

PERSON COUNTY BOARD OF COMMISSIONERS

APRIL 16, 2012

MEMBERS PRESENT

OTHERS PRESENT

Jimmy B. Clayton

Heidi York, County Manager

Kyle W. Puryear

C. Ronald Aycock, County Attorney

B. Ray Jeffers

Brenda B. Reaves, Clerk to the Board

Samuel R. Kennington

Frances P. Blalock

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, April 16, 2012 at 9:00 a.m. in the Commissioners' meeting room in the Person County Office Building.

Chairman Clayton called the meeting to order, led invocation and asked Commissioner Kennington to lead the Pledge of Allegiance.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

A **motion** was made by Commissioner Jeffers, **seconded** by Vice Chairman Puryear and **carried 5-0** to approve the agenda.

COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC HEARING:

A **motion** was made by Commissioner Jeffers, **seconded** by Commissioner Blalock and **carried 5-0** to open the duly advertised public hearing for the Community Development Block Grant.

Kerr Tar Regional Council of Government Community Development Administrator, Julie Reid, told the Board that a general public hearing is required for the 2011 Grant Application cycle noting the purpose of the public hearing is to inform the public about the Community Development Block Grant Program (CDBG). The primary purpose of the North Carolina CDBG Program is to provide grants to local governments to develop viable communities by providing decent housing, suitable living environments and expanding economic opportunities, principally for persons of low and moderate income.

There was no one appearing before the Board to speak in favor or in opposition to the Community Development Block Grant.

A **motion** was made by Commissioner Jeffers, **seconded** by Vice Chairman Puryear and **carried 5-0** to close the public hearing for the Community Development Block Grant.

April 16, 2012

**CONSIDERATION FOR PERSON COUNTY TO PREPARE AND SUBMIT THE
REQUIRED APPLICATION FOR THE 2011 SCATTERED SITE
REHABILITATION PROGRAM:**

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Jeffers and **carried 5-0** for Person County to prepare and submit the required application for the 2011 Scattered Site Rehabilitation Program.

CONSIDERATION TO ADOPT THE CITIZEN PARTICIPATION PLAN:

Kerr Tar Regional Council of Government Community Development Administrator, Julie Reid, stated a Citizen Participation Plan is required to be adopted as a part of the program.

A **motion** was made by Commissioner Jeffers, **seconded** by Commissioner Blalock and **carried 5-0** to adopt the Citizen Participation Plan.

CITIZEN PARTICIPATION PLAN PERSON COUNTY

This plan describes how Person County will involve citizens in the planning, implementation and assessment of the Community Development Block Grant (CDBG) program. The funds must be used for projects which:

1. Benefit low- and moderate-income persons, or
2. Prevent or eliminate blight, or
3. Meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs

Additional objectives may be employed where the Local, State or the Federal government identify specific needs such as job creation and retention.

The regulations give ultimate responsibility for the design and implementation of the program to local elected officials and also require that citizens be given an opportunity to serve in a key advisory role to these elected officials.

SCOPE OF CITIZEN PARTICIPATION

Citizens are given an opportunity to be involved in all stages of the CDBG program, including program planning and implementation, assessment of performance and program design. There may be three (3) general mechanisms for their involvement:

1. To attend or hold public hearings or community meetings; and
2. To provide individual citizen efforts in the form of comments, complaints or inquiries submitted directly to the Program Administrators or designated County official.
3. To serve as a member of an advisory committee to the project; as needed.

PROGRAM IMPLEMENTATION

Citizen participation in program implementation will occur primarily through consultation with Person County.

- Citizens will be given public notice of possible funding and eligible types of grants and will be provided an opportunity to review and comment.
- Citizens will be given public notice of opportunities to comment on specific grants proposed for submittal.

The County shall hear and consider such comments before taking action.

Citizens may also be involved in implementation of projects specifically requiring citizen participation, such as self-help projects. Their roles would be defined as the project develops. Technical assistance will be available as needed.

PROGRAM ASSESSMENT

Program assessment activities by citizens will occur in a variety of ways.

- Citizens will be given public notice about the opportunity to review and comment on any program amendments, budget revisions and program modifications.
- Citizens will be given public notice of the close out of a grant and be given opportunity to comment on the program.
- Comments and questions are always accepted by the Program Administrator.

April 16, 2012

COMPLAINT PROCEDURE

Citizens are asked for comments at all public hearings regarding the preparation, submittal, revision and closeout of the grant. Program staff will also be available during normal business hours to respond to any citizen inquiries or complaints.

Comments may also be submitted in writing to the Person County Manager. The County Manager will respond to written concerns within ten (10) working days. If further action is necessary, the Board of Commissioners shall review the concern and respond in writing.

Finally, the citizen may address his concerns with the North Carolina Department of Commerce, Division of Community Investment and Assistance, 4313 Mail Service Center, Raleigh, North Carolina 27699-4313, Attention: Program Representative, requesting an investigation of the problem. The decision of the Department of Commerce shall be considered final.

The Citizen Participation Plan will be subject to annual review and proposed revision, to occur in the period between the performance hearing and the public hearing on the subsequent year's application.

TECHNICAL ASSISTANCE

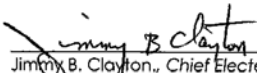
Technical assistance may be provided directly by Person County or project administrators in response to a request for technical assistance by citizen organizations, groups of low/moderate income persons or target area residents upon request. All requests for such assistance shall be addressed to the Person County Manager. Technical assistance will take the form most appropriate for the request.

PUBLIC INFORMATION

The County of Person will also undertake public information efforts to promote citizen participation. These efforts will include the following:

1. All Public Notice of Public Hearings will be published in the non-legal section of the "Courier Times" not less than ten (10) days, but not more than 25 days, before the scheduled hearing. These notices will indicate the date, time, location and topics to be considered. These notices will also be made available upon request for additional publication or dispersal.
2. Presentations will be made covering such topics as:
 - a. the source, the amount and intent of the funding
 - b. examples of eligible activities
 - c. the timeline for the grant and when additional opportunities for comment will be held
3. All program documentation will be available for citizen review at the County Manager's Office consistent with applicable State and local laws regarding personal privacy and obligations of confidentiality during normal business hours of 9:00 a.m. to 5:00 p.m. Monday through Friday
4. Assistance or special aids for the handicapped are available upon request. Person County uses the state TDD number which is: 1-800-735-2962. Language access shall be provided upon request and as determined to be necessary.

ADOPTED, this the 16th day of April, 2012.


Jimmy B. Clayton, Chief Elected Official
Person County Board of Commissioners

April 16, 2012

INFORMAL COMMENTS:

The following individuals appeared before the Board to make informal comments:

Mr. Fred Hart of 4033 Bowmantown Road, Roxboro informed the Board of his neighbor of 24 years, Hurbert Whitfield located at 4069 Bowmantown Road of the appearance with certain unkempt items in the yard. County Manager, Heidi York noted county staff has confirmed the items as Mr. Hart described noting there was one item that was in violation of the Zoning Ordinance to which the property owner was sent a letter notifying compliance would be required or legal action would be taken. Ms. York noted other debris in the yard was not covered under the ordinance.

Ms. Marcia O'Neil of the Roxboro Area Chamber of Commerce requested Board consideration to appropriate local funds to support the Fireworks Fund and the Personality event in the current fiscal year. Ms. O'Neil requested the Board to appropriate \$2,000 to the Fireworks to ensure the level of \$7,500 required for a contract for the fireworks event noting historically the county and city allocations. Ms. O'Neil stated historical contributions by the county toward the Personality event.

A **motion** was made by Commissioner Jeffers, **seconded** by Vice Chairman Puryear, and **carried 5-0** to amend the agenda to add Board consideration of funding requests for both the Fireworks and Personality events.

APPROVAL OF MINUTES:

A **motion** was made by Commissioner Jeffers, **seconded** by Vice Chairman Puryear, and **carried 5-0** to approve the minutes of March 27, 2012 and April 2, 2012.

OLD BUSINESS:

RELOCATION OF PERSON AREA TRANSPORTATION SYSTEM (PATS) DEPT:

General Services Director, Ray Foushee and Transportation Manager, Kathy Adcock, as directed by the Board at its April 2, 2012 meeting, returned with the results of a meeting with Brixmor representative Pam Harrelson, regarding the negotiations of the terms of the proposed lease and relocation of the PATS offices.

Mr. Foushee stated he requested Brixmor to include utilities and janitorial services in the proposed lease at no additional fee and waive the security deposit requirement. Brixmor requested a 7-year lease as opposed to a 5-year lease, increased the \$10,500 to \$12,600 funds for necessary up-fits to the space, as well as agreed to Person County requests as outlined above contingent upon the Brixmor Board approval on April 19, 2012.

Mr. Foushee shared the revised 7-year lease cost associated with the PATS relocation to Roxboro Square Shopping Center as follows noting Brixmor increased the allowance from \$10,500 to \$12,600 to be paid upon occupancy of business and agreed to the request to include utilities and janitorial in the lease at no additional fee as well as no security deposit requirement.

Cost Associated with
PATS Move to Roxboro Square Shopping Center

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	7 Year Total
Annual Lease	20,748	21,174	21,613	22,065	22,530	23,009	23,503	154,642
IT Cost (one time)	7,500							7,500
Furniture (one time)	2,000							2,000
Total Costs	30,248	21,174	21,613	22,065	22,530	23,009	23,503	164,142
County Cost (10%) Annual	3,025	2,117	2,161	2,207	2,253	2,301	2,350	16,414
County Cost Monthly	252	176	180	184	188	192	196	

Allowance increased from \$10,500 to \$12,600, paid upon occupancy of business
No cost for janitorial or utilities

April 16, 2012

Commissioner Jeffers stated his support of the 90% state funds to support the relocation of the PATS Department.

County Manager, Heidi York noted benefits for consideration of the relocation as more visibility to the community, an anchor tenant for the next 7-years, ADA accessibility, location near the parking lot for the PATS vehicles and the proposed break room and training space for the drivers when not on route.

A **motion** was made by Commissioner Jeffers, **seconded** by Commissioner Blalock, and **carried 4-1** to approve the relocation of the Person Area Transportation System Department. Vice Chairman Puryear cast the lone dissenting vote noting his history to being critical of the lease at the Human Services Building. Chairman Clayton noted the rules associated with Medicare and Medicaid related to paying rent.

Commissioner Kennington recommended for Board consideration to budget in the upcoming fiscal year a space needs assessment. Commissioner Jeffers mentioned the county owned property assessment to be considered as well.

FISCAL YEAR 2013-2017 RECOMMENDED CAPITAL IMPROVEMENT PLAN (REVISED):

County Manager, Heidi York and Finance Director, Amy Wehrenberg presented the Board with the revised 5-year Capital Improvement Plan, requested Board discussion for any other revisions as well as to adopt if appropriate. The adoption of this CIP will allocate funding for the projects in FY 2012-2013 and set priorities for the projects in the coming fiscal years.

