

PERSON COUNTY BOARD OF COMMISSIONERS
MEMBERS PRESENT

MAY 21, 2012
OTHERS PRESENT

Jimmy B. Clayton
Kyle W. Puryear
B. Ray Jeffers
Samuel R. Kennington
Frances P. Blalock

Heidi York, County Manager
C. Ronald Aycock, County Attorney
Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, May 21, 2012 at 9:00 a.m. in the Commissioners' meeting room in the Person County Office Building.

Chairman Clayton called the meeting to order, led invocation and asked Commissioner Kennington to lead the Pledge of Allegiance.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

A **motion** was made by Commissioner Jeffers, **seconded** by Vice Chairman Puryear and **carried 5-0** to add and item to the agenda for consideration for a Resolution In Support of Senate Bill 433.

A **motion** was made by Commissioner Blalock, **seconded** by Vice Chairman Puryear and **carried 5-0** to approve the agenda as adjusted.

INFORMAL COMMENTS:

The following individual appeared before the Board to make informal comments:

Ms. Faye Boyd of 69 Foxwood Drive, Timberlake, a recent candidate for the Office of County Commissioner defeated in the primary, told the Board that her experience running for the Office of County Commissioner was one that she learned much about the work of the Board of County Commissioners and the County Manager which made her more appreciative of the Office of County Commissioner as well as the availability of the County Manager. Ms. Boyd noted the numerous board meetings, visits, speaking engagements, etc. demanded of Board members along with budgetary needs of unfunded mandates imposed by the State of North Carolina.

APPROVAL OF MINUTES:

A **motion** was made by Commissioner Jeffers, **seconded** by Commissioner Blalock, and **carried 5-0** to approve the minutes of April 30, 2012 and May 7, 2012.

TAX ADMINISTRATIVE REPORT:

A **motion** was made by Commissioner Kennington, **seconded** by Vice Chairman Puryear, and **carried 5-0** to approve the Tax Administrative Report noting the Releases for the month of April, 2012.

May 21, 2012

PERSON COUNTY JUVENILE CRIME PREVENTION COUNCIL FUNDING RECOMMENDATION FOR FY2012-2013:

John Hill, Juvenile Crime Prevention Council (JCPC) Vice Chair, presented JCPC's funding recommendation for FY2012-2013. Mr. Hill explained that each year, funding is made available through the North Carolina Department of Public Safety / Division of Juvenile Justice to Person County JCPC to be utilized to address the needs of youth at-risk for delinquency as well as adjudicated, undisciplined, and delinquent youth in Person County. The funding comes in the form of a county allocation. All 100 counties in the State of North Carolina are allocated funds based on the population of youth in the county between the ages of 10 and 17. Mr. Hill stated Person County is slated to receive \$123,213 in its allocation from the Department of Juvenile Justice and Delinquency Prevention.

Mr. Hill told the Board that annually, the JCPC conducts a planning process which includes an array of legislated tasks: a review of the community risk factors and the risk levels of youth in the community; an assessment of the needs of the target populations; a review of the service resources available to address those needs; the identification of service gaps; and the strategic development of a plan to structure a seamless continuum of service programming to address the target population needs. As part of the development of the needed services identified in the continuum, there is a request for proposal process (RFP) that is completed by the JCPC. Non-profits and government entities may apply for the opportunity to provide services per the guidelines of the RFP. The JCPC reviews all requests and award is made to service providers to address service needs identified by the JCPC. The JCPC makes its recommendation of expenditure of the allocation and presents its written annual planning documents to the Person County Board of County Commissioners for its approval. The JCPC performs this function as an extension of the County Commission Board in its fulfillment of the legislated duties imposed upon them through general statute. Additionally, on an on-going basis, the JCPC evaluates the performance of its funded programs by annually monitoring each program through on-site visits and also monthly through program reporting at the local monthly JCPC meetings. The JCPC is also charged with the tasks of increasing public awareness of the causes of delinquency, addressing strategies to intervene and appropriately respond to and treat the needs of juveniles while at the same time reducing juvenile recidivism. The JCPC stands ready to respond to the changing needs of youth and service delivery in the community. Mr. Hill stated the Person County Juvenile Crime Prevention Council met on May 9, 2012 and unanimously voted to approve the DJJ allocation to be distributed in the following manner for the 2012-2013 fiscal year:

<u>Program</u>	<u>DJJDP Funds</u>	<u>County Cash Requested</u>
4-H YES	\$112,113	\$18,474
Roots & Wings Parenting Program	\$ 10,000	\$ 0
Central Children's Home	\$ 100	\$ 5,422
Administrative Fund	\$ 1,000	\$ 0
Total	\$123,213	\$25,896

May 21, 2012

It was the consensus of the Board to take into consideration the funding recommendation from JCPC.

REQUEST AUTHORIZATION TO USE THE PIGGYBACK PROVISION AND FOR THE COUNTY MANAGER TO EXECUTE A CONTRACT WITH TYLER TECHNOLOGIES FOR FINANCE AND HUMAN RESOURCES SOFTWARE:

Finance Director, Amy Wehrenberg stated that both the Finance and Human Resources Departments need modern updated software to streamline the processes between employee information, payroll processing, and financial reporting & processes noting Tyler Technologies leads North Carolina (26 out of 65 NC counties polled) and the Nation, for providing municipal Finance and Human Resources software. The software would allow both departments to perform additional financial and human resource functions more efficiently. Ms. Wehrenberg stated Tyler Technologies offered Person County, by far, the best functioning, technical services, and knowledge of governmental tasks over other software providers reviewed. Ms. Wehrenberg confirmed of the state vendors reviewed, there were no Person County vendors that offered the software. Ms. Wehrenberg stated State law allows the purchase of personal services without formal bidding and also allows the "piggybacking on contracts for the same equipment/services executed within 12 months by other local governments both in NC and outside the state". Given that the majority of North Carolina counties already use Tyler as their software provider, a contract executed in NC within the last 12 months was not obtained. However, a contract executed by the City of Alpharetta, Georgia was discovered. After review of the City of Alpharetta formal bid contractual documents, staff determined the standards required for a piggyback option was a consideration for Person County. Ms. Wehrenberg noted NC law requires the publication of notice of intent to "piggyback off another contract" which was published in the *Courier-Times* on May 9, 2012 noting there had not been any response to the ad.

Ms. Wehrenberg requested the Board to adopt the Resolution approving a purchase pursuant to General Statute 143-129(g) to waive the competitive bidding requirements and award the piggyback contract to Tyler Technologies as well as authorize the County Manager to execute the contract.

Ms. Wehrenberg confirmed the cost of \$285,433 was Board approved and budgeted in the Capital Improvement Projects (CIP) Plan. Ms. Wehrenberg explained maintenance fees would be a recurring cost noting the first year maintenance costs would be \$8,215 and the second year of maintenance fees would be \$32,827 as compared to the current software maintenance costs of \$9,500.

May 21, 2012

A **motion** was made by Commissioner Kennington, **seconded** by Commissioner Blalock, and **carried 5-0** to adopt the Resolution approving a purchase pursuant to General Statute 143-129(g) to waive the competitive bidding requirements and award the piggyback contract to Tyler Technologies as well as authorize the County Manager to execute the contract.

**Person County Board of County Commissioners
Resolution approving a purchase pursuant to
General Statute 143-129(g) (PIGGYBACK EXCEPTION)**

WHEREAS, NC General Statute 143-129(g) authorizes counties to utilize an alternative method for purchase of apparatus, equipment and supplies; and

WHEREAS, NC General Statute 143-129(g) authorizes purchases without competitive bidding if a unit of government in another state has entered into a contract within a 12 month period with a vendor for the same type of equipment and services needed by the NC unit of Government if that unit of government utilizes a system of purchasing which is a public, formal bid process substantially similar to that required by NC law; and

WHEREAS, the City of Alpharetta, Georgia utilizes a purchasing system substantially similar to that required of NC local governments and in fact utilized such a system for the purchase indicated below; and

WHEREAS, the Person County Finance and Human Resources Departments have a need to purchase a new equipment and electronic document imaging and management system; and

WHEREAS, the City of Alpharetta, Georgia entered into a contract on June 24, 2011 with Tyler Technologies for such equipment and system; and

WHEREAS, Tyler Technologies has agreed to offer the same or better cost, terms and conditions to Person County as it did to the City of Alpharetta, Georgia.

