PERSON COUNTY BOARD OF COMMISSIONERS   **APRIL 4, 2022**
MEMBERS PRESENT   **OTHERS PRESENT**

- -

Gordon Powell   Heidi York, County Manager
C. Derrick Sims   Brenda B. Reaves, Clerk to the Board
Kyle W. Puryear   S. Ellis Hankins, County Attorney
Charlie Palmer
Patricia Gentry

- -

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, April 4, 2022 at 7:00pm in the Person County Office Building Auditorium.

Chairman Powell called the meeting to order. Vice Chairman Sims offered an invocation and Commissioner Puryear led the group in the Pledge of Allegiance.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:
Chairman Powell announced a need to add a Closed Session #2 to the agenda for the purpose of economic development discussion of matter relating to the location or expansion of industries or other businesses in the county.

A **motion** was made by Commissioner Gentry and **carried 5-0** to add a Closed Session #2 to the agenda and to approve the agenda as adjusted.

INFORMAL COMMENTS:
There were no comments from the public.

DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:
A **motion** was made by Vice Chairman Sims and **carried 5-0** to approve the Consent Agenda with the following items:

    A. Approval of Minutes of March 21, 2022,
    B. Approval of Minutes of March 24, 2022, and
    C. Budget Amendment #16

Commissioner Gentry asked staff to put the Budget Amendment number on the title of the Budget Amendment document.

UNFINISHED BUSINESS:

COVID PIVOT IMPACT LOAN PROGRAM:

       Economic Development Director, Sherry Wilborn stated the COVID PIVOT Impact Loan Program was set up as an emergency loan program at an unprecedented time in our history. New restrictions involving business closures, stay-at-home mandates, travel bans, and gathering capacities were being put in place and modified every few days, beginning in the third week of March. She said some businesses were not allowed to open at all, and all businesses were disrupted in some way. This situation was expected by everyone to be temporary in nature, and the restrictions even included end dates. Ms. Wilborn noted that even though no one anticipated that the restrictions would last for months into years, it does not take long for a small business to have their doors closed to impact their cash flow. Federal programs were coming out, but they were taking time to implement, and those systems were being overwhelmed by demand. Websites that hosted online application processes were crashing due to the volume of interest.

       Ms. Wilborn told the group that the Golden LEAF foundation set up a similar loan program and the funding was quickly depleted. She said that on March 31, 2020, then Commissioner Gordon Powell emailed her to ask what was the County doing to support small businesses. He was hearing from people that the situation was not sustainable. Economic Development Commission (EDC) Chairman, Phillip Allen, and other EDC members were asking the same questions. Ms. Wilborn said from her perspective, this was something that all of our leadership and community wanted to see happen, and it was her role, once determined that it was possible by then county attorney, Ron Aycock, to serve in an administrative capacity to assist with getting it in place and making it accessible to local small businesses. Ms. Wilborn said time was of the essence.

       Ms. Wilborn said the program was advertised broadly on the EDC website, in the local newspaper, on social media, on the local radio station, and a press release was issued. Partner organizations shared it, and the response to the program was overwhelmingly positive from everyone. There were more than 400 hits on the EDC website the day the program was announced, as opposed to 25-50 daily hits on average otherwise. Never, before now, has anyone questioned the need for the program or made any comments other than to say that it was a great thing.

       Ms. Wilborn addressed five questions that were asked at the Board's last meeting, and specifically as follows:

1)   Who originated the idea of the program? Ms. Wilborn said it was not an idea but a need that was manifested in the community and a solution that was presented by the UNC School of Government and programs that were being implemented by others.

2)   Was it ever discussed by the board or any authority? Ms. Wilborn said it was discussed at least with the Chairmen of the Board of Commissioners and EDC. She added it was determined by the County Attorney to be able to be implemented by the Chairman of the Board of Commissioners as an emergency response, it had a very public rollout, and updates were provided to the Board of Commissioners and the EDC in public meetings.

3)   Have some of the businesses dissolved without repaying the loans? Ms. Wilborn said she was not aware of any businesses that have dissolved.

4)   What happens with the outstanding loan balances if not repaid? Ms. Wilborn deferred this question to the County Attorney, Ellis Hankins; Mr. Hankins noted he had sent two demand letters to the delinquent loan holders and would extend best efforts to collect the outstanding payments, including small claims court. He further noted that outstanding loans could end up uncollected.

5)   Would any of the unused funds be returned to the Economic Catalyst Fund? Ms. Wilborn affirmed the Catalyst Fund was where the unused funds remain and where the repayments are credited.

