



PERSON COUNTY GOVERNMENT PUBLIC PROPERTY NAMING POLICY

(Adopted November 20, 2023)

BE IT RESOLVED by the Board of County Commissioners for Person County that the following policy and process applies to the consideration and adoption of naming rights for public property owned by Person County Government.

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PUBLIC PROPERTY NAMING POLICY

I. Policy Statement and Purpose

Person County has the sole authority to designate the name of all public property and facilities. All County owned property, buildings, facilities and land shall bear such names as the Person County Board of Commissioners shall approve pursuant to this policy. The purpose of this policy is to establish consistent standard procedures and guidelines for the naming of public property, buildings, facilities and land owned by Person County.

II. Policy Guidelines

1. This policy will undergo periodic review by County Manager's Office, County Attorney and other assigned staff, as deemed necessary.
2. Exceptions to this policy of naming property belonging to the County may be made by the Board of Commissioners, as it deems appropriate.
3. This policy shall not be construed as a mechanism for selling the permanent naming rights of County structures, buildings, facilities or land.

III. Criteria for Consideration

1. The Board of Commissioners will consider proposals from the public for the naming of County property, a park, public open space, building or area within a park, building or open space to recognize the following:
 - a. a person,
 - b. organization,
 - c. historical event,
 - d. geographic location or feature, *or*
 - e. a plant or animal indigenous to Person County.
2. The Board of Commissioners will consider naming public property for an individual or an organization only when the individual(s) or organization has made exceptional contributions to the County or the community at large in the form of money, land, time or overall service to the community.
3. The Board of Commissioners cannot control the names of buildings or parcels of land that are sold and are no longer used to provide County Services.
4. Official names for property belonging to the County shall only be changed by the Board of Commissioners as it deems appropriate.
5. This policy does not apply to naming of public roads, streets, alleys or other similar thoroughfares.

IV. Process for Consideration

The proposed naming of a public building, facility or land may generate in the following manner:

1. County-appointed advisory boards or committees may present a request to the Board of Commissioners in writing detailing the merit, basis or cause for the proposed naming of a facility. Consideration of the recommendation shall be made during a public meeting.
2. A County citizen or group of County citizens who wish to recommend the naming of a park, building, public open space or a particular area within a County facility to the Board of Commissioners may make a request in writing to the County Manager for consideration by the Board of Commissioners.
3. The County may accept a donation of land, money, materials and or services by an individual or organization where the donor has stipulated a naming will occur to recognize the contribution. In such instances, the agreement is final and the name cannot be changed unless the Board of Commissioners decides to return the land, money, materials or services to the individual or organization. The agreement may also become null if the individual or organization fails to deliver, in full, the agreed upon land, money, materials or services to the County.

V. Guidelines for Naming of Property

1. Upon receipt of a recommendation during an open meeting, the Board of Commissioners shall state its intent to consider the adoption of a resolution for the naming or renaming of a public building, facility or land at the next or some subsequent meeting as determined by the board; and call for a public hearing with proper public notice to hear comments on the proposal.
2. The County Commissioners may determine that the public building, facility or land is significant enough to require holding community meetings in the targeted area to solicit additional public input.
3. Upon approval of the resolution by the Board of Commissioners, the public building, facility or land shall bear the assigned name to it from here after as the board prescribes.
4. Current names for property belonging to the County shall remain the same unless changed by the Board of Commissioners. Designation of a name shall not prohibit the renaming of the building or property at a future date, or the designation of a sunset for the name at the time of approval.
5. A public building/facility under construction/renovation or land purchased or owned for park development or conservation/preservation will be given a working title that will only become the official name of the property when formally approved by the Board of Commissioners.
6. The County reserves the right to determine how naming recognitions are acknowledged or displayed.
7. The Board of Commissioners may determine that there are certain buildings of such unique importance to the County, such as the County Office Building, and, therefore, they shall not be named; however, rooms within these buildings may be named.