NOW THEREFORE BE IT RESOLVED by the Person County Board of County Commissioners that it hereby finds it to be in the best interest of Person County to waive competitive bidding requirements and it hereby waives competitive bidding requirements pursuant to General Statute 143-129(g) for this contract and awards the attached contract to Tyler Technologies.

Adopted this the 21st day of May, 2012.



Person County Board of Commissioners


Jimmy B. Clayton, Chairman

Attest:


Brenda B. Reaves, Clerk to the Board

May 21, 2012

BUDGET AMENDMENT:

Finance Director, Amy Wehrenberg presented and explained the following Budget Amendment.

Upon a motion by Commissioner Jeffers, and a second by Vice Chairman Puryear and majority vote (5-0), the Board of Commissioners of Person County does hereby amend the Budget of the Fund(s) listed below on this, the 21st day of May 2012, as follows:

<u>Dept./Acct No.</u>	<u>Department Name</u>	<u>Amount</u> Incr / (Decr)
<u>EXPENDITURES</u>	<u>General Fund</u>	
	Public Safety	58,732
	Economic Development	947
	Human Services	259,692
<u>REVENUES</u>	<u>General Fund</u>	
	Intergovernmental Revenues	269,725
	Charges for Services	43,025
	Other Revenues	6,621

Explanation:

Appropriating additional jail-related revenues received for support of expenses in the Detention Center (\$11,846); donations in the Sheriff's Department (\$124), EMS (\$400), Animal Control (\$279), Cooperative Extension (\$947) and Health Department (\$1,050); various grant revenue adjustments in the Health Department associated with the Medical Reserve Corps, Child Health, Family Planning, Communicable Disease, Healthy Personians, and Community Transformation Programs(\$223,642); excess revenue received in the Health Department for Immunization fees (\$35,000); and additional Federal Seizure and Unauthorized Substance Tax revenue received in the Law Enforcement Restricted Fund (\$46,083).

RESOLUTION IN SUPPORT OF SENATE BILL 433:

Chairman Clayton and Commissioner Jeffers stated the NC Association of County Commissioners has identified this issue as a legislative goal and has asked for counties across the state to adopt a Resolution in Support of Senate Bill 433 to allow all NC counties the flexibility to organize local human services which has been limited to the larger counties with populations of 425,000 or greater.

A **motion** was made by Commissioner Jeffers, **seconded** by Commissioner Blalock, and **carried 5-0** to adopt the Resolution in Support of Senate Bill 433.

May 21, 2012

RESOLUTION
IN SUPPORT OF SENATE BILL 433

WHEREAS, the membership of the North Carolina Association of County Commissioners adopted a legislative goal to "allow county flexibility to organize local human services" so counties can offer a more streamlined and efficient government to minimize administrative costs and maximize services for citizens; and

WHEREAS, North Carolina county governments are responsible for administering social services and community health programs with county employees; and

WHEREAS, counties cover more than \$500 million per year on DSS administrative costs, while state dollars cover less than 3 percent of these costs; and

WHEREAS, a study commissioned by the General Assembly recommended that counties be given flexibility in determining how to organize their local human services delivery programs; and

WHEREAS, Senate Bill 433 would provide all counties with the option to determine locally how they can best provide human services to their citizens; and

WHEREAS, Senate Bill 433 overwhelmingly passed the Senate in 2011 with a majority of Senators in both parties in support;

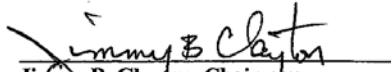
NOW, THEREFORE, BE IT RESOLVED that the Person County Board of Commissioners adopts this resolution in support of S433 to "allow county flexibility to organize local human services";

FURTHER BE IT RESOLVED that copies of this resolution be transmitted to the members of the General Assembly representing Person County to let them know of our support for this issue.


Adopted this the 21st day of May, 2012.

Person County Board of Commissioners




Jimmy B. Clayton, Chairman

Attest:


Brenda B. Reaves, Clerk to the Board

May 21, 2012

**PRESENTATION OF THE FISCAL YEAR 2012-2013 MANAGER'S
RECOMMENDED BUDGET:**

County Manager, Heidi York presented the following Recommended Budget for
Fiscal Year 2012-2013:

May 21, 2012



Recommended Budget Fiscal Year 2012-2013

May 21, 2012





Recommended Budget

- Reflects priorities of Board of Commissioners
- Supports goals of the Person Futures Strategic Plan:
 1. Protect Our Land
 2. Foster a Sense of Community
 3. Encourage Learning for Life & Lifelong Learning
 4. Re-Imagine Our County for a Better Future
 5. Prosper By Developing the New Economy Locally





Implementing the Strategic Plan

- 64 strategies currently underway
- County depts aligned services with strategies
- Budget recommends funding for implementation of Strategic Plan:
 - plans for design & construction of rec. & senior center
 - next phases in creating multi-juris. business park
 - full-time economic development director
 - appropriation of fund balance for incentives (economic catalyst fund)
 - creating a one-stop business-friendly permitting office





Implementing the Strategic Plan

- ***Protect Our Land:***
 - Greenspace project
 - Voluntary Agriculture District Program
 - Increasing awareness of agriculture through promotion of Farmer's Markets & educational programs
 - Increasing recycling efforts
 - Enacting stormwater regulations



Implementing the Strategic Plan

- *Foster a Sense of Community:*
 - Feasibility study for Recreation & Senior Center
 - Supporting programs such as Special Olympics, Partnership for Children, Relay for Life
 - New County Website
 - Establish Medical Reserve Corps and CERT
 - Partnership with the City on Min. Housing Code Enforcement & Permitting
 - GREAT & DARE prgms through the Sheriff's Dept
 - Partnering- City, United Way, PCC, Senior Center



Implementing the Strategic Plan

- *Encourage Learning for Life & Lifelong Learning:*
 - Outreach events through the Library & Cooperative Extension to children of all ages
 - Promoting the use of print & electronic media by the Library
 - Promoting cultural arts
 - Mayo Park's environmental educational programs
 - Offering internships and mentoring with PCC and other educational institutions



Implementing the Strategic Plan

- *Re-Imagine Our County for a Better Future:*
 - County embraces communication to reach audiences of all ages through variety of media
 - Cooperative Extension actively promoting Farmers Market
 - Enacting storm water remediation efforts
 - Creating a centralized permitting office
 - Multi-jurisdictional business park
 - Community Garden is being designed to increase awareness and promotion of agriculture and outdoor activity



Implementing the Strategic Plan

- *Prosper by Developing the New Economy Locally:*
 - Airport as an economic development tool
 - Recruitment of a full-time EDC Director
 - Multi-jurisdictional Industrial Park Feasibility Study
 - Shared permitting software by Planning, Inspections, & Tax Departments
 - Creating a business-friendly permitting office
 - Funding economic development incentives
 - Supporting education, tourism, businesses





FY 11-12 Accomplishments

- Launch of New County Website
- New Tax Payment Website collected \$462,067
- Register of Deeds internet records as far back as 1937 have all been redacted to protect identities
- Animal Control provides rabies vaccinations to citizen-owned cats & dogs
- Library added e-books for patrons
- PATS communication equipment upgraded for safety and cost reduction



FY 11-12 Accomplishments

- Inspections, Tax, County & City Planning Depts are utilizing permitting software to streamline operations
- Inspections has an approved instructor for in-house continuing education courses
- Finance implemented the P-Card and electronic direct deposit paycheck stubs
- Various County policies have been updated to improve accountability and uniformity across departments
- Increasing visibility of Animal Shelter through “Paws Weekly” and Facebook page





FY 11-12 Accomplishments

- IT builds many computers in-house to reduce costs
- Implemented CodeRED as a partnership of Health Dept & Progress Energy
- Partnership between IT, United Way & DSS provided 20 computers to the those who needed them in our community
- Courthouse renovation completed
- GMH Waterline project completed
- Sheriff's Dept taught 1,400+ children thru GREAT, DARE, & summer camp
- Sheriff's Dept responded to 20,000 calls in 2011 (18k in 2010, 15k in 2009)



