

**PERSON COUNTY BOARD OF COMMISSIONERS**  
**MEMBERS PRESENT**

**JUNE 19, 2023**  
**OTHERS PRESENT**

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Gordon Powell  
C. Derrick Sims  
Kyle W. Puryear  
Charlie Palmer  
Jason Thomas  
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Katherine M. Cathey, County Manager  
Brenda B. Reaves, Clerk to the Board  
S. Ellis Hankins, County Attorney

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, June 19, 2023 at 9:00am in the Commissioners' Boardroom 215 in the Person County Office Building located at 304 S. Morgan Street, Roxboro, NC.

Chairman Powell called the meeting to order. Vice Chairman Sims offered an invocation and Commissioner Puryear led the group in the Pledge of Allegiance.

**DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:**

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the agenda.

**INFORMAL COMMENTS:**

There were no comments from the public.

**DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:**

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the Consent Agenda with the following items:

- A. Approval of Minutes of May 1, 2023,
- B. Approval of Minutes of May 15, 2023,
- C. Budget Amendment #21,
- D. Budget Amendment #22,
- E. Memorandum of Agreement between the Board of County Commissioners  
Person County and North Carolina State University,
- F. FY24 and FY25 Volunteer Fire Departments and Rescue Squad Contracts,
- G. Application for FY2024 Rural State Operating Funds for PATS, and
- H. FY24 Classification and Pay Plan and Personnel Policy Manual Amendments

**June 19, 2023**

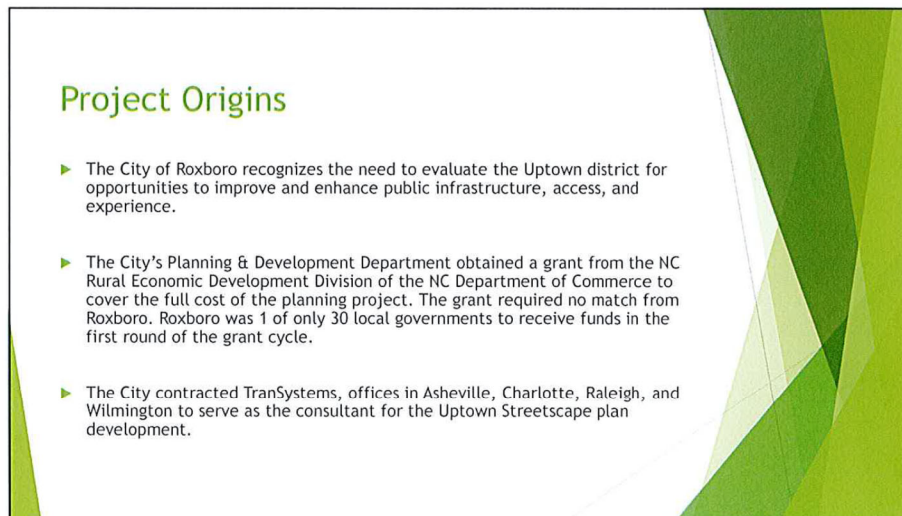
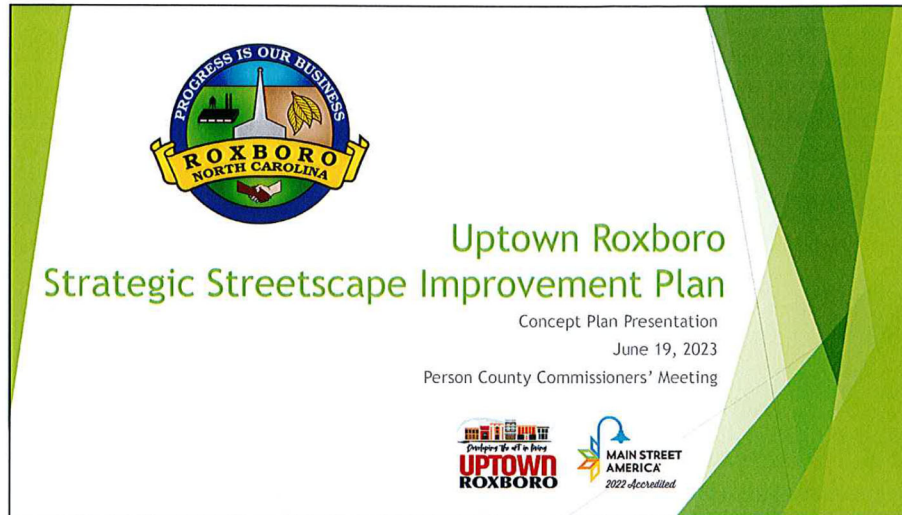
## **NEW BUSINESS:**

### **PROPOSED UPTOWN ROXBORO STREETSCAPE PLAN PRESENTATION:**

Lauren Johnson, City of Roxboro Planning & Development Department Director and April Spencer, Uptown Roxboro Program Manager appeared before the Board to provide an informational presentation to keep the county commissioners and residents of Person County abreast of planning efforts that impact Uptown Roxboro and the various facilities within that area.

Ms. Johnson said the City of Roxboro received a Rural Transformation Grant in the amount of \$175K from the NC Rural Economic Development Division for its Uptown Roxboro Strategic Streetscape Improvement Project, which is the largest comprehensive planning project for the Uptown district in nearly four decades. She noted the last streetscape was around 1980.

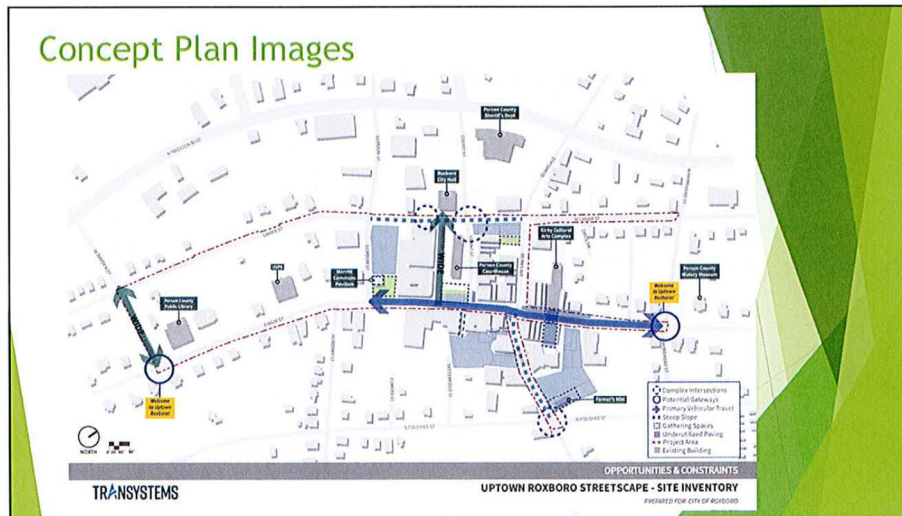
Ms. Johnson shared the following concept plan documents, which will provide details about preliminary assessments and background work for the project, as well as proposals for the comprehensive plan development. The City of Roxboro will conduct the second public meeting on this plan development at its meeting on July 11, 2023 at 7:00pm.



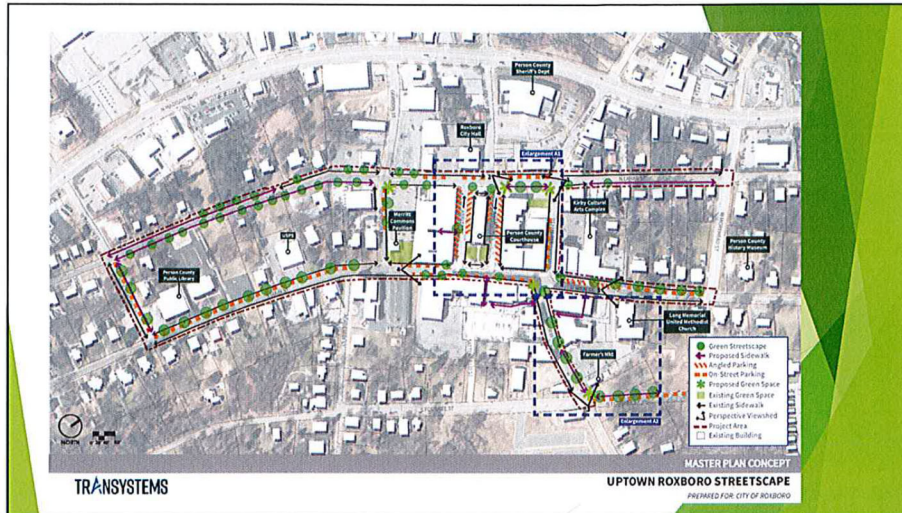
## Plan Development

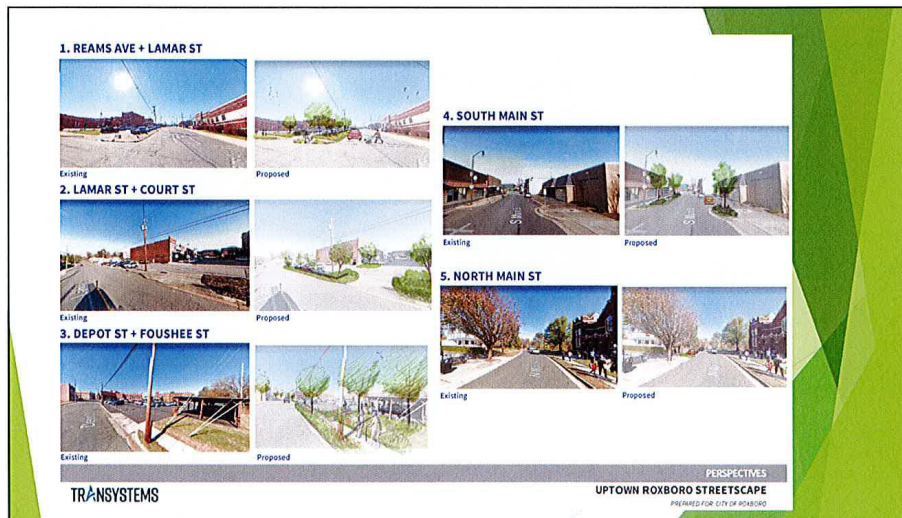
- ▶ After conducting an initial meeting with the Planning & Development staff, TranSystems completed extensive background research on the Uptown district, including
  - ▶ Traffic analysis (vehicular and pedestrian)
  - ▶ Architectural Resources and Historic Character assessment
  - ▶ Natural Resources and Environmental assessment
  - ▶ Public Survey
- ▶ A concept plan presentation meeting took place at City Hall on April 18<sup>th</sup>, with members of the public having an opportunity to view maps, hear a presentation, and engage with members of the plan development team to ask questions or share opinions on the proposals.

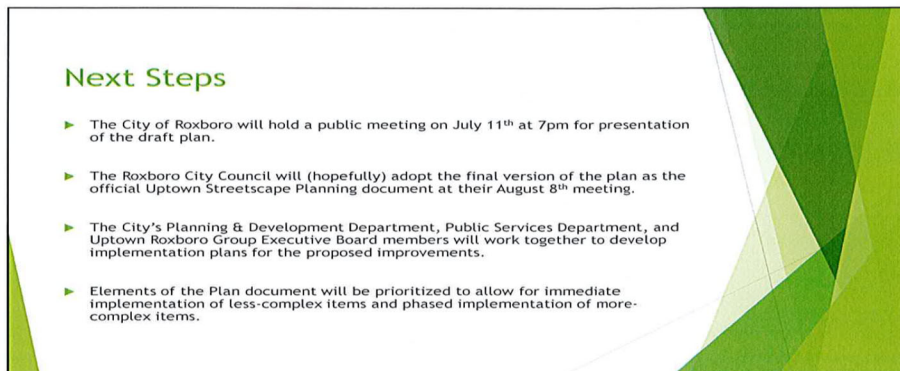
## Concept Plan Images











### Next Steps

- ▶ The City of Roxboro will hold a public meeting on July 11<sup>th</sup> at 7pm for presentation of the draft plan.
- ▶ The Roxboro City Council will (hopefully) adopt the final version of the plan as the official Uptown Streetscape Planning document at their August 8<sup>th</sup> meeting.
- ▶ The City's Planning & Development Department, Public Services Department, and Uptown Roxboro Group Executive Board members will work together to develop implementation plans for the proposed improvements.
- ▶ Elements of the Plan document will be prioritized to allow for immediate implementation of less-complex items and phased implementation of more-complex items.

Chairman Powell thanked Ms. Johnson for the informative plan recreating the city's image. He asked if there were any roundabouts to which she said none were in the proposed plan. Vice Chairman Sims added safety was of the utmost importance at events in the Uptown area; Ms. Johnson said the proposed plan narrows streets for increased pedestrian and vehicular traffic safety. Commissioner Palmer asked Ms. Johnson about the trees, and benches to which she noted the current trees may be reaching their life span, and some trees may be replaced with smaller growth trees and/or shrubs or planter boxes. She further noted that no additional furniture was included in the proposed plan but would be included in future conversations.