Ms. Wehrenberg outlined the changes and revisions from the original recommended 5-year CIP that was presented to the Person County Board of Commissioners on March 12, 2012 as follows:

- 1) The deletion of Piedmont Community College's (PCC) bookstore expansion project for \$300,000 from the original recommended plan. This project was scheduled for FY 2016. However, after meeting with PCC representatives about their budget, they indicated that they were moving ahead with this project and were no longer requesting this as a CIP project from the County.
- 2) Due to the recent approval of Qualified School Construction Bonds (QSCB) by the Department of Public Instruction for \$3,132,537.50 on April 5, 2012, it is recommended that Person County finance the re-roofing construction for Southern Middle School and a portion of Person High School in FY 2013. These two roofs were initially proposed under a financing coupled with the Recreation and Senior Center in FY 2014. However, with the opportunity to finance these costs at an interest-free rate, these projects were moved to the upcoming fiscal year.

- 3) The recommendation for the Recreation and Senior Center and various roofing projects has been decreased to \$5,215,000 due to the transfer of roofing projects to be financed through the QSCB's (see item 2 above).
- 4) The set-aside funding of \$150,000 for PCC's bookstore expansion was deleted in FY 2015, and \$75,000 was added as a recommendation in FY 2016 for the re-roofing of South Elementary in FY 2017.

Ms. Wehrenberg provided the following information on the Qualified School Construction Bonds (QSCB)

Qualified School Construction Bonds (QSCB's)



Qualified School Construction Bonds Summary--What are they?



- The Qualified School Construction Bond ("QSCB") program was established as part of the American Recovery and Reinvestment Act of 2009.
- Bond proceeds
 - must be used for construction, rehabilitation, or **repair of a public school**; or for land acquisition for such a facility.
 - Proceeds received for the construction and/or repairs must be completely spent within 3 years of bond issuance; and up to 2% of the bond proceeds may be used for QSCB issue administrative costs.
 - Any unused portion of the QSCB authorization shall revert to the state to be allocated or re-allocated at its discretion.
 - can only be used for facilities whose purpose is for the education of children (not for athletic facilities or central office)
 - 10% of the QSCB proceeds must be committed by contract with a third party within 6 months after issuance of the bonds.
- Debt structure
 - intended to be **interest free!!!**
 - allows for interest subsidy reimbursement from the federal government for the entire amount of the interest payment.
 - QSCB's may be issued by local governments, which will then be responsible for repaying the principal amount.
 - bonds must be issued by December 31, 2012

Qualified School Construction Bonds

How did we get here?



- **2/1/12:** Received initial letter from Department of Public Instruction (DPI) indicating that the State of North Carolina had over \$12M in QSCB's to be re-allocated. Deadline for application was 3/16/11.
- **2/16/12:** Finance Directors for both the County and the Schools jointly agreed that it would be advantageous for both Boards to apply for this funding, given that there was a large amount of school roofing to be completed, and the fact that this money could be borrowed at an interest-free rate.
- **3/12/12:** The Board of Education passed a required resolution, signed by the Chairman from both Boards, to apply for a portion of this re-allocation from DPI for the re-roofing construction for Person High School and Southern Middle School. These two facilities were the largest roofing projects remaining to be done for the Schools.
- **3/15/12:** QSCB applications for a requested total of \$4,151,025 were remitted to DPI for consideration (PHS \$1,575,985 and SMS \$2,575,040)
- **4/5/12:** DPI emails schools to announce the approval of \$3,132,537.50 in a QSCB allocation to Person County. Four counties (Person, Davie, Columbus, and Montgomery) were awarded this same amount, which represented an equal distribution (1/4th) of the total available authorized amount of \$12,530,150.
- **4/11/12:** Received formal award letter from DPI confirming this allocation. This amount is just over \$1M short from being able to complete both school roofings in their entirety. It is recommended that the roofing for SMS be fully funded with this allocation, and a portion of PHS be completed with the remaining funds.
- **4/16/12:** Presentation of QSCB information and current status of allocation to both Boards at their joint meeting on Monday, April 16th.

Qualified School Construction Bonds Cost Benefit Analysis

Issuance Comparison		
	Taxable Borrowing	Qualified School Construction Bond
Principal Amount	\$3,132,538	\$3,132,538
Term	15 Years	15 Years
Issuer Subsidy	None	100% Tax Credit
Taxable Interest Credit	None	4.91%
Taxable Rate	4.91%	None
Total Debt Service	\$4,362,999	\$4,362,999
Interest Credit	(\$0)	(\$1,230,461)
Total Net Debt Service	\$4,362,999	\$3,132,538
Interest Savings	None	\$1,230,461 *

* Represents the amount of interest cost savings over the life of the debt (assuming a 15 year term) that the County can possibly save by investing in the QSCB's for these roofing projects.

Other comments: The term may have to be shortened to achieve a net interest rate of 0%. The rate provided in the table of 4.91% was the taxable rate as of 4/12/12. The taxable interest credit rate as of this date was actually 4.63%. We would want to lock in when these two rates were the same, thereby achieving the 0% interest payment.

Qualified School Construction Bonds

Where do we go from here?



- This proposal to utilize the QSCB allocation is part of the current recommended Capital Improvement Plan to be presented to the Board of Commissioners for their consideration. If this is approved, the County Finance Director will coordinate with the County's Bond Attorney and the School's Finance Director to begin structuring a financing schedule.
- Earlier conversations with the Bond Attorney and School representatives leads us to anticipate that the financing process may take place between July and September of 2012, with roofing construction to commence around October. However, this is subject to change as the financing calendar is developed and timing issues are discussed with both County and School representatives.
- Finance Director will select a financing institution to issue the QSCB's. Given that there will be no interest component for the County to bear, an RFP may not be necessary. In addition, the Finance Director may request to be given the authority to lock in on a selected range of terms in order to achieve a 0% spread between the taxable and tax credit rates.
- Both Boards will have to meet at least twice to hold necessary public hearings and approve financing documents. Since the County will have to hold Southern Middle School as collateral for the project, the Schools will need to deed this building to the County to hold in their possession for the life of the debt. Once the debt has been paid, the County deeds ownership of the building back to the Schools. This is the normal process for financings involving facilities currently held by the Schools.
- There are reporting requirements under the QSCB program that will have to be met by both the County and the Schools. Since the QSCB's are subject to Davis-Bacon rules, payroll forms will have to be completed by the contractors and subcontractors. The Finance Directors from both entities will coordinate to complete and submit all reports by the required deadlines.

A **motion** was made by Commissioner Kennington, **seconded** by Commissioner Jeffers, and **carried 5-0** to approve Fiscal Year 2013-2017 Capital Improvement Plan as presented.

April 16, 2012

Person County, North Carolina

Person County Capital Improvement Plan FY 2013-2017

Approved



Heidi York, County Manager
Amy Wehrenberg, Finance Director
Beth Farabaugh, Assistant Finance Director

April 16, 2012

April 16, 2012

**Person County, North Carolina
Capital Improvement Plan**

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PERSON COUNTY

OFFICE OF THE COUNTY MANAGER
304 South Morgan Street, Room 212
Roxboro, NC 27573-5245
336-597-1720
Fax 336-599-1609

April 16, 2012

Dear Person County Residents:

I am pleased to present Person County's Fiscal Years 2013-2017 Capital Improvement Plan (CIP). This is an important planning tool for our County because it reflects the priorities of the Board of County Commissioners in terms of capital needs over the next five years. It also identifies the most critical capital needs while taking into account the fiscal and logistical constraints facing Person County. This Plan identifies the anticipated funding sources needed to meet these goals. Although the capital projects in this Plan span the next five years, the fiscal effects of these extend far beyond. Therefore, the full array of funding sources that will be used to support the project as well as potential impacts to future operating budgets are also presented.

Person County is in its second year of implementing a comprehensive roofing needs assessment. This proactive approach to tackling major deferred maintenance needs not only for County Government buildings but also for Person County Schools and Piedmont Community College facilities has allowed us to manage the scope and timing of these costly projects. In addition to roofing repairs and replacements, the CIP has allowed the County to complete a feasibility study for a potential multi-jurisdictional business and industrial park with Durham County; replaced the outdated cardiac monitors for Emergency Medical Services; painted the Detention Center; embark on the engineering and feasibility study for the proposed Recreation and Senior Center; and waterproofing the exterior of Person High School.

This updated CIP sees some roofing work for County Government and Person County School's facilities; paving projects that include County facilities, Parking Lot 4 at PCC, Person High School and South Elementary; repairing and repaving of county walking tracks and those at Person High School and Southern Middle School. Also moving forward is the second phase of the potential joint business park with Durham County; a much needed accounting and human resources software system for County Government; HVAC work at the Law Enforcement Center; and replacement of a cooling tower at Person High School. Due to the growing need for window replacements in our public schools, I will be recommending a window replacement study out of next year's operating budget to assist in the prioritization of these with implementation in the coming years.

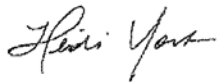
I am very proud of the financial leadership between Person County Government and Person County Schools that seized the opportunity to secure an interest-free financing tool- Qualified School Construction Bonds for \$3.1M to cover the roofing work at Southern Middle School and a portion of Person High School in FY2013. This financing will save our taxpayers approximately \$1.2M over the life of the debt. An important element in this CIP document is a

debt analysis summary, as well as a table and graph showing the future debt service levels for Person County Government. Both documents illustrate Person County's ability to take on additional debt payments in the future. This information reveals that debt service payments take a precipitous drop in Fiscal Year 2016 as shown both with and without the debt incurred for the School Roofing Projects financed through the Qualified School Construction Bond Program in Fiscal Year 2013, Recreation and Senior Center and Roofing Projects in Fiscal Year 2014 and PCC's Allied Health Building Construction and Schools Maintenance Facility in Fiscal Year 2017. This sharp drop in debt service is one indicator that is not viewed favorably by financial analysts and bond rating agencies who recommend a steady level of debt with little deviation in either direction. Sharp changes can signal poor planning on a county's behalf and suggest inefficient use of capital financing. This is something that needs to be considered within this CIP.

Please keep in mind that this Capital Improvement Plan is just that- a plan, and while a great deal of effort and analysis have gone into this, it offers a starting point for annual comparisons, fiscal changes, unforeseen needs, and a place where public discussion can begin. The CIP will continue to be reviewed on an annual basis, presenting any recommended changes to the Board for consideration. This review is critical as new information about our capital needs, our fiscal health, voter-supported funding, and existing project scheduling arises.

Person County Government takes great care and pride in being financially responsible in its service delivery and future operations. This Capital Improvement Plan is indicative of our commitment to provide residents with sustainable infrastructure. County staff looks forward to working with the Board of County Commissioners and our community as we implement the Fiscal Years 2013-2017 Capital Improvement Plan.

Sincerely,



Heidi N. York
County Manager

Person County, North Carolina Capital Improvement Plan



Objectives of a CIP:

- Create a plan to organize long term capital needs in a manner to promote discussion regarding priority, feasibility, timing, potential costs, financing options and future budgetary effect.
- Limit projects to those costing \$50,000 and over in the plan.
- Present an overview of requests submitted by Person County departments, Piedmont Community College and Public Schools.
- Facilitate the exchange of information and coordination between the County, the community college and the schools on capital planning.

Steps in developing a CIP:

- Determine capital needs for all departments and certain County-funded agencies.
- Review priorities and assess proposed capital projects in relationship to these priorities.
- Make recommendations to the Board of County Commissioners on a project's timing, priority and possible financing options.

Categories of projects:

Person County Government
Piedmont Community College
Public Schools

- Each project includes a description, a timeline for construction and operating costs, and the current status.
- Also included are graphs that summarize revenue sources, projects by function, projects by type, and outstanding debt.

