

PERSON COUNTY BOARD OF COMMISSIONERS
MEMBERS PRESENT

JUNE 20, 2022
OTHERS PRESENT

Gordon Powell
C. Derrick Sims
Kyle W. Puryear
Charlie Palmer
Patricia Gentry

Heidi York, County Manager
Brenda B. Reaves, Clerk to the Board
S. Ellis Hankins, County Attorney

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, June 20, 2022 at 9:00am in the Person County Office Building Auditorium.

Chairman Powell called the meeting to order and offered an invocation. Commissioner Gentry led the group in the Pledge of Allegiance.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

Commissioner Gentry requested to add to the agenda to authorize acquisition of real property (An Offer to Purchase and Contract Access and Utility Easement).

A **motion** was made by Commissioner Gentry and **carried 5-0** to add an item to the agenda to authorize acquisition of real property (An Offer to Purchase and Contract Access and Utility Easement) and to approve the agenda as adjusted.

RECOGNITION OF OUTGOING COUNTY MANAGER

Chairman Powell read and presented County Manager, Heidi York a plaque recognizing her tenure as Person County's Manager from July 2008 to June 2022. Chairman Powell recognized NC Representative Larry Yarborough, Jr. and former county commissioner Jimmy Clayton to express their appreciation of Ms. York's dedication to the citizens and employees of Person County. The Board extended their appreciation to Ms. York and wished her well.

County Manager, Heidi York stated it was a pleasure serving Person County and was thankful for the Board that hired her for taking a chance on her. Ms. York said she had a great team in place and her success was due to the Person County employees.

June 20, 2022

INFORMAL COMMENTS:

The following individual appeared before the Board to make informal comments:

Ms. HollyAnn Rogers of 405 Younger Road, Roxboro addressed the national crisis of gun violence and urged the commissioners to make a difference on the local level with mental health awareness to prevent future gun violence in Person County.

DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:

A **motion** was made by Commissioner Gentry and **carried 5-0** to approve the Consent Agenda with the following items:

- A. Approval of Minutes of May 16, 2022,
- B. Approval of Minutes of May 27, 2022,
- C. Approval of Minutes of June 6, 2022,
- D. Approval of Minutes of June 7, 2022,
- E. Budget Amendment #21, and
- F. 3-Year Renewal of Forestry Space Lease

NEW BUSINESS:

OLD HELENA SCHOOL REUSE CONCEPT:

Mr. Phillip Jackson shared with the Board the following presentation outlining a proposal for the county owned property known as the Old Helena School for a reuse concept for a creation of a vocational training center to include Jobs for Life classes, trades school, job placement, financial literacy, and counseling. In addition, the establishment of a culinary program which will include venue space, culinary school, and the Community Gathering Table.

Mr. Jackson introduced Mr. Rick Morgan with the Jobs for Life Program noting that character building was touted as the success of the program for skilled labor and the technology center.

Mr. Jackson introduced Mr. Clevie Brandon with the Person County Ministerial Alliance and Mr. Tom Meyer, owner of a catering and culinary center, Love and Nourish, both instrumental in the development of the concept plan for the Old Helena School



OUR MISSION

The purpose of the Coalition is to bring forth the concept of the Kingdom of Heaven in our communities through a partnership between the local church, parachurch ministries, and community/nonprofit organizations.

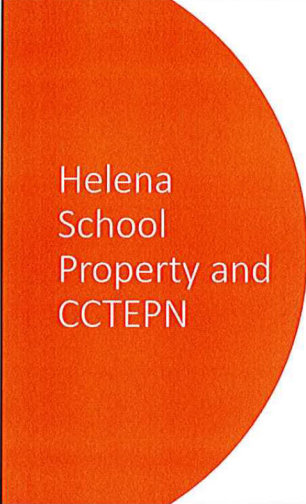
WHAT WE DO?

- **Intake & Evaluation**
- **Transitional Housing**
- **Vocational Training**
- **Continued Education**
- **Counseling**
- **Financial Literacy**
- **Job Placement**
- **Permanent Housing**

WHY WE DO IT?


The parachurch ministries, in many ways, are already strategically placed in the community; yet there is nothing that directly connects them to one another. Therefore, they are not effective in bringing about lasting change or transformation in the lives of the people they serve. In many cases, the parachurch ministries become enablers instead of agents of change.

The Christian Coalition to End Poverty Now believes that if we can form true partnerships with the local church, parachurch ministries, and community/nonprofit organizations, there can be real and lasting change that will lead to generational transformation.




Helena School Property and CCTEPN

- **Vocational Training Center:**
 - Jobs for Life Classes: Getting them on a firm foundation, preparing them to work.
 - Trades School: Preparing them to do their job
 - Job Placement: getting them a job
 - Financial Literacy Classes: Giving them the tools for long term success
 - Counseling: ongoing spiritual counseling to help them navigate through life
- **Helena School Culinary Program:**
 - Venue Space: 3-5K square feet of meeting space for all sorts of community celebrations, meetings and gatherings
 - Culinary School. We will train and support students in culinary and hospitality on an on-going basis. The workforce there will prepare daily meals for the community and be the catering team for the Venue space.
 - Community Gathering Table. Inside another space (dining hall- maybe 2500 square foot kitchen and 3000 square foot dining hall) we would have daily meals prepared for the community- everyone in the community. Pay What You Can Afford type model, but would lean on fresh food, delicious and culturally relevant food and a place where people can come every day for a delicious meal.



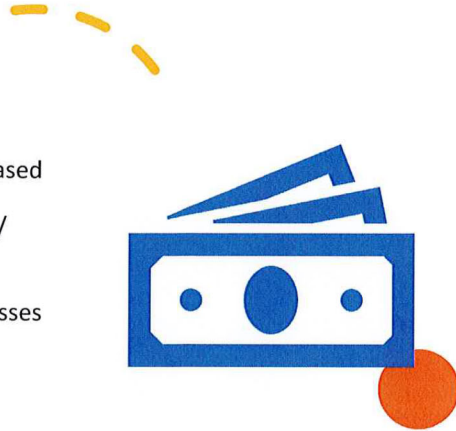
Community Support

- Person County Ministerial Alliance (71 Churches)
- Core prayer group of 5 to 6 individuals who have been meeting every Wednesday morning for 107 weeks
- Team of 16 plus volunteers who have been meeting every month to be involved in our program
- We want the community to embrace what we are doing and for this to be seen as a place for them to gather and be proud of.



Funding

- US and State Grants
- Opportunity Zones
- Crowd Funding- community based donations
- On-Going Culinary Operations/ Venue Operations
- Historic Tax Credits
- Lease income from like businesses
- Building can be done in stages



What we need from the Commissioners



Ownership agreement that allows us to take ownership of the property except the gym and the facility that currently houses the EMD and law enforcement substation.




Need all other outbuildings and main school building



Contingent Ownership agreement that allows us plenty of time to raise money for the project and if not accomplished in agreed upon time frame building goes back to the county.

Belk Architecture has kindly provided some rough estimates of the cost to renovate the project. They would be engaged to provide the design for the building.
Total will be somewhere between \$6.5 million and \$8 million.

Belk Architecture has done several projects in Roxboro:
Roxboro Community School
Roxboro Pocket Park
Historic Tarheel Chevrolet Company/ Halls Way
Historic Roxboro Steam Laundry



Renovation Estimate

5

Vice Chairman Sims asked Mr. Jackson if they were requesting the park area where the softball field and basketball goals were located to which Mr. Jackson confirmed those areas were not in their request, only the main school building and the three outer buildings next to the gym. He noted they did not want to take away how the community uses those recreational areas.

Vice Chairman Sims asked if they were confident to raise the \$6.5M to \$8M in funds for the project to which Mr. Jackson replied affirmatively,

Commissioner Gentry asked Mr. Jackson what was his proposed timeline for this concept plan to which he stated an aggressive schedule would be 18-24 months noting they have not had an architect draw up a site plan as they wanted to gain the Board's support prior to expending funds.

June 20, 2022

Commissioner Puryear asked if their committee had reached out to the community for buy-in of the proposed concept plan to which Mr. Jackson stated they certainly would engage with the community.

County Attorney, Ellis Hankins suggested Mr. Jackson and his committee to write a concise concept paper with more details for a future Board meeting as the Board voiced support of the Concept Plan, as introduced.

Chairman Powell asked if a survey of the property was in order since the proposal does not include the entirety of the property, to which Mr. Hankins stated would be a good idea. Chairman Powell said, as the commissioners like the initial Concept Plan noting the location and the building were important to the community, he concurred with Mr. Hankins for a more detailed plan with the attorney guiding the process.

Mr. Jackson and his partners present at the meeting confirmed their desire for this reuse Concept Plan of the Old Helena School site and would move forward in the process with the attorney.

FISCAL YEAR 2022-2023 BUDGET ORDINANCE:

General Statute 159-13(a) directs that the annual budget must be adopted by July 1. The budget ordinance may be adopted at any regular or special meeting at which a quorum is present, by a majority of those present and voting. County Manager, Heidi York stated the Fiscal Year 2022-2023 Budget Ordinance was before the Board for adoption having fulfilled the legal requirements including the conducting of a public hearing.

Finance Director, Amy Wehrenberg presented the final Adjustments from Recommended to Adopted Budget summary as noted below which reflected an increase of \$332,761 to the General Fund noting there were no adjustments made to any of the Other Funds.

Department	Explanation of Change	Revenue Changes	Expenditure Changes	Equivalent Tax Rate (1 cent = \$519,741)
General Fund				
Recommended Budget		70,610,683	70,610,683	
Revenues	Fund Balance Appropriation (10090-399991)	316,710		0.61
	Fund Balance Appropriation (12090-399991)	16,051		0.03
Expenditures	Admin Dept-Interim County Manager contracted services (1004120-430000)		54,600	0.11
	Contingency-EMS Salary adjustments (1009910-499700)		180,000	0.35
	Kirby ADA Improvements (1006122-430000)		82,110	0.16
	Public Health Dept-Part-time restoration & related costs (1205110)		16,051	0.03
Total Amended General Fund Budget		70,943,444	70,943,444	0.00
Difference of Amended Changes over (under) Recommended		332,761	332,761	0.64
Capital Investment Fund - Special Revenue Fund				
Total Capital Investment Fund Budget		7,869,223	7,869,223	0.00
Representative Payees - Special Revenue Fund				
Total Representative Payees Fund Budget		900,170	900,170	0.00
Person Industries and Material Recovery Facility - Special Revenue Fund				
Total Person Industries and Material Recovery Facility Fund Budget		2,677,171	2,677,171	0.00
Sheriff's Execution - Special Revenue Fund				
Total Sheriff's Execution Fund Budget		100,000	100,000	0.00
Fire Tax District - Special Revenue Fund				
Total Fire District Tax Fund Budget		2,206,940	2,206,940	0.00
Emergency Telephone System - Special Revenue Fund				
Total Emergency Telephone System Fund Budget		361,616	361,616	0.00
Revolving Loan - Special Revenue Fund				
Total Revolving Loan Fund Budget		5,492	5,492	0.00
Economic Catalyst - Special Revenue Fund				
Total Economic Catalyst Fund Budget		1,673,183	1,673,183	0.00
Water and Sewer - Special Revenue Fund				
Total Water and Sewer Fund Budget		1,062,200	1,062,200	0.00
Stormwater - Enterprise Fund				
Total Stormwater Fund Budget		389,394	389,394	0.00
Total Amended Budget FY 2022-23		88,188,833	88,188,833	
Total Difference of Amended Changes over (under) Recommended		332,761	332,761	

June 20, 2022

In addition, Ms. Wehrenberg stated the Health Department fees below were acknowledged after the Recommended Budget was presented, and have been incorporated into the Approved Fees Schedule:

Immunizations

90671	Pneumococcal 15	\$262
90677	Pneumococcal 20	\$308
90697	Vaxelis	\$155
0094A	Immunization administration of COVID19 vaccine-Moderna second booster	\$70

Family Planning Methods

J7301	Skyla IUD	\$927
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A **motion** was made by Vice Chairman Sims and **carried 5-0** to adopt the Fiscal Year 2022-2023 Budget Ordinance and Fee Schedule, as presented.

The Fiscal Year 2022-2023 Budget Ordinance and Fee Schedule, as adopted by the Board follows:

**PERSON COUNTY,
NORTH CAROLINA**

2022-2023

BUDGET ORDINANCE



BE IT ORDAINED by the Board of Commissioners of Person County, North Carolina (the "Board"):

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2022 and ending June 30, 2023, in accordance with the chart of accounts heretofore established for this county and by function as listed below:

EXPENDITURES	AMOUNT	PERCENT OF BUDGET
General Government	\$ 9,433,979	13.3%
Public Safety	16,230,704	22.9%
Transportation	1,425,096	2.0%
Human Services	15,567,872	21.9%
Education	12,256,062	17.3%
Environmental Protection	210,094	0.3%
Economic and Physical Development	1,372,495	1.9%
Culture and Recreation	2,178,103	3.1%
Self-Funded Health Insurance	5,161,728	7.3%
Transfers to Other Funds	6,282,311	8.9%
Contingency	825,000	1.1%
TOTAL GENERAL FUND APPROPRIATIONS	\$ 70,943,444	100.0%

Section 2. The appropriations to the Board of Education for current expense, firstly, shall be made from any funds that are dedicated to the use of the schools and secondly, shall be made from general county revenues to the extent necessary and for capital expenditures shall be by project, as listed in the categories in the budget of the Board of Education, to the extent of the amount available for capital appropriations. Capital outlay will be distributed on a requisition basis as expenditures are incurred. Documentation of expenditures must be submitted to the Person County Finance Office in such form as they prescribe prior to reimbursement.

The appropriation of state funds from the State Library of North Carolina shall be used exclusively for operating expenditures of the Person County Public Library.

The appropriations made and revenues estimated hereafter shall be for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

June 20, 2022

Section 3. It is estimated that the following revenues will be available in the General Fund:

REVENUES	AMOUNT	PERCENT OF BUDGET
Ad Valorem Taxes	\$ 37,840,870	53.3%
Local Option Sales Taxes	11,205,300	15.8%
Other Taxes	190,500	0.3%
Licenses and Permits	776,550	1.1%
Intergovernmental Revenues	8,465,736	11.9%
Interest Earnings	2,850	0.0%
Charges for Services	9,590,287	13.5%
Other Revenues	346,291	0.5%
Transfers from Component Unit	357,000	0.5%
Fund Balance Appropriated	2,168,060	3.1%
TOTAL GENERAL FUND REVENUES	\$ 70,943,444	100.0%

Section 4. The following amounts are hereby appropriated in the Capital Investment Fund (CIF) for the County's debt service payments, regular capital outlay for Person County Schools and Piedmont Community College, lottery revenues and payments associated with the Schools, and General Fund transfers supporting these costs as well as the capital improvement projects that are reported in the CIP Capital Project Fund:

Debt Service	\$ 1,642,707
Issuance Cost	100,000
Bank Fees	275
Schools Capital Outlay	513,000
Schools Lottery Expense	750,000
PCC Capital Outlay	60,000
Transfer to CIP Fund	4,803,241
Total	\$ 7,869,223

Section 5. It is estimated that the following revenues will be available in the Capital Investment Fund (CIF) for funding the County's debt service, Person County Schools and Piedmont Community College regular capital expense, lottery projects for the Schools, and Capital Improvement Projects:

Lottery Proceeds	\$ 750,000
Other Revenues	40,697
Interest Earnings	140
Transfer from General Fund	3,300,000
Sales Tax Transfer from General Fund for for Schools	1,781,340
Fund Balance Appropriation	1,997,046
Total	\$ 7,869,223

June 20, 2022

Section 6. The following amount is hereby appropriated in the Social Services Representative Payee Fund, to manage expenditures with funds belonging to individuals who are unable to maintain those funds themselves:

Representative Payee Funds	<u>\$ 900,170</u>
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Section 7. It is estimated that the following revenues will be available in the Social Services Representative Payee Fund:

SSA/SSI-Rep Payee Funds	\$ 900,000
Interest Earnings	170
Total	<u>\$ 900,170</u>

Section 8. The following amounts are hereby appropriated in the Person Industries & PI Material Recovery Facility (MRF) Fund:

PI-Community Rehabilitation Program Services	\$ 1,986,205
Material Recovery Facility	690,966
Total	<u>\$ 2,677,171</u>

Section 9. It is estimated that the following revenues will be available in the Person Industries & PI Material Recovery Facility (MRF) Fund:

Intergovernmental Revenues	\$ 552,900
Charges for Services	1,518,300
Other Revenues	5,000
Transfer from General Fund	
PI-Community Rehabilitation Program Services	275,205
Material Recovery Facility	325,766
Total	<u>\$ 2,677,171</u>

Section 10. The following amounts are hereby appropriated in the Sheriff's Execution Fund, which accounts for collections by the Sheriff of small claims remitted to the Clerk of Court and collection of commissions remitted to the County:

Sheriff's Execution Claims	<u>\$ 100,000</u>
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Section 11. It is estimated that the following revenues will be available in the Sheriff's Execution Fund:

Charges for Services	<u>\$ 100,000</u>
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Section 12. The following amounts are hereby appropriated in the Fire Tax District Fund, which was established to provide for all operating and capital funding of the local volunteer fire and rescue departments:

Fire Tax District	\$ 2,206,940
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Section 13. It is estimated that the following revenues will be available in the Fire Tax District Fund:

Ad Valorem Taxes	\$ 2,206,940
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Section 14. The following amounts are hereby appropriated in the Emergency Telephone System Fund:

Emergency Telephone System	\$ 361,616
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Section 15. It is estimated that the following revenues will be available in the Emergency Telephone System Fund:

E-911 State Surcharges	\$ 361,616
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Section 16. The following amounts are hereby appropriated in the Revolving Loan Fund, which was established to provide loans to small businesses to promote economic development:

Reserved for Small Business Loans	\$ 5,492
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Section 17. It is estimated that the following revenues will be available in the Revolving Loan Fund:

Other Revenues	\$ 5,492
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Section 18. The following amounts are hereby appropriated in the Economic Catalyst Fund for future industrial incentives and expansion efforts of current industry facilities:

Industrial Recruitment Incentives	\$ 1,673,183
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Section 19. It is estimated that the following revenues will be available in the Economic Catalyst Fund:

Transfer from General Fund	\$ 500,000
Other Revenues	11,147
Interest Earnings	100
Fund Balance Appropriation	1,161,936
Total	<u>\$ 1,673,183</u>

Section 20. The following amounts are hereby appropriated in the Water and Sewer Construction Reserve Fund for the future funding of water and sewer construction:

Reserve for Water and Sewer Construction	\$ 61,500
Western Sewer Expansion	1,000,000
Bank Fees	700
Total	<u>\$ 1,062,200</u>

Section 21. It is estimated that the following revenues will be available in the Water and Sewer Construction Reserve Fund:

Shared Fees	62,000
Interest Earnings	200
Fund Balance Appropriation	1,000,000
Total	<u>\$ 1,062,200</u>

Section 22. The following amounts are hereby appropriated in the Stormwater Fund for funding the Stormwater Management Utility's responsibilities for protection, restoration, and management of stormwater quality:

Reserve for Stormwater Utility Management	<u>\$ 389,394</u>
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Section 23. It is estimated that the following revenues will be available in the Stormwater Fund for funding the Stormwater Management Utility's responsibilities for protection, restoration, and management of stormwater quality:

Stormwater Fees	\$ 275,000
PY-Stormwater Fees	2,000
Interest Earnings	2,500
Fund Balance Appropriation	109,894
Total	<u>\$ 389,394</u>

Section 24. There is hereby levied a tax at the rate of \$0.72 per \$100 valuation of property listed for taxes as of January 1, 2022 for the purpose of raising revenues from property taxes included in "Ad Valorem Taxes" in the General Fund in Section 3 of this Ordinance.

This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$4,895,000,000 and an estimated collection rate of 97.50%. In addition to these revenues, the County is also including registered motor vehicle tax revenues collected by the North Carolina License Plate Agencies, which is budgeted to generate \$3,058,470 in revenues.

Section 25. There is hereby levied a tax at the rate of \$0.05 per \$100 valuation of property listed for taxes as of January 1, 2022 for the purpose of raising revenues from fire service protection district taxes included in "Ad Valorem Taxes" in the Fire Tax District Fund in Section 13 of this Ordinance.

This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$4,200,000,000 and an estimated collection rate of 97.50%. In addition to these revenues, the County is also including licensed motor vehicle tax revenues collected by the North Carolina License Plate Agencies, which is budgeted to generate \$155,235 in revenues.

Section 26. Charges for services and fees by County departments, excluding those established by state statute, are levied in the amounts set forth in the attached Fee Schedule. (Attachment 1)

Section 27. The budget officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- a. Can transfer amounts between objects of expenditure within a department and between departments within the same functional area without limitation and without a report to the Board of Commissioners.
- b. Can transfer amounts up to \$10,000 between functional areas of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.
- c. Cannot transfer any amount between funds or from the regular contingency appropriation within any fund, except for a transfer of any amount from the Information Technology Systems Fund for technology-related items and the Fleet Management Fund for the appropriation of vehicles without a report to the Board of Commissioners.

Section 28. The County Manager, or her designee, is hereby authorized to execute contractual documents under the following conditions:

- a. Can execute contracts for construction repair projects which do not require formal competitive bid procedures.
- b. Can execute contracts for: (1) purchase of apparatus, supplies and materials, or equipment which is within budgeted department appropriations, (2) leases of personal property for a duration of one year or less and within budgeted departmental appropriations, and (3) services which are within department appropriations.
- c. Can execute grant agreements to or from public and nonprofit organization that are within budgeted appropriations, unless grantor organization requires execution by the Board of Commissioners.
- d. Can execute contracts, as the lessor/lessee of real property, which are of one-year duration or less, if funds are within budgeted appropriations.
- e. Can execute contracts for consultant services, which consultant fees are estimated to be less than \$10,000 and if funds are within budgeted appropriations.

Section 29. The Finance Director may make cash advances between funds during the fiscal year without reporting to the Board of Commissioners. Any advances outstanding at fiscal year-end must be reported to the board except those involving funds where grant revenues or unreimbursed debt proceeds arise from prior county expenditures. The Finance Director may also approve amendments at the end of the fiscal year in order to maintain budgetary compliance for the Social Services Representative Payee Fund and Sheriff's Execution Fund without a report to the Board of Commissioners.

