

**PERSON COUNTY BOARD OF COMMISSIONERS**  
**MEMBERS PRESENT**

**AUGUST 7, 2023**  
**OTHERS PRESENT**

-----  
Gordon Powell  
C. Derrick Sims  
Kyle W. Puryear  
Charlie Palmer  
Jason Thomas  
-----

Katherine M. Cathey, County Manager  
Brenda B. Reaves, Clerk to the Board  
S. Ellis Hankins, County Attorney

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, August 7, 2023 at 7:00pm in the Commissioners' Boardroom 215 in the Person County Office Building located at 304 S. Morgan Street, Roxboro, NC.

Chairman Powell called the meeting to order and offered an invocation. Vice Chairman Sims led the group in the Pledge of Allegiance.

**DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:**

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the agenda.

**INFORMAL COMMENTS:**

Chairman Powell stated each individual would have three minutes to address the Board. The following individuals appeared before the Board to make informal comments:

Mr. Larry Cole of 314 Lewis Winstead Loop, Roxboro and business owner of the Furniture Mart located on Madison Boulevard asked the Board's consideration to support a request to NC DOT for a traffic signal to be added at the Madison Boulevard and Clayton Avenue intersection to assist traffic flow and increase safety for the shopping and food retail services along the Boulevard. Mr. Cole said he would be making the same request before the Roxboro City Council at its meeting on August 8, 2023.

Ms. Liz Bradsher of 976 Estate Road, Semora requested the Board's consideration to support the Person County GOP's Resolution Supporting the Identification of Party Affiliation for the Board of Education candidates in Person County as adopted in March 2023. Ms. Bradsher stated the state currently has 43 school districts that now have partisan elections for the board of education; she said this would afford voters to have more information about the candidates.

**August 7, 2023**

Ms. P.J. Gentry of 541 Byrd Creek Lane, Hurdle Mills asked why the Board of Commissioners, a full republican board, has not had the courtesy to bring forward the Person County GOP's resolution to put to a vote. Ms. Gentry addressed the Board on the FY24 adopted budget comparing the percentage of total budget to Orange County's budget as follows:

	Person County Total % of Budget	Orange County Total % of Budget
Education	18	38.5
Economic Development	5	12
Public Safety	21	13
Human Services	23	17.25
General Government	30	5

Ms. Gentry also noted that the Board did not make decisions without consultants' review and evaluation.

**DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:**

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the Consent Agenda with the following items:

- A. Approval of Minutes of July 17, 2023,
- B. Approval of Minutes of July 20, 2023,
- C. Approval of Minutes of July 26, 2023,
- D. Budget Amendment #2 (CIP), and
- E. Budget Amendment #3

## **NEW BUSINESS:**

### **AMENDMENT TO BOARD OF COMMISSIONERS 2023 SCHEDULE OF MEETINGS TO ADD A STRATEGIC PLANNING RETREAT:**

County Manager Katherine M. Cathey requested Board consideration to amend the Board's 2023 Schedule of Meetings to add a strategic planning retreat. Ms. Cathey noted the Board discussed during the FY24 Budget Retreat that a strategic plan supports accountability, communication, and prioritization. The Board of Commissioners approved a strategic plan for FY20 and set supporting goals during the last three budget processes.

Ms. Cathey further noted the Board agreed to schedule a retreat this fall, in advance of the FY25 budget process, to begin the work of establishing a new strategic plan that will include the following components; mission, vision, values, goals, and strategies. Proposed dates for a full- or half-day retreat are October 24, 25, or 26, 2023, in the Person County Office Building Auditorium.

Ms. Cathey said the strategic planning retreat may be led by an outside facilitator or internal staff. Facilitators are available through the North Carolina Association of County Commissioners (NCACC), the UNC School of Government, and other organizations. Staff will work with the Board of Commissioners, and a facilitator (if applicable) to develop the strategic planning process.

Ms. Cathey asked the Board to discuss the strategic planning process and amend the Board of Commissioners 2023 Schedule of Meetings to add a strategic planning retreat.

A **motion** was made by Commissioner Puryear and **carried 5-0** to amend its 2023 Schedule of Meetings to add a strategic planning retreat to be held on October 24, 2023 starting at 9:00am in the County Office Building Auditorium. The Board consented to have the strategic planning retreat led by staff.



**Resolution Establishing  
2023 Schedule of Regular Meetings for the  
Person County Board of Commissioners**

WHEREAS, NC General Statute 153A-40 requires boards of commissioners to hold a regular-scheduled meeting at least once a month; and

WHEREAS, the Person County Board of Commissioners meets in its Commissioners' Boardroom 215 in the Person County Office Building, located at 304 S. Morgan Street in Roxboro, North Carolina, unless otherwise noted below.

WHEREAS, an amendment took place on January 17, 2023 to set the location of the February 21, 2023 meeting of the Board of Commissioners, set as its date for the annual budget retreat.

WHEREAS, action of the Board of Commissioners at its meeting on February 6, 2023 to have its meetings in the Commissioners' Boardroom 215 effective March 2023.