Ms. Wilborn stated the Executive Director, Kerr Tar Council of Governments, Diane Cox, was present in the audience should anyone have any questions for her related to the administration of the Loan Program on behalf of the County through a contract.

Mr. Hankins stated he had spoken with the former county attorney and was of the opinion that the emergency management statutes authorized the Chairman of boards of commissioners in North Carolina to act in an emergency capacity for such efforts to assist businesses in the community.

Commissioner Gentry stated her questions arose from a public records request where she could not find that the loan program was structured properly nor discussed at a Board meeting or included in an agenda packet. She said the county was lending out $276,000 to small businesses, designating $3,000 to marketing and $13,000 for the administrative fee payable to the Kerr Tar Council of Governments. Commissioner Gentry opined the procedures were reckless with a 20-30% loss ratio. Ms. Cox clarified that the total amount of the seven loans disbursed was $50,700 and their fee was a percentage of the loan proceeds (5%), so they did not receive the $13,000 that was set aside for that purpose had the fund been exhausted.

NEW BUSINESS:

COMPREHENSIVE BACKUP SOLUTION AND SECURITY APPLIANCE:
     IT Director, Chris Puryear stated after a thorough review of multiple solutions, Person County IT has decided to move forward with Rubrik for a comprehensive backup solution and security appliance. This solution not only provides an all-in-one backup appliance but also an array of tools to help improve Person County's cybersecurity posture at the same time.

     Mr. Puryear said a successful implementation will include: a centralized, user-friendly backup solution that allows for quick identification and restoration of data housed both on-premises and in the cloud; a secure solution not based on the Microsoft Windows operating system; cloud storage of archived backups to achieve additional immutability; data validation; additional NIST compliance; and identification and categorization of data contained in the backups.

     Mr. Puryear stated a solution is available under General Services Administration (GSA) Contract # GS-35F-303DA which is dated January 13, 2022 and is eligible for procurement by the "piggyback" provision of G.S. 143-129(g). The vendor has confirmed that the quoted solution costs are at or below those included in the GSA contract.

     Mr. Puryear introduced Ms. Jennifer Rendon, Rubrik Account Executive and Mr. Brian Williams, Rubrik Sales Engineer to provide the Board with additional information through the following slides:

Why Buy Anything	Why	Why Now
Current State Pain: Current solution is multi-tiered, requires additional infrastructure, with a legacy approach to security and does not meet crucial cybersecurity needs of modern threats.	**Future State Resolution:** Rubrik is a simple, scalable, cost-effective data protection solution built with lowest attack surface in data center, ensuring recovery from ransomware or natural disaster.	**Positive Business Outcomes:** Risk mitigation to protect against data loss, reputation loss and paying ransom during ransomware attack as well as lowering complexity and decreasing recovery times.
Consequences: • Vulnerable to ransomware • Unable to easily leverage cloud infrastructure for offsite archiving • No insights into the data to see what would have been compromised • Slower recovery • Larger attack surface	**Capabilities:** • Immutable file system • Logically air gapped file system so Rubrik storage is undetectable on network • Onboard TOTP and integration with MFA • No shell access to underlying operating system • Uses monotonic clock to reduce susceptibility to NTP poisoning • Per-file visibility into any files that are part of a ransomware attack with granular file restore or entire VM restoration • Fast recovery of entire VM data set on Rubrik appliance using Live Mount technology	**Immediate Impact:** • Harden backup data against ransomware threat • Improved RTO/RPO • Increase ability of cloud adoption for data archival with multi-cloud flexibility • Preserve reputation by reducing business application downtime due to external or internal threats • Simplify approach to data recovery

Rubrik vs "Competition"

Rubrik

- Protects the business by focusing on protecting the data
- Natively immutable file system
- No direct file system access
- End to end encryption
- Data is **NOT** stored in native formats
- SaaS-based AI/ML encryption detection to identify anomalies in backup data
- Logically air gapped storage undetectable on network
- Zero trust framework to ensure lowest attack surface in data center
- Does not rely on NTP for Retention Policies to protect against NTP poisoning
- Extremely fast recovery of files, folders, SQL/Oracle DBs or entire VMs from on-prem or cloud repository
- Unlimited scalability due to web-scale architecture
- Per-file visibility into what was attacked with a simple "point, click, go" method of file, folder or orchestrate the entire data set recovery
- Simplified approach to M365 data protection by leveraging similar SLA protection schemes as uses on premises
- CRC data is generated and stored for future validation on the cluster and archive to improve data accuracy
- Ability to restore files, folders or entire data set from snapshot locally or stored in archival repository **without** need to rehydrate entire data set
- API first architecture for a myriad of integration use cases
- Full SQL/Oracle DB access after Live Mounting automation sequence
- Incident Containment allows use of YARA rules, hashes, or patterns to seek IOCs in backup data
- Ransomware Recovery Team is included and integrated into Rubrik support
- Time-based One Time Passwords (TOTP) MFA available for Local and AD authenticated users out of the box