June 20, 2022

Section 30. Copies of the Budget Ordinance shall be furnished to the Budget Officer, the Finance Director, and the Tax Administrator for direction in the carrying out of their duties.

Adopted this, the 20th date of June 2022.





Gordon Powell, Chairman
Person County Board of Commissioners



Brenda B. Reaves, Clerk to the Board

FY 2022-2023
Approved Fee Schedule

Attachment 1

Department	Fee Type	FY2022 Adopted	FY2023 Recommended
Animal Control			
	Adoption Fees		
	Adoption Fee - includes age appropriate vaccinations	\$50.00	No change
	Deposit required for unaltered animal (Deposit will be refunded if completed before the deadline that is stated on adoption contract)	\$100.00	No change
	Reclaim Fees		
	1st Offense Reclaim	\$25.00	No change
	2nd Offense Reclaim (in one year period)	\$50.00	No change
	3+ Offense Reclaim (in one year period)	\$100.00	No change
	Regular holding per night	\$5.00	No change
	Quarantine holding per night	\$10.00	No change
	Animal Pick Up Fees		
	Pick up litter of puppies or kittens (if mother of litter is surrendered at time of pickup, there will be no charge)	\$25.00	No change
	Pick up injured or sick animals	\$25.00	No change
	Deposit fee for Humane Dog or Cat Trap	\$25.00	No change
	Vaccination Fees		
	1 yr Rabies Vaccine (if unvaccinated or no proof of vaccination)	\$10.00	No change
	5 way Vaccine	\$6.00	No change
	Rescue Pull Fees		
	Heartworm Test	\$10.00	No change
	Bordetella Intranasal Vaccine	\$8.00	No change
	Deworming-Drontal		
	Under 60lbs	\$15.00	No change
	Over 60lbs	\$20.00	No change
	Deworming-Panacur 3-Day course	\$5.00	No change
	Citations		
	No current or displayed Rabies Tag	\$50.00	No change
	Permitting a dog to run at large	\$50.00	No change
	Allowing a female "in heat" to run at large	\$50.00	No change
	Cruelty to animals	\$100.00	No change
	Interfering with an Animal Services Officer	\$100.00	No change
	Nuisance	\$50.00	No change
	Leaving a dangerous dog unattended	\$100.00	No change
Recreation Arts and Parks			
Mayo Park	Cabins		
	Small (Per Night)	\$55.00	No change
	Large (Per Night)	\$65.00	No change
	Camp Sites		
	RV (1-4) and (9-18) (Per Night)	\$25.00	No change
	Waterfront Tent Sites (5-8) (Per Night)	\$20.00	No change
	Non-Waterfront Primitive Sites (19-30) (Per Night)	\$10.00	No change
	Non-Waterfront Group Site (Per Night)	\$75.00	No change
	Shelters (Numbered 1-8)		
	Four Hours or Less	\$25.00	No change
	Four Hours or More	\$50.00	No change
	Environmental Education and Community Center		
	Resident (Hourly)	\$40.00	No change
	Resident (Daily, 8 Hours)	\$200.00	No change
	Resident (Daily with Special Use Permit, 8 hours)	\$250.00	No change
	Resident Deposit	\$200.00	No change
	Non-Resident (Hourly)	\$60.00	No change
	Non-Resident (Daily, 8 Hours)	\$300.00	No change
	Non-Resident (Daily with Special Use Permit, 8 hours)	\$350.00	No change
	Non-Resident Deposit	\$200.00	No change
	Amphitheatre		
	Local Non-Profit Agencies (Rental)	\$150.00	No change
	Local Non-Profit Agencies Rehearsal (Per Hour)	\$25.00	No change
	Private Organizations (Rental)	\$300.00	No change
	Private Organizations Rehearsal (Per Hour)	\$50.00	No change
	Private Organizations or Individuals; Non-Performance (Rental)	\$250.00	No change
	Private Organizations or Individuals; Non-Performance Rehearsal (Per Hour)	\$20.00	No change
	Resident Security Deposit	\$200.00	No change
	Non-Resident Security Deposit	\$200.00	No change
	Staffing of Rangers and Officers for the rental or events (Requested)	\$25.00 per hour	No change
	Special Use Permit for Environmental Education Center/Amphitheatre	\$50.00	No change
	Canoes, Kayaks and Paddle Boards		
	Four Hours or Less (Per Vessel)	\$10.00	No change
	Half Day (12 Hours) (Per Vessel)	\$15.00	No change
	Full Day (24 Hours) (Per Vessel)	\$20.00	No change
	Weekend (48 Hours) (Per Vessel)	\$40.00	No change
	Security Deposit	\$25.00	No change
	Horse Shoes	\$5.00	No change
	Corn Hole Set	\$5.00	No change

FY 2022-2023
Approved Fee Schedule

Attachment 1

Department	Fee Type	FY2022 Adopted	FY2023 Recommended
	Lake Maps		
	Purchased at Office (Each)	\$6.00	No change
	Purchased by Mail or (Internet)	\$6.50	No change
	Bundle of Fire Wood	\$5.00	No change
	RV Dump Station (Non-Camper) Per Use	\$25.00	No change
	EECC Equipment		
	Chairs and Tables		
	Resident Chairs (Indoor)	\$0.50	No change
	Resident Chairs (outdoor)	\$1.50	No change
	Resident Tables (Indoor)	\$2.00	No change
	Resident Tables (outdoor)	\$3.00	No change
	Non-Resident Chairs (Indoor)	\$2.00	No change
	Non-Resident Chairs (Outdoor)	\$1.50	No change
	Non-Resident Tables (Indoor)	\$3.00	No change
	Non-Resident Tables (Outdoor)	\$4.50	No change
	AV Equipment		
	Resident Hourly (Per Unit)	\$5.00	No change
	Resident Daily (Per Unit) (8 Hours)	\$25.00	No change
	Non-Resident Hourly (Per Unit)	\$7.50	No change
	Non-Resident Daily (Per Unit) (8 Hours)	\$40.00	No change
	Power Point Projector		
	Resident Hourly	\$10.00	No change
	Resident Daily (8 Hours)	\$50.00	No change
	Non-Resident Hourly	\$15.00	No change
	Non-Resident Daily (8 Hours)	\$75.00	No change
Kirby Auditorium and Second Floor Rental	Rental		
	Auditorium -Private for Profit Performance	\$300.00	No change
	Auditorium -Private Non-Profit Org Performance	\$200.00	No change
	Auditorium -School and Government Org	N/A	No change
	Auditorium -Private for Profit Rehearsal	\$25.00 per hour	No change
	Auditorium -Private Non-Profit Rehearsal	\$25.00 per hour	No change
	Auditorium and Entire Second Floor -Private for Profit Rehearsal	\$650.00 per day	No change
	Second Floor - Private Non-Profit Studio Rental	\$10.00 per hour, \$40.00 per day	No change
	Second Floor - Private for Profit Studio Rental	\$20.00 per hour, \$80.00 per day	No change
	Second Floor - Private Non-Profit Hall Rental	\$20.00 per hour, \$80.00 per day	No change
	Second Floor - Private for Profit Hall Rental	\$30.00 per hour, \$120.00 per day	No change
	Second Floor - Private Non-Profit Entire Main Hall Rental	\$40.00 per hour, \$160.00 per day	No change
	Second Floor - Private for Profit Entire Main Hall Rental	\$60.00 per hour, \$240.00 per day	No change
	Second Floor - Private for Non-Profit Whole Floor Rental	\$75.00 per hour, \$300.00 per day	No change
	Second Floor - Private for Profit Whole Floor Rental	\$100.00 per hour, \$400.00 per day	No change
	Gallery Rental During Shows (In Addition to Auditorium Rental)	\$25.00 per hour	No change
	Lighting Technician	\$17.00 per hour	No change
	Spotlight Technician	\$12.00 per hour	No change
	Spotlight Equipment (Categories II&III)	\$10.00 per hour	No change
	Video Services	\$25.00 per hour	No change
	Sound Technician	\$17.00 per hour	No change
	Sound Equipment (Categories II&III rehearsal)	\$10.00 per hour	No change
	Sound Equipment (Non-profit performance)	\$10.00 per hour	No change
	Sound Equipment (Private Performance)	\$50.00 per performance	No change
	Piano Rental	\$50.00 per performance	No change
	Piano Rental Deposit	Must have a valid credit card	No change
	Piano Tuning Request or Move	\$150.00	No change
	Portable Stage Rental	\$100.00	No change
	Choral Riser Rental	\$100.00	No change
	Performance and Production Prop Rentals	Negotiated	No change
	All Security Deposits	\$200.00	No change
	Concession Stand Fee	\$25.00 per day	No change
	Staff Utilization Fee	\$10.00 per hour	No change
	Consignment Ticket Sales \$1.00-\$10.00	\$0.50 per ticket	No change
	Consignment Ticket Sales \$11.00-\$15.00	\$1.00 per ticket	No change
	Consignment Ticket Sales \$16.00-\$20.00	\$1.50 per ticket	No change
	Consignment Ticket Sales \$20.00-Up	\$2.00 per ticket	No change
	Consignment Ticket Sales Tax (NC State Privilege Tax)	\$0.00	No change
	Marquee advertising- one side	\$25.00 set up + \$10.00 per day	No change
	Side Window Advertising Rental Events	\$25.00 set up + \$10.00 per day	No change
	Consignment Sales (arts, products, etc.)	Negotiated by Department Director	No change
	Tableware	\$2.00 per set	No change
	Tablecloths, Chair Covers, Cloth Napkins, Decorations	Negotiated by Director	No change
Recreation Program and Facilities	Athletic Programs		
	Recreational Programs	Determined by Division Supervisor	No change
	Recreation Program Late Fees	Determined by Division Supervisor	No change
	Sports Plex Tournament Rental	Based on program costs	No change

FY 2022-2023
Approved Fee Schedule

Attachment 1

Department	Fee Type	FY2022 Adopted	FY2023 Recommended
	Field Rental	\$175.00	No change
	Field Lights Rental	\$25.00 (per day, per field)	No change
	Maintenance Employee for Tournament (full duration of event)	\$13.90 per hour	No change
	Facility Holding Fee (non-refundable)	Based on Policy adopted by RAB	No change
	Field Drying Agent	\$10.00 each	No change
	Facilities		
	Picnic Shelters (4 hours or less)	\$25.00	No change
	Picnic Shelters (4 hours or more)	\$50.00	No change
	Special Event Rental for Park Open Green Spaces	\$50.00	No change
	Field Rentals(4 hours or less)	\$75.00	No change
	Field Rental (4 hours or more)	\$150.00	No change
	Field Rental (Full Weekend)	\$200.00	No change
	Field Light Rental (per hour)	\$25.00	No change
	Gym Rental (per hour, min of 2 hours)	\$35.00	No change
	Concession Stand Rent (Hot Foods, Per Season)	\$200.00	No change
	Concession Stand Rent (Pre-packed Food, Per Season)	\$100.00	No change
	Tennis Courts (One Court) 4 hours or less	\$15.00	No change
	Tennis Courts (One Court) 4 hours or more	\$25.00	No change
	Tennis Courts (weekend rental)	\$125.00	No change
	Bleacher Rental	\$100.00	No change
	All Security Deposits	\$200.00	No change
	Person County Office Building Auditorium Rental Fee	\$25.00 per hour	No change
	Person County Office Building Auditorium Security Deposit	\$200.00	No change
	Person County Office Building Auditorium Kitchen Fee	\$15.00	No change
	Timberlake Building rental fee	\$15.00 per hour	No change
	Timberlake Building Security Deposit	\$100.00	No change
	Returned Check	\$25.00	No change
	Credit Card convenience Fee (Over the counter)	Fee percentage based on allowed limits	No change
Person Industries			
	Fluorescent bulbs	\$0.40	\$0.50
	Pallet (per pallet)	\$1.00	No Change
	More than 5 tires or no State certification	\$1.00 per tire	No Change
	Electronics recycling Fee		
	Televisions	\$10.00 per TV unit	No Change
	Monitors	\$5.00 per monitor	No Change
	Recycling tip fees for private haulers		
	Roll off (40-21 cubic yards)	\$25.00 per load	\$30.00 per load
	Garbage truck (20-16 cubic yards)	\$20.00 per load	\$25.00 per load
	Box truck (15-9 cubic yards)	\$15.00 per load	\$20.00 per load
	Large trailer (8-4 cubic yards)	\$10.00 per load	\$15.00 per load
	Pick-up/trailer (3-0 cubic yards)	\$5.00 per load	\$10.00 per load
Planning			
	Zoning Permits		
	Residential: SFD, MH, Modular Home, or Duplex Construction, Additions, Alterations, and Accessory Structures (storage sheds, garages, pools, etc.)	\$60.00	No change
	Structures with an estimated value of less than \$200.00 (i.e. patios, well houses)	Permit fee waived	No change
	Non-Residential - Commercial & Industrial (includes additions)	\$150.00 up to 2 acres of lot size + \$25.00 per acre over 1 acre of lot size	\$250.00 up to 2 acres of lot size + \$25.00 per acre over 1 acre of lot size
	Installation/Construction of Multi-Family	\$75.00	\$100.00
	Location of Business in Existing Building	\$60.00	No change
	Accessory Structure for Business or Industry	\$75.00	\$100.00
	Resubmission Fee for Significant Change to Permit	Half the cost of the permit	No change
	Zoning permit for level 2 and 3 solar energy systems	\$1,000 per megawatt with a minimum fee of \$2,500	No change
	All other construction/Uses not listed	\$75.00	No change
	Off premises sign zoning permit	\$200.00	No change
	All other sign zoning permits	\$40.00	\$60.00
	Structures built without a permit	Double	No change
	Home occupations	\$75.00	No change
	Variance request	\$250.00	\$350.00
	Appeals	\$250.00	\$350.00
	Rezoning requests	\$250.00 + \$10.00 per acre	\$350.00 + \$10.00 per acre
	Conditional rezoning request	\$350.00 + \$10.00 per acre	\$400.00 + \$10.00 per acre
	Special use permit	\$250.00 + \$10.00 per acre	\$400.00 + \$10.00 per acre
	Text amendment	\$250.00	\$350.00
	Vested rights	\$250.00	\$350.00
	Exempt plat	\$25.00	No change
	Minor plats approval and resubmission fee	\$25.00 + \$10.00 per each lot (including residual lot)	\$50.00 + \$10.00 per lot (including residual lot)
	Major plats approval fee	\$200.00 + \$10.00 per lot	\$250.00 + \$10.00 per lot
	Final subdivision plat approval	\$200.00	\$250.00
	Revisions to approved subdivision	\$100.00	\$200.00
	Variation to subdivision ordinance	\$200.00	\$350.00

FY 2022-2023
Approved Fee Schedule

Attachment 1

Department	Fee Type	FY2022 Adopted	FY2023 Recommended
	Bond review	\$30.00	No change
	Street renaming	\$200.00	Not applicable to Planning
	Street Sign fee	\$125.00	Not applicable to Planning
	Review fee exceeding density levels in watershed	\$100.00	No change
	Zoning Verification Letter	\$15.00	\$50.00
	ABC Zoning Compliance	\$15.00	\$25.00
	Annual solar energy system inspection fee (for level 2 and 3 systems)	\$300.00	No change
	Printing Fee	\$1.00 per page	No change
	Cellular tower re-certification	\$100.00	No change
	Cellular tower fee	\$5,000.00	No change
	Co-Locate fee	\$500.00	No change
	Consultant fee for towers	\$6,500.00	No change
Library			
	Overdue fines for books, audios, CDs, magazines (individual item cap \$5.00)	\$0.20 per day	No change
	Overdue fines for DVD's (individual item cap \$5.00)	\$1.00 per day	No change
	Photocopies/Computer Print-outs	\$0.20 per page	No change
	Replacement Cards for lost, stolen, missing cards	\$2.00	No change
	Out of County Fee for library card	\$25.00	No change
	Out of State Fee for library card	\$75.00	No change
	Sales	\$0.50 for book bags	No change
	Fines for children 0-15	No overdue fines	No change
	Replacement cost for lost or damaged Chromebook	New	\$350.00 per item
Emergency Services (EMS, 911)			
	Basic Life Support NE	\$454.46	No change
	Basic Life Support E	\$727.14	No change
	Advanced Life Support NE	\$545.36	No change
	Advanced Life Support E	\$863.48	No change
	Advanced Life Support 2	\$1,249.78	No change
	Loaded Mileage Charge	\$15.40	No change
	Treatment, No transport	\$200.00	No change
	Special Event Coverage (3 hour minimum)	\$110.00 per hour	No change
	Community Materials Training Fee	\$7.00 per participant	No change
GIS			
	8.5 X 11 or 11 X 17	\$2.00	No change
	18 X 24	\$5.00	No change
	24 X 36	\$10.00	No change
	Wall Map (35 X 40)	\$20.00	No change
	CD/DVD	\$20.00	No change
	Person County Mapbook	\$40.00 (pages only)	No change
	Custom requests requiring extensive personnel time	\$40.00 per hour	No change
	Large document scanning to e-mail	\$2.00 per sheet	No change
	Large document scanning to CD/DVD	\$20.00 per disc	No change
	Unmandated road sign	\$200.00	No change
Sheriff			
Civil Process			
	Service Fee (In State)	\$30.00	No change
	Service Fee (Out of State)	\$100.00	No change
Records Division			
	Fingerprints	\$15.00	No change
	Concealed Weapon Permits	\$90.00	No change
	Concealed Weapon Permits - Renewal	\$75.00	No change
	Concealed Weapon Permits - Duplicate	\$15.00	No change
	Pistol Permits	\$5.00	No change
	Report Copy	\$3.00	No change
Attorney's Request			
	Criminal History Check	\$10.00	No change
	Driver History Check	\$10.00	No change
	National History Check	\$10.00	No change
Firearm Storage Fee			
	1-5 Weapons	\$5.00 per month	No change
	6-10 Weapons	\$10.00 per month	No change
	11-15 Weapons	\$15.00 per month	No change
	16 or more Weapons	\$20.00 per month	No change
Public Health			
STD/TB			
	54050 Destruction of lesion(s), penis papilloma	\$200.00	No change
	56501 Destruction of lesion(s), vulva papilloma	\$200.00	No change
	T1002 RN Services (TB/STD)	\$130.00	\$75.00
	86580 PPD	\$30.00	No change
	86480 IGRA (TB)	\$50.00	\$79.00
Maternal Health			
	59025 Fetal Nonstress Test	\$100.00	No change
	59025 26 Fetal Nonstress Test (Professional component)	\$75.00	No change
	59025 TC Fetal Nonstress Test (Technical component)	\$25.00	No change
	59425 Antepartum Care 4-6 visits	\$2,080.00	No change

FY 2022-2023
Approved Fee Schedule

Attachment 1

Department	Fee Type	FY2022 Adopted	FY2023 Recommended
	59426 Antepartum Care 7+ visits	\$3,719.00	No change
	59430 Postpartum Care visit	\$300.00	No change
	76815 Ultrasound	\$150.00	No change
	J2790 Rhogam Injection	\$140.00	No change
	J3490 Alpha Hydroprogesterone	\$27.00	No change
	50280 PMH High Risk Screening	\$50.00	\$75.00
	50281 PMH Postpartum Screening	\$150.00	\$221.00
	99501 PPHV	\$285.00	No change
	96127 Depression Screening	\$20.00	No change
	59442 Birthing Class	\$45.00	No change
	86803 HepC Antibody Screening	New	\$20.00
Child Health			
	99502 NBHV	\$285.00	No change
	D0145 Dental Screen	\$59.00	No change
	D1206 Dental Varnish	\$51.00	No change
Lab Services			
	Specimen Collection and Handling (COVID-19 Only)	\$25.00	No change
	36415 Collection by Venipuncture	\$16.00	No change
	81003 Urinalysis	\$12.00	No change
	81025 Pregnancy Test	\$38.00	No change
	82120 Amines	\$15.00	No change
	82947 Glucose Screening	\$24.00	No change
	82950 One Hour GTT	\$23.00	No change
	82951 GTT 3hr	\$62.00	No change
	82952 GTT 3hr added samples	\$19.00	No change
	83655 Blood Lead	\$30.00	No change
	84153 PSA	\$50.00	No change
	85018 Hemoglobin	\$14.00	No change
	86382 Rabies Titer	\$99.00	No change
	86706 Hep B Titer	\$50.00	No change
	86787 Varicella Titer	\$59.00	No change
	87081 GC Culture	\$28.00	No change
	87086 Uricult	\$30.00	No change
	87149 Group B Strep	\$60.00	No change
	87210 Wetmount	\$25.00	No change
	87624 Pap IG, HPV-hr	\$72.00	No change
	83036QW A1C	\$44.00	No change
	88175 PAP	\$35.00	No change
	99000 Handling Fee	\$25.00	No change
	87491 Chlamydia NAAT	\$20.00	\$35.00
	87591 Gonorrhea NAAT	\$20.00	\$35.00
	87205 Urethral Male Smear	\$25.00	No change
	86850 Antibody Screening	\$15.00	No change
	86870 Ab Screen + Antibody ID	\$95.00	No change
	86900 Blood Typing Serologic ABO	\$15.00	No change
	86901 Blood Typing Serologic RH (D)	\$15.00	No change
	85027 CBC, Platelet, No Differential	\$35.00	No change
	86762 Antibody Rubella	\$0.00	No change
Immunizations			
	90471 Imm Adm single	\$35.00	No change
	90472 Imm Adm each add'l	\$18.00	No change
	90473 Imm Adm nasal/oral	\$25.00	No change
	90474 Imm Adm nasal/oral each add'l	\$16.00	No change
	G0008 Influenza Adm	\$35.00	No change
	G0009 Pneumonia Adm	\$35.00	No change
	90619 MenACWY-TT (MedQuadfi)	New	\$153.00
	90620 Meningococcal B (Bexsero)	\$211.00	No change
	90621 Meningococcal B (Trumenba)	\$186.00	No change
	90632 Hep A (>=19)	\$51.00	\$80.00
	90633 Hep A (1-18)	\$36.00	\$37.00
	90636 HepA-HepB (Twinrix)	\$108.00	\$120.00
	90647 Hib (PedvaxHib)	\$32.00	No change
	90648 Hib (ActHib/Hiberix)	\$14.00	\$18.00
	90651 HPV (Gardasil9)	\$290.00	No change
	90662 Influenza 65+ (Fluzone High Dose)	\$69.00	No change
	90685 Influenza IIV4, PF .25mL (pfs)	\$30.00	No change
	90686 Influenza IIV4, PF .5mL (pfs)	\$25.00	No change
	90687 Influenza IIV4, .25 mL (mdv)	\$25.00	No change
	90688 Influenza IIV4, PF, .5 mL (mdv)	\$25.00	No change
	90670 PCV13 (Prevnar 13)	\$297.00	No change
	90671 Pneumococcal 15	New	\$262.00
	90672 Flu Mist	\$30.00	No change
	90675 Rabies IM (Imovax)	\$386.00	\$418.00
	90677 Pneumococcal 20	New	\$308.00