FY 11-12 Accomplishments

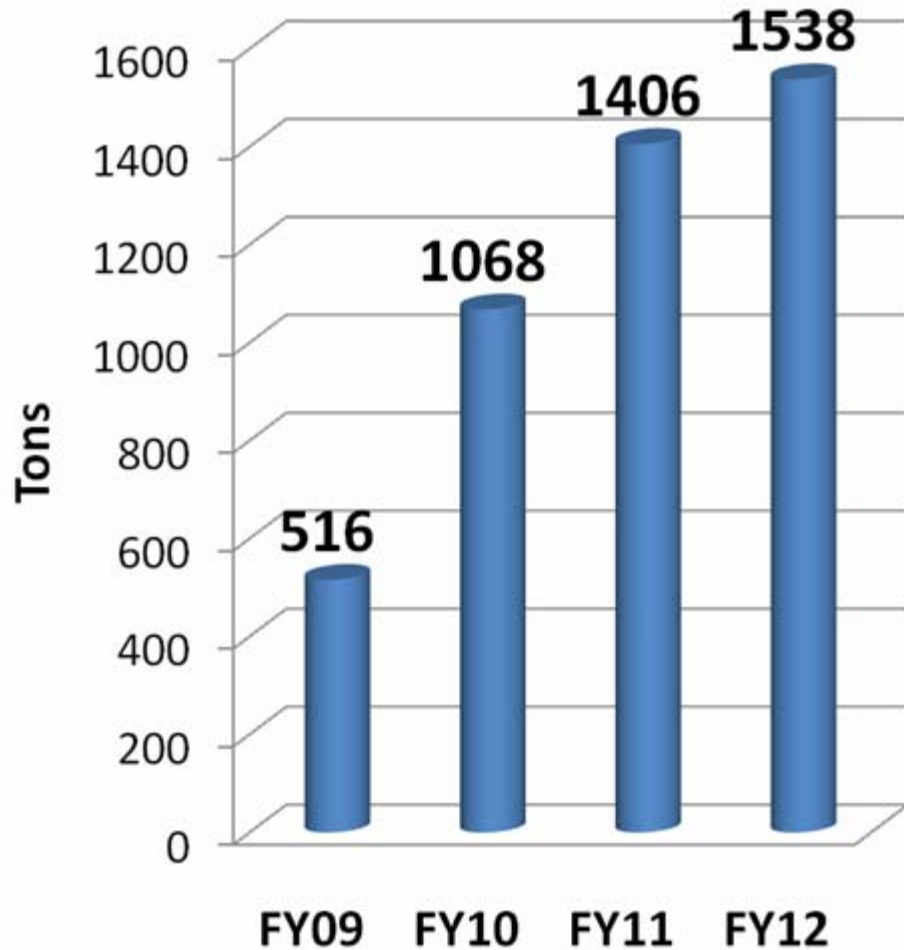
- Solution for body storage needs- partnership between EMS & PMH; EMS supervisors are now Medical Examiners
- Emergency Mgt obtained a portable county generator through State dollars
- Community Health Assessment completed
- PI/Recycling Center- Re-accredited in March 2012
- Person County moved to 55th in the state for recycling
- Launched the Parks & Rec/PCC Arts Program
- All Parks & Rec programs experienced increased participation





Person County Recycling Center

Tons Collected



- Among counties, we rank 55th at 71.03 lbs/person; up from 87th in 2009
- Budget:
 - Revenues = 61%
 - General Fund = 35%
 - Fund Balance = 4%
- Outstanding Debt of \$197,337
--last payment in FY14





Saving Tax Dollars

▪ Library & Parks & Recreation Partnership	\$1,600
▪ Debt Setoff for past due library fines	\$14,234
▪ General Services	
– Contract Re-negotiation/Changes	\$23,100
– Increased Efficiencies	\$45,800
▪ EMS contract renegotiation/changes=	\$20,000
– Supply cost decrease of 40% and oxygen-50%	
▪ Insurance credit due to Safety Program	\$8,661
▪ IT partnerships & joint-initiatives	\$88,240
▪ Insurance credit due to wellness initiatives	\$58,000
▪ Finance Director secured debt stimulus funds	\$165,000





Strategic Budget

- Adjusts to a new normal
- Focuses on high priority, critical needs: education, public safety, and economic development
 - priorities defined by BOCC & Strategic Plan
- Emphasizes long-term fiscal discipline:
 - limit fund balance appropriations to one-time, non-recurring expenses or specific use
 - hold the tax rate
 - increases in spending are limited to only when revenues can support it and the demands and priorities are aligned

