

PERSON COUNTY BOARD OF COMMISSIONERS
MEMBERS PRESENT

DECEMBER 3, 2012
OTHERS PRESENT

Jimmy B. Clayton
Kyle W. Puryear
B. Ray Jeffers
Samuel R. Kennington
Frances P. Blalock
David Newell, Sr.

Heidi York, County Manager
C. Ronald Aycock, County Attorney
Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, December 3, 2012 at 6:30 pm in the Commissioners' meeting room in the Person County Office Building.

Chairman Clayton called the meeting to order and asked the Board for a motion to relocate the meeting to the County Auditorium.

A **motion** was made by Commissioner Jeffers, **seconded** by Vice Chairman Puryear, and **carried 5-0** to relocate the meeting to the County Auditorium.

Chairman Clayton recessed the meeting at 6:31 pm for the group to relocate to the Auditorium.

Chairman Clayton reconvened the meeting at 6:35 pm and led invocation. Commissioner Kennington led the Board in the Pledge of Allegiance.

APPROVAL OF MINUTES:

A **motion** was made by Commissioner Jeffers, **seconded** by Commissioner Blalock, and **carried 5-0** to approve the minutes of November 19, 2012.

RECOGNITION OF SAMUEL KENNINGTON:

Commissioner Kennington passed out copies and then proceeded to read the following speech:

- **Thank you to all the citizens of Person County who gave me this opportunity to serve.**
- **Thank you to my fellow board members who I have served with over the past four years.**
- **Thank you to the County Manager, the County Attorney and the County Clerk.**

When a board works together for the “Common Good” of the community much can be accomplished and we have done that!

On the Budget, we

- Even during a four-year recession, reduced overall spending without reducing services and without raising county property tax
- Implemented Zero Based Budgeting

On Capital Projects, we

- Developed and implemented a comprehensive 5-year Capital Improvement Plan
- Financed and started a \$4.5 million Courthouse Renovation
- Provided for a new Tax and Register of Deeds office
- A new Mayo Park Environmental Education Building was completed
- A new Person County Recycling Center was begun in a new location open to all Person County residents
- Implemented a 5-Year Roofing Improvement Plan
- Acquired and conducted a feasibility study of the old Helena School property
- Conducted feasibility studies on Joint Business Park with Durham County and
- Conducted feasibility study on the new Family Life Center (Recreational/Senior Activities Center)

On Customer Service, we

- Merged the City and County Inspections Department and relocated the City Planning office to County Planning Offices thus creating a one-stop shop
- Conduct quarterly meetings with Roxboro City Council
- Conduct semi-annual meetings with Person County Board of Education
- Conducted Customer Service Training to all employees
- Relocated the PATS operations
- Developed the Community Conversations as a means to engage citizens with government
- Created an annual brochure sent out with tax bills informing citizens on how their money is being spent

December 3, 2012

On Economic Development, we

- County and City have hired a full-time Person County Economic Development Director
- County and City have hired a full-time Roxboro Development Group Director
- A Multi-Jurisdictional Industrial Park with Durham County is now moving into the site selection phase
- The Family Life Center (Recreational/Senior Activities Center) is now in the Engineering Design phase
- Millions have been awarded in incentives to new and existing industries for relocation and expansion projects
- Multiple grants have been written by the new EDC Director
- Developed a partnership with Piedmont Community College to move their Fine Arts Program to the Kirby location
- A Memorandum of Agreement for funding and shared responsibility of the Person County Museum of History was implemented. The Museum has expanded with acquisition of the Woody property and is benefiting from the additional revenue generated by the Hotel/Motel tax

On Policy, we

- Implemented the MAPS Salary Study for employees
- Implemented a cost of living increase for employees
- Adopted a Certification Pay Increase Policy for county employees
- Implemented Performance Review Process
- Developed News Drug Testing Policy
- Moving toward a Paperless Meeting Process
- Implemented a Vehicle Replacement Policy and Process

And on Strategic Planning (Person Futures), we

- Developed a 5-year Strategic Plan (Person Futures) that aligned county operations, planning documents, departmental work plans and the annual budget process with the goals and strategies of the Strategic Plan by engaging nearly 100 residents
- Created and launched the new County Website

These are great accomplishments for Person County and I am thankful to have been a part of making Person County better. When I ran, I said I wanted to give something back to the county that had given me so much and I feel that has been achieved.

Thank you again for making it happen and I wish you much continued success as you work to move Person County forward!

December 3, 2012

Chairman Clayton, Vice Chairman Puryear, Commissioners Blalock and Jeffers, County Manager, Heidi York and Clerk to the Board, Brenda Reaves congratulated Commissioner Kennington and spoke of the honor and privilege to serve with him the last four years.

Chairman Clayton presented Samuel R. Kennington a plaque in appreciation of the four (4) years of service (December 1, 2008 – December 3, 2012) and dedication to the citizens of Person County. Commissioner Kennington received a standing ovation as he left the Board and took a seat in the audience.

Chairman Clayton passed the gavel to County Attorney, Ron Aycock to preside over the Swearing-In Ceremony and the Organization of the Board.

SWEARING-IN CEREMONY:

The Honorable Deborah L. Barker, Clerk of Superior Court administered the Oath of Office to the newly elected Commissioners Jimmy B. Clayton, B. Ray Jeffers and David Newell, Sr. She also administered the Oath of Office to Soil and Water Conservation District Supervisors John Gray and Harold Carver, Sr.

ORGANIZATION OF BOARD:

County Attorney, Ron Aycock presided over the meeting and explained the rules of procedure for nomination and election of the Board's Chairman and Vice Chairman.

County Attorney, Ron Aycock presided and called for nominations for Chairman of the Board of Commissioners.

Commissioner Newell nominated Commissioner Clayton as Chairman. Nominations completed, a **motion** was made by Commissioner Newell, **seconded** by Commissioner Jeffers, and **carried 5-0**, to close the nominations for Chairman and to elect Commissioner Clayton as Chairman of the Board by acclamation.

County Attorney Aycock opened the floor for nominations for Vice-Chairman of the Board.

Commissioner Newell nominated Commissioner Puryear as Vice-Chairman. Commissioner Blalock nominated Commissioner Jeffers as Vice-Chairman.

A **motion** was made by Commissioner Newell, **seconded** by Chairman Clayton, and **carried 5-0**, to close the nominations for Vice-Chairman.

Mr. Aycock stated the vote for Vice-Chairman would take place by show of hands in the reverse order.

By show of hands, Chairman Clayton and Commissioners Jeffers and Blalock voted to elect Commissioner Jeffers as Vice-Chairman.

By show of hands, Commissioners Newell and Puryear voted to elect Commissioner Puryear as Vice-Chairman.

Commissioner Jeffers was elected Vice Chairman by a **majority vote 3-2**.

APPROVAL OF BONDS:

County Attorney, Ron Aycock stated Chapter 161(Register of Deeds) and 162 (Sheriff) of the North Carolina General Statutes requires the Board of County Commissioners to approve the official bonds at the first meeting in December. The Bonds are a continuation of existing bonds and were secured for those elected officials by the County Human Resources Director, who also serves as Insurance Liaison. The Human Resources Director provided information that the Sheriff's bond is for the length of his term, currently to December, 2014.

Mr. Aycock requested the Board to approve the annual Bonds of the Register of Deeds in the amount of \$50,000 and \$100,000 each for the Tax Administrator and Finance Director (amount of each Bond is dictated by statute).

A **motion** was made by Chairman Clayton, **seconded** by Vice Chairman Jeffers, and **carried 5-0** to approve the Bonds of the Register of Deeds in the amount of \$50,000 and \$100,000 each for the Tax Administrator and Finance Director.

County Attorney, Ron Aycock passed the gavel to Chairman Clayton to preside over the meeting. Chairman Clayton thanked his fellow commissioners for having confidence in him as their Chairman.

Chairman Clayton announced a brief recess at 7:03 pm to allow the public an opportunity to sign up for informal comments.

Chairman Clayton reconvened the meeting at 7:13 pm.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

A **motion** was made by Commissioner Newell, **seconded** by Commissioner Puryear and **carried 5-0** to add an item to the agenda to discuss timber on the county farm.

A **motion** was made by Vice Chairman Jeffers, **seconded** by Commissioner Blalock and **carried 5-0** to approve the agenda as adjusted.

RESOLUTION OF APPRECIATION:

Chairman Clayton read and presented a Resolution of Appreciation to Person County retiree, McIver "Mickey" Chambers.

RESOLUTION OF APPRECIATION

WHEREAS, Melver "Mickey" Chambers has served the people of Person County during his tenure working for Person County Sheriff's Office as a Detention Officer; and

WHEREAS, Mickey Chambers has served the citizens of Person County with honor, integrity, sincerity and dedication, providing accurate, concise services for five years, August, 2007 – November, 2012; and

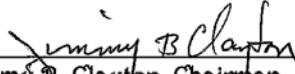
WHEREAS, Mickey Chambers has earned the respect and admiration of all who have known him and worked with him throughout his career; and

WHEREAS, the County of Person recognizes the many contributions Mickey Chambers has made to the County and offers him sincere best wishes for his retirement.

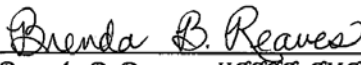
NOW, THEREFORE, I, Jimmy B. Clayton, Chairman of the Person County Board of Commissioners, do hereby extend this Resolution of Appreciation to Mickey Chambers for continually striving to make Roxboro and Person County a better place to live and work.

Adopted this, the 3rd day of December, 2012.




Jimmy B. Clayton, Chairman
Person County Board of Commissioners

Attest:


Brenda B. Reaves, NCCCG, CMC
Clerk to the Board

December 3, 2012

INFORMAL COMMENTS:

The following citizens appeared before the Board to speak in support of the proposed Recreation and Senior Center and recent Board action to move forward to the design phase noting the conditions of the current facility's conditions and its usage by many residents:

- Mr. Donald Long of 9741 Virgilina Road, Roxboro (Recreation Advisory Board Chair),
- Ms. Doris Johnson of 990 Robertson Road, Roxboro,
- Ms. Roxie Russell of 538 Lee Chambers Road, Roxboro,
- Mr. Bernard Mangum of 706 Doug Street, Roxboro,
- Mr. Carl Mangum of 947 Jones Lester Road, Roxboro,
- Ms. Susan Naylor of 481 Valhalla Drive, Timberlake,
- Ms. Marji Stehle of 159 Possum Trot Lane, , Roxboro,
- Ms. Amy Green of 630 Younger Road, Roxboro,
- Ms. Phyllis Sutton of 72 Shannon Court, Timberlake,
- Ms. Margaret LaRoe of 384 Potluck Farm Road, Rougemont, and
- Ms. Vonda Frantz of 119 Potluck Farm Road, Rougemont.

The following individual appeared before the Board to state his concerns of the Board's action to enter into a contract for the design phase of the Recreation and Senior Center and urged the Board to not commit funding at this time:

Mr. Bayard Crumpton of 187 Jackson Farm Road, Roxboro

Ms. Dorothy Stewart Crowe of 156 Cherokee Lane, Roxboro addressed the Board of the lack of access to broadband in the northern part of the county.

OLD BUSINESS:

REVIEW OF THE CONTRACT FOR DESIGN SERVICES OF RECREATION AND SENIOR CENTER:

Commissioner Puryear stated the Board voted 3-2 last month to move forward to spend over \$400,000 for design fees noting it was fair to include the new Board member on the discussion. Commissioner Puryear stated it would be a disservice to Commissioner Newell if the Board did not revisit the future of the project.

Commissioner Newell stated his opposition of the current plan and not so much against the Senior Center noting the current plan is too extravagant. Commissioner Newell agreed with the public comments and concerns expressed that the current Senior Center is a death trap. Commissioner Newell stated the fact that a facility is needed for the Senior Center is not the question; however the amount that the County spends on the facility is what he opposes. Commissioner Newell noted the County needs answers to the many questions related to costs, not only to build but primarily day to day operations further noting the estimates are disguised. Commissioner Newell stated his reservation to

spend County funds in the midst of a depression. Commissioner Newell stated the County could reach its goals with less money. Commissioner Newell stated the Country Club is not necessarily the answer but would lend the Senior Center to a safer facility with transportation available with the PATS buses as well as remedy the pool situation as early as springtime.