FY 2022-2023
Approved Fee Schedule

Attachment 1

Department	Fee Type	FY2022 Adopted	FY2023 Recommended
90680	Rotavirus (Roto Teq)	\$98.00	No change
90681	Rotavirus (Rotorix)	\$150.00	No change
90682	Influenza IV4 50+ (Flublok)	\$69.00	No change
90696	Dtap-IPV (Kinrix/Quadacel)	\$64.00	No change
90697	Vaxelis	New	\$155.00
90698	Dtap-IPV/Hib (Pentacel)	\$85.00	\$110.00
90700	DTAP (Daptacel, Tripedia, Infarix)	\$27.00	\$34.00
90707	MMR	\$98.00	No change
90710	MMRV (Proquad)	\$280.00	No change
90713	IPV (IPOL)	\$30.00	\$36.00
90714	Td (Tenivac)	\$39.00	No change
90715	Tdap (Adacel, Boostrix)	\$47.00	\$50.00
90716	Varicella (Varivax)	\$169.00	No change
90723	DTAP-Hep B-IPV (Pediatrix)	\$93.00	No change
90732	PPSV23 (Pneumovax23)	\$134.00	No change
90734	MenACWY (Menactra/Menveo)	\$137.00	\$146.00
90739	Hep B Adult (Heplisav-8)	\$133.00	No change
90744	Hep B (0-19)	\$20.00	\$27.00
90746	Hep B (20+)	\$61.00	\$63.00
90750	Recombinant Zoster (Shingrix)	\$189.00	No change
96372	Therapeutic Injection	\$35.00	No change
91300	SARSCOV2 Vaccine 30MCG/0.3ML (Pfizer)	\$0.00	No change
91301	SARSCOV2 Vaccine 100MCG/0.5ML (Moderna)	\$0.00	No change
0011A	Immunization administration 1st dose COVID-19-Moderna	\$70.00	No change
0012A	Immunization administration 2nd dose COVID-19-Moderna	\$70.00	No change
0013A	Immunization administration 3rd dose COVID-19-Moderna	\$70.00	No change
0031A	Immunization administration-Janssen	\$70.00	No change
0001A	Immunization administration 1st dose COVID-19-Pfizer	\$70.00	No change
0002A	Immunization administration 2nd dose COVID-19-Pfizer	\$70.00	No change
0003A	Immunization administration 3rd dose COVID-19-Pfizer	\$70.00	No change
0004A	Immunization administration Booster dose COVID-19-Pfizer	\$70.00	No change
0021A	Immunization administration 1st dose COVID-19-AstraZeneca	\$70.00	No change
0022A	Immunization administration 2nd dose COVID-19-AstraZeneca	\$70.00	No change
0041A	Immunization administration 1st dose COVID-19-Novavax	\$70.00	No change
0042A	Immunization administration 2nd dose COVID-19-Novavax	\$70.00	No change
0064A	Immunization administration COVID 19 vaccine-Moderna first booster	\$70.00	No change
0071A	Immunization administration 1st dose pediatric COVID 19 Pfizer	\$70.00	No change
0072A	Immunization administration 2nd dose pediatric COVID 19 Pfizer	\$70.00	No change
0073A	Immunization administration 3rd dose pediatric COVID 19 Pfizer	\$70.00	No change
0094A	Immunization administration of COVID19 vaccine-Moderna second booster	\$70.00	No change
M0202	COVID-19 vaccine home administration	\$35.50	No change
New Patient			
99201	New Problem Focused	\$90.00	No change
99202	New Exp Problem Focus	\$155.00	No change
99203	New Detailed Hx & Exam	\$220.00	No change
99204	New Comprehensive Hx & Exam	\$345.00	No change
99205	New Comp/High Severity	\$350.00	No change
Established Patients			
99211	Est Eval & Mgt (RN Visits Only)	\$75.00	No change
99212	Est Problem Focused Hx & Exam	\$175.00	No change
99213	Est Exp Problem Focus Hx & Exam	\$250.00	No change
99214	Est Detailed Hx & Exam	\$325.00	No change
99215	Est Comprehensive Hx & Exam	\$260.00	No change
Preventive New			
99383	Preventive New Physical Exam 5-11	\$280.00	No change
99384	Preventive New Physical Exam 12-17	\$325.00	No change
99385	Preventive New Physical Exam 18-39	\$325.00	No change
99386	Preventive New Physical Exam 40-64	\$300.00	No change
Preventive Established			
99393	Preventive Est Physical Exam 5-11	\$245.00	No change
99394	Preventive Est Physical Exam 12-17	\$300.00	No change
99395	Preventive Est Physical Exam 18-39	\$300.00	No change
99396	Preventive Est Physical Exam 40-64	\$275.00	No change
99406	Smoking and tobacco cessation 3-10 mins	\$40.00	No change
99407	Smoking and tobacco cessation >10 mins	\$50.00	No change
Family Planning Methods			
J1050	Depo Provera	\$85.00	No change
J7298	Mirena IUD	\$900.00	\$964.00
J7300	Paragard IUD	\$800.00	\$1,043.00
J7297	Liletta	\$700.00	\$941.00
58300	IUD Insertion	\$200.00	No change
58301	IUD Removal	\$250.00	No change
J7301	Skyla IUD	\$927.00	No change
J7307	Nexplanon	\$750.00	\$1,148.00

FY 2022-2023
Approved Fee Schedule

Attachment 1

Department	Fee Type	FY2022 Adopted	FY2023 Recommended
11981	Insertion, nonbiodegradable drug delivery implant	\$200.00	No change
11982	Removal, non-biodegradable drug delivery implant	\$250.00	No change
11983	Removal with reinsertion, non-biodegradable drug delivery implant	\$400.00	No change
94993	OCF	\$8.00	No change
Telehealth			
99441	5-10 minutes of telephonic medial discussion Physician or Advanced Care Provider who can report E/M services	\$70.00	No change
99442	11-20 minutes of telephonic medical discussion	\$100.00	No change
99443	21-30 minutes of telephonic medical discussion	\$150.00	No change
Other			
	Returned Check	\$25.00	No change
	Medical Record Copy (per page)	\$0.50	No change
	Accounting of Disclosure	\$0.25	No change
	MDPP Participant Fee	New	\$25.00
Environmental Health			
	Improvement Permit (Site Evaluation) <600 gpd	\$200.00	No change
	Improvement Permit (Site Evaluation) >600 gpd	\$300.00	No change
	Construction Authorization (Type Ila and IIlg)	\$150.00	No change
	Construction Authorization (Type IIlb)	\$300.00	No change
	Construction Authorization (Type IV)	\$400.00	No change
	Construction Authorization (Type V and VI)	\$500.00	No change
	Construction Authorization (Repairs) Type Ila and IIlg	\$150.00	No change
	Construction Authorization (All others)	\$300.00	No change
	Engineered Option Permit Type II	\$105.00	No change
	Engineered Option Permit Type III	\$150.00	No change
	Engineered Option Permit Type IV	\$180.00	No change
	Engineered Option Permit Type V	\$210.00	No change
	Required Maintenance Inspections V(a)	\$125.00	No change
	Mobile Home Replacement	\$150.00	No change
	Building Addition (with site visit)	\$150.00	No change
	Permit Revision (no site visit)	\$75.00	No change
	Revisit Fee	\$30.00	\$50.00
	Well Permit (new/replacement) (includes water analysis)	\$300.00/\$200.00	No change
	Agricultural Use Well Permit	\$100.00	No change
	Well Repair Permit	\$75.00	No change
	Bacteriological Water Samples	\$50.00/\$25.00 (resample)	\$70.00
	Chemical Water Sample	\$118.00	\$150.00
	Nitrate Water Sample	\$76.00	\$100.00
	Petroleum Water Sample	\$124.00	\$150.00
	Pesticide Water Sample	\$124.00	\$150.00
	Full Well Panel	\$124.00	\$150.00
	Coal Ash Panel	\$118.00	\$130.00
	Hexavalent Chromium	\$102.00	\$115.00
	Well Camera	\$150.00	No change
	Restaurant Plan Review	\$100.00	No change
	Temporary Food Establishment Plan Review	\$75.00 per event	No change
	Pool permits	\$150.00 per year	No change
	Tattoo Artist permits	\$200.00 per year	No change
Register of Deeds			
<i>Instruments in General</i>			
	1 st Page thru 15 pages	\$26.00	No change
	Page 16 and subsequent pages (each page)	\$4.00	No change
	Additional multi-instrument filing	\$10.00	No change
	Additional name fee	\$2.00 per name over 20 names	No change
<i>Deeds of Trust - Mortgages</i>			
	1st Page thru 15 pages	\$64.00	No change
	Page 16 and subsequent pages (each page)	\$4.00	No change
	Additional multi-instrument filing	\$10.00	No change
	Additional name fee	\$2.00 per name over 20 names	No change
		(\$1.00 per \$500.00/\$2.00 per \$1,000.00)	No change
<i>Excise Tax (Documentary Stamps):</i>			
<i>Plats</i>			
	Record	\$21.00	No change
	Highway Right-of-Way Plans	\$21.00	No change
	Additional Page (highway right-of-way maps only)	\$5.00	No change
	Certified copies	\$5.00	No change
	Additional name fee	\$2.00 per name over 20 names	No change
<i>Uniform Commercial Code (UCC financing statements) – (Article 9)-(Real Property related ONLY – fixture, timber or as-extracted collateral)</i>			
	1 – 2 Pages (effective date 7-15-2003)	\$38.00	No change
	3 – 10 Pages	\$45.00	No change
	Over 10 Pages	(\$45.00 plus \$2.00 per page)	No change
	UCC copy request (mailed copies – per page)	\$1.00	No change
	UCC search request prior to 7-1-2001	\$30.00	No change

FY 2022-2023
Approved Fee Schedule

Attachment 1

Department	Fee Type	FY2022 Adopted	FY2023 Recommended
	Additional name fee	\$2.00 per name over 20 names	No change
	Non-Standard Document Fee: (Effective 7-1-2002)	\$25.00	No change
	Marriage Licenses		
	Issuing License	\$60.00	No change
	Delayed Certificate with copy	\$20.00	No change
	Corrections	\$10.00	No change
	Notary Qualification/Oath	\$10.00	No change
	Notary Authentication	\$5.00	No change
	Notarization of Signatures (per signature):	\$5.00	No change
	Certified Copies of Other Documents		
	1st Page	\$5.00	No change
	2nd and subsequent pages (each page)	\$2.00	No change
	Comparing copies for certification	\$5.00	No change
	Vital Records (Birth/Death/Marriage)		
	Certified copy of birth/death/marriage	\$10.00	No change
	Delayed Birth Applications/Registration (for another county)	\$10.00	No change
	Delayed Birth Applications/Registration (received from another county)	\$10.00	No change
	Delayed Birth Applications/Registration (No change county)	\$20.00	No change
	Amendments (Preparation)	\$10.00	No change
	Legitimations	\$10.00	No change
	NC Vital Records Certified Copy	\$24.00	No change
	NC Vital Records Amendments & Legitimations	\$15.00 payable to NC Vital Records	No change
	Copy machine or laser printer (each page)	\$0.50	No change
	Mailed photocopies (each page) (up to 10 pages - \$0.50 per page thereafter)	\$1.00	No change
	Plat copies (Whole page 18 X 24)	\$2.00	No change
	(Half page 11 X 17)	\$1.00	No change
	Fax usage (send or receive; per document)	\$2.00	No change
Tax Administration			
	Color GIS Printout	\$2.00	No change
	Black/White Copies	\$0.20	No change
	Tax Card	\$0.25	No change
	Copy of Tax Database (Access)	\$40.00	No change
Inspections			
New Homes	Up to 1200 sq ft*	\$515.00	\$690.00
Fees reflect all trades	1201 to 2000 sq ft	\$658.00	\$833.00
	2001 to 3000 sq ft*	\$812.00	\$987.00
	3001 to 5000 sq ft*	\$966.00	\$1,141.00
	5001 sq ft and up	\$966.00 plus \$0.22 per sq. ft. over 5000 sq. ft.	\$1,141.00 plus \$0.22 per sq. ft. over 5000 sq. ft.
	Homeowners Recovery Fee	\$10.00	No change
	Separate Inspection for Temp Serv. Pole	\$60.00	\$75.00
Mobile Homes	Without AC & with AC		
Fees reflect all trades	Single Wide	\$213.00 / \$264.00	\$250.00 / \$310.00
	Double Wide*	\$264.00 / \$315.00	\$285.00 / \$345.00
	Triple Wide & tag units*	\$281.00 / \$332.00	\$300.00 / \$360.00
	Deck fees (2 trips)	\$170.00	\$150.00
Modular Homes	On-frame(including triple &tag units)*, **	\$460.00	\$500.00
Fees reflect all trades	Off-frame (w/no finishable attic)	\$460.00	\$500.00
**No plan review for on-frame	Off-frame (w/ a finishable attic or 2nd story)*	\$511.00	\$550.00
	Deck fees (2 trips)	\$120.00	\$150.00
Multi-Family Dwellings	First Unit*	\$570.00	\$620.00
Fees reflect all trades	Each Additional Unit	\$185.00	\$200.00
Residential Additions/Remodel/Fire damage			
	Up to 400 sq.ft., plus trade fees	\$120.00	\$150.00
	401 to 800 sq. ft., plus trade fees	\$145.00	\$175.00
	801 to 1200 sq. ft., plus trade fees	\$0.20 per sq. ft.	\$0.22 per sq. ft. plus trade fees (max \$690.00)
	Over 1200 sq.ft	Use new home fees	\$690.00
	Trade Fees		
	Plumbing	\$60.00	\$75.00
* Trade fee for electrical does not reflect change of service construction	Electrical*	\$60.00	\$75.00
Trade fee for mechanical doesn't reflect installation or change out of HVAC units	Mechanical	\$60.00	\$75.00
Non-Residential Fees	Job Cost		
	\$0.00 - \$700.00	\$60.00	\$75.00
	\$701.00 - \$1,500.00	\$120.00	\$150.00
	\$1,501.00 - \$2,500.00	\$195.00	No change
	\$2501.00 - \$25,000.00	\$387.00	No change
	\$25,001.00 - \$50,000.00	\$580.00	No change

FY 2022-2023
Approved Fee Schedule

Attachment 1

Department	Fee Type	FY2022 Adopted	FY2023 Recommended
	\$50,001.00 - \$100,000.00	\$830.00	No change
	\$100,000.00 - \$200,000.00	\$1,359.00	No change
	\$200,000.00 - \$350,000.00	\$2,648.00	No change
	\$500,000.00 - \$750,000.00	\$3,940.00	No change
	\$500,001.00 - \$750,000.00	\$5,211.00	No change
	\$750,000.00 - \$1,000,000.00	\$6,370.00	No change
	1,000,001+ Jobs	Add \$2.80 per \$1000.00 over	No change
	Miscellaneous Non-Residential		
	Foundation Permit (4trips)	\$200.00	\$300.00
	Dernolition Permit (2trips)	\$100.00	\$150.00
	Modular Classrooms/office	\$282.00 without AC	No change
		\$350.00 with AC	No change
	Temp. Work Trailer	\$228.00 without AC	No change
		\$278.00 with AC	No change
Electrical Fees	Electrical		
	New service/New Const.	Included in fee	No change
	Residential:		
	~up to 200 amp	\$60.00	\$75.00
	~exceeding 200 amps	\$120.00	\$150.00
	Farm Buildings/ Shops/ Agriculture		
	~up to 200 amp	\$60.00	\$75.00
	~exceeding 200 amps	\$120.00	\$150.00
	Temporary Power Permit (Residential)	\$100.00	\$150.00
	Fine for occupying a residence before CO is issued	\$2,000.00	No change
	Non-residential Services:	Based on job cost	No change
	100 amp service	\$60.00 + fee (based on job cost)	\$75.00 + fee (based on job cost)
	150 amp service	\$70.00 + fee (based on job cost)	\$85.00 + fee (based on job cost)
	200 amp service	\$80.00 + fee (based on job cost)	\$100.00 + fee (based on job cost)
	300 amp service	\$90.00 + fee (based on job cost)	\$115.00 + fee (based on job cost)
	400 amp service	\$110.00 + fee (based on job cost)	\$130.00 + fee (based on job cost)
	service increase per amp .40		
	480 volt system up to 400 amp	\$300.00 + fee (based on job cost)	\$315.00 + fee (based on job cost)
	480 volt system over 400 amp use formula (.00050 per volt amp) amps x voltage x .00050 = fee (added to the original up to 400 amp fee)	Apply formula	Apply formula
	Alarm Systems	\$60.00 + fee (based on job cost)	\$75.00 + fee (based on job cost)
	Temporary Power Permit (Commercial)	\$100.00	\$200.00
	Fine for occupying a commercial building before CO is issued	\$2,000.00	No change
Mechanical Fees	Mechanical		
	Non-Residential:		
	Hood-Commercial Cooking Equipment	\$60.00 + fee (based on job cost)	\$75.00 + fee (based on job cost)
	Refrigeration	\$60.00 + fee (based on job cost)	\$75.00 + fee (based on job cost)
	Residential:		
	Replacement/Changeout	\$60.00 per trip	\$75.00 per trip
Plumbing Fees	Plumbing		
	Residential:	\$60.00 per trip	\$75.00 per trip
	Non-Residential:	Based on job cost	No change
Accessory Buildings	Unfinished walls	\$120.00	\$150.00
	Finished/closed walls	\$132.00	\$175.00
	Garage (unfinished) + trade fees	\$150.00	No change
	Garage (finished) + trade fees	\$200.00	No change
	Pre-fab placed on lot	\$60.00	\$75.00
	Trade Fees	\$60.00 each	\$75.00 each
	Farm Accessory Bldg. (Trade fees that apply)	\$60.00 each	\$75.00 per trip (electrical)
Signs	Base Fee	\$100.00	\$150.00
	Wall-mount Base Fee	\$60.00	\$75.00
	Trade Fee (Electrical)	\$60.00	\$75.00
Swimming Pools	Base Fee	\$120.00	\$150.00
	Trade Fees	\$60.00	\$75.00
Miscellaneous	Permit Fee for Single Trade	\$60.00 per trip	\$75.00 per trip
	Gas piping Permit	\$60.00	\$75.00
	Moved Homes plus trade fees	\$165.00	\$200.00
	Building Compliance Inspect per trip	\$60.00	\$75.00 per trip
	Issuance of Duplicate Placard per card	\$5.00	No change
	Searching & or duplication for past permit inspection records or Certificate Of Occupancy	\$1.00 per page	No change
	Restamp Plans (lost original sets)	\$25.00	No change
	Work begun w/out permits	Double fees	No change
	Permit Renewal/Expired Permit (Permits expired for more than 18 months will not be re-issued. A new permit must be obtained.)	50% of original fee	No change
	Any Special Inspection	\$60.00	\$75.00
	Re-inspection Fee	\$60.00 per trip	\$75.00 per trip
	Not ready for inspection	\$60.00 per trade	\$75.00
	10 or more code violations	\$100.00	No change
	2nd Reinspection	\$100.00	No change

FY 2022-2023
Approved Fee Schedule

Attachment 1

Department	Fee Type	FY2022 Adopted	FY2023 Recommended
	3rd Reinspection	\$150.00	No change
	4th Reinspection	\$300.00	No change
	Minimum Fee (not covered in fee schedule)	\$60.00	\$75.00
	Residential Decks (2 trips)	\$120.00	\$150.00
	Change of Occupancy Permit (No Building permit required)	\$60.00	\$75.00
	Administrative Fee for contractor change on residential permit	\$60.00	\$75.00
	Residential Boat Dock permit	\$180.00	\$225.00 (3 trips)
	REFUND POLICY- A refund will be issued when requested in writing for any residential permit which has not expired and the construction has not been started.	\$0.00	No change
	ABC Inspection (all trades)	\$120.00	\$150.00
Fire Marshal			
Fire Prevention	AES(Hood) Field Performance Test	\$75.00	No change
	Fire Alarm Performance Test	\$75.00	No change
	Carnivals & Fairs	\$150.00	No change
	Amusement Buildings	\$100.00	No change
	Tent Inspection	\$60.00	\$75.00
	UST/AST Installation	\$100.00	No change
	UST/AST Removal	\$50.00	\$75.00
	Blasting:		
	Blasting Permit & Inspection (30 days)	\$150.00	No change
	(90 days)	\$300.00	No change
	Fireworks Event	\$100.00	No change
	Plan Reviews: (Fire code approval)		
	Building :		
	0-999 sq. ft.	\$25.00	No change
	1,000-2,499 sq.ft.	\$50.00	No change
	2,500-9,999 sq.ft.	\$100.00	No change
	10,000-49,999 sq.ft.	\$200.00	No change
	50,000+ sq.ft	\$300.00	No change
	AES Plan Review	\$50.00	No change
	Fire Alarm Plan Review	\$75.00	\$100.00
	FACP Replacement	\$50.00	No change
	Sprinkler(per riser)/Standpipe/Pump Plan Review	*Same as building size above*	
	Tank Plan Review (per tank)	\$50.00	No change
	Hazardous Materials Storage and Use	\$200.00	No change
	Spray Booth	\$50.00	No change
Compliance/Required			
Routine Inspections	Residential Care/Group Homes	\$100.00	No change
	Institutional Facility/Nursing Home	\$100.00	No change
	Foster Care	\$60.00	No change
	Child Care Center	\$75.00	No change
	Child Care Home	\$50.00	No change
	Churches	\$50.00	Remove
	Schools	\$100.00	No change
	Hazardous & Factory Industrial		
	0-3,000 sq. ft.	\$50.00	No change
	3,001-5,000 sq. ft.	\$100.00	No change
	5,001-10,000 sq. ft.	\$150.00	No change
	10,001-50,000 sq. ft.	\$200.00	No change
	50,001-100,000 sq. ft.	\$250.00	No change
	Over 100,000 sq. ft.	\$300.00	No change
	Business & Mercantile		
	0-3,000 sq. ft.	\$50.00	No change
	3,001-5,000 sq. ft.	\$100.00	No change
	5,001-10,000 sq. ft.	\$150.00	No change
	10,001-50,000 sq. ft.	\$200.00	No change
	50,001-100,000 sq. ft.	\$250.00	No change
	Over 100,000 sq. ft.	\$300.00	No change
	Assembly		
	0-3,000 sq. ft.	\$50.00	No change
	3,001-5,000 sq. ft.	\$100.00	No change
	5,001-10,000 sq. ft.	\$150.00	No change
	10,001-50,000 sq. ft.	\$200.00	No change
	50,001-100,000 sq. ft.	\$250.00	No change
	Over 100,000 sq. ft.	\$300.00	No change
	Storage and Miscellaneous		
	0-3,000 sq. ft.	\$25.00	No change
	3,001-5,000 sq. ft.	\$50.00	No change
	5,001-10,000 sq. ft.	\$75.00	No change
	10,001-50,000 sq. ft.	\$100.00	No change
	50,001-100,000 sq. ft.	\$125.00	No change
	Over 100,000 sq. ft.	\$150.00	No change
Re-inspection	1st visit (violations corrected)	\$150.00	No change
	No change	\$150.00	No change