## **FY24 BUDGET ORDINANCE AND FEE SCHEDULE ADOPTION:**

County Manager Katherine Cathey and Finance Director Amy Wehrenberg presented the Fiscal Year 2024 Budget Ordinance and Fee Schedule for adoption.

General Statute 159-13(a) states the annual budget must be adopted by July 1. The budget ordinance may be adopted at any regular or special meeting at which a quorum is present by a majority of those present and voting. Ms. Cathey stated the Budget Ordinance for FY24 was before the Board for adoption having fulfilled the legal requirements including the conducting of a public hearing.

Ms. Wehrenberg highlighted two changes in the budget ordinance; the first change is listed in Section 2 provides information where funds are appropriated for the schools and county's budget and how capital payments are managed by the county for the schools. Prior to Fiscal Year 2021, the county operating and regular capital costs for the schools was budgeted in a dedicated department in the General Fund. However, when the county created the Capital Investment Fund in Fiscal Year 2021, a special revenue fund for the management of capital and debt expenditures, the budget for school capital was relocated to this Fund to manage, along with the schools and county debt. This section reflects that school capital will be paid out of this special revenue fund. In addition, it also clarifies that capital outlay for schools will be expended within the appropriated budget and paid by the Person County Finance Officer, upon receipt and review of invoices and other applicable documents.

Ms. Wehrenberg said the second change lies in Section 29(d), which clarifies certain limitations and authorizations given to the Budget Officer, who is the County Manager, for the approval of certain transfers and budget amendments throughout the year, with or without a report to the Board. Ms. Wehrenberg stated the proposed change will allow the Budget Officer to approve a fiscal year end budget amendment at the request of the Finance Officer for the purposes of maintaining budgetary compliance related to three recent accounting standards issued by the Government Accounting Standards Board (GASB), which is the national oversight committee for governmental units. She noted these three standards involve the reporting of leases, subscription based information technology agreements, the Social Services' Representative Payee Fund, fines and forfeitures and the Sheriff's execution fund (a common term for the execution of documents). The budgetary transfers and amendments for these funds do not cause a net surplus or a deficient in any fund. Ms. Wehrenberg said this request was to prevent the possibility of going over-budget and these specific expenditure lines that could create an audit finding for the county for the reporting year. She added many transactions occur in these expenditure lines after the last budget meeting for the fiscal year that could contribute to an over-expenditure. This revised provision provides the county with some flexibility to cover these lines with sufficient budget prior to fiscal year end and without a report to the Board since the result of these transactions are primarily transfers or recognition of existing revenues and expenditures. She added no fund balance appropriations are involved or necessary for these entries.



Ms. Wehrenberg stated the final Adjustments from Recommended to Adopted Budget, as agreed by the Board during the budget work session on June 7, 2023 are shown below noting an increase of \$469,020 to the General Funds reflecting the total difference of amended changes over (under) the Recommended Budget. There were no adjustments made to any of the Other Funds.

Chairman Powell complimented staff on bringing a budget to the Board considering the challenges with the increased costs of operations and inflation, while still providing a benefits package to employees, along with a competitive pay plan investment of \$2.5M with the need of additional vehicles and new positions. He noted the Board was accountable to the taxpayers countywide through service to all the citizens.

Vice Chairman Sims stated his support of the budget yet voicing his concerns related to staffing needs and shortages (EMS and the Sheriff's Office) as the county entices trained people to come to Person County. Chairman Powell stated the staffing needs and shortages at EMS and the Sheriff's Office are common statewide, not just in Person County. He further added that public safety was nearly 25% of the county's overall budget noting his concern was that education was #4 right now in funding in Person County.

Commissioner Palmer commended staff and the Board of Commissioners for its work on obtaining this budget for next fiscal year.

Commissioner Puryear echoed the comments already made and thanked the commissioners for working together in harmony and with leadership coming to an agreement on issues noting his support.

Commissioner Thomas stated the budget was a great team effort.

A **motion** was made by Commissioner Puryear and **carried 5-0** to adopt the Fiscal Year 2024 Budget Ordinance and Fee Schedule, including the changes, as presented by the Finance Director.

Department	Explanation of Change	Revenue Changes	Expenditure Changes	Equivalent Tax Rate (1 cent = \$536,729)
	<b>General Fund</b>			
	<b>Recommended Budget</b>	<b>73,267,286</b>	<b>73,267,286</b>	
<b>Revenues</b>	Fund Balance Appropriation (10090-399991)	194,315		0.36
	Fund Balance Appropriation (19090-399991)	274,705		0.51
<b>Expenditures</b>	Finance-Added new position: Grant Writer (1004130)		69,511	0.13
	EMS-Reduced cost of ambulance (1004370-454000)		(152,945)	(0.28)
	Animal Services-Added new position: Program Coordinator (1004380)		59,381	0.11
	Contingency-Property and Liability Insurance (1009910-499300)		38,000	0.07
	Fleet Fund-Added 3 vehicles for Sheriff's Department (1054125-454100)		180,368	0.34
	DSS Fund (Admin)-Added five new Medicaid Expansion positions (1905310)		274,705	0.51
	<b>Total Amended General Fund Budget</b>	<b>73,736,306</b>	<b>73,736,306</b>	<b>0.00</b>
	Difference of Amended Changes over (under) Recommended	469,020	469,020	0.87
	<b>Self-Funded Health Insurance Fund - Internal Service Fund</b>			
	<b>Total Self-Funded Health Insurance Fund</b>	<b>5,397,915</b>	<b>5,397,915</b>	<b>0.00</b>
	<b>Capital Investment Fund - Special Revenue Fund</b>			
	<b>Total Capital Investment Fund Budget</b>	<b>6,575,284</b>	<b>6,575,284</b>	<b>0.00</b>
	<b>Representative Payees - Special Revenue Fund</b>			
	<b>Total Representative Payees Fund Budget</b>	<b>900,000</b>	<b>900,000</b>	<b>0.00</b>
	<b>Person Industries and Material Recovery Facility - Special Revenue Fund</b>			
	<b>Total Person Industries and Material Recovery Facility Fund Budget</b>	<b>2,396,641</b>	<b>2,396,641</b>	<b>0.00</b>
	<b>Sheriff's Execution - Special Revenue Fund</b>			
	<b>Total Sheriff's Execution Fund Budget</b>	<b>35,000</b>	<b>35,000</b>	<b>0.00</b>
	<b>Fire Tax District - Special Revenue Fund</b>			
	<b>Total Fire District Tax Fund Budget</b>	<b>2,306,743</b>	<b>2,306,743</b>	<b>0.00</b>
	<b>Emergency Telephone System - Special Revenue Fund</b>			
	<b>Total Emergency Telephone System Fund Budget</b>	<b>208,079</b>	<b>208,079</b>	<b>0.00</b>
	<b>Revolving Loan - Special Revenue Fund</b>			
	<b>Total Revolving Loan Fund Budget</b>	<b>6,255</b>	<b>6,255</b>	<b>0.00</b>
	<b>Economic Catalyst - Special Revenue Fund</b>			
	<b>Total Economic Catalyst Fund Budget</b>	<b>1,686,783</b>	<b>1,686,783</b>	<b>0.00</b>
	<b>Water and Sewer - Special Revenue Fund</b>			
	<b>Total Water and Sewer Fund Budget</b>	<b>80,000</b>	<b>80,000</b>	<b>0.00</b>
	<b>Stormwater - Enterprise Fund</b>			
	<b>Total Stormwater Fund Budget</b>	<b>279,000</b>	<b>279,000</b>	<b>0.00</b>
	<b>Total Amended Budget FY 2023-24</b>	<b>93,608,006</b>	<b>93,608,006</b>	
	<b>Total Difference of Amended Changes over (under) Recommended</b>	<b>469,020</b>	<b>469,020</b>	

PERSON COUNTY,  
NORTH CAROLINA

2023-2024

BUDGET ORDINANCE



**BE IT ORDAINED** by the Board of Commissioners of Person County, North Carolina (the "Board"):

**Section 1.** The following amounts are hereby appropriated in the General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2023 and ending June 30, 2024, in accordance with the chart of accounts heretofore established for this county and by function as listed below:

EXPENDITURES	AMOUNT	PERCENT OF BUDGET
General Government	\$ 10,767,682	14.6%
Public Safety	17,913,528	24.3%
Transportation	1,528,107	2.1%
Human Services	15,727,545	21.3%
Education	13,601,011	18.4%
Environmental Protection	222,245	0.3%
Economic and Physical Development	1,417,550	1.9%
Culture and Recreation	2,393,378	3.2%
Transfers to Other Funds	6,820,260	9.2%
Contingency	3,345,000	4.4%
<b>TOTAL GENERAL FUND APPROPRIATIONS</b>	<b>\$ 73,736,306</b>	<b>100.0%</b>

**Section 2.** The appropriations to the Board of Education for current expense, firstly, shall be made from any funds that are dedicated to the use of the schools and secondly, shall be made from general county revenues to the extent necessary. Capital expenditures for schools are budgeted in the Capital Investment Fund, and are funded to the extent of the amount available for capital appropriations. Capital outlay for schools will be expended within the approved appropriation subject to receipt of invoices and appropriate documentation from the schools, and reviewed by the Person County Finance Office.

The appropriations made and revenues estimated hereafter shall be for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

June 19, 2023

**Section 3.** It is estimated that the following revenues will be available in the General Fund:

<b>REVENUES</b>	<b>AMOUNT</b>	<b>PERCENT OF BUDGET</b>
Ad Valorem Taxes	\$ 39,334,641	53.3%
Local Option Sales Taxes	13,629,865	18.5%
Other Taxes	959,400	1.3%
Licenses and Permits	777,450	1.1%
Intergovernmental Revenues	8,241,531	11.2%
Interest Earnings	1,200,000	1.6%
Charges for Services	5,114,842	6.9%
Other Revenues	618,182	0.8%
Transfers from Component Unit	232,000	0.3%
Fund Balance Appropriated	3,628,395	4.9%
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 73,736,306</b>	<b>100.0%</b>

**Section 4.** The following amounts are hereby appropriated in the Self-Funded Health Insurance Fund for the accumulation and allocation of costs associated with the County's self-insured group health insurance program:

Self-Funded Health Insurance	\$ 5,397,915
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**Section 5.** It is estimated that the following revenues will be available in the Self-Funded Health Insurance Fund:

Health Plan Premiums	\$ 4,979,915
Interest Earnings	58,000
Other Miscellaneous Contributions	360,000
<b>Total</b>	<b>\$ 5,397,915</b>

**Section 6.** The following amounts are hereby appropriated in the Capital Investment Fund (CIF) for the County's debt service payments, regular capital outlay for Person County Schools and Piedmont Community College, lottery revenues and payments associated with the Schools, and General Fund transfers supporting these costs as well as the capital improvement projects that are reported in the CIP Capital Project Fund:

Debt Service	\$ 1,615,785
Issuance Cost	134,183
Schools Capital & Tech Outlay	1,055,316
Schools Lottery Expense	500,000
PCC Capital Outlay	70,000
Transfer to CIP Fund	3,200,000
<b>Total</b>	<b>\$ 6,575,284</b>

**June 19, 2023**



**Section 7.** It is estimated that the following revenues will be available in the Capital Investment Fund (CIF) for funding the County's debt service, Person County Schools and Piedmont Community College regular capital expense, lottery projects for the Schools, and Capital Improvement Projects:

Lottery Proceeds	\$ 500,000
Other Revenues	33,015
Interest Earnings	240,000
Transfer from General Fund	3,434,183
Sales Tax Transfer from General Fund for Schools	2,368,086
<b>Total</b>	<u>\$ 6,575,284</u>

**Section 8.** The following amount is hereby appropriated in the Social Services Representative Payee Fund, to manage expenditures with funds belonging to individuals who are unable to maintain those funds themselves:

Representative Payee Funds	<u>\$ 900,000</u>
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**Section 9.** It is estimated that the following revenues will be available in the Social Services Representative Payee Fund:

SS/SSI-Rep Payee Funds	<u>\$ 900,000</u>
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**Section 10.** The following amounts are hereby appropriated in the Person Industries & PI Material Recovery Facility (MRF) Fund:

PI-Community Rehabilitation Program Services	\$ 1,702,643
Material Recovery Facility	693,998
<b>Total</b>	<u>\$ 2,396,641</u>

**Section 11.** It is estimated that the following revenues will be available in the Person Industries & PI Material Recovery Facility (MRF) Fund:

Intergovernmental Revenues	\$ 551,500
Charges for Services	1,272,150
Other Revenues	5,000
Transfer from General Fund	
PI-Community Rehabilitation Program Services	240,143
Material Recovery Facility	327,848
<b>Total</b>	<u>\$ 2,396,641</u>

**Section 12.** The following amounts are hereby appropriated in the Sheriff's Execution Fund, which accounts for collections by the Sheriff of small claims remitted to the Clerk of Court and collection of commissions remitted to the County:

Sheriff's Execution Claims	<u>\$ 35,000</u>
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**Section 13.** It is estimated that the following revenues will be available in the Sheriff's Execution Fund:

Charges for Services	<u>\$ 35,000</u>
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**Section 14.** The following amounts are hereby appropriated in the Fire Tax District Fund, which was established to provide for all operating and capital funding of the local volunteer fire and rescue departments:

Fire Tax District	<u>\$ 2,306,743</u>
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**Section 15.** It is estimated that the following revenues will be available in the Fire Tax District Fund:

Ad Valorem Taxes	<u>\$ 2,306,743</u>
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**Section 16.** The following amounts are hereby appropriated in the Emergency Telephone System Fund:

Emergency Telephone System	<u>\$ 208,079</u>
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**Section 17.** It is estimated that the following revenues will be available in the Emergency Telephone System Fund:

E-911 State Surcharges	<u>\$ 208,079</u>
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**Section 18.** The following amounts are hereby appropriated in the Revolving Loan Fund, which was established to provide loans to small businesses to promote economic development:

Reserved for Small Business Loans	<u>\$ 6,255</u>
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**Section 19.** It is estimated that the following revenues will be available in the Revolving Loan Fund:

Other Revenues	<u>\$ 6,255</u>
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**Section 20.** The following amounts are hereby appropriated in the Economic Catalyst Fund for future industrial incentives and expansion efforts of current industry facilities:

Industrial Recruitment Incentives	<u>\$ 1,686,783</u>
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**Section 21.** It is estimated that the following revenues will be available in the Economic Catalyst Fund:

Transfer from General Fund	250,000
Other Revenues	4,000
Interest Earnings	28,000
Fund Balance Appropriation	1,404,783
<b>Total</b>	<u>\$ 1,686,783</u>

**Section 22.** The following amounts are hereby appropriated in the Water and Sewer Construction Reserve Fund for the future funding of water and sewer construction:

Reserve for Water and Sewer Construction	<u>\$ 80,000</u>
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**June 19, 2023**

**Section 23.** It is estimated that the following revenues will be available in the Water and Sewer Construction Reserve Fund:

Shared Fees	64,000
Interest Earnings	16,000
<b>Total</b>	<b>\$ 80,000</b>

**Section 24.** The following amounts are hereby appropriated in the Stormwater Fund for funding the Stormwater Management Utility's responsibilities for protection, restoration, and management of stormwater quality:

Reserve for Stormwater Utility Management	<b>\$ 279,000</b>
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**Section 25.** It is estimated that the following revenues will be available in the Stormwater Fund for funding the Stormwater Management Utility's responsibilities for protection, restoration, and management of stormwater quality:

Stormwater Fees	\$ 277,000
Interest Earnings	2,000
<b>Total</b>	<b>\$ 279,000</b>

**Section 26.** There is hereby levied a tax at the rate of \$0.7225 per \$100 valuation of property listed for taxes as of January 1, 2023 for the purpose of raising revenues from property taxes included in "Ad Valorem Taxes" in the General Fund in Section 3 of this Ordinance.

This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$4,895,000,000 and an estimated collection rate of 97.50%. In addition to these revenues, the County is also including registered motor vehicle tax revenues collected by the North Carolina License Plate Agencies, which is budgeted to generate \$3,246,813 in revenues.

**Section 27.** There is hereby levied a tax at the rate of \$0.05 per \$100 valuation of property listed for taxes as of January 1, 2023 for the purpose of raising revenues from fire service protection district taxes included in "Ad Valorem Taxes" in the Fire Tax District Fund in Section 13 of this Ordinance. This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$4,333,000,000 and an estimated collection rate of 97.50%. In addition to these revenues, the County is also including licensed motor vehicle tax revenues collected by the North Carolina License Plate Agencies, which is budgeted to generate \$189,905 in revenues.

**Section 28.** Charges for services and fees by County departments, excluding those established by state statute, are levied in the amounts set forth in the attached Fee Schedule. (Attachment 1)

**Section 29.** The budget officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- Can transfer amounts between objects of expenditure within a department and between departments within the same functional area without limitation and without a report to the Board of Commissioners.
- Can transfer amounts up to \$10,000 between functional areas of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.
- Cannot transfer any amount between funds or from the regular contingency appropriation within any fund, except for a transfer of any amount from the Information Technology Systems

Fund for technology-related items, and the Fleet Management Fund without a report to the Board of Commissioners.

- d. Can authorize amendments as requested by the Finance Officer at the end of the fiscal year in order to maintain budgetary compliance for the reporting of leases (GASB 87), subscription-based information technology agreements (GASB 96), and the Social Services Representative Payee Fund, Fines & Forfeitures, and Sheriff's Execution Fund (GASB 84) without a report to the Board of Commissioners.

**Section 30.** The County Manager, or her designee, is hereby authorized to execute contractual documents under the following conditions:

- a. Can execute contracts for construction repair projects which do not require formal competitive bid procedures.
- b. Can execute contracts for: (1) purchase of apparatus, supplies and materials, or equipment which is within budgeted department appropriations, (2) leases of personal property for a duration of one year or less and within budgeted departmental appropriations, and (3) services which are within department appropriations.
- c. Can execute grant agreements to or from public and nonprofit organization that are within budgeted appropriations, unless grantor organization requires execution by the Board of Commissioners.
- d. Can execute contracts, as the lessor/lessee of real property, which are of one-year duration or less, if funds are within budgeted appropriations.
- e. Can execute contracts for consultant services, which consultant fees are estimated to be less than \$10,000 and if funds are within budgeted appropriations.

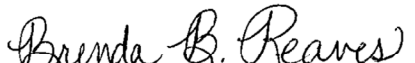
**Section 31.** The Finance Director may make cash advances between funds during the fiscal year without reporting to the Board of Commissioners. Any advances outstanding at fiscal year-end must be reported to the board except those involving funds where grant revenues or unreimbursed debt proceeds arise from prior county expenditures.

**Section 32.** Copies of the Budget Ordinance shall be furnished to the Budget Officer, the Finance Director, and the Tax Administrator for direction in the carrying out of their duties.

**Adopted, this the 19<sup>th</sup> day of June 2023.**



  
Gordon Powell, Chairman  
Person County Board of Commissioners

  
Brenda B. Reaves, Clerk to the Board

**June 19, 2023**

**FY 2023-2024  
Approved Fee Schedule**

Attachment 1

Department	Fee Type	FY2023 Adopted	FY2024 Recommended
<b>Animal Control</b>	<b>Adoption Fees</b>		
	Adoption Fee - Includes age appropriate vaccinations & microchip	\$50.00	No Change
	<b>Reclaim Fees</b>		
	1st Offense Reclaim	\$25.00	No Change
	2nd Offense Reclaim (in one year period)	\$50.00	No Change
	3+ Offense Reclaim (in one year period)	\$100.00	No Change
	Regular holding per night	\$5.00	No Change
	Quarantine holding per night	\$10.00	No Change
	<b>Animal Pick Up Fees</b>		
	Pick up litter of puppies or kittens (if mother of litter is surrendered at time of pickup, there will be no charge)	\$25.00	No Change
	Pick up injured or sick animals	\$25.00	No Change
	Deposit fee for Humane Dog or Cat Trap	\$25.00	No Change
	<b>Vaccination Fees</b>		
	1 yr Rabies Vaccine (if unvaccinated or no proof of vaccination)	\$10.00	No Change
	5 way Vaccine	\$6.00	No Change
	<b>Rescue Pull Fees</b>		
	Heartworm Test	\$10.00	No Change
	Bordetella Intranasal Vaccine	\$8.00	No Change
	<b>Deworming-Drontal</b>		
	Under 60lbs	\$15.00	No Change
	Over 60lbs	\$20.00	No Change
	Deworming-Panacur 3-Day course	\$5.00	No Change
	<b>Citations</b>		
	No current or displayed Rabies Tag	\$50.00	No Change
	Permitting a dog to run at large	\$50.00	No Change
	Allowing a female "in heat" to run at large	\$50.00	No Change
	Cruelty to animals	\$100.00	No Change
	Interfering with an Animal Services Officer	\$100.00	No Change
	Nuisance	\$50.00	No Change
	Leaving a dangerous dog unattended	\$100.00	No Change
<b>Recreation Arts and Parks Maya Park</b>	<b>Cabins</b>		
	Small (Per Night)	\$55.00	No Change
	Large (Per Night)	\$65.00	No Change
	<b>Camp Sites</b>		
	RV (1-4) and (9-18) (Per Night)	\$25.00	No Change
	Waterfront Tent Sites (5-8) (Per Night)	\$20.00	No Change
	Non-Waterfront Primitive Sites (19-30) (Per Night)	\$10.00	No Change
	Non-Waterfront Group Site (Per Night)	\$75.00	No Change
	<b>Shelters (Numbered 1-8)</b>		
	Four Hours or Less	\$25.00	No Change
	Four Hours or More	\$50.00	No Change
	<b>Environmental Education and Community Center</b>		
	Resident (Hourly)	\$40.00	No Change
	Resident (Daily, 8 Hours)	\$200.00	No Change
	Resident (Daily with Special Use Permit, 8 hours)	\$250.00	No Change
	Resident Deposit	\$200.00	No Change
	Non-Resident (Hourly)	\$60.00	No Change
	Non-Resident (Daily, 8 Hours)	\$300.00	No Change
	Non-Resident (Daily with Special Use Permit, 8 hours)	\$350.00	No Change
	Non-Resident Deposit	\$200.00	No Change
	<b>Amphitheatre</b>		
	Local Non-Profit Agencies (Rental)	\$150.00	No Change
	Local Non-Profit Agencies Rehearsal (Per Hour)	\$25.00	No Change
	Private Organizations (Rental)	\$300.00	No Change
	Private Organizations Rehearsal (Per Hour)	\$50.00	No Change
	Private Organizations or Individuals; Non-Performance (Rental)	\$250.00	No Change
	Private Organizations or Individuals; Non-Performance Rehearsal (Per Hour)	\$20.00	No Change
	Resident Security Deposit	\$200.00	No Change
	Non-Resident Security Deposit	\$200.00	No Change
	Staffing of Rangers and Officers for the rental or events (Requested)	\$25.00 per hour	No Change
	Special Use Permit for Environmental Education Center/Amphitheater	\$50.00	No Change
	<b>Canoes, Kayaks and Paddle Boards</b>		
	Four Hours or Less (Per Vessel)	\$10.00	No Change
	Half Day (12 Hours) (Per Vessel)	\$15.00	No Change
	Full Day (24 Hours) (Per Vessel)	\$20.00	No Change
	Weekend (48 Hours) (Per Vessel)	\$40.00	No Change
	Security Deposit	\$25.00	No Change
	Horse Shoes	\$5.00	No Change
	Corn Hole Set	\$5.00	No Change
	<b>Lake Maps</b>		
	Purchased at Office (Each)	\$6.00	\$10.00