Vice Chairman Jeffers addressed the comment related to a disservice made by Commissioner Puryear noting the Board is not reviewing and discussing other agenda items from past meetings. Vice Chairman Jeffers told the group the recent Courthouse project totaled \$4.5 million with \$429,000 spent in design fees. Vice Chairman Jeffers stated the Feasibility Study prepared for the Recreation and Senior Center is a plan which provides alternatives for youth and improves the quality of life in Person County. Vice Chairman Jeffers noted community centers enhance educational, social and recreational activities tailored to the needs of the community. Vice Chairman Jeffers stated the support of the two community groups: 1) the Executive Roundtable committee chaired by Representative Winkie Wilkins of the Recreation and Senior Center supporting the project as a priority as well as 2) the Person Future's Strategic Plan Foster a Sense of Community Committee outlining Goal #2 to create and support centers for the community with an objective to create a community center to house recreational facilities, the Senior Center, meeting rooms and a Wellness Center to be completed by 2015. Vice Chairman Jeffers stated the Recreation and Senior Center will help increase the number of economic development projects, decrease youth and adult obesity rates, decrease crime rates, increase the number of older adults utilizing wellness services and increase the amount of people of all ages that consider their lifestyle active, reduce an average time on waitlist for senior services. Vice Chairman Jeffers reminded the group that this project was on the ballot in 2008 and approved by the majority of the community.

Vice Chairman Jeffers spoke to the County's Fund Balance in 2007-2008 was 24.2% of the total budget and 36.9% in 2010-2011. Vice Chairman Jeffers stated 36.9% equates to \$17,532,848 noting a previous Board took action to retain 18% of the total budget in the County Fund Balance. Vice Chairman Jeffers added the County has cut \$7 million from the total budget since 2008 and grew the Fund Balance.

Commissioner Puryear commended Mr. Hill for a job well done however; he did not support putting the County at risk with the main source of revenues being donations at the same time hiring additional part-time staff. Commissioner Puryear stated he was not against a facility noting the Board needed to plan ahead and further noted one-fourth of the County tax base is Progress Energy and the Board should not put the County in a situation which is not planned. Commissioner Puryear advocated for the conservativeness of the previous Boards and recommended not to spend the Fund Balance commenting that economic development is about jobs encouraging people to come to Person County.

Commissioner Blalock stated the people on the opposing side of the ballot (45%) were not present except Bayard Crumpton. Commissioner Blalock noted her concerns related to funding the Recreation and Senior Center, the fiscal cliff affecting the entire country suggesting the Board delay action by a month or two. Commissioner Blalock stated the outlying residents would have difficulty getting to a centrally located center with the need of satellite centers throughout the County. Commissioner Blalock spoke to the attained 5% recycling goal noting the State's goal of 40% necessitating a partnership with the City of Roxboro to help the City reduce collection fees to raise revenue for on-going expenses to help to pay for the community center. Commissioner Blalock advocated for the Board to partner with the City first to help the recycling make a profit then pay for expenses for such a center.

Chairman Clayton told the group that within two to three years there will be school debt relieved from the County. Chairman Clayton advocated for the project to move forward noting that the Board has the ability to freeze or cut the plan at any time should the need arise noting the present commitment is for the plans to be created. Chairman Clayton stated the project could be completed without a tax increase noting he would not be in favor of a tax increase to the citizens to pay for the project. Chairman Clayton stated support to have the design work completed should federal funds/grants become available for projects ready to begin construction noting projects built in phases will cost more in the long run than a stand-alone project further noting it was placed on the ballot in 2008 and the bond passed.

Commissioner Blalock asked about moving forward with the project but not committing the full \$400,000 for the design should the County need to stop the process at any time. County Manager, Heidi York stated the signed contract was negotiated for the County to pay on the basis for services completed noting MHA Works would invoice the County upon a phase being completed for payment in monthly increments. Ms. York confirmed the contract committed to the total scope of the project totaling \$425,850. Ms. York noted the contract included clauses for either termination or suspension. Chairman Clayton confirmed the 3-2 vote was for the design phase only to allow the County to have contractors bid. Ms. York informed the group that following the design phase would be the construction phase estimated to begin in August 2013 with a completion date in September 2014.

Commissioner Jeffers reiterated the project could be done in phases noting the basic part is the Senior Center, recreation and aquatics with a future assessment for the future gym, skate park and racquetball courts. Commissioner Jeffers stated the importance of doing the design phase so that the project would be ready upon the Board's action to proceed to the construction without having to wait to do the design phase.

A **motion** was made by Commissioner Newell, **seconded** by Commissioner Puryear to suspend the current contract as written and to authorize the County Manager to negotiate with the design people the continuance of the design work (blue prints for bid) for the area designated for the Senior Center (existing buildings where the Parks and Recreation offices are located and the old Social Services currently occupied by PCC) not to exceed \$75,000.

Commissioner Newell stated according to the estimates that area could be renovated for \$50 per foot. Commissioner Newell noted his preference to go through the budget process before considering new construction. Commissioner Newell further noted the many uncertainties in Washington and Raleigh.

Vice Chairman Jeffers asked Commissioner Newell about the staff that will be displaced with his motion. Commissioner Newell stated the details could be worked out and his motion stands.

A **substitute motion** was made by Vice Chairman Jeffers, **seconded** by Chairman Clayton and **failed 2-3** to defer consideration. Vice Chairman Jeffers and Chairman Clayton voted in favor of the substitute motion. Commissioners Newell, Blalock and Puryear cast the dissenting votes.

A **second substitute motion** was offered by Commissioner Blalock to defer consideration to the next Board meeting. The **second substitute motion died** for a lack of a second motion.

Commissioner Jeffers asked the Parks and Recreation Director, John Hill how many employees were housed in the building in the motion. Mr. Hill responded six employees.

The **original motion carried 3-2**. Commissioners Newell, Puryear and Blalock voted affirmatively. Chairman Clayton and Vice Chairman Jeffers cast the dissenting votes.

TEN-YEAR SOLID WASTE PLAN AND RESOLUTION ACCEPTING AND ENDORSING PERSON COUNTY'S SOLID WASTE MANAGEMENT PLAN OF 2012:

Assistant County Manager, Sybil Tate stated the Board had reviewed and suggested changes to the Ten Year Solid Waste Plan at its November 5, 2012 meeting and the City of Roxboro adopted a resolution supporting the Ten Year Solid Waste Plan at their November 19, 2012 meeting. Ms. Tate requested the Board to adopt a Resolution Accepting and Endorsing Person County's Solid Waste Management Plan of 2012.

Commissioner Blalock stated a plan should show progress and solutions. Commissioner Blalock requested the following text be added to the plan under Section 6 - Assessments and Actions - Collection: If the city initiates a curbside collection service and achieves the 40% required by the state then they could realize a savings of approximately \$113,000 while realizing a fuel savings for fewer trips to the landfill and the following text to the section Transfer outside the geographic area covered by the plan: These revenue losses may be offset by increasing recycling. A 50% waste diversion curbside plan by the city would add as much as 3700 tons of recycling for our recycle center creating a revenue increase of approximately \$425,000.

Ms. Tate stated Person County will not achieve the 2012 waste reduction goals set forth in the 2009 Solid Waste Management Plan which included a 5% reduction goal for June 2012 and an 8% goal by 2022. Ms. Tate reminded the Board the Plan is a planning tool and the 8% challenging goal was recommended by the Solid Waste Advisory Committee.

Commissioner Blalock stated Person County has never met the waste reduction goals set and in order to do so, a partnership with the City of Roxboro is needed.

Vice Chairman Jeffers stated his opposition to setting an 8% goal for waste reduction when the 5% goal has not been attained nor to use County tax dollars to pay for City of Roxboro curbside only.

Commissioner Newell noted his desire for the City to be receptive to the idea of re-establishing the pick up of recyclables and deposition at the County facility thereby saving tipping fees at the landfill. Vice Chairman Jeffers noted his preference to see a Business Plan.

A **motion** was made by Commissioner Blalock, **seconded** by Chairman Clayton and **carried 3-2** to adopt a Resolution Accepting and Endorsing Person County's Solid Waste Manager Plan of 2012 with the text additions as presented. Chairman Clayton and Commissioner Blalock and Newell voted in support of the motion. Vice Chairman Jeffers and Commissioner Puryear cast the dissenting votes.

10 Year Solid Waste Management Plan

July 1, 2012-June 30, 2022

Person County and the City of Roxboro



Sybil Tate

Assistant County Manager

325 S. Morgan St, Rm 211

Roxboro, NC 27573

December 2012

state@personcounty.net

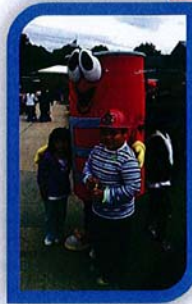
December 3, 2012

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Executive Summary

Given the fact that everyone is responsible for the waste that they generate, and that proper disposal of that waste is also the responsibility of the waste generator, this document is created to give citizens knowledge, then guidance and finally ownership of that responsibility.

NC General Statute 130A 309 09 A states that, "Each local government shall develop a 10 year comprehensive solid waste management plan to make a good-faith effort to achieve the state's goal of a 40% MSW reduction goal."



In FY2006, Person County and the City of Roxboro set a goal of reducing waste to .76 tons per capita (5% diversion rate) by 2012 and .736 tons per capita (8% diversion rate) by 2019. As of FY2011, Person County and the City of Roxboro generated .9 tons on a per capita basis. Official State data for FY2012 has not yet been released; however, staff estimates that Person County and Roxboro generated .95 tons on a per capita basis in FY2012.

Since Person County most likely will not achieve the goal set for 2012, this report recommends that we look hard at ways to achieve the state goal of a 40% diversion rate. The new goals will be .59 tons per capita (26% diversion rate) by 2015 and a .47 tons per capita (41% reduction rate) by 2022. This means 8,438 tons should be diverted annually by 2015 and 14,688 tons annually by 2022.

This plan introduces new programs to achieve these goals. The following are some of the programs put forth in this plan:

- Explore county-wide recycling initiative programs
- Buy-back programs for metal and cardboard
- Hospital recycling program
- Offer an annual household hazardous waste drop-off day
- Create economic development incentives for businesses engaged in recycling
- Begin shingle recycling program
- Offer waste audits for businesses
- Encourage recycling in the City of Roxboro, Person County, industries, schools, etc
- Recognize those who are currently recycling and encourage those who are not
- Offer recycling opportunities consistently (ie. at businesses and events)
- Create a recycling education program
- Increase residential recycling through the school recycling grant program
- Offer assistance with a church-sponsored Recycle Buddy program
- Open liquid recycling station for cooking oil, motor oil and antifreeze

Despite the fact that Person County did not achieve its previous goals, the Person County Recycling Center (PCRC) increased the amount of materials recycled from 1,405 tons in FY11 to 1,658 tons in FY12. PCRC anticipates tonnage to grow in FY13 and expand further once a new facility is located or the existing facility is upgraded in FY14. With great expectations for what our county can do with a progressive spirit, we look forward to the challenge of achieving our waste reduction goals.

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SECTION 1 – Local Contacts and Waste Management Map

Below is a list of individuals responsible for solid waste management in Person County and the City of Roxboro.

Name	Organization	Title	Location	Phone	Email
Tommy Warren	City of Roxboro	Assistant City Manager	779A Mountain Rd Roxboro, NC 27573	336 503-0489	twarren@cityofroxboro.com
Stephen Steese	City of Roxboro	City Manager	779 A Mountain Rd. Roxboro, NC 27573	336 599-3116	ssteese@cityofroxboro.com
Wanda Rogers	Person Industries (PCRC)	Director	601 N. Madison Blvd. Roxboro, NC 27573	336 599-7571	wrogers@personcounty.net
Becky Clayton	Person Industries (PCRC)	PCRC Asst. Director	601 N. Madison Blvd. Roxboro, NC 27573	336 599-7571	bclayton@personcounty.net
Greg Duhon	Upper Piedmont Environmental	Manager	9650 Oxford Road Rougemont, NC 27572	336 364-3699	gduhon@republicservices.com
Ken Hill	Solid Waste Advisory Committee	Chair	N/A		
Sybil Tate	Person County	Assistant County Manager	304 S. Morgan St. Roxboro, NC 27573	336 330-2205	state@personcounty.net
Heidi York	Person County	County Manager	304 S. Morgan St. Roxboro, NC 27573	336 597-1750	hyork@personcounty.net

See Appendix A for a map of all solid waste facilities in Person County and the City of Roxboro.