WHEREAS, action of the Board of Commissioners at its meeting on August 7, 2023 to add a strategic planning retreat. NOW THEREFORE, BE IT

RESOLVED by action of the Person County Board of Commissioners, the following Schedule of Regular Meetings for 2023 is set forth as following:

January 3, 2023 (Tuesday)	7:00 p.m. County Auditorium**
January 17, 2023 (Tuesday)	9:00 a.m. County Auditorium**
February 6, 2023	7:00 p.m. County Auditorium**
February 21, 2023 (Tuesday) (Retreat)	9:00 a.m. Kirby Upstairs Main Hall*
March 6, 2023	7:00 p.m.
March 20, 2023	9:00 a.m.
April 3, 2023	7:00 p.m.
April 17, 2023	9:00 a.m.
May 1, 2023	7:00 p.m.
May 15, 2023	9:00 a.m.
June 5, 2023	7:00 p.m.
June 19, 2023	9:00 a.m.
July 17, 2023	9:00 a.m.
August 7, 2023	7:00 p.m.
August 21, 2023	9:00 a.m.

**August 7, 2023**

September 5, 2023 (Tuesday)	7:00 p.m.
September 18, 2023	9:00 a.m.
October 2, 2023	7:00 p.m.
October 16, 2023	9:00 a.m.
October 24, 2023	9:00 a.m. County Auditorium**
November 6, 2023	7:00 p.m.
November 20, 2023	9:00 a.m.
December 4, 2023	7:00 p.m.

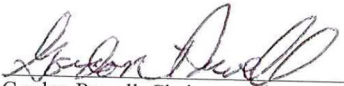
\*Kirby Upstairs Main Hall is located within the Kirby Cultural Arts facility at 213 N. Main St, Roxboro, NC 27573

\*\*County Auditorium is located within the County Office Building at 304 S. Morgan St., Roxboro, NC 27573


BE IT FURTHER RESOLVED that a copy of this Resolution shall be posted on the Board of Commissioners' bulletin board located outside the Commissioners' meeting room 215 of the County Office Building at least ten (10) days before the first meeting to which it applies, and that the adopted Schedule of Meetings dates shall be posted on the County website and distributed with the Sunshine email group.

Adopted this, the 7<sup>th</sup> day of August 2023.



  
 Gordon Powell, Chairman  
 Person County Board of Commissioners

Attest:

  
 Brenda B. Reaves, NCMCC, MMC  
 Clerk of Board

**August 7, 2023**

## **APPOINTMENTS TO BOARDS AND COMMITTEES:**

Clerk to the Board Brenda B. Reaves presented to the Board citizen applications for current vacancies for nomination and appointment as deemed appropriate.

### **Environmental Issues Advisory Committee**

3-Year Term: 1 position for a citizen residing in each of the following townships:

- a) Holloway Township:
- b) Flat River Township:
- c) Olive Hill Township: Dave Boellner requested appointment

A **motion** was made by Commissioner Palmer and **carried 5-0** to appoint Dave Boellner to the Environmental Issues Advisory Committee representing the Olive Hill Township for a 3-year term.

### **PATS Transportation Advisory Board**

3-Year Term:

1 position available for an occupational affiliation representative for a medical related service:

1 unexpired term to 6/30/24 for a representative of economic development/Chamber of Commerce: Samantha Bagbey requested appointment

A **motion** was made by Vice Chairman Sims and **carried 5-0** to appoint Samantha Bagbey to fulfill the unexpired term to June 30, 2024 to the PATS Transportation Advisory Board as the economic development/Chamber of Commerce representative.

### **Juvenile Crime Prevention Council**

Since the Board's packet was distributed, Elizabeth Haebig, the Health Director's designee on the Juvenile Crime Prevention Council (JCPC), has resigned and no longer working for Person County. Janet Clayton, Health Director requested appointment of Richard H. Johnson as the health department's representative to fulfill the unexpired term to June 30, 2025 on JCPC.

A **motion** was made by Commissioner Puryear and **carried 5-0** to appoint Richard Johnson to fulfill the unexpired term to June 30, 2025 to the JCPC as the health department representative.

**August 7, 2023**

**CHAIRMAN'S REPORT:**

Chairman Powell reported that county officials have a meeting with Duke Energy on August 16, 2023 to further discuss the Duke Energy's future in Person County.

**MANAGER'S REPORT:**

County Manager Katherine Cathey reported a draft of the new Development Ordinance has been shared with the Board of Commissioners and the Planning Board noting an announcement to the public would be shared on social media and in the local paper for ways to view the draft document. Ms. Cathey stated the Planning Board would hear a presentation on the new Development Ordinance at its September 14, 2023 meeting with action at its October 12, 2023 meeting; the Board of Commissioners would hear a presentation and entertain action at its November 6, 2023 meeting.

Ms. Cathey announced Michele Solomon was recently hired for the Clerk to the Board/Executive Assistant to the County Manager position and would start on August 15, 2023.

**COMMISSIONER REPORT/COMMENTS:**

Commissioner Palmer said Ms. Solomon was a local person and has been with the county 8-10 years with experience with management.

There were no reports from Vice Chairman Sims nor Commissioners Thomas and Puryear.

### **CLOSED SESSION #1**

A **motion** was made by Vice Chairman Sims and **carried 5-0** to enter into Closed Session #1 at 7:23pm per General Statute 143-318.11(a)(3) for the purpose to consult with the county attorney in order to preserve the attorney-client privilege with the following individuals permitted to attend: County Attorney Ellis Hankins, County Manager Katherine Cathey, Clerk to the Board Brenda Reaves and Economic Development Director Brandy Lynch.

Chairman Powell called the Closed Session #1 to order at 7:25pm.

A **motion** was made by Commissioner Puryear and **carried 5-0** to return to open session at 7:32pm.

### **ADJOURNMENT:**

A **motion** was made by Vice Chairman Sims and **carried 5-0** to adjourn the meeting at 7:33pm.

---

Brenda B. Reaves  
Clerk to the Board

---

Gordon Powell  
Chairman

**August 7, 2023**