

PERSON COUNTY BOARD OF COMMISSIONERS

JANUARY 22, 2013

MEMBERS PRESENT

OTHERS PRESENT

Jimmy B. Clayton

Heidi York, County Manager

Kyle W. Puryear

C. Ronald Aycock, County Attorney

B. Ray Jeffers

Brenda B. Reaves, Clerk to the Board

Frances P. Blalock

David Newell, Sr.

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Tuesday, January 22, 2013 at 9:00 am in the Commissioners' meeting room in the Person County Office Building.

Chairman Clayton called the meeting to order, led invocation and asked Vice Chairman Jeffers to lead the Pledge of Allegiance. Commissioner Newell was absent until 9:03 am.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

Chairman Clayton requested Board consideration to add the following items to the agenda:

- An item for a presentation from Piedmont Community College President Dr. Walter Bartlett for information on the Kirby Rebirth: Upstairs-Uptown (to follow the Budget Amendment).
- A Resolution appointing Review Officers for the Register of Deeds, Amanda Garrett (to follow the Person County Safety Award).
- A Closed Session per General Statute 143-318.11(a)(5) to consider the acquisition or lease of real property.
- A Closed Session per General Statute 143-318.11(a)(4) for the purpose of discussion of matters relating to the location or expansion of industries or other businesses in the county (economic development).
(Closed Sessions to follow Commissioner reports).
- An item to discuss a Community Conversations Meeting (to be added to the end of the agenda).

It was the consensus of the Board to add the noted items to the agenda and to approve the agenda as adjusted.

January 22, 2013

RESOLUTION OF APPRECIATION:

Chairman Clayton read and presented a Resolution of Appreciation to Person County retiree Debra Clayton.

RESOLUTION OF APPRECIATION

WHEREAS, Debra Clayton has served the people of Person County during her tenure as a Senior Administrative Support Specialist in the Soil & Water Department; and

WHEREAS, Debra Clayton has served the citizens of Person County with honor, integrity, sincerity and dedication, providing accurate, concise services for twenty-one years, June 1991 – December 2012; and

WHEREAS, Debra Clayton has earned the respect and admiration of all who have known her and worked with her throughout her career; and

WHEREAS, the County of Person recognizes the many contributions Debra Clayton has made to the County and offers her sincere best wishes for her retirement.

NOW, THEREFORE, I, Jimmy B. Clayton, Chairman of the Person County Board of Commissioners, do hereby extend this Resolution of Appreciation to Debra Clayton for continually striving to make Roxboro and Person County a better place to live and work.

Adopted this, the 22nd day of January, 2013.



Jimmy B. Clayton
Jimmy B. Clayton, Chairman
Person County Board of Commissioners

Attest:

Brenda B. Reaves
Brenda B. Reaves, NCCCC, CMC
Clerk to the Board

January 22, 2013

PERSON COUNTY GOVERNMENT SAFETY AWARD:

County Manager, Heidi York reminded the group that the Person County Safety Committee implemented a new safety recognition program whereby each quarter, a county department will be awarded a Certificate of Safety and Health Achievement for exemplifying dedication to the health and safety of employees at the work site. Ms. York noted this is a competitive award based on established criteria including: attendance at county trainings, reporting accidents in a timely manner, submitting accident investigation forms, reporting hazards, performance on facility inspections, and emergency procedures testing and other outstanding safety acts.

Ms. York recognized the General Services Department, the second recipient and county department to earn the Person County Government Safety Award. Ms. York highlighted that the General Services Department which includes 20 full and part-time staff maintains all county buildings and grounds and was recently recognized by the State of NC Department of Labor with the STAR award. Ms. York thanked the General Services Department for all their efforts and dedication and recognized the General Services Director, Mr. Ray Foushee. Mr. Foushee asked that Safety Committee members Debra Davis, Keith Daye and Phil Long come forward to receive the certificate and plaque. Ms. York presented a certificate and plaque with their department's name listed to Ms. Debra Davis, Mr. Keith Daye and Mr. Phil Long on behalf of the General Services staff. The plaque will be located in the hallway outside the Commissioners' Meeting Room. A newsletter article will be in the county newsletter and submitted to the local paper to highlight the outstanding measures of the county department.

Person County Government Quarterly Departmental Safety Award

Certificate of Safety & Health Achievement

presented to

General Services

on

January 22, 2013

for the Quarter of

October—December 2012

In recognition of the exemplary work and dedication to Person County Government, providing outstanding contributions to safety with an emphasis on providing your employees a safe and healthy work environment.



Heidi York
Heidi York, Person County Manager

Jimmy Clayton
Jimmy Clayton, Chairman of Person County
Board of County Commissioners

SAFETY IS NO ACCIDENT

RESOLUTION APPOINTING REVIEW OFFICERS:

Amanda Garrett, Person County Register of Deeds requested the Board to adopt a new Resolution appointing Review Officers noting the last Resolution recorded 2001 included the names of Julie A. Kelly, Paula P. Murphy, Lenora M. Debnam, Paul L. Bailey and Thomas S. Warren, Jr. Since that time personnel have changed with new City planner being hired and others have left positions or retired therefore Ms. Garrett recommended the appointment of Paula P. Murphy, Aaron Holland and Thomas S. Warren, Jr. as Review Officers. Ms. Garrett stated there would be no fees for recording as this will be an administrative notice by Registrar.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to adopt a Resolution appointing Review Officers.

RESOLUTION APPOINTING REVIEW OFFICERS

WHEREAS, S.L. 1997-309 (S875) made a number of significant changes in the procedures for recording maps and plats; and

WHEREAS, the main purpose of the law is to transfer the responsibility for reviewing plats to determine whether they meet recording requirements from the Register of Deeds to a Review Officer; and

WHEREAS, G.S. 47-30.2 requires the Board of County Commissioners in each County, by resolution, to appoint a person (persons) to serve as a Review officer to review each plat before it is recorded and certify that it meets the statutory requirements for recording;

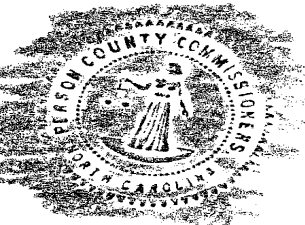
WHEREAS, since the last Resolution recorded in 2001, there have been numerous changes in personnel which creates erroneous information as to the serving Review Officers; and

WHEREAS, the desire of the Person County Board of Commissioners is to insure the expeditious review of all maps and plats, as required by G.S. 47-30.2, prior to being presented and recorded by the Register of Deeds.

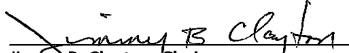
NOW THEREFORE, BE IT RESOLVED, effective January 1, 2013 that Paula P. Murphy, Aaron Holland, and Thomas S. Warren, Jr. are hereby appointed to perform all responsibility as required of a Review Officer under the appropriate North Carolina General Statutes.

BE IT FURTHER RESOLUTED, that a copy of this Resolution designating the Review Officers be recorded in the Person County Register of Deeds Office and indexed in the names of the Review Officers.

Adopted this, the 22nd day of January 2013.



Person County Board of Commissioners


Jimmy B. Clayton, Chairman

Attest:


Brenda B. Reaves, Clerk to the Board

January 22, 2013

PUBLIC HEARING:

NC DEPT. OF TRANSPORTATION'S (DOT) PROPOSED SECONDARY ROAD CONSTRUCTION PROGRAM FOR PERSON COUNTY (2012-2013):

A **motion** was made by Commissioner Puryear, and **carried 5-0** to open the duly advertised Public Hearing for the NC Dept. of Transportation's (DOT) Proposed Secondary Road Construction Program 2012-20103 for Person County.

Mr. Cadmus Capehart, P.E., District Engineer for the NC Dept. of Transportation (DOT) Division 5, District 2 Office, presented the Board with the annual Secondary Road Construction Program 2012-2013 for Person County. Also in attendance representing DOT was Division Engineer Wally Bowman, P.E., Deputy Division Engineer, Joey Hopkins, P.E., Division Maintenance Engineer, Brandon Jones, P.E., Person County Maintenance Engineer, Anthony Talley and Assistant District Engineer, Mike Goodwin.

Mr. Capehart stated the 2012-2013 annual Secondary Road Construction Program allocations were funded \$241,114.88 from the Highway Fund and \$319,886.32 for a total of \$561,001.20 for paved road improvements including resurfacing on Wrenn Crumpton from NC49 to NC 157, Charlie Tapp Road from Roby Barton Road to Cates Mill Road and Walnut Grove Church Road from Hurdle Mills Road to the Orange County line.

Mr. Capehart noted the roads list with unavailable right of way includes five rural roads and three subdivision roads representing 4.29 miles. Mr. Capehart stated should the right of way become available for any of the eight roads, the road(s) would be re-entered into the program.

Mr. Capehart gave the Board an update on the construction schedule of previously funded Secondary Roads as outlined on the chart below.

Mr. Capehart told the Board that roads are determined for paving based on funding and the priority system. Mr. Capehart noted the paving is asphalt.

Commissioner Newell asked if there were any primary roads were due to be paved. Mr. Hopkikns stated the Old Durham Road at 158 to Ivey Day was due to be paved during the current calendar year.

Commissioner Newell asked about the plans for redesigning the landscape of the Boulevard. County Manager, Heidi York and DOT staff confirmed the Boulevard redesign concept is unfunded and the Kerr Tar COG is working on securing funding.

Commissioner Puryear asked DOT staff about the process used to repave existing roads. Mr. Jones explained the process known as BST which is a gravel/stone preservation treatment that is less than one-half of the costs of asphalt.

Commissioner Puryear asked if there were plans to repave the remaining portion of 49 North and Mr. Talley stated there were no current plans to repave 49 North.

Commissioner Blalock asked how often roads are evaluated. Mr. Hopkins stated a pave and condition survey is conducted every two years.

Commissioner Blalock inquired about road markings and reflectors. Mr. Capehart stated the Division Traffic Services Unit review pavement markings. Mr. Hopkins stated the less expensive reflectors are more cost effective for replacement purposes. Mr. Hopkins suggested Mr. Talley as the local contact could be a good resource for the county's concerns and he could forward such to the appropriate office.