SECTION 2 – Public Participation

County staff, city staff, the Solid Waste Advisory Committee (SWAC), and Upper Piedmont Environmental Landfill staff contributed to the update to the 10 yr. Solid Waste Plan. County staff took the lead in researching, writing and guiding the report through the approval process. The Solid Waste Advisory Committee received a draft of the plan on Aug. 31, 2012. They provided county staff with feedback and approved the plan on Oct. 9th. A public notice was published in the local newspaper on Oct. 27th and a public hearing was held on Nov. 5th (see Appendix B). The Person County Board of Commissioner reviewed the plan on Nov. 5th and suggested changes. The City of Roxboro reviewed the plan on Nov. 19th and adopted a resolution supporting the plan the same day (see Appendix C). The Person County Board of Commissioners adopted a resolution supporting the plan on Dec. 3rd (see Appendix D).

SECTION 3 - Waste Characterization

Total Waste Stream

According to State records, Person County generated 39,042.03 tons of waste, recycling and compostables in FY2011. This tonnage includes MSW (56.67%), Construction & Demolition (C&D) (8.46%), Industrial (28.30%), household recyclables (3.63%), tires (1.27%) and yard waste (1.66%). Eighty-six percent of the total waste stream was brought to the Upper Piedmont Environmental Landfill to be landfilled. The table below illustrates how each type of waste was handled in FY11.

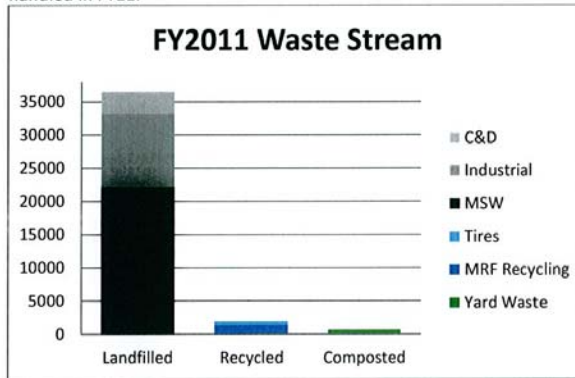


Figure 1. Person County's FY2011 total waste stream

Municipal Solid Waste (MSW) Stream

Person County has not conducted a waste audit recently, so it is impossible to determine the exact characteristics of Person County's MSW. Instead, the county relies on the EPA's MSW characterization chart from 2010 to estimate the types of MSW generated in Person County and Roxboro. According to the EPA's data, approx. 69.3% of MSW is recyclable (paper, plastics, metals, glass), 27.3% is compostable (food scraps and yard trimmings) and the remaining 3.4% can be landfilled (other). Within the "Recycled" category a small percentage of the items may not be able to be recycled in Person County and would have to be landfilled.

The EPA defines MSW as "everyday items we use and then throw away, such as product packaging, grass clippings, furniture, clothing, bottles, food scraps, newspapers, appliances, paint, and batteries. This comes from our homes, schools, hospitals, and businesses." MSW does not include hazardous, construction and demolition, land clearing/ inert debris, or industrial waste. Please note that the EPA's definition of MSW differs from the State's definition, in that C&D and some Industrial waste is included in State MSW calculations. For the purposes of having an accurate comparison, staff has removed C&D and Industrial wastes included in the State calculations.

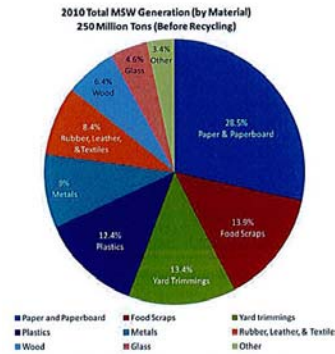


Figure 2. EPA 2010 MSW Waste Characterization

The charts below show how Person County's MSW characterization and waste streams compare with the EPA's MSW waste characterization findings. In other words, Figure 4. shows how much MSW Person County landfilled, recycled and composted in FY2011 and Figure 5. shows approximately how much MSW *could* have been landfilled, recycled and composted based on the EPA's 2010 waste audit. Comparing these two charts shows that there is ample opportunity to divert additional MSW from the landfill through increased recycling and diversion of biodegradable items.

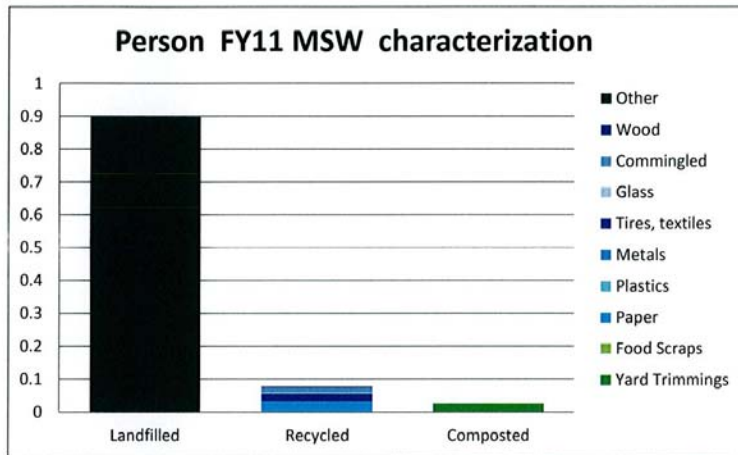


Figure 3. Person County's FY2011 MSW waste characterization

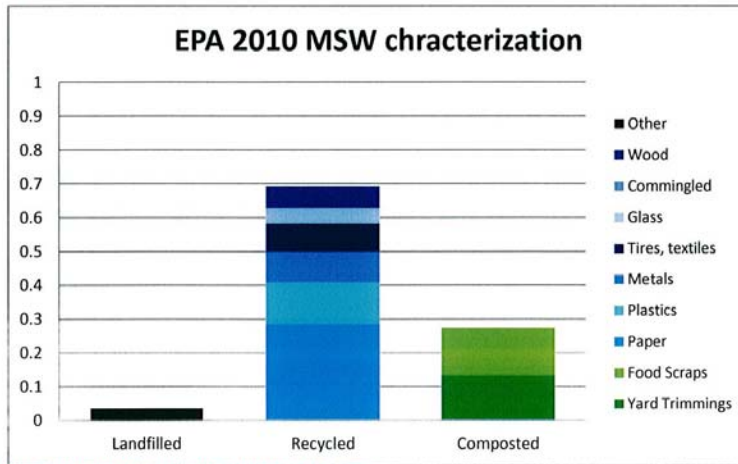


Figure 4 EPA's 2010 MSW waste characterization study

Industrial and C&D waste streams

According to the Upper Piedmont Environmental Landfill's records, the remaining categories in the waste stream (C&D and Industrial waste) make up approximately 36.76% of the entire waste stream. The graph below shows a breakdown of industrial waste streams and C&D wastes over a four year time period.

Fly ash, C&D and plant trash make up the majority of the remaining waste stream. Fly ash has increased significantly over the past two years due to an increase in energy production in Person County. Also note that sludge has been absent from the waste stream since FY10.

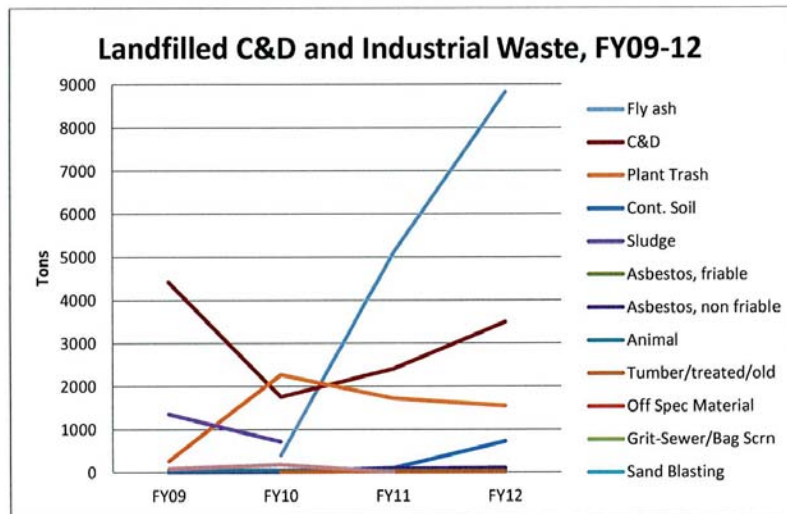


Figure 5. Types of C&D and Industrial Waste

Industrial waste alone accounts for 22.27% of the total waste stream. The chart below illustrates the materials that make up the industrial waste stream.

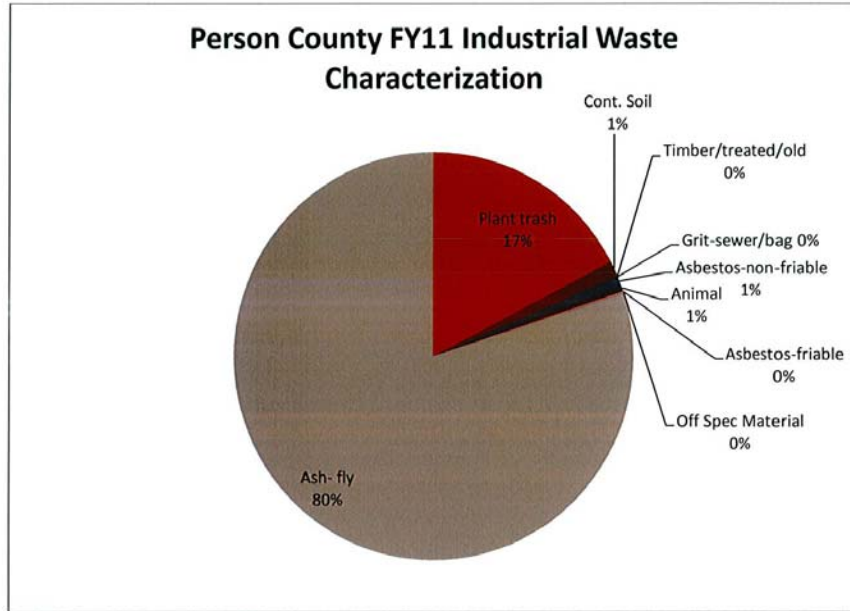


Figure 6. Industrial waste characterization

Unfortunately, it is impossible to get an accurate account of how much and what type of waste each industry is bringing to the landfill because many industries hire private haulers to bring their waste to the landfill. However, below is data that shows some of the larger industrial waste generators.

Name	Material	FY10 tonnage	FY11 tonnage
Capital Power	Ash	8,637.14	5,346.93
US Flue Cured Tobacco	Tobacco residue	1,270.20	1,615.16
Eaton Corp.	Grinding Filters	208.71	109.20

City of Roxboro waste

MSW waste characterization data shows that 7,401 tons of MSW was collected by the City of Roxboro and hauled to the Upper Piedmont Environmental Landfill.

SECTION 4 - Waste Reduction Goal

Unfortunately, Person County most likely will not achieve the 2012 waste reduction goal set forth in the previous Solid Waste Management Plan. The previous plan set a 5% reduction goal for June 2012 (.76 tons per capita or 29,422 tons) and an 8% (.736 tons per capita or 29,953 tons) goal by June 2022. Since the FY2012 data from the State has not been released, staff cannot determine the exact tons per capita; however, based on preliminary data the county will send more than 37,235 tons in FY2012 to the landfill. The table below outlines shows the previous goal calculation and the new goal calculation:

GOAL CALCULATIONS	Previous Goal		New Goal	
	FY2012	FY2019	FY2015	FY2022
1. Baseline year per capita disposal rate (FY 1991-1992 unless alternate approved by Section)	.8	.8	.8	.8
2. Percent waste reduction goal	5%	8%	26%	41%
3. Targeted per capita disposal rate (Subtract line 2 from 1.0 and multiply result by line 1)	.76	.736	.59	.47
4. Estimated population in the new waste reduction goal year (Available at Office of State Budget and Management website: Projected Annual County Population Totals 2010-2019)	38,713	40,697	39,850	45,010
5. Projected tonnage for disposal at baseline disposal rate (Multiply line 1 by line 4)	30,970	32,558	31,880	36,008
6. Targeted annual tonnage for disposal (Multiply line 3 by line 4)	29,422	29,953	23,442	21,320
7. Targeted annual tonnage to reduce (Subtract line 6 from line 5)	1,548	2,605	8,438	14,688

Population Link:

http://www.osbm.state.nc.us/ncosbm/facts_and_figures/socioeconomic_data/population_estimates/demog/cpa2010p.html

In addition, FY2011 data shows that the county's per capita waste increased from .8 tons per capita in FY2010 to .9 tons per capita in FY2011. The increase in the tons per capita from FY10 to FY11 appears to be due to additional C&D tonnage from a tornado and an increase in fly ash production.

