

PERSON COUNTY BOARD OF COMMISSIONERS

JUNE 15, 2020

MEMBERS PRESENT

OTHERS PRESENT

B. Ray Jeffers
Jimmy B. Clayton
Kyle W. Puryear
Gordon Powell
C. Derrick Sims

Heidi York, County Manager
Brenda B. Reaves, Clerk to the Board
C. Ronald Aycock, County Attorney

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, June 15, 2020 at 9:00am in the Commissioners' meeting room in the Person County Office Building.

Chairman Jeffers called the meeting to order. Commissioner Clayton offered an invocation and Commissioner Sims led the group in the Pledge of Allegiance.

County Attorney, Ron Aycock attended and participated in the Board meeting via telephone conference call.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

A **motion** was made by Commissioner Puryear and **carried 5-0** to add the following items to the agenda, and to approve the agenda, as adjusted:

- Item #4 for Home & Community Care Block Grant Funding for Fiscal Year 2020-2021,
- Closed Session #1 to the agenda related to the current Cyber-Incident, and
- Closed Session #2 to the agenda for acquisition of property.

INFORMAL COMMENTS:

There were no comments from the public.

DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the Consent Agenda with the following items:

- A. Approval of Minutes of June 1, 2020,
- B. Approval of Minutes of June 4, 2020, and
- C. New Aviation Easements for Airport

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NEW BUSINESS:

FISCAL YEAR 2020-2021 BUDGET ORDINANCE:

County Manager, Heidi York presented the Fiscal Year 2020-2021 Budget Ordinance to the Board for adoption noting the requirements of General Statute 159-13(a) have been met. The Board held a public hearing on June 1, 2020 and a budget work session on June 4, 2020.

Ms. York highlighted the major changes in a list of adjustments from the Recommended to Adopted Budget which included a reduction by one-cent to the property tax rate (\$.73 to \$.72), an additional Fund Balance appropriation in the amount \$225,000 that will be used as a local match to an economic grant funding application and additional funding appropriated for the Timberlake and Semora VFDs related to lowering the ISO fire rating for citizens within their respective fire districts.

A **motion** was made by Commissioner Puryear to adopt the Budget Ordinance for Fiscal Year 2020-2021, as presented.

Commissioner Clayton stated his opposition to reduce the property tax rate by one-cent during a time of pandemic, a time when county departments are struggling especially with the current Cyber-Incident and with unknown capital needs for the schools.

A **substitute motion** was made by Commissioner Clayton and **failed 3-2** to a restore the one-cent property tax rate back into the Fiscal Year 2020-2021 Budget Ordinance. Commissioner Clayton and Chairman Jeffers voted in favor of the substitute motion. Vice Chairman Powell and Commissions Puryear and Sims voted against the substitute motion.

The original **motion** by Commissioner Puryear **carried 4-1**. Commissioner Clayton cast the lone dissenting vote.

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Adjustments from Recommended to Adopted Budget

Department	Explanation of Change	Revenue Changes	Expenditure Changes	Equivalent Tax Rate (1 cent = \$450,418)
General Fund				
	Recommended Budget	61,968,202	61,968,202	
Revenues	1 cent property tax reduction (\$.73 to \$.72)	(450,418)		(1.00)
	Fund Balance Appropriation	225,000		
Expenditures	JCPC Administration		(4,003)	(0.01)
	Contingency (Compression Pay)		(226,547)	(0.50)
	Contingency (Undesignated)		(71,129)	(0.16)
	Fire Marshal's vehicle		(46,704)	(0.10)
	Sheriff's vehicles (3)		(102,035)	(0.23)
	Transfer to Economic Catalyst Fund--CARES Act-EAAP		225,000	0.50
	Total Amended General Fund Budget	61,742,784	61,742,784	-
	Difference of Amended Changes over (under) Recommended	(225,418)	(225,418)	
Capital Investment Fund - Special Revenue Fund				
	Total Capital Investment Fund	3,839,109	3,839,109	-
Person Industries and Material Recovery Facility - Special Revenue Fund				
	Total Person Industries and Material Recovery Facility Budget Fund	3,399,867	3,399,867	-
Fire Tax District - Special Revenue Fund				
	Recommended Budget	1,049,371	1,049,371	
Expenditures	Unallocated Fire Tax District funds		(56,250)	(0.12)
	Timberlake VFD		37,500	0.08
	Semora VFD		18,750	0.04
	Total Amended Fire Tax District Special Revenue Fund	1,049,371	1,049,371	-
	Difference of Amended Changes over (under) Recommended	-	-	
Emergency Telephone System - Special Revenue Fund				
	Total Emergency Telephone System - Special Revenue Fund	626,806	626,806	-
Revolving Loan - Special Revenue Fund				