Commissioner Newell asked DOT staff about new construction on 501. Mr. Capehart and staff noted bids will be open for the TIP project referred to as Section A that begins a four-lane at the four-way intersection, crosses the train tracks, pass the bus garage and merges left and proceeds to tie back into 501 at the end of Halifax Road (near the General Dynamics facility). Section B and C of the TIP project are currently unfunded to extend the four-lane to the Virginia line.

There were no individuals appearing before the Board to speak in favor or in opposition to the NC Dept. of Transportation's (DOT) Proposed Secondary Road Construction Program 2012-20103 for Person County.

A **motion** was made by Commissioner Puryear, and **carried 5-0** to close the Public Hearing for the NC Dept. of Transportation's (DOT) Proposed Secondary Road Construction Program 2012-20103 for Person County.

ACCEPT THE NC DOT SECONDARY ROAD CONSTRUCTION PROGRAM FOR PERSON COUNTY (2012-2013):

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to accept the NC DOT Secondary Road Construction Program 2012-2013 for Person County.

NCDOT

Construction schedule of previously funded Secondary Roads

Secondary Roads Improvements during the 2012-2013 Calendar Year

SR #	FROM	TO	LENGTH	DESCRIPTION	STATUS	SCHEDULE
SR 1183 Hall Rd.	SR 1176	Dead End	0.60 mi	Grade, Drain, Base, Pave	Built	Pave Spring 2013
SR 1114 Etzold Painter Rd.	SR 1001	Dead End	0.30 mi	Grade, Drain, Base, Pave	Built	Pave Spring 2013
SR 1566 McFarland Rd.	SR 1536	Granville Co. Line	0.80 mi	Grade, Drain, Base, Pave	Acquiring R/W	
SR 1126 Charlie Cash Rd.	US 501 North	NC 57	0.70 mi	Grade, Drain, Base, Pave	Build Spring 2013	Pave Spring 2014
SR 1199 Vance Wrenn Rd.	NC 49	Dead End	0.30 mi	Grade, Drain, Base, Pave	Build Spring 2013	Pave Spring 2014
SR 1569 John Moore Rd.	US 158	SR 1567	0.80 mi	Grade, Drain, Base, Pave	Acquiring R/W & Developing Plans	
SR 1437 Quail Roost Road	SR 1314	Dead End	0.48 mi	Grade, Drain, Base, Pave	Design & Survey	

Paved Road Improvements including Resurfacing

SR #	FROM	TO	SCHEDULE
SR 1150 Wrenn Crompton Road	NC 49	NC 157	Pave Spring 2013
SR 1146 Charlie Tapp Road	SR 1218 Roby Barton Road	SR 1131 Cates Mill Road	Pave Spring 2013
SR 1001 Walnut Grove Church Road	SR 1103 Hurdle Mills Road	Orange County Line	Pave Spring 2013

January 22, 2013

Person County

\$561,001.20

Programmed Paving G	0 Miles
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Priority Number	SR No.	Length (Miles)	Road Name and Description	Est. Cost
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"In the event that any roads in priority have to be placed on the "Hold List" due to unavailable right of way or environmental review, or if additional funding becomes available, funds will be applied to the roads listed in priority order in the rural unpaved priority list.

Priority Number	SR No.	Length (Miles)	Road Name and Description	Est. Cost
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II. General Secondary Road Improvements

SR No.	Length (Miles)
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Subtotal	\$561,001.20
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SR No.	Length (Miles)	Project Description	Est. Cost
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IV. Funds reserved for surveying, right of way acquisition, road additions, contingencies, overdrafts, and paving entrances certified fire departments, rescue squads, etc.

GRAND TOTAL	\$561,001.20
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**ROADS WITH UNAVAILABLE RIGHT OF WAY
2012-2013**

Person County

RURAL ROADS

<u>SR Number</u>	<u>Name</u>	<u>Length (mi.)</u>
1140	Jones Store Road	0.80
1124	John Oaks Road	0.35
1101	Ragland Road	0.90
1162	Wilson Road	1.20
1161	Van Hook Road	0.64

SUBDIVISION ROADS

<u>SR Number</u>	<u>Name</u>	<u>Length (mi.)</u>
1600	Service Road	0.10
1537	Sloan Road	0.15
1413	Service Road	0.15

SUMMARY

Number of roads on list	8
Total length of roads	4.29
Total length of roads with 50 or more ADT	4.29

January 22, 2013

PUBLIC HEARING:

FISCAL YEAR 2014 COMMUNITY TRANSPORTATION PROGRAM APPLICATION:

A **motion** was made by Commissioner Blalock, and **carried 5-0** to open the duly advertised Public Hearing for the Fiscal Year 2014 Community Transportation Program Application.

Person Area Transportation System (PATs) Director, Kathy Adcock requested Board approval of the Fiscal Year 2014 Community Transportation Program Application. Ms. Adcock stated the Community Transportation Program application contains administrative and capital grant funds. Ms. Adcock noted the grant provides assistance with Person Area Transportation System administrative support along with lease agreements and assistance with capital purchases. Ms. Adcock stated the application includes a request for the grant funds from NC Dept. of Transportation (DOT) as follows:

Administrative	\$197,667	\$29,651 local share 15% match
Capital (two vehicles)	\$105,500	\$10,550 local share 10% match

The \$40,201 local share is a required match that would be budgeted for the Fiscal Year 2014 designated for the Community Transportation Program.

Ms. Adcock requested Board approval of the Fiscal Year 2014 Community Transportation Program Resolution as well as the Local Share Certification for Funding.

There were no individuals appearing before the Board to speak in favor or in opposition to the Fiscal Year 2014 Community Transportation Program Application.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to close the Public Hearing for the Fiscal Year 2014 Community Transportation Program Application.

FISCAL YEAR 2014 COMMUNITY TRANSPORTATION PROGRAM RESOLUTION AND LOCAL SHARE CERTIFICATION FOR FUNDING:

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to approve the Fiscal Year 2014 Community Transportation Program Resolution as well as the Local Share Certification for Funding.

COMMUNITY TRANSPORTATION PROGRAM RESOLUTION

Section 5311 FY 2014 RESOLUTION

Applicant seeking permission to apply for Community Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (Board Member's Name) Commissioner B. Ray Jeffers and seconded by (Board Member's Name or N/A, if not required) NA for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural public transportation services consistent with the policy requirements for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, (Legal Name of Applicant) Person County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project, prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

NOW, THEREFORE, be it resolved that the (Authorized Official's Title)* County Manager of (Name of Applicant's Governing Body) Person County, is hereby authorized to submit a grant application for federal and state funding, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural public transportation services.

I (Certifying Official's Name)* Brenda B. Reaves (Certifying Official's Title) Clerk to the Board of Commissioners do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) Person County duly held on the 22nd day of January, 2013.

Brenda B. Reaves
Signature of Certifying Official

*Note that the authorized official, certifying official, and notary public should be three separate individuals.

Seal Subscribed and sworn to me (date) 1/22/13

Gladys R. Lerchbacher Gladys R. Lerchbacher
Notary Public *

304 S. Morgan St.

Roxboro NC 27573
Printed Name and Address

My commission expires (date) August 9, 2014



January 22, 2013

LOCAL SHARE CERTIFICATION FOR FUNDING

PERSON COUNTY
(Legal Name of Applicant)

Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ <u>197,667</u>	\$ <u>29,651</u> (15%)
Capital (Vehicles & Other)	\$ <u>105,500</u>	\$ <u>10,550</u> (10%)
Operating (Small fixed route, regional, and consolidated urban-rural systems)	\$ _____	\$ _____ *(50% or more)
*Note: Small fixed route systems contribute more than 50%		
TOTAL	\$ <u>303,167</u>	\$ <u>40,201</u>
	Total Funding Requests	Total Local Share

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Amount</u>
<u>local</u>	\$ <u>40,201</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL	\$ <u>40,201</u>

I, the undersigned representing (Legal Name of Applicant) **Person County** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2014 Community Transportation Program will be available as of July 1, 2013, which has a period of performance of July 1, 2013 – June 30, 2014.

Heidi York
Signature of Authorized Official

Heidi York, County Manager
Type Name and Title of Authorized Official

January 22, 2013
Date

January 22, 2013

INFORMAL COMMENTS:

The following individuals appeared before the Board to make informal comments:

Mr. William Sergeant of 541 S. Landing Drive, Leasburg, and property owner at Hyco Lake addressed the Board related to the recent tax revaluation and his surprise of the value increasing at a time when the economy is slow. Mr. Sergeant gave an example of one of his property's value went from approximately \$49,000 to \$95,000.

Mr. Tom Huntebrinker of 195 Black Angus Road, Leasburg and a resident at Hyco Lake. Mr. Huntebrinker stated his shock of the property value increases and his concerns that value is based on the lot and not the structure. Mr. Huntebrinker stated interest in public hearings be held to explain the process and answer questions, i.e., how much increase did Progress Energy's value increase. Mr. Huntebrinker wanted to know the overall revenue increase through the reassessment versus last year and the detail of how the revaluation was performed as well as the major impact to the entire county versus what the residents at Hyco are experiencing. Mr. Huntebrinker stated his property value increased 212%.

Chairman Clayton told the group that if citizens do not feel the tax value is correct to be sure to file an appeal with the Tax Office.

At Commissioner Puryear's request, it was the consensus of the Board to move the discussion related to a Community Conversations Meeting to follow Informal Comments.

COMMUNITY CONVERSATIONS MEETING:

Commissioner Puryear requested Board consideration to schedule a Community Conversations Meeting for public comments addressing property revaluation and to get answers to questions. Commissioner Puryear noted \$800,000 was an estimate on how much additional revenue the county will receive due to revaluation.

