

PERSON COUNTY BOARD OF COMMISSIONERS
MEMBERS PRESENT

JUNE 21, 2021
OTHERS PRESENT

Gordon Powell
Kyle W. Puryear
C. Derrick Sims
Charlie Palmer
Patricia Gentry

Heidi York, County Manager
Brenda B. Reaves, Clerk to the Board
S. Ellis Hankins, County Attorney

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, June 21, 2021 at 9:00am in the commissioners' boardroom 215 in the Person County Office Building.

Chairman Powell called the meeting to order. Due to the number of members from the public attending the meeting, the Board discussed briefly options related to relocating the meeting to the County Auditorium but ultimately consented to proceed with the meeting agenda as planned in their usual boardroom.

Chairman Powell offered an invocation and Vice Chairman Puryear led the group in the Pledge of Allegiance.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

Chairman Powell stated a need to add an item to the agenda for the FY2022 Juvenile Crime Prevention Council Funding.

A **motion** was made by Vice Chairman Puryear and **carried 5-0** to add an item to the agenda for FY2022 Juvenile Crime Prevention Council Funding and to approve the agenda as adjusted.

INFORMAL COMMENTS:

Chairman Powell asked his fellow commissioners for input for a time limit.

A **motion** was made by Commissioner Sims and **carried 5-0** to set a two-minute time limit for each speaker.

Representative Larry Yarborough of 87 Duck Pointe Drive, Roxboro told the Board that a resolution of support for House Bill 951 by the Board of Commissioners was not appropriate at this time but maybe in the future as he just received the preliminary bill last Wednesday. He stated he his office would be working on the bill as a priority and would represent Person County's interest as the two coal burning power plants have an orderly transition to a future energy.

June 21, 2021

Ms. Elizabeth Bradsher of 976 Estate Rd., Semora stated she supported Representative Larry Yarborough's comments and to pass a resolution was premature at this time. She advocated for the transitioning to natural gas. Ms. Bradsher thanked the Piedmont Community College employees and students for being at the meeting noting post-secondary education is important.

Mr. Jimmy Clayton of 717 Berman Clayton Road, Timberlake spoke of the \$61B federal funding to be used for eligible infrastructure. He spoke of a well issue on Highway 49 and used the special tax district that was set up for Somerset when sewer was extended as a resolution. As far as the request from Piedmont Community College (PCC), Mr. Clayton suggested to renovate the old Helena School for PCC to use.

Mr. Chris Weaver of 342 Satterfield Farm Rd., Timberlake stated his support of the Advanced Technology Center (ATC) but not in favor of the taxpayers to pay for it if there was another way to pay for it noting former commissioner David Newell, Sr. worked to get the ATC without the taxpayers having to pay for it. Mr. Weaver said the feasibility study that was paid for by the County and was hidden for 18-months. In addition, Mr. Weaver asked the Board to avoid any perceived conflicts of interest by supporting House Bill 951.

Mr. Earl Gurtner of 525 Pine Knoll Acres, Leasburg presented to the Board a need for a golf course of 10-holes that would earn \$200,000 in revenue for the county. He added the current property was a mess and that he would help in any way he could.

Mr. Antonio Foster of 933 Ashland Rd., Ruffin, and a member of the Piedmont Community College (PCC) Board of Trustees, thanked the Board for its support of PCC's Advanced Technology Center. He said the recent article in the newspaper did not reflect PCC's high quality post-secondary education and its net core values. Mr. Foster said Dr. Senegal has increased student enrollment minus COVID number by approximately 12%; he stated he stands behind Dr. Pamela Senegal's work at this institution of higher learning.

Mr. Paul Lynch of 395 Union Grove Church Rd., Hurdle Mills stated he was glad the energy bill resolution of support was not on the Board's agenda. He stated concerns for battery storage which would bring no jobs and the built in authority to automatically increase rates.

Mr. Anthony Winston of 604 Townbranch Rd., Graham stated he was a product of PCC through its Mechatronics program and currently is employed at Polywood. He advocated for the programs at PCC but noted the welding equipment was dated.

Mr. Chris Spivey of 1421 Halifax Rd., Roxboro, a full time employee at AW in Durham spoke in support of the Advanced Technology Center noting it is a great need. He said he attended PCC in 1998-1999 and the facility looks the same now as it did then.

Dr. Pamela G. Senegal of 200 Daniel Ridge, Roxboro, and President of Piedmont Community College (PCC) thanked the PCC Board of Trustees and the Pacer family who joined her at this meeting with their support. Dr. Senegal stated they all are at a pivot point of who they wanted to be as a community noting nothing gets in the way more for economic development than the recent headline. Dr. Senegal suggested the Board to begin the work and to stop disparaging her professional career and move forward and it was a conversation she was willing to have together.

Ms. Anderson Clayton of 546 Flat River Church Rd., Roxboro, and Chair of the Person County Democratic Party delivered the position of the party that Commissioner Charlie Palmer should resign effective immediately due to the direct attack to assassinate the character with racial prejudices toward Dr. Senegal. Ms. Clayton asked the Board to recuse Commissioner Palmer from any vote related to PCC as it was an obvious conflict of interest.

Mr. Avie Lester, Sr. of 7455 Virgilina Rd., Roxboro stated how he was personally appalled and embarrassed at the despicable plot outlined in the recent article of the Courier-Times and that such was unfounded and undeserved allegations hurled at such a distinguished member of this community who was duly appointed by a governing board that has oversight responsibility for this position. He added that PCC's planned Advanced Technology Center is needed and the appropriate budgeting and funding must move forward.

Rev. Langston Logan, Sr. of 176 Carrington Lane, Roxboro stated a public apology to Dr. Senegal was called for and he questioned what sanctions were appropriate for the actions of the Board, how the Board would be accountable to its citizens when comments cross the line to hate speech of someone that has been vetted by the state.

Ms. Cindy Lynch of 395 Union Grove Church Rd., Hurdle Mills said the recent article in the Courier-Times were excerpts from private emails noting she had seen complaints on social media about the PCC leadership and the Advance Technology Center.

DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:

A **motion** was made by Vice Chairman Puryear and **carried 5-0** to approve the Consent Agenda with the following items:

- A. Approval of Minutes of June 7, 2021,
- B. Budget Amendment #20,
- C. Home & Community Care Block Grant Funding 2021-2022, and
- D. Tax Adjustments for June 2021
 - a. Tax Releases
 - b. NC Vehicle Tax System pending refunds

June 21, 2021

NEW BUSINESS:

RESOLUTION PERMITTING THE PERSON COUNTY FIRE PROTECTION SERVICE DISTRICT TO PROVIDE RESCUE SERVICES:

Fire Marshal, Keith Duncan recognized his Deputy Fire Marshal, Lisa Yancey, for attaining a Level II Fire Inspector certification.

Mr. Duncan presented a Resolution to Permit the Person County Fire Protection Service District to Provide Rescue Services; he requested the Board to adopt the resolution to add rescue services to the permitted services in the Person County Fire Protection District. The resolution authorizes the provision of emergency medical, rescue, and/or ambulance services in the Person County Fire Protection District and enables Person County to levy property taxes for such purposes. Mr. Duncan stated the resolution, if adopted will go into effect July 1, 2021.

The Person County Board of Commissioners established the Person County Fire Protection Service District, effective July 1, 2018, to provide and fund fire protection services in the unincorporated areas of Person County. Generally, in order to provide multiple services within a single district, the services need to have been identified in the report generated on the proposed district and adopted in the governing board's resolution establishing the district. NC General Statute 153A-309 provides an exception to this process. If a service district initially was established for fire protection purposes only, the Board of Commissioners may adopt a resolution to permit the service district to provide emergency medical, rescue, and/or ambulance services and to use service district tax proceeds to fund these services.

The Roxboro-Person County Rescue Squad responds to emergency calls within Person County that require specialized equipment and technical skill for patient rescue, including water rescue, land search, and rescue. Fire district taxes provide a funding source for the Rescue Squad.

The Roxboro-Person County Rescue Squad is a non-profit organization, distinctive from the Person County EMS Division. The EMS Division is funded through the County's General Fund and serves as the lead agency for the emergency medical services system in Person County and is responsible for coordinating all system participants in Person County; encompassing both public and private sectors including the medical first responder program.

Expanding the services permitted in the service district supports the Board of Commissioners desire to fund rescue services with service district tax proceeds in accordance with NC General Statute 153A-301(a).

A **motion** was made by Commissioner Palmer and **carried 5-0** to adopt a Resolution to Permit the Person County Fire Protection Service District to Provide Rescue Services.

June 21, 2021



**A RESOLUTION OF THE PERSON COUNTY BOARD OF COMMISSIONERS
TO PERMIT THE PERSON COUNTY FIRE PROTECTION SERVICE DISTRICT TO
PROVIDE RESCUE SERVICES**

WHEREAS, Article 16 of N.C. Chapter 153A, of the North Carolina General Statutes, authorizes counties within North Carolina to define service districts in order to finance, provide, or maintain for the districts one or more of the following services, facilities and functions in addition to or to a greater extent than those financed, provided or maintained for the entire county; and

WHEREAS, N.C. General Statute §153A-301(a) provides that the county may define a service district for the purposes of fire protection and rescue services; and

WHEREAS, pursuant to N.C. General Statute. § 153A-302(c), the Person County Board of Commissioners held a duly noticed and advertised public hearing on the proposed Person County Fire Protection Service District on June 18, 2018 and adopted a resolution defining said district on June 4, 2018.

WHEREAS, N.C. General Statute §153A-309 provides if a service district is established for fire protection purposes under G.S. 153A-301(2), and it was not also established for rescue purposes under G.S. 153A-301(7), the Board of County Commissioners may, by resolution, permit the service district to provide emergency medical, rescue, and/or ambulance services, and may levy property taxes for such purposes under G.S. 153A-307.

NOW, THEREFORE, BE IT RESOLVED BY THE PERSON COUNTY BOARD OF COMMISSIONERS THAT:

1. The Person County Fire Protection Service District may provide emergency medical, rescue, and/or ambulance services,
2. The Person County Board of Commissioners may levy property taxes for such purposes, and
3. This resolution shall take effect at the beginning of fiscal year starting July 1, 2021.

Adopted this the 21st day of June, 2021.

Attest:



Brenda B. Reeves
Brenda B. Reeves, Clerk to the Board

Gordon Powell
Gordon Powell, Chairman

June 21, 2021

FISCAL YEAR 2022-2023 VOLUNTEER FIRE DEPARTMENTS AND RESCUE SQUAD CONTRACT APPROVAL:

Fire Marshal, Keith Duncan stated existing fire and rescue contracts between Person County and each individual department were approved in June 2018 with a provision for automatic extensions every odd year, beginning July 1, 2019. The Fiscal Year 2022-2023 contract template has been updated to incorporate new fire tax disbursements (resulting from redrawing district lines following the decertification of Woodsdale VFD), audit requirements, and other minor changes. The contract template has been reviewed by county management, Emergency Services staff, the county attorney, and the Fire Chiefs Association.

The Fiscal Year 2022 Manager's Recommended Budget includes funding in the following amounts, which will be inserted into the contract for each department following approval by the Board of Commissioners.

Department	FY22 Funding
Rescue Squad	\$78,030
Allensville VFD	\$77,586
Ceffo VFD	\$183,627
Hurdle Mills VFD	\$152,346
Moriah VFD	\$138,608
Semora VFD	\$79,223
Timberlake VFD	\$174,342
Triple Springs VFD	\$140,000

Mr. Duncan requested Board consideration to approve the contract templates.

A **motion** was made by Commissioner Sims and **carried 5-0** to approve Fiscal Year 2022-2023 Volunteer Fire Departments and Rescue Squad contracts, as presented.

The templates for the VFD contracts and the Rescue Squad contract are hereby incorporated into the minutes for reference.

State of North Carolina

Person County

Fire Protection Contract

This agreement, made and entered into this 1st day of July, 2021, by and between Person County, North Carolina, a political subdivision of the State of North Carolina, hereinafter called "County" and the Volunteer Fire Department, a nonprofit corporation organized under the laws of the State of North Carolina, hereinafter called "Department."

Witnessed:

WHEREAS, Department has agreed to provide continuing fire and rescue protection service within its primary area of coverage, and other areas on the basis of mutual aid contracts with other county fire and/or rescue departments for the benefit of the citizens of Person County; and

WHEREAS, G.S. 153A-11, 153A-13, and 153A-233 authorize County to provide Department with financial support for the above-described services; and will compensate Department in the amount of \$\$\$\$\$\$ as determined annually during County's budgeting process; the amount to be paid when all required documentation has been received and concluded to be in good standing during the term of this agreement as outlined herein; and

WHEREAS, this agreement shall become effective the 1st day of July, 2021, and will provide for automatic extensions every two (2) years with an increase in payment of 2% every odd year beginning 1st day of July, 2023 of their annual budgeted amount awarded by the Board of Commissioners, subject to the continued legal existence of the Fire District and the VFD, the agreements and requirements and the termination provisions herein; and

WHEREAS, County desires that the Department furnish fire protection during times of emergencies/disasters providing services as outlined below and in Section II C (9) of the current version of the Person County Emergency Operations Plan and provide other lifesaving and property protection measures as necessary for and within the District; and

NOW THEREFORE, in consideration of the mutual benefits to the parties hereto, and based upon the mutual covenants contained herein and the considerations stated herein, the parties do hereby covenant and agree as follows:

I. PURPOSE OF AGREEMENT AND DEPARTMENT IN USE OF FUNDS.

- A. **Purpose of Agreement:** County shall provide funds to Department for the provision of continuing fire and rescue protection as follows:
1. Department agrees to furnish and provide continuing fire and rescue protection service to all citizens of its service area and all real and personal property lying within the boundaries of the service areas.