"Competition"

- Must rehydrate entire data set from archival repository for file or folder restoration
- Lack of native data immutability
- M365 protection lacks in performance and simplicity; not fully integrated into solution
- No ability to detect, threat-hunt or remediate files encrypted by ransomware on a per-file basis, or entire VM data set
- No CRC data validation available; data accuracy is questionable
- Slow and cumbersome recovery of files, folders and VMs on prem
- Extremely slow and time-consuming recovery from cloud
- Physical air-gap requires separate infrastructure
- Doesn't restore VM configurations; only performs OS backup/restore
- Susceptible to NTP poisoning attacks to negate retention policies and prematurely age out data
- Overly complex and consumes additional infrastructure
- Bolt on integrations which require several different components to manage
- Unpredictable RPO/RTO
- Limited scale-out ability
- Security concerns if platform requires Windows or MS SQL
- Requires longer ProServ engagements, extensive training and experience
- Non-existent sales account teams until a renewal is due
- Lacks enterprise level SQL integration or feature missing entirely

Rubrik Zero Trust Data Security ™

Zero Trust Data Protection	Ransomware Investigation	Sensitive Data Discovery	Incident Containment	Orchestrated Application Recovery
Data Available with ZT architecture	Discover Data Anomalies with ML	Classify Data and Assess Exfiltration Risk	Discover Point of Malware Infection	Recover Apps & Data with Guided Workflows
• Logical Air Gap	• Detect encryption	• Find sensitive data and who has access	• Prevent reinfection	• Blueprints drive recovery according to business requirements.

NIST Security Standards

| Preparation | Detection and Analysis | Containment Eradication and Recovery |

Zero Trust Data Security

ISO 27001 Certified

SOC 2 TYPE 2

FIPS VALIDATED 140-2

- Retention Lock
- Secure Local Users with TOTP
- Secure AD Logins with MFA & RBAC
- End-to-End Encryption
- No 3rd Party Apps
- Immutable File System

Bunker-in-a-box
Hardened Secure Linux Build
Vendor Patched & No Shell Access
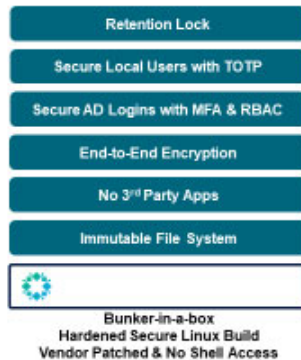
End-to-End Encryption
- All data encrypted in-flight using TLS 1.2 SHA-512 hash
- All data encrypted at-rest to FIPS 140-2 Level 2 RSA 2048-bit key
- Key mgmt using TPM or KMIP for key rotation
- No internal NFS/SMB, no ability to spoof, intercept or read from network

Secure AD User/Group Logins & RBAC
- Integrate into RSASecurID, Duo, anything SAML2.0 compliant
- Multi-factor on all AD integrated logins, alerts/syslog for failed logins
- RBAC, read-only admins, least privilege access & API tokens

Secure Local Admin Logins
- Built-in TOTP (Time-based One-Time Password)
- Secure local accounts in minutes any Android/IOS device
- Removes backdoor of local account access, also applies to SSH
- Required account for recovery in event of attack (AD compromised)

Retention Lock (support driven process)
- Prohibits backup admin from expiring backups prematurely
- No removal of replication, archiving, re-assign, shorten of retention
- Prohibits all node/cluster resets & NTP poisoning/drift (monotonic clock)
- Cohasset validated - SEC 17a-4(f) & FINRA 4511(c) compliant

Logical Air Gap + Immutable + Encryption + Secured Logins + Retention Lock + NTP Protection
= Comprehensive Secure Solution

Rubrik's partnership

Ransomware Response Team (RRT)

- When a customer has been attacked by ransomware, Rubrik immediately engages the Ransomware Response Team. As an industry leader in data protection and ransomware recovery, Rubrik handles every ransomware attack with highest priority to help facilitate recovery efforts.

- *RRT's primary operational objective is to collaborate with, assist, and compliment the customer's recovery plans and priorities, including partnering & coordinating with any third-party cybersecurity or other technology vendors as needed.*

- RRT provides our customers with the highest levels of urgency, ownership, communications, and discretion regarding incident response and data recovery operations during the event lifecycle.

rubrik

Rubrik makes sure you can recover

N.C. Gen. Stat. § 143-800 –

(a) No State agency or local government entity shall submit payment or otherwise communicate with an entity that has engaged in a cybersecurity incident on an information technology system by encrypting data and then subsequently offering to decrypt that data in exchange for a ransom payment.