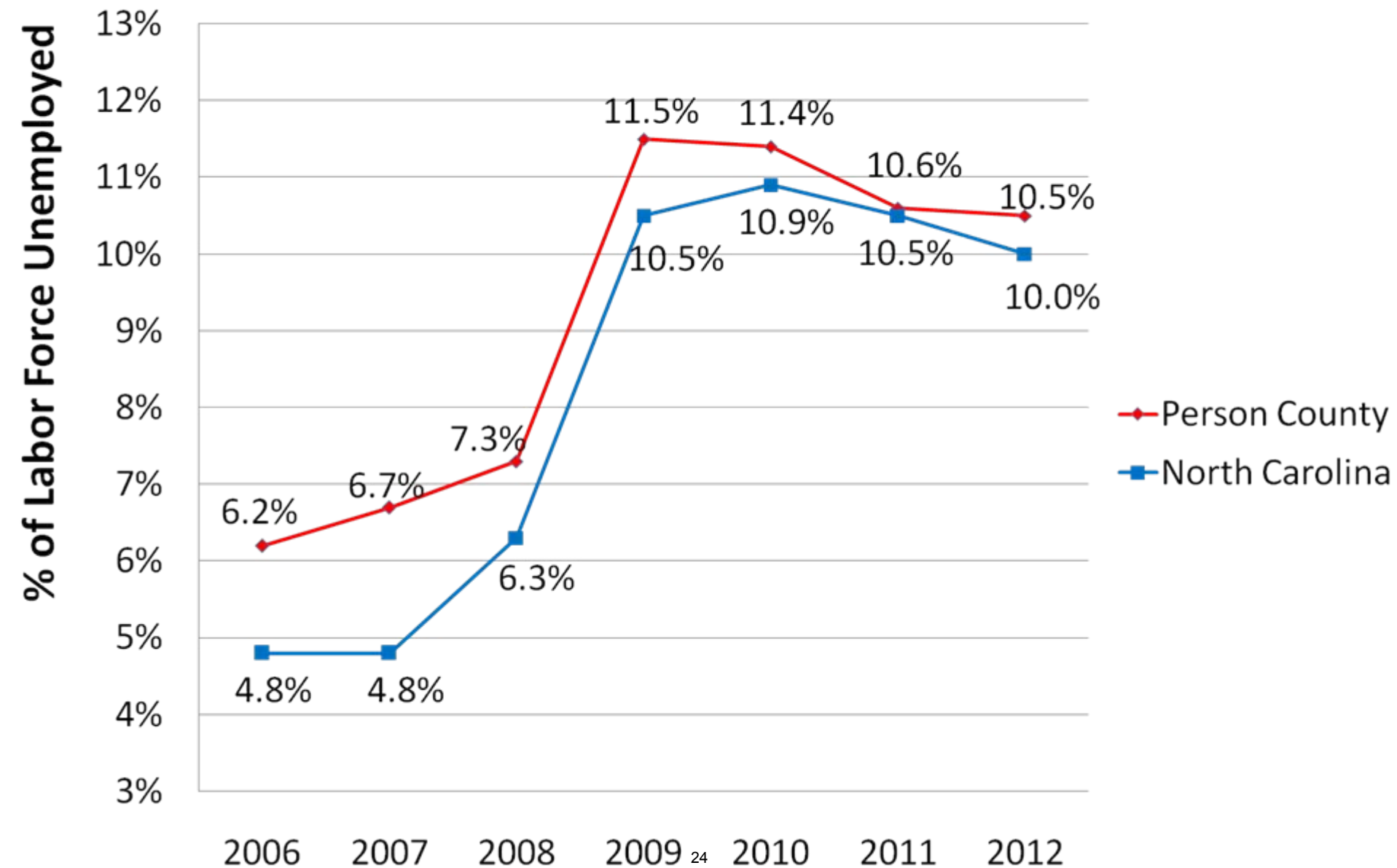




Economic Factors Influencing Person County



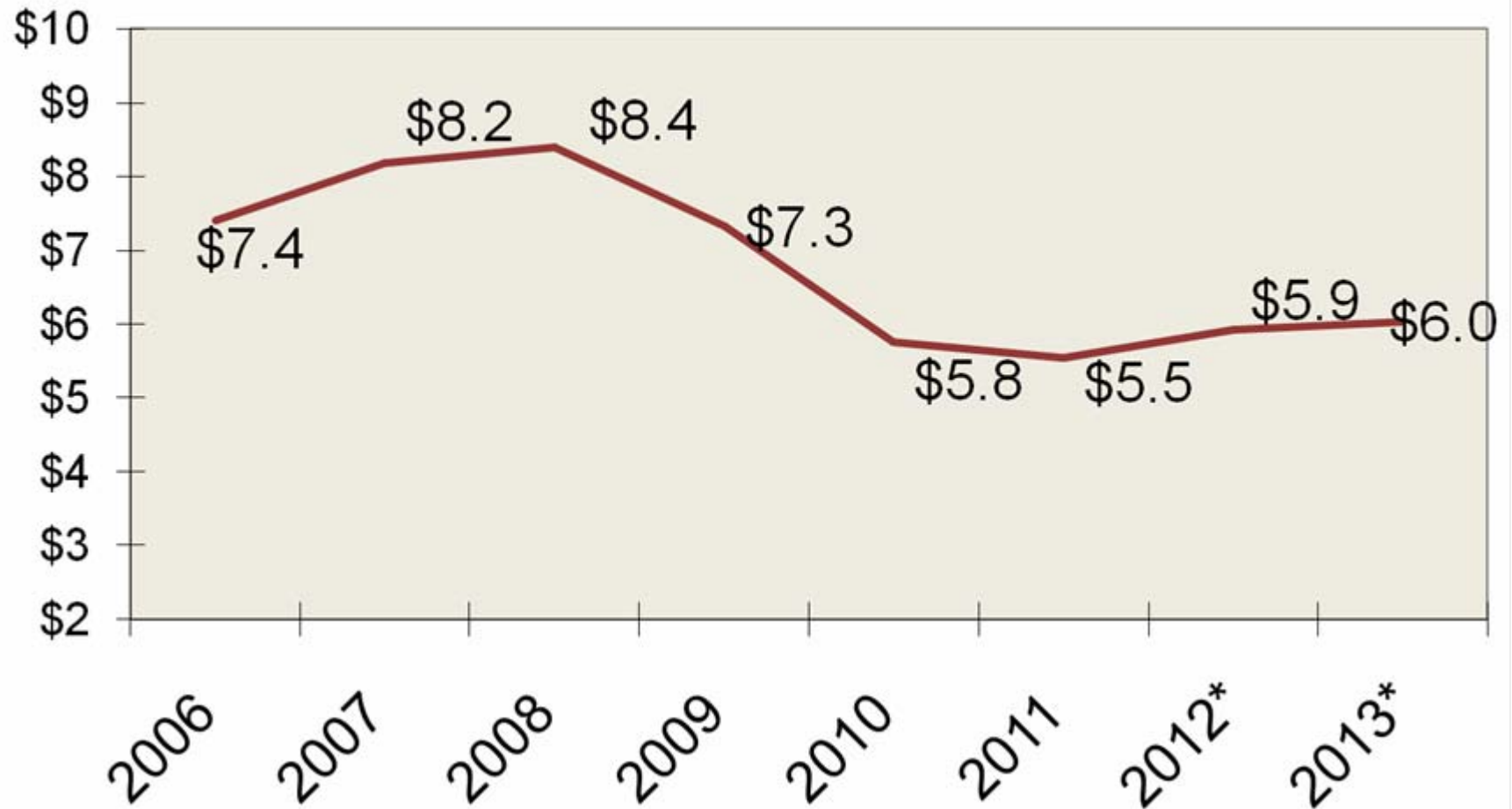
Average Annual Unemployment Rate





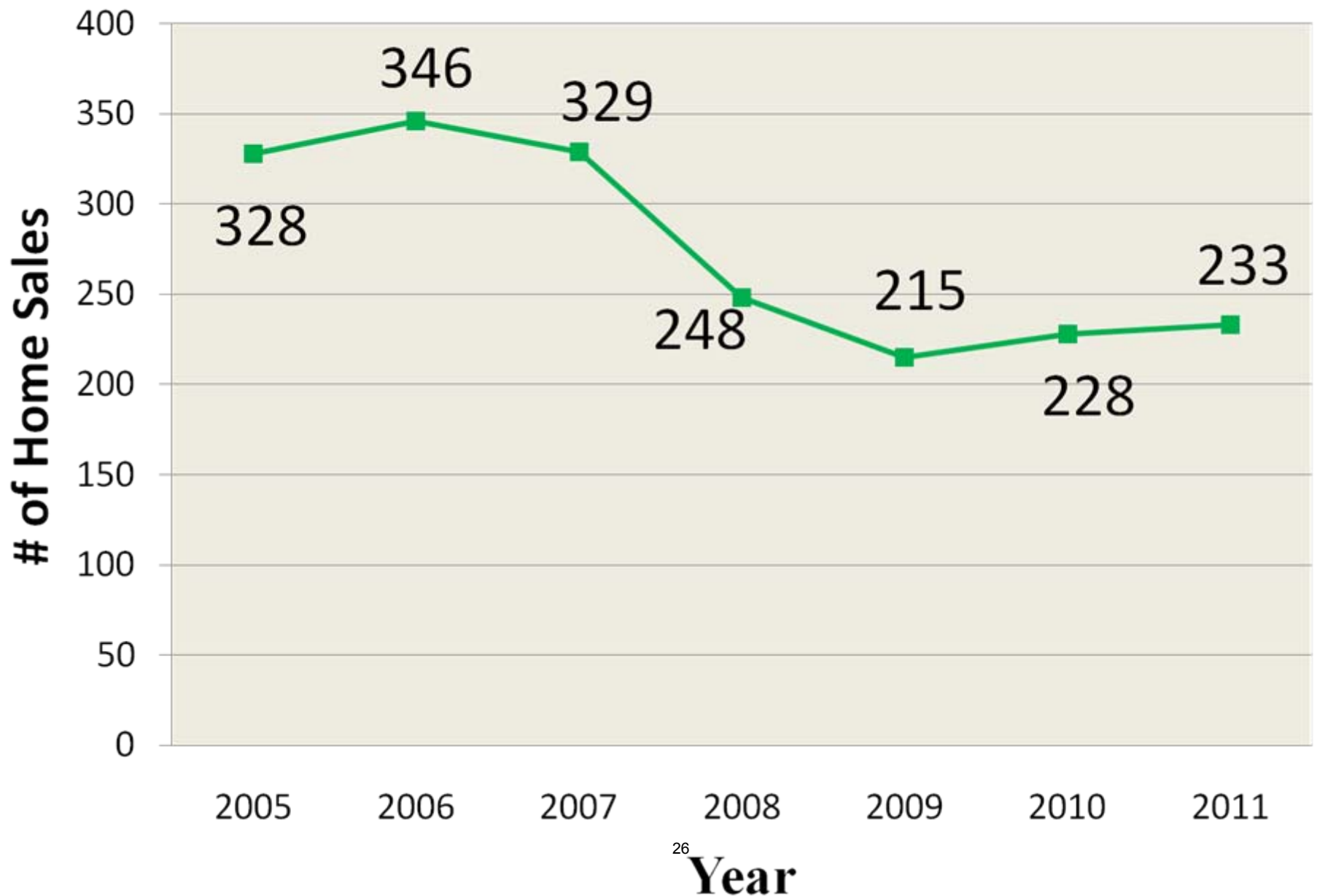
Sales Tax Collection

Millions



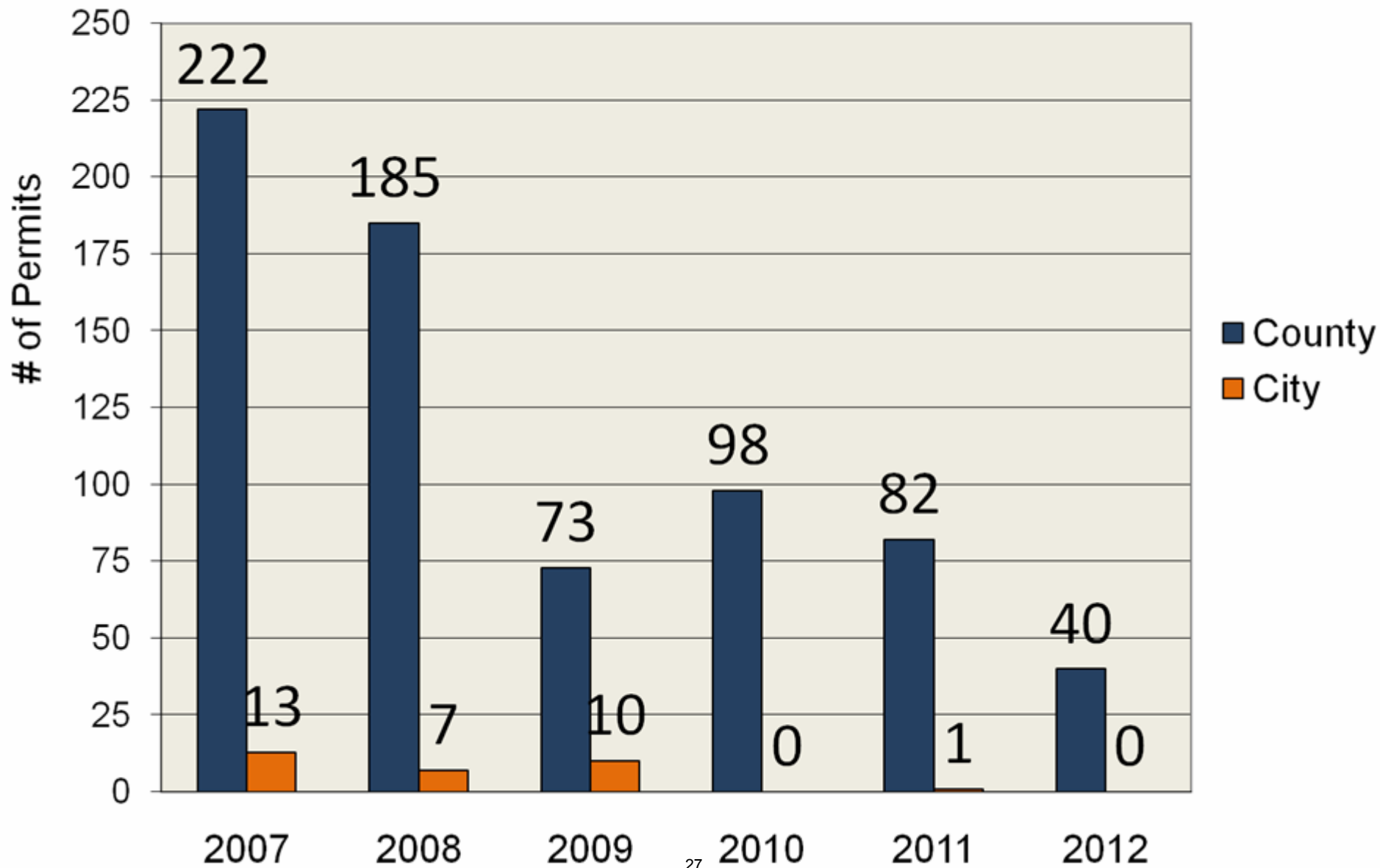


Home Sales in Person County