June 21, 2021

2. Department agrees to send, upon call of any person within the service area, the available equipment necessary to answer the call and the available personnel to operate such equipment in the judgment of the Chief of the Department or his designee.
 3. Department agrees to maintain its equipment in accordance to the standards prescribed by the North Carolina Department of Insurance, Fire and Rescue Division.
 4. Department agrees to maintain a level of personnel and have these personnel trained as required by the North Carolina Department of Insurance, Fire and Rescue Division.
 5. Department shall be in complete operational control of its fire and rescue vehicles and fire and rescue program including full control over volunteers, assistants and employees.
 6. Department shall provide emergency medical care as outlined in the Person County First Responder Guidelines as a part of the Person County EMS System plan.
 7. County shall operate a communications system at current levels to alert the departments and other agencies of emergencies which occur in the County. The County Central Dispatch shall be responsible for the dispatch of fire and rescue departments within the primary and mutual aid areas of coverage, Department will communicate with County Central Dispatch and other departments on the countywide approved frequency and tactical channels.
 8. Department will actively solicit and advertise for operating as well as capital funds.
 9. Department complies with all financial and reporting requirements as outlined in Section III of this Contract.
 10. Department must provide documented progress towards improving the ISO rating with a written plan submitted to the Person County Fire Marshal by July 1 of each year to include proposed date of inspection. (Does not apply to departments that have lowered their ISO rating to a 4.)
 11. Department shall maintain certification by the North Carolina Office of State Fire Marshal as defined in NCGS Chapter 05.
- B. ***Reimbursement for Services during Emergencies/Disasters.*** Reimbursement for Fire Department services provided in this section only applies when the state and/or federal governments issue a declaration of disaster for the affected areas of Person County, and only those services deemed reimbursable under the disaster declaration are eligible per rates as determined by the state and federal governmental agencies issuing the disaster declaration.

These additional duties listed below may become eligible for reimbursement if and when the state and/or federal government have a declaration of disaster, depending on what terms and services they allow reimbursement:

Section I B (1) County Volunteer Fire Departments:

1. Assists law enforcement and County Emergency Management with warning and

- notifying the affected population of an existing or impending emergency.
 2. Plans for coordination of firefighting activities throughout the County during disasters.
 3. Supports rescue operations.
 4. Provides support personnel to assist in traffic control.
 5. Provides direction and control during hazardous materials incidents.
 6. Provides fire protection for shelters.
 7. Assists in search and rescue operations during emergency/disaster situations.
 8. Identifies equipment and manpower limitations, and develops mutual aid agreements for the procurement of needed resources during emergency and disaster events.
 9. Assists with debris removal.
 10. Department agrees to be a Point of Distribution (POD) site for the County during emergencies/disasters, upon the call of the County Manager and/or Emergency Management Coordinator to the Chief. Consideration will be given if the POD site is affected by the disaster or emergency.
- C. **Description of Department's Service Area.** Department's service area is defined in Exhibit A, attached hereto and incorporated herein by reference.
- II. **TERMINATION OF AGREEMENT; BREACH OF AGREEMENT.** Each party shall have the right to terminate by giving the other party one (1) year written notice of termination. In the event of termination, Department agrees to refund to County all monies received by Department under the terms of this agreement which Department retains as of the effective date of termination. In addition, Department shall provide County with a financial accounting, as required by County, for all funds received by Department and on-hand up to the date of termination.
- If Department fails to conform to any one of these terms or conditions contained in this agreement, County shall thereupon notify Department in writing of such breach. Upon receipt of such notification of breach, Department shall have thirty (30) days within which to correct such breach, during which period County will take no further action. If such breach is not corrected within such time, County may then take such corrective action as is necessary under North Carolina law, including withholding or reduction of funds committed, but not yet paid by County, recovery of funds previously paid by County to Department, but not used by Department, and/or immediate termination of this agreement.
- III. **DEPARTMENT FINANCIAL AND REPORTING REQUIREMENTS.** Reports in this section shall be provided to the County prior to the disbursement of any funds by the County to the Department unless otherwise noted.
- A. **Financial Review.** Within ninety (90) days after June 30 of each year, Department shall provide County with an annual financial review (receipts and expenditures) and

accompanying supporting information for the preceding fiscal year that covers July 1 through June 30. The accounting shall be provided by a third-party licensed accounting firm or CPA approved by Department's Board of Directors. The document shall be signed by an official authorized by the board and show the use of funds spent and the amount and location of the remaining balance.

- B. **Certificate of Insurance.** Department shall furnish the County a certificate of insurance annually and will further insure that the county receives notice in the event said policy or policies are to be cancelled.
 - C. **Member Roster.** Department shall provide annually to the County a current and complete roster of state certified firefighter members of the department to include contact numbers for the Chief and Assistant Chief(s), and shall update the list throughout the year as changes occur.
 - D. **Blanket Bonds.** Department shall secure and maintain a blanket bond on all persons who have access to or authority to disburse funds belonging to the Department. Such blanket bond shall be in the amount of not less than the revenues to be distributed by the County to the Department as approved by the County for the upcoming year. Proof of such bonding shall be provided to the County prior to disbursement of any funds by the County to the Department once this requirement becomes effective.
 - E. **Financial Records and Retention.** Department shall establish fiscal control and accounting procedures in accordance with generally accepted accounting principles. The Department shall keep all records on site for a minimum period of five (5) years. All State and county required reports and rosters shall be submitted by the requested deadlines.
 - F. **County Access to Financial Records.** Department shall allow the County Manager or his/her designee to inspect the financial books and records of the Department at reasonable times during regular business hours of the County. The Department agrees, upon request, to supply such financial books, records and information or verification as may be reasonably requested by the County. The Department shall maintain a written accounting system which provides adequate documentation of all of its receipts and disbursements including, but not limited to, those related to the expenditure of funds received pursuant to this agreement.
 - G. **Funds Disbursement.** Annual funding will be disbursed once the signed contract is received and all requirements of Section III of this document are satisfied.
- IV. **COMPLIANCE WITH APPLICABLE LAWS.** Department agrees that in carrying out activities of any kind funded with monies made available under the provisions of this agreement, it shall comply with all local, state, and federal laws, standards and regulations.

- V. **INDEPENDENT CONTRACTOR.** Department understands and agrees that in entering into this agreement and providing services, it is acting as an independent contractor; neither Department, nor its employees, members or personnel shall be deemed or construed to be employees of Person County. Department shall maintain workers' compensation insurance of such accident and other insurance as it deems appropriate for the protection of its employees, members, or personnel and shall maintain insurance coverage at all times.
- VI. **INDEMNITY AGREEMENT.** Department shall indemnify and save harmless County from any and all liability and expenses including attorney's fees, court costs and other costs incurred by County caused by the negligence of the Department, its agents and employees.
- VII. **ASSIGNMENT OF THIS AGREEMENT.** The parties agree that this agreement is not transferable or assignable by either party without the written consent of the other party to this agreement.
- VIII. **NON-WAIVER OF RIGHTS.** It is agreed that County's failure to insist upon the strict performance of any provision of this agreement or to exercise any right based upon a breach thereof, or the acceptance of any performance during such breach, shall not constitute a waiver of any rights under this agreement.
- IX. **ENTIRE AGREEMENT.** This agreement constitutes the entire understanding of the parties and contains all of the terms agreed upon with respect to the subject matter hereof. No modification or rescission of this agreement shall be effective unless evidenced by a writing signed by both parties to this agreement.
- X. **EQUAL OPPORTUNITY.** In connection with the performance of this agreement, Department agrees not to discriminate against any employee, member or applicant for employment or membership because of race, religion, color, sex, age, disability or national origin. Department agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, color, sex, age, disability or national origin.

In witness whereof, the parties have hereunto set their hands and seals, by authority duly given, on the day and year first above written.

PERSON COUNTY

Official seal

Gordon Powell, Chairman Board of County Commissioners

Attest:

Brenda Reaves, NCMCC, MMC Clerk to the Board

This Instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act

Amy Wehrenberg, Finance Officer

_____ *Volunteer Fire Department*

Attest:

_____, President

_____, Secretary

State of North Carolina
Person County
Rescue Services Contract

This agreement, made and entered into this 1st day of July, 2021, by and between Person County, North Carolina, a political subdivision of the State of North Carolina, hereinafter called "County" and the **Roxboro-Person County Rescue Squad**, a nonprofit corporation organized under the laws of the State of North Carolina, hereinafter called "Department."

Witnessed:

WHEREAS, Department has agreed to provide continuing emergency rescue services within Person County, and other areas on the basis of mutual aid contracts with other county fire and/or rescue departments for the benefit of the citizens of Person County; and

WHEREAS, G.S. 153A-11, 153A-13, and 153A-233 authorize County to provide Department with financial support for the above-described services; and will compensate Department in the amount of **\$78,030** as determined annually during County's budgeting process; the amount to be paid when all required documentation has been received and concluded to be in good standing during the term of this agreement as outlined herein; and

WHEREAS, this agreement shall become effective the 1st day of July, 2021, and will provide for automatic extensions every two (2) years with an increase in payment of 2% every odd year beginning 1st day of July, 2023 of their annual budgeted amount awarded by the Board of Commissioners, subject to the continued legal existence of the Rescue Squad and the agreements and requirements and the termination provisions herein; and

WHEREAS, County desires that the Department furnish rescue services during times of emergencies/disasters providing services as outlined below and in Section II C (9) of the current version of the Person County Emergency Operations Plan and provide other lifesaving and property protection measures as necessary for and within Person County; and

NOW THEREFORE, in consideration of the mutual benefits to the parties hereto, and based upon the mutual covenants contained herein and the considerations stated herein, the parties do hereby covenant and agree as follows:

I. PURPOSE OF AGREEMENT AND DEPARTMENT IN USE OF FUNDS.

- A. **Purpose of Agreement:** County shall provide funds to Department for the provision of continuing rescue protection as follows:
1. Department agrees to furnish and provide continuing rescue protection service to all citizens, and all real and personal property lying within the boundaries of Person County.
 2. Department agrees to send, upon call of any person within the service area, the

available equipment necessary to answer the call and the available personnel to operate such equipment in the judgment of the Chief of the Department or his designee.

3. Department agrees to maintain its equipment in accordance to the standards prescribed by the North Carolina Office of EMS (NC OEMS).
 4. Department agrees to maintain a level of personnel and have these personnel trained as required by the North Carolina Department of Insurance, Fire and Rescue Division.
 5. Department shall be in complete operational control of its rescue vehicles and rescue program including full control over volunteers, assistants and employees.
 6. County shall operate a communications system at current levels to alert the departments and other agencies of emergencies which occur in the County. The County Central Dispatch shall be responsible for the dispatch of fire and rescue departments within the primary and mutual aid areas of coverage, Department will communicate with County Central Dispatch and other departments on the countywide approved frequency and tactical channels.
 7. Department will actively solicit and advertise for operating as well as capital funds.
 8. Department complies with all financial and reporting requirements as outlined in Section III of this Contract.
 9. Department shall maintain certification by the NC OEMS.
- B. ***Reimbursement for Services during Emergencies/Disasters.*** Reimbursement for rescue services provided in this section only applies when the state and/or federal governments issue a declaration of disaster for the affected areas of Person County, and only those services deemed reimbursable under the disaster declaration are eligible per rates as determined by the state and federal governmental agencies issuing the disaster declaration.

These additional duties listed below may become eligible for reimbursement if and when the state and/or federal government have a declaration of disaster, depending on what terms and services they allow reimbursement:

Section I B (1) County Volunteer Fire Departments and Rescue Squad:

1. Assists law enforcement and County Emergency Management with warning and notifying the affected population of an existing or impending emergency.
2. Plans for coordination of rescue activities throughout the County during disasters.
3. Supports rescue operations.
4. Provides support personnel to assist in traffic control.
5. Assists in search and rescue operations during emergency/disaster situations.
6. Identifies equipment and manpower limitations, and develops mutual aid agreements for the procurement of needed resources during emergency and disaster events.
7. Assists with debris removal.

8. Department agrees to be a Point of Distribution (POD) site for the County during emergencies/disasters, upon the call of the County Manager and/or Emergency Management Coordinator to the Chief. Consideration will be given if the POD site is affected by the disaster or emergency.

Description of Department's Service Area. Department's service area is defined as all areas within Person County.

- II. **TERMINATION OF AGREEMENT; BREACH OF AGREEMENT.** Each party shall have the right to terminate by giving the other party one (1) year written notice of termination. In the event of termination, Department agrees to refund to County all monies received by Department under the terms of this agreement which Department retains as of the effective date of termination. In addition, Department shall provide County with a financial accounting, as required by County, for all funds received by Department and on-hand up to the date of termination.

If Department fails to conform to any one of these terms or conditions contained in this agreement, County shall thereupon notify Department in writing of such breach. Upon receipt of such notification of breach, Department shall have thirty (30) days within which to correct such breach, during which period County will take no further action. If such breach is not corrected within such time, County may then take such corrective action as is necessary under North Carolina law, including withholding or reduction of funds committed, but not yet paid by County, recovery of funds previously paid by County to Department, but not used by Department, and/or immediate termination of this agreement.

- III. **DEPARTMENT FINANCIAL AND REPORTING REQUIREMENTS.** Reports in this section shall be provided to the County prior to the disbursement of any funds by the County to the Department unless otherwise noted.
 - A. **Financial Review.** Within ninety (90) days after June 30 of each year, Department shall provide County with an annual financial review (receipts and expenditures) and accompanying supporting information for the preceding fiscal year that covers July 1 through June 30. The accounting shall be provided by a third-party licensed accounting firm or CPA approved by Department's Board of Directors. The document shall be signed by an official authorized by the board and show the use of funds spent and the amount and location of the remaining balance.
 - B. **Certificate of Insurance.** Department shall furnish the County a certificate of insurance annually and will further insure that the county receives notice in the event said policy or policies are to be cancelled.
 - C. **Member Roster.** Department shall provide annually to the County a current and complete roster of state certified members of the department to include contact numbers for the Chief and Assistant Chief(s), and shall update the list throughout the

year as changes occur.