**FY 2023-2024  
Approved Fee Schedule**

Attachment 1

Department	Fee Type	FY2023 Adopted	FY2024 Recommended
	Purchased by Mail or (Internet)	\$6.50	\$10.50
	Bundle of Fire Wood	\$5.00	No Change
	RV Dump Station (Non-Camper) Per Use	\$25.00	No Change
	<b>EECC Equipment</b>		
	<b>Chairs and Tables</b>		
	Resident Chairs (Indoor)	\$0.50	No Change
	Resident Chairs (outdoor)	\$1.50	No Change
	Resident Tables (Indoor)	\$2.00	No Change
	Resident Tables (outdoor)	\$3.00	No Change
	Non-Resident Chairs (Indoor)	\$2.00	No Change
	Non-Resident Chairs (Outdoor)	\$1.50	No Change
	Non-Resident Tables (Indoor)	\$3.00	No Change
	Non-Resident Tables (Outdoor)	\$4.50	No Change
	<b>AV Equipment</b>		
	Resident Hourly (Per Unit)	\$5.00	No Change
	Resident Daily (Per Unit) (8 Hours)	\$25.00	No Change
	Non-Resident Hourly (Per Unit)	\$7.50	No Change
	Non-Resident Daily (Per Unit) (8 Hours)	\$40.00	No Change
	<b>Power Paint Projector</b>		
	Resident Hourly	\$10.00	No Change
	Resident Daily (8 Hours)	\$50.00	No Change
	Non-Resident Hourly	\$15.00	No Change
	Non-Resident Daily (8 Hours)	\$75.00	No Change
<b>Kirby Auditorium and Second Floor Rental</b>	<b>Rental</b>		
	Auditorium -Private for Profit Performance	\$300.00	No Change
	Auditorium -Private Non-Profit Org Performance	\$200.00	No Change
	Auditorium -School and Government Org	N/A	No Change
	Auditorium -Private for Profit Rehearsal	\$25.00 per hour	No Change
	Auditorium -Private Non-Profit Rehearsal	\$25.00 per hour	No Change
	Auditorium and Entire Second Floor -Private for Profit Rehearsal	\$650.00 per day	No Change
	Second Floor - Private Non-Profit Studio Rental	\$10.00 per hour, \$40.00 per day	No Change
	Second Floor - Private for Profit Studio Rental	\$20.00 per hour, \$80.00 per day	No Change
	Second Floor - Private Non-Profit Hall Rental	\$20.00 per hour, \$80.00 per day	No Change
	Second Floor - Private for Profit Hall Rental	\$30.00 per hour, \$120.00 per day	No Change
	Second Floor - Private Non-Profit Entire Main Hall Rental	\$40.00 per hour, \$160.00 per day	No Change
	Second Floor - Private for Profit Entire Main Hall Rental	\$60.00 per hour, \$240.00 per day	No Change
	Second Floor - Private for Profit Whole Floor Rental	\$75.00 per hour, \$300.00 per day	No Change
	Second Floor - Private for Profit Whole Floor Rental	\$100.00 per hour, \$400.00 per day	No Change
	Gallery Rental During Shows (In Addition to Auditorium Rental)	\$25.00 per hour	No Change
	Lighting Technician	\$17.00 per hour	\$18.00 per hour
	Spotlight Technician	\$12.00 per hour	No Change
	Spotlight Equipment (Categories II&III)	\$10.00 per hour	No Change
	Video Services	\$25.00 per hour	No Change
	Sound Technician	\$17.00 per hour	\$18.00 per hour
	Sound Equipment (Categories II&III rehearsal)	\$10.00 per hour	No Change
	Sound Equipment (Non-profit performance)	\$10.00 per hour	No Change
	Sound Equipment (Private Performance)	\$50.00 per performance	No Change
	Piano Rental	\$50.00 per performance	No Change
	Piano Rental Deposit	Must have a valid credit card	No Change
	Piano Tuning Request or Move	\$150.00	No Change
	Portable Stage Rental	\$100.00	No Change
	Choral Riser Rental	\$100.00	No Change
	Performance and Production Prop Rentals	Negotiated	No Change
	All Security Deposits	\$200.00	No Change
	Concession Stand Fee	\$25.00 per day	No Change
	Staff Utilization Fee	\$10.00 per hour	\$11.00 per hour
	Cleaning Staff	NEW	\$17.00 per hour
	Cleaning Fee - Kirby Rebirth	NEW	\$150.00
	Cleaning Fee - Kirby Theater and Basement	NEW	\$250.00
	Consignment Ticket Sales \$1.00-\$10.00	\$0.50 per ticket	Consolidating Consignment Sales Fees: See below
	Consignment Ticket Sales \$11.00-\$15.00	\$1.00 per ticket	Consolidating Consignment Sales Fees: See below
	Consignment Ticket Sales \$16.00-\$20.00	\$1.50 per ticket	Consolidating Consignment Sales Fees: See below
	Consignment Tickets Sales \$20.00-Up	\$2.00 per ticket	Consolidating Consignment Sales Fees: See below
	Consignment Ticket Sales (Cash/Check)	NEW	\$1.00 per ticket
	Consignment Ticket Sales Tax (NC State Privilege Tax)	\$0.00	No change
	Ticketing System Fees - ETIX (Cash/Check/Credit Card)	NEW	\$2.00 per ticket plus any applicable sales tax and credit card fees
	Marquee advertising- one side	\$25.00 set up + \$10.00 per day	No Change
	Side Window Advertising Rental Events	\$25.00 set up + \$10.00 per day	No Change

**FY 2023-2024  
Approved Fee Schedule**

*Attachment 1*

Department	Fee Type	FY2023 Adopted	FY2024 Recommended
	Consignment Sales (arts, products, etc.)	Negotiated by Department Director	No Change
	Tableware	\$2.00 per set	No Change
	Tablecloths, Chair Covers, Cloth Napkins, Decorations	Negotiated by Director	No Change
<i>Recreation Program and Facilities</i>	Athletic Programs	Determined by Division Supervisor	No Change
	Recreational Programs	Determined by Division Supervisor	No Change
	Recreation Program Late Fees	Based on program costs	No Change
	<b>Sports Plex Tournament Rental</b>		
	Field Rental	\$175.00	No Change
	Field Lights Rental	\$25.00 (per day, per field)	\$25.00 (per hour, per field)
	Maintenance Employee for Tournament (full duration of event)	\$13.90 per hour	\$16.19
	Facility Holding Fee (non-refundable)	Based on Policy adopted by RAB	No Change
	Field Drying Agent	\$10.00 each	No Change
	<b>Facilities</b>		
	Picnic Shelters (4 hours or less)	\$25.00	No Change
	Picnic Shelters (4 hours or more)	\$50.00	No Change
	Special Event Rental for Park Open Green Spaces	\$50.00	No Change
	Field Rentals( 4 hours or less)	\$75.00	\$35.00 per hour (minimum 2 hours)
	Field Rental (4 hours or more)	\$150.00	remove
	Field Rental (Full Weekend)	\$200.00	remove
	Field Light Rental (per hour)	\$25.00	No Change
	Gym Rental (per hour, min of 2 hours	\$35.00	No Change
	Concession Stand Rent (Hot Foods, Per Season)	\$200.00	No Change
	Concession Stand Rent (Pre-packed Food, Per Season)	\$100.00	No Change
	Tennis Courts (One Court) 4 hours or less	\$15.00	No Change
	Tennis Courts (One Court) 4 hours or more	\$25.00	No Change
	Tennis Courts (weekend rental)	\$125.00	No Change
	Bleacher Rental	\$100.00	No Change
	All Security Deposits	\$200.00	No Change
	Person County Office Building Auditorium Rental Fee	\$25.00 per hour	No Change
	Person County Office Building Auditorium Security Deposit	\$200.00	No Change
	Person County Office Building Auditorium Kitchen Fee	\$15.00	No Change
	Timberlake Building rental fee	\$15.00 per hour	No Change
	Timberlake Building Security Deposit	\$100.00	No Change
	Returned Check	\$25.00	No Change
	Credit Card convenience Fee (Over the counter)	Fee percentage based on allowed limits	No Change
<i>Person Industries</i>	Fluorescent bulbs	\$0.50	No Change
	Pallet (per pallet)	\$1.00	No Change
	More than 5 tires or no State certification	\$1.00 per tire	No Change
	<b>Electronics recycling Fee</b>		
	Televisions	\$10.00 per TV unit	No Change
	Monitors	\$5.00 per monitor	No Change
	<b>Recycling tip fees for private haulers</b>		
	Roll off (40-21 cubic yards)	\$30.00 per load	No Change
	Garbage truck (20-16 cubic yards)	\$25.00 per load	No Change
	Box truck (15-9 cubic yards)	\$20.00 per load	No Change
	Large trailer (8-4 cubic yards)	\$15.00 per load	No Change
	Pick-up/trailer (3-0 cubic yards)	\$10.00 per load	No Change
<i>Planning</i>	<b>ZONING PERMITS</b>		
	Residential Use/Development - Non-Multi Family	\$60.00	No Change
	Non-Residential Use/Development - Commercial & Industrial	\$250.00 + \$25.00/acre >1 acre lot size	No Change
	Non-Residential Use/Development - Multi-Family	\$100.00	No Change
	Accessory Structure for Commercial & Industrial	\$100.00	No Change
	All Other Uses/Development	\$75.00	No Change
	Locating a Business in an Existing Building	\$60.00	No Change
	Major Alterations to a Permit Application in Review	One-half of Permit Amount	No Change
	Zoning Permit for Levels 2 & 3 Solar Energy Systems	\$1,000.00/MW (min. fee of \$2,500.00)	No Change
	Annual Inspection Fee for Levels 2 & 3 Solar Energy Systems	\$300.00	No Change
	Sign Zoning Permit - Off-Premise Sign	\$200.00	No Change
	Sign Zoning Permit - All Other Signs	\$60.00	No Change
	Structures Built without Prior Zoning Permit Approval	Twice of Permit Amount	No Change
	Home Occupations	\$75.00	No Change
	Zoning Variance Request	\$350.00	No Change
	Decision Appeals	\$350.00	No Change
	Zoning Amendments (Rezoning)	\$350.00 + \$10.00/acre	\$400.00 + \$10.00/acre
	Conditional Rezoning	\$400.00 + \$10.00/acre	No Change
	Special Use Permit	\$400.00 + \$10.00/acre	No Change
	Text Amendments	\$350.00	No Change
	Vested Rights Status	\$350.00	No Change
	Zoning Verification Letter	\$50.00	No Change
	ABC Zoning Compliance	\$25.00	No Change

**FY 2023-2024  
Approved Fee Schedule**

Attachment 1

Department	Fee Type	FY2023 Adopted	FY2024 Recommended
	Exempt Plat (Lot Recombination)	\$25.00	No Change
	Minor Subdivision/Resubdivision/Construction Plat (5 lots or less)	\$50.00 + \$10.00/lot	No Change
	Major Subdivision/Resubdivision/Construction Plat (6 or more lots)	\$250.00 + \$10.00/lot	No Change
	Subdivision Ordinance Variation	\$350.00	No Change
	Bond Review	\$30.00	No Change
	Review Fee for Projects Under Neuse-Falls Watershed Standards	\$40.00	No Change
	Review Fee for Projects Exceeding Neuse-Falls Watershed Standards	\$100.00	No Change
	Stormwater Plan Review Deposit - Non-Residential Uses & Major Residential Subdivision	\$1,000.00	No Change
	Printing Fee	\$1.00/page	No Change
	Junkyard & Automobile Graveyard License Fee	New	\$50.00
	Cellular Tower Fee	\$5,000.00	No Change
	Cell Tower Co-Location Fee	\$500.00	No Change
Library			
	Overdue fines for books, audios, CDs, magazines (individual item cap \$5.00)	\$0.20 per day	Remove
	Overdue fines for DVD's (individual item cap \$5.00)	\$1.00 per day	Remove
	Photocopies/Computer Print-outs	\$0.20 per page	No Change
	Replacement Cards for lost, stolen, missing cards	\$2.00	No Change
	Out of County Fee for library card	\$25.00	No Change
	Out of State Fee for library card	\$75.00	No Change
	Sales	\$0.50 for book bags	No Change
	Fines for children 0-15	No overdue fines	No Change
	Replacement cost for lost or damaged Dell Laptop	New	\$999.00
	Replacement cost for lost or damaged Chromebook	\$350.00 per item	No Change
	Passport Fee	New	\$35.00
Emergency Services (EMS, 911)			
	Basic Life Support NE	\$454.46	\$545.64
	Basic Life Support E	\$727.14	\$872.57
	Advanced Life Support NE	\$545.36	\$654.43
	Advanced Life Support E	\$863.48	\$1,036.18
	Advanced Life Support 2	\$1,249.78	\$1,449.74
	Loaded Mileage Charge	\$15.40	\$18.48
	Treatment, No transport	\$200.00	\$240.00
	Special Event Coverage (3 hour minimum)	\$110.00 per hour	\$125.00
	Community Materials Training Fee	\$7.00 per participant	\$7.00
GIS			
	8.5 X 11 or 11 X 17	\$2.00	\$1.00 (first page is free)
	11 x 17		\$2.00
	18 X 24	\$5.00	No Change
	24 X 36	\$10.00	No Change
	Wall Map (35 X 40)	\$20.00	No Change
	CD/DVD	\$20.00	No Change
	Person County Mapbook	\$40.00 (pages only)	No Change
	Custom requests requiring extensive personnel time	\$40.00 per hour	No Change
	Large document scanning to e-mail	\$2.00 per sheet	No Change
	Large document scanning to CD/DVD	\$20.00 per disc	No Change
	Unmandated road sign	\$200.00	No Change
Sheriff			
Civil Process			
	Service Fee (In State)	\$30.00	No Change
	Service Fee (Out of State)	\$100.00	No Change
Records Division			
	Fingerprints	\$15.00	No Change
	Concealed Weapon Permits	\$90.00	No Change
	Concealed Weapon Permits - Renewal	\$75.00	No Change
	Concealed Weapon Permits - Duplicate	\$15.00	No Change
	Pistol Permits	\$5.00	No Change
	Report Copy	\$3.00	No Change
Attorney's Request			
	Criminal History Check	\$10.00	No Change
	Driver History Check	\$10.00	No Change
	National History Check	\$10.00	No Change
Firearm Storage Fee			
	1-5 Weapons	\$5.00 per month	No Change
	6-10 Weapons	\$10.00 per month	No Change
	11-15 Weapons	\$15.00 per month	No Change
	16 or more Weapons	\$20.00 per month	No Change
Public Health			
STD/TB			
	54050 Destruction of lesion(s), penis papilloma	\$200.00	No Change
	56501 Destruction of lesion(s), vulva papilloma	\$200.00	No Change
T1002			
	RN Services (TB/STD)	\$75.00	No Change
	86580 PPD	\$30.00	No Change
	86480 IGR (TB)	\$79.00	No Change
	J0696 Ceftriaxone Sodium, per 250mg, injection (Rocephin)	NEW	\$25.00
	83036 A1C (TB)	\$44.00	No Change