Person County, North Carolina Capital Improvement Plan



Criteria in determining project status:

Policy Issues

- Is the project needed to bring the County into compliance with any laws or regulations?
- Is the project required by legal mandates?
- Does the project relate to a County-adopted plan or policy?

Cost Analysis

- Does the recommendation to renovate, rehabilitate, or maintain an existing facility justify the cost?
- Will this project reduce annual operating costs in some manner?
- What would be the impact upon the annual operating budget and future operating budgets?
- What is the possibility of cost escalation over time?

Public Service Factors

- Will this project increase productivity or service quality, or respond to a demand for service?
- What present or anticipated problem will this project alleviate, and to what extent?
- How will this project improve services to citizens and other service clients?
- How would delays in starting the project affect County services?

Community Objectives

- Is public health or safety a critical factor with regard to this project?
- Would the project enhance the educational opportunities for students in public schools or the community college?
- Will there be an improvement in environmental quality?
- Will this project promote economic development or otherwise raise the standard of living for our citizens?
- Will this project provide a critical service or improve the quality of life for our citizens?

Debt Management

- What types of funding sources are available?
- How reliable is the funding source recommended for the project?
- How would any proposed debt impact the County's debt capacity?
- Does the timing of the proposed construction correspond to the availability of funding?

General

- How does this project fit into future objectives of the County?
- What is the relationship to other projects, either ongoing or requested?
- Are there any project alternatives?
- What are the consequences if not approved?

CIP Financing Overview

Two major functions of a capital improvement plan are the identification and prioritization of capital projects over a specified amount of time (in this case 5 years) and the financing choices used to fund planned capital projects. The selection of projects for Person County's 2013-2017 Capital Improvement Plan was born out of a careful evaluation process that included costs, needs, timeliness, and other criteria. The financing options are more limited. Identifying a particular type of financing for a specific project includes: assessing legal funding criteria for specific types of projects, determining grant availability, debt capacity, securing and keeping a high bond rating, the total cost of issuing different types of debt, debt payment schedules, planned tax increases due to increased debt payments, and anticipated voter support for bond referendums. While finding worthwhile capital projects to support is all too easy, finding the appropriate debt vehicles and revenue to support debt payments is much more complicated.

The goal of capital financing is to provide for the adequate funding of the County's capital program while avoiding erratic increases or decreases in the County's property tax. Therefore, this proposed CIP includes a plan for the payment of debt related to projects financed by long-term borrowing. Below is a list of the typical types of funding and debt instruments considered for Person County's capital improvement projects along with a brief description:

Revenue Source/ Financing Tool	Description	Pro's	Con's
County Contribution	Funding directly from the County General Fund for each year	An appropriate use of County Reserves; no debt required	Can be difficult to fund large projects without greatly impacting reserves
CIP Project Fund Balance	Funding estimated to be available at the beginning of the year in the CIP Project Fund	Can prepare for future projects using set-aside funding and reserves as an optional source of revenue; no debt required	May not always have capacity to set-aside funds. Project overruns may also reduce amount of available reserves.
Grant Funding	Grant proceeds anticipated to be available to support specific projects	An optional source of revenue to local funding; no debt required	Grant availability is minimal, and sometimes difficult to secure
Installment Purchase	Allows a unit of local government to purchase property, construct or repair fixtures or improvements, by installment contracts	Flexible terms and debt structure; no official statements or secondary disclosures; no voter approval needed	Dependent upon available interest rate market; administrative costs and time required to manage debt

General Obligation Bonds	Debt proceeds received after the issuance of bonds	Strongest form of security that a local government can pledge for debt, low rate offerings	Requires voter approval; terms cannot exceed 20 years; requires level payments; intense reporting; official statements and secondary disclosures
COPS/Short Term Bank Financing	Certificates of Participation (COPS) are a short-term loan (made by multiple financial institutions) broken into pieces and sold to investors.	No voter approval required	Shorter terms; official statements
Capital Lease Financing	Short-term financing for equipment-related purchases only	A useful and simplistic form of financing for equipment-related purchases	Maximum term is 5 years with a cap of \$500,000; limited to equipment-related projects



Person County, North Carolina Capital Improvement Plan

Summary of Completed Projects (to date):

Person County Government:

Department of Social Services - Northwoods Software - \$352,178

EMS cardiac monitors replaced - \$190,459

Helena Gym -Upgrade Restrooms - \$45,909

Hot Water Repair at Law Enforcement Center - \$69,854

Public Library Roof - \$320,000 (Debt Service funds)

Removal and replacement of EMS Diesel Fuel Tank - \$24,405

Renovation of Hospital Cardiac Rehabilitation Center - \$50,000

Piedmont Community College:

F&G Buildings Roofing - \$225,000 (Debt Service funds)

Public Schools:

Exterior wall waterproofing -Person High School - \$59,718

Fire alarm & security system replacement-Person High School - \$187,401

HVAC control system upgrade -Oak Lane Elementary - \$71,000

Northern Middle School Roof - \$600,000 (Debt Service funds)



Person County, North Carolina Capital Improvement Plan

Status of Ongoing Projects for FY 2012:

Person County Government:

Courthouse Renovation and Roofing Projects (\$5,446,000) – Final borrowing was for \$4.5M for the renovation of the Courthouse and roofing construction for various county, school and community college buildings. The roofing for all associated buildings is complete. The estimated time of completion for the Courthouse renovation is summer of 2012.

Contingency for Courthouse Renovation and Roofing Project (\$40,000) – Roofing is complete. However, the estimated time of completion for the Courthouse renovation is the summer of 2012, therefore, it is recommended that we delay the funding of this contingency (if needed) for the end of FY 2012.

Energy Lighting Project at PCOB & Library (\$174,385) – This project was approved by the Board in February 2011 and is set to be completed by fall 2012. The total estimated County contribution is \$69,700. The remaining balance is supported by an ARRA grant and a rebate from Progress Energy.

Multi-Jurisdictional Industrial Park (\$155,000) – This is a joint endeavor with Durham County that is underway. The first phase of the feasibility study will be complete by April 2012.

Painting at LEC Detention Center (\$52,600) – This project is 50% complete as of February 2012. The remainder of the painting in the Detention Center should be complete by summer 2012.

Recreation/Senior Center Engineering Study (\$53,000) – This project was recently approved by the Board at the retreat in January 2012. Bids are set to go out for the feasibility study in March 2012.

Roofing Projects for Kirby, Airport pump house, Olive Hill Gym and Huck Sansbury (\$399,957) – These projects have recently begun in late 2011 and are ongoing.

Piedmont Community College:

Roofing Projects for Buildings A, I, and J (\$384,922) – These roofing projects are currently underway with an estimated completion by summer 2012.

Public Schools:

Roofing Projects for Early Intervention, Helena Elementary, PHS, and Southern Middle Schools (\$129,135) – These roofing projects are currently underway with a completion date of summer 2012.

Exterior wall waterproofing at PHS (\$250,000) – The waterproofing has not taken place yet, it will likely start in the summer of 2012 after students are out of school.

**Person County
Capital Improvement Plan
Approved Projects**

YEAR	DEPT	PROJECT TITLE	TOTAL COST	PROJECT DESCRIPTION
2013	EDC	Multi-Jurisdictional Industrial Park (Phase 2)	45,000	Consists of site selection and certification.
	Finance/HR	Accounting & HR Software Package	290,000	Currently pursuing a replacement software to upgrade and integrate the accounting and HR functions. Human Resources does not have a software for tracking employees, and the current accounting system is not adequate to perform the HR and accounting functions efficiently.
	General Services	New roof-Olive Hill Gym (Phase 2)	19,133	As recommended in the Roofing Study.
	General Services	New roof-PCOB	412,708	As recommended in the Roofing Study.
	General Services	New roof-Bushy Fork Park (Phase 1)	134,696	As recommended in the Roofing Study.
	General Services	Paving-driveway & parking lots-Animal Ctrl, PW maintenance, & Mayo	135,000	Constantly putting gravel on these driveway and parking lots. Also, having to grade and fill holes regularly.
	General Services	LEC HVAC Controls Retrofit	170,000	Replace the original Pneumatic HVAC control system with a new Direct Digital control system due to parts that are becoming obsolete. Potential savings are; troubleshooting on-line, 5-10% cut in operational costs, phase out service contract, and reduce repair costs.
	Rec, Arts & Parks	Walking Track Repaving and Repairs (Phase 1)	65,000	Repave existing walking tracks-built in early 90's-many are cracking due to age, also drainage will be repaired as needed. The second phase is recommended for year 2015.
	PCC	Paving and Expansion-Parking Lot 4	100,000	Additional parking spaces are needed due to growth in number of students.
	Public Schools	Replacement of Cooling Tower-PHS	60,000	Replace cooling tower before the roof for the high school is replaced. The system is in poor condition and would result in failure to cool the school.
	Public Schools	New roof-North End (Phase 1)	577,646	As recommended in the Roofing Study.
	Public Schools	New roof-Southern Middle School (Phase 2)	2,718,910	As recommended in the Roofing Study. Moved up due to approval of QSCB funding available.
	Public Schools	New roof-PHS (Phase 2)	362,538	As recommended in the Roofing Study. Moved up due to approval of QSCB funding available.
	Public Schools	Issuance cost-School Roofing (QSCB)	51,090	Costs associated with the QSCB issuance.
	Public Schools	Paving-tracks at PHS & SMS	200,000	Repairs have been made to these tracks in the past, but the cracks reappear rapidly. The tracks must be removed and a new base built to adequately repair the facilities making them safer for students.
	Public Schools	Paving-PHS & South Elem	150,000	Pavement is showing signs of deterioration and will start breaking apart with continued traffic and winter weather.
2014	General Services	New roof-Huck Sansbury Complex (Phase 2)	290,831	As recommended in the Roofing Study.
	General Services	New roof-Kirby Civic Auditorium (Phase 2)	348,277	As recommended in the Roofing Study.
	General Services	Replace carpet & tile (PCOB-Phase 1)	40,000	Proposing to do one floor per year for three years. A solution has been developed that will not require removal of old carpet, tile, and glue.
	General Services	New roof-EMS (Phase 1)	125,660	As recommended in the Roofing Study.
	General Services	New roof-Helena Elementary School (Phase 2)	1,046,068	As recommended in the Roofing Study.
	Rec, Arts & Parks	Playground improvements (Phase 1)	60,000	Replace old equipment at various parks. We schedule to replace/update equipment each year to improve safety. Have not been replaced in 4 years. Some equipment was installed in early 90's. Addresses ADA compliance issues at all playgrounds. This project will be done over a three year period.
	Rec, Arts & Parks	Rec Center/Senior Center	3,677,333	Combined facility-indoor pool, elevated walking track, 2 gyms, racquetball, exercise rooms, meeting rooms, office space, outdoor skate park. Proposed to be financed by installment purchase for \$2,577,333, a PARTF grant for \$1M, and local funds for contingency of \$100,000.
	PCC	Upgrade Kitchen Equipment	50,000	New equipment will allow for better selections to students, faculty and public. Upgrade of the dining facility will be done by PCC, the new equipment is the only item requested.
	PCC	Architectural Plans for Building A upgrade	75,000	This upgrade would allow for additional office space that is now disbursed around campus. By relocating offices and meeting space to building A, much needed classroom space would be provided.
	Public Schools	New roof-Early Intervention (Phase 2)	180,998	As recommended in the Roofing Study.
	Public Schools	New roof-PHS (Phase 3)	1,300,768	As recommended in the Roofing Study.