(b) Any State agency or local government entity experiencing a ransom request in connection with a cybersecurity incident shall consult with the Department of Information Technology in accordance with G.S. 143B-1379.

(c) The following definitions apply in this section:
   (1) Local government entity. - A local political subdivision of the State, including, but not limited to, a city, a county, a local school administrative unit as defined in G.S. 115C-5, or a community college.
   (2) State agency. - Any agency, department, institution, board, commission, committee, division, bureau, officer, official, or other entity of the executive, judicial, or legislative branches of State government. The term includes The University of North Carolina and any other entity for which the State has oversight responsibility.

N.C. Gen. Stat. § 143-800

Business Continuity: Ransomware Recovery

Data Center B

Data Center A (R6408)

Archive → NFS/Cloud

- Physical appliance in Data Center A to back up both DCs (stretched cluster)
- No replication
- Archiving to cloud repository
- 911 backing up to production cluster
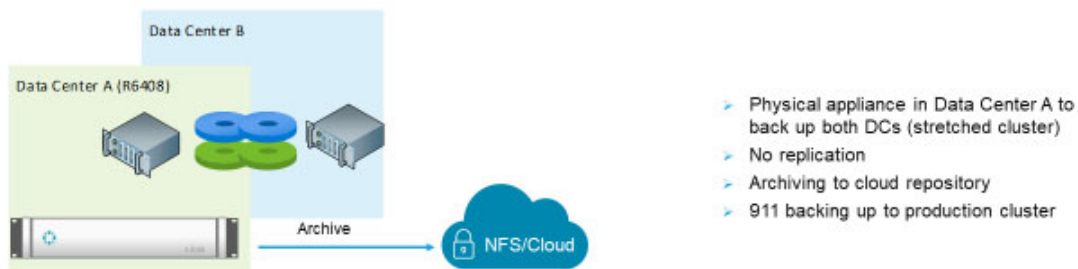
Business Continuity: Disaster Recovery

Data Center B

Data Center A (R6408)

Archive

NFS/Cloud

DR
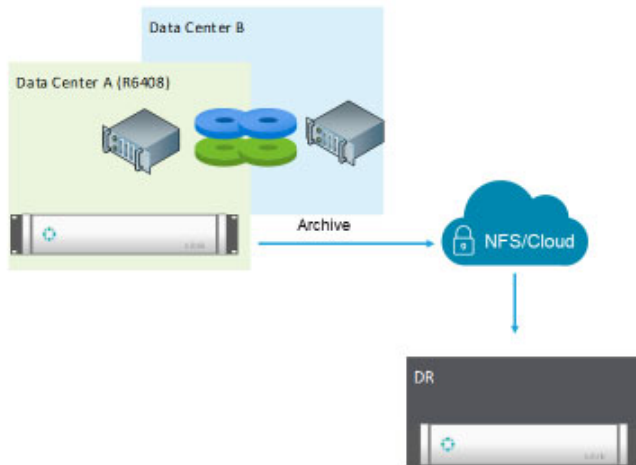
- Physical appliance in Data Center A to back up both DCs (stretched cluster)
- Edge appliance in DR to be spun up in the event of natural disaster that removes production cluster from field
- Data to be pulled down from RCV

Rubrik Cloud Vault Backup Tier

Archived Data Growth Per Year (TB)