The chart below shows the baseline of .8 tons per capita, which was based on FY1992 waste data, compared with the county's actual tons per capita from FY2003-FY2011. The graph also shows the FY2015 and FY2022 goals as set forth in this report.

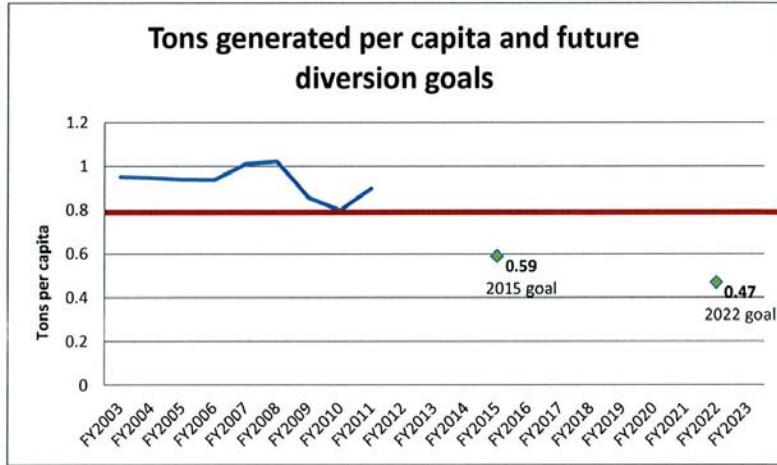


Figure 7. Actual per capita and future per capita goals

Reduction strategies

Below is a list of strategies that Person County and the City of Roxboro will pursue to divert waste from the landfill. It is important to note that these strategies would help us achieve our goal based on a .8 tons per capita rate. Since our actual diversion rate for FY2011 was .9 tons per capita, we may need to implement more strategies to reach our goal. However, since the per capita rate can vary greatly based on storms or increased industrial activity, staff has chosen to use the .8 tons per capita rate as the starting point for reduction. The Person County SWAC identified additional waste diversion strategies at the Sept. 6th meeting. These strategies are labeled in the table below with "(SWAC)."

Strategy description	Responsible Party	Estimated tons diverted	Timeline
Increasing household recycling through outreach and events	Person County PCRC	500	2015
Second pick-up at schools (SWAC)	PCRC and schools	42	2014
Buy programs for metal and cardboard (SWAC)	PCRC and industry	875	2015
Waste audit of City offices (SWAC)	PCRC, City of Roxboro	15	2013
Hospital recycling program (SWAC)	PCRC, hospital	100	2013
Explore county-wide recycling initiatives (SWAC)	County Commissioners	3000	2015
Tie economic	EDC, Commissioners	2000	2013

development incentives to recycling (SWAC)			
Waste audit of City of Roxboro's waste stream (SWAC)	PCRC, City of Roxboro	500	2013
Increase school and community college recycling through waste audits	Person County PCRC, schools and community college	50	2013-2015
Increase community recycling through school grant program	Person County PCRC and schools	100	2014-2015
Open liquid recycling station for cooking oil, motor oil and antifreeze	Person County PCRC	5	2013-2015
Begin shingle recycling program	PCRC	125	2014-2015
Increase small business/industrial recycling through waste audits	PCRC	125	2015
Encourage recycling in Roxboro	City of Roxboro	1000	2013-2015
Offer an annual household hazardous waste drop-off day	PCRC	1	2014-2015
	TOTAL	8,438	July 2015
Increase household recycling in unincorporated areas	PCRC and private haulers	500	2016-2022
Increasing household recycling through outreach and events	Person County PCRC	500	2016-2022
Church-sponsored recycling program (SWAC)	SWAC	750	2017
Increase efficiency of Roxboro's recycling program (SWAC)	SWAC, Roxboro	1500	2020
Explore diversion of tobacco residue for composting (SWAC)	SWAC	800	2022
Develop a municipal composting program (SWAC)	SWAC	2200	2022
	TOTAL	14,688	July 2022

SECTION 5 - Waste Handling Characterization

The primary method for disposal for each waste stream is described below:

Municipal Solid Waste (MSW)

Roxboro collects MSW within the city limits, using city owned and operated waste collection vehicles. Roxboro's collection services include residential and commercial waste, but not industrial. City residents are encouraged to drop their recycling off at the Person County PCRC. The City does not offer curbside recycling collection. The city also offers yard waste collection upon request. Yard waste is taken to a city-owned yard waste facility.

In the county, two private haulers provide weekly collection services for trash and recycling. Households that do not contract with private curbside haulers, can take their waste directly to the landfill.

Both inside and outside of the city limits, trash is taken to the Upper Piedmont Environmental Landfill and recycling is taken to PCRC.

Construction and Demolition Waste (C&D)

Private haulers take C&D waste to the Upper Piedmont Environmental Landfill.

Land Clearing and Inert Debris (LCID)

LCID sites are noted on the map in Appendix A.

White Goods (WG), both the metal and gasses

PCRC and the Upper Piedmont Environmental Landfill serve as drop-off points for white goods. The City of Roxboro collects white goods from the curb and drops them off at PCRC.

In FY12, the Person County PCRC accepted 20.77 tons of white goods, while the Upper Piedmont Environmental landfill accepted 10.53 tons of white goods.

Scrap Tires (ST)

Individuals and businesses can take tires PCRC, beginning Oct.1, 2012. In FY2012, Upper Piedmont Environmental Landfill received 466.40 tons of scrap tires.

Electronics (EL)

Individuals and businesses take electronics to the Person County PCRC, where they are recycled.



SECTION 6 - Assessments and Actions

Below is a list of waste management programs and the assessment and actions associated with each program in Person County.

Reduction at the source

Summary	Neither Person County nor Roxboro offer any programming around reduction at the source.
Assessment	N/A
Actions	There is no program planned other than continued efforts to educate the public on source reduction.

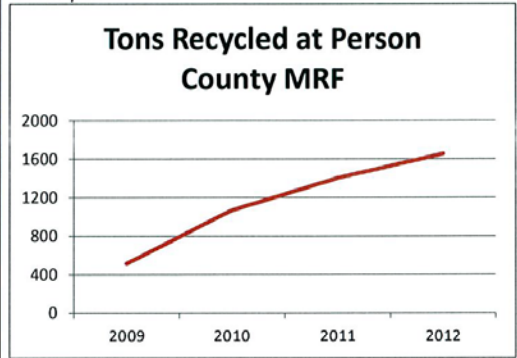
Collection

Summary	<p>The City of Roxboro collects and hauls waste to the Upper Piedmont Regional MSW Landfill. The City provides weekly residential trash collection, but does not provide curbside recycling. Residents are encouraged to take their recycling to PCRC. The City provides commercial collection, but not industrial collection. Below is the commercial fee schedule.</p> <table border="1" data-bbox="755 804 1185 940"> <thead> <tr> <th>Dumpster size</th> <th>Monthly rent</th> <th>Charge per pick up</th> </tr> </thead> <tbody> <tr> <td>4 cu yd</td> <td>\$19.00</td> <td>\$10.60</td> </tr> <tr> <td>6 cu yd</td> <td>\$21.00</td> <td>\$15.90</td> </tr> <tr> <td>8 cu yd</td> <td>\$23.00</td> <td>\$21.20</td> </tr> </tbody> </table> <p>The City mulches yard waste at a city-owned yard waste facility.</p> <p>County residents, businesses and industry can contract with private haulers to collect trash and recycling. County residents may also choose to drop-off waste directly at the landfill or at PCRC for recycling.</p>	Dumpster size	Monthly rent	Charge per pick up	4 cu yd	\$19.00	\$10.60	6 cu yd	\$21.00	\$15.90	8 cu yd	\$23.00	\$21.20
		Dumpster size	Monthly rent	Charge per pick up									
4 cu yd	\$19.00	\$10.60											
6 cu yd	\$21.00	\$15.90											
8 cu yd	\$23.00	\$21.20											
Assessment	<p>While curbside collection of trash and recycling in the city would increase the diversion rate, it is not financially viable. An analysis from 2009 shows an increase of \$188,000 in annual operating costs for providing residents with curbside pick-up. Since the city does not charge residents a waste collection fee, this amount would have to come from the General Fund.</p> <p>Two private haulers provide waste collection and recycling pick-up for county residents. They charge approximately \$15-16/month and an additional \$4-5/month for recycling pick-up. The private hauling companies report having 1000 to 1200 customers participating in their recycling collection programs.</p>												
Actions	<p>If the city initiates a curbside collection service and achieves the 40% required by the state then they could realize a savings of approximately \$113,000 while realizing a fuel savings for fewer trips to the landfill. The city and county will continue to encourage individuals to participate in curbside collection and to take recycling to PCRC. The City of Roxboro could promote the idea of curbside recycling with residents and explain the costs and benefits associated with such a program. The county has expressed interest in partnering with the city to implement a curbside recycling program.</p>												

Recycling and reuse

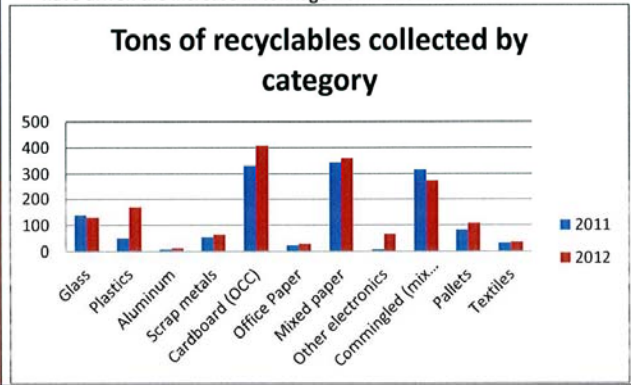
Summary Person Industries, an organization that works with people with disabilities, manages PCRC. County residents can drop-off recycling free of charge. PCRC accepts glass, plastics, metals, papers, white goods, electronics, pallets and textiles. The Upper Piedmont Environmental Landfill collects tires and white goods for recycling.

Assessment PCRC has increased the tons of recycled materials collected each year since opening in 2009. The chart below shows the increase in tonnage collected annually.



Tonnage is not expected to increase at the same rate in FY13; however, in FY14 PCRC may transition to a new space or upgrade their existing facility and may be able to significantly increase tonnage once the move is complete.

The graph below illustrates that increases in plastics and paper recycling have driven the increase in tonnage from FY2011 to FY2012.



Actions	The city and the county will continue to encourage residents to recycle.
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Composting and mulching

Summary	The City of Roxboro collects yard waste from residents and carries it to a city-owned mulching facility. The county does not provide composting or mulching services.
Assessment	The City of Roxboro will continue to provide yard waste collection to residents.
Actions	The SWAC is researching composting options for rural counties. The county could encourage residents to have backyard composting bins.

Incineration with energy recovery

Summary	Neither the city nor the county has incineration with energy recovery.
Assessment	N/A
Actions	Neither jurisdiction plans to implement incineration with energy recovery projects.

Incineration without energy recovery

Summary	Neither the city nor the county has incineration without energy recovery.
Assessment	N/A
Actions	Neither jurisdiction plans to implement incineration without energy recovery projects.

Transfer outside the geographic area covered by the plan

Summary	Currently, the Upper Piedmont Environmental Landfill receives most of the waste generated in Person County. In FY2011, only 2,178.49 tons were landfilled outside of Person County.
Assessment	The landfill's contract will be complete in 2017.
Actions	The County received \$533,751 in host fee revenues from the Upper Environmental Piedmont Landfill in FY2012. These funds are allocated to the General Fund. If the county decides not to extend the contract, it will lose these revenues. In addition, the fuel costs for the City of Roxboro and the private haulers will increase, if they must haul waste outside of Person County. These revenue losses may be offset by increasing recycling. A 50% waste diversion curbside plan by the city would add as much as 3700 tons of recycling for our recycle center, creating a revenue increase of approximately \$425,000. Granville County has plans to open a landfill, which may be an option for Person County waste after 2017.