**Person County
Capital Improvement Plan
Approved Projects**

YEAR	DEPT	PROJECT TITLE	TOTAL COST	PROJECT DESCRIPTION
2014	Public Schools	Fire alarm replacement-NMS	135,000	Current fire alarms are not adequately covering the school and are recommended to be replaced by the PC Fire Inspector
	Public Schools	Fire alarm replacement-SMS	175,000	Existing fire alarm is obsolete with parts no longer available. In the near future code requirements will not be met.
	Public Schools	HVAC valve replacement-South Elementary	97,000	Replace existing valves for the heating and cooling system. Valves are failing which causes multiple problems with the entire system in the school.
2015	General Services	Replace carpet & tile (PCOB-Phase 2)	65,000	Proposing to do one floor per year for three years. A solution has been developed that will not require removal of old carpet, tile, and glue.
	General Services	New roof-Elections/IT	136,420	As recommended in the Roofing Study.
	Rec, Arts & Parks	Walking Track Repaving and Repairs (Phase 2)	65,000	Repave existing walking tracks-built in early 90's-many are cracking due to age, also drainage will be repaired as needed. Last phase of project.
	Rec, Arts & Parks	Playground improvements (Phase 2)	50,000	Replace old equipment at various parks. We schedule to replace/update equipment each year to improve safety. Have not been replaced in 4 years. Some equipment was installed in early 90's. Addresses ADA compliance issues at all playgrounds. This project will be done over a three year period.
	Rec, Arts & Parks	Olive Hill---construct outdoor restrooms	50,000	Current restrooms are accessed through gym-need availability for after hours use.
	PCC	Campus sidewalk upgrade	80,000	Many of the existing sidewalks have become very hazardous, due to tree roots, which have caused numerous incidents. Current sidewalks are 40+ years old.
	PCC	New Roof Building D	180,559	As recommended in the Roofing Study.
	Public Schools	Asphalt replacement in bus parking lot-PHS	80,000	Recommended to be completed after the PHS roofing project so new asphalt will not be damaged. Many areas in the bus parking lot have deteriorated which is allowing water to run across pavement, causing freeze and thaw problems.
	Public Schools	New roof-Earl Bradsher	573,296	As recommended in the Roofing Study.
	Public Schools	New roof-School Maintenance	284,164	As recommended in the Roofing Study.
	General Services	New roof-Bushy Fork Park (Phase 2)	68,657	As recommended in the Roofing Study.
	General Services	Replace carpet & tile (PCOB-Phase 3)	60,000	Department requests to do one floor per year for three years. A solution has been developed that will not require removal of old carpet, tile, and glue.
	General Services	New roof-Emergency Communications	70,540	As recommended in the Roofing Study.
	Rec, Arts & Parks	Playground improvements (Phase 3)	50,000	Replace old equipment at various parks. We schedule to replace/update equipment each year to improve safety. Have not been replaced in 4 years. Some equipment was installed in early 90's. Addresses ADA compliance issues at all playgrounds. This project will be done over a three year period.
	PCC	Construct covered walkways	200,000	Construction of a covered walkway from Building A to S. This ties the campus buildings all together since there are existing covered walkways to the other major buildings. Also will prevent exposure to the elements for students and staff.
2017	Public Schools	New roof-North End (Phase 2)	207,543	As recommended in the Roofing Study.
	Public Schools	PHS Stadium restrooms	500,000	Restrooms are not readily accessible to the public. Handicap access is also not available.
	General Services	New roof-EMS (Phase 2)	23,092	As recommended in the Roofing Study.
	Rec, Arts & Parks	Solar lights on walking tracks (Phase 1)	130,000	2 Year phase (130,000 per year), that will reduce energy costs for track facilities and increase security for parks and surrounding areas.
	PCC	New Allied Health Building and Renovations	4,200,000	New three-story, 38,500 square foot Building for nursing, lab techs, EMS, certified nursing assistants and more. This project would be financed with an installment purchase financing for the portion that Person County would contribute (\$4.1M) and \$100,000 local funds for contingency. PCC would contribute \$1M and the State \$3.3M in projections.
	PCC	New Roof-Building L	115,112	As recommended in the Roofing Study.
	Public Schools	New roof-North End (Phase 3)	8,143	As recommended in the Roofing Study.
	Public Schools	New roof-South Elementary	301,680	As recommended in the Roofing Study.

Person County
Capital Improvement Plan
Approved Projects

YEAR	DEPT	PROJECT TITLE	TOTAL COST	PROJECT DESCRIPTION
2017	Public Schools	Window replacement-Earl Bradsher	370,000	Scheduled replacement-starting to leak and to make more energy efficient.
	Public Schools	PHS classroom conversion	100,000	Convert old metal shop to classroom space. Metals program is no longer in existence and space is needed for normal classroom use. Area currently is a large open space that needs to be divided and updated.
	Public Schools	VCT Floor Tile replacement-Earl Bradsher	250,000	Replace floor tiles that are original back to the 1950's that are worn out and also create an asbestos hazard.
	Public Schools	Chiller replacement @ PHS	285,000	Chiller will be 23 years old and is at the end of life for the unit.
	Public Schools	Maintenance Facility	1,500,000	New Maintenance Facility to replace existing facility that is 60+ years old, with buildings in poor condition, not enough space for operations, and hazardous storage areas. Proposed to be included in the financing along with the Allied Health Building for PCC.

**Person County
Capital Improvement Plan
Projects Not Approved**

DEPT	PROJECT TITLE	TOTAL COST	PROJECT DESCRIPTION/REASON FOR NOT RECOMMENDING
EMS	Bay Renovation	360,000	Current bay is not adequate for the number of ambulances, clearance issues, temperature storage for medicine not consistent and major repairs needed. Also need more crew quarters to free up existing office space for emergency operations center. Not recommended at this time, to consider other options.
Rec, Arts & Parks	Solar Lights on Walking Tracks (Phase 2)	130,000	Installation of Solar Lights on all walking tracks: 2 Year Phase Project: Phase 1- Huck Sansbury, Helena, Allensville, and Hurdle Mills. Phase 2- Bethel Hill, Bushy Fork, Olive Hill, Mt. Tirza. This project will greatly reduce energy cost to operate each walking track facility. Increases security. There is less security with less lights at Park facilities and surrounding facilities. Not recommending second phase until a future year in the CIP.
Rec, Arts & Parks	Outdoor Basketball Multi-Use Courts	60,000	Outdoor Basketball / Multi-Use Courts at different Park Locations: Sizes and location will be determined by population demand and area location requirements. Suggested park locations: Olive Hill, Allensville, Hurdle Mills, Bushy Fork; Outdoor basketball/ Multi-Use courts will provide additional recreational opportunities throughout various locations in the County. This is an inexpensive, low maintenance way to provide recreational space. Space can also be used for additional organized program opportunities. (Example: Basketball, quick start tennis, 4 square, hop scotch, summer camp game space, two-on-two basketball tournaments, badmitten tournaments, and much more.) Not recommended due to Rec/Senior Center project providing similar opportunities.
Rec, Arts & Parks	Kirby--Renovate second floor	500,000	The Second floor renovation will be a joint project with Piedmont Community College. There is a large amount of space above the Kirby Auditorium that can be used for classes, meeting space, dance studio, exercise space, and/or arts studio. This project would also increase foot traffic in the downtown area. Not recommended at this time since this project is more of a refurbishment project while other recommended projects were deemed more critical.
Rec, Arts & Parks	Helena park expansion	350,000	Includes parking, tennis courts, and additional multi-purpose field. Growth in southern Person County needs larger park area. Old school will need to be demolished. Not recommended due to decisions needed on old school property at this location.
PCC	Bookstore Expansion	300,000	Expand bookstore by 1500 square feet, to accommodate student traffic and sales of merchandise along with books. Not recommended since PCC has decided to move forward without County funding for this project.
Public Schools	Window replacement-North Elem	450,000	Scheduled replacement-starting to leak and to make more energy efficient. Not recommended at this time. A comprehensive window assessment is recommended for FY 2012-13 to establish a replacement schedule.
Public Schools	Window replacement-Oak Lane Elem	500,000	Scheduled replacement to make more energy efficient. Not recommended at this time. A comprehensive window assessment is recommended for FY 2012-13 to establish a replacement schedule.
Public Schools	Window replacement-North End Elem	500,000	Scheduled replacement to make more energy efficient. Not recommended at this time. A comprehensive window assessment is recommended for FY 2012-13 to establish a replacement schedule.
Public Schools	Window replacement-PHS	700,000	Windows are in poor condition, not energy efficient and water and air easily enter building through them. Not recommended at this time. A comprehensive window assessment is recommended for FY 2012-13 to establish a replacement schedule.
Public Schools	Window replacement-Woodland Elem	400,000	Scheduled replacement to make more energy efficient. Not recommended at this time. A comprehensive window assessment is recommended for FY 2012-13 to establish a replacement schedule.
Public Schools	Window replacement-South Elem	600,000	Scheduled replacement to make more energy efficient. Not recommended at this time. A comprehensive window assessment is recommended for FY 2012-13 to establish a replacement schedule.