Commissioner Newell asked who set the new values. Tax Administrator, Russell Jones stated he and his appraisal staff set the new values. Chairman Clayton asked Mr. Jones to explain the process for citizens to appeal their property values. Mr. Jones stated the informal appeal process is not governed by state law noting citizens do not have to appeal informally with the Tax Office in order to appeal before the Board of Equalization and Review. Mr. Jones confirmed citizens can just show up at the Board of Equalization and Review. Following the appeal process with the Board of Equalization and Review, citizens will receive a letter explaining the outcome of the Board of Equalization and Review decision as well as notification of a 30-day to appeal with the state through the Property Tax Commission. Mr. Jones stressed an appeal to the state level can not take place unless an appeal has occurred with the Board of Equalization and Review.

Mr. Jones stated the county is required by law to issue a revenue neutral rate which means an advertisement of the rate and its impact of revenues as a result of revaluation. Mr. Jones noted all values are based on 100% market value.

Mr. Jones stated land and lot values are driving the values up unlike the construction costs. Mr. Jones explained large tract sales of raw land throughout the county are selling for more per acre than in 2005.

Mr. Jones told the group that all state utilities including power companies, public gas, telephone companies and railroads are appraised annually by the state. Mr. Jones noted that non system property (property utilities own that have nothing to do with operations) is appraised by the state using local schedule of values during revaluation years. Mr. Jones stated the state appraisal reports are not available until September of each year.

Commissioner Newell asked the County Attorney the guidelines for the Board of Equalization and Review for granting a variance. County Attorney, Ron Aycock stated the first consideration is the standard required by state law in valuing every piece of property and what a willing buyer and a willing seller each not under any constraints would pay for what is the value of the property. Mr. Aycock stated the Tax Office is charged with setting values throughout the county based upon the evidence of sales, improvements, and characteristics of the structure. Mr. Aycock proceeded to explain the appeal process as outlined above by the Tax Administrator noting utility system property is excluded from the tax base; the state makes an annual determination for utility system property based on statewide value of the system which is allocated back to individual counties. Mr. Aycock stated the utilities have a right to challenge the county during the first, fourth and seventh year of the revaluation cycle to receive the same assessment ratio if the county's sales ratio drops below 90%.

Mr. Jones stated the revaluation cycle from 2001 to 2005 saw a 16% increase with the 2005 to 2013 cycle resulting in less than 5% increase. Vice Chairman Jeffers asked Mr. Jones with each year decision to delay revaluation was due to the values being very close to the same value. Mr. Jones explained in 2009 the values would have been set at a higher value on most properties than in 2013 which seemed unfair to set for four years thereby a decision was made to delay. Mr. Jones summarized that the values were increased in 2005 to a peak in 2009 with a decrease but not yet lower than the 2005 values.

Commissioner Puryear stated his opinion of raw land being hard to sale. Mr. Jones noted he has sales for raw land that sold for high money. Commissioner Puryear requested a copy of the raw land data.

Mr. Jones stated the total properties assessed were in excess of 27,500 with 1,835 showing an increase in value of more than 75%.

Commissioner Puryear advocated for a Community Conversations Meeting and requested the Board to set a date for such meeting for public comments on the recent property tax revaluation.

Mr. Jones clarified that appeals would need to be heard through the process as outlined above with the only exception is that a clerical error or an appraisal error is realized. An example of an appraisal error is the structure being measured incorrectly which does not allow for a refund. An example of a clerical error is where the appraisal measured the structure correctly; however clerical staff entered the data incorrectly which is a situation whereby a refund is given to the taxpayer. Commissioner Puryear suggested that if the Board deemed there was an overwhelming appraisal error, an appeal could be made to the General Assembly for a tax amnesty for the values to be reverted to 2005 values.

A **motion** was made by Commissioner Puryear, and **carried by majority vote 3-2** to instruct the County Manager to consult with the Board to find an appropriate date and venue for a Community Conversations Meeting to focus on revaluation. Commissioners Puryear, Blalock and Newell voted in favor of the motion. Chairman Clayton and Vice Chairman Jeffers cast the dissenting votes.

Vice Chairman Jeffers stated he would make a motion if the Board has a Community Conversations Meeting that Commissioner Puryear serves on the Board of Equalization and Review.

APPROVAL OF MINUTES:

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to approve the minutes of December 10, 2012 and January 7, 2013.

TAX ADMINISTRATIVE REPORT:

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to approve the Tax Administrative Report noting the Releases for the month of December, 2012 which totaled \$108,749.28. Tax Administrator, Russell Jones noted this report was higher due to an adjustment for CertainTeed.

OLD BUSINESS:

APPOINTMENTS TO THE BOARD'S NEWLY ESTABLISHED BOARD OF EQUALIZATION AND REVIEW:

Tax Administrator, Russell Jones stated the Resolution Establishing a Special Board of Equalization and Review for Person County as adopted at the Board's January 7, 2013 meeting outlined the function of the Board of Equalization and Review to hear appeals from taxpayers regarding tax values for property taxes. Mr. Jones clarified that appeals from the Board of Equalization and Review would be heard at the state level at the Property Tax Commission. Mr. Jones explained that special state legislation is required to authorize a county to have more than one Board of Equalization and Review to operate simultaneously. The adopted Resolution provides for the membership of five individuals, qualifications, a term of four years, and the filling of vacancies on this board. Mr. Jones noted the members as well as a chairman are to be appointed by the Board of Commissioners who may also determine a compensation rate for their appointees.

Chairman Clayton requested Board nominations for appointment.

Vice Chairman Jeffers nominated former commissioner Curtis Bradsher. Commissioner Puryear nominated former commissioner Larry Yarborough. Commissioner Blalock nominated former commissioner Samuel Kennington. Commissioner Newell nominated former commissioner Edwin Knott as well as volunteered to serve as a member. Chairman Clayton nominated former commissioner Margaret Bradsher.

The group discussed adding alternates to ensure a quorum will be present due to the number of appeals that is anticipated by the Tax Administrator. Mr. Jones anticipated approximately 270 appeals to be heard by the Board of Equalization and Review, estimating about three weeks dedicating four-hours per day. Mr. Jones stated the Department of Revenue would conduct an orientation session with the new board, and at that time, the board could discuss the meeting schedule.

Commissioner Puryear nominated former commissioner Leigh Woodall as an alternate and he volunteered to serve as an alternate too.

It was the consensus of the Board to appoint Commissioner Newell and former commissioners Curtis Bradsher, Larry Yarborough, Samuel Kennington and Margaret Bradsher to the special Board of Equalization and Review, each for a four-year term as well as appoint Commissioner Puryear and former commissioners Edwin Knott and Leigh Woodall to serve as alternates when called upon by the chairman of the Board of Equalization and Review.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to nominate and appoint Margaret Bradsher to serve as the Chairman of the Board of Equalization and Review.

Mr. Jones recommended the Board consider a compensation rate of \$50 per four-hour meeting for each of the attending members.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to set the compensation rate to \$50 per four-hour meeting for each of the attending members of the Board of Equalization and Review. Commissioner Puryear requested exclusion from the compensation rate in his capacity serving as an alternate if called upon to serve.

County Attorney, Ron Aycock recommended that a revised Resolution establishing a Special Board of Equalization and Review for Person County be submitted to the Department of Revenue that would include language in item #2 as follows: In addition, three additional members shall be appointed as alternatives. The alternative members will serve as full voting members if called upon to participate by the chairman of the special Board of Equalization and Review.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to adopt a Revised Resolution establishing a special Board of Equalization and Review for Person County to include the language added to item #2 as follows: In addition, three additional members shall be appointed as alternatives. The alternative members will serve as full voting members if called upon to participate by the chairman of the special Board of Equalization and Review.

**REVISED RESOLUTION ESTABLISHING A SPECIAL
BOARD OF EQUALIZATION AND REVIEW FOR PERSON COUNTY**

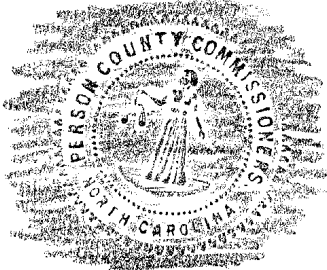
WHEREAS, the State of North Carolina, pursuant to North Carolina General Statute 105-322, has authorized the Board of County Commissioners of the respective counties within the State to appoint a special Board of Equalization and Review to carry out the duties imposed under Article 21 or the Machinery Act Of North Carolina as revised in 1977; and

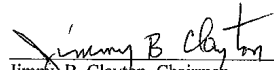
WHEREAS, the Board of County Commissioners finds that it is in the best interest of the citizens of Person County to appoint a special Board of Equalization and Review.

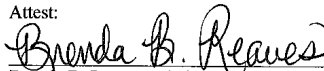
NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS FOR PERSON COUNTY DOES HEREBY RESOLVE:

1. A special Board of Equalization and Review is hereby established for Person County.
2. The special Board of Equalization and Review shall be comprised of five members with each member having one vote. **In addition, three additional members shall be appointed as alternatives. The alternative members will serve as full voting members if called upon to participate by the chairman of the special Board of Equalization and Review.**
3. Special Board of Equalization and Review members shall have good moral character and currently reside and own property in Person County. Residency shall have been maintained for a minimum period of two years. Each member shall have paid all property taxes currently owed.
4. A majority of the members of the special Board of Equalization and Review shall constitute a quorum.
5. The initial term of the special Board of Equalization and Review shall be for a term of four years. If a vacancy occurs before an incumbent member's term expires, the appointment of a successor shall be for the unexpired term of the member vacating the position. All terms are served at the pleasure of the Board of County Commissioners.
6. The members of the special Board of Equalization and Review shall be selected by the Board of County Commissioners.
7. The chairman of the special Board of Equalization and Review shall be appointed by the Board of County Commissioners.
8. The special Board of Equalization and Review shall have such powers as provided by Article 21 of the North Carolina Machinery Act as well as such other powers as may be specifically granted by the Board of County Commissioners.
9. Members of the special Board of Equalization and Review shall be compensated at the rate established by the Board of County Commissioners.
10. The special Board of Equalization and Review, in conjunction with the Tax Assessor, shall set its meeting schedule in compliance with the North Carolina Machinery Act.
11. All appeals from the special Board of Equalization and Review shall be to the Property Tax Commission as provided by the North Carolina Machinery Act.
12. This resolution shall be effective upon its adoption.