FY 2022-2023
Approved Fee Schedule

Attachment 1

Department	Fee Type	FY2022 Adopted	FY2023 Recommended
	3rd visit	\$150.00	No change
	4th visit & subsequent visits	\$150.00	No change
Complaint Investigations	Approve Fire Evacuation Plan Not Posted	\$10.00	No change
	Street Address Not Posted	\$10.00	No change
	Street Address Not Visible	\$10.00	No change
	Breach In Fire Wall / Fire Stop	\$50.00	No change
	Fire/Exit Door Inoperative	\$50.00	No change
	Fire Alarm Inoperative	\$50.00	No change
	Sprinkler System Inoperative	\$50.00	No change
	Sprinkler System Not Complying To Code	\$50.00	No change
	Portable Fire Extinguishers Missing/Damaged	\$25.00	No change
	Overcrowding (1st Offense)	\$300.00	No change
	Overcrowding (2nd Offense)	\$600.00	No change
	Occupant Load Certificate Not Posted	\$10.00	No change
	Blocked Means Of Egress	\$50.00	No change
	Blocked Stairwell/Stairway	\$50.00	No change
	Exit And/Or Emergency Lights Not Operative	\$25.00	No change
	Locked Exit Doors (1st Offense)	\$250.00	No change
	Locked Exit Doors (2nd Offense)	\$500.00	No change
	Exit/Egress Door Needs Repair	\$10.00	No change
	Means Of Egress/Aisle Blocked	\$50.00	No change
	Spray Booth Not Complying To Code	\$25.00	No change
	Standpipe System Not Complying To Code	\$50.00	No change
	Illegal Open Burning (Residential) (1st Offense)	\$50.00	No change
	Illegal Open Burning (Residential) (2nd Offense)	\$100.00	No change
	Illegal Open Burning (Commercial) (1st Offense)	\$500.00	No change
	Illegal Open Burning (Commercial) (2nd Offense)	\$1,000.00	No change
Administrative	Returned Check	New	\$25.00
Stormwater			
	Stormwater plan review deposit - industrial, commercial, multi-family, major subdivisions (excludes single family dwellings on individual lots)	\$1,000.00	No change
	Residential stormwater construction inspection fee	\$50.00	No change
	Commercial and subdivision stormwater construction inspection fee	\$100.00	No change
	Stormwater permit fee (inside Falls Lake Watershed)	\$15.00	Remove
	Stormwater permit fee - Under Threshold (inside Falls Lake Watershed)	New	\$40.00
	Stormwater permit fee - Over Threshold (inside Falls Lake Watershed)	New	\$100.00
	Annual stormwater inspection fee (single family residential and commercial properties with BMP's designed to treat one acre or less of impervious surface)	Free	No change
	Outside of Falls Lake Watershed	\$0.00	No change
	Single Family Residential	\$0.00	No change
	< 2 acres	\$6.00 annual fee	No change
	2 to < 10 acres	\$8.00 annual fee	No change
	10 to < 100 acres	\$10.00 annual fee	No change
	100 acres or more	\$12.00 annual fee	No change
	Non-single Family Residential	\$0.00	No change
	<2 acres	\$4.00 annual fee + \$2.00 per 4,300 sq. ft. of impervious area	No change
	2 to < 10 acres	\$6.00 annual fee + \$2.00 per 4,300 sq. ft. of impervious area	No change
	10 to < 100 acres	\$8.00 annual fee + \$2.00 per 4,300 sq. ft. of impervious area	No change
	100 acres or more	\$10.00 annual fee + \$2.00 per 4,300 sq. ft. of impervious area	No change
	Inside of Falls Lake Watershed	\$0.00	No change
	Single Family Residential	\$0.00	No change
	< 2 acres	\$16.00 annual fee	No change
	2 to < 10 acres	\$22.00 annual fee	No change
	10 to < 100 acres	\$28.00 annual fee	No change
	100 acres or more	\$34.00 annual fee	No change
	Non-single Family Residential	\$0.00	No change
	< 2 acres	\$8.00 annual fee + \$8.00 per 4,300 sq. ft. of impervious area	No change
	2 to < 10 acres	\$14.00 annual fee + \$8.00 per 4,300 sq. ft. of impervious area	No change
	10 to < 100 acres	\$20.00 annual fee + \$8.00 per 4,300 sq. ft. of impervious area	No change
	100 acres or more	\$26.00 annual fee + \$8.00 per 4,300 sq. ft. of impervious area	No change
Transportation			
	Fare Price for General Users (RGP)		
	0-10 Miles	\$2.00	No change
	10.1-20 Miles	\$3.00	No change
	20+ Miles	\$4.00	No change
	Prospect Hill/Hillsborough/Upper Durham	\$5.00 one way or \$10.00 round trip	No change

FY 2022-2023
Approved Fee Schedule

Attachment 1

Department	Fee Type	FY2022 Adopted	FY2023 Recommended
	Lower Durham/Chapel Hill	\$10.00 one way or \$20.00 round trip	No change
	ROAP Mileage Rate	\$1.40 per mile	No change
	Fare Price for EDTAP Users		
	0-10 Miles	\$1.00	No change
	10-1-20 Miles	\$2.00	No change
	20+ Miles	\$3.00	No change
	Prospect Hill/Hillsborough/Upper Durham	\$3.00 one way or \$5.00 round trip	No change
	Lower Durham/Chapel Hill	\$5.00 one way or \$20.00 round trip	No change
	ROAP Mileage Rate	\$1.40 per mile	No change
	No Show Fees		
	No show In County	\$5.00	No change
	No show Out of County	\$10.00	No change
	Grant Related Contracts		
	Shared Mileage First P/U-Last D/O	\$1.65 per mile	No change
	Holiday Rate	\$1.95 per mile	No change
	Non-Grant Related Contracts		
	Shared Mileage First P/U-Last D/O	\$1.95 per mile	No change
	Roxboro Shuttle		
	All Users	Free	No change
	Medicaid Contracts		
	Ambulatory Direct Mile	\$1.70 per mile	No change
	Wheelchair Direct Mile	\$1.95 per mile	No change
	Ambulatory Base Rate	\$5.00 each way	No change
	Wheelchair Base Rate	\$20.00 each way	No change
	Holiday Rate Direct Mile	Additional \$0.25 per direct mile	No change
	RNC/ECU		
	In Town Flat Rate	\$15.00 per trip	No change
	Prospect Hill/Hillsborough/Upper Durham	\$50.00 per trip	No change
	Lower Durham/Chapel Hill	\$75.00 per trip	No change
	Vehicle Ads - 6 months		
	1 to 2 Vehicles		
	Back #1 or #2	\$500.00	No change
	Driver Side #1 or #2	\$550.00	No change
	Street Side #1 or #2	\$600.00	No change
	3 to 5 Vehicles		
	Back #1 or #2	\$450.00	No change
	Driver Side #1 or #2	\$500.00	No change
	Street Side #1 or #2	\$550.00	No change
	6 to 7 vehicles		
	Back #1 or #2	\$350.00	No change
	Driver Side #1 or #2	\$400.00	No change
	Street Side #1 or #2	\$450.00	No change
	Vehicle Ads - 12 months		
	1 to 2 Vehicles		
	Back #1 or #2	\$700.00	No change
	Driver Side #1 or #2	\$750.00	No change
	Street Side #1 or #2	\$800.00	No change
	3 to 5 Vehicles		
	Back #1 or #2	\$650.00	No change
	Driver Side #1 or #2	\$700.00	No change
	Street Side #1 or #2	\$750.00	No change
	6 to 7 vehicles		
	Back #1 or #2	\$550.00	No change
	Driver Side #1 or #2	\$600.00	No change
	Street Side #1 or #2	\$650.00	No change
	Load Fees		
ModivCare	Ambulatory (0-3 miles)	\$15.00	No change
	Ambulatory (4-6 miles)	\$18.00	No change
	Ambulatory (7-10 miles)	\$20.00	No change
	Wheelchair (0-3 miles)	\$25.00	No change
	Wheelchair (4-6 miles)	\$25.00	No change
	Wheelchair (7-10 miles)	\$30.00	No change
MTM	Ambulatory (all)	\$18.00	No change
	Wheelchair (all)	\$28.00	No change

AMERICAN RESCUE PLAN ACT OF 2021 GRANT PROJECT ORDINANCE & RELATED POLICIES (A RESOLUTION OF THE PERSON COUNTY BOARD OF COMMISSIONERS TO ADOPT A NONDISCRIMINATION POLICY AND CONFLICT OF INTEREST POLICY):

Finance Director, Amy Wehrenberg submitted a Grant Project Ordinance for the American Rescue Plan Act (ARPA) of 2021 that replaces the original ordinance approved on June 7, 2021 as a result of new State requirements and further clarification on eligibility criteria of ARPA expenditures. As recommended by the School of Government, the County has elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1) and expend all its ARP/CSLFRF funds for the provision of government services.

For ease in reporting, this Ordinance proposes to apply all of the project expenditures (\$7,670,470) to salary and benefits for the Sheriff's Department, Emergency Communications, Emergency Medical Services (EMS), and the Parks and Recreation Department. Ms. Wehrenberg stated that between the four departments, the entire ARPA allotment for Person County would be expended by end of FY23. The pledged funds will be transferred to the General Fund for the Board's consideration as to how these supplanted funds will be expended. To date, the Board has set aside \$2.75M for potential grant matches associated with Broadband infrastructure, leaving a remaining uncommitted balance of \$4,920,470. Ms. Wehrenberg anticipated that a committee would present other funding recommendations to the Board in the coming months.

In addition to the Grant Project Ordinance, Ms. Wehrenberg noted there were two related policies that the state requires Board approval. The first was a Resolution of the Person County Board of Commissioners to adopt a Nondiscrimination Policy that reaffirms that Person County will insure that no person shall be subject to discrimination under any programs or activities administered by the County that are funded in whole or in part with ARPA funds. Under this policy, the Assistant County Manager will review submitted complaints, inform county leadership and report to the Treasury Department as required. The second policy was a Conflict of Interest Policy that establishes the application of Conflict of Interest standards when the County enters into a contract or makes a subaward with vendors paid by the County using ARPA funds; for this policy Ms. Wehrenberg stated she was listed as the point of contact and designated official to complete disclosure forms and the compliance checklist when the value of a proposed contract or subaward exceeds \$250,000.

A **motion** was made by Commissioner Gentry and **carried 5-0** to adopt the Grant Project Ordinance and related policies (A Resolution of the Person County Board of Commissioners to Adopt a Nondiscrimination Policy and Conflict of Interest Policy), as presented.

June 20, 2022



**GRANT PROJECT ORDINANCE
RELATING TO PERSON COUNTY'S
AMERICAN RESCUE PLAN ACT OF 2021
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS**

BE IT ORDAINED by the Board of Commissioners of the County of Person, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted and replaces the County's grant project ordinance adopted on June 7, 2021 as a result of new reporting requirements recently established by the State in relation to the American Rescue Plan Act of 2021:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF). The County of Person (County) has received the first tranche in the amount of \$3,835,235 of CSLFRF funds. The total allocation is \$7,670,470, with the remainder to be distributed to the County approximately 12 months after the first distribution. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: The County has elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1) and expend all its ARP/CSLFRF funds for the provision of government services.

Section 3: The following amounts are appropriate for the project and authorized for expenditure:

Project Description	Expenditure Category (EC)	Cost Object	Appropriation of ARP/CSLFRF Funds
Sheriff Department's Services for period of July 1, 2022 through June 30, 2023	6.1	Salaries	\$2,300,000
		Benefits	\$1,252,000
Emergency Communications Services for period of July 1, 2022 through June 30, 2023	6.1	Salaries	\$521,000
		Benefits	\$312,000
Emergency Medical Services for period of July 1, 2022 through June 30, 2023	6.1	Salaries	\$1,644,000
		Benefits	\$1,133,000
Parks & Recreation Services for period of July 1, 2022 through June 30, 2023	6.1	Salaries	\$330,470
		Benefits	\$178,000
Total:			\$7,670,470

Section 4: The following revenues are anticipated to be available to complete the project:

ARP/CSLFRF Funds: \$7,670,470
Total: **\$7,670,470**

Section 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 & 2 CFR 200.431 and the County's Uniform Guidance Allowable Costs and Cost Principles Policy.


Section 6: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

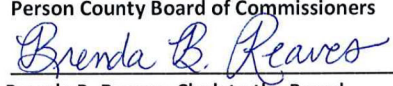
Section 7: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to the Board of Commissioners.

Section 8: This grant project ordinance is effective upon adoption by the Person County Board of Commissioners and expires on December 31, 2026, or when all the ARP/CSLFRF funds have been obligated and expended by the County, whichever occurs sooner.

Adopted this, the 20th day of June 2022.





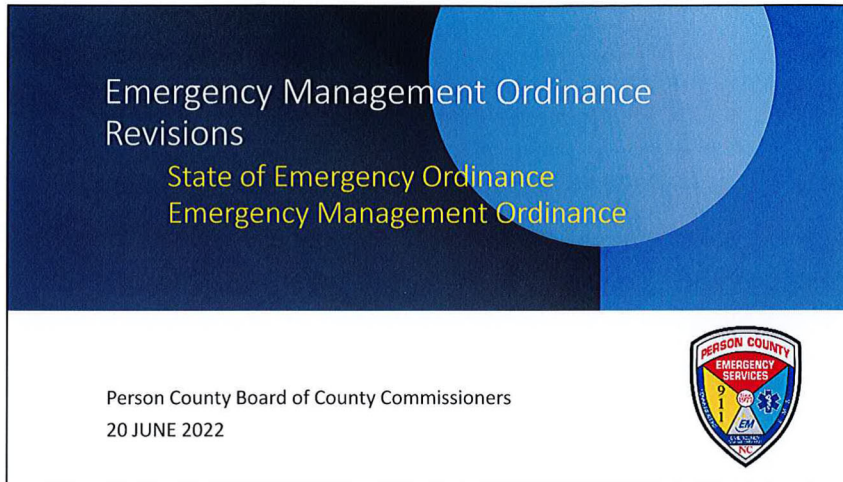
 Gordon Powell, Chairman
 Person County Board of Commissioners


 Brenda B. Reaves, Clerk to the Board

PERSON COUNTY STATE OF EMERGENCY AND EMERGENCY MANAGEMENT ORDINANCES REVISIONS:

Thom Schwalenberg, Director of Emergency Management Services shared the following presentation for the recommended revisions for the Person County State of Emergency Ordinance and the Emergency Management Ordinance:

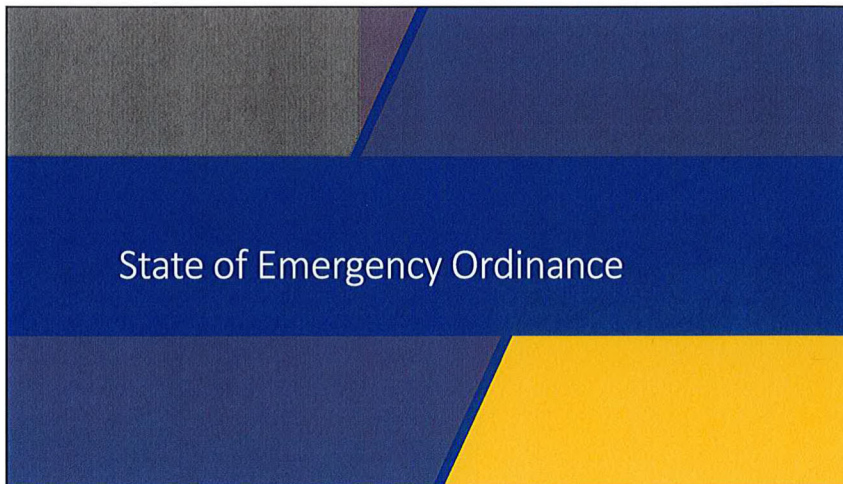

6/20/2022



Emergency Management Ordinance
Revisions

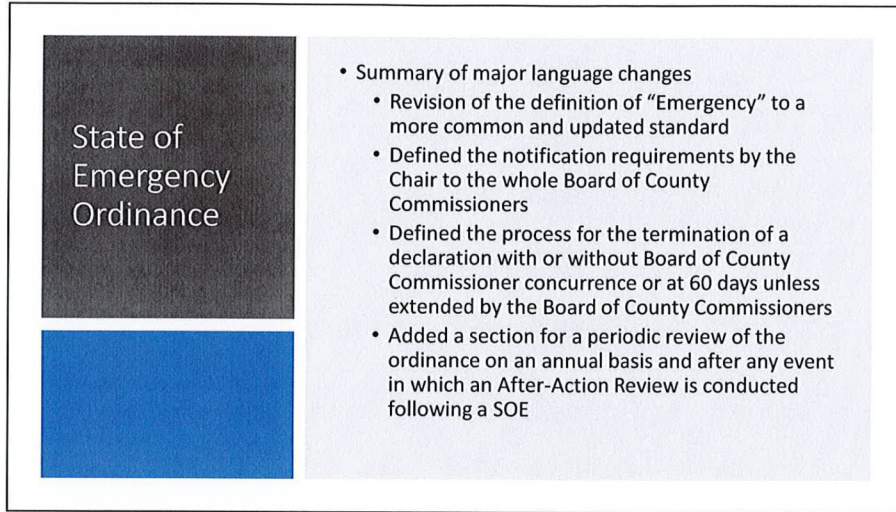
State of Emergency Ordinance
Emergency Management Ordinance

Person County Board of County Commissioners
20 JUNE 2022



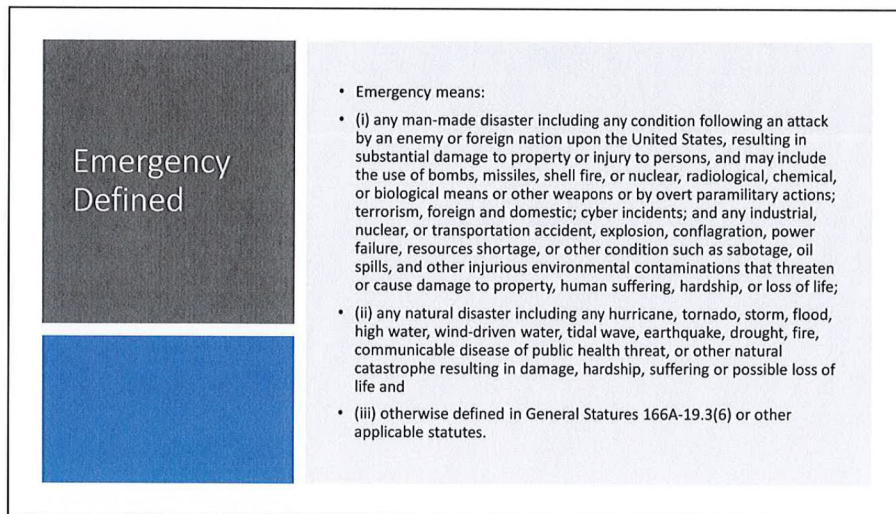
State of Emergency Ordinance

1



State of
Emergency
Ordinance

- Summary of major language changes
 - Revision of the definition of “Emergency” to a more common and updated standard
 - Defined the notification requirements by the Chair to the whole Board of County Commissioners
 - Defined the process for the termination of a declaration with or without Board of County Commissioner concurrence or at 60 days unless extended by the Board of County Commissioners
 - Added a section for a periodic review of the ordinance on an annual basis and after any event in which an After-Action Review is conducted following a SOE



Emergency
Defined

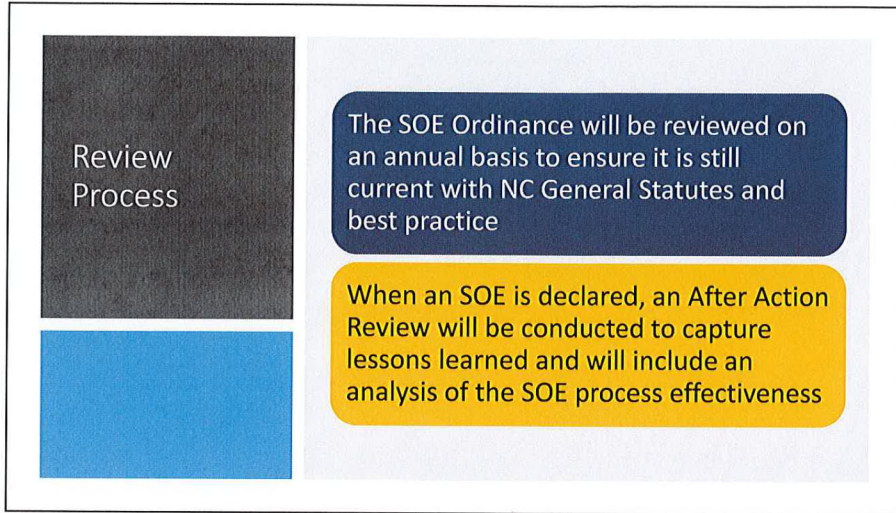
- Emergency means:
 - (i) any man-made disaster including any condition following an attack by an enemy or foreign nation upon the United States, resulting in substantial damage to property or injury to persons, and may include the use of bombs, missiles, shell fire, or nuclear, radiological, chemical, or biological means or other weapons or by overt paramilitary actions; terrorism, foreign and domestic; cyber incidents; and any industrial, nuclear, or transportation accident, explosion, conflagration, power failure, resources shortage, or other condition such as sabotage, oil spills, and other injurious environmental contaminations that threaten or cause damage to property, human suffering, hardship, or loss of life;
 - (ii) any natural disaster including any hurricane, tornado, storm, flood, high water, wind-driven water, tidal wave, earthquake, drought, fire, communicable disease of public health threat, or other natural catastrophe resulting in damage, hardship, suffering or possible loss of life and
 - (iii) otherwise defined in General Statutes 166A-19.3(6) or other applicable statutes.