New Residential Building Permits Issued



Recommended Budget

General Fund: \$52,862,566

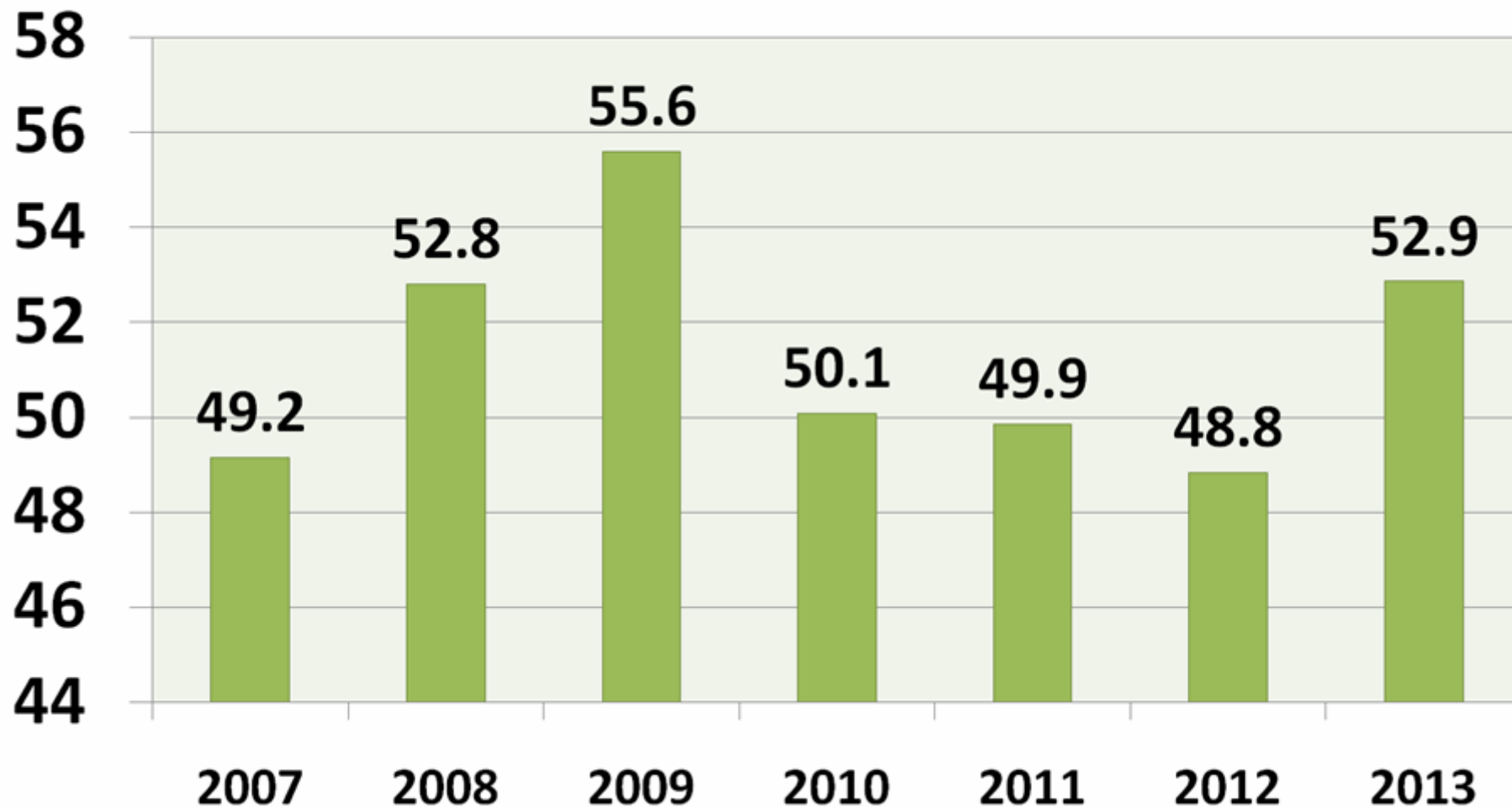
- No tax increase
- No reduction of positions
- 12% reduction in funding over last three years
- Some growth...but still a 5% reduction from spending levels in FY09





Adopted Budget by Fiscal Year

Millions (\$)