Person County
Capital Improvement Plan (CIP)
2013-17
Approved - Funding Schedule

Sources of Revenue for Project Costs:	Current Year 2011-12	Budget Year 2012-13	Planning Year 2013-14	Planning Year 2014-15	Planning Year 2015-16	Planning Year 2016-17	TOTAL REVENUE SOURCES
Revenues:							
County Contribution	438,547	2,102,482	1,572,390	1,294,439	1,246,740	1,208,027	7,862,625
CIP Project Fund Balance	1,664,026	256,701	249,545	270,000	135,000	475,000	3,050,272
PARTF Grant - Recreation & Senior Center	-	-	1,000,000	-	-	-	1,000,000
Debt Proceeds - QSCB ⁽¹⁾	-	3,132,538	-	-	-	-	3,132,538
Debt Proceeds - Installment Purchase Financing ^{(2) & (3)}	-	-	5,215,000	-	-	5,600,000	10,815,000
Total Sources of Revenue:	2,102,573	5,491,721	8,036,935	1,564,439	1,381,740	7,283,027	25,860,435
Project Costs for County:	Current Year 2011-12	Budget Year 2012-13	Planning Year 2013-14	Planning Year 2014-15	Planning Year 2015-16	Planning Year 2016-17	TOTAL PROJECT COSTS
General Services:							
Painting at LEC Detention Center	52,600	-	-	-	-	-	52,600
New roof-Huck Sansbury Complex	205,477	-	290,831	-	-	-	496,308
New roof-Kirby Civic Auditorium	40,455	-	348,277	-	-	-	388,732
New roof-Olive Hill Gym	133,145	19,133	-	-	-	-	152,278
New roof-Airport Pump House	20,880	-	-	-	-	-	20,880
New roof-PCOB	-	412,708	-	-	-	-	412,708
New roof-Bushy Fork Park	-	134,696	-	-	68,657	-	203,353
Paving-driveway & parking lots-Anim Ctrl, PW maint. & Mayo	-	135,000	-	-	-	-	135,000
LEC HVAC Controls Retrofit	-	170,000	-	-	-	-	170,000
New roof-Helena Elementary School (old school facilities)	-	-	1,046,068	-	-	-	1,046,068
Replace carpet & tile (PCOB)	-	-	40,000	65,000	60,000	-	165,000
New roof-Emergency Medical Services	-	-	125,660	-	-	23,092	148,752
New roof-Board of Elections/IT	-	-	-	136,420	-	-	136,420
New roof-Emergency Communications	-	-	-	-	70,540	-	70,540
Emergency Management Services:							
Replace cardiac monitors (\$27,208 ea.)	190,459	-	-	-	-	-	190,459
Economic Development:							
Multi-Jurisdictional Industrial Park	155,000	45,000	-	-	-	-	200,000
Finance and Human Resources							
Accounting and HR Software Package	-	290,000	-	-	-	-	290,000
Recreation, Arts & Parks:							
Rec Center/Senior Center Engineer Fees	53,000	-	-	-	-	-	53,000
Walking tracks repaving & repair	-	65,000	-	65,000	-	-	130,000
Playground and park improvements	-	-	60,000	50,000	50,000	-	160,000
Recreation and Senior Center (covered by debt proceeds)	-	-	2,500,000	-	-	-	2,500,000
Recreation and Senior Center (covered by PARTF grant)	-	-	1,000,000	-	-	-	1,000,000
Issuance Costs-Rec & Sr Center & Various Roofing	-	-	77,333	-	-	-	77,333
Contingency-Rec & Sr Center & Various Roofing	-	-	100,000	-	-	-	100,000
Olive Hill---construct outside restrooms	-	-	-	50,000	-	-	50,000
Solar lights on walking tracks	-	-	-	-	-	130,000	130,000
Set-asides for future projects	62,500	-	30,000	-	-	-	92,500
Total County Projects	913,516	1,271,537	5,618,169	366,420	249,197	153,092	8,571,931

Person County
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Project Costs for PCC:	Current Year 2011-12	Budget Year 2012-13	Planning Year 2013-14	Planning Year 2014-15	Planning Year 2015-16	Planning Year 2016-17	TOTAL PROJECT COSTS
Piedmont Community College (PCC):							
New roof-A Building	170,617	-	-	-	-	-	170,617
New roof-I Building	201,840	-	-	-	-	-	201,840
New roof-J Building	12,465	-	-	-	-	-	12,465
Paving and Expansion-Parking Lot 4	-	100,000	-	-	-	-	100,000
Upgrade kitchen equipment	-	-	50,000	-	-	-	50,000
Architectural Plans for Building A Upgrade	-	-	75,000	-	-	-	75,000
Campus Sidewalks Upgrade	-	-	-	80,000	-	-	80,000
New roof-D Building	-	-	-	180,559	-	-	180,559
Construct covered walkways	-	-	-	-	200,000	-	200,000
New roof-L Building	-	-	-	-	-	115,112	115,112
New Allied Health Building & Renovations (covered by debt proceeds)	-	-	-	-	-	4,050,000	4,050,000
Issuance Costs-New Allied Health Bldg & Sch Maint Bldg	-	-	-	-	-	50,000	50,000
Contingency-New Allied Health Bldg & Sch Maint Bldg	-	-	-	-	-	100,000	100,000
Set -asides for future projects	50,000	-	175,000	-	-	-	225,000
Total PCC	434,922	100,000	300,000	260,559	200,000	4,315,112	5,610,593
Project Costs for Public Schools:							
Public Schools:							
New roof-Early Intervention	1,671	-	180,998	-	-	-	182,669
New roof-Helena Elementary School (Learning Academy)	50,634	-	-	-	-	-	50,634
New roof-PHS	53,343	362,538	1,300,768	-	-	-	1,716,649
New roof-Southern Middle School	23,487	2,718,910	-	-	-	-	2,742,397
Issuance costs-School Roofing (QSCB)	-	51,090	-	-	-	-	51,090
Exterior wall waterproofing-PHS (additional)	250,000	-	-	-	-	-	250,000
Replacement of cooling tower-PHS	-	60,000	-	-	-	-	60,000
New roof-North End	-	577,646	-	-	207,543	8,143	793,332
Replace tracks-PHS & SMS	-	200,000	-	-	-	-	200,000
Paving-PHS & South Elem	-	150,000	-	-	-	-	150,000
Fire alarm replacement-NMS	-	-	135,000	-	-	-	135,000
Fire alarm replacement-SMS	-	-	175,000	-	-	-	175,000
HVAC valve replacements-South Elementary	-	-	97,000	-	-	-	97,000
Asphalt replacement in bus parking lot-PHS	-	-	-	80,000	-	-	80,000
New roof-Earl Bradsher	-	-	-	573,296	-	-	573,296
New roof-School Maintenance	-	-	-	284,164	-	-	284,164
Stadium restrooms-PHS	-	-	-	-	500,000	-	500,000
New roof-South Elementary	-	-	-	-	-	301,680	301,680
Window replacement-Earl Bradsher	-	-	-	-	-	370,000	370,000
Classroom conversion-PHS	-	-	-	-	-	100,000	100,000
VCT Floor Tile replacement-Earl Bradsher	-	-	-	-	-	250,000	250,000
Chiller replacement-PHS	-	-	-	-	-	285,000	285,000
Construction of Maintenance Facility	-	-	-	-	-	1,500,000	1,500,000
Set -asides for future projects	375,000	-	230,000	-	225,000	-	830,000
Total Public Schools Projects:	754,135	4,120,184	2,118,766	937,460	932,543	2,814,823	11,677,911
Total Project Costs:	2,102,573	5,491,721	8,036,935	1,564,439	1,381,740	7,283,027	25,860,435

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Sources of Revenue for Operating Impact Costs:	Current Year 2011-12	Budget Year 2012-13	Planning Year 2013-14	Planning Year 2014-15	Planning Year 2015-16	Planning Year 2016-17	TOTAL REVENUE SOURCES
General Fund Revenues	412,922	-	547,581	(55,452)	-	-	905,051
Fees (Rec Center)	-	-	-	-	100,000	100,000	200,000
Total Sources of Revenue for Operating Impact Costs	412,922	-	547,581	(55,452)	100,000	100,000	1,105,051

Operating Impact Costs:	Current Year 2011-12	Budget Year 2012-13	Planning Year 2013-14	Planning Year 2014-15	Planning Year 2015-16	Planning Year 2016-17	TOTAL PROJECT COSTS
Recreation and Senior Center Project							
Personnel/Operating	-	-	47,000	94,000	94,000	94,000	329,000
Maintenance Costs	-	-	-	75,000	75,000	75,000	225,000
Finance & HR Software							
New Maintenance Contract	-	-	35,000	35,000	35,000	35,000	140,000
Old Maintenance Contract	-	10,180	(10,180)	(10,180)	(10,180)	(10,180)	(30,540)
Debt Service Impacts	412,922	22,750	499,261	(225,772)	(1,497,063)	(224,856)	(1,012,758)
LEC HVAC Controls Retrofit							
Energy savings	-	(2,250)	(4,500)	(4,500)	(4,500)	(4,500)	(20,250)
Reduce service contract	-	(3,500)	(7,000)	(7,000)	(7,000)	(7,000)	(31,500)
Reduce repair costs	-	(6,000)	(12,000)	(12,000)	(12,000)	(12,000)	(54,000)
Total Operating Impact Costs	412,922	21,180	547,581	(55,452)	(1,326,743)	(54,536)	(455,048)

Notes: Items highlighted in blue are projects associated with a debt financing.

(1) School Roofing Project (QSCB financing)

Due to the approval by the Department of Public Instruction of a \$3.1M Qualified School Construction Bond ("QSCB") issuance in April 2012, the total re-roofing construction of Southern Middle School and a portion of Person High School is being proposed for FY 2013.

(2) Recreation and Senior Center Construction and Various Roofing Projects

It is recommended to do an installment financing to capture the cost of the recently revised Recreation and Senior Center Project along with the re-roofing of the Huck Sansbury Complex and large-scale school buildings (Helena & PHS). The engineering study for the Recreation and Senior Center has been approved to begin in FY 2012 for \$53,000. The engineering study for the roofs has already been completed as part of the latest Roofing Study. The total proposed amount for these projects is \$5,215,000 and are scheduled on the CIP to take place in FY 2014.

(3) PCC Allied Health Building Construction and Schools Maintenance Facility Project

This project is currently recommended to begin in FY 2017; the borrowing for this project includes \$4,050,000 for construction of a new Allied Health Building instructional facility for PCC, and \$1,500,000 for the construction of a maintenance building for PC Schools. Total debt proceeds recommended to cover both projects is \$5,600,000.

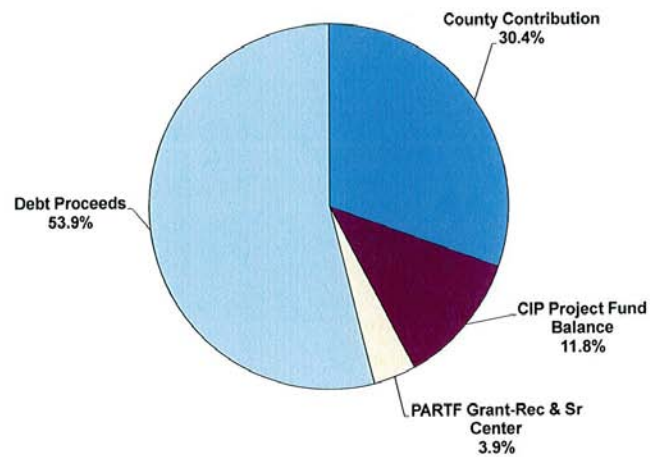
Set-Aside Funds for Future Years

Note: The County has implemented a best practice approach for distributing the costs of capital projects to minimize the impact in any one fiscal year. This is accomplished by incrementally funding expensive projects over multiple fiscal years. The projects listed below are funded through set-aside funds leading up to the year in which the project will be completed, thus reducing the burden in that year. This is a proactive approach to planning and funding future capital needs as well as maximizing cash flow capacity.