If an SOE exists (or is threatened)

- The Chair can make a finding and issue a public declaration
- Within 48 hours of the issuance, the Chair shall contact each Board member and ensure they have been advised
- Any commissioner can request from the Chair an emergency or special meeting to discuss the reasons for the SOE, its provisions and expected duration

Termination of Declaration of SOE

- Can be terminated by the Chair or expire at the date/time established in the Declaration
- 14 calendar days after the issuance of the declaration, the State of Emergency may not be continued without concurrence by the majority of the Board of Commissioners during an official meeting.
- 60 calendar days after the issuance of the State of Emergency declaration, the declaration will automatically expire unless the Board of Commissioners extends the declaration.

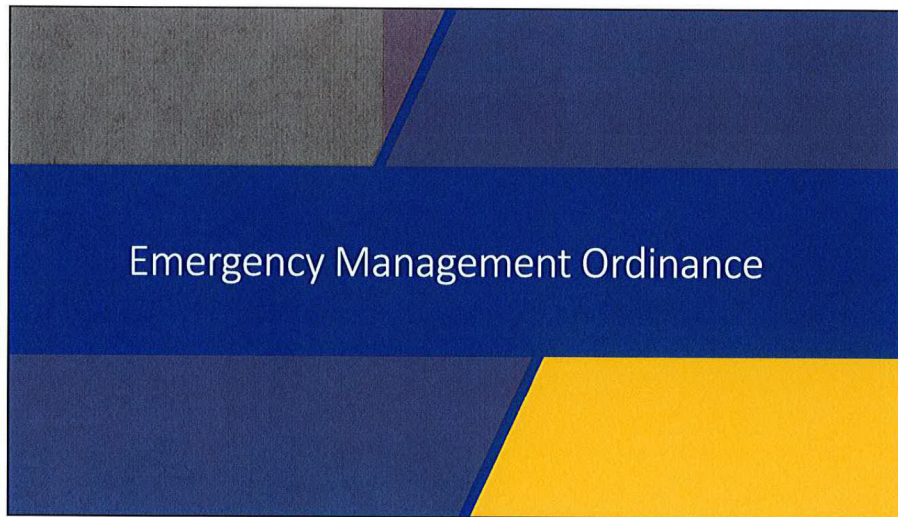


Review Process

The SOE Ordinance will be reviewed on an annual basis to ensure it is still current with NC General Statutes and best practice

When an SOE is declared, an After Action Review will be conducted to capture lessons learned and will include an analysis of the SOE process effectiveness

The graphic features a dark grey textured square on the left containing the text 'Review Process'. To its right, a dark blue rounded rectangle contains the text 'The SOE Ordinance will be reviewed on an annual basis to ensure it is still current with NC General Statutes and best practice'. Below this, a yellow rounded rectangle contains the text 'When an SOE is declared, an After Action Review will be conducted to capture lessons learned and will include an analysis of the SOE process effectiveness'. A solid blue square is positioned below the dark grey square.



Emergency Management Ordinance

The graphic consists of a dark blue horizontal band across the middle containing the text 'Emergency Management Ordinance'. The background is composed of several geometric shapes in shades of blue, grey, and yellow.

Emergency Management Ordinance

- Summary of major language changes:
 - Significant revision of definitions to reflect current practice
 - Revised language to be consistent with the terms Emergency Manager and Office of Emergency Management
 - Revised language for duties and responsibilities of the Emergency Manager
 - Better defines the role and authority of the Office of Emergency Management during a Hazardous Materials Incident, and includes language on the liability to responsible parties
 - More clearly indicates that the County will use the National Incident Management System to respond to and mitigate large scale emergencies and hazardous materials incidents

Intent and Purpose / Definitions

- Statement refined to demonstrate a clear purpose for the establishment of the Office of Emergency Management within Person County
- Definitions updated and expanded to reflect more up-to-date and comprehensive language

Day-to-Day Duties and Responsibilities

- Section expanded to define roles of Emergency Manager in daily operations to include plan development and review, preparedness, response, mitigation and training and exercises
- Communication and collaboration

Hazardous Materials

- Section outlines responsibilities for hazardous materials emergencies within the County
- Establishes authority to remove, abate or remedy Hazardous materials emergencies
- Establishes ability to obtain administrative search warrants if needed
- Clearly defines liability to the responsible party for all reasonable costs incurred in responding and mitigating an incident

NIMS/ICS

- This section better defines that the County will operate under principles and policies the National Incident Management System (NIMS) to respond to and mitigate a large scale incident or disaster
- Defines that the Incident Command System (ICS) will be used within the NIMS framework for any large scale or hazardous materials incident.

Summary

Both revised ordinances reflect current practice and meet requirements of the NC Emergency Management Act

A comparison was done of these ordinances with other jurisdictions to ensure they were generally consistent

In 2023, there will be some revisions to the NC Emergency Management Act. The OEM will track these changes and if current ordinances are impacted, will bring those revisions to the BOCC for consideration

Commissioner Puryear asked why was the language removed in the State of Emergency Ordinance related to the absence or disability of the Chair, to which the County Attorney, Ellis Hankins clarified that the Emergency Management Act gave the Chair a range of discretion and with the Board interested in having a larger role, the language was no longer needed.

Commissioner Puryear posed the question should the Chair be indisposed and unable to call a state of emergency, would the Vice Chair take over; Mr. Hankins stated the county would revert back to the general provisions of the county government chapter of law, 153A, and should a disability be significant enough, the Vice Chair would become the acting Chair and would have the same authority.

Commissioner Gentry asked Mr. Schwalenberg for an example of an administrative warrant to which he used the example to enter a private property because of a contamination; he said it was not a criminal warrant, but called an administrative warrant that gives them permission to go onto the property to investigate.

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the Person County State of Emergency Ordinance, as presented and revised this date.

PERSON COUNTY STATE OF EMERGENCY ORDINANCE

**AN ORDINANCE AUTHORIZING THE DECLARATION OF A STATE OF EMERGENCY
AND THE IMPOSITION OF PROHIBITIONS AND RESTRICTIONS DURING
A STATE OF EMERGENCY**

Section 1. Authority

This ordinance is hereby adopted under the authority of Chapter 166A and Chapter 153A of the North Carolina General Statutes.

Section 2. State of Emergency; Restrictions Authorized

1. A State of Emergency shall be deemed to exist whenever the Chair of the Person County Board of Commissioners makes a finding and declaration that an emergency exists. Emergency means (i) any man-made disaster including any condition following an attack by an enemy or foreign nation upon the United States, resulting in substantial damage to property or injury to persons, and may include the use of bombs, missiles, shell fire, or nuclear, radiological, chemical, or biological means or other weapons or by overt paramilitary actions; terrorism, foreign and domestic; cyber incidents; and any industrial, nuclear, or transportation accident, explosion, conflagration, power failure, resources shortage, or other condition such as sabotage, oil spills, and other injurious environmental contaminations that threaten or cause damage to property, human suffering, hardship, or loss of life; (ii) any natural disaster including any hurricane, tornado, storm, flood, high water, wind-driven water, tidal wave, earthquake, drought, fire, communicable disease of public health threat, or other natural catastrophe resulting in damage, hardship, suffering or possible loss of life and (iii) otherwise defined in General Statutes 166A-19.3(6) or other applicable statutes.
2. In the event of an existing or threatened State of Emergency endangering the lives, safety, health and welfare of the people within Person County or any part thereof, or threatening damages to or destruction of property, the Chair of the Board of Commissioners is hereby authorized and empowered under General Statutes 166A-19.22 and 166A-19.31 to make a finding of an Emergency and to issue a public declaration declaring to all persons the existence of such a State of Emergency, and, in order to more effectively protect the lives and property of people within the County, to place in effect any or all of the restrictions hereinafter authorized.

Within 48 hours of the issuance of the State of Emergency declaration, the Chair shall contact each member of the Board of Commissioners and ensure they have been advised of the declaration. Upon request of any commissioner, if the declaration remains in effect, the chair shall call an emergency meeting or special meeting of the Board of Commissioners to discuss the reason for the issuance of the declaration, its provisions and expected duration.

3. The Chair is hereby authorized and empowered to limit by the declaration the application of all or any part of such restrictions to any area specifically designated or described within the county and to specific hours of the day or night; and to exempt from all or any part of such restrictions, while acting in the line of and within the scope of their respective duties, law enforcement officers, firefighters and other public employees, rescue squad members, doctors, nurses, employees of hospitals and other medical facilities; on-duty military personnel, whether state or federal; on-duty employees of public utilities, public transportation companies and newspaper, magazine, radio broadcasting, and television broadcasting entities and such other classes of persons as may be essential to the preservation of public order and immediately necessary to serve the safety, health, and welfare needs of people within the county.

Section 3. Declaration Imposing Prohibitions and Restrictions

1. The Chair of the Board of Commissioners by declaration may impose the prohibitions and restrictions specified in sections 4 through 9 of this ordinance in the manner described in those sections. The Chair may impose as many of those specified prohibitions and restrictions as he or she finds are necessary or suitable, because of an emergency, to maintain an acceptable level of public order and services, and to protect lives, safety, and property. The Chair shall recite his or her findings in the declaration.
2. The declaration shall be in writing. The Chair shall take reasonable steps to give notice of the terms of the declaration to those affected by it, including the (i) posting of a signed copy of the declaration on the county website and (ii) submittal of notice and a signed copy of the declaration to the NC Department of Public Safety WebEOC critical incident management system. The Chair shall send reports of the substance of the declaration to the mass communications media which serves the affected area. The Chair and Clerk to the Board shall retain a text of the declaration and furnish upon request certified copies of it.

Section 4. Evacuation

The Chair may direct and compel the voluntary or mandatory evacuation of all or part of the population of Person County; prescribe routes, modes of transportation, and destination in connection with evacuation; and control ingress and egress of an emergency area, the movement of persons within the area, and the occupancy of premises therein. Details of the evacuation may be set forth or amended in a subsequent declaration which shall be well publicized.

Section 5. Curfew

1. The declaration may impose a curfew prohibiting in certain areas and during certain periods the appearance in public of anyone who is not a member of an exempted class. The declaration shall specify the geographical area or areas and the period during each 24-hour day to which the curfew applies. The Chair may exempt from some or all of the curfew restrictions classes of people whose exemption the Chair finds necessary for the preservation of the public health, safety, and welfare. The declaration shall state the exempted classes and the restrictions from which each is exempted.

Section 6. Restrictions on Possession, Consumption, or Transfer of Alcoholic Beverages

The declaration may prohibit the possession or consumption of any alcoholic beverage; including beer, wine, and spirituous liquor other than on one's own premises, and may prohibit the transfer, transportation, sale or purchase of any alcoholic beverage within the area of the county described in the declaration. The prohibition, if imposed, may apply to transfers of alcoholic beverages by employees of Alcoholic Beverage Control stores as well as by anyone else within the geographical area described.

Section 7. Restriction on Possession, Transportation, and Transfer of Dangerous Weapons and Substances

1. The declaration may prohibit the transportation or possession off one's own premises, or the sale or purchase of any dangerous weapon or substance. The Chair may exempt from some or all of the restriction classes of people whose possession, transfer, or transportation of certain dangerous weapons or substances is necessary to the preservation of the public health, safety, or welfare. The declaration shall state the exempted classes and the restrictions from which each is exempted.
2. Except as stated in subsection (c) below, "dangerous weapon or substance" means:
 - a. Any deadly weapon, ammunition, explosive, incendiary device, radioactive material or device as defined in General Statute 14-288.1(2), gasoline, or other instrument or substance designed for a use that carries a threat of serious bodily injury or destruction of property.
 - b. Any other instrument or substance that is capable of being used to inflict serious bodily injury or destruction of property, when the circumstances indicate that there is some probability that such instrument or substance will be so used.
 - c. Any part or ingredient in any instrument or substance included above when the circumstances indicate a probability that such a part or ingredient will be so used.
3. Notwithstanding anything in this ordinance to the contrary, "dangerous weapon or substance" shall not be deemed to include "lawfully possessed firearms or ammunition." The term "firearm" shall have the same meaning as that term is used in General Statute 14-409.39(2): a handgun, a shotgun, or rifle which expels a projectile by action of an explosion. The term "handgun" shall have the same meaning as that term is used in General Statute 14-409.39(3): a pistol, revolver, or other gun that has a short stock and is designed to be held and fired by the use of a single hand.
4. If imposed, the restrictions shall apply throughout the jurisdiction of the county or such part thereof as designated in the declaration.

Section 8. Restrictions on Access to Areas

1. The declaration may prohibit obtaining access or attempting to obtain access to any area, designated in the manner described in this section, in violation of any order, clearly posted notice, or barricade indicating that access is denied or restricted.
2. Areas to which access is denied or restricted shall be designated by the Sheriff and his or her subordinates or other law enforcement officer when directed in the declaration to do so by the Chair. When acting under this authority, the Sheriff and his or her subordinates may restrict or deny access to any area, street, highway or location within the county if that restriction or denial of access or use is reasonably necessary to promote efforts being made to overcome the emergency or to prevent further aggravation of the emergency.

Section 9. The Declaration may prohibit or restrict:

1. Movements of people in public places;
2. The operation of offices, business establishments, and other places to or from which people may travel or at which they may congregate; and
3. Other activities or conditions the control of which may be reasonably necessary to maintain order and protect lives or property during the state of emergency, within the area designated in the declaration.

Section 10. Removal of Prohibitions and Restrictions

The Chair shall by declaration terminate the entire declaration of emergency or remove any of the prohibitions and restrictions when the emergency no longer requires them, or when directed to do so by the Board of Commissioners.

Section 11. Superseding and Amendatory Declaration

The Chair in his or her discretion may invoke the restrictions authorized by this ordinance in a separate declaration, and may amend any declaration by means of a superseding declaration in accordance with the procedures set forth in Section 3.

Section 12. Termination of Declaration

1. Any Declaration of a State of Emergency issued under this ordinance shall expire when it is terminated by the Chair or:
 - a. 14 calendar days after the issuance of the declaration, the State of Emergency may not be continued without concurrence by the majority of the Board of Commissioners and during an official meeting.

- b. 60 calendar days after the issuance of the State of Emergency declaration, the declaration will automatically expire unless the Board of Commissioners extends the declaration.
2. Prohibitions and restrictions imposed pursuant to the authority granted by this ordinance shall expire upon the earliest occurrence of either of the following:
- a. The prohibition or restriction is terminated by the Chair;
 - b. The State of Emergency is terminated.

Section 13. Penalty for Violation

Any person violating any prohibition or restriction imposed by a declaration authorized by this ordinance shall be guilty of a Class 2 misdemeanor, as provided by General Statute 166A-19.31 and General Statute 14-288.20A.

Section 14. Conflict with Other Ordinances

Whenever the provisions of this ordinance conflict with other ordinances of Person County, this ordinance shall govern to the extent permitted by law.

Section 15. Territorial Applicability

This ordinance shall not apply within the corporate limits of any municipality, or within any area of the county over which the municipality has jurisdiction to enact general police-power ordinances, unless the municipality's governing body or mayor consents to or requests its application. Such consent or request may be with respect to one or more of the prohibitions and restrictions imposed by the declaration, and need not be with respect to all prohibitions and restrictions imposed by the declaration. The application of this ordinance and any declaration adopted thereto to the corporate limits of any municipality or any area of the county over which the municipality has jurisdiction to enact general police-power ordinances shall be limited in scope to that consented to or requested by the municipality's governing body or mayor.

Section 16. Validity

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Commissioners hereby declares that it would have passed this ordinance and each section, subsection, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 17. Periodic Review

The Person County Emergency Management Director shall review the State of Emergency Ordinance procedure on an annual basis; additionally, the Emergency Management Director will include an analysis of the procedure's effectiveness in the After-Action Report of any declared State of Emergency.

Section 18. Effective Date of Ordinance

This ordinance shall become effective upon adoption by the Board of Commissioners.

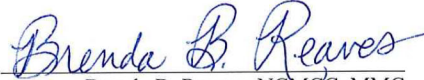
Adopted, this, the 20th day of June 2022.



PERSON COUNTY
BOARD OF COMMISSIONERS


Gordon Powell, Chairman

Attest:


Brenda B. Reaves, NCMCC, MMC
Clerk to the Person County
Board of County Commissioners

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the Emergency Management Ordinance, as presented and revised this date.

PERSON COUNTY EMERGENCY MANAGEMENT ORDINANCE

Section 1. Authority

This ordinance is adopted to delegate emergency management authority and responsibilities to certain county staff in order to perform statutory requirements as prescribed by Chapter 166A of the North Carolina General Statutes and the NCAC in Title 14B and in accordance with the provisions of Chapter 153A, Article 6 of the North Carolina General Statutes.

Section 2. Intent and Purpose

1. The Office of Emergency Management is established to ensure the complete and efficient utilization of all resources of the county in the event of disaster, as defined herein.
2. The Office of Emergency Management shall be the coordinating agency for all activity in connection with emergency management within the county; it will be the agency through which the Person County Board of Commissioners exercises the authority and discharges the responsibilities vested in it during states of disaster or local emergency.
3. This ordinance does not relieve any county department or agency of the responsibilities or authority given to it by state law or by local ordinance, nor will it adversely affect the work of any volunteer agency organized for relief in disaster situations.
4. This ordinance shall not abridge or modify the authority of the Governor or his or her delegates to implement emergency measures during declared states of disaster.
5. The Office of Emergency Management shall be the central coordinating agency for activities and programs relating to emergency and disaster mitigation, preparedness, response and recovery among agencies and officials of the county and with similar agencies and officials of other counties, the state and federal agencies, the City of Roxboro; and with other private and quasi-official organizations.

Section 3. Definitions

1. The following definitions shall apply in the interpretation of this ordinance unless the context clearly indicates or requires a different meaning:

ATTACK. Direct or indirect, actual or threatened, assault against the county, its government or its environs, or against the state or nation, by the forces of a hostile nation or the agents thereof, including but not limited to assault by bombing, conventional, radiological or nuclear, chemical or biological warfare, sabotage, cyber-attack or other impending or actual calamity.

DISASTER. An occurrence or imminent threat of widespread or severe damage, injury or loss of life or property resulting from any natural or man-made accidental, military or paramilitary cause.

EMERGENCY. (i) Any man-made disaster including any condition following an attack by an enemy or foreign nation upon the United States resulting in substantial damage or property or injury to persons and may be including by the use of bombs, missiles, shell fire, or nuclear, radiological, chemical, or biological means or other weapons or by overt paramilitary actions; terrorism, foreign and domestic; cyber incidents; and any industrial, nuclear, or transportation accident, explosion, conflagration, power failure, resources shortage, or other condition such as sabotage, oil spills, and other injurious environmental contaminations that threaten or cause damage to property, human suffering, hardship, or loss of life; and (ii) any natural disaster including any hurricane, tornado, storm, flood, high water, wind-driven water, tidal wave, earthquake, drought, fire, communicable disease of public health threat, or other natural catastrophe resulting in damage, hardship, suffering or possible loss of life; and (iii) otherwise as defined in General Statute 166A-19.3(6), or other applicable statutes.

EMERGENCY MANAGEMENT. Broadly defined, the governmental function that coordinates and integrates all activities to build, sustain and improve the capability to prepare for, protect against, respond to, recover from or mitigate against threatened or actual natural disasters, acts of terrorism or other man-made disasters. This shall include plans and preparations for minimizing the adverse effect of any kind of disaster, as defined herein, and shall include prevention, mitigation, warning, response, movement, shelter, emergency assistance and recovery. It shall not, however, include any activity that is the primary responsibility of the military forces of the United States.

EMERGENCY MANAGEMENT FORCES. The employees, equipment and facilities of all county departments, boards, councils, and institutions, acting in furtherance of the purposes of this ordinance and, in addition, it shall include all volunteer personnel, equipment and facilities contributed by or obtained from volunteer persons or agencies while acting in the capacity of emergency management volunteers.

EMERGENCY MANAGEMENT VOLUNTEER. Any person or agency contributing a service, equipment or facilities to the emergency management agency without remuneration and assigned to participate in the emergency management activity.

HAZARDOUS MATERIALS. Any material defined as a hazardous substance in 29 Code of Federal Regulations, 1910.120.

HAZARDOUS MATERIALS INCIDENT or HAZARDOUS MATERIALS EMERGENCY. An uncontrolled release or threatened release of a hazardous material requiring assistance to contain, control and clean up the release.

INCIDENT COMMAND SYSTEM (ICS). The combination of facilities, equipment, personnel, procedures, and communications operating within a common organizational structure, designed to aid in domestic incident management activities.

