

MINUTES
PERSON COUNTY BOARD OF HEALTH MEETING
PCHD TRAINING ROOM
October 25, 2021

A regular meeting of the Person County Board of Health was held in the Training Room of the Person County Health Department. The following members constituting a quorum were present: Dr. Jeffrey Noblett, Phillip Edelblute, Ted Michie, Dr. Christopher Atkins, Patsy Clayton, Dr. Barbara Harris, Dr. Ben Tillett, and Dr. Kimberly Yarborough were present. Dr. Stephen Saunders, and Gordon Powell were absent. Also present were Harold Kelly, Environmental Health Supervisor, Tabatha Philpott, Nursing Supervisor, Jennifer Melton, Administrative Assistant, LeighAnn Creson, Quality Assurance Specialist/Health Educator, and Janet Clayton, Health Director.

A. Call to Order

Dr. Jeffrey Noblett, Chairman of the Board of Health called the meeting to order at 7:03 p.m.

B. Public Comment Period

No members of the public were present for comment.

C. Consent Agenda

An updated meeting agenda was distributed to board members. Also being added to the agenda is re-establishing a Nominating Committee due to the recent resignation of Mike Lagaly. A motion to approve the amended consent agenda was made by Dr. Kimberly Yarborough, seconded by Patsy Clayton, and the motion carried.

D. Financial Reports

(D)1. September 2021

- A motion to approve the September 2021 financial report was made by Dr. Christopher Atkins, seconded by Phillip Edelblute, and the motion carried.

(D)2. Fiscal Year 2020-2021 Report by Program

- Janet Clayton reviewed the 2020-2021 report by program. She noted that local appropriations are shown in the general column, and COVID-19 is separated from all other Communicable Disease. Net income totaled \$999,277.66. A motion to approve the Fiscal Year 2020-2021 Report by Program was made by Dr. Barbara Harris, seconded by Ted Michie, and the motion carried.

E. Fee Schedule Amendment

CMS has released additional CPT codes for the administration of booster doses of Pfizer and Moderna COVID-19 vaccine and pediatric doses of Pfizer COVID-19 vaccine. CPT codes for the administration of booster doses of Pfizer and Moderna and pediatric dose 1 and 2 of Pfizer will be added to the current fee schedule. The fee will be \$50.00 which is consistent with the current administration fee. A motion to accept the fee schedule

amendment was made by Dr. Kimberly Yarborough, seconded by Phillip Edelblute, and the motion carried. Janet Clayton will request the approval of the new fess by the Board of County Commissioners.

F. Nominating Committee

A Nominating Committee was re-established due to the resignation of Mike Lagaly, Engineer and Vice-Chair of the Board of Health. Dr. Kimberly Yarborough, Patsy Clayton, and Dr. Ben Tillett volunteered to serve on the committee. Janet mentioned that the resignation letter has been sent to Brenda Reaves, Clerk to the Board of Commissioners; the position will be advertised beginning November 11.

G. Educational Session-Quality Improvement/Assurance and Health Education

LeighAnn Creson, Quality Assurance Specialist/Health Educator shared a presentation highlighting her duties at Person County Health Department. These include:

- Coordination of Quality Improvement/Assurance for Personal Health services
- Coordination of Community Health Assessments and State of the County Health Reports
- Coordination of the Healthy Communities Agreement Addendum
- Coordination of the Healthy Personians Partnership
- Coordination of the Agency Accreditation
- Support health education efforts as well as department operations and programs
- Service on internal and external committees and boards
- Coordination of the Advancing Equity Agreement Addendum
- Coordination of the Diabetes Prevention Program

LeighAnn explained further about the Diabetes Prevention Program and answered questions from the Board regarding participation in the program.

H. Medicaid Transformation

Janet Clayton explained that beginning on July 1, 2021, Medicaid transitioned to five separate pre-paid health plans (PHP's) in addition to Medicaid Direct. There have been multiple billing issues with the PHP's across North Carolina. The North Carolina Association of Local Health Directors asked counties to submit issues. These issues have been presented to the Division of Health Benefits and the PHP's for review.