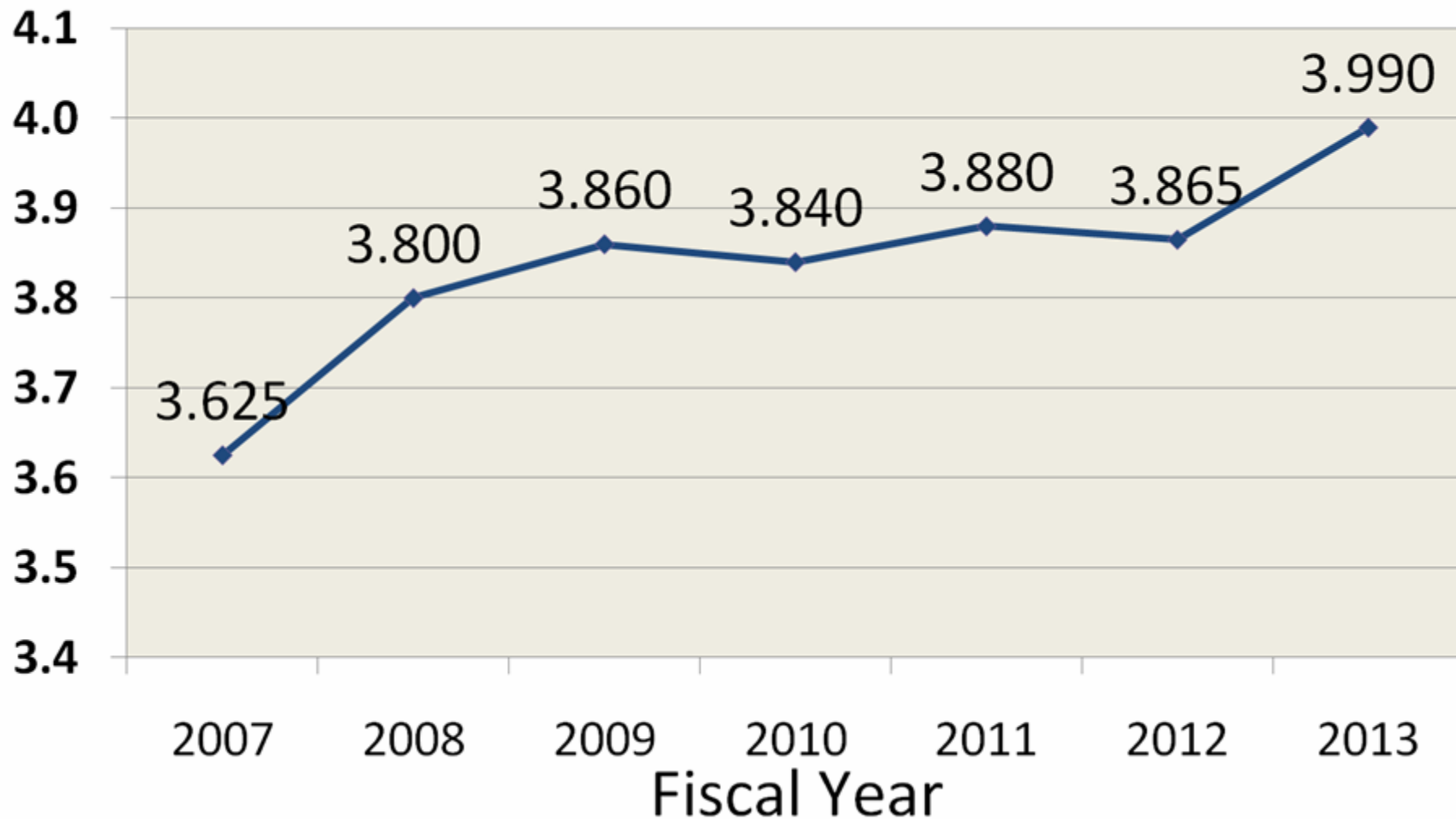
Recommended Budget

- Tax rate: 70 cents per \$100 valuation
 - consistent for 7 years, since 2005
- Increases collection rate to 97.0%
 - Adds \$139,650 to General Fund
- One cent on the tax rate will generate \$387,030
- Revaluation; values effective Jan. 1, 2013
- Projects a property valuation of \$3.99B



Tax Base by Fiscal Year

Billions (\$)





Budgeting Process

\$5.2M deficit; requiring a 13.5 cents tax increase

Departments directed to submit flat budget requests

BUT...

- Cost of Living Adjustments added about 3%
- Implementing strategies of the Strategic Plan
- Revenue growth
- Rank first for largest percentage of tax base comprised of state appraised property





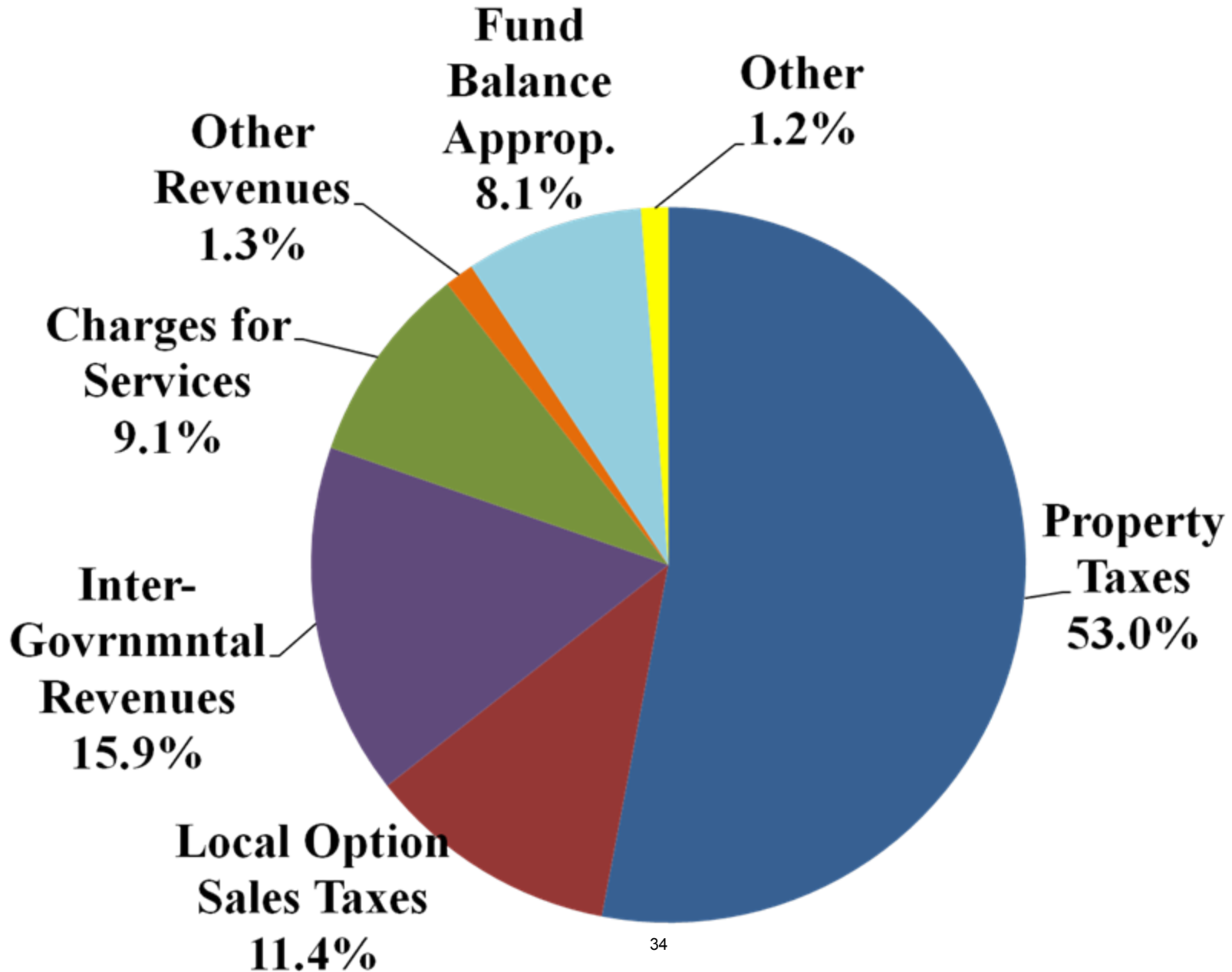
Revenues

- Forecasting revenues to be up by 8.23%
- Property tax growth of just over \$1M
- Sales tax is rebounding; statewide avg. increase at 4% increase, budgeting 2% due to local economy
- Federal & State revenues up \$380K in DSS & PH
- Growth in local service charges- EMS, IT, ROD, PH
- Spending down built-up reserves- DSS, PH, Library, Debt Srv, ROD Tech fund
- Creating enterprise fund for stormwater-fee revenue





FY 2013 General Fund Revenues





Fund Balance

- All local govts must maintain fund balance- cash flow for property tax schedule, safety net, bond ratings- lower interest costs
- Common practice to designate fund balance to offset grant funding cycles in DSS & Health: \$1.4M
- General Fund: \$2,522,482 all one time, non-recurring
 - \$2,102,482 CIP
 - \$400,000 EDC Incentives
 - \$20,000 methane gas wells at Landfill
- Also appropriated Debt Service, Library, & ROD tech. funds
- Total appropriation: \$4,261,482