MUTUAL AID AGREEMENTS. Written agreements between County and other governments or entities, which may include but are not limited to the furnishing or exchange of such supplies, equipment, facilities, personnel and services as may be

needed; the reimbursement of costs and expenses for equipment, supplies, personnel and similar items; and on such terms and conditions as deemed necessary.

NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS). A system prescribed by the Department of Homeland Security under the direction of Presidential Directive #5 that strengthens response capabilities through a balance between flexibility and standardization, and use of common doctrine, terminology, concepts, principles and processes. The purpose of NIMS is to provide a consistent nationwide approach for federal, state and local governments to work effectively and efficiently together to prepare for, prevent, respond to, and recover from domestic incidents, regardless of cause, size or complexity.

REGULATIONS. Plans, programs, and other emergency procedures deemed essential to emergency management.

RESPONSIBLE PARTY. A person or entity who causes directly or indirectly the release of a hazardous material creating a hazardous materials incident shall be liable for all reasonable costs incurred in responding to and mitigating the incident. In the event that the responsible party cannot be determined or is unable to pay, the owner of or person in possession of hazardous materials at the time of the incident is liable for the costs.

Section 4. Organization and Appointments

1. The organization shall consist of the following:
 - (a) The Office of Emergency Management within the Emergency Services Department of county government under the direction of the Person County Board of Commissioners, through the County Manager, as authorized by NCGS 166A-19.15. The Emergency Manager is the Director of Emergency Services. The assistants and other employees as are deemed necessary by the Person County Board of Commissioners for the proper functioning of the agency shall be appointed.
 - (b) The employees and resources of all Person County departments, boards, institutions, and councils. The same shall participate in the emergency management activities. Duties assigned to the county departments shall be the same as or similar to the normal duties of the departments, where possible.
 - (c) Volunteer personnel and agencies offering service to and accepted by the county.
2. The Person County Manager shall appoint an Emergency Manager to lead the Person County Office of Emergency Management who shall be a person well versed and trained in planning operations involving the activities of many different agencies which will operate to protect the public health, safety and welfare in the event of disaster, as defined in this ordinance.
3. The Emergency Manager shall designate and appoint deputy managers to assume the emergency duties of the Emergency Manager in the event of his or her absence or disability.

Section 5: Emergency Powers and Duties

1. The Emergency Manager shall promulgate local emergency management plans which shall be approved by the Board of Commissioners and which shall be activated whenever a local state of emergency is declared by the Person County Board of Commissioners or Chair as pursuant to local ordinance and NCGS 166A, or when the Governor of the state declares a state of disaster in all or any part of the county. The local programs and plans shall be in accordance with the policies and standards set by the state.
2. During states of declared disaster or local emergency, the Person County Board of Commissioners may delegate to the Emergency Manager the power to implement the additional plans as are necessary for the efficient administration of state or federal disaster plans and for the preservation of the public safety, health and welfare.
3. During states of declared disaster or local emergency, the Emergency Manager is authorized to utilize all available county resources as reasonably necessary to cope with an emergency, including the transfer and direction of personnel or functions of county agencies or units thereof for the purpose of performing or facilitating emergency services in consultation with the County Manager or his or her designee.

Section 6. Emergency Manager, Day-to-Day Duties and Responsibilities

1. The Emergency Manager shall be responsible to the Person County Board of Commissioners, through the County Manager, in regard to all phases of emergency management activity. The Emergency Manager shall be responsible for the planning, coordination, and operation of the emergency management activities in the county. The Emergency Manager shall maintain communication with the state and federal authorities and the authorities of nearby political subdivisions so as to ensure the most effective operation of the emergency management plans.
2. No person shall be employed or associated in any capacity in any emergency management agency established under this ordinance if the person:
 - a. Advocates or has advocated a change by force or violence in the constitutional form of the government of the United States;
 - b. Advocates or has advocated the overthrow of any government in the United States by force or violence;
 - c. Has been convicted of any subversive act against the United States; or
 - d. Is under indictment or information charging any subversive act against the United States.
3. Duties of the Emergency Manager shall include, but are not limited to the following:
 - a. Coordinating the recruitment of volunteer personnel and agencies to augment the personnel and facilities of the county for emergency management purposes.

- b. Developing and coordinating plans for the immediate use of all facilities, equipment, manpower, and other resources of the county for the purpose of minimizing or preventing damage to persons and property; and protecting or restoring governmental services and public utilities necessary for the public health, safety and welfare.
 - c. Negotiating and concluding agreements with owners or persons in control of real property for the use of buildings and properties for emergency management purposes, pursuant to the agreements designating suitable buildings as public shelters.
 - d. Educating the populace through public information programs about procedures required for the protection of its persons and property in case of disaster, as defined herein;
 - e. Conducting public exercises to ensure efficient operation of the emergency management forces and to familiarize residents with emergency management regulations, procedures and operations.
4. Coordinating the activity of other public and private agencies engaged in any emergency management activities and implementing state disaster procedures; and
 5. Negotiating agreements with other political subdivisions for mutual aid assistance, for approval by the Board of Commissioners, providing such agreements are consistent with the state emergency management program and plans.

Section 7. Emergency Management Plans

1. Comprehensive emergency management plans shall be adopted and maintained by resolution of the Person County Board of Commissioners. In the preparation of these plans, the services, equipment, facilities, and personnel of all existing departments and agencies shall be utilized to the fullest extent. When comprehensive emergency management plans are approved, each county department or agency shall perform those functions assigned to it by these plans and shall maintain a current state of readiness at all times. The basic emergency operation plan shall have the full effect of local law whenever a State of Emergency or disaster, as defined in this ordinance, has been declared.
2. The Emergency Manager shall describe in emergency plans those positions within the disaster organization, in addition to his or her own, for which lines of succession are necessary. In each instance, the responsible person shall designate and file with the Office of Emergency Management a current list of three persons as successors to his or her position. The list shall be in order of succession and shall designate persons most capable of carrying out all duties and functions assigned to the position. The Emergency Manager will approve all actual changes in positions or responsibilities.
3. Each service chief and department head designated in the basic plan shall be responsible for carrying out all designated duties and functions. Duties will include the organization and training of assigned employees and volunteers. Each chief shall formulate an operating procedure to implement the plan for his or her service.

4. Amendments to these plans shall be submitted to the Office of Emergency Management. The Emergency Manager may submit proposed amendments to the Person County Board of Commissioners with his or her recommendation. The amendments shall take effect as provided by the Person County Board of Commissioners.
5. When a skill required for an emergency or disaster relief function is not available within local government, the Emergency Manager shall be authorized to seek assistance beyond local government resources. Duties of a supervisory nature shall also include an implicit authority to carry out the ancillary duties as are necessary and proper before and after the occurrence of an emergency or disaster for the fulfillment of functions authorized by this ordinance. Services from persons other than government employees may be accepted by local government on a volunteer basis. Such citizens shall be enrolled as emergency management volunteers with the approval of the local government department heads or service chiefs affected.

Section 7. Hazardous Materials

1. The intent and purpose of this section is to establish the duties of the Office of Emergency Management as it relates to hazardous materials emergencies. Such incidents include, but are not limited to spills, accidents, illegal dumping and other releases or threatened releases of hazardous materials requiring control. The Office of Emergency Management shall have the authority to summarily remove, abate, or remedy hazardous material emergencies within the jurisdiction of the Person County that are, or potentially are, a threat to public safety.
2. In the event Person County forms a Hazardous Materials Team, the Emergency Manager has the authority to designate another person to coordinate the operations of the team.
3. When responding to a release or threatened release of hazardous materials, the Office of Emergency Management, along with any agencies it calls in to provide assistance, may enter onto private or public property or any adjacent or surrounding property where the release or threatened release occurred. The Emergency Manager may obtain administrative search and inspection warrants, if needed.
4. Liability for a hazardous material incident lies with the responsible party who shall be responsible for all reasonable costs incurred in responding to and mitigating the incident.

Section 8: National Incident Management System Recognition and Compliance

1. The county shall recognize the National Incident Management System (NIMS) and adopt the principles and policies of the NIMS that will ensure the complete and efficient utilization of all of the county's resources to combat disasters.
2. NIMS principles and policies are to be adhered to by all emergency management forces and across all functional disciplines within the county to provide a comprehensive approach to incident management. The Incident Command System (ICS) will be used within the NIMS framework for the handling of any large scale or hazardous materials incident.

3. The Office of Emergency Management, with guidance from the NIMS Integration Center (NIC), will be the coordinating agency for all activity in connection with NIMS.

Section 9. No County or Private Liability

1. All functions hereunder and all other actions related to emergency management by the county are governmental functions for the protection of the public peace, health and safety.
2. Neither the county, nor agents and representatives of same, nor any individual, receiver, firm, partnership, corporation, association, or trustee, nor any of the agents thereof, in good faith complying with or attempting to comply with this ordinance or rule, or regulation promulgated pursuant to the provisions of this ordinance, shall be liable for the death of or injury to persons, or for damage to property as a result of the activity.
3. Any person owning or controlling real estate or other premises who voluntarily, and without compensation, grants to the county the right to inspect, designate and use the whole or any part or parts of the real estate for the purpose of sheltering persons during an actual, impending or practice disaster situation shall not be civilly liable for the death of or injury to any persons on or about the real estate under the license, privilege or permission, or for loss of or damage to the property of the persons.

Section 10. Violations

Pursuant to Article 6 of Chapter 153A of the North Carolina General Statutes, it shall be unlawful for any person to violate any of the provisions of this ordinance or of the regulations or plans promulgated pursuant to the authority contained herein, or to willfully obstruct, hinder, or delay any member of the emergency management forces, as herein defined, in the enforcement of the provisions of this ordinance or any regulations or plan issued thereunder.

Section 11. Separability

Should any provisions of this ordinance be declared invalid for any reason, by any court of competent jurisdiction, such declaration shall not affect the validity of the other provisions or of this ordinance as a whole, it being the legislative intent that the provisions of this ordinance shall be separate and remain valid notwithstanding such declaration.

Section 12. Conflicting Ordinances, Orders, Rules, and Regulations Suspended

Whenever a declared state of emergency or disaster exists, the provisions of this ordinance shall supersede all local rules and ordinances inconsistent therewith and to the extent permitted by applicable law.

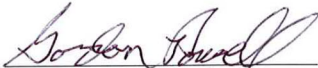
Section 13. Effective Date

This Ordinance shall take effect upon final adoption by the Person County Board of Commissioners.


Adopted, this the 20th day of June, 2022.



PERSON COUNTY
BOARD OF COMMISSIONERS


Gordon Powell, Chairman

Attest:


Brynda B. Reaves, Clerk to the Person
County Board of County Commissioners

RESOLUTION DESIGNATING THE MONTH OF JULY AS PARK AND RECREATION MONTH:

John Hill, Director of Person County Recreation, Arts, and Parks Department stated the National Recreation and Park Association and the North Carolina Recreation and Park Association recommend that local leaders of cities and county governments recognize the benefit and value of their parks and recreation departments and the services, amenities, and programs they provide to their citizens. It is important to recognize how parks and recreation departments and their staff provide year-round services that have immense positive benefits to their community through health and wellness, both cognitively and physically, land and resource conservation/preservation, community resilience, economic development, crime reduction, and critical programs that are important to adult and childhood development.

By consensus of the Board, Chairman Powell read and presented to Mr. Hill a Resolution Designating the Month of July as Park and Recreation Month in Person County.

**Resolution Designating the Month of July
As Park and Recreation Month in Person County**

WHEREAS, parks and recreation is an integral part of communities throughout this country, including the state of North Carolina; and

WHEREAS, parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS, parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer's; and

WHEREAS, parks and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and

WHEREAS, park and recreation programming and education activities, such as out-of-school time programming, youth sports and environmental education, are critical to childhood development; and

WHEREAS, parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation is fundamental to the environmental well-being of our state; and

WHEREAS, parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our state and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, local parks in our state generated over \$6 billion dollars in economic activity and provided over 37,000 jobs ranking NC as 10th in the nation; and

WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS, the State of North Carolina recognizes the benefits derived from parks and recreation resources.

NOW THEREFORE, BE IT RESOLVED that the Person County Board of Commissioners hereby designates the month of July as Park and Recreation Month in Person County and encourages all citizens to celebrate by participating in their choice of pleasurable activities.

Adopted, this, the 20th day of June 2022.




Gordon Powell, Chairman
Person County Board of Commissioners

Mr. Hill introduced his newly hired Assistant Director, Kristen Herndon noting she was recognized as the Young Professional of the Year by the National Park & Recreation Association.

REQUEST ACCEPTANCE OF FUNDING FROM GOLDEN LEAF SITE PROGRAM AND AUTHORIZE CHAIR AND STAFF TO CARRY OUT REQUIREMENTS OF THE AGREEMENT:

Economic Development Director, Sherry Wilborn stated the Board, at its March 7, 2022 meeting authorized application for funding from the Golden Leaf Foundation (GLF) Site Program for clearing and grading approximately 25-acres of the county-owned North Park site. Ms. Wilborn announced that at the June 2, 2022 meeting of the GLF Board of Directors, Person County was awarded \$973,750 to move forward with additional due diligence of clearing and grading at the North Park site.

In order to receive funding and be authorized to move forward with the project, Person County must execute a “Grantee Acknowledgement and Agreement” document for GLF as well as take the necessary action to fulfill the terms of the agreement, such as carry out a competitive bid process. Ms. Wilborn stated there was a 12-month deadline noting extensions may be necessary.

Ms. Wilborn stated her plan was to bid out the clearing and grading and to also include the timbering of the mature mixed hardwoods on the site. She estimated the value of timbering at \$40K to \$45K.

Ms. Wilborn requested the Board to authorize the Chairman and Staff to execute the “Grantee Acknowledgment and Agreement” and to perform the necessary tasks to comply with the agreement and carry out the approved project parameters and to approve the grant revenue and expenditure budget of \$973,750.

A **motion** was made by Commissioner Puryear and **carried 5-0** to authorize the Chairman and Staff to execute the “Grantee Acknowledgment and Agreement” and to perform the necessary tasks to comply with the agreement and carry out the approved project parameters and to approve the grant revenue and expenditure budget of \$973,750.

County Manager, Heidi York added the grant funding will be recognized in the Economic Catalyst Fund.

The Golden LEAF Foundation ("Golden LEAF")

GRANTEE ACKNOWLEDGMENT AND AGREEMENT

1. Grantee: County of Person
2. Project File Number & Title: FY2022-116 / Person County North Park Site
3. Purpose of Grant: This award will allow Person County to complete due diligence on and clear and grade a 26-acre parcel in the county-owned North Park Site. The county expects that the project will attract a private developer or industry that will create 148 new, full-time jobs with average annual salary of \$50,000 and \$35,000,000 in private, capital investment.
4. Amount of Grant: \$973,750.00
5. Award Date: 6/2/2022 Start Date: 6/20/2022
6. Special Terms and Conditions Applicable to Grant:
 - a) The term of the grant is 12 months, commencing on the Award Date unless the Grantee proposes a later Start Date that is accepted by Golden LEAF. Golden LEAF may extend the term of the Grant. All project-related expenses must be incurred during the term of the grant. The provisions of this Grantee Acknowledgment and Agreement that by their nature extend beyond the term of the grant will survive the end of the term of the grant.
 - b) Golden LEAF funding may be used for title opinion; historical, archaeological, and cultural resources review; threatened and endangered species report; and, clearing and grading and related costs.
 - c) Release of funds for clearing and grading and related costs is contingent on Golden LEAF approval of completed assessments.
7. Standard conditions on the release of grant funds:
 - a) Release of grant funds is contingent on Grantee attending a Golden LEAF grant management workshop or participating in satisfactory discussions with Golden LEAF staff to gain training in the management of Golden LEAF grants and reporting requirements.
 - b) Release of funds is contingent on Grantee returning a fully executed original of this Grantee Acknowledgment and Agreement no later than forty-five (45) days after the Award Date, unless Golden LEAF agrees to extend the deadline for its submission.
 - c) Release of funds is contingent on Grantee submitting a project management plan ("PMP") that Golden LEAF has approved. The PMP must be submitted for approval within forty-five (45) days of the Award Date, unless Golden LEAF agrees to extend the deadline. Unless otherwise approved, the PMP must be submitted on Golden LEAF form(s). The PMP will include key activities that are critical to successful implementation of the grant and outcomes that will be used to assess the success and effectiveness of the project.
 - d) Release of funds is contingent on the Grantee submitting a project budget for approval by Golden LEAF. The project budget must be submitted for approval within forty-five (45) days of the Award Date unless Golden LEAF agrees to extend the deadline. Unless otherwise approved, the project budget must be submitted on Golden LEAF form(s).
 - e) If the approved project budget includes funds from other sources that are required for project implementation, Golden LEAF grant funds will not be released until Grantee demonstrates that it has secured those funds.
 - f) Golden LEAF grant funds may not be used for acquisition of interests in real property or for costs of grant administration.

June 20, 2022

- g) If the Grantee fails to comply with its obligations under this Agreement, no further grant funds will be released unless such noncompliance is resolved to the satisfaction of Golden LEAF.
8. Confirmation of Eligibility/Permissible use of Funds: The Grantee confirms: (1) that the Internal Revenue Service has determined that the Grantee is an organization described in Section 501(c) (3) of the Internal Revenue Code of 1986, as amended, and that such determination has not been revoked, or (2) that the Grantee is a federal, state or local governmental unit. Grantee agrees to notify Golden LEAF promptly if the Grantee's tax-exempt status is revoked or modified in any way. The Grantee agrees that it will use the funds from this grant only for charitable, educational, or scientific purposes within the meaning of Section 501(c)(3) of the Code, and that it will not use the funds from this grant in any way that would result in or give rise to private inurement or impermissible private benefit. The Grantee agrees that no funds from this grant will be used to carry on propaganda or otherwise to attempt to influence legislation, to influence the outcome of any public election, or to carry on directly or indirectly any voter registration drive. If grant funds are used to pay for sales tax for which the Grantee receives a refund, Grantee will use the refund for expenses that are consistent with the purpose of the grant and permissible under this Agreement. Unless otherwise agreed by Golden LEAF in writing, no portion of the Grantee's rights or obligations under this Agreement may be transferred or assigned to any other entity.
9. Compliance with laws/liens: The Grantee is in material compliance with all federal, state, county, and local laws, regulations, and orders that are applicable to the Grantee, and the Grantee has timely filed with the proper governmental authorities all statements and reports required by the laws, regulations, and orders to which the Grantee is subject. There is no litigation, claim, action, suit, proceeding or governmental investigation pending against the Grantee, and there is no pending or (to the Grantee's knowledge) threatened litigation, claim, action, suit, proceeding or governmental investigation against the Grantee that could reasonably be expected to have a material adverse effect upon the Grantee's ability to carry out this grant in accordance with its terms. The Grantee has timely paid all judgments, claims, and federal, state, and local taxes payable by the Grantee the non-payment of which might result in a lien on any of the Grantee's assets or might otherwise adversely affect the Grantee's ability to carry out this grant in accordance with its terms.
10. Conflict of interest: In connection with the project funded by Golden LEAF, no employee, officer, director, volunteer, or agent of the Grantee shall engage in any activity that involves a conflict of interest or that would appear to a reasonable person to involve a conflict of interest. Without limiting the foregoing principle, except as described below, in connection with implementation of the project funded by Golden LEAF, Grantee shall not procure goods or services from any Interested Person or from any individual or entity with which any Interested Person has a financial interest or from any family member of an Interested Person, nor shall Grantee use Golden LEAF grant funds to provide goods, services, or compensation (other than customary and reasonable wages and benefits) to any Interested Person or to any family member of an Interested Person. "Interested Person" includes officers and directors of the Grantee, and employees of the Grantee with authority to procure goods or services for the Grantee related to the project funded by Golden LEAF. For purposes of this section, family members shall include: (1) spouse, (2) ancestor, (3) brother, (4) half-brother, (5) sister, (6) half-sister, (7) child (whether by birth or by adoption), (8) grandchild, (9) great grandchild, or (10) spouse of brother, half-brother, sister, half-sister, child, grandchild, or great grandchild. An Interested Person has a financial interest if the Interested Person has, directly or indirectly, through business, investment, or family: a) an ownership or investment interest in any entity with which the Grantee has a transaction or arrangement; b) a compensation arrangement with the Grantee or with any entity or individual with which the Grantee has a transaction or arrangement; or c) a potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Grantee is negotiating a transaction or arrangement. Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial. An Interested Person must inform the Grantee of his or her financial interest upon becoming aware that the Grantee is considering procuring goods or services from any individual or entity with which any Interested Person has a financial interest. The foregoing notwithstanding, if after exercising due diligence, the governing board or committee of the Grantee determines

that the Grantee is not reasonably able to secure a more advantageous transaction or arrangement from an individual or entity with which an Interested Person does not have a financial interest, the governing board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Grantee's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination the Grantee shall make its decision as to whether to enter into the transaction or arrangement and shall keep written records of the meeting at which that decision was made. The Grantee shall inform all Interested Persons of the requirements set forth in this section. If the requirements set forth in this section conflict with any statute or regulation applicable to the Grantee, the statute or regulation shall control. If the Grantee has a conflict of interest or similar policy that provides more stringent restrictions and protections than those in this section, the Grantee may comply with its policy rather than the policy contained herein. This section does not alter the requirement that Grantee may not use the funds from this grant in any way that would result in or give rise to private inurement or impermissible private benefit.