Disposal

Summary	Currently, the Upper Piedmont Environmental Landfill receives the majority of the MSW, C&D, commercial and industrial waste generated in Person County.
Assessment	The landfill's contract will be complete in 2017. The landfill recently created a new cell that has created enough capacity to last until the contract is completed. The landfill contract does allow for 10 1-year extensions.
Actions	The County and the City of Roxboro will continue to use the Upper Piedmont Environmental Landfill until 2017. However, discussion about waste disposal after 2017 should begin soon.

Education with the community and through the schools

Summary	PCRC picks up recycling free of charge at the public K-12 schools. PCRC also provides tours and educational programming for students and community groups.
Assessment	PCRC provides excellent education programming and works closely with both public and private schools to encourage recycling.
Actions	The County will offer an annual recycling grant program to Person County public and private K-12 schools. The first round of funding will be provided to schools in FY2014.

Special wastes are handled in the following manner:

Scrap tires

- **The number of facilities and/or convenience sites at which tires are collected (e.g. four of seven convenience sites).** Scrap tires will be collected at PCRC beginning Oct. 1, 2012.
- **The manner in which the tires are stored at the primary facility and loaded on to trucks for transport to the recycler (e.g. stacked, laced, piled).** The tires are stacked inside a box trailer and Central Carolina Holdings is called for pick-up when the trailer is full.
- **The manner in which tires are stored at alternate facilities and/or convenience site (e.g. piled on ground, stacked on ground, stacked in truck).** Person County does not have convenience sites. All tires are taken PCRC.
- **The contracted recycler/tire processor (e.g. US Tire, Central Carolina) and the criteria for when a shipment is made to the recycler/tire processor (e.g. when truck is full, once every 3 months).** PCRC has an agreement with Central Carolina Holdings to dispose of scrap tires.
- **Indicate actions the scrap tire program has taken or plans to take to minimize costs (e.g. seek best contract with recycler, tires laced in truck for more efficient transport, tires transported only when truck is full, check documents for ineligible tires, or attach fees to undocumented tires).** The tires are stacked in the trailer in order to optimize the load capacity. The trailer is removed and replaced only when the trailer is completely filled.

White Goods

- **The number of facilities and/or convenience sites at which white goods are collected (e.g. four of seven convenience sites).** PCRC and the Upper Piedmont Environmental Landfill accept white goods.

- **The manner in which refrigerant gasses are extracted from white goods and the person or firm responsible for extraction, the final disposition of the gasses (note: counties are responsible for making sure gasses are properly disposed or recycled, a response indicating that they do not know or that it is the responsibility of the recycler is not acceptable), who the recycler is (e.g. Omnisource, DH Griffin), where records kept indicating dates, times and amounts of gasses extracted.** At PCRC, the Production/Maintenance Technician is certified to extract gasses from white goods. A record is kept of the date, type of refrigerant and the type gas extracted. At Upper Piedmont Environmental Landfill, the refrigerant is removed by Stateline Metals when they remove the white goods for recycling. Records are kept at the landfill.
- **Indicate whether the refrigerant bearing white goods are being kept separate from non-refrigerant bearing white goods.** Yes, the refrigerant bearing white goods are kept separate from non-refrigerant bearing white goods. All are loaded on an open-top scrap metal trailer after refrigerants are extracted. At Upper Piedmont Environmental, refrigerant white goods are placed together on one side of the collection pad for all white goods. Non-refrigerant items are kept on the other side of the pad separated by a gap.
- **Indicate if the refrigerant bearing white goods are being handled roughly at the facility (e.g. use of backhoe or claw to move refrigerant bearing white goods prior to gas extraction, refrigerant bearing white goods dumped on ground).** The refrigerant bearing white goods are handled manually until the refrigerant gasses are removed. At Upper Piedmont Environmental, all white goods are placed on a concrete pad. Refrigerant white goods are moved by hand when needed.
- **Criteria for when a shipment is made (e.g. when pad is full, every six months, when 100 tons are accumulated) and who is responsible for transport (e.g. county or recycler or third party).** White goods are loaded on an open top trailer after all gasses are removed. The trailer is picked up when it is full (approx. 6 tons) by Hayes Iron & Metal. At Upper Piedmont Environmental, shipment takes place when the pad is 90% full. White Goods removal and refrigerant evacuation is accomplished through contract with Stateline Metals.



Electronics

- **Information on existing programs within the jurisdiction to recycle or reuse discarded computer equipment, televisions, and other electronic devices, or information on a plan to begin such a program on a certain date. This information shall include a description of the implemented or planned practices for collection of the equipment and a description of the types of equipment to be collected and how the equipment will be marketed for recycling.** Electronics, including computer equipment, monitors, televisions, telephone equipment, cell phones, stereo equipment and other electronic devices are collected at:

Person County Recycling Center (PCRC)
741 Martin St,
Roxboro N.C. 27573

The electronic equipment is collected from citizens, businesses, schools, haulers, industries and agencies for the purpose of reuse and recycling. All CPUs are recycled due to confidentiality. Any equipment that is deemed useful may be used internally or donated to community organizations when requested. All equipment that is recycled is collected &/or stored in a room designated for electronics. Items are palletized according to "end user" specifications.

PCRC Attendants are on duty to assist with collections:

Monday – Friday 7:30am – 4:30pm

Saturdays 8:30am – 2:00pm

Drop off bins are available at all times

- **Information on a public awareness and education program concerning the recycling and reuse of discarded computer equipment, televisions, and other electronic devices.** PCRC provides public awareness and education programs to provide information on the how to's of recycling in Person County (which includes the recycling and reuse of discarded computer equipment and televisions and other electronic devices) as well as updates on items banned from landfills.

Public awareness is provided as follows:

- Tours of PCRC
- Public presentations
- The local newspaper "The Courier-Times"
- Person Industries Newsletter "PI Events"
- Person County Employee's Newsletter
- Brochures and flyers
- Public Service Announcements on local radio WRXO
- Person County Government website www.personcounty.net
- Person Industries website www.personindustries.com



- **Information on methods to track and report total tonnage of computer equipment, televisions, and other electronic devices collected and recycled in the jurisdiction.** Televisions are tracked separately from other equipment. Prior to shipment, the electronics and televisions are weighed and the weights are recorded by the Production Technician. The weights reported by the end-users are the official documented weights. The PCRC Site Manager reports the annual tonnage to the required governing bodies. Records are maintained on site.
- **Information on interactions with other units of local government to provide or receive services concerning disposal of discarded computer equipment, televisions, and other electronic devices.**

The Person Industries Director keeps county staff and officials informed of recycling practices at monthly department head meetings. An administrative report is given to County Commissioners on a quarterly basis concerning tonnage amounts, which includes electronics. PCRC is open to working with or sharing information with surrounding counties as they develop their electronic disposal programs.

- **Information on how the unit of local government will account for the expenditure of funds received pursuant to this section (creation of separate line items in budget).** The Person County Finance Department established a separate account for the receipt and expenditure of funds from the State's Electronics Management Program. The expenditure of state funds will be tracked, and the funds will only be used to support the electronics recycling program.
- **Documentation that your program is using an electronics recycler/vendor that holds the required e-Stewards or R2 certifications, plus attestation that all of the covered equipment that is managed by your program is managed by the recycler(s)/vendor(s) in question. See Appendix E.**

All electronics collected are shipped to:

Synergy Recycling
320 South Gibson Drive
Madison, North Carolina 27025

Abandoned manufactured homes

- The county does not have an abandoned manufactured home program.

Household Hazardous Waste

- **List all collection activities. Indicate if they are permanent, contracted, or temporary in nature. What is the estimated use by citizens (e.g.1% of county population) of these activities?** Currently, the county does not provide a household hazardous waste collection program. However, PCRC plans to host a collection day for residents in FY2013.
- **Describe plan for collection of HHW waste (e.g. increase, decrease, or remain the same in the amount of time, money and manpower).** PCRC would like to have a day once or twice a year for individuals and businesses to bring their household hazardous waste. PCRC is researching grant opportunities to do this.
- **Indicate the degree of public demand for a HHW program and whether there are any known issues with this waste type (e.g. ground water or waste water contamination due to illegal dumping of HHW).** Through satisfaction surveys at the recycling center, there is a very small degree of interest in a household hazardous waste program. Currently, we are not aware of any ground water or waste water contamination issues.

Other special waste, including fluorescent lights, oil filters, etc.

- PCRC accepts oil filters and fluorescent lights.

Prevention of illegal disposal and management of litter

- The county does not have an enforcement officer. Instead, the Sheriff's Office follows-up on illegal dumping and littering complaints.

Purchase of recycled materials and products manufactured with recycled materials

- The county plans to create a green purchasing policy.

SECTION 7 – Solid Waste Management Costs

Fiscal Year: 2012				
	Total MSW Budget	Program Category		
		SW Collection	SW Disposal	Recycling
Annual Cost of Operations				
Wages + Benefits of Employees (FTE)				\$ 367,565.60
Operating				\$ 168,226.71
Cost of Large Capital Expenditures				
Equipment principal				\$ 91,057.29
Cost of Debt Service (loan & bond interest)				\$ 7,611.00
Total Annual Costs:	\$ 634,460.60	0	0	\$ 634,460.60
Revenues**				
Programming (Medicaid)				\$ 182,736.45
Sale of Recyclables				\$ 190,934.89
Fee/Disposal Tax				\$ 65,995.14
County Funding				\$ 208,928.00
Donations				\$ 2,064.86
Grants				\$ 8,744.00
Landfill host fees			\$ 533,751.89	
Total Annual Revenues:	\$ 1,184,411.23	0	\$ 533,751.89	\$ 650,403.34
Net Annual Costs/Revenues:	\$ 549,950.63	0	\$ 533,751.89	\$ 24,942.74
Indicators of Efficiency				
Tons of Material Managed per Year				1657
# Households or Clients Served				15388
Total Cost per Ton:				\$ 150.86
Total Cost per Household:				\$ 16.25

SECTION 8 – Emergency/Disaster Debris Management and Animal Mortality

The old landfill located on Allensville Road will serve as the staging area for disaster debris (see the map in Section 1). In the case of mass animal mortality, the Health Department and the State would assist the Person County Animal Control to dispose of the carcasses. Below is a list of individuals who would help with debris and animal mortality in the case of a disaster.

Name	Organization	Title	Location	Phone	Email
Tommy Warren	City of Roxboro	Assistant City Manager	779A Mountain Rd Roxboro, NC 27573	336 503-0489	twarren@cityofroxboro.com
Wes Lail	Person County	Emergency Management Director	216 W. Barden St. Roxboro, NC 27573	336 597-4262	wlail@personcounty.com
Ray Foushee	Person County	General Services Director	601 N. Madison Blvd. Roxboro, NC 27573	336 330-2216	rfoushee@personcounty.net
Ron Shaw	Person County	Animal Control Director	2103 Chub Lake Road Roxboro, NC 27574	336 597-1741	rshaw@personcounty.net
Janet Clayton	Person County	Health Director	355 A South Madison Blvd. Roxboro, NC 27573	336 597-2204	jclayton@personcounty.net

Appendix F contains the sections of Person County's emergency management plan that pertain to mass animal mortality.

SECTION 9 – Resolutions

See Appendix C and D.

