

**MINUTES**  
**PERSON COUNTY BOARD OF HEALTH MEETING**  
**PCHD TRAINING ROOM**  
**May 23, 2022**

A regular meeting of the Person County Board of Health was held in the Training Room of the Person County Health Department. The following members constituting a quorum were present: Phillip Edelblute, Dr. Christopher Atkins, Gordon Powell, Patsy Clayton, Dr. Jeffrey Noblett, Dr. Stephen Saunders, Dr. Ben Tillett, Ted Michie, Dr. Barbara Harris, and Dr. Kimberly Yarborough were present. Also present were Bonnie Holt, Environmental Health Supervisor, Tabatha Philpott, Nursing Supervisor, Jennifer Melton, Administrative Assistant, and Janet Clayton, Health Director.

**A. Call to Order**

Dr. Jeffrey Noblett, Chairman of the Board of Health called the meeting to order at 7:00 p.m.

**B. Public Comment Period**

No members of the public were present for comment.

**C. Consent Agenda**

A motion to approve the consent agenda was made by Dr. Stephen Saunders, seconded by Phillip Edelblute, and the motion carried.

**D. Financial Reports: April 2022**

Janet Clayton stated that the department is still waiting on Medicaid cost settlement for fiscal year 21-22. A motion to approve the financial reports was made by Phillip Edelblute, seconded by Ted Michie, and the motion carried.

**E. Fee Schedule Amendments-Skyla IUD, Vaxelis, PNV 15, PCV 20**

The current fee schedule will be amended to include the following services and fees:

- J7301 Skyla IUD - \$927.00
- 90697 Vaxelis vaccine - \$155.00
- 90671 Pneumococcal 15 vaccine - \$262.00
- 90677 Pneumococcal 20 vaccine - \$308.00

A motion to accept the fee schedule amendment was made by Dr. Stephen Saunders, seconded by Dr. Kimberly Yarborough, and the motion carried.

**F. Nominating Committee Report**

Dr. Kimberly Yarborough presented the slate of officers for FY 22-23. Dr. Jeffrey Noblett has been nominated to serve as the Board Chair with Dr. Christopher Atkins as Vice-Chair. There were no nominations from the floor. A motion to accept the nominations as presented by the Nominating Committee was made by Dr. Ben Tillett, seconded by Dr. Stephen Saunders, and the motion carried unanimously.

## **G. BOH Meeting Schedule FY 22-23**

The Board of Health meeting schedule for FY 22-23 was included in the mailing packets for review. Dr. Jeffrey Noblett asked if the Board would consider moving the meeting time to 6:00 p.m. After discussion, it was decided that the meeting time would be changed to 6:00 p.m. effective July 1. A motion to accept the Board of Health meeting schedule with the meeting time moved to 6:00 p.m. was made by Dr. Kimberly Yarborough, seconded by Dr. Christopher Atkins, and the motion carried.

## **H. Staff Liaison Updates**

- **Personal Health**

- COVID boosters for ages 5-11 have been approved. We will start these on Thursday May 26. Non-immunocompromised individuals are eligible for a booster 5 months after the second vaccine in the primary series. Immunocompromised individuals are eligible for a booster 3 months after the third vaccine in the primary series.
- On May 14, three care management staff and one WIC staff member attended the Roxboro Baptist wellness event. Staff provided 6 car seats as well as information on PCHD services to members of the community.

- **Environmental Health**

- EH Program Specialist position has been posted.

Patsy Clayton asked what the wait time is to receive a booster vaccine after you are diagnosed with COVID. Tabatha Philpott, RN stated that there is no longer a wait time for receiving a COVID vaccine after being diagnosed with COVID.

## **I. Health Director's Report**

- ❖ **COVID-**

- Cases continue to increase.
- Vaccine demand is increasing.
- Staff continue to participate in calls with NCDHHS.

- ❖ **Budget-**

- The Board of Commissioners received the county manager's recommended budget on May 16. The requested EH position was in the recommended budget.
- BOC public hearing for the budget is June 6 at 7:00 pm.

- ❖ **Various Updates-**

- On May 2<sup>nd</sup>, I participated in the PC Partnership for Children's Finance Committee meeting, and on May 19, I participated in the PCPFC's Board meeting.
- I continue to participate in the monthly Community Mental Health Advisory Committee meetings.

- PCHD had a HIPAA Security Risk Assessment on April 18 conducted by Tego. The report will be reviewed this week.
- Tabatha Philpott and I participated in the county shelter planning meeting on May 13.
- On May 17, I presented community health information at the invitation of Dr. Senegal of PCC during a meeting with the Blue Cross Blue Shield of NC Foundation.
- Also, on May 17, Bonnie Holt, Heidi York, and I met with Kendell Phelps of Country Club Convenience to address his concerns regarding mobile food units and his temporary establishment permits.
- The Region V Workforce group continues to meet to discuss the needs of our region and the best approach. LeighAnn Creson, Jennifer Melton and I continue to participate in this group.
- Management Team will review the draft strategic plan tomorrow.
- I completed the annual legal conference training on 4/26; Dawn Coleman, Joshua Holland, and I attended NCPHA April 27-29.
- I attended the monthly NCALHD meeting on 5/18, the annual Public Health Leaders Conference on 5/19-5/20, and the NCAPHA Board meeting on 5/19 while in Raleigh.

❖ **Personnel-**

- The following positions are vacant:
  - Environmental Health Program Specialist position- Position has been posted.
  - Community Health Technician I- Part-time
  - WIC Breastfeeding Peer Counselor- Part-time position- requested this position to be a part-time county position.

❖ **Next meeting is Monday, June 27<sup>th</sup>.**

Janet Clayton also provided a brief COVID report which included current statistics and local testing site information. Dr. Jeffrey Noblett asked how the hospitalizations have been with the current positive cases. Ms. Clayton stated that the cases do not seem to be as severe as with previous variants, but hospitalizations are still occurring. Dr. Christopher Atkins asked if the vaccination status of current cases is being tracked and if so, how the vaccination status is obtained. Ms. Clayton reviewed this data with the Board; Ms. Philpott added that vaccination status is obtained when state personnel is conducting an interview with a positive case.

## **J. Adjournment**

Having no further business to discuss, a motion to adjourn was made by Dr. Stephen Saunders, seconded by Dr. Kimberly Yarborough, and the motion carried.

Respectfully submitted,

Janet Clayton  
Health Director/Secretary

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Dr. Jeffrey Noble, Board Chair