11. Procurement: All goods or services acquired using Golden LEAF grant funds must be reasonably necessary to implement the project funded. All procurement transactions involving the use of Golden LEAF grant funds will be conducted to provide, to the extent possible and reasonable, free and open competition among suppliers. The Grantee should use reasonable efforts to procure goods and services from local businesses, small businesses, minority-owned firms, and women's business enterprises. The Grantee will seek competitive offers where possible and reasonable to obtain the best possible quality at the best possible price. Some form of cost or price analysis shall be made and documented in connection with every individual procurement in excess of \$1,000.00. Price analysis may be accomplished in various ways, including the comparison of price quotations or market prices, including discounts. For any single procurement of \$100,000.00 or more, Grantee will use a competitive bid process that is designed to attract a reasonable number of responsive bidders. The requirements of the bid process may vary depending on the value of the procurement. When evaluating bids received, the Grantee is not required to take the lowest price if other factors are reasonably important to the Grantee; however, the bases for evaluation and selection should be listed in the procurement documents and there should be an objective method for the decision made by the Grantee. The decision should be documented in writing. If the Grantee is subject to statutory or regulatory procurement requirements, those requirements supersede this section. The Grantee may request that the President of Golden LEAF approve the Grantee's use of a procurement policy that varies from the requirements of this section.
12. Project and budget modification: The Grantee will immediately notify Golden LEAF of anything that may materially affect the Grantee's ability to perform the project funded. **If the Grantee proposes to modify the budget, the objectives, or any other feature of the project funded, the Grantee shall not encumber or expend any funds from this grant for such purposes unless and until Golden LEAF has approved such proposed modifications in writing.** Moreover, no further payments shall be made to the Grantee in connection with the project funded unless and until Golden LEAF has approved such proposed modifications in writing.
13. Use of grant funds/rescission and termination of grants: The Grantee accepts and will retain full control of the disposition of funds awarded to the Grantee by Golden LEAF under this grant and accepts and will retain full responsibility for compliance with the terms and conditions of the grant. Grant funds shall be utilized exclusively for the purposes set forth above. If the Grantee breaches any of the covenants or agreements contained in this Grantee Acknowledgment and Agreement, uses grant funds for purposes other than those set out above, or any of the representations and warranties made by the Grantee are untrue as to a material fact, the Grantee agrees to repay to Golden LEAF the full amount of this grant. Any condition, purpose, term or provision in Golden LEAF's resolution approving funding or in this Agreement shall take precedence over any conflicting provision in the Grantee's application. Grantee shall not use grant funds for any purpose not included in the Grantee's application for funding unless specifically approved by Golden LEAF. If there is a conflict between the purpose of the grant and use of grant funds described in this Grantee Acknowledgment and Agreement and the Grantee's application for funding, this Grantee Acknowledgment and Agreement will control.

14. The Grantee acknowledges receipt of the following policy regarding termination and rescission of grants, which is intended to supplement but not replace or limit the rights and remedies of Golden LEAF set forth elsewhere in this Agreement. The Grantee acknowledges that Golden LEAF may, from time to time, amend its policy regarding termination and rescission of grants, and the Grantee acknowledges that the Grantee will be subject to the policy as amended.

Policy Regarding Rescission and Termination of Grants. Rescission of a grant revokes the grant award. When funds have been disbursed to a Grantee by Golden LEAF and a grant is rescinded, the Grantee may be liable for repayment to Golden LEAF for an amount up to the total of grant funds received by the Grantee, in addition to any other remedy available to Golden LEAF. Termination of a grant ends the grant on a going-forward basis, and the Grantee is responsible for repayment to Golden LEAF of only that portion of the grant funds that has been disbursed but not expended by the Grantee in accordance with the terms of the grant.

A grant may be rescinded or terminated at any time in the discretion of Golden LEAF for the Grantee's failure to comply with its obligations under this Agreement or if any of the Grantee's representations and warranties in this Agreement are or become untrue as to a material fact. Reasons for rescission or termination of a grant include but are not limited to the following:

- a. The Grantee has not signed and delivered to Golden LEAF the Grantee Acknowledgment and Agreement within forty-five (45) days of the Award Date set out in Section 5, above.
- b. The Grantee has failed to complete the project within the grant term established by this Agreement or any extensions thereof.
- c. The Grantee's tax-exempt status has been modified or revoked.
- d. The Grantee is unable, or has failed or refused, to comply with a material term or condition of the grant.
- e. The Grantee has experienced a change in circumstances that is likely to have a material adverse effect upon the Grantee's ability to accomplish fully the purposes of the grant (e.g., loss of collateral funding, loss of key personnel, etc.).
- f. The Grantee has failed or refused to submit a report, statement, accounting or return required by this Agreement or applicable law.
- g. The Grantee has materially modified its budget for the project, and such material modification has not been approved by Golden LEAF.
- h. The Grantee commits a material violation of the Internal Revenue Code or uses grant funds for some purpose not permitted by the Internal Revenue Code or for some purpose not contemplated by the grant.
- i. The Grantee breaches any of the covenants or agreements contained in this Grantee Acknowledgment and Agreement.
- j. The Grantee requests that the grant be rescinded or terminated.

It is anticipated that a grant will be rescinded in situations in which no grant funds have been disbursed. Where grant funds have been disbursed, it is anticipated that a grant will be rescinded in the case of more serious violations (including, without limitation, use of grant funds for some purpose not contemplated by the grant or in violation of the Internal Revenue Code, or upon other affirmative misconduct of the Grantee), and that termination of a grant will occur in the case of the less serious instances of non-compliance or where the circumstance giving rise to termination is not the result of misconduct of the Grantee.

If the Board of Directors of Golden LEAF determines that a grant should be rescinded or terminated, Golden LEAF will notify the Grantee of that decision. Golden LEAF may choose to notify the Grantee that the grant is subject to rescission or termination unless the Grantee remedies the noncompliance, and Golden LEAF may establish deadlines or other limitations on the Grantee's opportunity to remedy the noncompliance. If Golden LEAF allows the Grantee the opportunity to correct the noncompliance, no further grant funds shall be advanced until the noncompliance is remedied.

15. Release of Funds: Unless otherwise agreed by Golden LEAF, up to twenty percent (20%) of funds may be released in advance after all conditions on the release of funds are satisfied. Funds may be released in additional advances of up to twenty percent (20%) of the grant amount upon receipt of evidence satisfactory to Golden LEAF that funds previously released have been properly expended and accounted for. Funds may also be released on a reimbursement basis, in which case payments may be made in an amount equal to or up to eighty percent (80%) of the grant amount upon receipt of evidence satisfactory to Golden LEAF that funds have been properly expended and accounted for. Unless otherwise approved by the President of Golden LEAF, a sum equal to twenty percent (20%) of the total amount of the grant will be retained by Golden LEAF until the Grantee completes its obligations under this grant, including submission of a satisfactory final report on the project funded. This final twenty percent (20%) retained by Golden LEAF shall be paid to the Grantee on a reimbursement basis. If the grant is conditional or contingent, all conditions and contingencies must be met before any payment will be made. Each request for payment shall be in writing using the approved Golden LEAF form and shall certify that the Grantee has performed in accordance with the terms and provisions of its Grantee Acknowledgment and Agreement, and that such Grantee is entitled under the terms of such Agreement to receive the amount so requested. Each request should be made to President, The Golden LEAF Foundation, 301 N. Winstead Avenue, Rocky Mount, NC 27804. Payment should not be requested until the Grantee has need for actual expenditures of the funds. The Grantee should request payment at least thirty (30) days prior to its desired payment date.
16. Reporting: The Grantee agrees to submit a progress report to Golden LEAF biannually, to be received by Golden LEAF six months from the date of award and every six months thereafter unless some other schedule is approved by Golden LEAF. The Grantee agrees to submit a final Progress Report for receipt by Golden LEAF within sixty (60) days after the completion of all obligations for the project funded or the end date, whichever comes first. The Grantee may be required to report results and accomplishments to Golden LEAF for a period beyond the grant term that is reasonably necessary to evaluate the outcomes of the grant. Report forms may be found on Golden LEAF's website, www.goldenleaf.org. The Grantee will furnish additional or further reports if requested by Golden LEAF on forms prescribed by Golden LEAF.
17. Records: The Grantee agrees to maintain full, accurate and verifiable financial records, supporting documents, and all other pertinent data for the project funded in such a manner so as to identify and document clearly the activities and outcomes of the project funded and the expenditure of Golden LEAF grant funds. Financial records regarding Golden LEAF's grant shall maintained in such a way that they can be reported separately from monetary contributions, or other revenue sources of the Grantee. The Grantee agrees to retain all financial and programmatic records, supporting documents, and all other pertinent records related to the project funded for a period of five (5) years from the end of the grant term. In the event such records are audited, all project records shall be retained beyond such five-year period until all audit findings have been resolved. The Grantee shall provide to Golden LEAF copies of all financial and other records requested by Golden LEAF and shall make available to Golden LEAF, or Golden LEAF's designated representative, all of the Grantee's records that relate to the grant, and shall allow Golden LEAF or Golden LEAF's representative to audit, examine and copy any data, documents, proceedings, records and notes of activity relating to the grant. Access to these records shall be allowed upon request at any time during normal business hours and as often as Golden LEAF or its representative may deem necessary. The Grantee may be subject to audit by the State Auditor.
18. This Section 18 is applicable if the following blank is marked: _____ Staff Initials & date: _____

Intellectual property/new developments: In consideration of its receipt of funds granted by Golden LEAF, the Grantee agrees that during the course of the project funded by the grant, the Grantee, and any recipient of grant funds, will promptly disclose to Golden LEAF any improvements, inventions, developments, discoveries, innovations, systems, techniques, ideas, processes, programs, and other things, whether patentable or unpatentable, that result from any work performed by or for the Grantee in connection with the project funded,

or by individuals whose work is funded by the grant (the "New Developments"). If the Grantee provides to Golden LEAF a copy of any Invention Disclosure Reports it receives from Grantee employees that report making inventions under this Agreement, then the Grantee will be deemed to have satisfied the disclosure requirement in the preceding sentence.

The Grantee agrees that it, and any recipient of grant funds, shall take all reasonably appropriate actions to assure that the New Developments shall be and remain the sole and exclusive property of the Grantee. In the event that the interests of the public would be served by commercialization of the New Developments, the Grantee agrees to use its best reasonable efforts to pursue the commercialization of any such New Developments in a manner that will serve the interests of the public, including but not limited to the transfer, assignment or licensing of such New Developments; provided, however, that the Grantee, and any recipient of grant funds, shall not transfer, assign or license such New Developments in part or in whole without first having obtained the written consent of Golden LEAF.

Any revenue generated as a result of transferring, assigning, or licensing New Developments will be managed by the Grantee in accordance with its published patent, copyright and technology transfer procedures, if any, and in the absence of such procedures such revenue will be managed by the Grantee in accordance with procedures approved by Golden LEAF. Such procedures typically will prioritize the distribution of revenues to ensure that the Grantee first honors its obligation to its inventors and then to cover its own out-of-pocket expenses as necessary to protect its intellectual property.

The Grantee and Golden LEAF further agree that should there be any revenue generated greater than that necessary to meet the obligations of the preceding paragraph ("Net Revenue"), the Net Revenue shall be managed by the Grantee as follows:

- a) 15% of the Net Revenue will be retained by the Grantee as a fee for the management and distribution of funds as required under this Agreement.
- b) 30% of the remaining Net Revenue will be paid to Golden LEAF.
- c) 70% of the remaining Net Revenue will be retained by the Grantee and used in accordance with the procedures referenced in the preceding paragraph above.

The Grantee's obligations pursuant to this Section will continue beyond the expiration of the funding period.

19. Independent entity: The Grantee acknowledges and agrees that the Grantee is an entity independent from Golden LEAF, is not an agent of Golden LEAF, and is not authorized to bind Golden LEAF to any agreement of payment for goods or services. The Grantee is responsible for payment of all its expenses, including rent, office expenses and all forms of compensation to employees. It shall provide workers compensation insurance to the extent required for its operations and shall accept full responsibility for payments of unemployment compensation, social security, income taxes and any other charges, taxes or payroll deductions required by law in connection with its operations, for itself and its employees. All expenses incurred by the Grantee are the sole responsibility of the Grantee, and Golden LEAF shall not be liable for the payment of any obligations incurred in the performance of the project funded.
20. Non-discrimination: The Grantee shall not discriminate by reason of age, race, ethnicity, religion, color, sex, national origin, or handicap related to the activities of a project funded by Golden LEAF.
21. Publicity: All publicity and printed materials regarding projects or activities supported in whole or in part by this grant should contain the following language: **"This project received support from The Golden LEAF Foundation."** The Golden LEAF logo is to be displayed in all of the Grantee's publicity and printed materials relating to this grant. Please contact Jenny Tinklepaugh (jtinklepaugh@goldenleaf.org) for digital versions of the logo.

22. Authority to execute/Necessary Approvals Obtained: The individual signing below certifies his or her authority to execute this Agreement on behalf of the Grantee and that the Grantee has received any third-party approval that may be required prior to entering this Agreement. By executing this Agreement, the Grantee, to induce Golden LEAF to make this grant, makes each of the representations set forth hereinabove and certifies that each of such representations is true, accurate and complete as of the date hereof.

IN WITNESS WHEREOF, the Grantee has executed this Agreement as of the date below:

Name of Grantee Organization (print): Person County

Signature: Gordon Powell

Name of Person Signing (print): Gordon Powell

Title of Person Signing (print): Chairman, Person County Board of Commissioners

Date: 6/20/2022



"This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act."

By: Amy Wehrensberg 6/14/22
Amy Wehrensberg
Finance Officer, Person County

RESOLUTION AMENDING THE ECONOMIC DEVELOPMENT COMMISSION FOR A CHANGE IN MEMBERSHIP:

Chairman Powell presented to the Board a Resolution Amending the Economic Development for a Change in Membership to implement staggered terms among its Members-at-Large.

Commissioner Gentry questioned the 5-year terms as compared to other boards and committees' terms noting the Board of Commissioners' term was 4-years; Chairman Powell stated the original thinking was for longevity.

Commissioner Gentry asked how to decide who will get which terms, i.e., 4-year or 5-year terms to which Chairman Powell said it would be included in the motion. Commissioner Gentry stated the applicant should know which term they are applying; Vice Chairman Sims asked how were the positions advertised to which Clerk to the Board, Brenda Reaves confirmed the positions were advertised for 5-year terms according to the Resolution of record that outlines the terms. She added if the Board desired to stagger the terms, as proposed, a new resolution would have to be adopted.

County Attorney, Ellis Hankins pointed out two corrections to the resolution before the Board: 1) in the first Whereas, Chapter 58 should read Chapter 158, and 2) in 1-D, Reappointments should read Future appointments.

A **motion** was made by Vice Chairman Sims and **carried 5-0** to adopt a Resolution Amending the Economic Development Commission for a Change in Membership, as presented including the two corrections by the County Attorney.

**A RESOLUTION AMENDING THE
PERSON COUNTY ECONOMIC DEVELOPMENT COMMISSION
FOR A CHANGE IN MEMBERSHIP**

Whereas NC GS Chapter 158 authorizes counties to create county economic development commissions and to periodically make changes to such commissions; and

Whereas the Person County Board of Commissioners created the Person County Economic Development Commission at its meeting on February 16, 1981; and

Whereas that 1981 Resolution authorized the Board of County Commissioners to change the membership on the Economic Development Commission for any reason; and

Whereas the Board of County Commissioners changed the membership by action at its meeting on August 20, 2012; and

Whereas the Board of County Commissioners at its meeting on May 19, 2014 took action to further amend the resolution to change the membership and responsibilities of the board; and

Whereas the Board of County Commissioners at its meeting on June 2, 2014 took action to formalize and ratify the action at its May 19, 2014 meeting; and

Whereas the Board of Commissioners at its meeting on May 18, 2015 took action to establish an ex-officio seat for a Farmland Preservation Plan stakeholder non-voting representative; and

Whereas, the Board of County Commissioners at its meeting on January 4, 2016 took action to amend the resolution to change the composition of the title as it relates to an ex-officio, non-voting representative of Piedmont Community College; and

Whereas, the Board of County Commissioners at its meeting on January 23, 2017 amended the resolution to change the appointee of the Board of Commissioners to authorize an alternate to the Chair of the Board of County Commissioners; and

Whereas, the Board of County Commissioners at its meeting on May 15, 2017 desired to further amend the resolution to change the appointees of the Board of Commissioners in Section 2. A below with a July 1, 2017 effective date; and

Whereas, the Board of Commissioners at its meeting on July 10, 2017 further amended the resolution to add an ex-officio for a City of Roxboro representative as well as an ex-officio representative for Piedmont Community College; and

Whereas, the Board of Commissioners at its meeting on September 11, 2017 desired to amend its resolution to remove the amendment requiring the Secretary/Treasurer to report to the Director of the Commission; and

June 20, 2022

Whereas, the Board of County Commissioners at its meeting on February 26, 2018 desired to further amend the resolution to change the appointees of the Board of Commissioners in Section 2. B below to grant voting privileges to the Mayor of Roxboro, or alternate elected official of the City of Roxboro, thereby increasing the membership; and

Whereas, the Board of Commissioners at its meeting on August 6, 2018 desired to amend its resolution to add an ex-officio for a Representative of Person County Schools, as designated by the Superintendent for himself, a member of the Board of Education, or an employee of Person County Schools; and

Whereas, the Board of Commissioners at its meeting on January 7, 2019 amended its resolution to add one Member at Large to be designated for a minority representation in Section 2-C, as well as to add David Newell, Sr., as a non-board member, ex-officio without voting rights for one year from appointment; and

Whereas, the Board of Commissioners at its meeting on June 20, 2022 desires to further amend the resolution to implement staggered terms among its Members-at-Large and a provision for reappointment as outlined in Section 2, Membership, Terms of Office, Etc.

Now therefore be it resolved that:

1- The 1981 resolution creating the Person County Economic Development Commission as amended is further amended as follows:

- (a) Existing Section 2 is repealed and the following section 2 is inserted therefore:

Section 2. MEMBERSHIP, TERMS OF OFFICE, ETC.

"The commission shall consist of nine (9) members. The members shall be appointed for terms except for those members appointed by virtue of their respective offices, which such members shall serve for the period which they occupy those offices. The membership of the Board shall be as follows with the members serving the terms indicated by the number indicated after their names:

- A. Elected Chair or alternate of the Person County Board of Commissioners serving ex-officio with full right to vote (term of office), provided however, if not present, the county manager is authorized to vote.
- B. Elected Mayor or alternate elected official of the Roxboro City Council serving ex-officio with full right to vote (term of office), and
- C. Six (6) Members-at-Large appointed by the Board of County Commissioners, with three (3) members appointed for a 4-year term, and three (3) members appointed for a 5-year term; and One (1) Member-at-Large appointed by the Board of Commissioners for a minority representation for a 4-year term.
- D. Future appointments by the Board of County Commissioners will be for a 5-year term.

June 20, 2022

Any member of the Economic Development Commission may be removed at any time with or without cause by a majority vote of the appointment authority.

The following persons shall be permitted to participate fully in the activities of the board as non-board members but shall have no right to vote on any matter except as authorized in Section 2A above as to the County Manager:


- 1- Person County Manager serving ex-officio
- 2- Roxboro City Manager serving ex-officio
- 3- Representative of Agricultural/Farm Community serving a (5) year ex-officio term
- 4- Representative of Piedmont Community College
- 5- Representative of Person County Schools, as designated by the Superintendent for himself, a member of the Board of Education, or an employee of Person County Schools
- 6- David Newell, Sr. serving ex-officio for one year expiring January 7, 2020.

Adopted, this, the 20th day of June 2022.




Gordon Powell, Chairman
Person County Board of Commissioners

Attest:


Brenda B. Reaves, NCMCC, MMC
Clerk of Board

APPOINTMENTS TO BOARDS AND COMMITTEES:

Clerk to the Board, Brenda Reaves presented interested citizen applications for current vacancies received in response to an ad published in the local newspaper and on the county website mid-May with the advertised deadline to submit application by noon on June 7, 2022. Ms. Reaves asked the Board to nominate and appoint as deemed appropriate.

ABC Board

3-Year Term: 1 position available

- 1) Michael “Mike” Laws requested reappointment
- 2) Robert Alan Satterfield requested appointment

A **motion** was made by Commissioner Puryear and **carried 5-0** to reappoint Mike Laws to the ABC Board for a 3-year term.

Adult Care Home Community Advisory Committee

1-Year Initial Term; 3-Year Reappointment: 2 positions available – no applications

Agricultural Advisory Board for the Voluntary Farmland Preservation Program established by the Voluntary Agricultural District Board Ordinance

3-Year: 1 position for a citizen representative from the following townships:

Allensville,
Bushy Fork: Bruce Whitfield requested reappointment
Olive Hill
Roxboro

A **motion** was made by Chairman Powell and **carried 5-0** to reappoint Bruce Whitfield to the Agricultural Advisory Board for the Voluntary Farmland Preservation Program established by the Voluntary Agricultural District Board Ordinance for a 3-year term in the seat designated for the Bushy Fork Township representative.

Airport Commission

1 position for a citizen-at-large to fulfill an unexpired term to December 31, 2023

- 1) Robert (Bob) Wilkerson requested appointment
- 2) Norman (Skip) Carden III requested appointment

A **motion** was made by Commissioner Palmer and **carried 5-0** to appoint Bob Wilkerson to the Airport Commission to fulfill an unexpired term to December 31, 2023.

Board of Health

1 position for an engineer for an unexpired term to June 30, 2023

- 1) Randy Eakes requested appointment

1 position for a dentist representative

- 1) Dr. Jeffrey Noblett requested reappointment

1 position for an optometrist representative

A **motion** was made by Commissioner Gentry and **carried 5-0** to appoint Randy Eakes to the Board of Health to fulfill an unexpired term to June 30, 2023 in the seat designated as the engineer representative, and to reappoint Dr. Jeffrey Noblett as the dentist representative on the Board of Health for a 3-year term.

Economic Development Commission

5-Year Term:

6 positions available for citizens-at-large and 1 position available for a citizen-at-large for minority representation

- 1) Scott McKinney requested appointment
- 2) Doug Weaver Sr. requested appointment
- 3) Donald Long requested reappointment
- 4) Teresa W. Burch requested appointment
- 5) Jody Blackwell requested appointment
- 6) Sherry Clayton requested appointment
- 7) Kenneth Perry requested reappointment
- 8) Gordon Phillip Allen, Jr. requested reappointment
- 9) James "Jay" Poindexter, Jr. requested appointment
- 10) Thomas Bradsher requested appointment

A **motion** was made by Chairman Powell to appoint Jay Poindexter, Jody Blackwell and Donald Long to the Economic Development Commission, each for a 4-year term.