- D. **Blanket Bonds.** Department shall secure and maintain a blanket bond on all persons who have access to or authority to disburse funds belonging to the Department. Such blanket bond shall be in the amount of not less than the revenues to be distributed by the County to the Department as approved by the County for the upcoming year. Proof of such bonding shall be provided to the County prior to disbursement of any funds by the County to the Department once this requirement becomes effective.
- E. **Financial Records and Retention.** Department shall establish fiscal control and accounting procedures in accordance with generally accepted accounting principles. The Department shall keep all records on site for a minimum period of five (5) years. All State and county required reports and rosters shall be submitted by the requested deadlines.
- F. **County Access to Financial Records.** Department shall allow the County Manager or his/her designee to inspect the financial books and records of the Department at reasonable times during regular business hours of the County. The Department agrees, upon request, to supply such financial books, records and information or verification as may be reasonably requested by the County. The Department shall maintain a written accounting system which provides adequate documentation of all of its receipts and disbursements including, but not limited to, those related to the expenditure of funds received pursuant to this agreement.
- G. **Funds Disbursement.** Annual funding will be disbursed once the signed contract is received and all requirements of Section III of this document are satisfied.
- IV. **COMPLIANCE WITH APPLICABLE LAWS.** Department agrees that in carrying out activities of any kind funded with monies made available under the provisions of this agreement, it shall comply with all local, state, and federal laws, standards and regulations.
- V. **INDEPENDENT CONTRACTOR.** Department understands and agrees that in entering into this agreement and providing services, it is acting as an independent contractor; neither Department, nor its employees, members or personnel shall be deemed or construed to be employees of Person County. Department shall maintain workers' compensation insurance of such accident and other insurance as it deems appropriate for the protection of its employees, members, or personnel and shall maintain insurance coverage at all times.
- VI. **INDEMNITY AGREEMENT.** Department shall indemnify and save harmless County from any and all liability and expenses including attorney's fees, court costs and other costs incurred by County caused by the negligence of the Department, its agents and employees.

- VII. **ASSIGNMENT OF THIS AGREEMENT.** The parties agree that this agreement is not transferable or assignable by either party without the written consent of the other party to this agreement.
- VIII. **NON-WAIVER OF RIGHTS.** It is agreed that County's failure to insist upon the strict performance of any provision of this agreement or to exercise any right based upon a breach thereof, or the acceptance of any performance during such breach, shall not constitute a waiver of any rights under this agreement.
- IX. **ENTIRE AGREEMENT.** This agreement constitutes the entire understanding of the parties and contains all of the terms agreed upon with respect to the subject matter hereof. No modification or rescission of this agreement shall be effective unless evidenced by a writing signed by both parties to this agreement.
- X. **EQUAL OPPORTUNITY.** In connection with the performance of this agreement, Department agrees not to discriminate against any employee, member or applicant for employment or membership because of race, religion, color, sex, age, disability or national origin. Department agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, color, sex, age, disability or national origin.

In witness whereof, the parties have hereunto set their hands and seals, by authority duly given, on the day and year first above written.

PERSON COUNTY

Official seal

Gordon Powell, Chairman Board of County Commissioners

Attest:

Brenda Reaves, NCMCC, MMC Clerk to the Board

This Instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act

Amy Wehrenberg, Finance Officer

Roxboro-Person County Rescue Squad

Attest:

President

Secretary

APPOINTMENTS TO BOARDS AND COMMITTEES:

Clerk to the Board, Brenda Reaves presented interested citizen applications for current vacancies and upcoming June 30th term expirations that were received in response to an ad published in the local newspaper and on the county website. Ms. Reaves requested the Board to consider all citizen applications and to appoint as deemed appropriate.

ABC Board

3-Year Term: 1 position available

- 1) John R. Bradsher requested reappointment

A **motion** was made by Vice Chairman Puryear and **carried 5-0** to reappoint John R. Bradsher to the ABC for a 3-year term.

Adult Care Home Community Advisory Committee

1-Year Initial Term; 3-Year Reappointment: 3 positions available

- 1) Rhonda Haynes requested reappointment

A **motion** was made by Vice Chairman Puryear and **carried 5-0** to reappoint Rhonda Haynes to the Adult Care Home Community Advisory Committee for a 3-year term.

Animal Services Advisory Committee

Unspecified Term: 1 position for a veterinarian

- 1) Dr. Barbara Harris requested appointment

A **motion** was made by Commissioner Sims and **carried 5-0** to appoint Dr. Barbara Harris to the Animal Services Advisory Committee to represent in the veterinarian position for an unspecified term.

Board of Adjustment

3-Year Term: 2 positions available and 1 position for an Alternate

- 1) Treco Lea-Jeffers requested reappointment

A **motion** was made by Commissioner Gentry and **carried 5-0** to reappoint Treco Lea-Jeffers to the Board of Adjustment for a 3-year term.

Board of Health

3-Year Term:

- 1 position for a veterinarian: Dr. Barbara Harris requested reappointment
- 1 position for a physician: Dr. Kimberly Yarborough requested reappointment
- 1 position for a nurse: Patsy Clayton, RN requested reappointment
- 2 positions from the general public:
 - 1) Ben Tillett requested reappointment
 - 2) Gerald Jermaine Wallace requested appointment
 - 3) Phillip Edelblute requested reappointment

A **motion** was made by Commissioner Gentry and **carried 5-0** to reappoint Dr. Barbara Harris (veterinarian), Dr. Kimberly Yarborough (physician), Patsy Clayton, RN (nurse), Ben Tillett (general public), and Phillip Edelblute (general public) on the Board of Health for a 3-year term.

Environmental Issues Advisory Committee

3-Year Term: 1 position for a citizen residing in each of the following townships:

Bushy Fork,

Holloway,

Roxboro

Cheryl Allen requested reappointment

Mt. Tirzah

A **motion** was made by Vice Chairman Puryear and **carried 5-0** to reappoint Cheryl Allen to the Environmental Issues Advisory Committee representing the Roxboro Township for a 3-year term.

Jury Commission

2-Year Term; 1 position available

- 1) Gerald Jermaine Wallace requested appointment
- 2) Froncello Bumpass requested appointment

A **motion** was made by Commissioner Palmer and **carried 5-0** to appoint Froncello Bumpass to the Jury Commission for a 2-year term.

Juvenile Crime Prevention Council

1-Year Initial Term: 2-Year Reappointment

1 position for a representative of the faith community:

- 1) Rev. Elizabeth McCoy requested appointment,

1 position for a representative of the business community:

- 1) Charles Harvey requested reappointment

A **motion** was made by Vice Chairman Puryear and **carried 5-0** to appoint Rev. Elizabeth McCoy (representative of the faith community) for an initial 1-year term, and to reappoint Charles Harvey (representative of the business community) for a 2-year term.

2-Year Term:

1 position for the Health Director or her designee:

- 1) Elizabeth Haebig requested appointment

1 position for a representative of the Mental Health Authority/LME:

- 1) Stephanie Jones requested reappointment

A **motion** was made by Commissioner Gentry and **carried 5-0** to appoint Elizabeth Haebig (Health Director's designee) for a 2-year term, and reappoint Stephanie Jones (representative of the Mental Health Authority/LME) for a 2-year term on the Juvenile Crime Prevention Council representing Person County.

Library Advisory Board

3-Year Term: 3 positions available

- 1) Charles Harvey requested reappointment
- 2) Jonathan Bradsher requested appointment
- 3) Rev. Elizabeth McCoy requested appointment

A **motion** was made by Vice Chairman Puryear and **carried 5-0** to reappoint Charles Harvey and appoint Jonathan Bradsher and Rev. Elizabeth McCoy to the Library Advisory Board, each for a 3-year term.

Nursing Home Advisory Committee

1-Year Initial Term: 3-Year Reappointment; 5 positions available

- 1) Rhonda Haynes requested reappointment

A **motion** was made by Commissioner Gentry and **carried 5-0** to reappoint Rhonda Haynes to the Nursing Home Advisory Committee for a 3-year term.

Person Area Transportation System Board

3-Year Term;

Positions available for a citizen to represent in each of the following occupational affiliations:

the senior center,

school system,

economic development,

Person Industries:

Kim Morgan requested reappointment

A **motion** was made by Commissioner Gentry and **carried 5-0** to reappoint Kim Morgan representing Person Industries on the Person Area Transportation System Board for a 3-year term.

Person-Caswell Lake Authority

3-Year Term: 1 position available

- 1) Carla Hawkins Stovall requested appointment
- 2) Rebecca Morrow requested reappointment

A **motion** was made by Commissioner Gentry and **carried 5-0** to reappoint Rebecca Morrow to the Person-Caswell Lake Authority for a 3-year term.

Piedmont Community College Board of Trustees

Prior to the presented citizen applications, Ms. Reaves recognized the County Attorney for an update on one of the applicants. County Attorney, Ellis Hankins stated the applicant, Jimmie Whitfield was deemed ineligible per North Carolina legislation § 115D-12, which states “No person who has been employed full time by the community college within the prior 5 years and no spouse or child of a person currently employed full time by the community college shall serve on the board of trustees of that college”.

4-Year Term: 1 position available

- 1) Thomas Savage, Jr. requested appointment
- 2) Charles Harvey requested appointment
- 3) Jimmie Whitfield requested appointment, but was deemed ineligible
- 4) Adam Wolfe requested appointment
- 5) Carl Bradsher requested appointment
- 6) Rev. Elizabeth P. McCoy requested appointment

A **motion** was made by Commissioner Sims and **carried 5-0** to appoint Adam Wolfe to the Piedmont Community College Board of Trustees for a 4-year term.

Planning Board

3-Year Term: 2 positions available

- 1) Michael Brandon requested reappointment
- 2) Sandra Majors requested reappointment

A **motion** was made by Commissioner Gentry and **carried 5-0** to reappoint Michael Brandon on the Planning Board for a 3-year term.

A **motion** was made by Commissioner Sims and **carried 5-0** to reappoint Sandra Majors on the Planning Board for a 3-year term.

Recreation Advisory Board

3-Year Term: 2 positions available

- 1) Kirk Redman requested reappointment

A **motion** was made by Commissioner Palmer and **carried 5-0** to reappoint Kirk Redman to the Recreation Advisory Board for a 3-year term.

Research Triangle Regional Partnership (RTRP) Board of Directors

Fiscal Year 2021-2022

- 1) Sherry Wilborn, Person County Economic Development Director,
- 2) Gordon Powell, Chairman of the Person County Board of Commissioners and commissioner representative on the Economic Development Commission (also serves on the RTRP Executive Board), and
- 3) Phillip Allen, Chairman, Economic Develop. Commission

Chairman Powell passed the gavel to Vice Chairman Puryear to run the meeting during this item only as he was included as a candidate for reappointment.

Commissioner Gentry questioned why applicants from the private sector were not sought and advertised for citizen interest to which Ms. Reaves responded this fiscal year appointment was made by the Board of Commissioners and the Board had not, in the past, advertised for the RTRP board of directors. Vice Chairman Puryear suggested the Board could consider advertising for the following fiscal year should the Board so desire.

A **motion** was made by Commissioner Sims and **carried 5-0** to reappoint Sherry Wilborn, Gordon Powell and Phillip Allen to the Research Triangle Regional Partnership Board of Directors for Fiscal Year 2021-2022 as well as Commissioner Powell to serve on the RTRP Executive Board.

Voluntary Agriculture District

3-Year Term: 1 position for a citizen residing in each of the following townships:

Bushy Fork:

Cunningham: Johnny Rogers requested reappointment

Holloway: Cal Berryhill requested reappointment

Woodsdale: Paul Bailey requested reappointment

A **motion** was made by Vice Chairman Puryear and **carried 5-0** to reappoint Johnny Rogers (Cunningham Township), Cal Berryhill (Holloway Township), and Paul Bailey (Woodsdale Township) for a 3-year term.

DESIGNATE NACO VOTING DELEGATE FOR THE 2021 ANNUAL CONFERENCE:

Clerk to the Board, Brenda Reaves informed the group that voting credentials for the NACo 2021 Annual Business Meeting and Election will be held virtually and in-person at the Gaylord National Resort & Convention Center in Prince George's County, Md. on Monday, July 12, tentatively scheduled for 1 p.m. EDT. The voting delegate form must be submitted by July 6, 2021 in order for Person County's delegate to participate in the association's annual election of officers and policy adoption. All designated voting delegates, whether participating in person or virtually, will cast their votes using an online/mobile solution. Virtual participants will be able to view the meeting in real time.

Commissioner Gentry has requested to attend the NACo Conference virtually. Ms. Reaves requested Board consideration to designate Commissioner Gentry to serve as Person County's voting delegate.

A **motion** was made by Vice Chairman Puryear and **carried 5-0** to designate Commissioner Gentry to serve as Person County's voting delegate at the NACo 2021 Annual Business Meeting and Election.

FISCAL YEAR 2021-2022 BUDGET ORDINANCE:

County Manager, Heidi York and Finance Director, Amy Wehrenberg presented the Fiscal Year 2021-2022 Budget Ordinance and Fee Schedule for adoption by the Board having fulfilled the legal requirements including the conducting of a public hearing.

NC General Statute 159-13(a) directs that the annual budget must be adopted by July 1. The budget ordinance may be adopted at any regular or special meeting at which a quorum is present, by a majority of those present and voting. Ms. York requested Board action to adopt the Fiscal Year 2021-2022 Budget Ordinance.

A **motion** was made by Commissioner Gentry and **carried 5-0** to adopt the Fiscal Year 2021-2022 Budget Ordinance, as presented.

**PERSON COUNTY,
NORTH CAROLINA**

2021-2022

BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Person County, North Carolina (the "Board"):

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2021 and ending June 30, 2022, in accordance with the chart of accounts heretofore established for this county and by function as listed below:

EXPENDITURES	AMOUNT	PERCENT OF BUDGET
General Government	\$ 8,327,274	12.5%
Public Safety	15,230,185	22.9%
Transportation	1,188,492	1.8%
Human Services	14,473,891	21.8%
Education	11,793,242	17.7%
Environmental Protection	182,263	0.3%
Economic and Physical Development	1,158,582	1.7%
Culture and Recreation	2,049,960	3.1%
Self-Funded Health Insurance	4,838,366	7.3%
Transfers to Other Funds	6,344,174	9.5%
Contingency	874,068	1.3%
TOTAL GENERAL FUND APPROPRIATIONS	\$ 66,460,497	100.0%

Section 2. The appropriations to the Board of Education for current expense, firstly, shall be made from any funds that are dedicated to the use of the schools and secondly, shall be made from general county revenues to the extent necessary and for capital expenditures shall be by project, as listed in the categories in the budget of the Board of Education, to the extent of the amount available for capital appropriations. Capital outlay will be distributed on a requisition basis as expenditures are incurred. Documentation of expenditures must be submitted to the Person County Finance Office in such form as they prescribe prior to reimbursement.