**FY 2023-2024  
Approved Fee Schedule**

Attachment 1

Department	Fee Type	FY2023 Adopted	FY2024 Recommended
	80053 Comprehensive metabolic panel (TB)	NEW	\$45.00
	85025 Complete blood count (TB)	NEW	\$35.00
<b>Maternal Health</b>			
	59025 Fetal Nonstress Test	\$100.00	No Change
59025 26	Fetal Nonstress Test (Professional component)	\$75.00	No Change
59025 TC	Fetal Nonstress Test (Technical component)	\$25.00	No Change
	59425 Antepartum Care 4-6 visits	\$2,080.00	No Change
	59426 Antepartum Care 7+ visits	\$3,719.00	No Change
	59430 Postpartum Care visit	\$300.00	No Change
	76815 Ultrasound	\$150.00	No Change
J2790	Rhogam Injection	\$140.00	No Change
J3490	Alpha Hydroprogesterone	\$27.00	No Change
S0280	PMH High Risk Screening	\$75.00	No Change
S0281	PMH Postpartum Screening	\$221.00	No Change
	99501 PHV	\$285.00	No Change
	96127 Depression Screening	\$20.00	No Change
S9442	Birth Class	\$45.00	No Change
	82105 AFP	NEW	\$40.00
	86803 HepC Antibody Screening	\$20.00	\$25.00
<b>Child Health</b>			
	99502 NBHV	\$285.00	No Change
D0145	Dental Screen	\$59.00	No Change
D1206	Dental Varnish	\$51.00	No Change
<b>Lab Services</b>			
	Specimen Collection and Handling (COVID-19 Only)	\$25.00	No Change
	36415 Collection by Venipuncture	\$16.00	No Change
	81003 Urinalysis	\$12.00	No Change
	81025 Pregnancy Test	\$38.00	No Change
	82120 Amines	\$15.00	No Change
	82947 Glucose Screening	\$24.00	No Change
	82950 One Hour GTT	\$23.00	No Change
	82951 GTT 3hr	\$62.00	No Change
	82952 GTT 3hr added samples	\$19.00	No Change
	83655 Blood Lead	\$30.00	No Change
	84153 PSA	\$50.00	No Change
	85018 Hemoglobin	\$14.00	No Change
	86382 Rabies Titer	\$99.00	No Change
	86706 Hep B Titer	\$50.00	No Change
	86787 Varicella Titer	\$59.00	No Change
	87081 GC Culture	\$28.00	No Change
	87086 Uricult	\$30.00	No Change
	87149 Group B Strep	\$60.00	No Change
	87210 Wetmount	\$25.00	No Change
	87624 Pap IG, HPV-hr	\$72.00	No Change
	88175 PAP	\$35.00	No Change
	99000 Handling Fee	\$25.00	No Change
	87491 Chlamydia NAAT	\$35.00	\$20.00
	87591 Gonorrhea NAAT	\$35.00	\$20.00
	87205 Urethral Male Smear	\$25.00	No Change
	86850 Antibody Screening	\$15.00	No Change
	86870 Ab Screen + Antibody ID	\$95.00	No Change
	86900 Blood Typing Serologic ABO	\$15.00	No Change
	86901 Blood Typing Serologic RH (D)	\$15.00	No Change
	85027 CBC, Platelet, No Differential	\$35.00	No Change
	86762 Antibody Rubella	\$0.00	No Change
	87661 Trich	NEW	\$20.00
	J1580 Gentamicin up to 80 mg, injection	NEW	\$10.00
	J0561 Penicillin G benzathine, per 100,000 units, in 30cc (L-A)	NEW	\$50.00
	Q0144 Azithromycin dihydrate, oral, capsules/powder, 1gm (Zithromax 2-pak)	NEW	\$40.00
	80307 Drug Screen	NEW	\$35.00
	87798 Infectious agent detection by nucleic acid (Monkeypox)	\$35.00	No Change
<b>Immunizations</b>			
	90471 Imm Adm single	\$35.00	No Change
	90472 Imm Adm each add'l	\$18.00	No Change
	90473 Imm Adm nasal/oral	\$25.00	No Change
	90474 Imm Adm nasal/oral each add'l	\$16.00	No Change
G0008	Influenza Adm	\$35.00	No Change
G0009	Pneumonia Adm	\$35.00	No Change
	90619 MenACWY-TT (MedQuadfi)	\$153.00	\$161.00
	90620 Meningococcal B (Bexsero)	\$211.00	\$243.00
	90621 Meningococcal B (Trumenba)	\$186.00	\$185.00
	90632 Hep A (>=19)	\$80.00	\$90.00
	90633 Hep A (1-18)	\$37.00	\$40.00
	90636 HepA-HepB (Twinrix)	\$120.00	\$137.00

**FY 2023-2024  
Approved Fee Schedule**

Attachment 1

Department	Fee Type	FY2023 Adopted	FY2024 Recommended
	90647 Hib (PedvaxHib)	\$32.00	\$34.00
	90648 Hib (ActHib/Hiberix)	\$18.00	\$19.00
	90651 HPV (Gardasil9)	\$290.00	\$326.00
	90662 Influenza 65+ (Fluzone High Dose)	\$69.00	\$74.00
	90685 Influenza IIV4, PF .25mL (pfs)	\$30.00	REMOVE
	90686 Influenza IIV4, PF .5mL (pfs)	\$25.00	No Change
	90687 Influenza IIV4, .25 mL (mdv)	\$25.00	REMOVE
	90688 Influenza IIV4,PF, .5 mL (mdv)	\$25.00	No Change
	90670 PCV13 (Prennar 13)	\$297.00	\$274.00
	90671 Pneumococcal 15	\$262.00	\$257.00
	90672 Flu Mist	\$30.00	No Change
	90675 Rabies IM (Imovax)	\$418.00	\$439.00
	90677 Pneumococcal 20	\$308	\$307.00
	90680 Rotavirus (Roto Teq)	\$98.00	\$104.00
	90681 Rotavirus (Rotoxix)	\$150.00	\$165.00
	90682 Influenza IIV4 50+ (Flublok)	\$69.00	\$74.00
	90696 Dtap-IVP (Kinrix/Quadracel)	\$64.00	\$68.00
	90697 Vaxelis	\$155.00	\$168.00
	90698 Dtap-IPV/Hib (Pentacel)	\$110.00	\$111.00
	90700 DTAP (Daptacel, Tripedia, Infarix)	\$34.00	\$35.00
	90707 MMR	\$98.00	\$107.00
	90710 MMRV (Proquad)	\$280.00	\$305.00
	90713 IPV (IPOL)	\$36.00	\$42.00
	90714 Td (Tenivac)	\$39.00	\$44.00
	90715 Tdap (Adacel, Boostrix)	\$50.00	\$52.00
	90716 Varicella (Varivax)	\$169.00	\$190.00
	90723 DTAP-Hep B-IPV (Pediarix)	\$93.00	\$92.00
	90732 PPSV23 (Pneumovax23)	\$134.00	\$142.00
	90734 MenACWY (Menactra/Menveo)	\$146.00	REMOVE
	90739 Hep B Adult (Hepilisav-B)	\$133.00	\$148.00
	90744 Hep B (0-19)	\$27.00	\$28.00
	90746 Hep B (20+)	\$63.00	\$69.00
	90750 Recombinant Zoster (Shingrix)	\$189.00	\$238.00
	96372 Therapeutic Injection	\$35.00	No Change
	91300 SARSCOV2 Vaccine 30MCG/0.3ML (Pfizer) 12+	\$0.00	\$0.00
	0001A Adm SARSCOV2 30MCG/0.3ML 1st	\$70.00	No Change
	0002A Adm SARSCOV2 30MCG/0.3ML 2nd	\$70.00	No Change
	0003A Adm SARSCOV2 30MCG/0.3ML 3RD	\$70.00	No Change
	0004A Adm SARSCOV2 30MCG/0.3ML BST	\$70.00	No Change
	91301 SARSCOV2 Vaccine 100MCG/0.5ML (Moderna) 12+	\$0.00	\$0.00
	0011A Adm SARSCOV2 100MCG/0.5ML 1st	\$70.00	No Change
	0012A Adm SARSCOV2 100MCG/0.5ML 2nd	\$70.00	No Change
	0013A Adm SARSCOV2 100MCG/0.5ML3RD	\$70.00	No Change
	91306 SARSCOV2 VAC 50MCG/0.25ML IM (Moderna) 18+	\$0.00	\$0.00
	0064A Adm SARSCOV2 50MCG/0.25MLBST	\$70.00	No Change
	91307 SARSCOV2 VAC 10 MCG TRS-SUCR (Pfizer) 5-11	\$0.00	\$0.00
	0071A Adm SARSCV2 10MCG TRS-SUCR 1	\$70.00	No Change
	0072A Adm SARSCV2 10MCG TRS-SUCR 2	\$70.00	No Change
	0073A Adm SARSCV2 10MCG TRS-SUCR 3	\$70.00	No Change
	0074A Adm SARSCV2 10MCG TRS-SUCR B	\$70.00	No Change
	91308 SARSCOV2 VAC 3MCG TRS-SUCR (Pfizer) 6mos-4 yrs	\$0.00	\$0.00
	0081A Adm SARSCOV2 3MCG TRS-SUCR 1	\$70.00	No Change
	0082A Adm SARSCOV2 3MCG TRS-SUCR 2	\$70.00	No Change
	0083A Adm SARSCOV2 3MCG TRS-SUCR 3	\$70.00	No Change
	91309 SARSCOV2 VAC 50MCG/0.5ML IM (Moderna) 6-11 or 18+	\$0.00	\$0.00
	0091A Adm SARSCOV2 50 MCG/ .5 ML1ST	\$70.00	No Change
	0092A Adm SARSCOV2 50 MCG/ .5 ML2ND	\$70.00	No Change
	0093A Adm SARSCOV2 50 MCG/ .5 ML3RD	\$70.00	No Change
	0094A Adm SARSCOV2 50MCG/0.5 MLBST	\$70.00	No Change
	91311 SARSCOV2 VAC 25MCG/0.25ML IM (Moderna) 6mos-Syrs	\$0.00	\$0.00
	0111A Adm SARSCOV2 25MCG/0.25ML1ST	\$70.00	No Change
	0112A Adm SARSCOV2 25MCG/0.25ML2ND	\$70.00	No Change
	0113A Adm SARSCOV2 25MCG/0.25ML3RD	\$70.00	No Change
	91312 SARSCOV2 VAC BVL 30MCG/0.3M (Pfizer) 12+	\$0.00	No Change
	0124A Adm SARSCV2 BVL 30MCG/.3ML B	\$70.00	
	91313 SARSCOV2 VAC BVL 50MCG/0.5ML (Moderna) 12+	NEW	\$70.00
	0134A Adm SARSCV2 BVL 50MCG/.5ML B	NEW	\$70.00
	91314 SARSCOV2 VAC BVL 25MCG/0.25ML (Moderna) 6-11	NEW	\$70.00
	0144A Adm SARSCV2 BVL 25MCG/.25ML B	NEW	\$70.00
	91315 SARSCOV2 VAC BVL 10MCG/0.2ML (Pfizer) 5-11	BOC Request Jan 23	\$0.00
	0154A Adm SARSCV2 BVL 10MCG/.2ML B	BOC Request Jan 23	\$70.00
	91316 SARSCOV2 VAC BVL 10MCG/0.2ML (Moderna) 6mos-Syrs	NEW	\$0.00
	0164A Adm SRSCV2 BVL 10MCG/0.2ML B	NEW	\$70.00
	91317 SARSCOV2 VAC BVL 3MCG/0.2ML (Pfizer) 6mos-4yrs	NEW	\$0.00