	Set-Aside Amount	Fiscal Year that project is recommended to take place	Remaining Amount
Current & Prior Years			
Walking tracks repaving & repair (County parks)-Phase 1	\$ 30,000	2013	\$ 35,000
Replace tracks-PHS & SMS	125,000	2013	75,000
Paving-PHS & South Elem	75,000	2013	75,000
Paving-driveway & parking lots-Animal Control, Public Works maint. & Mayo Park	62,500	2013	72,500
Paving & Expansion-Parking Lot 4 (PCC)	50,000	2013	50,000
New roof-North End	250,000	2013	543,332
New roof-Kirby Civic Auditorium	209,545	2014	138,732
Replace carpet & tile (PCOB)	110,000	2014-2016	55,000
Chiller replacement-PHS	50,000	2017	235,000
Window replacement-Earl Bradsher	100,000	2017	270,000
Total	\$ 1,062,045		
Budget Year 2012-2013			
(No set asides proposed in this year)	\$ -		
Planning Year 2013-2014			
Walking tracks repaving & repair (County parks)- Phase 2	\$ 30,000	2015	\$ 35,000
Construct covered walkways	100,000	2016	100,000
New roof-D Building (PCC)	75,000	2015	105,559
New roof-North End	30,000	2016	185,686
New roof-Earl Bradsher	100,000	2015	473,296
New roof-South Elementary	100,000	2017	201,680
Total	\$ 435,000		
Planning Year 2014-2015			
(No set asides proposed in this year)	\$ -		
Planning Year 2015-2016			
VCT Floor Tile replacement-Earl Bradsher	\$ 150,000	2017	\$ 100,000
New roof-South Elementary	75,000	2017	126,680
Total	\$ 225,000		
Planning Year 2016-2017			
(No set asides proposed in this year)	\$ -		

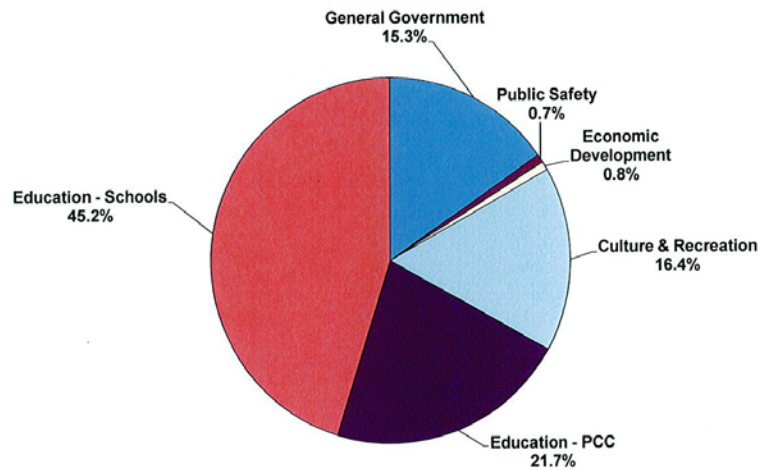
Person County Capital Improvement Plan
Approved - Revenue Sources
FY 2013 - 2017

Total % Revenue Sources								
Description	Current Year	2013	2014	2015	2016	2017	Totals	% of Total
County Contribution	438,547	2,102,482	1,572,390	1,294,439	1,246,740	1,208,027	7,862,625	30.4%
CIP Project Fund Balance	1,664,026	256,701	249,545	270,000	135,000	475,000	3,050,272	11.8%
PARTF Grant-Rec & Sr Center	-	-	1,000,000	-	-	-	1,000,000	3.9%
Debt Proceeds	-	3,132,538	5,215,000	-	-	5,600,000	13,947,538	53.9%
Totals	2,102,573	5,491,721	8,036,935	1,564,439	1,381,740	7,283,027	25,860,435	100.0%



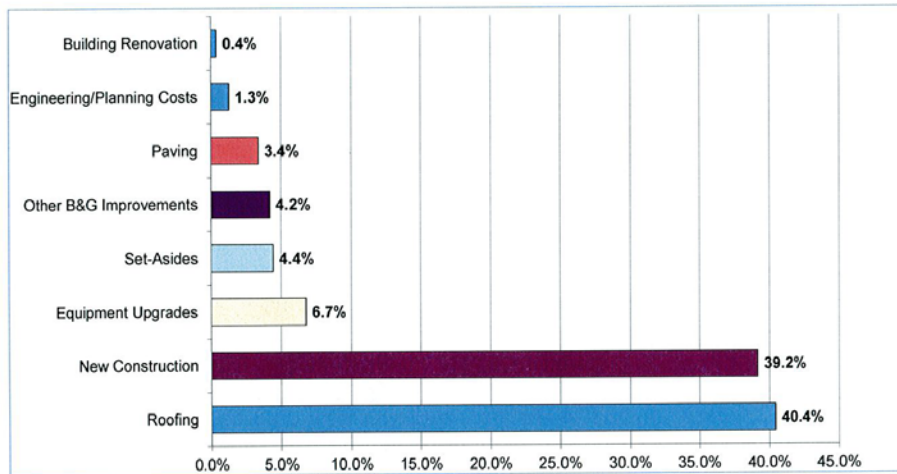
Person County Capital Improvement Plan
Approved - by Function
FY 2013 - 2017

Total % CIP Projects by Function								
Description	Current Year	2013	2014	2015	2016	2017	Totals	% of Total
General Government	515,057	1,161,537	1,850,836	201,420	199,197	23,092	3,951,139	15.3%
Public Safety	190,459	-	-	-	-	-	190,459	0.7%
Economic Development	155,000	45,000	-	-	-	-	200,000	0.8%
Culture & Recreation	53,000	65,000	3,767,333	165,000	50,000	130,000	4,230,333	16.4%
Education - PCC	434,922	100,000	300,000	260,559	200,000	4,315,112	5,610,593	21.7%
Education - Schools	754,135	4,120,184	2,118,766	937,460	932,543	2,814,823	11,677,911	45.2%
Totals	2,102,573	5,491,721	8,036,935	1,564,439	1,381,740	7,283,027	25,860,435	100.0%



Person County Capital Improvement Plan
Approved - by Type
FY 2013 - 2017

Total % CIP Projects by Type								
Description	Current Year	2013	2014	2015	2016	2017	Totals	% of Total
Roofing	914,014	4,276,721	3,292,602	1,174,439	346,740	448,027	10,452,543	40.4%
New Construction	-	-	3,677,333	50,000	700,000	5,700,000	10,127,333	39.2%
Equipment Upgrades	190,459	520,000	517,000	50,000	50,000	415,000	1,742,459	6.7%
Set-Asides	487,500	-	435,000	-	225,000	-	1,147,500	4.4%
Other B&G Improvements	302,600	-	40,000	65,000	60,000	620,000	1,087,600	4.2%
Paving	-	650,000	-	225,000	-	-	875,000	3.4%
Engineering/Planning Costs	208,000	45,000	75,000	-	-	-	328,000	1.3%
Building Renovation	-	-	-	-	-	100,000	100,000	0.4%
Totals	2,102,573	5,491,721	8,036,935	1,564,439	1,381,740	7,283,027	25,860,435	100.0%



Person County's Debt Service

Current Debt Service

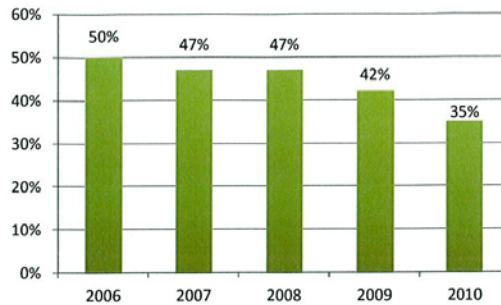
Project	Description	Term	Int Rate %	Outstanding Balance	Last Pyt Fiscal Year
2006 Various Roofing/Paving	Re-roofing, paving and repaving certain school, community college and other public facilities; re-floor the gymnasium; construct new tennis courts at Person High School	15 years	3.86%	3,381,279	2021
2007 School Bus Garage/Health Buildings Renovation/PCC Roofing	Construction of a bus garage for the Person County Schools administrative unit, re-roofing two classroom building at Piedmont Community College and renovating, equipping and furnishing former Health Department buildings to provide space for other County departments	7 years	3.75%	1,410,573	2014
2008 Refinancing of 1999 & 2000 Elem School Construction & LEC Building	Combine and refinance the previous debt held on the cost of construction to the elementary schools in 1999 and 2000, and the acquisition and construction on the law enforcement center	7 years	3.55%	6,949,404	2015
2009 Material Recovery Facility Equipment	Lease a baler and equipment associated with the operation of a new material recovery facility	5 years	2.71%	197,337	2014
2010 Courthouse Renovation & Various Roofing	Engineering and construction costs associated with the renovation of the Courthouse and some various re-roofing for certain school, community college and other public facilities	10 years	4.08%	4,747,680	2021

Current Debt Analysis

There are two standard ratios that measure debt service levels and the capacity for taking on additional debt. These ratios and their meaning for Person County are described below:

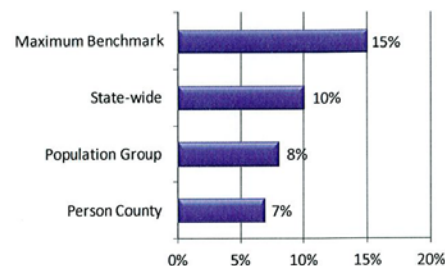
- Debt to Assets Ratio:** Measures leverage, the extent to which total assets are financed with long-term debt. A high debt to assets ratio may indicate an over-reliance on debt for financing assets, and a low ratio may indicate a weak management of reserves. As of FY 2011, the debt to assets ratio for Person County is 35% versus the population group at 59%. A more applicable comparison may be to view the debt to assets ratio for Person County since FY 2006. As displayed in the following chart, Person County's debt to assets ratio has declined from 50% in FY 2006 to 35% in FY 2010. This reduction can be attributed to conservative spending in uncertain economic conditions and the build-up of reserves. This increase in the County's cash reserves (assets) causes a decrease in this ratio. Unless the County experiences a large decrease in fund balance in the near future or issues new debt, this % will continue to decline, possibly indicating to credit agencies a weak fiscal management of assets.

FY	Person County's Debt to Assets Ratio
2006	50%
2007	47%
2008	47%
2009	42%
2010	35%



- Debt Service Ratio:** Measures financing obligations, provides feedback on service flexibility with the amount of expenditures committed to annual debt service. General accounting guidance discourages this ratio from being higher than 15% for a maximum benchmark. Any percentage higher than this can severely hamper the County's service flexibility. Person County's debt service ratio of 7% is slightly below their population group of 8% for FY 2010 (Person County's ratio increases to 8% for FY 2011), and lower than the Statewide average of 10%. Due to the expected debt reductions in fiscal years 2015 and 2016, it is anticipated that Person County's debt service ratio will substantially decrease unless new debt financings are incorporated to assist in leveling out the ratio. A consistent debt ratio level would indicate a stronger management of financing resources in relation to the amount that is available for other services.