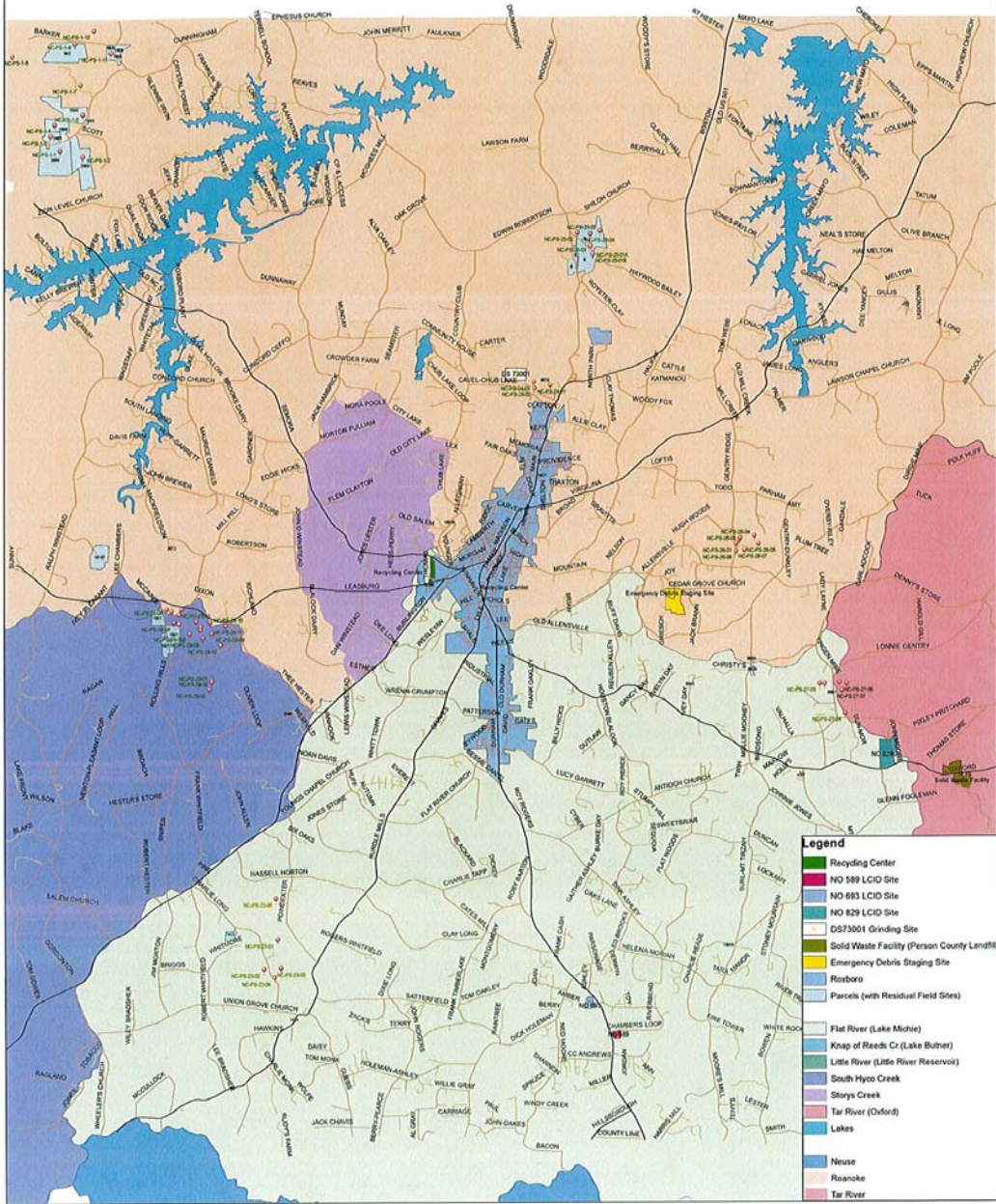
SECTION 10 – Ordinances

Person County has a solid waste franchise ordinance with Republic. See Appendix G.

SECTION 11 – Appendices A-G

Appendix A

Person County Solid Waste Facilities & Emergency Debris Staging/Disposal Sites



December 3, 2012



NORTH CAROLINA PERSON COUNTY IN THE GENERAL COURT OF JUSTICE SUPERIOR COURT DIVISION ADMINISTRATOR'S - EXECUTOR'S NOTICE

Having qualified as Administratrix of the Estate of Cynthia Denise Wood of Person County, North Carolina, this is to notify all persons having claims against the estate of Cynthia Denise Wood, to present them to the undersigned on or before the 13th day of January, 2013, or forever be barred in accordance with G.S. 28A-19-3(a). All persons indebted to said estate, please make immediate payment.

This the 8th day of October, 2012.

LINDA HATCHER WOOD
143 Sunrae Harbor Rd.
Leesburg, NC 27291
Administratrix

Oct. 12, 28, 27 & Nov. 5, 2012

NORTH CAROLINA PERSON COUNTY IN THE GENERAL COURT OF JUSTICE

SunBelt Transport, Jacksonville, FL.

ATTENTION DIABETICS with Medicare. Get a FREE talking meter and diabetic testing supplies at NO COST, plus FREE home delivery! Best of all, this meter eliminates painful finger pricking! Call 888-284-9573.

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SUPERIOR COURT DIVISION ADMINISTRATOR'S - EXECUTOR'S NOTICE

Having qualified as Executrix of the Estate of James Kenneth Oakley of Person County, North Carolina, this is to notify all persons having claims against the estate of James Kenneth Oakley, to present them to the undersigned on or before the 8th day of January, 2013, or forever be barred in accordance with G.S. 28A-19-3(a). All persons indebted to said estate, please make immediate payment.

This the 1st day of October, 2012.

DEBORAH DUNN TATUM
39 Red Fox Lane
Roxboro, NC 27574
Executrix

Oct. 8, 13, 20 & 27, 2012

NORTH CAROLINA PERSON COUNTY IN THE GENERAL COURT OF JUSTICE SUPERIOR COURT DIVISION ADMINISTRATOR'S - EXECUTOR'S NOTICE

Having qualified as Administrator of the Estate of Otha Johnson Day of Person County, North Carolina, this is to notify all persons having claims against the estate of Otha Johnson Day, to present them to the undersigned on or before the 6th day of January, 2013, or forever be barred in accordance with G.S. 28A-19-3(a). All persons indebted to said estate, please make immediate payment.

This the 4th day of October, 2012.

BETTIE DAY YARBORO-JACKSON
2065 Old Allensville Rd.
Roxboro, NC 27573

Oct. 6, 13, 20, 27, 2012

NORTH CAROLINA PERSON COUNTY IN THE GENERAL COURT OF JUSTICE SUPERIOR COURT DIVISION ADMINISTRATOR'S EXECUTOR'S NOTICE

Having qualified as Executrix of the Estate of Robert Daniel Williams of Person County, North Carolina, this is to notify all persons having claims against the estate of Robert Daniel Williams, to present them to the undersigned on or before the 27th day of January, 2013, or forever be barred in accordance with G.S. 28A-19-3(a). All persons indebted to said estate, please make immediate payment.

This the 24th day of October, 2012.

SYLVIA WILLIAMS
18659 Helena Moriah Rd.
Rougemont, NC 27572
Executrix

Oct. 27, Nov. 3, 10 & 17, 2012

NORTH CAROLINA PERSON COUNTY IN THE GENERAL COURT OF JUSTICE SUPERIOR COURT DIVISION ADMINISTRATOR'S - EXECUTOR'S NOTICE

Having qualified as Administratrix of the Estate of Sue Rhodes Gentry of Person County, North Carolina, this is to notify all persons having claims against the estate of Sue Rhodes Gentry, to present them to the undersigned on or before the 8th day

Roxboro, NC 27574
Oct. 8, 13, 20, 27

NOTICE TO CREDITORS AND DEBTORS OF WALTER A. KERR

All persons, firms, and corporations having claims against Walter A. Kerr, Deceased, are hereby notified to exhibit them to Janet L. Kerr, Executrix of the said Decedent's Estate, or to the undersigned Attorney, on or before 7th day of January, 2013, or be barred from their recovery. Debtors of the Decedent are hereby asked to make immediate payment to either of the aforementioned.

This the 3rd day of October, 2012.

JANET L. KERR
Executrix
331 Wimbledon Drive
Roxboro, NC 27573
Walter S. Cates, Esquire
HUBBARD AND CATES
Attorneys at Law
38 Court Street, P.O. Box 578
Roxboro, North Carolina 27573
Telephone: (336) 597-2251
State Bar No: 9685
Oct. 6, 13, 20 & 27, 2012

NORTH CAROLINA PERSON COUNTY SPECIAL PROCEEDINGS NO. 12 SP 195

Substitute Trustee: Philip A. Glass

NOTICE OF FORECLOSURE SALE

Date of Sale: October 30, 2012
Time of Sale: 1:00 PM
Place of Sale: Person County Courthouse

Description of Property: All that certain lot or parcel of land in Allensville Township, Person County, North Carolina, bounded on the West and North by lands of Bernard Allen, bounded on the East by Forester Crutchfield lands, and bounded on the South by the centerline of S.R. 1658, and being that lot containing 1.00 acre as described on that plat of survey for Alice A. Mangum surveyed by Hall-Hamlett and Associates, Surveyors, dated May 1988, and recorded in Plat Cabinet 8, Page 10-1, Person County Registry, which plat is incorporated herein by reference hereto.

Record Owners: Alice A. Mangum
Address of Property: 2137 Lawson Chapel Church Rd.
Roxboro, NC 27574
Deed of Trust:
Book: 177 Page: 133
Date: May 8, 1988

Gentors: Shaun T. Mangum (single) and Tonya Michelle Anderson (single)

Original Beneficiary: Energy Efficient Housing, Inc.
CONDITIONS OF SALE: Should the property be purchased by a third party that person must pay the tax of Forty-five Cents (45¢) per One Hundred Dollars (\$100.00) required by N.C.G.S. §7A-006(a)(1).

This sale is made subject to all unpaid taxes and superior liens or encumbrances of record and assessments, if any, against the said property, and any recorded leases. This sale is also subject to any applicable county land transfer tax, and the successful third party bidder shall be required to make payment for

time the Substitute Trustee tenders to him a deed for the property or attempts to tender such deed, and should said successful bidder fail to pay the full balance purchase price so bid at that time, he shall remain liable on his bid as provided for in North Carolina General Statutes, Section 45-21.30 (c) and (e). This sale will be held open ten (10) days for upper bids as required by law.

Residential - real property with less than 15 rental units: an order for possession of the property may be issued pursuant to G.S. 45-21.29 in favor of the purchaser and against the party or parties in possession, by the clerk of superior court of the county in which the property is sold. Any person who occupies the property pursuant to a rental agreement entered into or renewed on or after October 1, 2007, may, after receiving notice of sale, terminate the rental agreement upon 10 days written notice to the landlord. Upon termination of a rental agreement, the tenant is liable for rent due under the rental agreement prorated to the effective date of the termination.

Dated: Philip A. Glass, Substitute Trustee, Modell, Glass & Haskell, L.L.P.

Posted on Oct. 28, 2012

PUBLIC HEARING NOTICE

The Person County Board of Commissioners will hold a Public Hearing on the Proposed Person County Solid Waste Management Plan on November 5, 2012 at 6:30 pm in the Board's meeting room 215 in the Person County Office Building.

A copy of the plan is available for inspection in the County Manager's Office, 304 S. Morgan St., Room 212, Roxboro, NC 27573 and on the Person County website at www.personcounty.net.

BRENDA B. REAVES
NCCCO, INC.
Clerk to the Board
Oct. 27, 2012

NOTICE OF SERVICE OF PROCESS BY PUBLICATION STATE OF NORTH CAROLINA PERSON COUNTY IN THE GENERAL COURT OF JUSTICE DISTRICT COURT DIVISION ACTION IN THE MATTER OF: TIMOTHY DALE SCOTT, PLAINTIFF VS. DEBRA JEAN WETER SCOTT, DEFENDANT

TO: DEBRA JEAN WETER SCOTT
Take notice that a pleading seeking relief against you has been filed in the above-entitled action. The nature of the relief being sought is as follows:

COMPLAINT FOR DIVORCE
You are required to make a defense to such pleading not later than December 7, 2012 and upon your failure to do so, the party seeking service against you will apply to the court for the relief sought.
This the 22nd day of October, 2012.

Appendix C



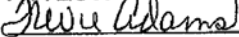
City of Roxboro

RESOLUTION ACCEPTING AND ENDORSING THE SOLID WASTE MANAGEMENT PLAN OF 2012 FOR THE PERSON COUNTY PLANNING AREA

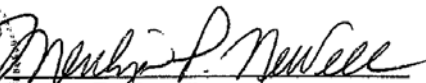
- WHEREAS,** it is a priority of this community to protect human health and the environment through safe and effective management of municipal solid waste; and
- WHEREAS,** the reduction of the amount and toxicity of the local waste stream is a goal of this community; and
- WHEREAS,** equitable and efficient delivery of solid waste management services is an essential characteristic of the local solid waste management system; and
- WHEREAS,** it is a goal of the community to maintain and improve its physical appearance and to reduce the adverse effects of illegal disposal and littering; and
- WHEREAS,** the city of Roxboro recognizes its role in the encouragement of recycling markets by purchasing recycled products; and
- WHEREAS,** involvement and education of the citizenry is critical to the establishment of an effective local solid waste program; and
- WHEREAS,** the State of North Carolina has placed planning responsibility on local government for the management of solid waste;
- WHEREAS,** NC General Statute 130A-309.09A (b) requires each unit of local government, either individually or in cooperation with other units of local government, to update the Ten Year Comprehensive Solid Waste Management Plan at least every three years; and
- WHEREAS,** the Person County Solid Waste Management Department and Citizens Solid Waste Advisory Council have undertaken and completed a long-range planning effort to evaluate the appropriate technologies and strategies available to manage solid waste effectively;

NOW, THEREFORE, BE IT RESOLVED BY THE ROXBORO CITY COUNCIL: That Person County's Ten Year Comprehensive Solid Waste Management Plan is accepted and endorsed and placed on file with the City Clerk on this the 19th day of November, in the year 2012.