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	Total Revolving Loan - Special Revenue Fund	5,454	5,454	-
Economic Catalyst - Special Revenue Fund				
	Recommended Budget	479,500	479,500	-
Revenues	Transfer from General Fund	225,000		0.50
	Fund Balance Appropriation	225,000		
Expenditures	CARES Act - EAAP		450,000	1.00
	Total Amended Economic Catalyst Special Revenue Fund	929,500	929,500	1.00
	Difference of Amended Changes over (under) Recommended	450,000	450,000	
Water and Sewer - Special Revenue Fund				
	Total Water and Sewer - Special Revenue Fund	40,000	40,000	-
Stormwater - Enterprise Fund				
	Total Stormwater - Enterprise Fund	250,000	250,000	-
Total Amended Budget for FY 2020-21		71,882,891	71,882,891	
Total Difference of Amended Changes over (under) Recommended Budget		224,582	224,582	

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PERSON COUNTY, NC

It's Always Better in Person

Fiscal Year 2020-21

Budget at a Glance

Total Property Valuation: \$4.225 billion

Proposed Tax Rate: \$.72

One Penny Generates: \$450,418

General Fund Revenues

	2019-20	2020-21			
	Adopted Budget	Recommended Budget	Adopted Budget	Inc(Dec)	% Inc(Dec)
Property Taxes	33,227,195	33,435,033	32,984,615	-242,580	-0.73%
Local Option Sales Tax	8,369,600	7,232,304	7,232,304	-1,137,296	-13.59%
Other Taxes	403,500	181,500	181,500	-222,000	-55.02%
Licenses and Permits	607,455	712,900	712,900	105,445	17.36%
Intergovernmental Revenues	7,584,797	7,977,071	7,977,071	392,274	5.17%
Investment Income	494,800	0	0	-494,800	-100.00%
Charges for Services	8,157,463	8,194,843	8,194,843	37,380	0.46%
Other Revenue	279,406	307,551	307,551	28,145	10.07%
Transfer from Component Unit	253,200	253,400	253,400	200	0.08%
Fund Balance Appropriated	5,900,352	3,673,600	3,898,600	-2,001,752	-33.93%
Total Revenues	65,277,768	61,968,202	61,742,784	-3,534,984	-5.42%

General Fund Expenditures

	2019-20	2020-21			
	Adopted Budget	Recommended Budget	Adopted Budget	Inc(Dec)	%Inc(Dec)
General Government	7,477,066	8,017,822	7,869,083	392,017	5.24%
Public Safety	13,999,633	14,841,254	14,837,251	837,618	5.98%
Transportation	1,035,703	1,206,485	1,206,485	170,782	16.49%
Human Services	13,756,049	14,147,715	14,147,715	391,666	2.85%
Education	12,337,277	11,757,077	11,757,077	-580,200	-4.70%
Environmental Protection	163,474	182,584	182,584	19,110	11.69%
Economic & Physical Development	1,414,001	1,262,386	1,262,386	-151,615	-10.72%
Culture & Recreation	1,875,651	1,999,324	1,999,324	123,673	6.59%
Debt Service	2,006,169	0	0	-2,006,169	-100.00%
Self-Funded Health Insurance	3,886,060	4,201,175	4,201,175	315,115	8.11%
Transfers to Funds & Component Units	6,453,177	3,669,484	3,894,484	-2,558,693	-39.65%
Contingency	873,508	682,896	385,220	-488,288	-55.90%
Total Expenditures	65,277,768	61,968,202	61,742,784	-3,534,984	-5.42%

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**PERSON COUNTY,
NORTH CAROLINA**

2020-2021

BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Person County, North Carolina (the "Board"):

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this county and by function as listed below:

EXPENDITURES	AMOUNT	PERCENT OF BUDGET
General Government	\$ 7,869,083	12.7%
Public Safety	14,837,251	24.0%
Transportation	1,206,485	2.0%
Human Services	14,147,715	22.9%
Education	11,757,077	19.0%
Environmental Protection	182,584	0.3%
Economic and Physical Development	1,262,386	2.0%
Culture and Recreation	1,999,324	3.2%
Self-Funded Health Insurance	4,201,175	6.8%
Transfers to Other Funds and Component Unit	3,894,484	6.3%
Contingency	385,220	0.6%
TOTAL GENERAL FUND APPROPRIATIONS	\$ 61,742,784	100.0%