The appropriation of state funds from the State Library of North Carolina shall be used exclusively for operating expenditures of the Person County Public Library.

The appropriations made and revenues estimated hereafter shall be for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

Section 3. It is estimated that the following revenues will be available in the General Fund:

REVENUES	AMOUNT	PERCENT OF BUDGET
Ad Valorem Taxes	\$ 36,207,460	54.5%
Local Option Sales Taxes	10,384,900	15.6%
Other Taxes	186,500	0.3%
Licenses and Permits	678,180	1.0%
Intergovernmental Revenues	8,013,461	12.1%
Charges for Services	9,026,296	13.6%
Other Revenues	742,194	1.1%
Transfers from Component Unit	256,000	0.4%
Fund Balance Appropriated	965,506	1.5%
TOTAL GENERAL FUND REVENUES	\$ 66,460,497	100.0%

Section 4. The following amounts are hereby appropriated in an Internal Service Fund for the payment of employee claims and administration expenses associated with the County's Self-Funded Health Insurance Program:

Self-Funded Health Insurance Costs	\$ 4,838,366
------------------------------------	--------------

Section 5. It is estimated that the following revenues, including the receipt of premium payments from the County for its employees and from the employees for their dependents, will be available in the Self-Funded Health Insurance Fund:

Charges for Services	\$ 4,326,583
Other Revenues	511,783
Total	\$ 4,838,366

Section 6. The following amounts are hereby appropriated in the Capital Investment Fund (CIF) for the County's debt service payments, regular capital outlay for Person County Schools and Piedmont Community College, lottery revenues and payments associated with the Schools, and General Fund transfers supporting these costs as well as the capital improvement projects that are reported in the CIP Capital Project Fund:

Debt Service	\$ 1,843,566
Issuance Cost	16,476
Schools Capital Outlay	566,000
Schools Lottery Expense	100,000
PCC Capital Outlay	120,250
Transfer from CIP Fund	2,465,206
Total	\$ 5,111,498

Section 7. It is estimated that the following revenues will be available in the Capital Investment Fund (CIF) for funding the County's debt service, Person County Schools and Piedmont Community College regular capital expense, lottery projects for the Schools, and Capital Improvement Projects:

Lottery Proceeds	\$ 100,000
Other Revenues	48,166
Transfer from General Fund	3,300,000
Sales Tax Transfer from General Fund for Schools	1,663,332
Total	\$ 5,111,498

Section 8. The following amount is hereby appropriated in the Social Services Representative Payee Fund, to manage expenditures with funds belonging to individuals who are unable to maintain those funds themselves:

Representative Payee Funds	\$ 640,000
----------------------------	------------

Section 9. It is estimated that the following revenues will be available in the Social Services Representative Payee Fund:

SSA/SSI-Rep Payee Funds	\$ 639,950
Interest Earnings	50
Total	\$ 640,000

Section 10. The following amounts are hereby appropriated in the Person Industries & PI Material Recovery Facility (MRF) Fund:

PI-Community Rehabilitation Program Services	\$ 2,154,835
Material Recovery Facility	698,139
Total	\$ 2,852,974

Section 11. It is estimated that the following revenues will be available in the Person Industries & PI Material Recovery Facility (MRF) Fund:

Intergovernmental Revenues	\$ 530,900
Charges for Services	1,707,400
Other Revenues	5,000
Transfer from General Fund	
PI-Community Rehabilitation Program Services	261,835
Material Recovery Facility	347,839
Total	\$ 2,852,974

Section 12. The following amounts are hereby appropriated in the Sheriff's Execution Fund, which accounts for collections by the Sheriff of small claims remitted to the Clerk of Court and collection of commissions remitted to the County:

Sheriff's Execution Claims	\$ 100,000
----------------------------	------------

Section 13. It is estimated that the following revenues will be available in the Sheriff's Execution Fund:

Charges for Services	\$ 100,000
----------------------	------------

Section 14. The following amounts are hereby appropriated in the Fire Tax District Fund, which was established to provide for all operating and capital funding of the local volunteer fire and rescue departments:

Fire Tax District	\$ 1,263,444
-------------------	--------------

Section 15. It is estimated that the following revenues will be available in the Fire Tax District Fund:

Ad Valorem Taxes	\$ 1,263,444
------------------	--------------

Section 16. The following amounts are hereby appropriated in the Emergency Telephone System Fund:

Emergency Telephone System	\$ 605,301
----------------------------	------------

Section 17. It is estimated that the following revenues will be available in the Emergency Telephone System Fund:

E-911 State Surcharges	\$ 605,301
------------------------	------------

Section 18. The following amounts are hereby appropriated in the Revolving Loan Fund, which was established to provide loans to small businesses to promote economic development:

Reserved for Small Business Loans	\$ 5,454
-----------------------------------	----------

Section 19. It is estimated that the following revenues will be available in the Revolving Loan Fund:

Other Revenues	\$ 5,454
----------------	----------

Section 20. The following amounts are hereby appropriated in the Economic Catalyst Fund for future industrial incentives and expansion efforts of current industry facilities:

Industrial Recruitment Incentives	\$ 1,212,093
	<u> </u>

Section 21. It is estimated that the following revenues will be available in the Economic Catalyst Fund:

Transfer from General Fund	\$ 571,168
Fund Balance Appropriation	<u>640,925</u>
Total	<u>\$ 1,212,093</u>

Section 22. The following amounts are hereby appropriated in the Water and Sewer Construction Reserve Fund for the future funding of water and sewer construction:

Reserve for Water and Sewer Construction	<u>\$ 40,000</u>
---	------------------

Section 23. It is estimated that the following revenues will be available in the Water and Sewer Construction Reserve Fund:

Shared Fees with City of Roxboro	<u>\$ 40,000</u>
----------------------------------	------------------

Section 24. The following amounts are hereby appropriated in the Stormwater Fund for funding the Stormwater Management Utility's responsibilities for protection, restoration, and management of stormwater quality:

Reserve for Stormwater Utility Management	<u>\$ 364,000</u>
--	-------------------

Section 25. It is estimated that the following revenues will be available in the Stormwater Fund for funding the Stormwater Management Utility's responsibilities for protection, restoration, and management of stormwater quality:

Stormwater Fees	\$ 277,000
Fund Balance Appropriation	<u>87,000</u>
Total	<u>\$ 364,000</u>

Section 26. There is hereby levied a tax at the rate of \$0.72 per \$100 valuation of property listed for taxes as of January 1, 2021 for the purpose of raising revenues from property taxes included in "Ad Valorem Taxes" in the General Fund in Section 3 of this Ordinance.

This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$4,720,000,000 and an estimated collection rate of 97.50%. In addition to these revenues, the

County is also including registered motor vehicle tax revenues collected by the North Carolina License Plate Agencies, which is budgeted to generate \$2,878,560 in revenues.

Section 27. There is hereby levied a tax at the rate of \$0.0275 per \$100 valuation of property listed for taxes as of January 1, 2021 for the purpose of raising revenues from fire service protection district taxes included in "Ad Valorem Taxes" in the Fire Tax District Fund in Section 15 of this Ordinance.

This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$4,035,000,000 and an estimated collection rate of 97.50%. In addition to these revenues, the County is also including licensed motor vehicle tax revenues collected by the North Carolina License Plate Agencies, which is budgeted to generate \$89,330 in revenues.

Section 28. Charges for services and fees by County departments, excluding those established by state statute, are levied in the amounts set forth in the attached Fee Schedule. (Attachment 1)

Section 29. The budget officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- a. She may transfer amounts between objects of expenditure within a department and between departments within the same functional area without limitation and without a report to the Board of Commissioners.
- b. She may transfer amounts up to \$10,000 between functional areas of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.
- c. She may not transfer any amount between funds or from the regular contingency appropriation within any fund, except that she may transfer any amount from the Information Technology Systems Fund for technology-related items and the Fleet Management Fund for the appropriation of vehicles without a report to the Board of Commissioners.

Section 30. The County Manager, or her designee, is hereby authorized to execute contractual documents under the following conditions:

- a. She may execute contracts for construction repair projects which do not require formal competitive bid procedures.
- b. She may execute contracts for: (1) purchase of apparatus, supplies and materials, or equipment which is within budgeted department appropriations, (2) leases of personal property for a duration of one year or less and within budgeted departmental appropriations, and (3) services which are within department appropriations.
- c. She may execute grant agreements to or from public and nonprofit organization that are within budgeted appropriations, unless grantor organization requires execution by the Board of Commissioners.
- d. She may execute contracts, as the lessor/lessee of real property, which are of one-year duration or less, if funds are within budgeted appropriations.
- e. She may execute contracts for consultant services, which consultant fees are estimated to be less than \$10,000 and if funds are within budgeted appropriations.

Section 31. The Finance Director may make cash advances between funds during the fiscal year without reporting to the Board of Commissioners. Any advances outstanding at fiscal year-end must be reported to the board except those involving funds where grant revenues or unreimbursed debt proceeds arise from prior county expenditures. The Finance Director may also approve amendments at the end of the fiscal year in order to maintain budgetary compliance for the Social Services Representative Payee Fund and Sheriff's Execution Fund without a report to the Board of Commissioners.

Section 32. Copies of the Budget Ordinance shall be furnished to the Budget Officer, the Finance Director, and the Tax Administrator for direction in the carrying out of their duties.

Adopted this the 21st date of June 2021.




Gordon Powell, Chairman
Person County Board of Commissioners


Brenda B. Reaves, Clerk to the Board

**FY 2021-2022
Adopted Fee Schedule**

Attachment 1

Department	Fee Type	FY2021 Adopted	FY2022 Adopted
Animal Control	Adoption Fees		
	Adoption Fee - Includes age appropriate vaccinations	\$50.00	No change
	Deposit required for unaltered animal (Deposit will be refunded if completed before the deadline that is stated on adoption contract)	\$100.00	No change
	Reclaim Fees		
	1st Offense Reclaim	\$25.00	No change
	2nd Offense Reclaim (in one year period)	\$50.00	No change
	3+ Offense Reclaim (in one year period)	\$100.00	No change
	Regular holding per night	\$5.00	No change
	Quarantine holding per night	\$10.00	No change
	Animal Pick Up Fees		
	Pick up litter of puppies or kittens (if mother of litter is surrendered at time of pickup, there will be no charge)	\$25.00	No change
	Pick up injured or sick animals	\$25.00	No change
	Deposit fee for Humane Dog or Cat Trap	\$25.00	No change
	Vaccination Fees		
	1 yr Rabies Vaccine (if unvaccinated or no proof of vaccination)	\$10.00	No change
	5 way Vaccine	\$6.00	No change
	Rescue Pull Fees		
	Heartworm Test	New	\$10.00
	Bordetella Intranasal Vaccine	New	\$8.00
	Deworming-Drontal		
	Under 60lbs	New	\$15.00
	Over 60lbs	New	\$20.00
	Deworming-Panacur 3-Day course	New	\$5.00
	Citations		
	No current or displayed Rabies Tag	\$50.00	No change
	Permitting a dog to run at large	\$50.00	No change
	Allowing a female "in heat" to run at large	\$50.00	No change
	Cruelty to animals	\$100.00	No change
	Interfering with an Animal Services Officer	\$100.00	No change
	Nuisance	\$50.00	No change
	Leaving a dangerous dog unattended	\$100.00	No change
Recreation Arts and Parks Mayo Park	Cabins		
	Small (Per Night)	\$55.00	No change
	Large (Per Night)	\$65.00	No change
	Camp Sites		
	RV (1-4) and (9-18) (Per Night)	\$25.00	No change
	Waterfront Tent Sites (5-8) (Per Night)	\$20.00	No change
	Non-Waterfront Primitive Sites (19-30) (Per Night)	\$10.00	No change
	Non-Waterfront Group Site (Per Night)	\$75.00	No change
	Shelters (Numbered 1-8)		
	Four Hours or Less	\$25.00	No change
	Four Hours or More	\$50.00	No change
	Environmental Education and Community Center		
	Resident (Hourly)	\$40.00	No change
	Resident (Daily, 8 Hours)	\$200.00	No change
	Resident (Daily with Special Use Permit, 8 hours)	\$250.00	No change
	Resident Deposit	\$200.00	No change
	Non-Resident (Hourly)	\$58.00	\$60.00
	Non-Resident (Daily, 8 Hours)	\$300.00	No change
	Non-Resident (Daily with Special Use Permit, 8 hours)	\$350.00	No change
	Non-Resident Deposit	\$200.00	No change
	Amphitheatre		
	Local Non-Profit Agencies (Rental)	\$150.00	No change
	Local Non-Profit Agencies Rehearsal (Per Hour)	\$25.00	No change
	Private Organizations (Rental)	\$300.00	No change
	Private Organizations Rehearsal (Per Hour)	\$50.00	No change
	Private Organizations or Individuals; Non-Performance (Rental)	\$250.00	No change
	Private Organizations or Individuals; Non-Performance Rehearsal (Per Hour)	\$20.00	No change
	Resident Security Deposit	\$200.00	No change
	Non-Resident Security Deposit	\$200.00	No change
	Staffing of Rangers and Officers for the rental or events (Requested)	\$25.00 per hour	No change
	Special Use Permit for Environmental Education Center/Amphitheater	\$50.00	No change
	Canoes, Kayaks and Paddle Boards		
	Four Hours or Less (Per Vessel)	\$10.00	No change
	Half Day (12 Hours) (Per Vessel)	\$15.00	No change
	Full Day (24 Hours) (Per Vessel)	\$20.00	No change
	Weekend (48 Hours) (Per Vessel)	\$40.00	No change
	Security Deposit	\$25.00	No change
	Horse Shoes	\$5.00	No change
	Corn Hole Set	\$5.00	No change

