

MINUTES
PERSON COUNTY BOARD OF HEALTH MEETING
PCHD CLASSROOM
May 22, 2023

A regular meeting of the Person County Board of Health was held in the Classroom of the Person County Health Department. The following members constituting a quorum were present: Phillip Edelblute, Gordon Powell, Dr. Jeffrey Noblett, Dr. Barbara Harris, Dr. Kimberly Yarborough, Ted Michie, Dr. Stephen Garrett, Dr. Christopher Atkins, and Randy Eakes were present. Dr. Ben Tillett and Patsy Clayton were absent. Also present were Tabatha Philpott, Nursing Supervisor, Leigh Ann Creson, Quality Assurance Specialist, Richard Johnson, Health Educator, and Janet Clayton, Health Director.

A. Call to Order

Dr. Jeffrey Noblett, Chairman of the Board of Health called the meeting to order at 6:00 p.m.

B. Public Comment Period

No members of the public were present for comment.

C. Consent Agenda

A motion to approve the consent agenda was made by Phillip Edelblute, seconded by Dr. Kimberly Yarborough, and the motion carried.

D. Financial Reports: April 2023

An updated financial report was distributed to members prior to the meeting. A motion to approve the financial reports was made by Dr. Stephen Garrett, seconded by Ted Michie, and the motion carried.

E. Fact Forward Survey Results

Tabatha explained that staff have been working with a group called Fact Forward to conduct staff and clinic surveys to figure out how we can improve services. The clinic surveys were conducted with family planning, STI, and maternal health patients of all ages. This survey will suffice as the annual patient satisfaction survey for those programs. Fact Forward provided an overall report as well as reports filtering responses per program and by age (to capture responses from youth ages 15-19). Tabatha reviewed the survey results with the Board. The vast majority of responses were very favorable. The QIA Team reviewed the survey on 5/3/2023. In response to one of the comments, they suggested that white noise machines be purchased to make the clinic more conducive to privacy. The white noise machines have been implemented recently. Staff also try to place patients in rooms across the hall from one another instead of adjacent, which also seems to help. The board had no further suggestions regarding the survey results.

F. Community Health Survey Results

LeighAnn reviewed the 2022 Community Health Survey data regarding department operations and services. Rather than conducting an additional survey, questions about our operations and services were integrated into this survey (that was part of the community health assessment). This information was presented to the QIA team and Management Team. Management Team suggested that during the busier times of the year (ex. start of school, flu season), we could explore offering immunizations from 12-1 p.m. and having the cut-off time at the end of day later than 3:30 p.m. The board had no further suggestions regarding the survey results.

G. Nominating Committee Report

Dr. Kimberly Yarborough presented the slate of officers for FY 23-24. Dr. Jeffrey Noblett has been nominated to serve as the Board Chair with Dr. Christopher Atkins as Vice-Chair. There were no nominations from the floor. A vote will be held at the next meeting on June 26.

H. BOH Training-Health Equity Training

RACE (Results Achieved Through Community Engagement) for Equity consultants provided a health equity training and Group Intercultural Development Inventory (IDI) Profile Debrief for the Board of Health via Zoom. Prior to the meeting, nine board members had completed an IDI. The training/debrief agenda covered shared concepts from the IDI; an overview of the Intercultural Development continuum; a review of the Board of Health's Group IDI Profile; etc. There was small and large group discussion throughout the training. Discussions focused on actions that could be taken to increase cultural self-understanding as well as to increase other cultural understanding.

I. Staff Liaison Updates

• Personal Health

- Several staff members completed Trauma Informed Care 101 training on 4/27.
- We are in the process of acquiring new Medical Director for Immunization/CD Programs.
- The MOA with Person County Schools for the 23-24 school year is being reviewed/updated.
- Staff continuing to review & revise program policies and standing orders in preparation for FY24.
- PCHD is continuing to provide the Moderna COVID Bivalent vaccine in-house.
- Preparations are being made for extended staff absences (2) (July, August, September).

• Environmental Health

- Alan has finished Onsite CIT and has started his authorization process
- Kenneth finished Onsite CIT but has to attend the General CIT training (first full week of June) before he can start the authorization process
- David had a QA visit with our Regional Food Specialist today.

- David and I are working on opening all of the seasonal public swimming pools.

J. Health Director's Report

❖ Budget

- The proposed budget was presented to the county commissioners on 5/15.
- Vaya will execute the local mental health funding contracts for FY24. Katherine Cathey and I are working Elliot Clark of Vaya to implement this change.

❖ Various Updates-

- A building meeting was held on Tuesday, April 25th. Attendees included Katherine Cathey, Ray Foushee, Carlton Paylor, Rick Porter (Brixmor), Charles Riffert (Brixmor), and Janet Clayton. Current building issues were discussed in detail.
- On April 26th, I was a panelist for the "Breaking Barriers in Public Health Panel Discussion" at EDNCPHA; Richard Johnson presented during "Connecting the Dots with NCCare360: North Carolina's Statewide Coordinated Network for Whole-Person Health" on April 27th at EDCNPHA.
- Bonnie Holt, Jaunnice Enoch, and LeighAnn Creson completed the UNC Management and Supervision course.
- I chaired the Healthy Personians Nominating Committee which met on 5/1 and provided nominations the Advisory Committee during the quarterly meeting on May 8th.
- The Regional Health Directors met in Burlington on May 2nd to continue the ARPA Workforce Development Planning.
- PCHD's QIA Team met on 5/3 and is continuing initiatives.
- The Opioid Settlement Advisory Board met on 5/3/2023. Several members are attending the NCACC NC Summit on Reducing Overdose in Durham on June 7 & 8.
- Tabatha and I met with our Moderna representative, Courtney Bolen, on May 8th to discuss the future of COVID vaccinations and public health processes. Ms. Bolen is the Moderna rep for the area west of Winston Salem and was interested in local public health processes and how she could assist.
- Our Health Equity training series concluded on May 11th. There will be a makeup session for the few staff who missed a session.
- Tabatha and I completed the 340B recertification process for FP, STD, and TB medications.
- I attended the NCALHD monthly meetings on May 17 and 18.

❖ Personnel-

- The salary study is included in the county manager's proposed budget that was presented on 5/15.
- The following positions are vacant:
 - Community Health Technician I- Part-time

- WIC Breastfeeding Peer Counselor- Mindy Ashley joined our staff today.

❖ **Next meeting is Monday, June 26th at 6:00 pm.**

K. Board Member Remarks

Gordon Powell reminded the board members whose terms will be ending on June 30 of the deadline to reapply. Discussion was held by board members regarding how to encourage minority populations in the community to apply for Board of Health vacancies.

L. Adjournment

Having no further business to discuss, a motion to adjourn was made by Dr. Kimberly Yarborough, seconded by Dr. Christopher Atkins, and the motion carried.

Respectfully submitted,

Janet Clayton
Health Director/Secretary

Dr. Jeffrey Noblett, Board Chair