143.62

108.64

61.78

Estimated Rubrik Cloud Vault Storage

■ Year 1 ■ Year 2 ■ Year 3
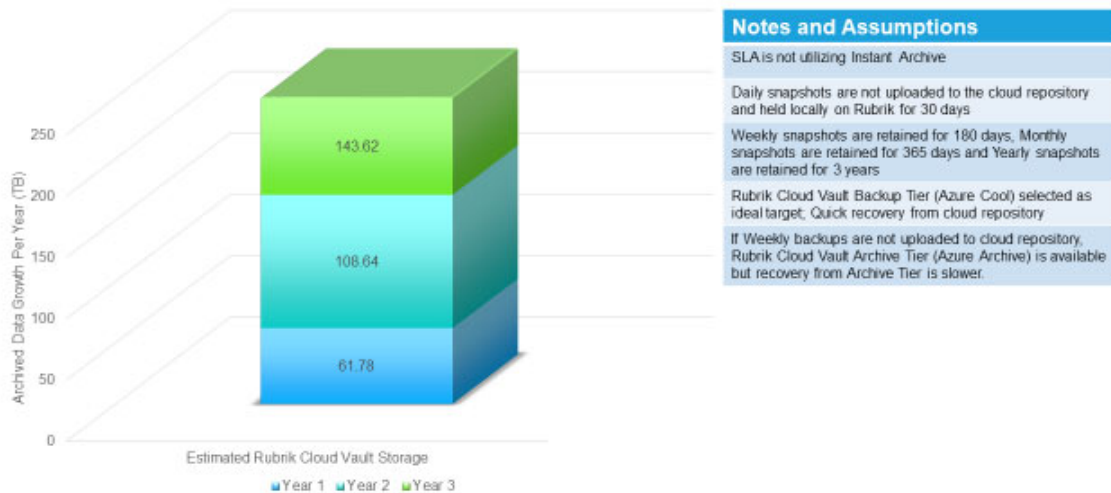
Notes and Assumptions

SLA is not utilizing Instant Archive

Daily snapshots are not uploaded to the cloud repository and held locally on Rubrik for 30 days

Weekly snapshots are retained for 180 days, Monthly snapshots are retained for 365 days and Yearly snapshots are retained for 3 years

Rubrik Cloud Vault Backup Tier (Azure Cool) selected as ideal target; Quick recovery from cloud repository

If Weekly backups are not uploaded to cloud repository, Rubrik Cloud Vault Archive Tier (Azure Archive) is available but recovery from Archive Tier is slower.

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Mr. Puryear noted the Person County IT intended to fund an archive tier over 36-months with a fund balance appropriation from the IT Systems Fund. If approved, an amount equal to 1/3 of the cost of the total solution would then be requested in the IT Systems Fund in each of the next following years to rebuild the fund balance and to be able to renew the 3-year commitment at that time using those funds. This helps to spread out the total cost of ownership of the solution over time to reduce the impact to Person County's General Fund Budget.

Mr. Puryear outlined the appropriation requested from IT Systems Fund Balance: $21,481 (hardware); $186,779 (software subscriptions), $8,297 (hardware support), and $2,600 (professional services) for a total amount of $219,157. He requested the Board consider the following two actions:
1) Approve the budget amendment to fund this project in the current fiscal year; and
2) Approve posting the required public notice of the intent to utilize the "piggyback" procurement method as stated in G.S. 143-129(g) for final contract approval at the regularly scheduled meeting on April 18, 2022.

A **motion** was made by Commissioner Palmer and **carried 5-0** to proceed with this project and to approve the appropriation requested from IT Systems Fund Balance for $219,157.00 in the current fiscal year.

A **motion** was made by Commissioner Gentry and **carried 5-0** to approve the posting of the required public notice of the intent to utilize the "piggyback" procurement method with contract approval at the Board's April 18, 2022 meeting.

RECOMMENDED CAPITAL IMPROVEMENT PLAN FOR FY2023-2027:
County Manager, Heidi York presented the Recommended Capital Improvement Plan (CIP) for FY2023-27 for Board consideration and feedback. The CIP is a planning tool for implementing large, capital projects. The CIP includes projects costing $50,000 or greater from county departments, Piedmont Community College, and Person County Schools. Ms. York noted that staff also plan for capital needs for the Museum and the Senior Center as county-owned facilities.

Ms. York further noted this document paves the way for the Recommended Budget as it will provide an estimate of funding needed for capital projects and anticipates the impacts on operating costs as well. These capital projects span the next five fiscal years with the upcoming fiscal year (FY2023) being the only year where a funding commitment is needed from the Board.

The Capital Improvement Plan is being presented as information only at this meeting. Staff proposed adoption of the CIP at the Board's April 18th meeting.

The Recommended CIP Funding Schedule for FY2023-27 is outlined as follows:

Person County
Capital Improvement Plan (CIP)
2023-27
Recommended - Funding Schedule

Sources of Revenue:	Current Year 2021-22	Planning Year 2022-23	Planning Year 2023-24	Planning Year 2024-25	Planning Year 2025-26	Planning Year 2026-27	TOTAL REVENUE SOURCES
Revenues:							
General Fund Contribution	2,511,718	3,300,000	5,344,360	2,663,247	3,261,335	3,620,425	20,701,085
Homeland Security Grant Funding (Emergency Services Projects)	-	-	75,000	-	500,000	-	575,000
PARTF Grant (Conversion of picnic shelters to cabins)	-	63,300	-	-	-	-	63,300
PARTF Grant (Kirby Rebirth Project)	-	24,198	-	-	-	-	24,198
Community Development Projects Fund Balance (Convert Old Landfill to Park)	-	73,000	-	-	-	-	73,000
Capital Investment Fund Balance	-	1,503,241	-	-	-	-	1,503,241
Water and Sewer Reserve Fund (Western Sewer Expansion)	-	1,000,000	-	-	-	-	1,000,000
Stormwater Fund Fees	-	114,394	114,394	114,394	114,394	114,394	571,970
Total Sources of Revenue:	**2,511,718**	**6,078,133**	**5,533,754**	**2,777,641**	**3,875,729**	**3,734,819**	**24,511,794**