Adopted this the 22nd day of January, 2013.




Jimmy B. Clayton, Chairman

Attest:

Brenda B. Reaves, Clerk to the Board

January 22, 2013

NEW BUSINESS:

2012 STATE OF THE COUNTY HEALTH REPORT:

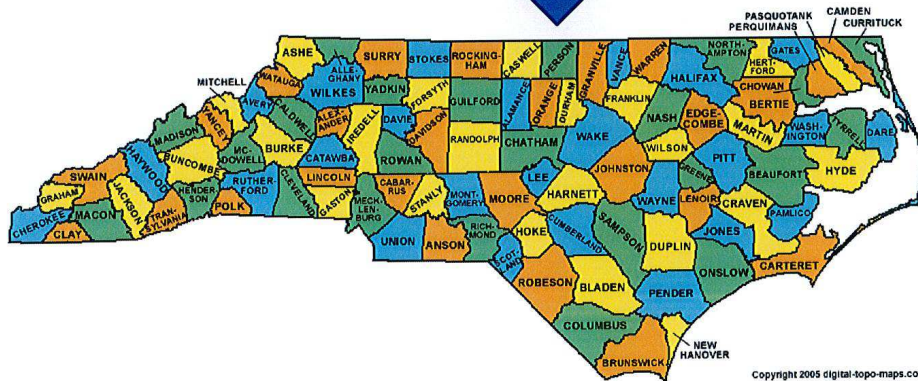
Health Department Educator, Leigh Ann Creson presented to the Board the 2012 State of the County Health Report. The report provides current mortality and morbidity data for the county as well as lists health priorities identified through the 2011 Community Health Assessment process and reveals progress made towards addressing those priorities in the past year. Ms. Creson noted new and emerging issues in public health are addressed as well as other changes in the county that have the potential to impact the health of Personians.

As part of the assessment process, Ms. Creson stated the following health priorities were identified and will remain in place until the next assessment which will be completed in 2014:

- Chronic Disease (cancer, heart disease, stroke)
- Unhealthy Behaviors (lack of exercise; having unsafe sex; poor eating habits; substance abuse – tobacco, drugs, and alcohol; lack of parenting skills)
- Overweight/Obesity
- Teen Pregnancy
- Alzheimer's Disease/Problems with Aging
- Community Health: Access to and Awareness to Services (prevention, education, and mental health)

The 2012 State of the County Health Report is as follows:

**2012
State of the
County Health
Report**



*Prepared by: Person County Health Department
November 30, 2012*

New Health Priorities Identified for Person County

Person County's most recent Community Health Assessment (CHA) was conducted in 2011. As part of the assessment process, the following health priorities for the county were identified and will remain in place until the next assessment which will be completed in 2014:

- **Chronic Disease** (cancer, heart disease, stroke)
- **Unhealthy Behaviors** (lack of exercise; having unsafe sex; poor eating habits; substance abuse – tobacco, drugs, and alcohol; lack of parenting skills)
- **Overweight/Obesity**
- **Teen Pregnancy**
- **Alzheimer's Disease/Problems of Aging**
- **Community Health: Access to and Awareness of Services** (prevention, education, and mental health)

The intent of developing such an extensive list was to provide the county a comprehensive look at the predominant health concerns and issues that came to light in the data during the CHA process. From this listing, Person County Health Department and the Healthy Personians Partnership have decided to more specifically focus their efforts on Chronic Disease and Overweight/Obesity as detailed in the 2012 Community Health Action Plan. However, the Health Department and Healthy Personians will take advantage of opportunities, as they present themselves and as changes in data occur, to address other priority areas. In 2012, the following initiatives were implemented by Person County Health Department, Healthy Personians and their various partners to begin to address some of the aforementioned priority areas:

- A free **PSA (Prostate Specific Antigen) Screening Program** continued to be offered to eligible men.
- The **Physical Activity and Nutrition Prescription Pad Program** was sustained and efforts were made to continue to reach Hispanic clients.
- New facilitators were trained to deliver Stanford University's **Living Healthy** and **Living Healthy with Diabetes self-management programs**. Both programs were offered several times to the community in 2012.
- The **Cook Smart, Eat Smart Program** was implemented.
- A county-wide **10-in-10 Weight Loss Challenge** was offered.
- The **Community Health Resource Guide** was updated and redistributed.
- County employees were given the opportunity to participate in Eat Smart, Move More's **Ten Minute Challenge** and **Solving the Puzzle of Moving More Challenge**.
- The **Faithful Families Eating Smart and Moving More** program was piloted in an African-American church.



- The **Healthy Living for a Lifetime Screening Event** was brought to the county through a collaborative effort with Farm Bureau. Follow-up services were also available through this initiative.
- Various **educational programs** (addressing general nutrition and healthy eating; carbohydrate counting and meal planning; overall wellness; stress management; etc.) were conducted through different venues.
- Efforts began towards adopting a stricter **smoking ordinance** to further restrict smoking on properties owned, leased or rented by the county.
- A **Fruit and Vegetable Outlet survey** was conducted with local farmers' markets and a community supported agriculture program to gain more insight about these resources and how partners can work together to help them.
- Work began through a regional **Community Transformation Grant Project** to address local objectives focusing on tobacco-free living and the enhancement of local farmers' markets and community supported agriculture programs.

The priorities that the Health Department, Healthy Personians and its partners address are determined by the resources (staff, funding, time, availability and expertise of partners), etc.) that are available to support them. Many of these efforts were made possible through grants and donations.



Cancer Out Ranks Heart Disease As Leading Cause of Death in Person County

Aggregate data from 2005-2009 was the latest cited in the 2011 CHA for leading causes of death for Person County and North Carolina. Table 1 compares that data with the most current data from the 2012 County Health Data Book which is from the aggregate period 2006-2010. As indicated in the bold type, Person County's death rates continue to exceed that of the state for the 10 leading causes of death. Notable changes in the 2006-2010 data are as follows:

- Cancer exceeded diseases of the heart as the leading cause of death.
- Diabetes moved up the list to become the 5th leading cause of death.
- Nephritis, Nephrotic Syndrome, and Nephrosis became the 8th leading cause of death.
- When comparing Person County's rates from these time periods, death rates for cancer, chronic lower respiratory diseases, diabetes and septicemia increased while rates decreased for all the other leading causes of death.
- Changes in the data, as related to cancer and diabetes, reinforce the need for Person County Health Department to advocate for a stricter smoking ordinance for county owned, leased and rented properties. It also validates the need to continue offering regular diabetes programming to the county.

**Table 1: Age-Adjusted Mortality (Death) Rates for the 10 Leading Causes of Death:
Comparing Five Year Aggregate Periods 2006-2010 and 2005-2009**

Notes: Rate = Number of events per 100,000 population, where the Standard = Year 2000 US Population. Leading causes of death are ranked according to rate. Figures in **Bold** type indicate causes of death for which the Person County rate exceeds the comparable rate for the state as a whole.

2006-2010				2005-2009			
	Person County		NC		Person County		NC
<i>Cause of Death</i>	#	Rate	Rate	<i>Cause of Death</i>	#	Rate	Rate
1. Cancer	481	218.7	183.1	1. Diseases of the Heart	454	223.3	191.7
2. Diseases of the Heart	451	213.3	184.9	2. Cancer	462	216.1	185.6
3. Cerebrovascular Disease	168	81.4	47.8	3. Cerebrovascular Disease	172	86.9	50.5
4. Chronic Lower Respiratory Diseases	114	54.0	46.4	4. Chronic Lower Respiratory Diseases	108	52.7	47.0
5. Diabetes	69	32.3	22.5	5. All Other Unintentional Injuries	62	33.7	28.6
6. All Other Unintentional Injuries	57	29.8	28.6	6. Diabetes	66	31.7	23.6
7. Pneumonia and Influenza	56	27.4	18.6	7. Pneumonia and Influenza	58	29.6	19.4
8. Nephritis, Nephrotic Syndrome, Nephrosis	51	23.8	18.9	8. Unintentional Motor Vehicle Injuries	46	26.2	17.6
9. Unintentional Motor Vehicle Injuries	41	23.4	16.7	9. Nephritis, Nephrotic Syndrome, Nephrosis	51	24.9	18.7
10. Septicemia	45	21.0	13.7	10. Septicemia	41	19.7	13.8

North Carolina State Center for Health Statistics (NCSCHS); 2012 and 2011 County Health Data Books; 2011 CHA

Additional mortality data was reviewed for Alzheimer's disease, as it was identified as a health concern and priority during the community health assessment process. Even though it remained the 11th leading cause of death, the death rate increased from 16.8 (2005-2009) to 20.8 (2006-2010) and the number of deaths increased from 33 to 42. Healthy Personians has already begun to strategize about how the partnership can work with the Alzheimer's Association and local organizations to address this in the community.

Infant Death Rates Down!

Table 2 compares the most recent aggregate data available for infant death rates and that which was last documented in the 2011 CHA. Person County's infant death rate not only decreased from 2005-2009 to 2006-2010 but also fell below the state's rate.



Table 2: NC Resident Infant (<1 year) Death Rates per 1,000 Live Births

	2006-2010		2005-2009	
	# Infant Deaths	Infant Death Rate	# Infant Deaths	Infant Death Rate
Person County	16	6.8	22	9.3
North Carolina	5,066	7.9	5,289	8.3

NCSCHS; 2012 and 2011 County Health Data Books; 2011 CHA

Pregnancy Rate for Females Ages 15-19 is the Lowest It's Been in Years!

