upon a motion by Vice Chairman Jeffers, and majority vote (5-0), the Board of Commissioners of Person County does hereby amend the Budget of the Fund(s) listed below on this, the 11th day of March 2013, as follows:

<u>Dept./Acct No.</u>	<u>Department Name</u>	<u>Amount</u> Incr / (Decr)
<u>EXPENDITURES</u>	<u>General Fund</u>	
	General Government	36,479
	Public Safety	15,383
	Human Services	23,535
	Culture & Recreation	970
	Contingency	(5,282)
<u>REVENUES</u>	<u>General Fund</u>	
	Intergovernmental Revenues	43,482
	Charges for Services	1,200
	Other Revenues	26,403
<u>EXPENDITURES</u>	<u>Economic Catalyst Special Revenue Fund</u>	500,000
<u>REVENUES</u>	<u>Economic Catalyst Special Revenue Fund</u>	
	Intergovernmental Revenues	475,000
	Fund Balance Appropriated	25,000
<u>EXPENDITURES</u>	<u>Airport Construction Capital Project Fund</u>	
	Runway 6 Approach Clearing	(25,831)
	2009 Vision 100 Projects	2,451
	Fencing Perimeter & Emergency Repair	23,380
<u>REVENUES</u>	<u>Airport Construction Capital Project Fund</u>	
	Federal Grant-Runway 6 Approach Clearing	(23,247)
	Federal Grant-Vision 100	2,205
	Federal Grant-Fencing Perimeter & Emergency Repair	21,042
	Local Match-Runway 6 Approach Clearing	(2,584)
	Local Match-2009 Vision 100	246
	Local Match-Fencing Perimeter & Emergency Repair	2,338

Explanation:

March 11, 2013

Received concession revenue for the Morale Committee (\$404); utilizing remaining contingency insurance funds (-\$5,282) to cover deductible costs for claims assessed (\$5,282); received State Election Grant for 2012's Second Primary election (\$5,955); proceeds from sale of vehicles (\$8,200); an insurance claim for repair to a County building damaged from the July 2012 hail storm (\$16,638); received State and Federal Inmate reimbursements (\$13,992) that will be used for a new time keeping system and computer equipment in the Detention Center; Commissions on the sale of Inmate Phone Cards (\$816); received additional funds for the Veterans Services Grant (\$452); donations for Animal Services (\$191); additional fees associated with the rabies vaccination program (\$384); donations for Recreation, Arts & Parks (\$362); donations for Library (\$608); allocating revenues received in DSS for various assistance programs (\$23,083); received NC Rural Center Grant (\$475,000) requiring a local match (\$25,000) to be appropriated from fund balance in the Economic Catalyst Special Revenue Fund; transferring the remaining funds per DOT's approval in the closeout of the Airport Runway 6 Approach Clearing project (-\$25,831) to the 2009 Vision 100 Airport Project (\$25,831); and utilizing a portion of the 2009 Vision 100 Airport Project funds (-\$23,380) for a new Fencing Perimeter and Emergency Repair Project (\$23,380) in the Airport Construction Capital Project Fund.

General Services Director, Ray Foushee stated the HVAC system at the County Office Building has been experiencing issues noting the boiler is forty-plus years old. Mr. Foushee stated he is requesting to budget replacement at a cost of \$100,000 during next fiscal year. Ms. Wehrenberg stated this item will be included in the Capital Improvement Plan for next fiscal year.

Ms. Wehrenberg stated the proceeds of the sales of vehicles are used in the fleet maintenance program.

CHAIRMAN'S REPORT:

Chairman Clayton reported the following:

- March 14, 2013 Ribbon Cuttings scheduled for:
 - 10:00 am for RE/MAX Premier Realty at 223 N. Main Street, Roxboro
 - 5:30 pm for Dr. Sapna Shah at Person Memorial Hospital at 615 Ridge Road
- Stated an update from Mental Health is forthcoming
- Invited the group to the Upper Neuse River Basin Association meeting on March 20, 2013.
- Person County EMS employee, Kenneth Everett was recognized by the Roxboro Jaycees with the outstanding public servant award.

MANAGER'S REPORT:

County Manager, Heidi York reported the following:

- March 27, 2013 Economic Development Day 9:00 am – 4:00 pm in the County Auditorium focusing on economic priorities for the Strategic Plan – Ms. York requested the Board to RSVP with her if attending. The community should RSVP with Stuart Gilbert at 597-1752. Economic Development Director, Stuart Gilbert stated speakers will include School of Government professors, Smart Community expert, Senior Advisor for the Governor and the President of MCNC (state broadband).
- The North Carolina Department of Revenue has offered to provide a brief (approximately 2 hour) training session to help the Board of Equalization and Review understand their new role and to help establish criteria for conducting the required meetings. The proposed dates are either March 28 or April 1. The meeting will be held at the Tax Office, 13 Abbitt St, in the large conference room. Commissioner Newell stated he would be available to attend on either date. Commissioner Puryear requested the training be scheduled at night.
- Confirmed the joint meeting with Board of Education on Monday, April 15, 2013 at 6:00 pm in the County Auditorium. Commissioner Puryear stated he would not be able to attend noting he had already spoken to the Board of Education Chair.
- Stated possible locations for the April 29, 2013 6:30 pm Community Conversations meeting in the Bushy Fork/Hurdle Mills area is The Grange, Hurdle Mills Volunteer Fire Department and Hester Store Volunteer Fire Department. It was the consensus of the group to hold the meeting at The Grange.

COMMISSIONER REPORT/COMMENTS:

Vice Chairman Jeffers and Commissioners Newell, Blalock and Puryear had no reports.

ADJOURNMENT:

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to adjourn the meeting at 12:12 pm.

Brenda B. Reaves
Clerk to the Board

Jimmy B. Clayton
Chairman