ATTEST:


Trevie Adams




Marvin P. Newell

December 3, 2012

Appendix D

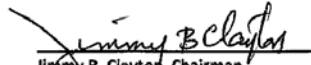
RESOLUTION ACCEPTING AND ENDORSING THE SOLID WASTE MANAGEMENT PLAN OF 2012 FOR PERSON COUNTY

- WHEREAS,** It is a priority of this community to protect human health and the environment through safe and effective management of municipal solid waste;
- WHEREAS,** The reduction of the amount and toxicity of the local waste stream is a goal of this community;
- WHEREAS,** Equitable and efficient delivery of solid waste management services is an essential characteristic of the local solid waste management system;
- WHEREAS,** It is a goal of the community to maintain and improve its physical appearance and to reduce the adverse effects of illegal disposal and littering;
- WHEREAS,** Person County recognizes its role in the encouragement of recycling markets by purchasing recycled products;
- WHEREAS,** Involvement and education of the citizenry is critical to the establishment of an effective local solid waste program;
- WHEREAS,** The State of North Carolina has placed planning responsibility in local government for the management of solid waste;
- WHEREAS,** N.C. General Statute 130A-309.09A(b) requires each unit of local government, either individually or in cooperation with other units of local government, to update the Ten Year Comprehensive Solid Waste Management Plan at least every three years;
- WHEREAS,** The Person County Assistant Manager and The City of Roxboro Public Services Department have undertaken and completed a long-range planning effort to evaluate the appropriate technologies and strategies available to manage solid waste effectively.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF PERSON COUNTY:

That Person County's 2012 Ten Year Comprehensive Solid Waste Management Plan is accepted and endorsed and placed on file with Clerk to the Board on this 3rd day of December, 2012.




Jimmy B. Clayton, Chairman
Person County Board of Commissioners

Attest:


Brenda B. Reaves
Clerk to the Board

December 3, 2012

Appendix E



ACCESSIBLE. UNDERSTANDABLE. REGISTRATION.

CERTIFICATE OF REGISTRATION

AQA International, LLC attests that

Synergy Recycling LLC

320 South Gibson Drive
Madison, North Carolina 27025

with a scope of:

Single Source Service in Removal of Excess and Obsolete Electronic Equipment, Specializing in all Phases Including Collecting, Processing, and Recycling of Such Materials

The organization is found to be in conformance with all requirements of the Responsible Recycling® Standard.

Responsible Recycling® (R2):2008

"The organization has been audited by a certification body that is in conformance with ISO/IEC 17021 requirements and applicable ANAB requirements."

Certificate No.: US00011833
Initial Registration: 05/10/2011
Registration Date: 05/10/2011
Expiration Date: 05/09/2014
Last Modified: 05/10/2011

CEO, AQA INTERNATIONAL

World Headquarters
561 Commerce Drive, NE
Columbia, SC 29223 USA
www.aqainternational.com





ACCESSIBLE. UNDERSTANDABLE. REGISTRATION

CERTIFICATE OF REGISTRATION

AQA International, LLC attests that

Synergy Recycling LLC

320 South Gibson Drive
Madison, North Carolina 27025

with a scope of :

Single Source Service in Removal of Excess and Obsolete Electronic Equipment, Specializing in all Phases Including Collecting, Processing, and Recycling of Such Materials

The organization is found to be in conformance with all requirements of the
Recycling Industry Operating Standard®

RIOS:2006

"The organization has been audited by a certification body that is in conformance with
ISO/IEC 17021 requirements and applicable ANAB requirements."

Certificate No.: US00011834
Initial Registration: 05/10/2011
Registration Date: 05/10/2011
Expiration Date: 05/09/2014
Last Modified: 05/10/2011

CEO, AQA INTERNATIONAL



World Headquarters
501 Commerce Drive, NE
Columbia, SC 29223 USA
www.aqainternational.com



December 3, 2012

esco institute

Program EPA Approved
December 28, 1993

CERTIFICATE NO. 530594168710



NAME: **RHONDA D. GENTRY**

has been certified as a

UNIVERSAL

technician as required by 40CFR part 82 subpart F

December 3, 2012

Appendix F

DEBRIS DISPOSAL

PERSON COUNTY EMERGENCY OPERATIONS PLAN

Updated: January 30, 2004

I. PURPOSE

This section outlines procedures for disposal and containment of debris in the event an emergency / disaster situation results in wide spread debris (downed trees, building materials, etc.)

II. SITUATION AND ASSUMPTIONS

A. Situation

1. The landfill, operated by Upper Piedmont Environmental, is the only site in Person County presently approved for municipal, construction and demolition solid waste disposal.
2. In the event of a disaster situation, the old landfill site located at 662 Cedar Grove Church Rd. would be opened as a temporary site for debris storage until it could be ground up and disposed of.

B. Assumptions

1. In an emergency / disaster situation, large amounts of debris may be produced. This debris will need to be disposed of properly.
2. Depending on the location of heavily damaged areas, temporary storage sites may need to be opened to store certain types of debris until disposal can be achieved.
3. In the event of an emergency/disaster, Person County may need to be granted a variance in state burning regulations in order to dispose of certain types of debris.

III. CONCEPT OF OPERATIONS

- A. The Person County Solid Waste Director is responsible for solid waste management in Person County. He will direct the flow of debris disposal within the County during an emergency/disaster situation.
- B. The Solid Waste Director will direct other agencies (DOT, Forestry Service, private contractors, etc.), as to locations for temporary storage of debris.
- C. The Solid Waste Director will work in conjunction with the Health Department in the event that waste products become a threat to the health and welfare of the community.
- D. All debris removed to storage sites will not be disposed of until after being viewed by Federal Damage Assessment personnel to facilitate reimbursement of removal and disposal.

IV. TEMPORARY STORAGE SITES

- A. In the event that debris is wide spread, the Solid Waste Director, in conjunction with state regulation, may need to locate temporary storage sites to store debris such as trees, branches and building materials.
- B. When disaster conditions permit, and an estimate can be made as to the amount of debris to be contained, temporary storage sites will be selected and activated.
- C. Temporary storage sites should be selected in regards to distance from damaged areas, access to the site, and types of debris to be contained.
- D. Information should be publicized as to the location of the temporary storage sites and as to what type of material will be accepted at each site.

ANIMAL CONTROL AND PROTECTION PERSON COUNTY EMERGENCY OPERATIONS PLAN Updated: December 11, 2008

I. PURPOSE

This section predetermines actions to be taken to control, protect and ensure the humane care and treatment of domesticated animals during a disaster / emergency situation that could cause animal suffering.

II. SITUATION AND ASSUMPTIONS

A. Situation

- 1. Any disaster that threatens humans threatens animals as well and it will be necessary to provide water, shelter, food and first aid.
- 2. Relocation, shelter, or relief efforts for livestock, wildlife or domesticated animals may be required.
- 3. Shelter locations may be required to provide domesticated animal control due to sheltered persons bringing their pets with them. Pets are prohibited at public shelters. Trained service (sight and hearing assistance) animals are allowed.
- 4. Livestock left in evacuated areas will need to be cared for and provisions will need to be made for reentry to facilitate this need.

B. Assumptions

- 1. Person County will request assistance from the State and private sector.
- 2. Animal protection planning will ensure the proper care and recovery of animals impacted during an emergency.
- 3. Personnel with proper training and protective equipment will be able to reenter evacuated areas for the purpose of rescue or care of livestock and domestic animals.

III. CONCEPT OF OPERATIONS

- A. The sheltering and protection of companion animals and livestock is the responsibility of their owners. Animal owners should plan for animal care during a disaster as they prepare their family preparedness plan.
- B. The Person County Animal Control Department will be the lead agency for situation assessment and determination of resource needs. As needed, the county will protect animals affected by any disaster to include rescue, shelter, control, feeding, and preventive immunization of animals left homeless, lost, or strayed as a result of the disaster. Costs incurred will be passed to animal owners when located. Local SPCA, Humane Society, or similar organizations, will be asked to assist in this effort.
- C. During emergencies, requests for animal protection assistance and resources such as food, medicine, shelter, specialized personnel, and additional veterinary medical professionals will be routed through the Person County Emergency Operations Center.
- D. Wild animals out of their natural habitats that are in danger to themselves or humans, will be handled by the Person County Animal Control Officers with assistance from North Carolina Wildlife Resources Commission personnel.
- E. Shelters that have been established for disaster victims will not accept companion animals with the exception of animals trained as sight and / or hearing assistance companions. However, if an evacuee comes to the shelter with their pet(s), efforts will be made to assist in locating a suitable shelter for the pet(s) at the expense of the owner.

**SOLID WASTE DISPOSAL FRANCHISE ORDINANCE
PERSON COUNTY, NORTH CAROLINA**

ARTICLE I

SECTION 10 - AUTHORITY AND ENACTMENT CLAUSE

Pursuant to the authority conferred by North Carolina General Statute §153A-136(a)(3), THE BOARD OF COUNTY COMMISSIONERS OF PERSON COUNTY, NORTH CAROLINA DOES HEREBY ORDAIN AND ENACT INTO LAW THE FOLLOWING ARTICLES AND SECTIONS:

SECTION 11 - PURPOSE

This Ordinance is enacted to promote and to protect the health, safety and welfare of the people of Person County. It is the intention of the Board of County Commissioners that the provisions of this ordinance will encourage the establishment of a secure, safe, and economical system of solid waste disposal in the county which will comply with state and federal laws regulating such disposal.

ARTICLE II

TITLE

This Ordinance shall be known and may be cited as The Person County Solid Waste Disposal Franchise Ordinance.

ARTICLE III

SECTION 30 - GRANT OF SANITARY LANDFILL FRANCHISE

To enable safe and economic disposal of solid waste in Person County, Upper Piedmont Environmental is granted an exclusive franchise to operate in Person County a sanitary landfill as defined by G.S. §130A-294 for a period of 20 years from the effective date of this ordinance. The population and geographic area to be served and the description of the volume of waste at the sanitary landfill shall be as specifically set forth in the Agreement between Upper Piedmont Environmental and Person County dated August 7, 1995, which is incorporated herein by reference. The characteristics of the waste consist of any solid wastes which may be legally disposed of in sanitary landfills, including, without limitation, garbage, refuse, trash, sludge and other discarded material, whether from residential, commercial, or municipal refuse but shall not include highly flammable substances, Hazardous Waste as said term is


347-A

defined under Subtitle C of the Resource, Conservation and Recovery Act, liquid wastes, certain pathological and biological wastes, explosives, radioactive materials, or any other waste prohibited from disposal in municipal solid waste landfills by applicable environmental law or prohibited by any of the terms and conditions of any permits, licenses or approvals obtained with respect to Upper Piedmont Environmental's operation of the landfill. The useful life of the landfill is a minimum of 20 years.

ARTICLE IV

SECTION 40 - EFFECTIVE DATE

This ordinance shall become effective on August 7, 1995.


William R. Hurdle

William R. Hurdle, Chairman
Person County Board of Commissioners

Faye T. Fuller

Faye T. Fuller, CMC
Clerk to the Board

BROADBAND GRANT PROGRAM:

Assistant County Manager, Sybil Tate stated that on August 20, 2012, staff provided the Board with information about the county's new broadband granting authority. The Board asked staff to create a Request for Proposal (RFP) to solicit proposals from private providers to provide broadband service to un-served areas of the county. Ms. Tate reminded the Board that on October 15, 2012 staff presented a timeline for the RFP and a draft of a county-wide broadband survey. Ms. Tate stated the survey opened on October 18, 2012 and was closed on November 15, 2012. The survey was distributed through the schools, at county departments and to county employees. Ms. Tate announced the County received 434 responses to the survey, with 68 individuals reporting no access, 81 reporting inadequate access, 25 reporting that they "don't know" if they have access or not and 260 reporting adequate access. Thirteen businesses or home-based businesses responded that they had inadequate or no access. Ms. Tate noted the on-line survey will remain open until January 17, 2013.