Jennifer Melton stated that several plans are reimbursing the full cost of a service when \$0.00 is indicated as the charge on the claim (insurance companies cannot be billed for state labs or vaccine provided by the State). The PHP's are also paying full price for IUD's even though the amount on the claim is much lower at our acquisition cost. It is anticipated that the PHP's will ask for recoupment of these overpayments at some point.

I. Communicable Disease Report Follow-up

Janet provided the Board a corrected copy of the STD report that was presented at the September 2021 meeting. The total number of records for 1/1/2020-8/31/2020 has been

corrected to indicate 200. She also presented and reviewed a chart showing demographics for each STD classification.

J. COVID-19 Update

Janet Clayton presented the Person County COVID-19 update to the Board. This presentation outlined the current statistics of positive cases, CDC COVID County view of level of community transmission in NC, information on an additional testing site in Person County, explanation of quarantine and isolation, and provided COVID vaccination data. Tabatha Philpott mentioned that the CDC and ACIP will be meeting next week to give more guidance on pediatric dosages; pediatric doses have been pre-ordered. School personnel will be queried for interest in receiving a COVID-19 booster vaccine, and clinics will be scheduled if needed. Discussion followed regarding booster vaccines.

K. Staff Liaison Updates

- **Personal Health**
 - CMARC and CMHRP Social Workers Madison Daly and Elizabeth Haebig installed 30 convertible car seats and 6 booster seats for individuals.
 - Flu clinics being planned for long term care facilities.
- **Environmental Health**
 - Staff still working to fine tune EnerGov.
 - Adam Currin as well as private soil scientists presenting reports for site evaluations are helping to reduce site evaluation wait times.

L. Health Director's Report

❖ Various Updates-

- COVID- see update
- Jennifer, LeighAnn, and I completed two records retention and management trainings through the NC Department of Natural and Cultural Resources, Division of Archives and Records.
- The quarterly Child Fatality Prevention Team meeting was held on 10/6.
- An afternoon of staff development/training was held on 10/6. Staff engaged in the training of True Colors. This was designed to foster of communication awareness and teamwork.
- Staff are continuing to participate in the QI Design Initiative with NCIPH.
- I continue to participate in the NCALHD/NCPHA Kate B. Reynolds grant strategic planning process.
- The FEMA room and an area in WIC have been remediated for mold. The areas are still closed pending reconstruction.
- Staff participated in the Fire Prevention Day and held a car seat give away.
- LeighAnn participated in the Cancer Awareness event at Huck Sansbury on 10/16.
- On October 18, PCHD kicked off our flu vaccination campaign with a large event at Person High School. Staff provided vaccinations to both Person

County and City of Roxboro employees in the morning. Vaccinations were offered to personnel of all schools during the afternoon. Total vaccinations given were 229.

- Tabatha Philpott and I presented information regarding HD programs, communicable diseases, immunizations, and COVID-19 to members of Warrens Grove United Methodist Church on October 19.
- Tabatha, Joshua Holland, and I prepared and submitted a new required report to the State which included the updated COVID Response Plan and other staff and response information.
- I participated in the NCALHD monthly meetings (10/20 and 10/21).
- Various meetings continue to be held via Zoom and other means to incorporate social distancing guidelines. We are continuing to require masks of everyone in public areas.
- I was asked to assist with the Emergency Services Director interviews on 10/25.

❖ **Personnel-**

- The following positions are vacant:
 - PHNII vacant- Candidate is scheduled to start November 22 due to notice to employer and HR onboarding process.
 - Community Health Technician I- Part-time
 - Health Educator I- Interviews are scheduled for later this week.
 - WIC Breastfeeding Peer Counselor- Part-time position- assessing the appropriate structure for this position.
- The new Human Resources Director is Miranda Harrison. She joined the county on 10/4.
 - Health Educator I

M. Adjournment

Having no further business to discuss, a motion to adjourn was made by Dr. Kimberly Yarborough, seconded by Phillip Edelblute, and the motion carried.

Respectfully submitted,

Janet Clayton
Health Director/Secretary