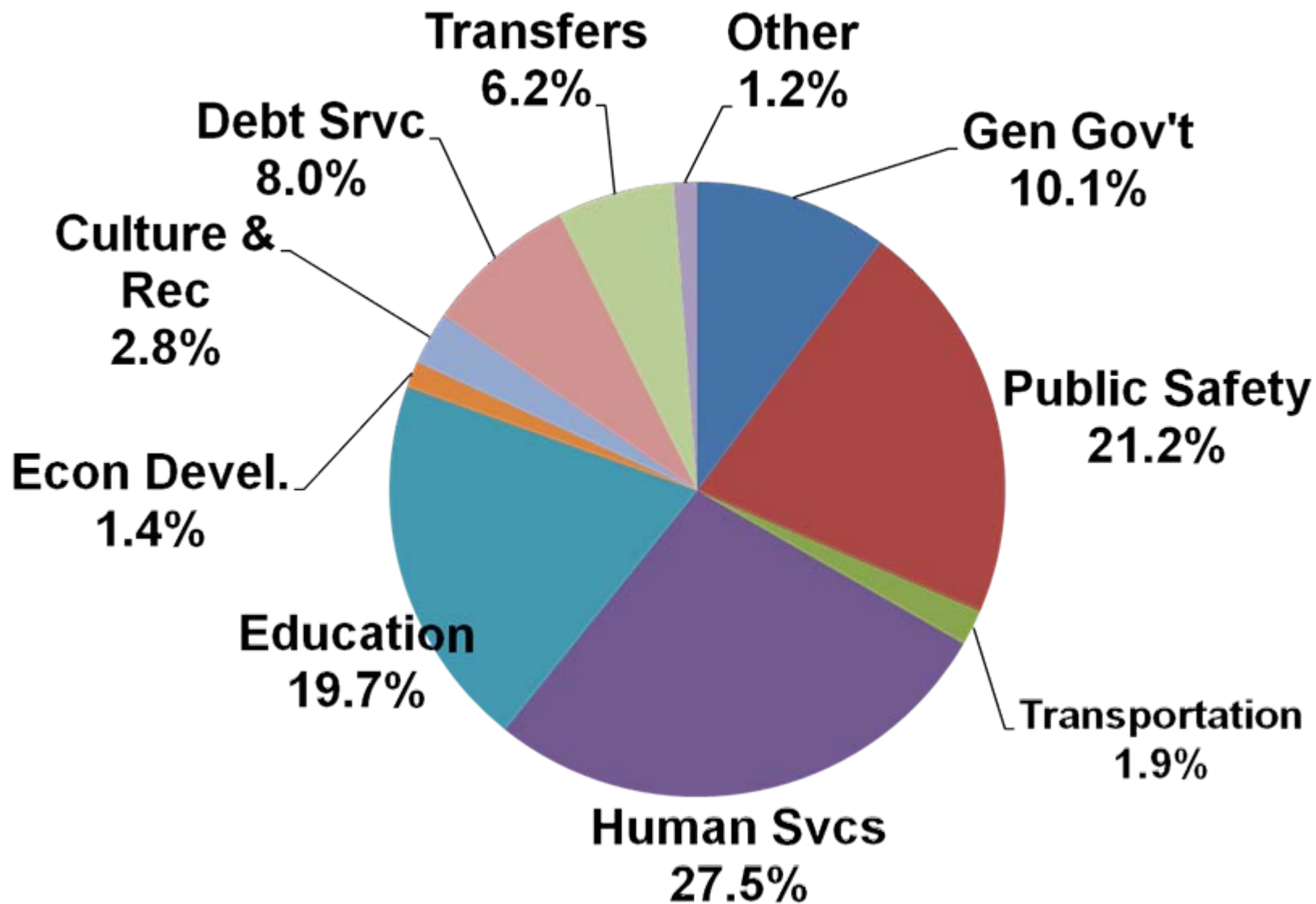
Expenditures

- CIP: \$2.1 M
- Fuel: \$72,643
- Operating Capital: \$883,543
 - ambulance; PATS bus; 9 dept. vehicles; mntance equip.; ROD tech.equip.; education
- IT Systems (designated): \$160,000
- Roofing & Window Studies: \$26,500
- Social Services Programs : \$184,996





FY 2013 General Fund Expenditures





Education

- Priority for Person County
- Target of State budget crisis
- Continues to have major reversions of State funding?!?
- Cannot pay this price locally- \$1.7M reversion next year can't be put on the backs of our taxpayers
- General Statues: counties provide for capital needs
State funds operations (incl. salaries)
- Teachers need raises, decision of Bd of Education
- Salary supplements- recurring cost without a plan





Supporting Person County Schools

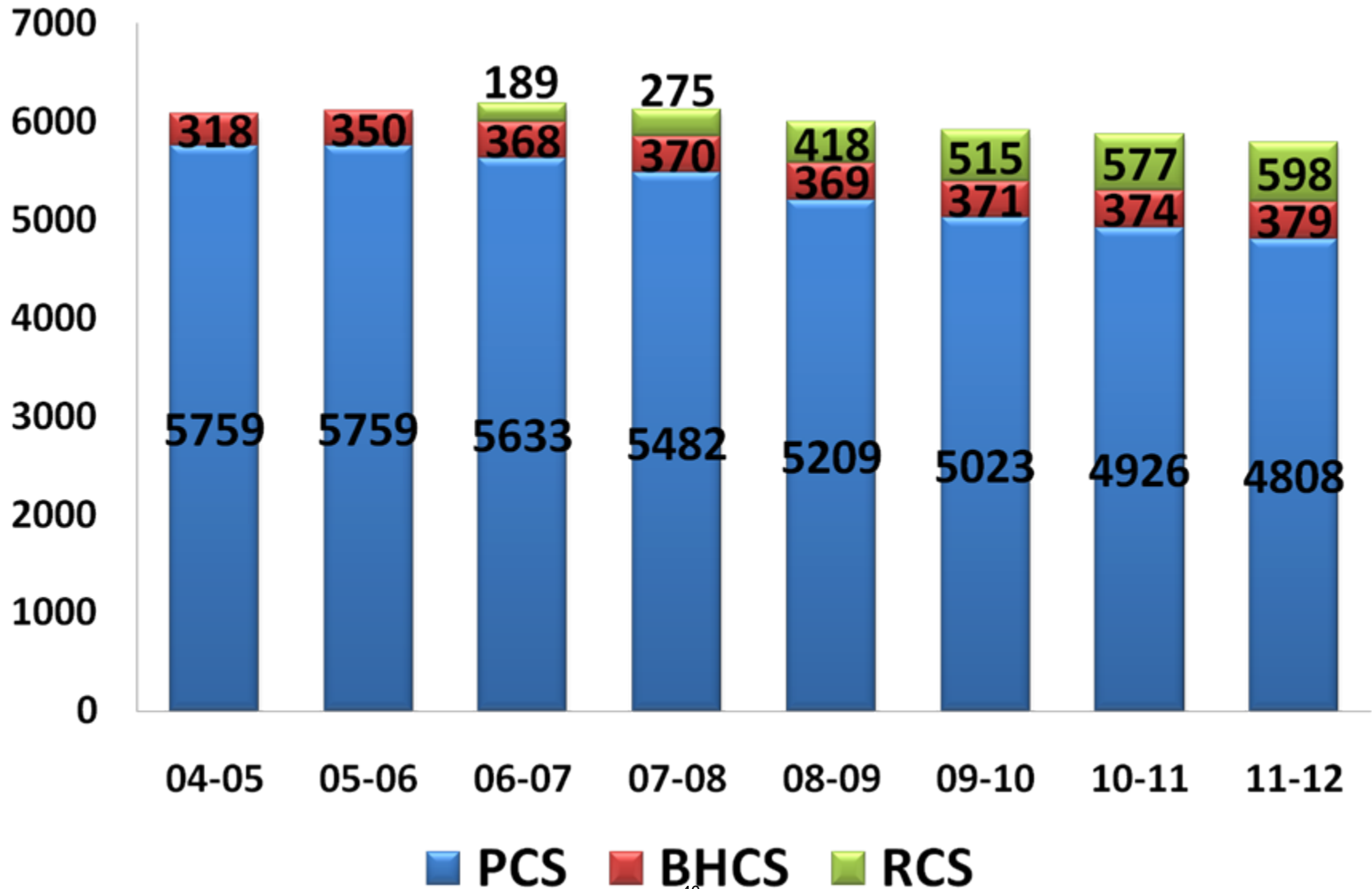
▪ Current expense:	\$9,038,798
▪ Regular capital:	\$ 266,950
▪ Approved CIP projects:	\$ 987,646
▪ Debt Service	\$1,587,664
▪ <u>County's cost of SRO's</u>	<u>\$ 188,958</u>