Ms. Tate stated based on the county-wide survey and data from the State, the GIS department created a map depicting the un-served areas of the County. The green areas represent un-served areas as recorded by the State and the red dots represent the un-served individuals resulting from the survey. Ms. Tate told the group staff have labeled the areas and prioritized according to population, income and student population. Ms. Tate noted there are 1,875 un-served individuals or 738 households.

Ms. Tate stated the next step is to release the RFP, review the response and choose a vendor with the County's goals to include the grand cost in the Capital Improvement Plan (CIP). The projected date for grant award notification is April 2013. Upon approval of the CIP, funds would be allocated in fiscal year 2014 on a fiscal year basis. Ms. Tate noted the vendor applications will come to the Board at its meeting in February.

Ms. Tate asked the Board to provide feedback on the RFP and direct staff whether or not to release the RFP.

A **motion** was made by Vice Chairman Jeffers, **seconded** by Commissioner Puryear and **carried 5-0** to release the RFP.

NEW BUSINESS:

BOARD OF COMMISSIONERS 2013 SCHEDULE OF MEETINGS:

Clerk to the Board, Brenda Reaves told the Board that North Carolina General Statute 153A-40 requires the Board of Commissioners to hold a regular meeting at least once a month. Ms. Reaves presented to the Board for consideration a proposed schedule of 2013 meetings dates which did not include dates that conflict with the NACo Legislative Conference (March 2 – 6 Washington DC). The NACo Annual Conference (July 19-22 Ft. Worth, Texas) will not present a conflict with the schedule. Ms. Reaves stated to accommodate the Local Government Day participation, the March 11, 2013 meeting is scheduled for the Board's regular meeting noting Person County Schools' staff has not advised the date of the Fall 2013 Local Government Day however November 18 is anticipated if the same schedule is followed as done this year. Ms. Reaves noted the Board will hold its regular scheduled meetings in its usual Boardroom, Room 215 in the County Office Building and to accommodate attendance, Local Government Day dates will be relocated to the FEMA room and the Budget Public Hearing will be held in the County Auditorium. Ms. Reaves further noted two Community Conversations are proposed with the location to be determined closer to the meeting dates. Ms. Reaves noted a correction on the proposed Schedule of Meeting stating the December 2, 2013 meeting should begin at 7:00 pm without a need for the Organizational Meeting at 6:30 pm.

Ms. Reaves requested Board consideration of the proposed dates and take action to set the 2013 Schedule of Meeting dates to cause copy of such to be posted on the bulletin board and county website.

Commissioner Puryear requested the April 15, 2013 meeting be deleted from the Schedule of Meetings in its entirety as well as suggested the September 3rd and 16th meetings be rescheduled for September 9th and 23rd.

A **motion** was made by Commissioner Puryear, **seconded** by Commissioner Blalock and **carried** to adopt the 2013 Board of Commissioners Schedule of Meetings as presented with the changes requested by Commissioner Puryear incorporated.

The adopted Schedule of Meetings for 2013 is as follows:

Person County Board of Commissioners 2013 Schedule of Meetings

To be held in Room 215 at the Person County Office Building unless otherwise noted

January 7, 2013	7:00 p.m.
January 22, 2013 (Tuesday)	9:00 a.m.
February 4, 2013	7:00 p.m.
February 18, 2013 (Board Retreat)	9:00 a.m.
March 11, 2013 (Local Gov't. Day)	9:00 a.m. FEMA Room
April 1, 2013	7:00 p.m.
April 29, 2013 (Community Conversations)	6:30 p.m. Location TBD
May 6, 2013	7:00 p.m.
May 20, 2013	9:00 a.m.
June 3, 2013	7:00 p.m. Co. Auditorium
June 17, 2013	9:00 a.m.
July 15, 2013	9:00 a.m.
August 5, 2013	7:00 p.m.
August 19, 2013	9:00 a.m.
September 9, 2013	7:00 p.m.
September 23, 2013	9:00 a.m.
October 7, 2013	7:00 p.m.
October 21, 2013	9:00 a.m.
October 28, 2013 (Community Conversations)	6:30 p.m. Location TBD
November 4, 2013	7:00 p.m.
November 18, 2013	9:00 a.m. FEMA Room
December 2, 2013	7:00 p.m.

- ADOPTED BY THE BOARD OF COMMISSIONERS: DECEMBER 3, 2012
- NOTE QUARTERLY MEETINGS NOT ON THE ABOVE LIST WILL BE SCHEDULED FOR JOINT SESSION EACH WITH THE BOARD OF EDUCATION AND ROXBORO CITY COUNCIL

December 3, 2012

ADOPTION OF THE FISCAL YEAR 2013-2014 BUDGET CALENDAR:

County Manager, Heidi York presented the Fiscal Year 2013-2014 Budget Calendar, a schedule for the timing of the budget process, the Board Retreat as well as two Community Conversations. Ms. York stated the dates outlined are subject to change if needed, but this will facilitate an organized budget process for staff and elected officials. One change necessitated by the adoption of the 2013 Schedule of Meetings is that the April 15 date will change to April 29 for the FY13-14 CIP adoption at the Community Conversations Meeting. Ms. York requested Board adoption of the budget calendar for FY 13-14 and to provide feedback and changes to staff as needed.

Commissioner Newell requested the dates of Board meetings to be starred on the Budget Calendar.

A **motion** was made by Vice Chairman Jeffers, **seconded** by Commissioner Blalock and **carried 5-0** to adopt the Fiscal Year 2013-2014 Budget Calendar as presented.



**PERSON COUNTY GOVERNMENT
FISCAL YEAR 2013-2014 BUDGET CALENDAR**

Date	Task
Friday/January 4, 2013	Distribution of CIP Requests to Departments
Friday/January 18, 2013	CIP Requests due to Finance Office
Friday/February 1, 2013	Distribution of Budget Materials for Personnel to Departments (via email)
Friday/February 15, 2013	Distribution of Budget Materials for Operating & Capital to Departments (via email)
Friday/ February 15, 2013	Departmental Budget Requests for Personnel Due to Finance Office
Monday/February 18, 2013*	Board of County Commissioners Annual Retreat
Friday/March 1, 2013	Departmental Budget Requests for Operating & Capital Due to Finance
Mon-Fri/March 18-28, 2013	Departmental Budget Presentations with County Manager
Monday/April 1, 2013*	Finance Director presents FY 13-14 CIP to Board of Commissioners at regular BOCC Meeting at 7:00 p.m.
Monday/April 29, 2013*	Board adopts FY 13-14 CIP at Community Conversations Meeting (location to be announced)
Monday/ May 20, 2013*	County Manager delivers Recommended Budget to Board of County Commissioners at regular BOCC Meeting at 9:00a.m
Tues-Fri/May 21-June 14, 2013	Potential BOCC Budget work sessions (specific dates to be scheduled)
Wednesday/May 22, 2013 & Wednesday/May 29, 2013	Notices of Public Hearing published for June 3 Budget Public Hearing
Monday/June 3, 2013*	Board holds Public Hearing on Recommended Budget
Monday/June 17, 2013*	Board Adoption of FY 13-14 Annual Budget Ordinance
Thursday/July 11, 2013	FY 13-14 Budget available in Accounting System

*Adopted by the Board of County Commissioners on December 3, 2012.
* denotes a Board of Commissioners meeting date.*

SCHEDULE PUBLIC HEARING RELATED TO PERSON COUNTY NON-SMOKING ORDINANCE:

County Manager, Heidi York told the group that at the November 19, 2012 Board of County Commissioners' Meeting, a revised version of the proposed Non-Smoking Ordinance was reviewed. The Board voted 5-0 to set a public hearing to receive public comment on the proposed ordinance upon adoption of the Board's 2013 Schedule of Meetings.

A **motion** was made by Vice Chairman Jeffers, **seconded** by Commissioner Blalock and **carried 5-0** to schedule a Public Hearing related to proposed Person County Non-Smoking Ordinance for 7:00 pm on January 7, 2013.

BUDGET AMENDMENT:

County Manager, Heidi York presented the following Budget Amendment:

Upon a motion by Vice Chairman Jeffers, and a second by Commissioner Blalock and majority vote (5-0), the Board of Commissioners of Person County does hereby amend the Budget of the Fund(s) listed below on this, the 3rd day of December 2012, as follows:

<u>Dept./Acct No.</u>	<u>Department Name</u>	<u>Amount</u> Incr / (Decr)
<u>EXPENDITURES</u>	<u>General Fund</u>	
	General Government	20,972
	Public Safety	28,084
	Culture & Recreation	2,848
	Human Services	5,793
	Interfund Transfer	5,793
	Transfer to Other Fund	7,199
<u>REVENUES</u>	<u>General Fund</u>	
	Other Revenues	64,896
	Interfund Transfer	5,793
<u>EXPENDITURES</u>	<u>Person Industries Fund</u>	7,199
<u>REVENUES</u>	<u>Person Industries Fund</u>	
	Transfer from General Fund	7,199

Explanation:

Received insurance proceeds for hail damage to vehicles in various departments (\$55,016) and to the Museum building (\$8,880); and received a donation for the Spay & Neuter Program in the Animal Services Department (\$1,000).

TIMBER ON THE COUNTY FARM:

Commissioner Newell stated he has been told there was mature timber present on the county farm noting his desire to cut and sell if so. Chairman Clayton noted the forestry service may be able to provide this service.

County Manager, Heidi stated the timber in question has previously been assessed noting it was not ready for harvesting noting she would obtain an official recommendation from the Forestry Service.

A **motion** was made by Commissioner Newell, **seconded** by Commissioner Blalock, and **carried 5-0** to authorize the County Manager to have a timber cruise assessment at the county owned property in the southern part of the county.

CHAIRMAN'S REPORT:

Chairman Clayton thanked the Board members for re-electing him as Chairman of the Board.

Chairman Clayton noted an email received from former Commissioner Kennington related to an upcoming Chamber Board meeting noting he had discussed with Commissioner Newell to which Commissioner Newell agreed to attend.

Chairman Clayton told the Board members that the Clerk to the Board would send them a Board of Commissioners Committee Assignments listing for input.

Chairman Clayton stated the Board of Equalization & Review (E&R) is set to convene in April 2013 noting the notices reflecting the revaluation will be mailed on December 29, 2012. Chairman Clayton asked Board members to instruct citizens to contact Russell Jones with any questions/comments related to their property valuation. If no resolution results with Mr. Jones, the appeal process will then come before the Board of E&R. Chairman Clayton asked the County Manager to place the Board of E&R on the January agenda for further discussion.

MANAGER'S REPORT:

County Manager, Heidi York reminded the Board of a special called meeting scheduled for the Board of Commissioners to meet jointly with the Board of Health and the Social Services Board and facilitated by the School of Government on December 10, 2012 beginning at 5:00 pm in the FEMA room to explore options related to consolidating human services.

Ms. York asked Board members to attend the annual county employee luncheon on Friday, December 7, 2012 at 11:30 am in the County Auditorium at which time service awards will be given at 12:00 pm to employees as well as the Outstanding Employee of the Year will be named. Ms. York commended the Morale Committee for their work organizing the luncheon.

COMMISSIONER REPORT/COMMENTS:

Vice Chairman Jeffers wished everyone Happy Holidays. Vice Chairman Jeffers commented it was a sad day in Person County when the voice of the citizens falls on deaf ears. Vice Chairman Jeffers asked staff to let Dr. Bartlett know they will be evicted sooner than first thought. Vice Chairman Jeffers asked the County Attorney to review options related to the landfill contract with the Board at the Board's second meeting in January 2013. Chairman Clayton requested Board members to email any questions to the County Manager and/or the County Attorney.

Commissioner Puryear had no report.

Commissioner Blalock welcomed Commissioner Newell to the Board and commented it is not a sad day in Person County noting the process was just slowed down until time to move forward. Commissioner Blalock wished Merry Christmas to the group.

Commissioner Newell wished everyone Happy Holidays.

RECESS:

A **motion** was made by Vice Chairman Jeffers, **seconded** by Commissioner Blalock, and **carried 5-0** to recess the meeting at 9:07 pm until December 10, 2012 at 5:00 pm in the FEMA room at the Human Services Building located at 355 S. Madison Boulevard, Roxboro for the purpose to meet jointly with the Board of Health, the Department of Social Services Board and representatives from the UNC School of Government to discuss consolidation options for human services.

Brenda B. Reaves
Clerk to the Board

Jimmy B. Clayton
Chairman