June 21, 2021

FY 2021-2022
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2021 Adopted	FY2022 Adopted
	Lake Maps		
	Purchased at Office (Each)	\$6.00	No change
	Purchased by Mail or (Internet)	\$6.50	No change
	Bundle of Fire Wood	\$5.00	No change
	RV Dump Station (Non-Camper) Per Use	\$25.00	No change
	EECC Equipment		
	Chairs and Tables		
	Resident Chairs (Indoor)	\$0.50	No change
	Resident Chairs (outdoor)	\$1.50	No change
	Resident Tables (Indoor)	\$2.00	No change
	Resident Tables (outdoor)	\$3.00	No change
	Non-Resident Chairs (Indoor)	\$2.00	No change
	Non-Resident Chairs (Outdoor)	\$1.50	No change
	Non-Resident Tables (Indoor)	\$3.00	No change
	Non-Resident Tables (Outdoor)	\$4.50	No change
	AV Equipment		
	Resident Hourly (Per Unit)	\$5.00	No change
	Resident Daily (Per Unit) (8 Hours)	\$25.00	No change
	Non-Resident Hourly (Per Unit)	\$7.50	No change
	Non-Resident Daily (Per Unit) (8 Hours)	\$40.00	No change
	Power Point Projector		
	Resident Hourly	\$10.00	No change
	Resident Daily (8 Hours)	\$50.00	No change
	Non-Resident Hourly	\$15.00	No change
	Non-Resident Daily (8 Hours)	\$75.00	No change
Kirby Auditorium and Second Floor Rental	Rental		
	Auditorium -Private for Profit Performance	\$300.00	No change
	Auditorium -Private Non-Profit Org Performance	\$200.00	No change
	Auditorium -School and Government Org	N/A	No change
	Auditorium -Private for Profit Rehearsal	\$25.00 per hour	No change
	Auditorium -Private Non-Profit Rehearsal	\$25.00 per hour	No change
	Auditorium and Entire Second Floor -Private for Profit Rehearsal	\$650.00 per day	No change
	Second Floor - Private Non-Profit Studio Rental	\$10.00 per hour, \$40.00 per day	No change
	Second Floor - Private for Profit Studio Rental	\$20.00 per hour, \$80.00 per day	No change
	Second Floor - Private Non-Profit Hall Rental	\$20.00 per hour, \$80.00 per day	No change
	Second Floor - Private for Profit Hall Rental	\$30.00 per hour, \$120.00 per day	No change
	Second Floor - Private Non-Profit Entire Main Hall Rental	\$40.00 per hour, \$160.00 per day	No change
	Second Floor - Private for Profit Entire Main Hall Rental	\$60.00 per hour, \$240.00 per day	No change
	Second Floor - Private for Non-Profit Whole Floor Rental	\$75.00 per hour, \$300.00 per day	No change
	Second Floor - Private for Profit Whole Floor Rental	\$100.00 per hour, \$400.00 per day	No change
	Gallery Rental During Shows (In Addition to Auditorium Rental)	\$25.00 per hour	No change
	Lighting Technician	\$17.00 per hour	No change
	Spotlight Technician	\$12.00 per hour	No change
	Spotlight Equipment (Categories II&III)	\$10.00 per hour	No change
	Video Services	New	\$25.00 per hour
	Sound Technician	\$17.00 per hour	No change
	Sound Equipment (Categories II&III rehearsal)	\$10.00 per hour	No change
	Sound Equipment (Non-profit performance)	\$10.00 per hour	No change
	Sound Equipment (Private Performance)	\$50.00 per performance	No change
	Piano Rental	\$50.00 per performance	No change
	Piano Rental Deposit	Must have a valid credit card	No change
	Piano Tuning Request or Move	\$150.00	No change
	Portable Stage Rental	\$100.00	No change
	Choral Riser Rental	\$100.00	No change
	Performance and Production Prop Rentals	Negotiated	No change
	All Security Deposits	\$200.00	No change
	Concession Stand Fee	\$25.00 per day	No change
	Staff Utilization Fee	\$10.00 per hour	No change
	Consignment Ticket Sales \$1.00-\$10.00	\$0.50 per ticket	No change
	consignment Ticket Sales \$11.00-\$15.00	\$1.00 per ticket	No change
	consignment Ticket Sales \$16.00-\$20.00	\$1.50 per ticket	No change
	Consignment Tickets Sales \$20.00-Up	\$2.00 per ticket	No change
	Consignment Ticket Sales Tax (NC State Privilege Tax)	\$0.00	No change
	Marquee advertising- one side	\$25.00 set up + \$10.00 per day	No change
	Side Window Advertising Rental Events	\$25.00 set up + \$10.00 per day	No change
	Consignment Sales (arts, products, etc.)	Blank	Negotiated by Department Director
	Tableware	\$2.00 per set	No change
	Tablecloths, Chair Covers, Cloth Napkins, Decorations	Negotiated by Director	No change
Recreation Program and Facilities	Athletic Programs		
	Recreational Programs	Blank	Determined by Division Supervisor
	Recreation Program Late Fees	Blank	Determined by Division Supervisor
	Sports Plex Tournament Rental	Based on program costs	No change

June 21, 2021

**FY 2021-2022
Adopted Fee Schedule**

Attachment 1

Department	Fee Type	FY2021 Adopted	FY2022 Adopted
	Field Rental	\$175.00	No change
	Field Lights Rental	\$25.00 (per day, per field)	No change
	Maintenance Employee for Tournament (full duration of event)	\$13.90 per hour	No change
	Facility Holding Fee (non-refundable)	\$100.00 per tournament	Based on Policy adopted by RAB
	Field Drying Agent	\$10.00 each	No change
	Facilities		
	Picnic Shelters (4 hours or less)	\$25.00	No change
	Picnic Shelters (4 hours or more)	\$50.00	No change
	Special Event Rental for Park Open Green Spaces	\$50.00	No change
	Field Rentals(4 hours or less)	\$75.00	No change
	Field Rental (4 hours or more)	\$150.00	No change
	Field Rental (Full Weekend)	\$200.00	No change
	Field Light Rental (per hour)	\$25.00	No change
	Gym Rental (per hour, min of 2 hours)	\$35.00	No change
	Concession Stand Rent (Hot Foods, Per Season)	\$200.00	No change
	Concession Stand Rent (Pre-packed Food, Per Season)	\$100.00	No change
	Tennis Courts (One Court) 4 hours or less	\$15.00	No change
	Tennis Courts (One Court) 4 hours or more	\$25.00	No change
	Tennis Courts (weekend rental)	\$125.00	No change
	Bleacher Rental	\$100.00	No change
	All Security Deposits	\$200.00	No change
	Person County Office Building Auditorium Rental Fee	\$25.00 per hour	No change
	Person County Office Building Auditorium Security Deposit	\$200.00	No change
	Person County Office Building Auditorium Kitchen Fee	\$15.00	No change
	Timberlake Building rental fee	\$15.00 per hour	No change
	Timberlake Building Security Deposit	\$100.00	No change
	Returned Check	\$25.00	No change
	Credit Card convenience Fee (Over the counter)	Fee percentage based on allowed limits	No change
Person Industries			
	Fluorescent bulbs	\$0.40	No change
	Pallet (per pallet)	\$1.00	No change
	More than 5 tires or no State certification	\$1.00 per tire	No change
	Electronics Recycling Fee		
	Televisions	\$10.00 per TV unit	No change
	Monitors	\$5.00 per monitor	No change
	Recycling tip fees for private haulers		
	Roll off (40-21 cubic yards)	\$25.00 per load	No change
	Garbage truck (20-16 cubic yards)	\$20.00 per load	No change
	Box truck (15-9 cubic yards)	\$15.00 per load	No change
	Large trailer (8-4 cubic yards)	\$10.00 per load	No change
	Pick-up/trailer (3-0 cubic yards)	\$5.00 per load	No change
Planning			
	ZONING PERMITS		
	Residential: SFD, MH, Modular Home, or Duplex Construction, Additions, Alterations, and Accessory Structures (storage sheds, garages, pools, etc.)	\$60.00	No change
	Structures with an estimated value of less than \$200.00 (i.e. patios, well houses)	Permit fee waived	No change
	Non-Residential - Commercial & Industrial (includes additions)	\$150.00 up to 2 acres of lot size + \$25.00 per acre over 1 acre of lot size	No change
	Installation/Construction of Multi-Family	\$75.00	No change
	Location of Business In Existing Building	\$60.00	No change
	Accessory Structure for Business or Industry	\$75.00	No change
	Resubmission Fee for Significant Change to Permit	Half the cost of the permit	No change
	All other construction/Uses not listed	\$75.00	No change
	Off premises sign zoning permit	\$200.00	No change
	All other sign zoning permits	\$40.00	No change
	Structures built without a permit	Double	No change
	Home occupations	\$75.00	No change
	Variance request	\$250.00	No change
	Appeals	\$250.00	No change
	Rezoning requests	\$250.00 + \$10.00 per acre	No change
	Conditional rezoning request	New	\$350.00 + \$10.00 PER ACRE
	Special use permit	\$250.00 + \$10.00 per acre	No change
	Conditional use permit	\$250.00	Remove
	Text amendment	\$250.00	No change
	Vested rights	\$250.00	No change
	Exempt plat	\$25.00	No change
	Minor plats approval and resubmission fee	\$25.00 + \$10.00 per each lot (including residual lot)	No change
	Major plats approval fee	\$200.00 + \$10.00 per lot	No change
	Final subdivision plat approval	\$200.00	No change
	Revisions to approved subdivision	\$100.00	No change
	Variation to subdivision ordinance	\$200.00	No change
	Bond review	\$30.00	No change

June 21, 2021

**FY 2021-2022
Adopted Fee Schedule**

Attachment 1

Department	Fee Type	FY2021 Adopted	FY2022 Adopted
	Street renaming	\$200.00	No change
	Street Sign fee	\$125.00	No change
	Review fee exceeding density levels in watershed	\$100.00	No change
	Zoning Verification Letter	\$15.00	No change
	ABC Zoning Compliance	\$15.00	No change
	Printing Fee	\$1.00 per page	No change
	Cellular tower re-certification	\$100.00	No change
	Cellular tower fee	\$5,000.00	No change
	Co-Locate fee	\$500.00	No change
	Consultant fee for towers	\$6,500.00	No change
Library			
	Overdue fines for books, audios, CDs, magazines (individual item cap \$5.00)	\$0.20 per day	No change
	Overdue fines for DVD's (individual item cap \$5.00)	\$1.00 per day	No change
	Photocopies/Computer Print-outs	\$0.20 per page	No change
	Replacement Cards for lost, stolen, missing cards	\$5.00	\$2.00
	Out of County Fee for library card	\$25.00	No change
	Out of State Fee for library card	\$75.00	No change
	Sales	\$0.50 for book bags	No change
	Fines for children 0-15	No overdue fines	No change
Emergency Services (EMS, 911)			
	Basic Life Support NE	\$454.46	No change
	Basic Life Support E	\$727.14	No change
	Advanced Life Support NE	\$545.36	No change
	Advanced Life Support E	\$863.48	No change
	Advanced Life Support 2	\$1,249.78	No change
	Loaded Mileage Charge	\$23.00	\$15.40
	Treatment, No transport	\$200.00	No change
	Special Event Coverage (3 hour minimum)	\$110.00 per hour	No change
	Community Materials Training Fee	\$7.00 per participant	No change
GIS			
	8.5 X 11 or 11 X 17	\$2.00	No change
	18 X 24	\$5.00	No change
	24 X 36	\$10.00	No change
	Wall Map (35 X 40)	\$20.00	No change
	CD/DVD	\$20.00	No change
	Person County Mapbook	\$40.00 (pages only)	No change
	Custom requests requiring extensive personnel time	\$40.00 per hour	No change
	Large document scanning to e-mail	\$2.00 per sheet	No change
	Large document scanning to CD/DVD	\$20.00 per disc	No change
	Unmandated road sign	\$200.00	No change
Sheriff			
Civil Process			
	Service Fee (In State)	\$30.00	No change
	Service Fee (Out of State)	\$100.00	No change
Records Division			
	Fingerprints	\$15.00	No change
	Concealed Weapon Permits	\$90.00	No change
	Concealed Weapon Permits - Renewal	\$75.00	No change
	Concealed Weapon Permits - Duplicate	\$15.00	No change
	Pistol Permits	\$5.00	No change
	Report Copy	\$3.00	No change
Attorney's Request			
	Criminal History Check	\$10.00	No change
	Driver History Check	\$10.00	No change
	National History Check	\$10.00	No change
Firearm Storage Fee			
	1-5 Weapons	\$5.00 per month	No change
	6-10 Weapons	\$10.00 per month	No change
	11-15 Weapons	\$15.00 per month	No change
	16 or more Weapons	\$20.00 per month	No change
Public Health			
STD/TB			
	54050 Destruction of lesion(s), penis papilloma	\$200.00	No change
	56501 Destruction of lesion(s), vulva papilloma	\$200.00	No change
	71002 RN Services (TB/STD)	\$130.00	No change
	86580 PPD	\$25.00	\$30.00
	86480 IGRA (TB)	\$50.00	No change
Maternal Health			
	59025 Fetal Nonstress Test	New	\$100.00
	59025 26 Fetal Nonstress Test (Professional component)	\$75.00	No change
	59025 1C Fetal Nonstress Test (Technical component)	\$25.00	No change
	59425 Antepartum Care 4-6 visits	\$2,080.00	No change
	59426 Antepartum Care 7+ visitss	\$3,719.00	No change
	59430 Postpartum Care visit	\$300.00	No change
	76815 Ultrasound	\$150.00	No change