FY 2010	Debt Service Ratio
Person County	7%
Population Group	8%
State-wide	10%
Maximum Benchmark	15%



Proposed New Debt Service

The three proposed financings in Person County's 2013-2017 plan are recommended below:

➤ **FY 2013 School Re-Roofing Construction Projects**

Due to the approval by the Department of Public Instruction of a \$3.1M Qualified School Construction Bond ("QSCB") issuance in April 2012, total re-roofing construction of Southern Middle School and a portion of Person High School is being proposed for FY 2013. A QSCB is a financing instrument made available through the American Reinvestment and Recovery Act of 2009 (ARRA) that will allow the County to receive up to a 100% tax credit reimbursement on each debt payment. The engineering study for the roofing has been completed and estimates are available as part of the latest roofing study. The total proposed net debt amount for these projects is \$3,132,538 and is comprised of the following:

Re-roofing: Person High School	\$ 362,538
Re-roofing: Southern Middle School	2,718,910
Issuance Costs	<u>51,090</u>
Total	<u>\$ 3,132,538</u>

➤ **FY 2014 Recreation and Senior Center Construction and Various Roofing Projects**

It is the current recommendation in this CIP to issue Installment Purchase Debt in FY 2014 for the construction of a Recreation and Senior Center and various re-roofing projects for County and School buildings. The re-roofing projects would include the Huck Sansbury Complex, Helena Elementary School, and a portion of Person High School. The engineering study for the Recreation and Senior Center has been approved to begin in FY 2012 for \$53,000 and the availability of a PARTF grant to help support this project is anticipated for \$1,000,000. The engineering study for the roofing has been completed and estimates are available as part of the latest Roofing Study. The total proposed debt amount for these projects is \$5,215,000 and is comprised of the following:

Recreation and Senior Center Construction	\$ 2,500,000
Re-roofing: Huck Sansbury Complex	290,831
Re-roofing: Helena Elementary School	1,046,068
Re-roofing: Person High School	1,300,768
Issuance Costs	<u>77,333</u>
Total	<u>\$ 5,215,000</u>

➤ **FY 2017 PCC Allied Health Building and Schools Maintenance Facility Projects**

Also recommended in this CIP is the issuance of Installment Purchase Debt in FY 2017 for the construction of a health instructional facility for PCC as well as the construction of a maintenance facility for PC Schools. The total proposed debt amount for these projects is \$5,600,000 and is comprised of the following:

PCC Allied Health Building Construction	\$ 4,050,000
PC Schools Maintenance Facility Construction	1,500,000
Issuance Costs	<u>50,000</u>
Total	<u>\$ 5,600,000</u>

Note: Person County has the option to finance the Recreation and Senior Center with G.O. Bonds; however, this was currently not recommended due to the additions of other major roofing projects, the flexibility to level out our current debt structure, and the narrow rate spread now existing between Installment Purchase Financing and G.O. Bonds. If the spread in these rates widen to the point that a G.O. Bond is preferred, these projects will need to be re-evaluated. Also included in the plan are contingency amounts for the FY 2014 & FY 2017 financing projects that would be locally supported in case of cost overruns. Since the contingency amounts are not part of debt proceeds, remaining unspent amounts can be re-allocated for any purpose or other capital projects.

Possible Impacts on Debt Service

- The Build America Bonds (BAB's) source of funding from the American Recovery Reinvestment Act (ARRA) were used in the Installment Purchase for Person County's most recent borrowing for the Courthouse Renovation & Roofing Project. This offering from the federal government allowed the County to receive a 35% credit reimbursement on the interest cost after each debt payment. If the BAB's become available again, this savings on interest would be yet another reason to consider near-future borrowings.
- Federal Reserve analysts have forecasted that interest rates will remain low through FY 2014. Regardless if BAB's re-enter the market, the opportunity to finance these larger projects at historical, low interest rates should be taken into consideration.

**Future Debt Service Payments
for
Person County**

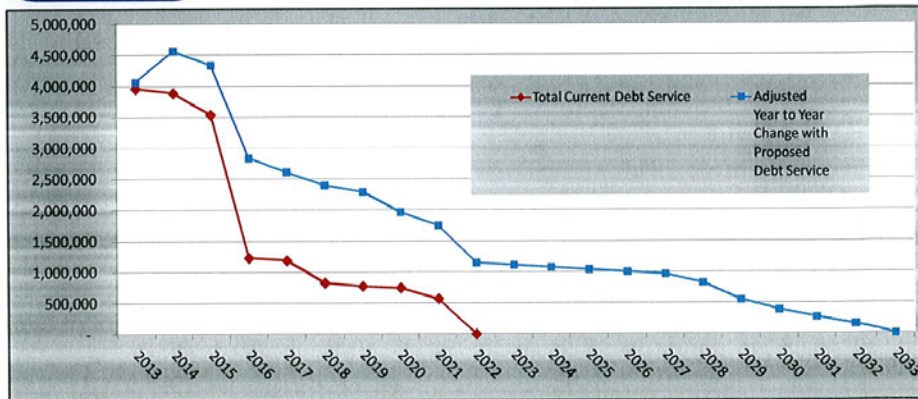
Fiscal Year Ending June 30	2006 Various roofing/paving projects	2007 School Bus Gar/Health Bldg Renov/PCC Roofing	2008 Refinancing of 1999 & 2000 Schools/LEC Bldg	2009 Material Recovery Facility Equipment	2010 Courthouse Renovation & Various Roofing Projects	Total Current Debt Service	Year to Year Change in Current Debt Service
2013	330,915	793,652	2,268,888	98,668	462,180	3,954,302	(81,667)
2014	322,230	616,921	2,394,160	98,668	449,940	3,881,919	(72,383)
2015	313,545	-	2,286,356	-	932,600	3,532,501	(349,418)
2016	329,831	-	-	-	899,960	1,229,791	(2,302,710)
2017	319,969	-	-	-	867,320	1,187,289	(42,502)
2018	483,635	-	-	-	339,780	823,415	(363,874)
2019	442,471	-	-	-	327,540	770,011	(53,404)
2020	427,094	-	-	-	315,300	742,394	(27,617)
2021	411,591	-	-	-	153,060	564,651	(177,743)
2022	-	-	-	-	-	-	(564,651)
Totals	\$ 3,381,279	\$ 1,410,573	\$ 6,949,404	\$ 197,337	\$ 4,747,680	\$ 16,686,272	\$ (4,035,969)

The above chart displays Person County's current debt service schedule. A large amount of debt drops off in fiscal year 2016 for \$2.3M.

This sharp decline in debt obligations and the availability of low interest rates allows for the opportunity and capacity for Person County to take on additional debt (see chart to the right).

The blue line in the graph below includes the new proposed debt and indicates a more gradual dropoff of debt compared to the red line showing our current debt service schedule.

Fiscal Year Ending June 30	Total Current Debt Service	2013 Proposed - School Roofing Project (QSCB)	2014 Proposed - Recreation and Senior Center & Roofing Project	2017 Proposed - PCC Allied Health Building & Schools Maintenance Facility	Total Debt Service with 2014 & 2017 Proposed Financings	Adjusted Year to Year Change with Proposed Debt Service
2013	3,954,302	104,417	-	-	4,058,719	22,750
2014	3,881,919	208,836	467,225	-	4,557,980	499,261
2015	3,532,501	208,836	590,871	-	4,332,208	(225,772)
2016	1,229,791	208,836	1,396,518	-	2,835,145	(1,497,063)
2017	1,187,289	208,836	784,164	430,000	2,610,289	(224,856)
2018	823,415	208,836	489,211	872,500	2,393,962	(216,327)
2019	770,011	208,836	469,858	842,500	2,291,205	(102,757)
2020	742,394	208,836	450,504	562,500	1,964,234	(326,971)
2021	564,651	208,836	431,151	545,000	1,749,638	(214,596)
2022	-	208,836	411,797	527,500	1,148,133	(601,505)
2023	-	208,836	392,444	510,000	1,111,280	(36,853)
2024	-	208,836	373,090	492,500	1,074,426	(36,854)
2025	-	208,836	353,737	475,000	1,037,573	(36,853)
2026	-	208,836	334,384	457,500	1,000,720	(36,853)
2027	-	208,836	315,030	440,000	963,866	(36,854)
2028	-	104,417	295,677	422,500	822,594	(141,272)
2029	-	-	143,000	405,000	548,000	(274,594)
2030	-	-	-	387,500	387,500	(160,500)
2031	-	-	-	270,000	270,000	(117,500)
2032	-	-	-	157,500	157,500	(112,500)
2033	-	-	-	-	-	(157,500)
Totals	\$ 16,686,272	\$ 3,132,538	\$ 7,698,661	\$ 7,797,500	\$ 35,314,971	\$ (4,035,969)



NEW BUSINESS:

STATE MEDICAID, 1915(I) INITIATIVE:

Chairman Clayton and Canterbury House Administrator, Geraldine Yancey requested the Board to partner with State Legislators to monitor and influence the NC Department of Health and Human Services to prepare an appropriate plan for the support of the elderly in Person County to be submitted to The Centers of Medicaid and Medicare Services, for review and approval prior to December 31, 2012, that affects federal Medicaid payment for Personal Care Services. Ms. Yancey told the Board the Canterbury House has 60 beds and 43 residents currently receive Personal Care Services to enhance daily living activities. Ms. Yancey stated her concerns if Personal Care Services should cease that a number of jobs and revenue would be lost, the Canterbury House would potentially close and more importantly, residents' quality of life would decrease.

Representative Winkie Wilkins, a member of the House of Representatives stated his commitment to the staff of the Canterbury House suggesting staff of the Canterbury House and the Board of Commissioners lobby the Association of Assisted Living Facilities, other legislators and the NC Association of County Commissioners (NCACC) for support.

Interim DSS Director, Carlton Paylor stated his support to Ms. Yancey and the needs of Canterbury House noting elderly needs are increasing which impacts staff case loads.

Chairman Clayton and Commissioner Jeffers stated their intent to inform NCACC members at their upcoming meetings.

A **motion** was made by Commissioner Jeffers, **seconded** by Commissioner Blalock, and **carried 5-0** to partner with State Legislators and the Canterbury House to monitor and influence the NC Department of Health and Human Services to prepare an appropriate plan for the support of the elderly in Person County to be submitted to The Centers of Medicaid and Medicare Services, for review and approval prior to December 31, 2012, that affects federal Medicaid payment for Personal Care Services.

MAINTENANCE PROPOSAL AND CONTRACT FOR VOTING EQUIPMENT:

County Manager, Heidi York and Elections Director, Sherry Harris informed the Board that after the current fiscal year, State HAVA funds (Help America Vote Act) are no longer available to counties to pay for maintenance on the voting machines. Therefore maintenance costs must be funded locally. Election Systems & Software, LLC (ES&S) is the company currently performing the maintenance on the elections equipment and has submitted a competitive proposal to North Carolina counties. ES&S offered a five, three and one-year service plan proposal for continued maintenance on the hardware (Voting machines—26 Model 100 Optical Scans and 10 AutoMark, ADA machines), firmware licensing, and software licensing. The three and five year plans are discounted and kept flat for the duration of the contract period. The one year plan carries a 5% increase per year. The five year maintenance plan will cost \$18,952.06 per year and the three year plan will cost \$21,057.84 per year.

Ms. York and Ms. Harris noted in the State Board of Elections trainings recently held, counties were advised that the M100 voting machines are no longer being manufactured, and there are approximately 900 machines available for parts. The life expectancy of the M100s is between six and eight years; Person County purchased these in 2006. Maintenance is very important to ensure machines will last through the next Presidential Election.

Ms. York and Ms. Harris recommended the 3-year option and requested the Board to authorize the County Manager to sign the ES&S purchase order and include these costs in the Fiscal Year 2012-2013 budget.

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Jeffers, and **carried 5-0** to authorize the County Manager to sign the ES&S purchase order for a 3-year term and include the costs in the Fiscal Year 2012-2013 budget.

