

MINUTES
PERSON COUNTY BOARD OF HEALTH MEETING
PCHD TRAINING ROOM
August 23, 2021

A regular meeting of the Person County Board of Health was held in the Training Room of the Person County Health Department. The following members constituting a quorum were present: Dr. Jeffrey Noblett, Phillip Edelblute, Dr. Stephen Saunders, Ted Michie, Dr. Christopher Atkins, Patsy Clayton, Dr. Barbara Harris, Gordon Powell, and Dr. Ben Tillett were present. Dr. Kimberly Yarborough and Mike Lagaly were absent. Also present were Harold Kelly, Environmental Health Supervisor, Tabatha Philpott, Nursing Supervisor, Jennifer Melton, Administrative Assistant, Joshua Holland, Emergency Preparedness Coordinator, LeighAnn Creson, Quality Assurance Specialist/Health Educator, and Janet Clayton, Health Director.

A. Call to Order

Dr. Jeffrey Noblett, Chairman of the Board of Health called the meeting to order at 7:00 p.m.

Joshua Holland, Emergency Preparedness Coordinator was introduced to the Board. He began employment on 8/2/21. Board of Health members introduced themselves and stated the position they serve on the Board of Health.

B. Public Comment Period

No members of the public were present for comment.

C. Consent Agenda

An updated meeting agenda was distributed to board members. A motion to approve the consent agenda was made by Dr. Stephen Saunders, seconded by Patsy Clayton, and the motion carried.

D. Financial Report: July 2021

A motion to approve the financial reports was made by Gordon Powell, seconded by Dr. Stephen Saunders, and the motion carried.

E. Fee Schedule Amendment

CMS has released additional CPT codes for the administration of third doses of COVID-19 vaccine. CPT codes for administration of third doses of Pfizer and Moderna will be added to the current fee schedule. The fee will be \$50.00 which is consistent with the current administration fee. A motion to accept the fee schedule amendment was made by Patsy Clayton, seconded by Ted Michie, and the motion carried.

F. Strategic Plan 2021-2022

LeighAnn Creson, Quality Assurance Specialist/Health Educator reviewed the 2021-2022 Strategic Plan and outcomes of the previous Strategic Plan. Discussion was held regarding Objective 6- GPS technology for data collection in Environmental Health and also Objective 3- increase immunization rates by 15% for individuals 0-18 years of age. A motion to approve the Strategic Plan 2021-2022 was made by Dr. Stephen Saunders, seconded by Dr. Barbara Harris, and the motion carried.

G. COVID-19 Update

Janet Clayton presented the Person County COVID-19 update to the Board. This presentation outlined the current statistics of positive cases and provided COVID vaccination data. As of 8/23/21, the FDA approved the Pfizer COVID-19 vaccine for the prevention of COVID-19 disease in individuals 16 years of age and older.

H. Consolidation Discussion Update

Commissioner PJ Gentry visited the Board of Health meeting to answer questions regarding the possible consolidation of human service agencies. Discussion was held regarding the problems that could arise from having one centralized Board for both the Department of Social Services and the Health Department. Dr. Ben Tillett asked what the goal is for a consolidation of the agencies. Commissioner Gentry responded that the goal is to bring in services that are not currently part of the county oversight. A public hearing will be held on September 7 at 7:00 p.m. in the auditorium of the Person County Office Building. Dr. Jeffrey Noblett and Janet Clayton will be attending. Dr. Noblett welcomed other board members to attend as well.

I. Staff Liaison Updates

- **Environmental Health**
 - EnerGov went live the beginning of August.
 - Adam Currin, EHS will now be starting on 8/30 instead of 8/16 as stated in the previous meeting.

J. Health Director's Report

❖ Various Updates-

- COVID- see update
- Dr. Noblett, Patsy Clayton, and I attended the CC meeting on 8/2/2021 regarding consolidation.
- PCHD staff are continuing to meet with the Medicaid Prepaid Health Plan (PHP) representatives regarding the plans and expectations especially for CMARC and CMHRP.
- Medicaid is working with the LHD finance staff to update fee schedules and the cost settlement process. Dawn Coleman and I will attend a training on 8/26/2021.
- Staff are continuing to participate in the QI Design Initiative with NCIPH.
- I continue to participate in the NCALHD/NCPHA Kate B. Reynolds grant strategic planning process.

- I have been working with the County Safety Officer to address some building concerns.
- I participated in the NCALHD monthly meetings and the Region V monthly meeting.
- I also participated in the quarterly Alliance meeting on 8/19.
- Various meetings continue to be held via Zoom and other means to incorporate social distancing guidelines. We are continuing to require masks of everyone in public areas.

❖ **Personnel-**

- The following positions are vacant:
 - Joshua Holland joined our staff on 8/2/2021 as the PH Emergency Preparedness Coordinator.
 - Leslie Dillow (PHNII) has resigned effective 8/27/21. She will be joining the Moore County Health Department. This position has been posted.
 - Community Health Technician I- Part-time
 - Environmental Health Specialist (newly approved)-New employee will start on 8/30/2021.
 - Health Educator I

Dr. Ben Tillett announced that the Association of NC Boards of Health has hired Merle Green as executive director. He also asked the Board to let him know if anyone has an interest in serving on the NALBOH Board, or visit the website for more information.

K. Adjournment

Having no further business to discuss, a motion to adjourn was made by Dr. Stephen Saunders, seconded by Patsy Clayton, and the motion carried.

Respectfully submitted,

Janet Clayton
Health Director/Secretary