June 21, 2021

FY 2021-2022
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2021 Adopted	FY2022 Adopted
	J2790 Rhogam Injection	\$140.00	No change
	J3490 Alpha Hydroprogesterone	\$27.00	No change
	S0280 PMH High Risk Screening	\$50.00	No change
	S0281 PMH Postpartum Screening	\$150.00	No change
	99501 PPV	\$285.00	No change
	96127 Depression Screening	\$20.00	No change
	S9442 Birthing Class	New	\$45.00
Child Health			
	99502 NBHV	\$285.00	No change
	D0145 Dental Screen	\$59.00	No change
	D1206 Dental Varnish	\$51.00	No change
Lab Services			
	Specimen Collection and Handling (COVID-19 Only)	\$25.00	No change
	36415 Collection by Venipuncture	\$16.00	No change
	81003 Urinalysis	\$12.00	No change
	81025 Pregnancy Test	\$38.00	No change
	82120 Amines	\$15.00	No change
	82947 Glucose Screening	\$24.00	No change
	82950 One Hour GTT	\$23.00	No change
	82951 GTT 3hr	\$62.00	No change
	82952 GTT 3hr added samples	\$19.00	No change
	83655 Blood Lead	\$30.00	No change
	84153 PSA	\$50.00	No change
	85018 Hemoglobin	\$14.00	No change
	86382 Rabies Titer	\$99.00	No change
	86706 Hep B Titer	New	\$50.00
	86787 Varicella Titer	\$59.00	No change
	87081 GC Culture	\$28.00	No change
	87086 Uricult	\$30.00	No change
	87149 Group B Strep	\$60.00	No change
	87210 Wetmount	\$25.00	No change
	87624 Pap IG, HPV-hr	\$72.00	No change
	83036QW A1C	\$44.00	No change
	86735, 86762, 86765 MMR Titer	\$72.00	Remove
	88175 PAP	\$35.00	No change
	99000 Handling Fee	\$25.00	No change
	87491 Chlamydia NAAT	New	\$20.00
	87591 Gonorrhea NAAT	New	\$20.00
	87205 Urethral Male Smear	New	\$25.00
	86850 Antibody Screening	New	\$15.00
	86870 Ab Screen + Antibody ID	New	\$95.00
	86900 Blood Typing Serologic ABO	New	\$15.00
	86901 Blood Typing Serologic RH (D)	New	\$15.00
	85027 CBC, Platelet, No Differential	New	\$35.00
	86762 Antibody Rubella	New	\$0.00
Immunizations			
	90471 Imm Adm single	\$35.00	No change
	90472 Imm Adm each add'l	\$18.00	No change
	90473 Imm Adm nasal/oral	\$25.00	No change
	90474 Imm Adm nasal/oral each add'l	\$16.00	No change
	G0008 Influenza Adm	\$35.00	No change
	G0009 Pneumonia Adm	\$35.00	No change
	90620 Meningococcal B (Bexsero)	\$197.00	\$211.00
	90621 Meningococcal B (Trumenba)	\$186.00	No change
	90632 Hep A (>=19)	\$85.00	\$51.00
	90633 Hep A (1-18)	\$42.00	\$36.00
	90636 HepA-HepB (Twinrix)	\$105.00	\$108.00
	Hep B Surface Ab	\$50.00	Remove
	90647 Hib (PedvaxHib)	\$35.00	\$32.00
	90648 Hib (ActHib/Hiberix)	\$30.00	\$14.00
	90651 HPV (Gardasil9)	\$275.00	\$290.00
	90662 Influenza 65+ (Fluzone High Dose)	New	\$69.00
	90685 Influenza IIV4, PF .25mL (pfs)	\$30.00	No change
	90686 Influenza IIV4, PF .5mL (pfs)	\$30.00	\$25.00
	90687 Influenza IIV4, .25 mL (mdv)	\$30.00	\$25.00
	90688 Influenza IIV4,PF, .5 mL (mdv)	\$30.00	\$25.00
	Influenza virus vaccine, IIV4, split virus, preservative free, .5mL dosage for intramuscular use	\$30.00	Remove
	Influenza virus vaccine, IIV4, split virus, .25 mL dosage for intramuscular use (multidose vial)	\$15.00	Remove
	Influenza virus vaccine, IIV4, split virus, preservative free, .5mL dosage for intramuscular use (mdv)	\$30.00	Remove
	90670 PCV13 (Prevnar 13)	\$240.00	\$297.00
	90672 Flu Mist	\$30.00	No change

**FY 2021-2022
Adopted Fee Schedule**

Attachment 1

Department	Fee Type	FY2021 Adopted	FY2022 Adopted
	Influenza High Dose		
90675	Rabies IM (Imovax)	\$365.00	\$386.00
90680	Rotavirus (Roto Teg)	\$95.00	\$98.00
90681	Rotavirus (Rotoxix)	\$145.00	\$150.00
90682	Influenza IV4 50+ (Flublok)	\$60.00	\$69.00
90696	Dtap-IVP (Kinrix/Quadracel)	\$60.00	\$64.00
90698	Dtap-IPV/Hib (Pentacel)	\$80.00	\$85.00
90700	DTAP (Daptacel, Tripedia, Infarix)	\$75.00	\$27.00
90707	MMR	\$90.00	\$98.00
90710	MMRV (Proquad)	\$264.00	\$280.00
90713	IPV (IPOL)	\$30.00	No change
90714	Td (Tenivac)	\$40.00	\$39.00
90715	Tdap (Adacel, Boostrix)	\$45.00	\$47.00
90716	Varicella (Varivax)	\$160.00	\$169.00
90723	DTAP-Hep B-IPV (Pediarix)	\$85.00	\$93.00
90732	PPSV23 (Pneumovax23)	\$128.00	\$134.00
90734	MenACWY (Menactra/Menveo)	\$165.00	\$137.00
	Zoster Shingles	\$275.00	Remove
90739	Hep B Adult (Hepisav-B)	New	\$133.00
90744	Hep B (0-19)	\$30.00	\$20.00
90746	Hep B (20+)	\$60.00	\$61.00
90750	Recombinant Zoster (Shingrix)	\$189.00	No change
96372	Therapeutic Injection	\$35.00	No change
91300	SARSCOV2 Vaccine 30MCG/0.3ML (Pfizer)	New	\$0.00
91301	SARSCOV2 Vaccine 100MCG/0.5ML (Moderna)	New	\$0.00
0011A	Immunization administration 1st dose COVID-19-Moderna	\$50.00	No change
0012A	Immunization administration 2nd dose COVID-19-Moderna	\$50.00	No change
0031A	Immunization administration-Janssen	\$50.00	No change
New Patient			
99201	New Problem Focused	\$90.00	No change
99202	New Exp Problem Focus	\$155.00	No change
99203	New Detailed Hx & Exam	\$220.00	No change
99204	New Comprehensive Hx & Exam	\$345.00	No change
99205	New Comp/High Severity	\$350.00	No change
Established Patients			
99211	Est Eval & Mgt (RN Visits Only)	\$75.00	No change
99212	Est Problem Focused Hx & Exam	\$175.00	No change
99213	Est Exp Problem Focus Hx & Exam	\$250.00	No change
99214	Est Detailed Hx & Exam	\$325.00	No change
99215	Est Comprehensive Hx & Exam	\$260.00	No change
Preventive New			
99383	Preventive New Physical Exam 5-11	\$280.00	No change
99384	Preventive New Physical Exam 12-17	\$325.00	No change
99385	Preventive New Physical Exam 18-39	\$325.00	No change
99386	Preventive New Physical Exam 40-64	\$300.00	No change
Preventive Established			
99393	Preventive Est Physical Exam 5-11	\$245.00	No change
99394	Preventive Est Physical Exam 12-17	\$300.00	No change
99395	Preventive Est Physical Exam 18-39	\$300.00	No change
99396	Preventive Est Physical Exam 40-64	\$275.00	No change
99406	Smoking and tobacco cessation 3-10 mins	\$40.00	No change
99407	Smoking and tobacco cessation >10 mins	\$50.00	No change
Family Planning Methods			
11050	Depo Provera	\$85.00	No change
17298	Mirena IUD	\$900.00	No change
17300	Paragard IUD	\$800.00	No change
17297	Liletta	\$700.00	No change
58300	IUD Insertion	\$200.00	No change
58301	IUD Removal	\$250.00	No change
17307	Nexplanon	\$750.00	No change
11981	Insertion, non-biodegradable drug delivery implant	\$200.00	No change
11982	Removal, non-biodegradable drug delivery implant	\$250.00	No change
11983	Removal with reinsertion, non-biodegradable drug delivery implant	\$400.00	No change
34993	OCP	\$8.00	No change
Telehealth			
	Online digital eval and management service for an established patient for up to 7 days; cumulative time during the 7 days 5-10 minutes	\$36.00	Remove
	Online digital eval and management service for an established patient for up to 7 days; cumulative time during the 7 days 11-20 minutes	\$53.00	Remove
	Online digital eval and management service for an established patient for up to 7 days; cumulative time during the 7 days 21 or more min	\$75.00	Remove
99441	5-10 minutes of telephonic medical discussion Physician or Advanced Care Provider who can report E/M services	\$36.00	\$70.00
99442	11-20 minutes of telephonic medical discussion	\$53.00	\$100.00

June 21, 2021

**FY 2021-2022
Adopted Fee Schedule**

Attachment 1

Department	Fee Type	FY2021 Adopted	FY2022 Adopted
99443	21-30 minutes of telephonic medical discussion	\$75.00	\$150.00
	Interprofessional telephone/internet/electronic health record assessment and management provided by consultative physician; 5-10 minutes of medical consultative discussion and review	\$26.00	Remove
	Interprofessional telephone/internet/electronic health record assessment and management provided by consultative physician; 11-20 minutes of medical consultative discussion and review	\$42.00	Remove
	Interprofessional telephone/internet/electronic health record assessment and management provided by consultative physician; 21-30 minutes of medical consultative discussion and review	\$58.00	Remove
	Interprofessional telephone/internet/electronic health record assessment and management provided by consultative physician; 31 minutes or more of medical consultative discussion and review	\$74.00	Remove
Other			
	Returned Check	\$25.00	No change
	Medical Record Copy (per page)	\$0.50	No change
	Accounting of Disclosure	\$0.25	No change
	ABO Grouping	\$7.00	Remove
	Rh Typing	\$7.00	Remove
	AFP	\$90.00	Remove
	Brief Emotional / behavioral assessment	\$7.00	Remove
	WBC/Hgb/Plt	\$35.00	Remove
	Urine Cult & Sensitivity	\$15.00	Remove
	ABO Group/RH	\$15.00	Remove
	Skin Test for Tuberculosis	\$30.00	Remove
Environmental Health			
	Improvement Permit (Site Evaluation) <600 gpd	\$200.00	No change
	Improvement Permit (Site Evaluation) >600 gpd	\$300.00	No change
	Construction Authorization (Type Ila and Illg)	\$150.00	No change
	Construction Authorization (Type Illb)	\$300.00	No change
	Construction Authorization (Type IV)	\$400.00	No change
	Construction Authorization (Type V and VI)	\$500.00	No change
	Construction Authorization (Repairs) Type Ila and Illg	\$150.00	No change
	Construction Authorization (All others)	\$300.00	No change
	Engineered Option Permit Type II	\$105.00	No change
	Engineered Option Permit Type III	\$150.00	No change
	Engineered Option Permit Type IV	\$180.00	No change
	Engineered Option Permit Type V	\$210.00	No change
	Required Maintenance Inspections V(a)	\$125.00	No change
	Mobile Home Replacement	\$150.00	No change
	Building Addition (with site visit)	\$150.00	No change
	Permit Revision (no site visit)	\$75.00	No change
	Revisit Fee	\$30.00	No change
	Well Permit (new/replacement) (includes water analysis)	\$300.00/\$200.00	No change
	Agricultural Use Well Permit	\$100.00	No change
	Well Repair Permit	\$75.00	No change
	Bacteriological Water Samples	\$50.00/\$25.00 (resample)	No change
	Chemical Water Sample	\$118.00	No change
	Nitrate Water Sample	\$76.00	No change
	Petroleum Water Sample	\$124.00	No change
	Pesticide Water Sample	\$124.00	No change
	Full Well Panel	\$124.00	No change
	Coal Ash Panel	\$118.00	No change
	Hexavalent Chromium	\$102.00	No change
	Well Camera	\$150.00	No change
	Restaurant Plan Review	\$100.00	No change
	Temporary Food Establishment Plan Review	\$75.00 per event	No change
	Pool permits	\$150.00 per year	No change
	Tattoo Artist permits	\$200.00 per year	No change
Register of Deeds			
	INSTRUMENTS IN GENERAL:		
	1 st Page thru 15 pages	\$26.00	No change
	Page 16 and subsequent pages (each page)	\$4.00	No change
	Additional multi-instrument filing	\$10.00	No change
	Additional name fee	\$2.00 per name over 20 names	No change
	DEEDS OF TRUST – MORTGAGES:		
	1st Page thru 15 pages	\$64.00	No change
	Page 16 and subsequent pages (each page)	\$4.00	No change
	Additional multi-instrument filing	\$10.00	No change
	Additional name fee	\$2.00 per name over 20 names	No change
	EXCISE TAX (DOCUMENTARY STAMPS):		
	PLATS:		
	Record	\$21.00	No change