Total Appropriation: \$12,070,016





Avg. Daily Membership Trends





Piedmont Community College

▪ Current expense:	\$1,011,533
▪ Small Business Incubator	\$ 10,000
▪ Regular capital:	\$ 62,500
▪ Approved CIP projects:	\$ 100,000
▪ <u>Debt Service</u>	<u>\$ 134,641</u>

Total Appropriation: \$1,318,674





Fire Services

- 2.0% increase to annual appropriation
- VFD Contracts: \$469,990
- City of Roxboro Contract: \$366,631
- “Fire Marshal” budget \$ 92,906
- Narrow banding for radios: \$ 4,332
- Support to Fire Services: \$933,859**



Economic Development

■ Annual Operating budget:	\$109,607
■ Industrial Incentive Contracts:	\$400,000
■ Roxboro Development Group:	\$16,245
■ Person County Airport- operations:	\$54,650
■ Revolving Loan Fund	\$181,089
■ Small Business Dev. Ctr.	\$10,000
■ Multi-Jurisdictional Industrial Park (CIP Project-Phase 2)	\$45,000

Total Support:	\$816,591
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CertainTeed

62 new jobs as of May 8th

Average salary of \$55,000

Estimated \$840,000 in new tax revenue in 2012

Eaton

218 total jobs

**Average salary of
\$43,784**





County Workforce Funding

- Salary & benefit lines 3% increase due to FY11-12 COLA
- 401K contribution remains at the reduced rate of 3.5%
- Implementation of Pay-for-Performance on Jan 2013:
\$137,278
- No market adjustments
- Employee-only healthcare coverage offered at no monthly premium cost to employee:
cost of \$2.26M or \$447.72 per employee per month
- Longevity: \$250,549 annual cost





Working Strategically

# Pos. Reqstd	DEPT	POSITION TITLE	SALARY & FRINGES	TOTAL REQST	RECOM
2	IT	IT User Support Specialist	\$52,458	\$104,916	\$52,458
1	HR	Human Resources Tech.	\$43,483	\$43,483	-
1	Coop. Extension	Sr. Admin Support Specialist	\$43,018	\$43,018	-
2	DSS	Income Maint Caseworker II- Adult & Children's Medicaid	\$41,248	\$82,496	-
1	DSS	Income Maint Caseworker III- FNS	\$44,219	\$44,219	\$44,219
1	DSS	Social Worker III-Adult Services	\$50,930	\$50,930	-
1	Person Industries	PI Program Specialist	\$41,635	\$41,635	-
Revenue Offsets					(\$56,297)
County Cost				\$40,381	

Outside Agency Support

Discontinued nonprofit funding process, funding will remain flat for these critical services:

Senior Center:	\$100,000
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Roxboro Development Group:	\$16,245
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Piedmont Behavioral Health:	\$310,405
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Budget Process

Budget Public Hearing on
Monday, June 4, 7:00 pm
County Office Building Auditorium

Scheduled budget work sessions:

Tuesday, May 29th 8:30 am

Tuesday, June 5th 8:30 am

more as needed





For Further Information:

Recommended Budget Document, Manager's
Message & Presentation can be found at

www.personcounty.net

Copies for viewing are located in the Clerk to
the Board's Office and Library

County Manager's Office 597-1720



CHAIRMAN'S REPORT:

Chairman Clayton reported the following upcoming meetings:

- May 23, 2012 Chamber's Good Morning Coffee Hour
- May 23, 2012 Board meeting at 4:00 pm at the FEMA Room related to Stormwater rules
- May 24, 2012 Transportation Advisory Board and COG meetings
- May 25, 2012 NC Association of Commissioners Environmental meeting

MANAGER'S REPORT:

County Manager, Heidi York updated the Board that the City of Roxboro has agreed with the Board of Commissioners to cancel the previously scheduled meal on June 7, 2012 prior to the joint session meeting and asked the Board's preference to begin the meeting at 5:30 or 6:00 pm. It was the consensus of the Board to start the joint meeting with the City of Roxboro at 6:00 pm. The meeting will be held in the County Office Building Auditorium.

COMMISSIONER REPORT/COMMENTS:

Commissioner Kennington commended the County Manager on her Recommended Budget presentation as well as commended the Board for their willingness to develop Person County's Strategic Plan and for the Manager to follow through with the Strategic Plan as a guide for the budget. Commissioner Kennington reminded the Board that 2013 will mark the time to start a new 5-year Strategic Plan.

Commissioner Blalock thanked all staff that worked to prepare the budget and for coordinating such with the Strategic Plan. Commissioner Blalock advocated for the media to help educate the citizens with the plan accomplishments. Commissioner Blalock stated she along with Chairman Clayton and Commissioner Jeffers attended a Rural Courts Commission meeting recently and she also attended an environmental meeting in Granville County related to stormwater and fracking.

Commissioner Jeffers thanked Person County voters for their overwhelming support in the primary as well as praised the IT and Elections Departments and the Courier-Times and Radio Roxboro for getting the results out to the citizens in a timely fashion.

Vice Chairman Puryear extended appreciation to the County Manager, department heads for efforts toward the budget preparation and noted his desire to have further discussions at the upcoming budget work sessions. Vice Chairman Puryear bid congratulations to the primary election winners as well as the good work of the Board of Elections.

May 21, 2012

Chairman Clayton added the Courts Commission was led by the Chief Justice noting the praise of the county and courts working cooperatively coordinating the recent renovations. Commissioner Jeffers stated many good things were stated about the General Service Director, Ray Foushee, the former General Services Director, David Rogers and the County Manager.

RECESS:

Chairman Clayton announced a brief recess prior to the Board's joint meeting with the Planning Board at 10:19 am.

Chairman Clayton reconvened the meeting at 10:30 am.

Neither the Planning Director nor any members from the Planning Board were present to meet jointly with the Board of Commissioners. Planning Board member, Malcolm Montgomery arrived at 10:47 am.

The Board directed the County Attorney to further review and research through further discussions with county Inspections and Planning & Zoning staff related to the authority of the permit for county citizen, Phillip Puryear. County Attorney, Ron Aycock told the Board that he would have a preliminary report to update the Board at their next meeting, May 23, 2012.

In regard to a review of the Planning & Zoning Ordinance, Commissioner Kennington recommended to the Board that the Planning Board review and bring back a recommendation to the Board of Commissioners. Commissioner Kennington questioned if the ordinance or personnel was the issue. Commissioner Jeffers asked about the deadline for those citizens who have received letters stating compliance issues. Mr. Aycock suggested as a option that there be no further enforcement of violations until such time the Board deems appropriate and until a review can be scheduled by the Planning Board.

Vice Chairman noted issues with Section 60-5. Commissioner Jeffers stated issues with 60-6 and Commissioner Blalock requested review of page 33 related to non-conforming lots. Commissioner Blalock described a situation of a request of a waiver for a non-conforming lot to be heard in January that has not been addressed by the Board of Adjustment.

A **motion** was made by Commissioner Jeffers, **seconded** by Vice Chairman Puryear, and **carried 5-0** to direct the county planning staff to suspend enforcement action under Section 60-6 of Article VI of the Person County Planning & Zoning Ordinance until August 31, 2012.

May 21, 2012

Commissioner Jeffers asked the County Manger for the Planning Department to send out letters to those currently under violation that enforcement will be suspended until August 31, 2012.

The Board requested the County Manager to request from the Planning Board dates proposed for a joint meeting with the Board of Commissioners to further discuss a comprehensive review of the Planning Ordinance, i.e. non conforming lots, wording of several provisions, etc.

CLOSED SESSION:

A **motion** was made by Commissioner Kennington, **seconded** by Commissioner Jeffers, and **carried 5-0** to enter Closed Session pursuant to General Statute 143-318.11(a)(6) for the purpose to discuss personnel at 11:05 am.

A **motion** was made by Commissioner Blalock, **seconded** by Commissioner Jeffers, and **carried 5-0** to return to open session at 11:20 am.

County Attorney presented the Board with a memo outlining the procedural guideline for the rules related to the upcoming joint public hearing on May 23, 2012 with the Planning Board for consideration for the Falls Lake amendments.

RECESS:

A **motion** was made by Commissioner Kennington, **seconded** by Vice Chairman Puryear, and **carried 5-0** to recess the meeting at 11:27 am until May 23, 2012 at 4:00 pm at the FEMA Room for a Stormwater Utility Briefing meeting.

Brenda B. Reaves
Clerk to the Board

Jimmy B. Clayton
Chairman

May 21, 2012