**FY 2023-2024  
Approved Fee Schedule**

Attachment 1

Department	Fee Type	FY2023 Adopted	FY2024 Recommended
	0173A ADM SARSCV2 BVL 3MCG/0.2ML 3	NEW	\$70.00
	M0202 COVID 19 Vaccine Home Administration	REMOVE	
	0021A Immunization administration 1st dose COVID-19-AstraZeneca	\$70.00	No Change
	0022A Immunization administration 2nd dose COVID-19-AstraZeneca	\$70.00	No Change
	0041A Immunization administration 1st dose COVID-19-Novavax	\$70.00	No Change
	0042A Immunization administration 2nd dose COVID-19-Novavax	\$70.00	No Change
<b>New Patient</b>			
	99201 New Problem Focused	\$90.00	No Change
	99202 New Exp Problem Focus	\$155.00	No Change
	99203 New Detailed Hx & Exam	\$220.00	No Change
	99204 New Comprehensive Hx & Exam	\$345.00	No Change
	99205 New Comp/High Severity	\$350.00	No Change
<b>Established Patients</b>			
	99211 Est Eval & Mgt (RN Visits Only)	\$75.00	No Change
	99212 Est Problem Focused Hx & Exam	\$175.00	No Change
	99213 Est Exp Problem Focus Hx & Exam	\$250.00	No Change
	99214 Est Detailed Hx & Exam	\$325.00	No Change
	99215 Est Comprehensive Hx & Exam	\$260.00	No Change
<b>Preventive New</b>			
	99383 Preventive New Physical Exam 5-11	\$280.00	No Change
	99384 Preventive New Physical Exam 12-17	\$325.00	No Change
	99385 Preventive New Physical Exam 18-39	\$325.00	No Change
	99386 Preventive New Physical Exam 40-64	\$300.00	No Change
<b>Preventive Established</b>			
	99393 Preventive Est Physical Exam 5-11	\$245.00	No Change
	99394 Preventive Est Physical Exam 12-17	\$300.00	No Change
	99395 Preventive Est Physical Exam 18-39	\$300.00	No Change
	99396 Preventive Est Physical Exam 40-64	\$275.00	No Change
	99406 Smoking and tobacco cessation 3-10 mins	\$40.00	No Change
	99407 Smoking and tobacco cessation >10 mins	\$50.00	No Change
<b>Family Planning Methods</b>			
	J1050 Depo Provera	\$85.00	No Change
	J7298 Mirena IUD	\$964.00	\$1,175.00
	J7300 Paragard IUD	\$1,043.00	\$1,100.00
	J7297 Liletta	\$941.00	\$900.00
	58300 IUD Insertion	\$200.00	\$200.00
	58301 IUD Removal	\$250.00	\$250.00
	J7301 Skyla IUD	\$927.00	\$975.00
	J7307 Nexplanon	\$1,148.00	\$1,175.00
	11981 Insertion, nonbiodegradable drug delivery implant	\$200.00	No Change
	11982 Removal, non-biodegradable drug delivery implant	\$250.00	No Change
	11983 Removal with reinsertion, non-biodegradable drug delivery implant	\$400.00	No Change
S4993	OCP	\$8.00	No Change
<b>Telehealth</b>			
	5-10 minutes of telephonic medial discussion Physician or Advanced Care Provider who can report E/M services	\$70.00	No Change
	99442 11-20 minutes of telephonic medical discussion	\$100.00	No Change
	99443 21-30 minutes of telephonic medical discussion	\$150.00	No Change
<b>Other</b>			
	Returned Check	\$25.00	No Change
	Medical Record Copy (per page)	\$0.50	No Change
	Accounting of Disclosure	\$0.25	No Change
	MDPP Participant Fee	\$25.00	No Change
<b>Environmental Health</b>			
	Improvement Permit (Site Evaluation) <600 gpd	\$200.00	No Change
	Improvement Permit (Site Evaluation) >600 gpd	\$300.00	No Change
	Construction Authorization (Type IIa and IIlg)	\$150.00	No Change
	Construction Authorization (Type IIlb)	\$300.00	No Change
	Construction Authorization (Type IV)	\$400.00	No Change
	Construction Authorization (Type V and VI)	\$500.00	No Change
	Construction Authorization (Repairs) Type IIa and IIlg	\$150.00	No Change
	Construction Authorization (All others)	\$300.00	No Change
	Engineered Option Permit Type II	\$105.00	No Change
	Engineered Option Permit Type III	\$150.00	No Change
	Engineered Option Permit Type IV	\$180.00	No Change
	Engineered Option Permit Type V	\$210.00	No Change
	Required Maintenance Inspections V(a)	\$125.00	No Change
	Mobile Home Replacement	\$150.00	No Change
	Building Addition (with site visit)	\$150.00	No Change
	Permit Revision (no site visit)	\$75.00	No Change
	Revisit Fee	\$50.00	No Change
	Well Permit (new/replacement) (includes water analysis)	\$300.00/\$200.00	No Change
	Agricultural Use Well Permit	\$100.00	No Change
	Well Repair Permit	\$75.00	No Change

**FY 2023-2024  
Approved Fee Schedule**

Attachment 1

Department	Fee Type	FY2023 Adopted	FY2024 Recommended
	Bacteriological Water Samples	\$70.00	No Change
	Chemical Water Sample	\$150.00	No Change
	Nitrate Water Sample	\$100.00	No Change
	Petroleum Water Sample	\$150.00	No Change
	Pesticide Water Sample	\$150.00	No Change
	Full Well Panel	\$150.00	No Change
	Coal Ash Panel	\$130.00	No Change
	Hexavalent Chromium	\$115.00	No Change
	Well Camera	\$150.00	No Change
	Restaurant Plan Review	\$100.00	No Change
	Temporary Food Establishment Plan Review	\$75.00 per event	No Change
	Pool permits	\$150.00 per year	No Change
	Tattoo Artist permits	\$200.00 per year	No Change
Register of Deeds			
	<i>Instruments in General</i>		
	1 <sup>st</sup> Page thru 35 pages	\$64.00	No Change
	Page 36 and subsequent pages (each page)	\$4.00	No Change
	Additional multi-instrument filing	\$10.00	No Change
	Additional name fee	\$2.00 per name over 20 names	No Change
	<i>Deeds of Trust - Mortgages</i>		
	1st Page thru 15 pages	\$64.00	No Change
	Page 16 and subsequent pages (each page)	\$4.00	No Change
	Additional multi-instrument filing	\$10.00	No Change
	Additional name fee	\$2.00 per name over 20 names	No Change
		(\$1.00 per \$500.00/\$2.00 per \$1,000.00)	No Change
	<i>Excise Tax (Documentary Stamps):</i>		
	Plats		No Change
	Record	\$21.00	No Change
	Highway Right-of-Way Plans	\$21.00	No Change
	Additional Page (highway right-of-way maps only)	\$5.00	No Change
	Certified copies	\$5.00	No Change
	Additional name fee	\$2.00 per name over 20 names	No Change
	<i>Uniform Commercial Code (UCC financing statements) – (Article 9): (Real Property related ONLY – fixture, timber or as-extracted collateral)</i>		No Change
	1 – 2 Pages (effective date 7-15-2003)	\$38.00	No Change
	3 – 10 Pages	\$45.00	No Change
	Over 10 Pages	(\$45.00 plus \$2.00 per page)	No Change
	UCC copy request (mailed copies – per page)	\$1.00	No Change
	UCC search request prior to 7-1-2001	\$30.00	No Change
	Additional name fee	\$2.00 per name over 20 names	No Change
	<i>Non-Standard Document Fee: (Effective 7-1-2002)</i>	\$25.00	No Change
	<i>Marriage Licenses</i>		
	Issuing License	\$60.00	No Change
	Delayed Certificate with copy	\$20.00	No Change
	Corrections	\$10.00	No Change
	<i>Notary Qualification/Oath</i>	\$10.00	No Change
	<i>Notary Authentication</i>	\$5.00	No Change
	<i>Notarization of Signatures (per signature):</i>	\$5.00	\$10.00
	<i>Certified Copies of Other Documents</i>		
	1st Page	\$5.00	No Change
	2nd and subsequent pages (each page)	\$2.00	No Change
	Comparing copies for certification	\$5.00	No Change
	<i>Vital Records (Birth/Death/Marriage)</i>		
	Certified copy of birth/death/marriage	\$10.00	No Change
	Delayed Birth Applications/Registration (for another county)	\$10.00	No Change
	Delayed Birth Applications/Registration (received from another county)	\$10.00	No Change
	Delayed Birth Applications/Registration (same county)	\$10.00	No Change
	Amendments (Preparation)	\$10.00	No Change
	Legitimations	\$10.00	No Change
	NC Vital Records Certified Copy	\$24.00	No Change
	NC Vital Records Amendments & Legitimations	\$15.00 payable to NC Vital Records	No Change
	<i>Copy machine or laser printer (each page)</i>	\$0.50	No Change
	<i>Mailed photocopies (each page) (up to 10 pages - \$0.50 per page thereafter)</i>	\$1.00	No Change
	<i>Plat copies (Whole page 18 X 24)</i>	\$2.00	No Change
	<i>(Half page 11 X 17)</i>	\$1.00	No Change
	<i>Fax usage (send or receive; per document)</i>	\$2.00	No Change
Tax Administration			
	Color GIS Printout	\$2.00	No Change
	Black/White Copies	\$0.20	No Change
	Tax Card	\$0.25	No Change
	Copy of Tax Database (Access)	\$40.00	No Change
Inspections			
New Homes	Up to 1200 sq ft*	\$690.00	No Change
	1201 to 2000 sq ft*	\$833.00	No Change

\*Fees reflect all trades

**FY 2023-2024  
Approved Fee Schedule**

*Attachment 1*

Department	Fee Type	FY2023 Adopted	FY2024 Recommended
	2001 to 3000 sq ft*	\$987.00	No Change
	3001 to 5000 sq ft*	\$1,141.00	No Change
	5001 sq ft and up	\$1,141.00 plus \$0.22 per sq. ft. over 5000 sq. ft.	No Change
	Homeowners Recovery Fee	\$10.00	No Change
	Separate Inspection for Temp Serv. Pole	\$75.00	No Change
<b>Mobile Homes</b>	Without AC & with AC		
<i>*Fees reflect all trades</i>	Single Wide*	\$250.00 / \$310.00	No Change
	Double Wide*	\$285.00 / \$345.00	No Change
	Triple Wide & tag units*	\$300.00 / \$360.00	No Change
	Deck fees (2 trips)	\$150.00	No Change
<b>Modular Homes</b>	On-frame(including triple &tag units)*, **	\$500.00	No Change
<i>*Fees reflect all trades</i>	Off-frame (w/no finishable attic)*	\$500.00	No Change
<i>**No plan review for on-frame</i>	Off-frame (w/ a finishable attic or 2nd story)*	\$550.00	No Change
	Deck fees (2 trips)	\$150.00	No Change
<b>Multi-Family Dwellings</b>	First Unit*	\$620.00	No Change
<i>*Fees reflect all trades</i>	Each Additional Unit*	\$200.00	No Change
<b>Residential Additions/Remodel/Fire damage</b>			
	Up to 400 sq.ft., plus trade fees	\$150.00	No Change
	401 to 800 sq. ft., plus trade fees	\$175.00	No Change
	801 to 1200 sq. ft., plus trade fees	\$0.22 per sq. ft. plus trade fees (max \$690.00)	No Change
	Over 1200 sq.ft	\$690.00	No Change
	<b>Trade Fees</b>		
	Plumbing	\$75.00	No Change
<i>* Trade fee for electrical does not reflect change of service construction</i>	Electrical*	\$75.00	No Change
<i>**Trade fee for mechanical doesn't reflect installation or change out of HVAC units</i>	Mechanical**	\$75.00	No Change
<b>Non-Residential Fees</b>	<b>Job Cost</b>		
	\$0.00 - \$700.00	\$75.00	No Change
	\$701.00 - \$1,500.00	\$150.00	No Change
	\$1,501.00 - \$2,500.00	\$195.00	No Change
	\$2501.00 - \$25,000.00	\$387.00	No Change
	\$25,001.00 - \$50,000.00	\$580.00	No Change
	\$50,001.00 - \$100,000.00	\$830.00	No Change
	\$100,000.00 - \$200,000.00	\$1,359.00	No Change
	\$200,000.00 - \$350,000.00	\$2,648.00	No Change
	\$350,000.00 - \$500,000.00	\$3,940.00	No Change
	\$500,001.00 - \$750,000.00	\$5,211.00	No Change
	\$750,000.00 - \$1,000,000.00	\$6,370.00	No Change
	1,000,001+ Jobs	Add \$2.80 per \$1000.00 over	No Change
	<b>Miscellaneous Non-Residential</b>		
	Foundation Permit (4trips)	\$300.00	No Change
	Demolition Permit (2trips)	\$150.00	No Change
	Modular Classrooms/office	\$282.00 without AC	No Change
		\$350.00 with AC	No Change
	Temp. Work Trailer	\$228.00 without AC	No Change
		\$278.00 with AC	No Change
<b>Electrical Fees</b>	<b>Electrical</b>		
	New service/New Const.	Included in fee	
	<b>Residential:</b>		
	~up to 200 amp	\$75.00	No Change
	~exceeding 200 amps	\$150.00	No Change
	<b>Farm Buildings/ Shops/ Agriculture</b>		
	~up to 200 amp	\$75.00	No Change
	~exceeding 200 amps	\$150.00	No Change
	Temporary Power Permit (Residential)	\$150.00	No Change
	Fine for occupying a residence before CO is issued	\$2,000.00	No Change
	<b>Non-residential Services:</b>	Based on job cost	
	100 amp service	\$75.00 + fee (based on job cost)	No Change
	150 amp service	\$85.00 + fee (based on job cost)	No Change
	200 amp service	\$100.00 + fee (based on job cost)	No Change
	300 amp service	\$115.00 + fee (based on job cost)	No Change
	400 amp service	\$130.00 + fee (based on job cost)	No Change
	service increase per amp .40		
	480 volt system up to 400 amp	\$315.00 + fee (based on job cost)	No Change
	480 volt system over 400 amp use formula (.00050 per volt amp) amps x voltage x .00050 = fee (added to the original up to 400 amp fee)	Apply formula	
	Alarm Systems	\$75.00 + fee (based on job cost)	No Change