June 21, 2021

FY 2021-2022
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2021 Adopted	FY2022 Adopted
	Highway Right-of-Way Plans	\$21.00	No change
	Additional Page (highway right-of-way maps only)	\$5.00	No change
	Certified copies	\$5.00	No change
	Additional name fee	\$2.00 per name over 20 names	No change
	UNIFORM COMMERCIAL CODE (UCC FINANCING STATEMENTS) – (Article 9): (Real Property related ONLY – fixture, timber or as-extracted collateral)		
	1 – 2 Pages (effective date 7-15-2003)	\$38.00	No change
	3 – 10 Pages	\$45.00	No change
	Over 10 Pages	(\$45.00 plus \$2.00 per page)	No change
	UCC copy request (mailed copies – per page)	\$1.00	No change
	UCC search request prior to 7-1-2001	\$30.00	No change
	Additional name fee	\$2.00 per name over 20 names	No change
	NON-STANDARD DOCUMENT FEE: (Effective 7-1-2002)	\$25.00	No change
	MARRIAGE LICENSES:		
	Issuing License	\$60.00	No change
	Delayed Certificate with copy	\$20.00	No change
	Corrections	\$10.00	No change
	NOTARY QUALIFICATION/OATH:	\$10.00	No change
	NOTARY AUTHENTICATION:	\$5.00	No change
	NOTARIZATION OF SIGNATURES (per signature):	\$5.00	No change
	CERTIFIED COPIES OF OTHER DOCUMENTS:		
	1st Page	\$5.00	No change
	2nd and subsequent pages (each page)	\$2.00	No change
	Comparing copies for certification	\$5.00	No change
	VITAL RECORDS: (Birth/Death/Marriage)		
	Certified copy of birth/death/marriage	\$10.00	No change
	Delayed Birth Applications/Registration (for another county)	\$10.00	No change
	Delayed Birth Applications/Registration (received from another county)	\$10.00	No change
	Delayed Birth Applications/Registration (No change county)	\$20.00	No change
	Amendments (Preparation)	\$10.00	No change
	Legitimations	\$10.00	No change
	NC Vital Records Certified Copy	\$24.00	No change
	NC Vital Records Amendments & Legitimations	\$15.00 payable to NC Vital Records	No change
	COPY MACHINE OR LASER PRINTER (each page)	\$0.50	No change
	MAILED PHOTOCOPIES (each page) (up to 10 pages - \$0.50 per page thereafter)	\$1.00	No change
	PLAT COPIES (Whole page 18 X 24)	\$2.00	No change
	(Half page 11 X 17)	\$1.00	No change
	FAX USAGE (send or receive; per document)	\$2.00	No change
Tax Administration			
	Color GIS Printout	\$2.00	No change
	Black/White Copies	\$0.20	No change
	Tax Card	\$0.25	No change
	Copy of Tax Database (Access)	\$40.00	No change
Inspections			
New Homes	Up to 1200 sq ft*	\$515.00	No change
Fees reflect all trades	1201 to 2000 sq ft	\$658.00	No change
	2001 to 3000 sq ft*	\$812.00	No change
	3001 to 5000 sq ft*	\$966.00	No change
	5001 sq ft and up	\$966.00 plus \$0.22 per sq. ft. over 5000 sq. ft.	No change
	Homeowners Recovery Fee	\$10.00	No change
	Separate Inspection for Temp Serv. Pole	\$60.00	No change
Mobile Homes			
Fees reflect all trades	Single Wide	Without AC & with AC	No change
	Double Wide*	\$213.00 / \$264.00	No change
	Triple Wide & tag units*	\$264.00 / \$315.00	No change
	Deck fees (2 trips)	\$281.00 / \$332.00	No change
Modular Homes	On-frame (including triple & tag units)*, **	\$120.00	No change
Fees reflect all trades	Off-frame (w/no finishable attic)	\$460.00	No change
**No plan review for on-frame	Off-frame (w/ a finishable attic or 2nd story)*	\$460.00	No change
	Deck fees (2 trips)	\$511.00	No change
Multi-Family Dwellings	First Unit*	\$120.00	No change
Fees reflect all trades	Each Additional Unit	\$570.00	No change
Residential Additions/Remodel/Fire damage		\$185.00	No change
	Up to 400 sq. ft., plus trade fees	\$120.00	No change
	401 to 800 sq. ft., plus trade fees	\$145.00	No change
	801 to 1200 sq. ft., plus trade fees	\$0.20 per sq. ft.	No change
	Over 1200 sq. ft.	Use new home fees	No change
	Trade Fees:		
	Plumbing	\$60.00	No change

June 21, 2021

FY 2021-2022
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2021 Adopted	FY2022 Adopted
* Trade fee for electrical does not reflect change of service construction	Electrical*	\$60.00	No change
Trade fee for mechanical doesn't reflect installation or change out of HVAC units	Mechanical	\$60.00	No change
Non-Residential Fees	Job Cost:	\$0.00	No change
	\$0.00 - \$700.00	\$60.00	No change
	\$701.00 - \$1,500.00	\$120.00	No change
	\$1,501.00 - \$2,500.00	\$195.00	No change
	\$2,501.00 - \$25,000.00	\$387.00	No change
	\$25,001.00 - \$50,000.00	\$580.00	No change
	\$50,001.00 - \$100,000.00	\$830.00	No change
	\$100,000.00 - \$200,000.00	\$1,359.00	No change
	\$200,000.00 - \$350,000.00	\$2,648.00	No change
	\$350,000.00 - \$750,000.00	\$3,940.00	No change
	\$750,000.00 - \$1,000,000.00	\$5,211.00	No change
	\$1,000,001+ Jobs	\$6,370.00	No change
	Miscellaneous Non-Residential	Add \$2.80 per \$1000.00 over	No change
	Foundation Permit (4trips)	\$200.00	No change
	Demolition Permit (2trips)	\$100.00	No change
	Modular Classrooms/office	\$282.00 without AC	No change
		\$350.00 with AC	No change
	Temp. Work Trailer	\$228.00 without AC	No change
		\$278.00 with AC	No change
Electrical Fees	Electrical:		
	New service/New Const.	Included in fee	No change
	Residential:		
	~up to 200 amp	\$60.00	No change
	~exceeding 200 amps	\$120.00	No change
	Farm Buildings/ Shops/ Agriculture		
	~up to 200 amp	\$60.00	No change
	~exceeding 200 amps	\$120.00	No change
	Temporary Power Permit (Residential)	\$100.00	No change
	Fine for occupying a residence before CO is issued	\$2,000.00	No change
	Non-residential Services:	Based on job cost	No change
	100 amp service	\$60.00 + fee (based on job cost)	No change
	150 amp service	\$70.00 + fee (based on job cost)	No change
	200 amp service	\$80.00 + fee (based on job cost)	No change
	300 amp service	\$90.00 + fee (based on job cost)	No change
	400 amp service	\$110.00 + fee (based on job cost)	No change
	service increase per amp .40		
	480 volt system up to 400amp	\$300.00 + fee (based on job cost)	No change
	480 volt system Over 400 use formula (.00050 per volt amp)		
	amps x voltage x .00050 = fee (added to the original \$300)		
	Alarm Systems	\$60.00 + fee (based on job cost)	No change
	Temporary Power Permit (Commercial)	\$100.00	No change
	Fine for occupying a commercial building before CO is issued	\$2,000.00	No change
Mechanical Fees	Mechanical:		
	Non-Residential:		
	Hood-Commercial Cooking Equipment	\$60.00 + fee (based on job cost)	No change
	Refrigeration	\$60.00 + fee (based on job cost)	No change
	Residential:		
	Replacement/Changeout	\$60.00 per trip	No change
Plumbing Fees	Plumbing:		
	Residential:	\$60.00 per trip	No change
	Non-Residential:	Based on job cost	No change
Accessory Buildings	Unfinished walls	\$99.00	\$120.00
	Finished/closed walls	\$132.00	No change
	Garage (unfinished) + trade fees	\$150.00	No change
	Garage (finished) + trade fees	\$200.00	No change
	Pre-fab placed on lot	\$60.00	No change
	Trade Fees	\$60.00 each	No change
	Farm Accessory Bldg. (Trade fees that apply)	\$60.00 each	No change
Signs	Base Fee	\$100.00	No change
	Wall-mount Base Fee	\$60.00	No change
	Trade Fee (Electrical)	\$60.00	No change
Swimming Pools	Base Fee	\$120.00	No change
	Trade Fees	\$60.00	No change
Miscellaneous	Permit Fee for Single Trade	\$60.00 per trip	No change
	Gas piping Permit	\$60.00	No change
	Moved Homes plus trade fees	\$165.00	No change
	Building Compliance Inspect per trip	\$60.00	No change

June 21, 2021

**FY 2021-2022
Adopted Fee Schedule**

Attachment 1

Department	Fee Type	FY2021 Adopted	FY2022 Adopted
	Issuance of Duplicate Placard per card	\$5.00	No change
	Searching & or duplication for past permit inspection records or Certificate Of Occupancy	\$1.00 per page	No change
	Restamp Plans (lost original sets)	\$25.00	No change
	Work begun w/out permits	Double fees	No change
	Permit Renewal/Expired Permit (Permits expired for more than 18 months will not be re-issued. A new permit must be obtained.)	50% of original fee	No change
	Any Special Inspection	\$65.00	\$60.00
	Re-inspection Fee	\$60.00 per trip	No change
	Not ready for inspection	\$60.00 per trade	No change
	10 or more code violations	\$100.00	No change
	2nd Reinspection	\$100.00	No change
	3rd Reinspection	\$150.00	No change
	4th Reinspection	\$300.00	No change
	Minimum Fee (not covered in fee schedule)	\$60.00	No change
	Residential Decks (2 trips)	\$120.00	No change
	Change of Occupancy Permit (No Building permit required)	\$60.00	No change
	Administrative Fee for contractor change on residential permit	\$60.00	No change
	Residential Boat Dock permit	New	\$180.00
	REFUND POLICY- A refund will be issued when requested in writing for any residential permit which has not expired and the construction has not been started.	\$0.00	No change
	ABC Inspection (all trades)	\$120.00	No change
Fire Marshal			
Fire Prevention Fees	ABC Inspection (all trades)	\$120.00	Remove
	AES(Hood) Field Performance Test	\$75.00	No change
	Fire Alarm Performance Test	\$75.00	No change
	Carnivals & Fairs	\$150.00	No change
	Amusement Buildings	\$100.00	No change
	Tent Inspection	\$60.00	No change
	UST/AST Installation	New	\$100.00
	UST/AST Removal	New	\$50.00
	Blasting:		
	Blasting Permit & Inspection (30 days)	\$150.00	No change
	(90 days)	\$300.00	No change
	Fireworks Event	\$100.00	No change
	Plan Reviews: (Fire code approval)		
	Building:		
	0-999 sq. ft.	\$25.00	No change
	1,000-2,499 sq. ft.	\$50.00	No change
	2,500-9,999 sq. ft.	\$100.00	No change
	10,000-49,999 sq. ft.	\$200.00	No change
	50,000+ sq. ft.	\$300.00	No change
	AES Plan Review	\$50.00	No change
	Fire Alarm Plan Review	\$75.00	No change
	FACP Replacement	New	\$50.00
	Sprinkler(per riser)/Standpipe/Pump Plan Review	\$75.00	*Same as building size above*
	Tank Plan Review (per tank)	\$50.00	No change
	Hazardous Materials Storage and Use	New	\$200.00
	Spray Booth	New	\$50.00
Compliance/Required Routine Inspections			
	Residential Care/Group Homes	\$100.00	No change
	Institutional Facility/Nursing Home	\$100.00	No change
	Foster Care	\$60.00	No change
	Daycare	\$75.00	No change
	Home Daycare	\$50.00	No change
	Churches	\$50.00	No change
	Schools	\$50.00	\$100.00
	Hazardous & Factory Industrial		
	0-3,000 sq. ft.	\$50.00	No change
	3,001-5,000 sq. ft.	\$100.00	No change
	5,001-10,000 sq. ft.	\$150.00	No change
	10,001-50,000 sq. ft.	\$200.00	No change
	50,001-100,000 sq. ft.	\$250.00	No change
	Over 100,000 sq. ft.	\$300.00	No change
	Business & Mercantile		
	0-3,000 sq. ft.	\$50.00	No change
	3,001-5,000 sq. ft.	\$100.00	No change
	5,001-10,000 sq. ft.	\$150.00	No change
	10,001-50,000 sq. ft.	\$200.00	No change
	50,001-100,000 sq. ft.	\$250.00	No change
	Over 100,000 sq. ft.	\$300.00	No change
	Assembly		
	0-3,000 sq. ft.	New	\$50.00
	3,001-5,000 sq. ft.	New	\$100.00