A **substitute motion** was made by Commissioner Palmer and **failed 2-3** to appoint Jay Poindexter, Thomas Bradsher and Doug Weaver to the Economic Development Commission, each for a 4-year term. Commissioners Palmer and Gentry voted in favor of the substitute motion; Chairman Powell, Vice Chairman Sims and Commissioner Puryear cast the dissenting votes.

The **original motion** made by Chairman Powell **carried 3-2** to appoint Jay Poindexter, Jody Blackwell and Donald Long to the Economic Development Commission, each for a 4-year term. Chairman Powell, Vice Chairman Sims and Commissioner Puryear voted in favor of the original motion; Commissioners Palmer and Gentry cast the dissenting votes.

June 20, 2022

A **motion** was made by Chairman Powell and **carried 5-0** to appoint Phillip Allen, Scott McKinney and Sherry Clayton to the Economic Development Commission, each for a 5-year term.

A **motion** was made by Chairman Powell and **carried 5-0** to appoint Kenneth Perry to the Economic Development Commission as the minority representative for a 4-year term.

One non-voting position for an agricultural/farm community representative

- 1) Dr. Claudia Berryhill requested reappointment

A **motion** was made by Chairman Powell and **carried 5-0** to reappoint Dr. Claudia Berryhill to the Economic Development Commission for a 5-year term in the non-voting position for an agricultural/farm community representative.

Environmental Issues Advisory Committee

3-Year Term: 1 position for a citizen residing in each of the following townships:

Allensville: 1) Robert Brauer requested reappointment

Cunningham:

Holloway:

Mt. Tirzah:

A **motion** was made by Chairman Powell and **carried 5-0** to reappoint Robert Brauer to the Environmental Issues Advisory Committee for a 3-year term as the Allensville Township representative.

Industrial Facilities and Pollution Control Financing Authority

6-Year Term: 7 positions available – no applications

Juvenile Crime Prevention Council

1-Year Initial Term: 2-Year Reappointment

2 positions available for a citizen under the age of 21,

1 position available for a citizen representing the faith community,

- 1) Rev. Elizabeth P. McCoy requested reappointment

1 position available for a citizen representing a non-profit agency

- 1) Kelly Foti requested reappointment

2-Year Term:

1 position available for a Juvenile Defense Attorney, and

up to 5 citizens-at-large

- 1) Teresa W. Burch requested appointment

A **motion** was made by Commissioner Puryear and **carried 5-0** to reappoint Rev. Elizabeth P. McCoy as the citizen representing the faith community, reappoint Kelly Foti as the non-profit agency representative and Teresa Burch, citizen-at-large to the Juvenile Crime Prevention Council, each for a 2-year term.

Kerr Tar Regional Council of Government Board

1 citizen-at-large alternate position representing the private sector business – no applications

Library Advisory Board

3-Year Term: 1 position available

- 1) Anne Gibson requested reappointment

A **motion** was made by Commissioner Puryear and **carried 5-0** to reappoint Anne Gibson to the Library Advisory Board for a 3-year term.

Nursing Home Advisory Committee

1-Year Initial Term: 3-Year Reappointment; 4 positions available – no applications

PATS Transportation Advisory Board

3-Year Term:

1 position available for an occupational affiliation representative of the following:
medical related service,
a citizen-at-large

Rural Planning Organization Director or designee:

- 1) Diane Cox requested reappointment

A **motion** was made by Commissioner Palmer and **carried 5-0** to reappoint Diane Cox to the PATS Transportation Advisory Board as the Rural Planning Organization representative.

Person-Caswell Lake Authority

3-Year Term: 1 position available

- 1) Lindsay Wagstaff, III requested appointment
- 2) Anna Hester-Martin requested appointment
- 3) Randy King requested appointment
- 4) Frank Stoltmann requested appointment

A **motion** was made by Commissioner Palmer to appoint Randy King to the Person-Caswell Lake Authority for a 3-year term.

A **substitute motion** was made by Vice Chairman Sims and **carried 3-2** to appoint Lindsay Wagstaff, III to the Person-Caswell Lake Authority for a 3-year term. Vice Chairman Sims, Chairman Powell and Commissioner Puryear voted in favor of the substitute motion; Commissioners Palmer and Gentry cast the dissenting votes.

Piedmont Community College Board of Trustees

4-Year Term: 1 position available

- 1) Tracy Harris requested appointment

A **motion** was made by Chairman Powell and **carried 5-0** to appoint Tracy Harris to the Piedmont Community College Board of Trustees for a 4-year term.

Planning Board

3-Year Term: 2 positions available

- 1) W. Barry Walker requested reappointment
- 2) Shelia McGhee requested reappointment
- 3) Joshua S. Clayton requested appointment
- 4) Gerald Jermaine Wallace requested appointment
- 5) Thomas Bradsher requested appointment
- 6) James “Jay” Poindexter requested appointment

A **motion** was made by Commissioner Gentry to reappoint Barry Walker and appoint Thomas Bradsher to the Planning Board, each for a 3-year term.

A **substitute motion** was made by Commissioner Palmer to appoint Joshua Clayton and Jay Poindexter to the Planning Board, each for a 3-year term. Commissioner Puryear stated Mr. Poindexter would be ineligible to be appointed to the Planning Board as he serves on the Board of Equalization and Review and was just appointed to the Economic Development Commission. Commissioner Palmer **amended his substitute motion** to appoint Joshua Clayton to the Planning Board and **failed 1-4**. Commissioner Palmer cast the lone vote in favor of the substitute motion; Chairman Powell, Vice Chairman Sims, and Commissioners Puryear and Gentry voted against the substitute motion.

The **original motion** made by Commissioner Gentry **carried 4-1** to reappoint Barry Walker and appoint Thomas Bradsher to the Planning Board, each for a 3-year term. Chairman Powell, Vice Chairman Sims, and Commissioners Puryear and Gentry voted in favor of the original motion; Commissioner Palmer cast the lone dissenting vote.

Recreation Advisory Board

3-Year Term: 2 positions available

- 1) Billy Carter requested appointment
- 2) Donald Long requested reappointment
- 3) Tabitha George requested reappointment

A **motion** was made by Commissioner Palmer and **carried 5-0** to reappoint both Donald Long and Tabitha George to the Recreation Advisory Board, each for a 3-year term.

Region K Aging Advisory

3-Year Term: 5 positions available – no applications

Social Services Board

3-Year Term: 1 position available – no applications

Workforce Development Board

1-Year Initial Term; 2-Year Reappointment

1 position available for a member or an officer of organized labor, and

1 position available for a small business representative – no applications

UPDATE ON COUNTY’S ADVOCACY EFFORTS RELATED TO DUKE’S CARBON PLAN:

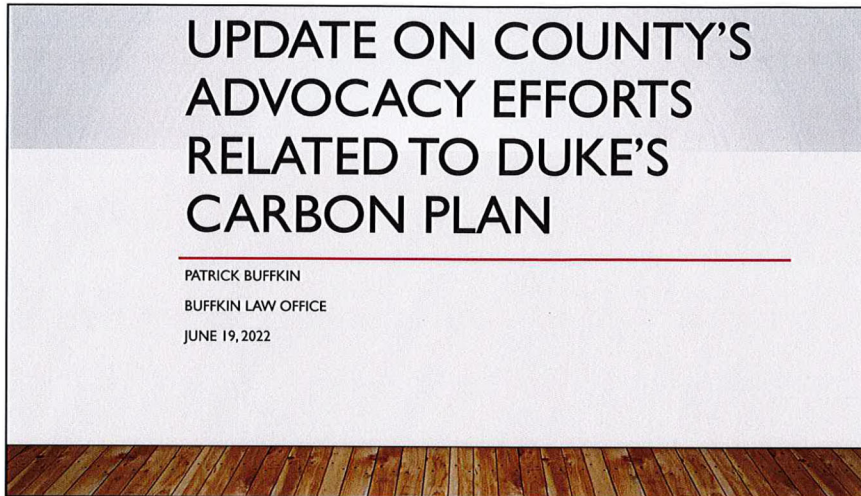
On October 13, 2021, Governor Cooper signed into law House Bill 951, “Energy Solutions for North Carolina” (S.L. 2021-165). House Bill 951 directs the North Carolina Utilities Commission to take all reasonable steps to achieve a 70% reduction in the emissions of carbon dioxide from Duke’s electric generating facilities in North Carolina by 2030, and “net-zero” by 2050. The Utilities Commission was directed to develop a plan by December 31, 2022, to achieve the carbon dioxide reduction goals.

On May 16, 2022, Duke Energy filed its proposed “Carbon Plan” with the Utilities Commission. The Carbon Plan sets out various proposed portfolios that Duke believes will achieve the carbon reduction goals of House Bill 951. All of the proposed portfolios call for the closure of the Mayo plant in 2029. The closure of the Roxboro plant varies by portfolio, with the closure date proposed for 2029, 2032, or 2034.

Recognizing the significance of the Mayo and Roxboro generating stations to the Person County Community, the Board of Commissioners authorized the engagement of outside legal counsel and consulting services to represent Person County at the North Carolina Utilities Commission in the Carbon Plan proceeding.

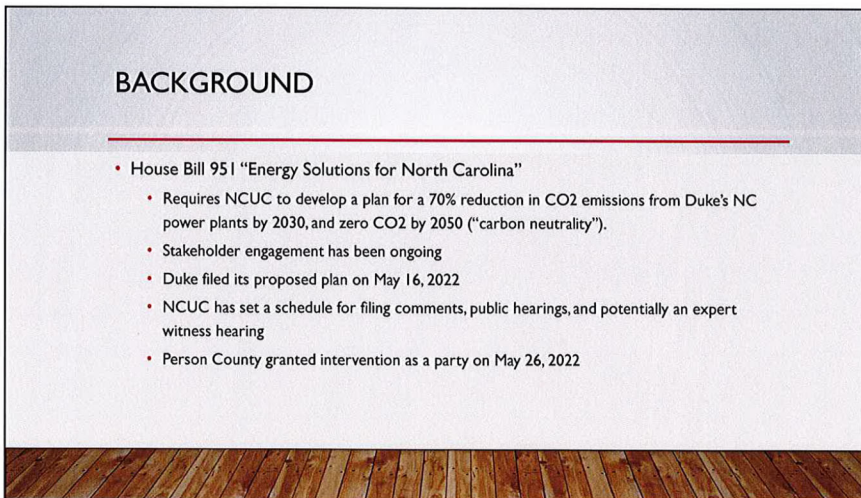
Mr. Patrick Buffkin of the Buffkin Law Office of Raleigh, and a City of Raleigh Councilman shared the following presentation to provide an update on the status of the case and an overview of the County's advocacy efforts:

6/20/2022



**UPDATE ON COUNTY'S
ADVOCACY EFFORTS
RELATED TO DUKE'S
CARBON PLAN**

PATRICK BUFFKIN
BUFFKIN LAW OFFICE
JUNE 19, 2022



BACKGROUND

- House Bill 951 "Energy Solutions for North Carolina"
 - Requires NCUC to develop a plan for a 70% reduction in CO2 emissions from Duke's NC power plants by 2030, and zero CO2 by 2050 ("carbon neutrality").
 - Stakeholder engagement has been ongoing
 - Duke filed its proposed plan on May 16, 2022
 - NCUC has set a schedule for filing comments, public hearings, and potentially an expert witness hearing
 - Person County granted intervention as a party on May 26, 2022

1

PERSON COUNTY GENERATING PLANTS

- Mayo Plant

- 727 MW coal-fired plant
- Began operation in 1983
- Proposed closure: 2029



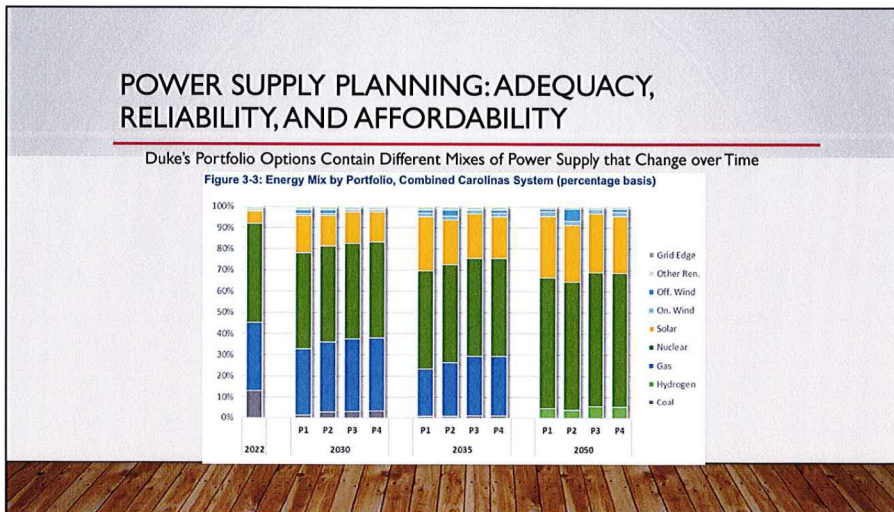
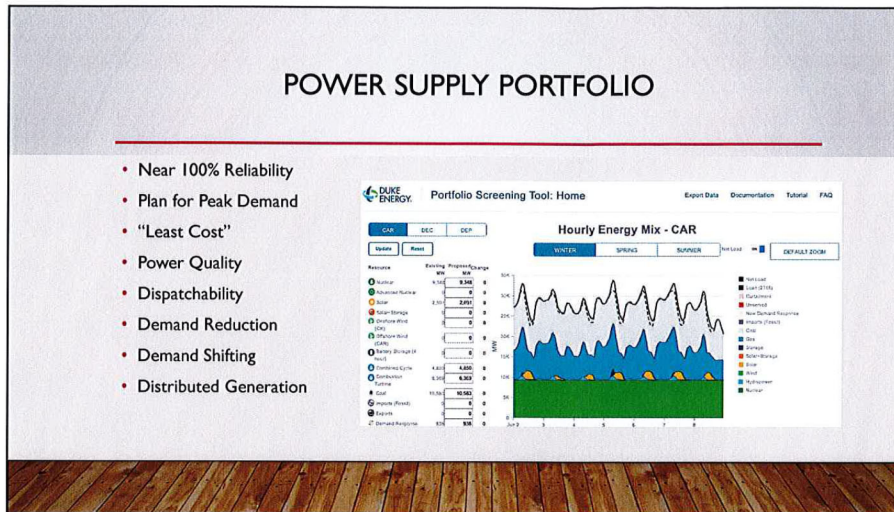
- Roxboro Plant

- 2,422 MW coal-fired plant
- Began operation in 1966
- Proposed closure: '29, '32, or '34



IMPACTS TO PERSON COUNTY & DUKE ENERGY

- Mayo and Roxboro represent significant investments, tax value, employment, and ancillary economic development.
 - What does the closure of Mayo and Roxboro Plants mean for Person County?
- Mayo and Roxboro are key generation assets for Duke Energy, producing reliable and economical power for its customers.
 - What does the closure of Mayo and Roxboro mean for Duke Energy and its customers?



WHAT IF THERE ISN'T ENOUGH POWER?


Home About MISO Stakeholder Engagement Extranet Markets and Operations Planning Legal

Home > About MISO > Media Center > MISO projects risk of insufficient firm generation resources to cover peak load in summer months

MISO projects risk of insufficient firm generation resources

Lack of firm generation may necessitate increased reliance on imports and maintain reliability

For Immediate Release
April 28, 2022

CARMEL, Ind. — Today, the Midcontinent Independent System Operator (MISO) projected the net potentially emergency resources to meet the 2022 summer peak demand with warmer-than-normal


Media Contact
[Brandon D. Morris](#)

ERCOT predicts record demand for electricity this summer

The agency asked power generators to defer planned outages through Friday, out of concern that sweltering heat may create a crisis


The Dallas Morning News

NEWS & POLITICS



ROLE OF THE WHOLESALE GAS MARKETS

	6-1-22	6-2-22	6-3-22
	\$/MMBTU	\$/MMBTU	\$/MMBTU
Dawn Ontario	\$ 8.092	\$ 8.249	\$ 8.333
Dominion N	\$ 7.630	\$ 7.650	\$ 7.430
Dominion S	\$ 7.577	\$ 7.617	\$ 7.650
Lebanon	\$ 7.950	\$ 8.027	\$ 8.200
Lcidy	\$ 7.700	\$ 7.666	\$ 7.700
Parkway Ontario	\$ 8.115	\$ 8.200	\$ 8.563
TCO pool	\$ 7.638	\$ 7.721	\$ 7.520
TETCO M2	\$ 7.578	\$ 7.627	\$ 7.462
TETCO M3	\$ 7.780	\$ 7.724	\$ 7.519
Transco Zone 5	\$ 9.010	\$ 9.021	\$ 8.985
Transco Z6 non-NY	\$ 7.780	\$ 7.800	\$ 7.500



OPPORTUNITIES FOR PERSON COUNTY AND DUKE ENERGY

- How does Duke maintain adequacy, reliability, and affordability?
- Will replacement generation be located in Person County?
 - Land and major transmission assets available
 - Trained, skilled workforce at the ready
 - Ancillary service providers established
- What kind of generation assets replace Mayo and Roxboro?
 - Fuel source?
 - Size?
 - Tax base and employment?
- Are there ways to mitigate impacts from closing Mayo and Roxboro?
 - Job retraining? Employee retention? Community development support?

THE PATH FORWARD

- NCUC will hold public hearings:
 - July 11 in Durham
- NCUC will receive comments from parties on July 15

- NCUC decides what issues need expert testimony and schedules a hearing for expert witness testimony (September 19)

- Parties file briefs

- December 31 deadline for NCUC decision...appeals? Legislative response? Two-year review cycle?

Chairman Powell stated Duke Energy's presence was an important part of the community noting everyone's concern about the possible closure of the power plants and that is why the Board was looking for Mr. Buffkin's expertise and leadership to advise the County through the Utilities Commission process.

AUTHORIZE ACQUISITION OF REAL PROPERTY (AN OFFER TO PURCHASE AND CONTRACT ACCESS AND UTILITY EASEMENT):

The “County Farm”, located in the southeast region of Person County, covers 280 acres of planted timber and hardwoods along 1.5 miles of the Flat River. The county plans to restore the farmland into a greenspace park to expand the county park system and satisfy a portion of the county’s Interim Alternative Implementation Approach (IAIA) program obligation to meet Stage 1 compliance with the Upper Neuse River Basin Association (Falls Lake Watershed) stormwater regulations. The Approved FY2023-2027 Capital Improvement Plan includes \$114, 394 per year for the next five years to fund stormwater projects. Currently, the County does not have access to the County Farm property from a state-maintained road or private easement and must seek permission from surrounding landowners to cross their property to reach it. The county-owned property is not accessible to the public. The Offer to Purchase and Contract provides the terms and conditions for the county’s purchase of an access and utility easement across a 33.23-acre tract owned by Ronald Tilley adjacent to the County Farm. The easement will provide public access to the future park property.

Commissioner Gentry said Person County would acquire an access and utility easement 50 feet in width across the parcel owned by Ronald Tilley. The easement will begin 2000-feet north of the intersection of state road 737 and state road 738 along the existing farm road. Land contained within the easement will amount to 1.95 acres in size. Commissioner Gentry stated the park will become a mountain bike and hiking park; She noted the County will maintain a 100-foot riparian buffer along the riverbank. The new park will be developed following a public input and design process with fencing around the entire perimeter of the park.

The County’s vision for the park is to provide recreational and educational amenities with low environmental and large tourism impact. The preliminary design includes the preservation of 15-20 acres of the public land by restoring and enhancing a riparian buffer and creating a green wildlife observation area. It includes a multi-purpose trail system with natural and wildlife observation, mountain biking, hiking, and walking components. Developing trails and greenspace areas will improve community health and increase tourism by encouraging individuals and groups to exercise and lead a healthy lifestyle. The community will also benefit from improved water quality, reduced erosion runoff and sediment control, and improved wildlife and fish habitat.

County Manager, Heidi York stated the funding for the purchase price of \$75,000 was available in the County’s Stormwater Fund.

A **motion** was made by Commissioner Gentry and **carried 5-0** to approve the purchase of an access and utility easement across a 33.23-acre tract, owned by Ronald W. Tilley, in the Mt. Tirzah Township in the amount of \$75,000 and authorize the chair to fully execute the Offer to Purchase and Contract.

June 20, 2022

CHAIRMAN’S REPORT:

Chairman Powell had no report.

MANAGER’S REPORT:

County Manager, Heidi York reported that Mr. Ralph Clark would be shadowing her some this last week with Person County. She noted the County Manager job description has been posted on the Executive Search Consultant’s website. Ms. York thanked the group for her recognition at this, her final Board meeting with Person County.

COMMISSIONER REPORT/COMMENTS:

Vice Chairman Sims had no report.

Commissioner Palmer commented his support of the cost of living adjustment for county employees and the great selections on boards and committees.

Commissioner Gentry commented on Senate Bill 372 relating to electrical building code affecting electrical contracting licensing, waste waste treatment issues, building code rules in local building inspection departments; one rule caps the total the number of hours required to get an electrical contracting license, reducing the timeframe when a treated waste water system has to file a performance bond with the Dept. of Environmental Quality, lessening the requirements for the local Health Department to conduct to grouting inspection for a private water well is the well contractor provides certification and the grouting complies with state law. In addition, local government to designate an individual to oversee the enforcement of planning and development inspections. Also local governments are required to publish annual financial reports and how it uses fees accessed from development and building maintenance permit fees. Commissioner Gentry stated this bill passed the House and was going back to the Senate for concurrence.

Commissioner Puryear thanked Ms. York for her service and wished her the very best.

CLOSED SESSION #1

A **motion** was made by Commissioner Gentry and **carried 5-0** to enter into Closed Session#1 at 11:27am per General Statute 143-318.11(a)(3) for the purpose to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; the following individuals are permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ellis Hankins, Economic Development Director, Sherry Wilborn, Retained Attorney, Patrick Buffkin, and Retained Consultant, Kevin O'Donnell via telephone.

A **motion** was made by Vice Chairman Sims and **carried 5-0** to return to open session at 12:16pm.

ADJOURNMENT:

A **motion** was made by Vice Chairman Sims and **carried 5-0** to adjourn the meeting at 12:17pm.

Brenda B. Reaves
Clerk to the Board

Gordon Powell
Chairman