Project Costs for County:	Current Year 2021-22	Planning Year 2022-23	Planning Year 2023-24	Planning Year 2024-25	Planning Year 2025-26	Planning Year 2026-27	TOTAL PROJECT COSTS
Information Technology:							
Construct room addition to existing IT building	93,800	-	-	-	-	-	93,800
Engineering & Planning	6,000	-	-	-	-	-	6,000
Contingency	10,000	-	-	-	-	-	10,000
UPS for new server room	20,000	-	-	-	-	-	20,000
Virtual Infrastructure Upgrades	-	-	-	210,000	-	-	210,000
Human Resources:							
Software Acquisition	46,512	21,514	50,199	64,542	-	-	182,767
General Services:							
LEC Replace water valves/upgrade actuators	55,500	-	-	-	-	-	55,500
New Roof - Helena (old) Gym	253,287	-	-	-	-	-	253,287
Re-pave PCOB Parking Lots	-	81,100	-	-	-	-	81,100
Refurbish Water Tank - Airport	-	64,000	-	-	-	-	64,000
Upfit PCOB Auditorium to BOC Boardroom	-	120,000	-	-	-	-	120,000
HVAC Upgrades - Senior Center	-	57,075	-	-	-	-	57,075
New Roof - EMS (Barden St.)	-	243,921	-	-	-	-	243,921
New Roof - Helena EMS/Sheriff Satellite Station	-	164,205	-	-	-	-	164,205
New Roof - Insp/Planning Building	-	315,361	-	-	-	-	315,361
New Roof - Emg Comm (911)	-	-	127,823	-	-	-	127,823
New Roof - Law Enforcement Center	-	-	-	963,316	-	-	963,316
New Roof - Library	-	-	-	85,515	-	-	85,515
New Roof - Mayo Park Buildings	-	-	-	-	212,954	110,461	323,415
New Roof - IT Building	-	-	-	-	-	150,245	150,245
New Roof - Courthouse	-	-	-	-	-	145,256	145,256
New Roof - Museum Complex	-	-	-	-	-	423,331	423,331
Emergency Services:							
EMS Station North	-	10,000	75,000	-	-	-	85,000
Emergency Services Radio Upgrade	-	180,000	-	-	-	-	180,000
New Facility - Emergency Services Building/EOC	-	-	300,000	850,000	2,500,000	2,500,000	6,150,000
Economic Development							
Western Sewer Expansion	-	1,000,000	-	-	-	-	1,000,000

Person County
Capital Improvement Plan (CIP)
2023-27
Recommended - Funding Schedule

Recreation, Arts & Parks:							
ADA Accessibility Safety Surfacing	142,721	-	-	-	-	-	142,721
ADA Parking Areas	60,000	-	-	-	-	-	60,000
Athletic Field Light/Pole Upgrades	50,000	50,000	55,000	52,000	55,000	55,000	317,000
Mayo Lake Park Road Widening	-	57,750	-	-	-	-	57,750
Helena - Park Areas Paving & ADA Parking	-	130,700	-	-	-	-	130,700
Conversion of Picnic Shelters to Cabins	-	63,300	-	-	-	-	63,300
Rock Complex Playground Equipment	-	55,000	-	-	-	-	55,000
Outdoor Multi-Purpose Courts	-	63,000	-	-	-	-	63,000
Converting Old Landfill to Park	-	73,000	-	-	-	-	73,000
Kirby Rebirth Project - Roof Top Studio/Event Space	-	48,396	-	-	-	-	48,396
Score Board Replacements and Repairs	-	65,000	-	-	-	-	65,000
Playground and Park Improvements	-	70,000	60,000	60,000	-	-	190,000
Timberlake Building Renovation	-	-	106,000	-	-	-	106,000
Huck Sansbury - Playground ADA Safety Surfacing	-	-	-	205,330	-	-	205,330
Picnic Shelter for the Rock Athletic Complex	-	-	-	51,000	-	-	51,000
Person Industries/PCRC							
PI/MRF Merger and renovation	-	-	2,200,000	-	-	-	2,200,000
Stormwater Management:							
IAIA Stormwater Programs	-	114,394	114,394	114,394	114,394	114,394	571,970
Total County Projects:	**737,820**	**3,047,716**	**3,088,416**	**2,656,097**	**2,882,348**	**3,498,687**	**15,911,084**