**FY 2021-2022
Adopted Fee Schedule**

Attachment 1

Department	Fee Type	FY2021 Adopted	FY2022 Adopted
	5,001-10,000 sq. ft.	New	\$150.00
	10,001-50,000 sq. ft.	New	\$200.00
	50,001-100,000 sq. ft.	New	\$250.00
	Over 100,000 sq. ft.	New	\$300.00
	Storage and Miscellaneous		
	0-3,000 sq. ft.	New	\$25.00
	3,001-5,000 sq. ft.	New	\$50.00
	5,001-10,000 sq. ft.	New	\$75.00
	10,001-50,000 sq. ft.	New	\$100.00
	50,001-100,000 sq. ft.	New	\$125.00
	Over 100,000 sq. ft.	New	\$150.00
	Misc. Compliance Inspections (Not listed)	\$50.00	No change
	Tank Inspection	\$100.00	Remove
	UGST/AGST (Install, Remove, Abandon, Alter)	\$100.00	Remove
Re-Inspection Fees	1st visit Violations corrected	No charge	No change
	2nd visit	\$50.00	No change
	3rd visit	\$75.00	No change
	4th visit & subsequent visits	\$150.00	No change
Fines	Burning w/out Permit	\$0.00	Remove
	Residential 1st Offense	\$50.00	Remove
	Residential 2nd Offense	\$100.00	Remove
*based on per pile/ or stack	Burning w/out Permit	\$0.00	Remove
	Commercial 1st Offense*	\$500.00	Remove
	Commercial 2nd Offense*	\$1,000.00	Remove
	Locked Exit / Exit Obstructed	\$0.00	Remove
	1st Offense	\$200.00	Remove
	2nd Offense	\$500.00	Remove
	Overcrowding	\$0.00	Remove
	1st Offense	\$300.00	Remove
	2nd Offense	\$600.00	Remove
	Work begun w/out permits	Double Fees	Remove
	Credit Card convenience fee	\$1.95 or 2.5% of permit fee	Remove
Complaint Investigations	Approve Fire Evacuation Plan Not Posted	New	\$10.00
	Street Address Not Posted	New	\$10.00
	Street Address Not Visible	New	\$10.00
	Breach In Fire Wall / Fire Stop	New	\$50.00
	Fire/Exit Door Inoperative	New	\$50.00
	Fire Alarm Inoperative	New	\$50.00
	Sprinkler System Inoperative	New	\$50.00
	Sprinkler System Not Complying To Code	New	\$50.00
	Portable Fire Extinguishers Missing/Damaged	New	\$25.00
	Overcrowding (1st Offense)	New	\$300.00
	Overcrowding (2nd Offense)	New	\$600.00
	Occupant Load Certificate Not Posted	New	\$10.00
	Blocked Means Of Egress	New	\$50.00
	Blocked Stairwell/Stairway	New	\$50.00
	Exit And/Or Emergency Lights Not Operative	New	\$25.00
	Locked Exit Doors (1st Offense)	New	\$250.00
	Locked Exit Doors (2nd Offense)	New	\$500.00
	Exit/Egress Door Needs Repair	New	\$10.00
	Means Of Egress/Aisle Blocked	New	\$50.00
	Spray Booth Not Complying To Code	New	\$25.00
	Standpipe System Not Complying To Code	New	\$50.00
	Illegal Open Burning (Residential) (1st Offense)	New	\$50.00
	Illegal Open Burning (Residential) (2nd Offense)	New	\$100.00
	Illegal Open Burning (Commercial) (1st Offense)	New	\$500.00
	Illegal Open Burning (Commercial) (2nd Offense)	New	\$1,000.00
Stormwater			
	Stormwater plan review deposit - industrial, commercial, multi-family, major subdivisions (excludes single family dwellings on individual lots)	\$1,000.00	No change
	Residential stormwater construction inspection fee	\$50.00	No change
	Commercial and subdivision stormwater construction inspection fee	\$100.00	No change
	Stormwater permit fee (inside Falls Lake Watershed)	\$15.00	No change
	Annual stormwater inspection fee (single family residential and commercial properties with BMP's designed to treat one acre or less of impervious surface)	Free	No change
	Outside of Falls Lake Watershed		No change
	Single Family Residential		No change
	<2 acres	\$6.00 annual fee	No change
	2 to < 10 acres	\$8.00 annual fee	No change
	10 to < 100 acres	\$10.00 annual fee	No change
	100 acres or more	\$12.00 annual fee	No change
	Non-single Family Residential		No change
	<2 acres	\$4.00 annual fee + \$2.00 per 4,300 sq. ft. of impervious area	No change

June 21, 2021

FY 2021-2022
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2021 Adopted	FY2022 Adopted
	2 to < 10 acres	\$6.00 annual fee + \$2.00 per 4,300 sq. ft. of impervious area	No change
	10 to < 100 acres	\$8.00 annual fee + \$2.00 per 4,300 sq. ft. of impervious area	No change
	100 acres or more	\$10.00 annual fee + \$2.00 per 4,300 sq. ft. of impervious area	No change
	Inside of Falls Lake Watershed		No change
	Single Family Residential		No change
	< 2 acres	\$16.00 annual fee	No change
	2 to < 10 acres	\$22.00 annual fee	No change
	10 to < 100 acres	\$28.00 annual fee	No change
	100 acres or more	\$34.00 annual fee	No change
	Non-single Family Residential	\$0.00	No change
	< 2 acres	\$8.00 annual fee + \$8.00 per 4,300 sq. ft. of impervious area	No change
	2 to < 10 acres	\$14.00 annual fee + \$8.00 per 4,300 sq. ft. of impervious area	No change
	10 to < 100 acres	\$20.00 annual fee + \$8.00 per 4,300 sq. ft. of impervious area	No change
	100 acres or more	\$26.00 annual fee + \$8.00 per 4,300 sq. ft. of impervious area	No change
Transportation			
	Fare Price for General Users (RGP)		
	0-10 Miles	\$2.00	No change
	10.1-20 Miles	\$3.00	No change
	20+ Miles	\$4.00	No change
	Prospect Hill/Hillsborough/Upper Durham	\$5.00 one way or \$10.00 round trip	No change
	Lower Durham/Chapel Hill	\$10.00 one way or \$20.00 round trip	No change
	ROAP Mileage Rate	\$1.40 per mile	Remove
	Fare Price for EDTAP Users		
	0-10 Miles	\$1.00	No change
	10.1-20 Miles	\$2.00	No change
	20+ Miles	\$3.00	No change
	Prospect Hill/Hillsborough/Upper Durham	\$3.00 one way or \$5.00 round trip	No change
	Lower Durham/Chapel Hill	\$5.00 one way or \$20.00 round trip	No change
	ROAP Mileage Rate	\$1.40 per mile	Remove
	No Show Fees		
	No show In County	\$5.00	No change
	No show Out of County	\$10.00	No change
	Grant Related Contracts		
	Shared Mileage First P/U-Last D/O	\$1.65 per mile	No change
	Holiday Rate	\$1.95 per mile	No change
	Non-Grant Related Contracts		
	Shared Mileage First P/U-Last D/O	\$1.95 per mile	No change
	Roxboro Shuttle		
	All Users	Free	No change
	Medicaid Contracts		
	Ambulatory Direct Mile	\$1.70 per mile	No change
	Wheelchair Direct Mile	\$1.95 per mile	No change
	Ambulatory Base Rate	\$5.00 each way	No change
	Wheelchair Base Rate	\$20.00 each way	No change
	Holiday Rate Direct Mile	Additional \$0.25 per direct mile	No change
	RNC/ECU		
	In Town Flat Rate	\$15.00 per trip	No change
	Prospect Hill/Hillsborough/Upper Durham	\$50.00 per trip	No change
	Lower Durham/Chapel Hill	\$75.00 per trip	No change
	Vehicle Ads - 6 months		
	1 to 2 Vehicles		
	Back #1 or #2	\$500.00	No change
	Driver Side #1 or #2	\$550.00	No change
	Street Side #1 or #2	\$600.00	No change
	3 to 5 Vehicles		
	Back #1 or #2	\$450.00	No change
	Driver Side #1 or #2	\$500.00	No change
	Street Side #1 or #2	\$550.00	No change
	6 to 7 vehicles		
	Back #1 or #2	\$350.00	No change
	Driver Side #1 or #2	\$400.00	No change
	Street Side #1 or #2	\$450.00	No change
	Vehicle Ads - 12 months		
	1 to 2 Vehicles		
	Back #1 or #2	\$700.00	No change
	Driver Side #1 or #2	\$750.00	No change
	Street Side #1 or #2	\$800.00	No change
	3 to 5 Vehicles		

FY 2021-2022
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2021 Adopted	FY2022 Adopted
	Back #1 or #2	\$650.00	No change
	Driver Side #1 or #2	\$700.00	No change
	Street Side #1 or #2	\$750.00	No change
	6 to 7 vehicles		
	Back #1 or #2	\$550.00	No change
	Driver Side #1 or #2	\$600.00	No change
	Street Side #1 or #2	\$650.00	No change
	Load Fees		
ModivCare	Ambulatory (0-3 miles)	\$15.00	No change
	Ambulatory (4-6 miles)	\$18.00	No change
	Ambulatory (7-10 miles)	\$20.00	No change
	Wheelchair (0-3 miles)	\$25.00	No change
	Wheelchair (4-6 miles)	\$25.00	No change
	Wheelchair (7-10 miles)	\$30.00	No change
One-Call	Ambulatory (all)	\$18.00	No change
	Wheelchair (all)	\$28.00	No change

FY2022 JUVENILE CRIME PREVENTION COUNCIL FUNDING:

Each year, funding is made available through the North Carolina Department of Public Safety/Division of Juvenile Justice to Person County and its Juvenile Crime Prevention Council (JCPC) to be utilized to address the needs of youth at-risk for delinquency as well as adjudicated undisciplined and delinquent youth in Person County. The funding comes in the form of a county allocation. All 100 counties in the State of North Carolina are allocated funds based on the population of youth in the county between the ages of 10 and 17.

Annually, the JCPC Board conducts a planning process, which includes an array of legislated tasks: a review of the community risk factors and the risk levels of youth in the community; an assessment of the needs of the target populations; a review of the service resources available to address those needs; the identification of service gaps; and the strategic development of a plan to structure a seamless continuum of service programming to address the target population needs. As part of the development of the needed services identified in the continuum, there is a Request for Proposal (RFP) process that is completed by the JCPC Board. Non-profits and government entities may apply for the opportunity to provide services per the guidelines of the RFP. The JCPC Board reviews all requests and awards are made to service providers to address service needs identified by the JCPC Board. The JCPC Board makes its recommendation of expenditures of the allocation and presents its written annual planning documents to the Person County Board of County Commissioners for its approval. The JCPC Board performs this function as an extension of the Board of County Commissioners in its fulfillment of the legislated duties imposed upon them through general statute.

For FY2022, the JCPC Board recommends approval for the following funding:

- Interpersonal skill building, teen court, parent/family skill building, and mediation/conflict resolution programs provided by Roots and Wings (fully funding proposal),
- Restitution/community service program provided by 4-H Youth Enrichment Service (Y.E.S.) (funding proposal at 80%),
- JCPC administration (continuation funding), and
- Unallocated funds reserved for releasing an RFP for mental health services (including remaining state and county JCPC funds and additional county mental health funds in the amount of \$19,478). Mental health funds remain in the FY21 community mental health programs line item and may be carried forward to FY22 for this purpose.

Additionally, on an on-going basis, the JCPC evaluates the performance of its funded programs by annually monitoring each program through on-site visits and also monthly through program reporting at the local monthly JCPC meetings. The JCPC is also charged with the tasks of increasing public awareness of the causes of delinquency, addressing strategies to intervene and appropriately responding to and treating the needs of juveniles while at the same time reducing juvenile recidivism. The JCPC stands ready to respond to the changing needs of youth and service delivery in the community.

June 21, 2021

Assistant County Manager, Katherine Cathey noted a revised County Funding Plan was at the commissioners' seats noting \$2,700 for local In-Kind was added to the grid. Ms. Cathey requested the Board to approve the JCPC funding plan for FY2022.

A **motion** was made by Commissioner Gentry and **carried 5-0** to approve the JCPC funding recommendation for Fiscal Year 2022, as presented.

Person County
NC DPS - Community Programs - County Funding Plan

Available Funds: \$ \$152,010 Local Match: \$ \$51,580 Rate: 20%

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

#	Program Provider	DPS-JCPC Funding	LOCAL FUNDING			OTHER State/ Federal	OTHER Funds	Total	% Non DPS-JCPC Program Revenues
			County Cash Match	Local Cash Match	Local In- Kind				
	Roots and Wings - Interpersonal Skill Building, Teen Court, and Parenting Programs	\$93,146	\$18,629					\$111,775	17%
	Person County YES Program (Community Service)	\$51,258	\$10,251		\$2,700			\$64,207	20%
	Unallocated for MH Service	\$2,608	\$20,000					\$22,608	88%
	JCPC Administrative	\$5,000						\$5,000	
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
TOTALS:		\$152,010	\$48,880		\$2,700			\$203,590	25%

The above plan was derived through a planning process by the Person County 2021-2022
 Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY

Amount of Unallocated Funds _____

Amount of funds reverted back to DPS _____

Discretionary Funds added _____

check type ☐ Initial plan ☐ update ☐ final

-----DPS Use Only-----

Reviewed by _____	Area Consultant _____	Date _____
Reviewed by _____	Program Assistant _____	Date _____
Verified by _____	Designated State Office Staff _____	Date _____

Martha R. Lott 7/6/21
 Chairperson, Juvenile Crime Prevention Council (Date)

Robert Powell 6-24-21
 Chairperson, Board of County Commissioners (Date)
 or County Finance Officer

June 21, 2021

CHAIRMAN'S REPORT:

Chairman Powell had no report.

MANAGER'S REPORT:

County Manager, Heidi York reported progress at the Airport as the Hangar I-beams and shell building were delivered this date to be constructed on-site.

Ms. York said Person County would be transitioning from Cardinal Innovations to VAYA noting meetings are planned in July. She added a mental health coordinator would be on-site along with other enhanced services that VAYA adopts as standard practices.

COMMISSIONER REPORT/COMMENTS:

Vice Chairman Puryear had no report.

Commissioner Palmer had no comment.

Commissioner Gentry stated the need for foster parents through the Department of Social Services.

Commissioner Sims asked if the Courier-Times' public records request had been closed to which the County Manager, Heidi York stated there was one commissioner that had not yet submitted records. Commissioner Sims asked the County Attorney to explain the protocol for such public records request. County Attorney, Ellis Hankins stated the public records statutes are very broad, and unless there is a clear statutory exception, and all records in any form, including email messages to and from private email addresses of public officials, "in connection with the transaction of public business," are public records, and copies must be provided upon request. Mr. Hankins stated where some commissioners use their personal email accounts "in connection with the transaction of public business," they themselves are "custodians" of public records with a duty to assist in providing copies upon request. Mr. Hankins further noted sanctions include criminal misdemeanor. Commissioner Sims stated his disappointment with the article in the paper and it was not representative of himself and hoped they all could learn from this experience. Commissioner Sims praised Dr. Pamela Senegal for a great job.

CLOSED SESSION #1

A **motion** was made by Vice Chairman Puryear and **carried 5-0** to enter into Closed Session per General Statute 143-318.11(a)(4) at 10:10am for the purpose of discussion of matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, Economic Development Director, Sherry Wilborn and County Attorney, Ellis Hankins.

Chairman Powell called Closed Session #1 to order at 10:12am.

A **motion** was made by Commissioner Sims and **carried 5-0** to return to open session at 10:36am.

CLOSED SESSION #2

A **motion** was made by Vice Chairman Puryear and **carried 5-0** to enter into Closed Session per General Statute 143-318.11(a)(4) at 10:37pm for the purpose of discussion of matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, Economic Development Director, Sherry Wilborn and County Attorney, Ellis Hankins.

A **motion** was made by Commissioner Sims and **carried 5-0** to return to open session at 10:55am.

ADJOURNMENT:

A **motion** was made by Vice Chairman Puryear and **carried 5-0** to adjourn the meeting at 10:56am.

Brenda B. Reaves
Clerk to the Board

Gordon Powell
Chairman