**June 19, 2023  
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**FY 2023-2024  
Approved Fee Schedule**

Attachment 1

Department	Fee Type	FY2023 Adopted	FY2024 Recommended
	Temporary Power Permit (Commercial)	\$200.00	No Change
	Fine for occupying a commercial building before CO is issued	\$2,000.00	No Change
<b>Mechanical Fees</b>	<b>Mechanical</b>		
	<i>Non-Residential:</i>		
	Hood-Commercial Cooking Equipment	\$75.00 + fee (based on job cost)	No Change
	Refrigeration	\$75.00 + fee (based on job cost)	No Change
	<i>Residential:</i>		
	Replacement/Changeout	\$75.00 per trip	No Change
<b>Plumbing Fees</b>	<b>Plumbing</b>		
	<i>Residential:</i>	\$75.00 per trip	No Change
	<i>Non-Residential:</i>	Based on job cost	
<b>Accessory Buildings</b>	Unfinished walls	\$150.00	No Change
	Finished/closed walls	\$175.00	No Change
	Garage (unfinished) + trade fees	\$150.00	No Change
	Garage (finished) + trade fees	\$200.00	No Change
	Pre-fab placed on lot	\$75.00	No Change
	Trade Fees	\$75.00 each	No Change
	Farm Accessory Bldg. (Trade fees that apply)	\$75.00 per trip (electrical)	No Change
<b>Signs</b>	Base Fee	\$150.00	No Change
	Wall-mount Base Fee	\$75.00	No Change
	Trade Fee (Electrical)	\$75.00	No Change
<b>Swimming Pools</b>	Base Fee	\$150.00	No Change
	Trade Fees	\$75.00	No Change
<b>Miscellaneous</b>	Permit Fee for Single Trade	\$75.00 per trip	No Change
	Gas piping Permit	\$75.00	No Change
	Moved Homes plus trade fees	\$200.00	No Change
	Building Compliance Inspect per trip	\$75.00 per trip	No Change
	Issuance of Duplicate Placard per card	\$5.00	No Change
	Searching & or duplication for past permit inspection records or Certificate Of Occupancy	\$1.00 per page	No Change
	Restamp Plans (lost original sets)	\$25.00	No Change
	Work begun w/out permits	Double fees	No Change
	Permit Renewal/Expired Permit (Permits expired for more than 18 months will not be re-issued. A new permit must be obtained.)	50% of original fee	No Change
	Any Special Inspection	\$75.00	No Change
	Re-inspection Fee	\$75.00 per trip	No Change
	Not ready for inspection	\$75.00	No Change
	10 or more code violations	\$100.00	No Change
	2nd Reinspection	\$100.00	No Change
	3rd Reinspection	\$150.00	No Change
	4th Reinspection	\$300.00	No Change
	Minimum Fee (not covered in fee schedule)	\$75.00	No Change
	Residential Decks (2 trips)	\$150.00	No Change
	Change of Occupancy Permit (No Building permit required)	\$75.00	No Change
	Administrative Fee for contractor change on residential permit	\$75.00	No Change
	Residential Boat Dock permit	\$225.00 (3 trips)	No Change
	REFUND POLICY- A refund will be issued when requested in writing for any residential permit which has not expired and the construction has not been started.	\$0.00	No Change
	ABC Inspection (all trades)	\$150.00	No Change
<b>Fire Marshal</b>			
<b>Fire Prevention</b>	AES(Hood) Field Performance Test	\$75.00	No Change
	Fire Alarm Performance Test	\$75.00	No Change
	Carnivals & Fairs	\$150.00	No Change
	Amusement Buildings	\$100.00	Remove Fee
	Tent Inspection	\$75.00	No Change
	UST/AST Installation	\$100.00	No Change
	UST/AST Removal	\$75.00	No Change
	<b>Blasting:</b>		
	Blasting Permit & Inspection (30 days)	\$150.00	No Change
	(90 days)	\$300.00	No Change
	Fireworks Event	\$100.00	No Change
	<b>Plan Reviews: (Fire code approval)</b>		
	<i>Building :</i>		
	0-999 sq. ft.	\$25.00	No Change
	1,000-2,499 sq. ft.	\$50.00	No Change
	2,500-9,999 sq. ft.	\$100.00	No Change
	10,000-49,999 sq. ft.	\$200.00	No Change
	50,000+ sq. ft.	\$300.00	No Change
	AES Plan Review	\$50.00	No Change
	Fire Alarm Plan Review	\$100.00	No Change
	FACP Replacement	\$50.00	No Change
	Sprinkler(per riser)/Standpipe/Pump Plan Review	*Same as building size above*	
	Tank Plan Review (per tank)	\$50.00	No Change
	Hazardous Materials Storage and Use	\$200.00	No Change

**FY 2023-2024  
Approved Fee Schedule**

Attachment 1

Department	Fee Type	FY2023 Adopted	FY2024 Recommended
	Spray Booth	\$50.00	No Change
<i>Compliance/Required Routine Inspections</i>	Residential Care/Group Homes	\$100.00	No Change
	Institutional Facility/Nursing Home	\$100.00	\$150.00
	Foster Care	\$60.00	No Change
	Child Care Center	\$75.00	No Change
	Child Care Home	\$50.00	No Change
	Churches	\$0.00	Remove Fee
	Schools	\$100.00	No Change
	<i>Hazardous &amp; Factory Industrial</i>		
	0-3,000 sq. ft.	\$50.00	No Change
	3,001-5,000 sq. ft.	\$100.00	No Change
	5,001-10,000 sq. ft.	\$150.00	No Change
	10,001-50,000 sq. ft.	\$200.00	No Change
	50,001-100,000 sq. ft.	\$250.00	No Change
	Over 100,000 sq. ft.	\$300.00	No Change
	<i>Business &amp; Mercantile</i>		
	0-3,000 sq. ft.	\$50.00	No Change
	3,001-5,000 sq. ft.	\$100.00	No Change
	5,001-10,000 sq. ft.	\$150.00	No Change
	10,001-50,000 sq. ft.	\$200.00	No Change
	50,001-100,000 sq. ft.	\$250.00	No Change
	Over 100,000 sq. ft.	\$300.00	No Change
	<i>Assembly &amp; Places of Worship</i>		
	0-3,000 sq. ft.	\$50.00	No Change
	3,001-5,000 sq. ft.	\$100.00	No Change
	5,001-10,000 sq. ft.	\$150.00	No Change
	10,001-50,000 sq. ft.	\$200.00	No Change
	50,001-100,000 sq. ft.	\$250.00	No Change
	Over 100,000 sq. ft.	\$300.00	No Change
	<i>Storage and Miscellaneous</i>		
	0-3,000 sq. ft.	\$25.00	No Change
	3,001-5,000 sq. ft.	\$50.00	No Change
	5,001-10,000 sq. ft.	\$75.00	No Change
	10,001-50,000 sq. ft.	\$100.00	No Change
	50,001-100,000 sq. ft.	\$125.00	No Change
	Over 100,000 sq. ft.	\$150.00	No Change
<i>Re-inspection</i>	1st visit (violations corrected)	\$150.00	\$0.00
	2nd visit	\$150.00	\$50.00
	3rd visit	\$150.00	\$100.00
	4th visit & subsequent visits	\$150.00	No Change
<i>Complaint Investigations</i>	Approve Fire Evacuation Plan Not Posted	\$10.00	No Change
	Street Address Not Posted	\$10.00	No Change
	Street Address Not Visible	\$10.00	No Change
	Breach In Fire Wall / Fire Stop	\$50.00	No Change
	Fire/Exit Door Inoperative	\$50.00	No Change
	Fire Alarm Inoperative	\$50.00	No Change
	Sprinkler System Inoperative	\$50.00	No Change
	Sprinkler System Not Complying To Code	\$50.00	No Change
	Portable Fire Extinguishers Missing/Damaged	\$25.00	No Change
	Overcrowding (1st Offense)	\$300.00	No Change
	Overcrowding (2nd Offense)	\$600.00	No Change
	Occupant Load Certificate Not Posted	\$10.00	No Change
	Blocked Means Of Egress	\$50.00	No Change
	Blocked Stairwell/Stairway	\$50.00	No Change
	Exit And/Or Emergency Lights Not Operative	\$25.00	No Change
	Locked Exit Doors (1st Offense)	\$250.00	No Change
	Locked Exit Doors (2nd Offense)	\$500.00	No Change
	Exit/Egress Door Needs Repair	\$10.00	No Change
	Means Of Egress/Aisle Blocked	\$50.00	No Change
	Spray Booth Not Complying To Code	\$25.00	No Change
	Standpipe System Not Complying To Code	\$50.00	No Change
	Illegal Open Burning (Residential) (1st Offense)	\$50.00	No Change
	Illegal Open Burning (Residential) (2nd Offense)	\$100.00	No Change
	Illegal Open Burning (Commercial) (1st Offense)	\$500.00	No Change
	Illegal Open Burning (Commercial) (2nd Offense)	\$1,000.00	No Change
<i>Administrative</i>	Returned Check	\$25.00	No Change
<i>Stormwater</i>	Stormwater plan review deposit - industrial, commercial, multi-family, major subdivisions (excludes single family dwellings on individual lots)	\$1,000.00	No Change
	Residential stormwater construction inspection fee	\$50.00	No Change
	Commercial and subdivision stormwater construction inspection fee	\$100.00	No Change
	Stormwater permit fee (inside Falls Lake Watershed)	\$0.00	No Change
	Stormwater permit fee - Under Threshold (inside Falls Lake Watershed)	\$40.00	No Change

**FY 2023-2024  
Approved Fee Schedule**

Attachment 1

Department	Fee Type	FY2023 Adopted	FY2024 Recommended
	Stormwater permit fee - Over Threshold (inside Falls Lake Watershed)	\$100.00	No Change
	Annual stormwater inspection fee (single family residential and commercial properties with BMP's designed to treat one acre or less of impervious surface)	Free	No Change
	Outside of Falls Lake Watershed	\$0.00	No Change
	Single Family Residential	\$0.00	No Change
	< 2 acres	\$6.00 annual fee	No Change
	2 to < 10 acres	\$8.00 annual fee	No Change
	10 to < 100 acres	\$10.00 annual fee	No Change
	100 acres or more	\$12.00 annual fee	No Change
	Non-single Family Residential	\$0.00	No Change
	<2 acres	\$4.00 annual fee + \$2.00 per 4,300 sq. ft. of impervious area	No Change
	2 to < 10 acres	\$6.00 annual fee + \$2.00 per 4,300 sq. ft. of impervious area	No Change
	10 to < 100 acres	\$8.00 annual fee + \$2.00 per 4,300 sq. ft. of impervious area	No Change
	100 acres or more	\$10.00 annual fee + \$2.00 per 4,300 sq. ft. of impervious area	No Change
	Inside of Falls Lake Watershed	\$0.00	No Change
	Single Family Residential	\$0.00	No Change
	< 2 acres	\$16.00 annual fee	No Change
	2 to < 10 acres	\$22.00 annual fee	No Change
	10 to < 100 acres	\$28.00 annual fee	No Change
	100 acres or more	\$34.00 annual fee	No Change
	Non-single Family Residential	\$0.00	No Change
	< 2 acres	\$8.00 annual fee + \$8.00 per 4,300 sq. ft. of impervious area	No Change
	2 to < 10 acres	\$14.00 annual fee + \$8.00 per 4,300 sq. ft. of impervious area	No Change
	10 to < 100 acres	\$20.00 annual fee + \$8.00 per 4,300 sq. ft. of impervious area	No Change
	100 acres or more	\$26.00 annual fee + \$8.00 per 4,300 sq. ft. of impervious area	No Change
Transportation			
	<i>Fare Price for General Users (RGP)</i>		
	0-10 Miles	\$2.00	No Change
	10.1-20 Miles	\$3.00	No Change
	20+ Miles	\$4.00	No Change
	Prospect Hill/Hillsborough/Upper Durham	\$3.00 one way or \$6.00 round trip	No Change
	Lower Durham/Chapel Hill	\$5.00 one way or \$10.00 round trip	No Change
	ROAP Mileage Rate	\$1.40 per mile	No Change
	<i>Fare Price for EDTAP Users</i>		
	0-10 Miles	\$1.00	No Change
	10.1-20 Miles	\$2.00	No Change
	20+ Miles	\$3.00	No Change
	Prospect Hill/Hillsborough/Upper Durham	\$3.00 one way or \$5.00 round trip	No Change
	Lower Durham/Chapel Hill	\$5.00 one way or \$20.00 round trip	No Change
	ROAP Mileage Rate	\$1.40 per mile	No Change
	<i>No Show Fees</i>		
	No show In County	\$5.00	No Change
	No show Out of County	\$10.00	No Change
	<i>Grant Related Contracts</i>		
	Shared Mileage First P/U-Last D/O	\$1.65 per mile	No Change
	Holiday Rate	\$1.95 per mile	No Change
	<i>Non-Grant Related Contracts</i>		
	Shared Mileage First P/U-Last D/O	\$1.95 per mile	No Change
	<i>Roxboro Shuttle</i>		
	All Users	Free	No Change
	<i>Medicaid Contracts</i>		
	Ambulatory Direct Mile	\$1.70 per mile	No Change
	Wheelchair Direct Mile	\$1.95 per mile	No Change
	Ambulatory Base Rate	\$5.00 each way	No Change
	Wheelchair Base Rate	\$20.00 each way	No Change
	Holiday Rate Direct Mile	Additional \$0.25 per direct mile	No Change
	<i>RNC/ECU</i>		
	In Town Flat Rate	\$15.00 per trip	No Change
	Prospect Hill/Hillsborough/Upper Durham	\$50.00 per trip	No Change
	Lower Durham/Chapel Hill	\$75.00 per trip	No Change
	<i>Vehicle Ads - 6 months</i>		
	1 to 2 Vehicles		
	Back #1 or #2	\$500.00	No Change
	Driver Side #1 or #2	\$550.00	No Change
	Street Side #1 or #2	\$600.00	No Change
	3 to 5 Vehicles		