Person County
Capital Improvement Plan (CIP)
2023-27
Recommended - Funding Schedule

Project Costs for PCC:	Current Year 2021-22	Planning Year 2022-23	Planning Year 2023-24	Planning Year 2024-25	Planning Year 2025-26	Planning Year 2026-27	TOTAL PROJECT COSTS
Piedmont Community College (PCC):							
Telephone System Replacement	9,600	-	-	-	-	-	9,600
Early College - POD Building	79,000	79,000	79,000	-	-	-	237,000
Enviro controls for buildings	325,000	-	-	-	-	-	325,000
General Education Building	-	300,000	-	-	-	-	300,000
Chiller Room Upgrades	-	500,000	400,000	-	-	-	900,000
Science Lab Renovations	-	400,000	200,000	-	-	-	600,000
Campus Master Plan	-	80,000	-	-	-	-	80,000
Signage Package	-	80,000	-	-	-	-	80,000
Room Upfits B, C and G Bldgs	-	57,500	57,500	-	-	-	115,000
Repair of HVAC Roof Water Lines	-	90,000	-	-	-	-	90,000
BDEC Entry	-	-	60,000	-	-	-	60,000
New Roof- Building L & covered walkways	-	326,468	-	-	-	-	326,468
Total PCC Projects:	**413,600**	**1,912,968**	**796,500**	**-**	**-**	**-**	**3,123,068**

Project Costs for Public Schools:	Current Year 2021-22	Planning Year 2022-23	Planning Year 2023-24	Planning Year 2024-25	Planning Year 2025-26	Planning Year 2026-27	TOTAL PROJECT COSTS
Public Schools:							
North Elementary - Chiller Replacement	150,000	-	-	-	-	-	150,000
North End Elementary - Chiller Replacement	125,000	-	-	-	-	-	125,000
Stories Creek Elementary - Heat Pumps Replacement	140,000	-	-	-	-	-	140,000
Earl Bradsher Preschool - HVAC Units Replacement	115,000	-	-	-	-	-	115,000
New Roof - Oak Lane Elementary	778,868	-	-	-	-	-	778,868
New Roof (metal) - South Elementary	51,430	-	-	-	-	-	51,430
Communication radios - all schools	-	150,000	-	-	-	-	150,000
Earl Bradsher Preschool - Fire alarm system	-	180,000	-	-	-	-	180,000
South Elem - Replace floor tile	-	87,000	-	-	-	-	87,000
SMS - Replace bleachers	-	145,000	-	-	-	-	145,000
Woodland Elem - Repaint canopies	-	55,000	-	-	-	-	55,000
PHS - Repave parking lot	-	300,000	-	-	-	-	300,000
New Roof - North End Elementary (sectors C,D,E)	-	200,449	-	-	-	-	200,449
New Roof - South Elementary	-	-	1,648,838	-	-	-	1,648,838
New Roof (canopies) - Southern Middle School	-	-	-	121,544	-	-	121,544
New Roof - Woodland Elementary	-	-	-	-	993,381	-	993,381
New Roof - Person High School	-	-	-	-	-	236,132	236,132
Total Public Schools Projects:	**1,360,298**	**1,117,449**	**1,648,838**	**121,544**	**993,381**	**236,132**	**5,477,642**

| **Total Project Costs:** | **2,511,718** | **6,078,133** | **5,533,754** | **2,777,641** | **3,875,729** | **3,734,819** | **24,511,794** |

Person County
Capital Improvement Plan (CIP)
2023-27
Recommended - Funding Schedule

Sources of Revenue for Operating Impact Costs:	Current Year 2021-22	Planning Year 2022-23	Planning Year 2023-24	Planning Year 2024-25	Planning Year 2025-26	Planning Year 2026-27	TOTAL REVENUE SOURCES
General Fund Revenues	-	(41,300)	(40,497)	(105,697)	193,803	453,803	460,112
Total Sources of Revenue for Operating Impact Costs:	**-**	**(41,300)**	**(40,497)**	**(105,697)**	**193,803**	**453,803**	**460,112**