Section 2. The appropriations to the Board of Education for current expense, firstly, shall be made from any funds that are dedicated to the use of the schools and secondly, shall be made from general county revenues to the extent necessary and for capital expenditures shall be by project, as listed in the categories in the budget of the Board of Education, to the extent of the amount available for capital appropriations. Capital outlay will be distributed on a requisition basis as expenditures are incurred. Documentation of expenditures must be submitted to the Person County Finance Office in such form as they prescribe prior to reimbursement.

The appropriation of state funds from the State Library of North Carolina shall be used exclusively for operating expenditures of the Person County Public Library.

The appropriations made and revenues estimated hereafter shall be for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

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Section 3. It is estimated that the following revenues will be available in the General Fund:

REVENUES	AMOUNT	PERCENT OF BUDGET
Ad Valorem Taxes	\$ 32,984,615	53.4%
Local Option Sales Taxes	7,232,304	11.7%
Other Taxes	181,500	0.3%
Licenses and Permits	712,900	1.2%
Intergovernmental Revenues	7,977,071	12.9%
Charges for Services	8,194,843	13.3%
Other Revenues	307,551	0.5%
Transfers from Component Unit	253,400	0.4%
Fund Balance Appropriated	3,898,600	6.3%
TOTAL GENERAL FUND REVENUES	\$ 61,742,784	100.0%

Section 4. The following amounts are hereby appropriated in an Internal Service Fund for the payment of employee claims and administration expenses associated with the County's Self-Funded Health Insurance Program:

Self-Funded Health Insurance Costs	\$ 4,201,175
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Section 5. It is estimated that the following revenues, including the receipt of premium payments from the County for its employees and from the employees for their dependents, will be available in the Self-Funded Health Insurance Fund:

Charges for Services	\$ 3,745,961
Other Revenues	455,214
Total	\$ 4,201,175

Section 6. The following amounts are hereby appropriated in the Capital Investment Fund (CIF) for the County's debt service payments, regular capital outlay for Person County Schools and Piedmont Community College, lottery revenues and payments associated with the Schools, and general fund transfers supporting these costs as well as the capital improvement projects that are reported in the CIP Capital Project Fund:

Debt Service	\$ 2,069,717
Issuance Cost	693,200
Schools Capital Outlay	436,000
Schools Lottery Expense	200,000
PCC Capital Outlay	53,600
Transfer from CIP Fund	386,592
Total	\$ 3,839,109

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Section 7. It is estimated that the following revenues will be available in the Capital Investment Fund (CIF) for funding the County's debt service, Person County Schools and Piedmont Community College regular capital expense, lottery projects for the Schools, and Capital Improvement Projects:

Lottery Proceeds	\$ 200,000
Other Revenues	56,669
Transfer from General Fund	1,428,517
Transfer from Debt Service Fund	1,000,000
Sales Tax Transfer from General Fund for Schools	1,153,923
Total	\$ 3,839,109

Section 8. The following amounts are hereby appropriated in the Person Industries & PI Material Recovery Facility (MRF) Fund:

PI-Community Rehabilitation Program Services	\$ 2,701,301
Material Recovery Facility	698,566
Total	\$ 3,399,867

Section 9. It is estimated that the following revenues will be available in the Person Industries & PI Material Recovery Facility (MRF) Fund:

Intergovernmental Revenues	\$ 559,900
Charges for Services	2,272,400
Other Revenues	6,100
Transfer from General Fund PI-Community Rehabilitation Program Services	229,701
Material Recovery Facility	331,766
Total	\$ 3,399,867

Section 10. The following amounts are hereby appropriated in the Fire Tax District Fund, which was established to provide for all operating and capital funding of the local volunteer fire and rescue departments:

Fire Tax District	\$ 1,049,371
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Section 11. It is estimated that the following revenues will be available in the Fire Tax District Fund:

Ad Valorem Taxes	\$ 1,049,371
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Section 12. The following amounts are hereby appropriated in the Emergency Telephone System Fund:

Emergency Telephone System	\$ 626,806
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Section 13. It is estimated that the following revenues will be available in the Emergency Telephone System Fund:

E-911 State Surcharges	\$ 626,806
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Section 14. The following amounts are hereby appropriated in the Revolving Loan Fund, which was established to provide loans to small businesses to promote economic development:

Reserved for Small Business Loans	\$ 5,454
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Section 15. It is estimated that the following revenues will be available in the Revolving Loan Fund:

Other Revenues	\$ 5,454
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Section 16. The following amounts are hereby appropriated in the Economic Catalyst Fund for future industrial incentives and expansion efforts of current industry facilities:

Industrial Recruitment Incentives	\$ 929,500
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Section 17. It is estimated that the following revenues will be available in the Economic Catalyst Fund:

Transfer from General Fund	\$ 704,500
Fund Balance Appropriation	225,000
Total	\$ 929,500

Section 18. The following amounts are hereby appropriated in the Water and Sewer Construction Reserve Fund for the future funding of water and sewer construction:

Reserve for Water and Sewer Construction	\$ 40,000
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Section 19. It is estimated that the following revenues will be available in the Water and Sewer Construction Reserve Fund:

Shared Fees with City of Roxboro	\$ 40,000
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Section 20. The following amounts are hereby appropriated in the Stormwater Fund for funding the Stormwater Management Utility's responsibilities for protection, restoration, and management of stormwater quality:

Reserve for Stormwater Utility Management	\$ 250,000
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Section 21. It is estimated that the following revenues will be available in the Stormwater Fund for funding the Stormwater Management Utility's responsibilities for protection, restoration, and management of stormwater quality:

Stormwater Fees

\$ 250,000

Section 22. There is hereby levied a tax at the rate of \$0.72 per \$100 valuation of property listed for taxes as of January 1, 2020 for the purpose of raising revenues from property taxes included in "Ad Valorem Taxes" in the General Fund in Section 3 of this Ordinance.

This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$4,225,000,000 and an estimated collection rate of 97.50%. In addition to these revenues, the County is also including registered motor vehicle tax revenues collected by the North Carolina License Plate Agencies, which is budgeted to generate \$2,809,095 in revenues.

Section 23. Charges for services and fees by County departments, excluding those established by state statute, are levied in the amounts set forth in the attached Fee Schedule. (Attachment 1)

Section 24. The budget officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- a. She may transfer amounts between objects of expenditure within a department and between departments within the same functional area without limitation and without a report to the Board of Commissioners.
- b. She may transfer amounts up to \$10,000 between functional areas of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.
- c. She may not transfer any amount between funds or from the regular contingency appropriation within any fund, except that she may transfer any amount from the Information Technology Systems Fund for technology-related items and the Fleet Management Fund for the appropriation of vehicles, without a report to the Board of Commissioners.

Section 25. The County Manager, or her designee, is hereby authorized to execute contractual documents under the following conditions:

- a. She may execute contracts for construction repair projects which do not require formal competitive bid procedures.
- b. She may execute contracts for: (1) purchase of apparatus, supplies and materials, or equipment which is within budgeted department appropriations, (2) leases of personal property for a duration of one year or less and within budgeted departmental appropriations, and (3) services which are within department appropriations.
- c. She may execute grant agreements to or from public and nonprofit organization that are within budgeted appropriations, unless grantor organization requires execution by the Board of Commissioners.

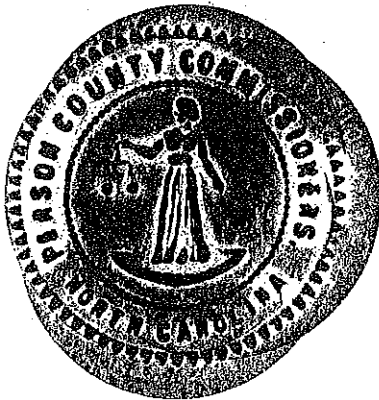
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- d. She may execute contracts, as the lessor/lessee of real property, which are of one year duration or less, if funds are within budgeted appropriations.
- e. She may execute contracts for consultant services, which consultant fees are estimated to be less than \$10,000 and if funds are within budgeted appropriations.


Section 26. The Finance Director may make cash advances between funds during the fiscal year without reporting to the Board of Commissioners. Any advances outstanding at fiscal year-end must be reported to the board except those involving funds where grant revenues or unreimbursed debt proceeds arise from prior county expenditures.