In the 2011 CHA, single year data was presented for pregnancy rates and numbers of pregnancies for females ages 15-19. The most recent data on pregnancy rates for females ages 15-19 cited in the CHA was 2009. In order to make accurate comparisons, single year data from 2009-2011 is used in Table 3. The number of pregnancies and the pregnancy rate for females ages 15-19 increased from 2009 to 2010 then decreased in 2011. This is the lowest the county's pregnancy rate for females ages 15-19 has been in at least 7 years.

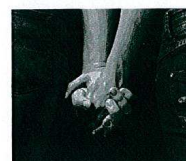


Table 3: NC Resident Pregnancy Rates per 1,000 Population: Females Ages 15-19

Notes: Total pregnancies represent the sum of all induced abortions, live births, and fetal deaths 20 or more weeks of gestation reported in the state. Not included are spontaneous fetal deaths (still births) occurring prior to 20 weeks gestation, which are not reportable to the state.

	2011		2010		2009	
	# Pregnancies	Pregnancy Rate	# Pregnancies	Pregnancy Rate	# Pregnancies	Pregnancy Rate
Person County	65	51.8	83	65.1	78	64.3
North Carolina	13,909	43.8	15,957	49.7	18,142	56.0

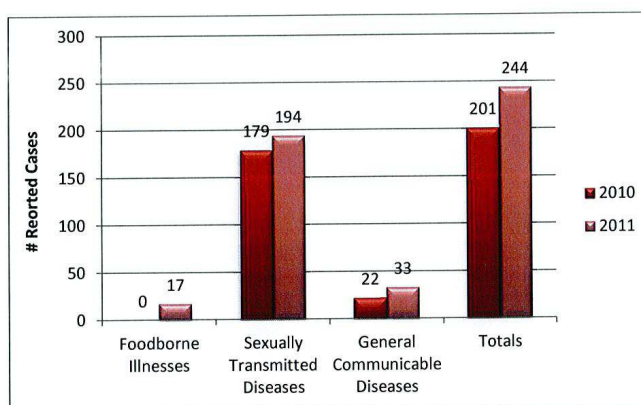
NCSCHS; Query System; 2012 and 2011 County Health Data Books; 2011 CHA

In 2009 and 2011, there were no pregnancies reported among Person County females ages 10-14 while in 2010 there were 2 pregnancies. Due to small numbers, an annual pregnancy rate for this age group is not calculated as it would render the data unstable.

Majority of County's Communicable Diseases Attributed to STDS

Data collected on communicable diseases from Person County Health Department was used in the 2011 CHA and is used in Table 4 as it provides a more recent update than that which is collected elsewhere. The Health Department classifies communicable diseases in 3 categories: Foodborne Illnesses, Sexually Transmitted Diseases (STDs) and General Communicable Diseases. There was an increase in the total number of communicable diseases reported from 2010 to 2011 as well as an increase in the number of cases in each category. Forty-seven percent of the reported foodborne illnesses were from salmonellosis. Chlamydia accounted for 82% of the STDs. The majority of general communicable disease cases were due to Rocky Mountain spotted fever (37%).

Table 4: 2010 and 2011 Communicable Disease Comparison



Overweight/Obesity Data

Table 5: Prevalence of Overweight and Obesity in Children and Youth Ages 2-18, 2009

	2009							
	Ages 2-18		Ages 2-4		Ages 5-11		Ages 12-18	
	Overweight	Obese	Overweight	Obese	Overweight	Obese	Overweight	Obese
Person County	20.1%	18.6%	19.9%	16.2%	13.5%	32.4%	35.0%	25.0%
North Carolina	16.2%	18.0%	15.8%	15.4%	17.1%	25.8%	18.1%	28.0%

North Carolina Nutrition and Physical Activity Surveillance System (NC-NPASS).

NC-NPASS is maintained by the Nutrition Services Branch for the NC Division of Public Health. NC-NPASS provides data for children seen in public health sponsored Women, Infant, and Children (WIC) and child health clinics, as well as some school-based health centers. This data source was used in the 2011 CHA and the latest data cited was for 2009 as shown in Table 5. *NC-NPASS only provided data on the prevalence of overweight and obesity for children ages 2-4 in 2010 which is displayed in Table 6. Therefore, comparisons among the other age groups and for the overall 2-18 age group cannot be made between 2009 and 2010.

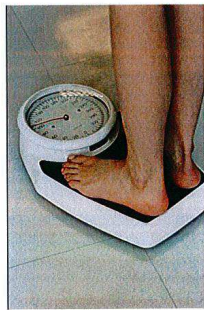
Table 6: Prevalence of Overweight and Obesity in Children Ages 2 – 4, 2010

	2010	
	Ages 2-4	
	Overweight	Obese
Person County	16.6%	16.6%
North Carolina	16.1%	15.6%

**Notes: NC-NPASS data for children ages 2-4 are reflective of the population at 185% of the federal poverty level. Approximately 85-95% of the children included in the NC-NPASS sample for ages 2-4 are WIC participants. Since children are not eligible to participate in WIC once they become 5 years old, the sample size for NC-NPASS data received from the child health clinics was not adequate to calculate county-specific rates for children ages 5 and older in 2010.*

In 2011, a community health survey was conducted during the CHA process. Twenty-nine percent of survey respondents indicated that they had been told by a doctor, nurse or other health care professional that they were overweight or obese. Community health surveys are not conducted in the interim years between assessments so comparisons in data cannot be made annually.

Data from the Behavioral Risk Factor Surveillance System (BRFSS) Survey was used in previous CHAs to try to track adult overweight and obesity. However this time it was not included. Person County is part of a 35 county sample, making the data too broad to be of use. BRFSS data is not used in this report either.



In October 2012, 163 people received various screenings through a community-wide event. One of the things participants were screened for was Body Mass Index (BMI). Even though the sample size was small it reaffirms that overweight/obesity is very prevalent among adults in the county. A report generated by Farm Bureau and US Wellness (screening sponsors) showed that of those people screened 74.8% had a BMI greater than 24.9. More specifically, 27.0% fell into the "moderate risk" category with a BMI of 25-29.9 while 47.9% were classified as "high risk" with a BMI greater than 29.9. Such data has validated the need to continue offering a yearly county-wide weight loss challenge. Healthy Personians will coordinate the challenge with its partner group the FAN (Fitness And Nutrition) Club in 2013.

What's New in Person?

The following section identifies new and emerging public health issues since the 2011 CHA.

Foodborne Illnesses

In 2011 and 2012, foodborne illnesses became more prevalent than they had been since 2007. As shown in Table 4 there were 17 reportable cases of foodborne illnesses in 2011 and as of this report there have been 14 reportable cases in 2012. Table 7 depicts what attributes to these cases. In 2012, most cases of foodborne illness occurred in July and August as they did in 2011. Both summers the Health Department reached out to the local media by providing articles on food safety and ways to prevent foodborne illnesses related to cookouts and warm temperatures.

Foodborne Illness	2012	2011
Campylobacter	7	6
E. Coli	0	2
Salmonellosis	6	8
Shigellosis	0	1
Vibrio	1	0
Total # Cases	14	17

Table 7: Breakdown of Foodborne Illnesses in Person County for 2012 and 2011

Data from Person County Health Department

Note: 2012 data accounts for reportable cases from January – November 2012

Adoption of the Food and Drug Administration (FDA) Food Code in North Carolina

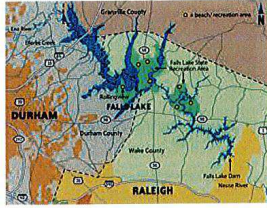
September 2012 brought significant changes to the rules governing retail food service in North Carolina. The FDA Food Code was adopted in order to better protect the public from dangers associated with foodborne illness. Some of the important changes included in the updated North Carolina Food Code include:

- Prohibiting bare hand contact of ready to eat foods.
- Requiring each food establishment to have an Employee Health Policy so that sick employees are excluded from preparing or serving food.
- Requiring facility managers to have completed accredited food safety training (bonus points are no longer awarded).
- Lowering storage temperatures of potentially hazardous foods.



Person County Environmental Health Specialists have obtained the required training in order to be able to implement the changes and educate food service establishments. The Health Department continues to partner with Cooperative Extension in offering ServSafe trainings for food service professionals.

Falls Lake Rules



In 2012, the Person County Health Department participated in the implementation of the Falls Lake Rules. The rules were adopted by the Environmental Management Commission in 2011, in an effort to improve water quality in Falls Lake. The rules affect all counties in the Falls Lake watershed and establish a time frame for implementation of specific programs and activities. In 2012, Person County staff worked to identify all septic systems and discharging sand filter systems located within the watershed.

In October 2012, a study was conducted to estimate the number of malfunctioning septic systems in the watershed. The study was a joint effort of Person County and neighboring health departments and North Carolina State University, and represented a considerable investment of resources to plan, prepare and implement the study. The second phase of the study will include investigating and repairing malfunctioning systems identified in the study. In January 2013, the results of the study must be submitted to the State. Annual septic system surveys are a reoccurring requirement of the Falls Lake Rules. Environmental Health staff will have an integral role to play as Person County continues to implement the Fall Lake Rules.

2012: A Good Year for Person County!

This section features some of the factors that have had the potential to impact the health and well-being of Personians in 2012. Factors range from resources generated to those that were dissolved to county economic development to unemployment.

Person County Health Department received funding to support the establishment of a Medical Reserve Corps (MRC) in the county. The local MRC has become a nationally recognized unit through the Division of the Civilian Volunteer Medical Reserve Corps which is a part of the Office of the Surgeon General. As of November 2012, 9 volunteers have been recruited to help with emergency response as well as to serve the community through non-emergency community health initiatives.



Additionally, the Health Department was awarded funding to be a part of a regional Community Transformation Grant Project over the next 4 years. Project objectives focus on tobacco-free living; active living and healthy eating; and high impact evidence based clinical and preventive services.

Staff at the Health Department had the opportunity to participate in a Quality Improvement (QI) 101 Project through the North Carolina Center for Public Health Quality (NCCPHQ). The project focus has been on improving the efficiency of clinic services and increasing both client and staff satisfaction. This project has increased the capacity of the department to continue QI efforts and to offer quality care in Person County. Funding was provided by the NCCPHQ for this project.