Election Systems & Software, LLC ("ES&S") Purchase Order
Term as selected below and beginning on July 1, 2012

Please select Term of Agreement: 1-Year Term _____ 3-Year Term ☒ 5-Year Term _____

ES&S HARDWARE MAINTENANCE DESCRIPTION AND FEES

Qty	Description	Annual Maintenance Fee Per Unit: 1-Year Term	Annual Maintenance Fee In Total: 1-Year Term
N/A	iVotronic ADA	N/A	N/A
N/A	iVotronic Supervisor	N/A	N/A
N/A	iVotronic Voter	N/A	N/A
N/A	Model 650	N/A	N/A
26	Model 100	\$247.97	\$6,447.18
19	AutoMARK	\$357.37	\$6,790.03
Total Annual Hardware Maintenance Fees: 1-Year Term			\$13,237.21

Qty	Description	Annual Maintenance Fee Per Unit: 3-Year Term	Annual Maintenance Fee In Total: 3-Year Term
N/A	iVotronic ADA	N/A	N/A
N/A	iVotronic Supervisor	N/A	N/A
N/A	iVotronic Voter	N/A	N/A
N/A	Model 650	N/A	N/A
26	Model 100	\$236.16	\$6,140.20
19	AutoMARK	\$340.35	\$6,466.65
Total Annual Hardware Maintenance Fees: 3-Year Term			\$12,606.85

Qty	Description	Annual Maintenance Fee Per Unit: 5-Year Term	Annual Maintenance Fee In Total: 5-Year Term
N/A	iVotronic ADA	N/A	N/A
N/A	iVotronic Supervisor	N/A	N/A
N/A	iVotronic Voter	N/A	N/A
N/A	Model 650	N/A	N/A
26	Model 100	\$212.55	\$5,526.18
19	AutoMARK	\$306.32	\$5,819.99
Total Annual Hardware Maintenance Fees: 5-Year Term			\$11,346.17

Note 1: The Per-Unit Fees if Customer requests more than one Routine Maintenance visit in a 12-month period shall be 55% of the then current maintenance fee per unit.

Note 2: Surcharge for Emergency Repair Services shall be 150% of the then current maintenance fee per unit.

Note 3: The Per Unit Surcharge for performance of Routine Maintenance visit at more than one Customer Designated Location shall be \$25.00 per unit for all units located at second or more locations.

Note 4: Upon expiration of the Initial Term, this Agreement shall automatically renew for an unlimited number of successive one-year periods (each a "Renewal Period") until this Agreement is terminated according to Article I, Section 1.

ES&S SOFTWARE MAINTENANCE AND SUPPORT DESCRIPTION AND FEES

Listed below are the Unity Software Modules for which Software License, Maintenance and Support will be provided:

Description	Support Provided and Number of Licenses
Software - BIM	N/A
Software - BOD	N/A

Software - DAM	N/A
Software - EDM	N/A
Software - ERM	1
Software - HPM	1
Software - IVM	N/A

ES&S Annual Software Maintenance and Support Fees for the Initial Term shall be as follows:

Annual Firmware Maintenance and Support Fees 1-Year Term	Annual Firmware Maintenance and Support Fees 3-Year Term	Annual Firmware Maintenance and Support Fees 5-Year Term
\$1,726.37	\$1,644.15	\$1,479.74

Annual Software Maintenance and Support Fees 1-Year Term	Annual Software Maintenance and Support Fees 3-Year Term	Annual Software Maintenance and Support Fees 5-Year Term
\$7,147.18	\$6,806.84	\$6,126.16

Payment Terms: Hardware, Firmware, and Software Maintenance and Support Fees are due and payable no later than thirty (30) days prior to the beginning of each maintenance and support period.

The parties hereby agree that this Purchase Order and the Hardware Maintenance and Software Maintenance and Support Services General Terms, attached hereto and fully incorporated herein by this reference, (collectively, the "Agreement") represents a binding agreement between ES&S and Customer for the purchase of Hardware Maintenance and Software Maintenance and Support Services. Further, the undersigned Customer hereby agrees to purchase such Hardware Maintenance and Software Maintenance and Support Services from ES&S as set forth herein. The undersigned Customer hereby agrees to the Hardware Maintenance and Software Maintenance and Support Services General Terms and acknowledges that he or she has read the entire Agreement, understands it and fully intends to be bound by it. The undersigned Customer hereby certifies that: 1) sufficient funds are available for any of this purchase that exceeds my allocation of state and/or federal funding; and 2) any amount not funded by state and/or federal funds has been authorized and appropriated for this purchase. As of the date of the signature below, the undersigned Customer has full power and authority to enter into and perform this Agreement, and has been properly authorized to execute and deliver this Agreement on behalf of the County/State as set forth above.

ES&S Signature _____ Date _____

Print Name _____

Title _____

Heidi York 4/16/12
Customer Signature _____ Date _____

Heidi York
Print Name _____

County Manager
Title _____

Customer	Person County
Contact Person	Brenda Whitlow
Address	331 S Morgan St
City	Roxboro
State/Province	North Carolina
Zip	27573-5223
Phone number	336-597-1727

PROCLAMATION ON THE WEEK OF THE YOUNG CHILD:

A **motion** was made by Commissioner Blalock, **seconded** by Vice Chairman Puryear, and **carried 5-0** to adopt the Proclamation read by Chairman Clayton designating the week of April 22-28, 2012 as the Week of the Young Child.

PROCLAMATION BY

Person County Board of Commissioners

On

THE WEEK OF THE YOUNG CHILD

WHEREAS, the Person County Partnership for Children and other local organizations, in conjunction with the National Association for the Education of Young Children, are celebrating the WEEK OF THE YOUNG CHILD April 22-28th, 2012; and

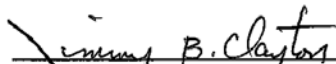
WHEREAS, by calling attention to the need for high-quality early childhood services for all children and families within our community/state, these groups hope to improve the quality and availability of such services; and

WHEREAS, the future of Person County depends on the quality of the early childhood experiences provided to young children today.


NOW THEREFORE, the Person County Board of Commissioners does hereby proclaim the week of April 22-28th, 2012 as THE WEEK OF THE YOUNG CHILD in Person County and urge all citizens to recognize and support the needs of young children in Person County.

Adopted this the 16th day of April, 2012.




Jimmy B. Clayton, Chairman
Person County Board of Commissioners

Attest:


Brenda B. Reaves, NCC&C, CMC
Clerk to the Board

April 16, 2012

BOARD CONSIDERATION OF FUNDING REQUESTS FOR BOTH THE FIREWORKS AND PERSONALITY EVENTS:

FIREWORKS:

Ms. Marcia O'Neil of the Roxboro Area Chamber of Commerce and as a member of the Director's Roundtable requested the Board to appropriate \$2,000 to the Fireworks fund so that the contract for the \$7,500 level of fireworks could be finalized. Ms. O'Neil stated the City of Roxboro had allocated \$2,000 at its recent meeting for the fireworks fund.

A **motion** was made by Commissioner Jeffers, **seconded** by Vice Chairman Puryear, and **carried 3-2** to authorize \$2,000 to the Fireworks fund to be allocated with Fund Balance.

PERSONALITY:

Ms. O'Neil reminded the Board that the Chamber of Commerce's operating expenses are paid through a successful Personality event noting \$15,000 profit was earned at last year's event. Ms. O'Neil stated the City of Roxboro allocated \$2,000 for the Personality event at its recent meeting.

Commissioner Jeffers stated it was the consensus of the Board at the last two Board Retreats to not open up the non-profit process to hear the community needs but to fund only Roxboro Development Group, the Senior Center and volunteer fire departments. Commissioner Jeffers stated his opposition to entertaining middle of the year funding requests when all non-profits are not heard. Commissioner Jeffers reminded the group of the in-kind contribution Person County gives the Chamber related to the annual rent at \$1 for their facility.

Chairman Clayton stated the information Ms. O'Neil provided would be taken into consideration and recommended no action with consideration during the upcoming budget work sessions.

CHAIRMAN'S REPORT:

Chairman Clayton reported the following:

- April 29, 2012 Ribbon Cutting at The Gardens (Person County Group Homes) at 5:30 pm
- NC Association of County Commissioners District Meeting April 24, 2012
- April 25, 2012 Chamber Breakfast during the Week of the Young Child

MANAGER'S REPORT:

County Manager, Heidi York reported the following:

- 2:00 pm April 16, 2012 an announcement would be taking place at the Kirby that an independent film producer has chosen Person County as its site for filming during the month of August.
- Announced the Community Conversations Meeting will be held on April 30, 2012 at 6:30 pm at the old Helena School cafeteria (current cafeteria site of the Person County Learning Academy) located at 295 Helena Moriah Road, Timberlake.
- Request the Board to schedule a special-called meeting for Wednesday, May 23, 2012 at 6:00 pm for the purpose of meeting jointly with the Planning Board with both boards dually holding a Public Hearing related to Storm Water Rules Implementation. Ms. York noted this would be the first of two public hearings with the first public hearing to hear comments related to amending the Zoning Ordinance and the second public hearing to hear comments related to adopting the fee structure that will be effective July 1, 2012. It was the consensus of the Board to schedule a joint meeting with the Planning Board for May 23, 2012 at 6:00 pm.

COMMISSIONER REPORT/COMMENTS:

Commissioner Kennington commented on the following:

- Congratulated all involved on recruiting the film production in Person County
- Asked the County Manager to review other counties related to an appearance ordinance noting the Planning Ordinance does not address property appearance

Commissioner Blalock commented on the following:

- A neighbor's property can indeed affect the tax value of a property owner and advocated for a ordinance addressing appearance or beautification
- Requested a copy of ordinance or a summary of ordinances be available to the public
- Recent Recycling Meeting with the City of Roxboro to increase recycling efforts noting recycled material sent to a landfill will produce \$1.99 per ton in revenue compared to a ton of recycled materials to the recycle center will earn \$130.

Commissioner Jeffers commented on the following:

- Encourage all Board members to attend the upcoming District Meeting on April 24, 2012 at Piedmont Community College in room S-100 starting at 5:30 pm.
- Candidate Forum at Quinn's Chapel at 7:00 pm April 24, 2012 by the NAACP
- Parks & Recreation will hold a Home Run Derby on April 21, 2012 as well as other sports clinics
- Vacancies on Parks & Recreation subcommittees for Friends of the Lake and Facilities
- Congratulated the 21 4-H participants in the Live Stock Show and Sell event held on April 11-12, 2012 in Hillsborough

Vice Chairman Puryear noted the article in the Herald-Sun about the joint industrial park study for Person and Durham counties. Ms. York stated the study report was in draft form at this time with the finalized report to be available within the next 30 days. The next steps include a joint meeting with Durham County related to authorizing site selection. Ms. York stated Sanford & Holshouser is an economic development consulting firm with experience in developing industrial parks.

RECESS:

A **motion** was made by Commissioner Blalock, **seconded** by Commissioner Jeffers, and **carried 5-0** to recess the meeting at 10:55am briefly prior to the Board of Commissioners reconvening as a Board of Equalization & Review.

The Board of Commissioners for the County of Person, North Carolina, met in recessed session on Monday, April 16, 2012 at 11:10 am in the Commissioners' meeting room in the Person County Office Building as a Board of Equalization and Review.

Chairman Clayton and Commissioners Jeffers, Blalock and Kennington were present. Vice Chairman Puryear was absent.

A **motion** was made by Commissioner Jeffers and **seconded** by Commissioner Blalock and **carried 4-0** to adjourn the Board of Equalization and Review meeting at 12:00 p.m.

RECESS:

A **motion** was made by Commissioner Jeffers and **seconded** by Commissioner Blalock and **carried 4-0** to recess the Board of Commissioner meeting at 12:00 p.m. until 6:00 p.m. for a special joint session meeting with the Board of Education which will be held in the County Auditorium.

Brenda B. Reaves
Clerk to the Board

Jimmy B. Clayton
Chairman

April 16, 2012