Section 27. Copies of the Budget Ordinance shall be furnished to the Budget Officer, the Finance Director, and the Tax Administrator for direction in the carrying out of their duties.

Adopted this the 15th date of June 2020.




B. Ray Jeffers, Chairman
Person County Board of Commissioners


Brenda B. Reaves, Clerk to the Board

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Department	Fee Type	FY2020 Adopted	FY2021 ADOPTED
Animal Control	Adoption Fees		
	Adoption Fee - Includes age appropriate vaccinations	\$25	\$50
	Deposit required for unaltered animal (Deposit will be refunded if completed before the deadline that is stated on adoption contract)	\$100	no change
	Reclaim Fees		
	1st Offense Reclaim	\$25	no change
	2nd Offense Reclaim (in one year period)	\$50	no change
	3+ Offense Reclaim (in one year period)	\$100	no change
	Regular holding per night	\$5	no change
	Quarantine holding per night	\$10	no change
	Animal Pick Up Fees		
	Pick up litter of puppies or kittens (If mother of litter is surrendered at time of pickup, there will be no charge)	\$25	no change
	Pick up injured or sick animals	\$25	no change
	Deposit fee for Humane Dog or Cat Trap	\$25	no change
	Vaccination Fees		
	Rabies Vaccine (if unvaccinated or no proof of vaccination)	\$10	no change
	5 way Vaccine	\$6	no change
	Citations		
	No current or displayed Rabies Tag	\$25	\$50
	Permitting a dog to run at large	\$25	\$50
	Allowing a female "in heat" to run at large	\$25	\$50
	Cruelty to animals	\$100	no change
	Interfering with an Animal Services Officer	\$100	no change
	Nuisance	\$25	\$50
	Leaving a dangerous dog unattended	\$100	no change
Recreation Arts and Parks Mayo Park	Cabins		
	Small (Per Night)	\$55	no change
	Large (Per Night)	\$85	no change
	Camp Sites		
	RV (1-4) and (9-18) (Per Night)	\$25	no change
	Waterfront Tent Sites (5-8) (Per Night)	\$20	no change
	Non-Waterfront Primitive Sites (19-30) (Per Night)	\$10	no change
	Non-Waterfront Group Site (Per Night)	\$75	no change
	Shelters (Numbered 1-8)		
	Four Hours or Less	\$25	no change
	Four Hours or More	\$50	no change
	Environmental Education and Community Center		
	Resident (Hourly)	\$40	no change
	Resident (Daily, 8 Hours)	\$200	no change
	Resident (Daily with Special Use Permit, 8 hours)	\$250	no change
	Resident Deposit	\$200	no change
	Non-Resident (Hourly)	\$58	no change
	Non-Resident (Daily, 8 Hours)	\$300	no change
	Non-Resident (Daily with Special Use Permit, 8 hours)	\$350	no change
	Non-Resident Deposit	\$200	no change
	Amphitheatre		
	Local Non-Profit Agencies (Rental)	\$150	no change
	Local Non-Profit Agencies Rehearsal (Per Hour)	\$25	no change
	Private Organizations (Rental)	\$300	no change
	Private Organizations Rehearsal (Per Hour)	\$50	no change
	Private Organizations or Individuals; Non-Performance (Rental)	\$250	no change
	Hourly	\$20	no change
	Resident Security Deposit	\$200	no change
	Non-Resident Security Deposit	\$200	no change
	Staffing of Rangers and Officers for the rental or events (Requested)	\$25 per hour	no change
	Special Use Permit for Environmental Education Center/Amphitheater	\$50	no change
	Canoes, Kayaks and Paddle Boards		
	Four Hours or Less (Per Vessel)	\$10	no change
	Half Day (12 Hours) (Per Vessel)	\$15	no change
	Full Day (24 Hours) (Per Vessel)	\$20	no change
	Weekend (48 Hours) (Per Vessel)	\$40	no change
	Security Deposit	\$25	no change
	Horse Shoes	\$5	no change
	Corn Hole Set	\$5	no change
	Lake Maps		
	Purchased at Office (Each)	\$6	no change
	Purchased by Mail or Internet	\$7	no change
	Bundle of Fire Wood	\$5	no change
	RV Dump Station (Non-Camper) Per Use	\$25	no change
	EECC Equipment		
	Chairs and Tables		
	Resident Chairs (Indoor)	\$1	no change
	Resident Chairs (Outdoor)	\$2	no change
	Resident Tables (Indoor)	\$2	no change
	Resident Tables (Outdoor)	\$3	no change
	Non-Resident Chairs (Indoor)	\$2	no change
	Non-Resident Chairs (Outdoor)	\$2	no change