Farm Bureau worked with partners from Cooperative Extension, Person County Farmers Market, the Health Department and Healthy Personians to bring the Healthy Living for a Lifetime Screening event to the county. The regional and local Farm Bureau generously donated funds to Healthy Personians to help provide follow up services to screening participants, as needed and to implement health and wellness initiatives in the community.

Over the past year or so, several state offices/programs that have supported local public health efforts have dissolved. However, the Health Department has worked hard to maintain services to the community with the help of community partners.

According to Person County's Economic Development Director, local manufacturing developments included the following ongoing projects in 2012:

- CertainTeed, a subsidiary of St. Gobain, held their open house for their state of the art 700,000 square foot facility in Person County in September 2012. The company expects to have a \$160,000,000 capital investment and they have already hired 63 people of the estimated 89 people they plan to hire. By the end of this year they anticipate that they will have hired 74 of the estimated 89 total workforce.
- Eaton Corporation completed the first phase (which equates to approximately one half or around \$25 million) of their planned 50 million dollars of new capital investment in their Roxboro plant.
- GKN Drive Line CVJ announced a \$3 million dollar 47,000 square foot building expansion along with an additional \$20 million dollar new equipment expansion and an increase of 138 new jobs.
- The County is working with existing Person County manufacturers and is prepared to offer financial incentives if and when new jobs and investments are created.
- In September of 2012, the county hired a professional, full time economic development director to assist in the recruitment of new industry and retention of existing industry.

Person County Economic Development Commission (EDC), the County's industrial recruitment arm and liaison with local industry, is an active member of the Regional Triangle Regional Partnership (RTRP). RTRP is headquartered in the state capital, Raleigh, and is a consortium of thirteen counties of central North Carolina. Its purpose is to promote and market the area including Person County to new and existing industrial concerns. The EDC also partners with the NC Department of Commerce, local utilities and other industrial allies to retain existing industries, promote expansion opportunities and to locate new industries to the area. The County continues to develop a diversified local economy and has a positive outlook for the future.

According to reports released by the North Carolina Department of Commerce, Labor and Economic Division, Local Area Unemployment statistics, Person County's unemployment rate decreased from 10.7 (January 2012) to 9.0 (October 2012). This most current rate is slightly above the state's rate which is 8.8.

Help Make Life Better "in Person"!

Opportunities are available to help address Person County's health priorities and to work towards creating a healthier and safer community. Service through the Healthy Personians Partnership, Person County FAN (Fitness And Nutrition) Club, Person County Medical Reserve Corps, etc. is how Personians can get involved. For more information, contact LeighAnn Creson (Health Educator, Person County Health Department) at lcreson.pchd@personcounty.net or 336-597-2204 x2277. Visit us at <http://health.personcounty.net> for information on Person County Health Department, Healthy Personians and Person County Medical Reserve Corps. The Health Department is on Facebook at www.facebook.com/PCHealthDept. Find Person County Medical Reserve Corps on Facebook at www.facebook.com/PCMRC.

This report can be found at <http://health.personcounty.net> – Health Data and Community Resources – Health Data.

Commissioner Blalock asked Ms. Creson about the Health Department accepting applications for the Medical Reserve Corps (MRC). Ms. Creson confirmed applications are being accepted and individuals do not need a medical background to be considered as volunteers to assist with education, outreach and shelter activities. Ms. Creson stated an orientation for MRC members takes place quarterly with the next session scheduled in May 2013.

Ms. Creson stated the 2012 State of the County Health Report is available on the county website.

SALE OF PROPERTY DONATED BY THE FAMILY OF FORMER COMMISSIONER STONY STONBRAKER:

County Attorney, Ron Aycock and Health Director, Janet Clayton presented for Board consideration and adoption a Resolution authorizing a negotiated sale of county owned property to William Berth Sherman and Linda Gates Sherman.

Ms. Clayton stated the family of former county commissioner Stony Stonbraker has donated a piece of property to the County in appreciation for the care received by Mr. Stonbraker from the Person County Hospice Program noting it is the family's desire that proceeds from the sale of the property be used for the benefit of the Hospice Program. Ms. Clayton noted donations to the Hospice Program are used to cover respite care days in the hospital or pain management days which can not be reimbursed by any other source as well as other personal hygiene items needed by a patient.

Mr. Aycock told the Board that a revised resolution was provided to each board member from the resolution in the Board packet noting that the changes reflect the Board's authorization of a private sale to a private person, the Board must proceed under the upset bid provision. Mr. Aycock stated that Mr. William Bert Sherman and wife, Linda Gates Sherman have indicated a desire to purchase the property from Person County at a price of \$4,000. Mr. Aycock confirmed a notice of the resolution would be published in the local newspaper giving other individuals the opportunity to give an upset bid in the amount at least 10% more than \$4,000. Mr. Aycock stated if no upset bids are received within the ten day period, the resolution authorizes execution of the necessary documents to effectuate the sale.

Ms. Clayton told the group the tax value of the donated property located on Younger Road is \$6,900 (.56 acre) noting Environmental Health conducted an evaluation concluding the property is served by City water with no access to sewer due to no suitable location for a septic system. Ms. Clayton explained the evaluation resulted in the fair market rate of \$4,000.

A **motion** was made by Commissioner Puryear, and **carried 5-0** to adopt a Resolution authorizing a negotiated sale of county owned property to William Bert Sherman and Linda Gates Sherman.

**A Resolution Authorizing a Negotiated Sale of
County Owned Property to
William Bert Sherman and Linda Gates Sherman**

WHEREAS, the family of the late Harry G. (Stony) Stonbraker conveyed to Person County a tract of land identified as Lot 3 (section A) of the Lake View subdivision as depicted on a plat recorded in Plat book 7 page 225 of the Person County Registry (deed dated December 21, 2012 book 826 at page 700); and

WHEREAS, the Stonbraker family has stated that its purpose in conveying the property was to express its appreciation for the compassionate care given to Stony Stonbraker during his last sickness by the Person County Hospice Program; and

WHEREAS, the Stonbraker family has expressed its desire that any proceeds of the sale of such property be expended for the benefit of the Person County Hospice Program; and

WHEREAS, William Bert Sherman and Linda Gates Sherman have expressed interest in purchasing the property mentioned above; and

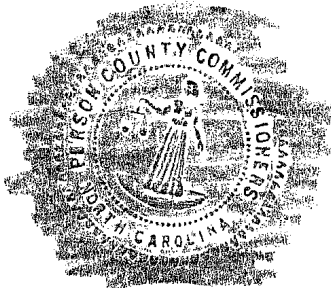
WHEREAS, North Carolina General Statutes 153A-176 and 160A-269 authorize a county to dispose of property by private negotiated sale; and

WHEREAS, William Bert Sherman and Linda Gates Sherman are willing to offer a price of \$4,000 for such property which such price is a fair market price.

NOW THEREFORE BE IT RESOLVED by the Person County Board of County Commissioners that:

1. The sale of the subject property to William Bert Sherman and Linda Gates Sherman is authorized for an amount of \$4,000 subject to the upset bid provisions of North Carolina General Statutes 160A-269, and
2. A notice of this resolution be published providing that an upset bid in the amount of at least 10% in excess of this \$4,000 may be filed with the clerk to the board of County Commissioners within 10 days of publication of this notice, and
3. If no such upset bid is received within the 10 day period execution of the necessary documents to effectuate the sale is hereby authorized, and
4. The Board intends to appropriate the net proceeds of any such sale for the benefit of the Person County Hospice Program.

Adopted, this, the 22nd day of January 2013.




Jimmy B. Clayton, Chairman

Attest:


Brenda B. Reaves, Clerk to the Board

January 22, 2013

A RESOLUTION AUTHORIZING PUBLICATION OF INTENT TO EXCHANGE PROPERTY OWNED BY THE COUNTY FOR PROPERTY OWNED BY NORTH PARK DRIVE, LLC:

County Attorney, Ron Aycock presented for Board consideration and adoption a Resolution authorizing publication of Intent to Exchange Property owned by the county for property owned by North Park Drive, LLC.

Mr. Aycock stated Person County owns a .04 acre tract of land contiguous to property owned by Spuntech which is disconnected from other county owned property. Spuntech owns a .04 acre tract of land contiguous to property owned by the county which is disconnected from other Spuntech owned property. Mr. Aycock confirmed an exchange of the tracts would benefit both parties noting state law authorizes counties to engage in such exchanges subject to procedural and notice compliance. Mr. Aycock stated the proposed resolution complies with those requirements with execution of legal documents to be a part of the Board's next meeting on February 4, 2013.

A **motion** was made by Commissioner Newell, and **carried 5-0** to adopt a Resolution authorizing publication of Intent to Exchange Property owned by the county for property owned by North Park Drive, LLC.

**A Resolution Authorizing Publication of Intent
To Exchange Property Owned by the County
for Property owned by North Park Drive, LLC**

WHEREAS, Person County owns a tract of land on North Park Drive (State Route 1430) comprised of approximately .042 acres identified as a part of Person County Deed Book 181-217, P.C. REC N 16841 Reference is made to a plat available in the Office of the Clerk to the Board of Commissioners; and

WHEREAS, North Park Drive, LLC (Spuntech's real estate holding company) owns a tract of land on North Park Drive (State Route 1430) comprised of approximately .040 acres identified as a part of Person County Deed Book 646-211 REC N 20988, Reference is made to a plat available in the Office of the Clerk to the Board of Commissioners; and

WHEREAS, the tracts of both parties are separate and apart from other property owned by the parties; and

WHEREAS, North Carolina General Statutes 153A-176 and 160A-271 authorize a county to exchange property with private entities so long as the County receives a full and fair consideration in exchange for its property; and

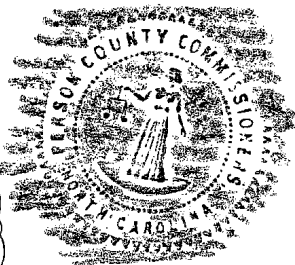
WHEREAS, an exchange of the subject tracts would cause each party to own the property which abuts other property owned by it; and

WHEREAS, the value of the tracts is substantially equal, each being valued at approximately \$608 and \$680.