Operating Impact Costs:	Current Year 2021-22	Planning Year 2022-23	Planning Year 2023-24	Planning Year 2024-25	Planning Year 2025-26	Planning Year 2026-27	TOTAL PROJECT COSTS
Virtual Infrastructure Upgrades							
License Renewals	-	-	-	-	2,000	2,000	4,000
HR Software Acquisition							
Maintenance contract	-	-	-	-	12,500	12,500	25,000
HVAC Upgrades - Senior Center							
Utilities expense	-	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(25,000)
EMS Station North							
Quick Response Vehicle	-	-	60,000	-	-	-	60,000
Ambulance Purchase w/ equipment	-	-	-	-	285,000	-	285,000
8 FTE (4 EMT/ 4 PM)	-	-	-	-	-	520,000	520,000
New Facility - Emergency Services Building/EOC							
Maintenance Contract	-	-	-	-	-	25,000	25,000
Conversion of Picnic Shelters to Cabins							
Rental Revenue	-	(22,500)	(22,500)	(22,500)	(22,500)	(22,500)	(112,500)
Maintenance expense	-	5,000	5,000	5,000	5,000	5,000	25,000
Converting Old Landfill to Park							
Landfill Monitoring costs	-	2,000	2,000	2,000	2,000	2,000	10,000
Maintenance expense	-	-	5,803	5,803	5,803	5,803	23,212
Track & park rentals	-	-	(65,000)	(65,000)	(65,000)	(65,000)	(260,000)
Picnic Shelter for the Rock Athletic Complex							
Shelter rentals	-	-	-	(5,200)	(5,200)	(5,200)	(15,600)
Timberlake Building Renovation							
Building rentals	-	(20,800)	(20,800)	(20,800)	(20,800)	(20,800)	(104,000)
Total Operating Impact Costs:	**-**	**(41,300)**	**(40,497)**	**(105,697)**	**193,803**	**453,803**	**460,112**

CHAIRMAN'S REPORT:

Chairman Powell reported he had spoken with the NC Association of County Commissioners Executive Director, Kevin Leonard related to finding a recommendation for a retired County Manager to serve as Person County's interim manager. He noted Mr. Leonard or his designee would be at the Board's next meeting to outline the next steps as the Board begins its search.

Chairman Powell said the regional economic development summit held on March 31, 2022, partly sponsored by the Kerr Tar Council of Government, at the Kirby was well attended with positive feedback.

MANAGER'S REPORT:

County Manager, Heidi York reported the RFP for the executive search firm to recruit for the County Manager position was released on Friday, April 1, 2022 with responses due on April 18, 2022. She stated interviews are being planned for May 2, 2022 with the Board.

COMMISSIONER REPORT/COMMENTS:

Vice Chairman Sims commented of the positive success of the recent Step into the Art of Living weekend events in the Uptown Roxboro area on April 1-3, 2022 with an estimated 5,000 people attending.

There were no reports or comments from Commissioners Gentry, Puryear and Palmer.

CLOSED SESSION #1

A **motion** was made by Vice Chairman Sims and **carried 5-0** to enter into Closed Session at 8:00pm per General Statute 143-318.11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease with the following individuals permitted to attend: County Attorney, Ellis Hankins, County Manager, Heidi York, Clerk to the Board, Brenda Reaves, Assistant County Manager, Katherine Cathey, Planning Director, Lori Oakley, and John Hill, Director of Arts, Parks and Recreation.

Chairman Powell called the Closed Session #1 to order at 8:03pm.

A **motion** was made by Commissioner Gentry and **carried 5-0** to return to open session at 8:27pm.

A **motion** was made by Commissioner Gentry and **carried 5-0** for the County to proceed on a real property transaction as discussed in Closed Session #1 including authorization to the Chairman to execute an offer to purchase contract.

CLOSED SESSION #2

A **motion** was made by Vice Chairman Sims and **carried 5-0** to enter into Closed Session at 8:30pm per General Statute 143-318.11(a)(4) for the purpose of economic development discussion of matters relating to the location or expansion of industries or other businesses in the county with the following individuals permitted to attend: County Attorney, Ellis Hankins, County Manager, Heidi York, Clerk to the Board, Brenda Reaves and Economic Development Director, Sherry Wilborn.

Chairman Powell called the Closed Session #2 to order at 8:30pm.

A **motion** was made by Vice Chairman Sims and **carried 5-0** to return to open session at 8:34pm.

A **motion** was made by Vice Chairman Sims and **carried 5-0** to authorize the Chairman to execute a contract as discussed in Closed Session #2 to facilitate a potential economic development project, following review by the County Attorney.

ADJOURNMENT:

A **motion** was made by Vice Chairman Sims and **carried 5-0** to adjourn the meeting at 8:36pm.

_____   _____
Brenda B. Reaves   Gordon Powell
Clerk to the Board   Chairman