**FY 2023-2024  
Approved Fee Schedule**

*Attachment 1*

Department	Fee Type	FY2023 Adopted	FY2024 Recommended
	Back #1 or #2	\$450.00	No Change
	Driver Side #1 or #2	\$500.00	No Change
	Street Side #1 or #2	\$550.00	No Change
	6 to 7 vehicles		
	Back #1 or #2	\$350.00	No Change
	Driver Side #1 or #2	\$400.00	No Change
	Street Side #1 or #2	\$450.00	No Change
	Vehicle Ads - 12 months		
	1 to 2 Vehicles		
	Back #1 or #2	\$700.00	No Change
	Driver Side #1 or #2	\$750.00	No Change
	Street Side #1 or #2	\$800.00	No Change
	3 to 5 Vehicles		
	Back #1 or #2	\$650.00	No Change
	Driver Side #1 or #2	\$700.00	No Change
	Street Side #1 or #2	\$750.00	No Change
	6 to 7 vehicles		
	Back #1 or #2	\$550.00	No Change
	Driver Side #1 or #2	\$600.00	No Change
	Street Side #1 or #2	\$650.00	No Change
	Load Fees		
ModivCare	Ambulatory (0-3 miles)	\$15.00	No Change
	Ambulatory (4-6 miles)	\$18.00	No Change
	Ambulatory (7-10 miles)	\$20.00	No Change
	Wheelchair (0-3 miles)	\$25.00	No Change
	Wheelchair (4-6 miles)	\$25.00	No Change
	Wheelchair (7-10 miles)	\$30.00	No Change
MTM	Ambulatory (all)	\$18.00	No Change
	Wheelchair (all)	\$28.00	No Change

## **APPOINTMENTS TO BOARDS AND COMMITTEES:**

Clerk to the Board Brenda Reaves presented the following interested citizen applications to the Board for nomination and appointment as deemed appropriate. The Person County Board of Commissioners solicited volunteers to fill positions on the following boards, commissions, authorities, and committees through advertisement in the *Courier-Times* edition dated May 11, 2023 with notice to submit applications by the deadline of noon June 6, 2023.

### **ABC Board**

3-Year Term: 1 position available

- 1) Brian Black requested appointment
- 2) Robert (Danny) Bumpass, Jr. requested reappointment
- 3) Robert Alan Satterfield requested appointment

A **motion** was made by Commissioner Puryear and **carried 5-0** to reappoint Robert (Danny) Bumpass, Jr. to the ABC Board for a 3-year term.

### **Adult Care Home Community Advisory Committee**

1-Year Initial Term; 3-Year Reappointment: 4 positions available (no applications)

### **Agricultural Advisory Board**

1 position for a county resident or landowner for a term expiring 12/31/2024

Members solicited to provide the broadest possible representation of the geographical regions of Person County and to represent, to the extent possible, all segments of agricultural production existing within the county.

- 1) David White requested appointment

A **motion** was made by Commissioner Palmer and **carried 5-0** to appoint David White to the Agricultural Advisory Board for a term effective immediately and expiring December 31, 2024.

### **Animal Services Advisory Committee**

Unspecified Term: 2 citizen-at-large seats

- 1) Kay Farrell requested reappointment
- 2) Cynthia Martin requested reappointment

A **motion** was made by Vice Chairman Sims and **carried 5-0** to reappoint Kay Farrell and Cynthia Martin to the Animal Services Advisory Committee, each for a 3-year term.

**June 19, 2023**

### **Board of Adjustment**

3-Year Term: 2 positions available and 1 position for an Alternate (no applications)

### **Board of Health**

1 position for an engineer: 1) Randy Eakes requested reappointment  
1 position for a pharmacist: 1) Ted Michie requested reappointment  
1 position from the general public 1) Christopher Atkins, Jr. requested reappointment

A **motion** was made by Vice Chairman Sims and **carried 5-0** to reappoint Randy Eakes as the engineer representative, Ted Michie as the pharmacist representative and Christopher Atkins, Jr. as the general public representative on the Board of Health, each for a 3-year term.

### **Environmental Issues Advisory Committee**

3-Year Term: 1 position for a citizen residing in each of the following townships: the Holloway Township, the Flat River Township and the Olive Hill Township (no applications)

### **Industrial Facilities and Pollution Control Financing Authority**

6-Year Term: 7 positions available (no applications)

### **Jury Commission**

2-Year Term; 1 position available  
1) Froncello Bumpass requested reappointment

A **motion** was made by Commissioner Palmer and **carried 5-0** to reappoint Froncello Bumpass to the Jury Commission for a 2-year term.

### **Juvenile Crime Prevention Council**

1-Year Initial Term: 2-Year Reappointment  
2 positions available for a citizen under the age of 21 (one may be a member of the public representing the interests of families of at-risk juveniles),  
one member of the business community: Charles H. Harvey requested reappointment

2-Year Term:

1 position for each of the following:

Juvenile Defense Attorney: (no applications)

Chief of Police: Captain Ricky Hughes requested reappointment

Managed Care Organization representative: Laura Sharpe requested reappointment

Health Director: Elizabeth Haebig requested reappointment

up to 4 citizens-at-large positions: (no applications)

A **motion** was made by Vice Chairman Sims and **carried 5-0** to reappoint Charles H. Harvey as a business community representative, Captain Ricky Hughes as the Chief of Police designee, Laura Sharpe as the Managed Care Organization (Vaya's representative), and Elizabeth Haebig as the Health Director's designee to the Juvenile Crime Prevention Council, each for a 2-year term.

An unexpired term of the Chief Court Counselor or designee: David Carter has been working with the state since the fall of 2022; Nicole Grant is the current Chief Court Counselor for Person County and requested appointment to the Person County JCPC. Staff requested for the Board to appoint for the remainder of the unexpired term (12/31/23) as well as a new 2-year term, expiring 12/31/25.

A **motion** was made by Commissioner Palmer and **carried 5-0** to appoint Nicole Grant in her capacity as the Chief Court Counselor of Person County to the Juvenile Crime Prevention Council for the remainder of the unexpired term as well as a new 2-year term expiring December 31, 2025.

#### **Kerr Tar Regional Council of Government Board**

1 citizen-at-large alternate position representing private sector business

- 1) Sherry Wilborn requested appointment

A **motion** was made by Vice Chairman Sims and **carried 5-0** to appoint Sherry Wilborn to represent Person County as an alternate representing private sector business on the Kerr Tar Regional Council of Government Board for an unspecified term.

#### **Library Advisory Board**

3-Year Term: 1 position available

- 1) Susan C. Powell requested reappointment

A **motion** was made by Commissioner Puryear and **carried 5-0** to reappoint Susan C. Powell to the Library Advisory Board for a 3-year term.

**June 19, 2023**

### **Nursing Home Advisory Committee**

1-Year Initial Term: 3-Year Reappointment; 4 positions available (no applications)

### **Opioid Settlement Advisory Committee**

2 citizen-at-large positions with lived experience (personal or family member), and a substance use treatment provider representative position (no applications)

### **PATS Transportation Advisory Board**

3-Year Term:

1 position available for an occupational affiliation representative for a medical related service: (no applications);

1 unexpired term to 6/30/24 for a representative of economic development/Chamber of Commerce: (no applications); and

1 unexpired term to 6/30/2024 (resignation of PI staff Kim Morgan) for a Person Industries representative: Lisa Jeffreys requested appointment

A **motion** was made by Vice Chairman Sims and **carried 5-0** to appoint Lisa Jeffreys on the PATS Transportation Advisory Board as the Person Industries representative fulfilling an unexpired term to June 30, 2024.

### **Person-Caswell Lake Authority**

3-Year Term: 1 position available

- 1) John Bullock requested reappointment

A **motion** was made by Commissioner Puryear and **carried 5-0** to reappoint John Bullock to the Person-Caswell Lake Authority for a 3-year term.

### **Piedmont Community College Board of Trustees**

4-Year Term: 1 position available

- 1) James J. Woody requested reappointment

A **motion** was made by Commissioner Thomas and **carried 5-0** to reappoint James J. Woody to the Piedmont Community College Board of Trustees for a 4-year term.

### **Planning Board**

3-Year Term: 1 position available

- 1) Kay Rimmer requested appointment
- 2) Robert Allen request reappointment (late application at the commissioners' seats)

A **motion** was made by Commissioner Puryear and **carried 5-0** to reappoint Robert Allen to the Planning Board for a 3-year term.

#### **Recreation Advisory Board**

3-Year Term: 2 positions available

- 1) Cameron Jones requested appointment
- 2) Froncello Bumpass requested reappointment
- 3) Robert Honeycutt requested appointment
- 4) Carl Smith requested appointment

A **motion** was made by Vice Chairman Sims and **carried 5-0** to reappoint Froncello Bumpass and to appoint Carl Smith to the Recreation Advisory Board, each for a 3-year term.

#### **Research Triangle Regional Partnership (RTRP) Board of Directors Fiscal Year 2023-2024**

- Brandy Lynch, Person County Economic Development Director,
- Gordon Powell, Chairman of the Person County Board of Commissioners and commissioner representative on the Economic Development Commission (also serves on the RTRP Executive Board), and
- Phillip Allen, Chairman, Economic Development Commission

A **motion** was made by Commissioner Puryear and **carried 5-0** to appoint Brandy Lynch, Gordon Powell and Phillip Allen to serve on the Research Triangle Regional Partnership Board of Directors for Fiscal Year 2023-2024.

#### **Workforce Development Board**

1-Year Initial Term; 2-Year Reappointment

1 position available for a member or an officer of organized labor (no applications)

**CHAIRMAN'S REPORT:**

Chairman Powell reported he attended the Veterans Summit, a well-organized event promoting Person County's veterans and the services provided to veterans; he commented he attended a bus trip to Sanford with other county and city officials to glean the enhancements in Sanford and Lee County through touring their airport, community college and county government departments. Chairman Powell informed the group that the county has obtained a fully executed lease for the aircraft hangar at the Raleigh Regional Airport at Person County. He added the Charters of Freedom project was still in process and when constructed would house replicas of the nation's founding documents.

**MANAGER'S REPORT:**

County Manager Katherine Cathey reported on the bus trip event that was called Dream It, See It, Do It and organized by Piedmont Community College and the Chamber of Commerce noting the concept was to build on the ideas, assign goals to small groups and broaden the efforts focusing on the long-term growth and quality of life.

Ms. Cathey thanked the department directors and the commissioners on working toward a final budget noting she looked forward to all the possibilities the new fiscal year brings.

**COMMISSIONER REPORT/COMMENTS:**

Vice Chairman Sims reported he attended the Veterans Summit noting the Veterans Council was a strong growing group with an informative discussion. He also thanked all citizens applying to the boards and committees noting some vacancies are available should there be interest.

Commissioner Palmer said he and Chairman Powell attended the opening day at the Willow Oak bluegrass music event; he said he enjoyed attending the Veterans Summit at City Hall as well as a Craft Fair with the veterans noting a good turnout. Commissioner Palmer recognized Keshav Javvadi, Person County Fellow through the UNC School of Government as well as welcomed new IT employee, Hector Rios to the county.

Commissioner Thomas thanked the Person County team for its hard work on the budget that will increase employee morale. He congratulated Person County resident, Chad Kendrick, on being part of the winning team at the 654<sup>th</sup> Big Rock tournament and awarded over \$2.7M.

Commissioner Puryear asked everyone to keep the family of Larry and Kimmie Yarborough in their thoughts and prayers during the loss of their son, Trent.

**ADJOURNMENT:**

A **motion** was made by Vice Chairman Sims and **carried 5-0** to adjourn the meeting at 10:04am.

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Brenda B. Reaves  
Clerk to the Board

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Gordon Powell  
Chairman