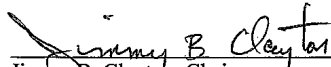
NOW THEREFORE, BE IT RESOLVED by the Person County Board of County Commissioners that:

1. That it finds that Person County would receive a full and fair consideration in exchange for its property by exchanging the properties described above,
2. The Board intends to authorize execution of the necessary legal documents at its February 4, 2013 meeting, and.
3. The Board directs that a notice of its Intent to Exchange the Properties be published at least 10 days prior to its February 4, 2013 meeting.

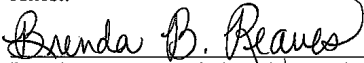
Adopted this, the 22nd day of January 2013.



Person County Board of Commissioners


Jimmy B. Clayton, Chairman

Attest:


Brenda B. Reaves, Clerk to the Board

January 22, 2013

STRATEGIC PLAN UPDATE:

Assistant County Manager, Sybil Tate told the group the 2010-2015 Strategic Plan was adopted in 2010 and based on county-wide input from stakeholders. Ms. Tate stated the five categories of the Strategic Plan are:

- Encourage Learning for Life and Lifelong Learning
- Foster a Sense of Community
- Prosper by Developing the New Economy Locally
- Protect our Land
- Re-Imagine Our County for a Better Future

Ms. Tate noted each category was broken down into goals to which were further subdivided into objectives or strategies. Ms. Tate stated there are a total of 112 strategies with 33% being completed or in progress.

The Executive Committee reconvened in November and agreed that all five subcommittees each representing a Strategic Plan category should also reconvene. The Executive Committee also asked staff to present an update on the strategic plan to various community groups to share the progress that has been made thus far. Ms. Tate stated staff created a webpage (<http://www.personcounty.net/index.aspx?page=902>) that provides information about the status of each objective. The webpage acts as a report card for our strategic plan. At this time, approximately 37 of the 112 objectives have been achieved or are in progress with three years left to achieve the remaining seventy-five. Thus far, staff has presented or will present this webpage to Rotary, JCPC, Kiwanis, and the United Way. In addition, a press release was sent to the Courier-Times and posted on the county website. The press release cites a few of the plan's success stories, such as creating the one-stop shop for city-county permitting services, and asks residents to participate in the plan by attending a subcommittee meeting.

Ms. Tate noted three of the five subcommittees have already met with the remaining two scheduled to meet soon. Ms. Tate stated she has asked that each subcommittee submit its top five priorities to be presented to the Board at its upcoming budget retreat on February 18, 2013.

Ms. Tate requested Board feedback about how the strategic plan top priorities should be used during the budget retreat.

County Manager, Heidi York added that the top priorities will enable the Board to craft a vision statement at the Board Retreat.

Vice Chairman Jeffers stated his preference for the Board to review the priorities and select objectives to start implementation with the appropriate funding.

BUDGET AMENDMENT:

Finance Director, Amy Wehrenberg presented and explained the following Budget Amendment.

Upon a motion by Vice Chairman Jeffers, and majority vote (5-0), the Board of Commissioners of Person County does hereby amend the Budget of the Fund(s) listed below on this, the 22nd day of January 2013, as follows:

<u>Dept./Acct No.</u>	<u>Department Name</u>	<u>Amount</u> Incr / (Decr)
<u>EXPENDITURES</u>	<u>General Fund</u>	
	Public Safety	13,132
	Culture & Recreation	2,173
	Human Services	201,632
<u>REVENUES</u>	<u>General Fund</u>	
	Other Revenues	7,913
	Intergovernmental Revenues	204,532
	Fund Balance Appropriation	4,492

Explanation:

Received insurance claims for repair to the Huck Sansbury Gym floor (\$2,173) and for some EMS equipment (\$4,895) that was damaged during a vehicle accident; received a matching grant in the Sheriff's Department for the purchase of Bulletproof vests (\$3,745) which requires a fund balance appropriation in the Law Enforcement Restricted Fund for the local portion (\$4,492); and allocating revenues received in DSS for various assistance programs (\$201,632).

January 22, 2013

KIRBY REBIRTH: UPSTAIRS-UPTOWN:

Dr. Walter Bartlett, Piedmont Community College (PCC) President, along with Beth Townsend, Executive Director of the PCC Foundation and Erin Gainey, Director of the Cultural Arts Program presented to the Board an initiative to renovate the second floor of the Kirby Cultural Arts Complex for use as meeting and classroom spaces and art studios. Dr. Bartlett stated the space is an untapped resource for the citizens of Roxboro and Person County and could be a factor in both the cultural and economic viability of our community. The presentation is as follows:



History of the Kirby Theater

- Monday, August 1, 1949. The brand new, 1028-seat Kirby Theater opened its doors for the first time to show "Stratton Story," featuring James Stewart and June Allyson.
- Nat Natiloni, interior designer of the original theater, designed the murals alongside the stage.
- During renovations in 1976, the murals were removed.
- In 2005, the murals were replaced after being restored by artist Michael Brown of Carrboro, NC.

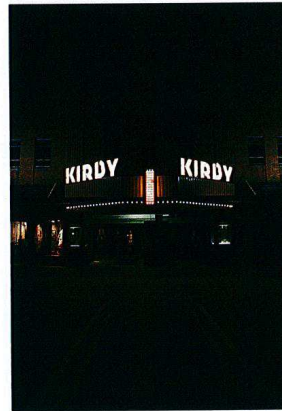


Our Administrative Partners

- ❖ Person County Recreation Arts and Parks
- ❖ Piedmont Community College
- ❖ Person County Arts Council

Our Community Partners

- ❖ City of Roxboro
- ❖ Person County School System
- ❖ Charter Schools
- ❖ Roxboro Area Chamber of Commerce
- ❖ Person County Tourism/Development Authority
- ❖ Roxboro Development Group
- ❖ Roxboro Savings Bank
- ❖ Kiwanis Club of Roxboro





Kirby Rebirth: Upstairs - Uptown

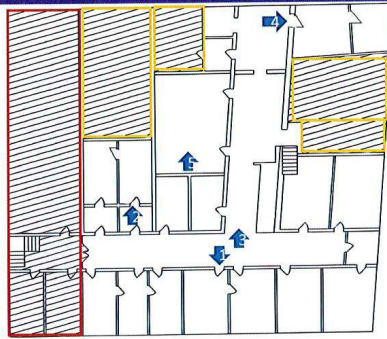
We invite you to contribute to an "artistic renaissance" in Roxboro by helping fund the reconstruction of the second floor of the Kirby Cultural Arts Complex

Second floor has not been used since the early 1990s.

Entrance to the Second floor



Kirby Second Floor

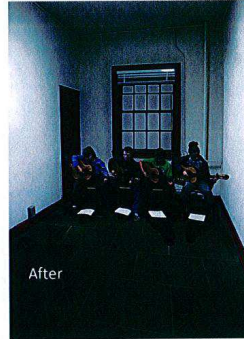
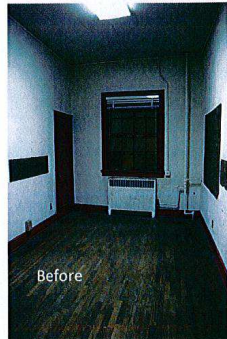


Red Area → Gordon Carver's Second Floor
Yellow Area → Roof Area

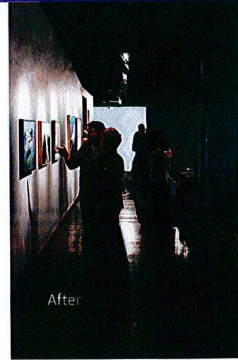
(1) Before -- Front Room; After -- Office space



(2) Before –Middle Room;
After --Music Studio



(3) Before – Hallway; After--Gallery

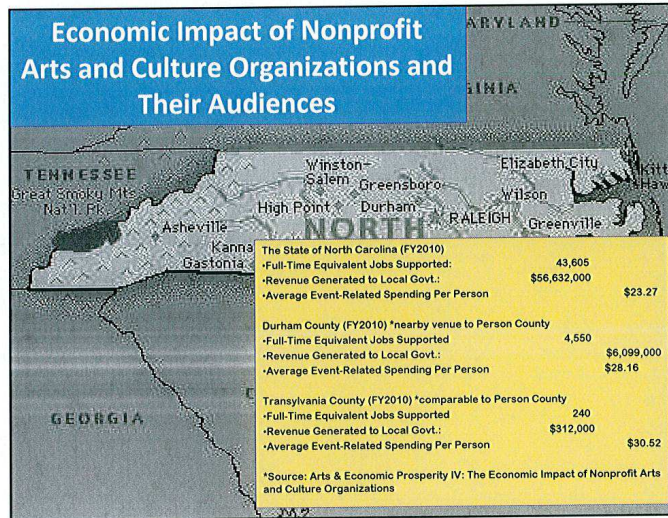


(4) Before--Back Room;
After--Art Space



(5) Before--Large Room;
After—Rehearsal Hall



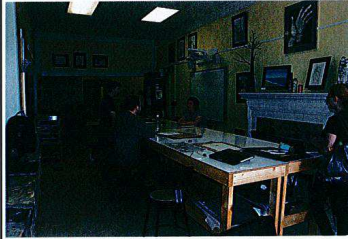


Renovation and Person County Futures Strategic Plan 2010-15

The Kirby renovation addresses goals and objectives:

- **Encourage Learning for Life and Lifelong Learning Group**
 - o Goal 3: Capitalizing on opportunities to enhance educational activities that emphasize lifelong learning.
 - Objective 1: Instilling a desire to learn by enhancing the cultural capital for all citizens. (16)
- **Foster a Sense of Community Group**
 - o Goal 3: Create a safer community.
 - Objective 7: Offering educational events during the year aimed at school-aged children as deterrent to criminal activity. (23)
- **Re-Imagine Our County for a Better Future Group**
 - o Goal 2: Provide a safe environment that gives all citizens the opportunity to reach their potential.
 - Objective 2: Developing/expanding programs that target At Risk Youth. (45)
 - o Goal 5: Fostering educational opportunities at all levels.
 - Objective 1: Creating more community cultural opportunities that raise awareness about global diversity. (48)
 - Objective 4: Raising the awareness of students about future educational and occupational opportunities and diversity. (49)

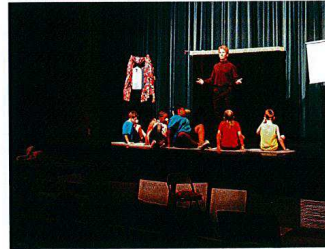
Benefits



- **Multipurpose room in a historic facility:**
 - dance hall
 - theater productions
 - weddings
 - special events & receptions
 - rehearsal space
 - choir room
- **Additional gallery space**
- **Artist-in-Residence**

Benefits

- **Rental facilities**
 - Family reunions
 - Business retreats & training
- **Educational programs**
 - Fine Arts
 - Lecture Series
 - Continuing Education
 - Workshops
- **Children & family programs**
- **Studio rental space**



Renovation Estimates

- Approximately 6,000 ft² of space in need of renovation.
- Requires two exits (stairways).
- An elevator (ADA accessible).
- Costs include:
 - Window replacement
 - Partition demolition and rebuild
 - New ceiling
 - HVAC
 - Plumbing
 - Electrical
 - New finishes throughout the space.

Bill McCaffrey
Project Manager
MHA Works
Durham, NC 27701
Phone: 919.682.2870 • Fax:
919.682.5369

Renovation Estimates

1. Total renovation cost:	
6,000 ft ² @ \$90.00 per ft ²	\$540,000.00
Elevator (2 stop hydraulic)	\$65,000.00
Added Stair	<u>\$25,000.00</u>
Sub-total	\$630,000.00
Contingency (10%)	<u>\$63,000.00</u>
Total	\$693,000.00

2. Gutting the space for an open space studio arrangement:	
6,000 ft ² @ \$80.00 per ft ²	\$480,000.00
Elevator (2 stop hydraulic)	\$65,000.00
Added Stair	<u>\$25,000.00</u>
Sub-total	\$570,000.00
Contingency (10%)	<u>\$57,000.00</u>
Total	\$627,000.00

Preferred Renovation Option

3. Minimum Code: What is the cost to get the space usable?

Elevator (2 stop hydraulic)	
\$65,000.00	
Added Stair	\$25,000.00
Toilet upgrades	\$45,000.00
Renovate 1000 ft ² @ \$80.00 ft ²	<u>\$80,000.00</u>
Sub-total	\$215,000.00
Contingency (10%)	<u>\$21,500.00</u>

Total **\$ 236,500.00**

Time Frame Completion/Expectations

- Start of 2013-14 season:
 - Elevator installed (September 2013)
 - Stairwell/elevator access (September 2013)
 - Electrical/plumbing up-to-code (January 2014)
 - Some classes being offered (January 2014)
- Summer 2014:
 - Multipurpose room available for Rent
 - Family reunion
 - Wedding receptions
 - Summer programs – art, music, dance
 - Theater rehearsals

Today's Proposal

For the **Donor** to co-sponsor the **Kirby Rebirth: Upstairs-Uptown** project by investing in the preferred renovation option to refurbish the second floor of the Kirby Cultural Arts Complex to meet minimum building code requirements.

Today's Request

Donor
invest **\$10,000** in the
Kirby Rebirth: Upstairs-Uptown
renovation project.

Dr. Bartlett stated the preferred renovation option to achieve access to the second floor meeting minimum code will cost \$236,500 to which he has presented to civic groups requesting donors. To date Dr. Bartlett announced he has commitments in cash of \$105,000 and \$5,000 in-kind donated. Vice Chairman Jeffers asked Dr. Bartlett what part of the second floor would be renovated for the 1000 sq feet. Dr. Bartlett stated the large room and hallway would be renovated and in fact, one of the donors has committed to renovate the large room space.

Commissioner Newell asked about the location of the elevator. Dr. Bartlett the location of the elevator is to be determined by the engineers and county staff.

Dr. Bartlett credited Roxboro Savings Bank for getting the project started. Other donors include Kiwanis, the PCC Foundation, Tourism Development Authority, Home Builders Association and Wells Fargo.

County Manager, Heidi York stated the purpose of the presentation was to make the Board aware of the campaign to use the Kirby second floor space. Vice Chairman Jeffers felt it would be a good use and asked if the Kirby was on or fit the criteria for the historical registry. Ms. York was not sure the Kirby met the criteria.

Dr. Bartlett offered a tour by Ms. Gainey if any of the Board was interested in seeing the second floor space.

CHAIRMAN'S REPORT:

Chairman Clayton had no report.

MANAGER'S REPORT:

County Manager, Heidi York asked the Board's preference for a joint meeting date with the City of Roxboro of either February 25 or February 26. It was the consensus of the Board that both dates presented would work well with their schedules. Ms. York stated she would confirm with the City of Roxboro and let the Board know if the date selected. The meeting would begin at 6:00 pm and will be held in the FEMA room.

Ms. York stated she would select a date sooner versus later for the Community Conversations Meeting and confirm such with the Board.

County Attorney, Ron Aycock requested the Board to provide an update. Mr. Aycock stated he and the Tax Administrator recently attended a Property Tax Commission appeal from a decision made by the Board related to the Kim Duncan Family noting the Property Tax Commission upheld the Board's decision to not treat their subdivision property as raw land.

COMMISSIONER REPORT/COMMENTS:

Commissioner Newell confirmed with the County Manager that the Board had a ribbon cutting on Friday, January 25, 2013 at 10:00 am at GKN.

Commissioner Blalock stated her concern of the budget being impacted by the state's proposal that is being considered for legislation for counties to be required to make an allocation to debt related to unemployment insurance. Chairman Clayton added the impact could be an additional \$200 per employee over the current budget.

Commissioner Puryear asked the County Manager if there was a request coming before the Board related to serving alcoholic beverages at the Kirby. County Manager, Heidi York stated the Recreation Advisory Board (RAB) has been discussing that topic. Vice Chairman Jeffers added a draft policy seeking a special use permit was reviewed by the RAB. Recreation, Arts and Parks Director, John Hill stated the recommendations by the RAB would be sent to the County Manager and the County Attorney for review. Following that review a formal draft would be submitted to the Board of Commissioners. Mr. Hill stated there is interest in special permitting for receptions and private Arts Council venues.

Vice Chairman Jeffers commented on the following:

- County Assembly Day has been changed to be held on May 22, 2013.
- Requested Board consideration for a Resolution for former Mayor Sam Spencer.
- Noted there were no concerns from the Fire Chiefs.
- Requested Wes Lail to address the issue related to repeaters losing a signal maybe at the upcoming Retreat.
- Asked the County Manager to advise the City of Roxboro and the Board of Education that the Association will be meeting with the Speaker, Senate Pro Tem and the Governor on February 19, 2013 to which he is willing to take any concerns from the county, school board or the city level.

CLOSED SESSIONS:

A **motion** was made by Commissioner Newell, and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a)(5) to consider the acquisition or lease of real property at 12:00 noon with the following permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock, Economic Development Director, Stuart Gilbert and General Services Director, Ray Foushee.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to return to open session at 12:19 pm.

A **motion** was made by Commissioner Blalock, and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a)(4) for the purpose of discussion of matters relating to the location or expansion of industries or other businesses in the county (economic development) at 12:19 pm with the following permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock, and Economic Development Director, Stuart Gilbert.

A **motion** was made by Commissioner Newell, and **carried 5-0** to return to open session at 12:28 pm.

A **motion** was made by Commissioner Blalock, and **carried 5-0** to adopt a Resolution authorizing a private negotiated sale of county owned property to Person County Business and Industrialization Council.

**A Resolution Authorizing a Private Negotiated Sale
of County Owned Property
to Person County Business and Industrialization Council**

WHEREAS, Person County owns a tract of land on 555 North Lake Drive Road comprising approximately 3.8 acres and further identified on a plat as Tract C which may be viewed in the Office of the Clerk to the Board of County Commissioners; and

WHEREAS, the Person County Business and Industrialization Council, hereinafter referred to as PCBIC is interested in acquiring said tract; and

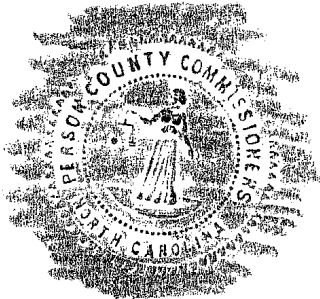
WHEREAS, North Carolina General Statutes 153A-176 and 160A-269 authorize a county to dispose of property by negotiated private sale; and

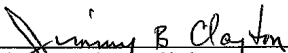
WHEREAS, PCBIC is willing to offer a price of \$5,755 for such property which such price is the fair market price.

NOW THEREFORE BE IT RESOLVED by the Person County Board of County Commissioners that:

1. The sale of the subject property to PCBIC is authorized for an amount of \$5,755 subject to the upset bid provisions of North Carolina General Statutes 160A-269, and
2. A notice of this resolution be published providing that an upset bid in the amount of at least 10% in excess of this \$5,775 may be filed with the clerk to the board of County Commissioners within 10 days of publication of this notice, and
3. If no such upset bid is received within the 10 day period execution of the necessary documents to effectuate the sale is hereby authorized.

Adopted, this, the 22nd day of January 2013.




Jimmy B. Clayton, Chairman
Person County Board of Commissioners

Attest:


Brenda B. Reaves, Clerk to the Board

January 22, 2013

ADJOURNMENT:

A **motion** was made by Commissioner Newell, and **carried 5-0** to adjourn the meeting at 12:29 pm.

Brenda B. Reaves
Clerk to the Board

Jimmy B. Clayton
Chairman