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ADOPTED Fee Schedule

Department	Fee Type	FY2020 Adopted	FY2021 Adopted
	Non-Resident Tables (Indoor)	\$3	no change
	Non-Resident Tables (Outdoor)	\$5	no change
	AV Equipment		
	Resident Hourly (Per Unit)	\$5	no change
	Resident Daily (Per Unit) (8 Hours)	\$25	no change
	Non-Resident Hourly (Per Unit)	\$8	no change
	Non-Resident Daily (Per Unit) (8 Hours)	\$40	no change
	Power Point Projector		
	Resident Hourly	\$10	no change
	Resident Daily (8 Hours)	\$50	no change
	Non-Resident Hourly	\$15	no change
	Non-Resident Daily (8 Hours)	\$75	no change
Kirby Auditorium and Second Floor Rental	Rental		
	Auditorium - Private for Profit Performance	\$300	no change
	Auditorium - Private Non-Profit Org Performance	\$200	no change
	Auditorium - School and Government Org	N/A	no change
	Auditorium - Private for Profit Rehearsal	\$25 per hour	no change
	Auditorium - Private Non-Profit Rehearsal	\$25 per hour	no change
	Auditorium and Entire Second Floor - Private for Profit Rehearsal	\$650/day	no change
	Second Floor - Private Non-Profit Studio Rental	\$10/hour, \$40/day	no change
	Second Floor - Private for Profit Studio Rental	\$20/hour, \$80/day	no change
	Second Floor - Private Non-Profit Hall Rental	\$20/hour, \$80/day	no change
	Second Floor - Private for Profit Hall Rental	\$30/hour, \$120/day	no change
	Second Floor - Private Non-Profit Entire Main Hall Rental	\$40/hour, \$160/day	no change
	Second Floor - Private for Profit Entire Main Hall Rental	\$60/hour, \$240/day	no change
	Second Floor - Private for Non-Profit Whole Floor Rental	\$75/hour, \$300/day	no change
	Second Floor - Private for Profit Whole Floor Rental	\$100/hour, \$400/day	no change
	Gallery Rental During Shows (In Addition to Auditorium Rental)	\$25/hr	no change
	Lighting Technician	\$17 per hour	no change
	Spotlight Technician	\$12 per hour	no change
	Spotlight Equipment (Categories II&III)	\$10 per hour	no change
	Sound Technician	\$17 per hour	no change
	Sound Equipment (Categories II&III rehearsal)	\$10 per hour	no change
	Sound Equipment (Non-profit performance)	\$10 per hour	no change
	Sound Equipment (Private Performance)	\$50 per performance	no change
	Piano Rental	\$50 per performance	no change
	Piano Rental Deposit	Must have a Valid Credit Card	no change
	Piano Tuning Request or Move	\$150	no change
	Portable Stage Rental	\$100	no change
	Choral Riser Rental	\$100	no change
	Performance and Production Prop Rentals	Negotiated	no change
	All Security Deposits	\$200	no change
	Concession Stand Fee	\$25 per day	no change
	Staff Utilization Fee	\$10 per hour	no change
	Consignment Ticket Sales \$1.00-\$10.00	\$0.50 per ticket	no change
	Consignment Ticket Sales \$11.00-\$15.00	\$1 per ticket	no change
	Consignment Ticket Sales \$16.00-\$20.00	\$1.5 per ticket	no change
	Consignment Ticket Sales \$20.00-Up	\$2 per ticket	no change
	Consignment Ticket Sales Tax (NC State Privilege Tax)	0.0675%	no change
	Marquee advertising - one side	\$25 set up + \$10/day	no change
	Side Window Advertising Rental Events	\$25 set up + \$10/day	no change
	Consignment Sales (arts, products, etc.)	Negotiated by Director based on market and trends	
	Tableware	\$2.00/set	no change
	Tablecloths, Chair Covers, Cloth Napkins, Decorations	Negotiated by Director	no change
Recreation Program and Facilities	Athletic Programs	Registration fees are set to cover the operating expense	
	Recreational Programs	Registration fees are set to cover the operating expense	
	Recreation Program Late Fees	Based on program costs	no change
	Sports Plex Tournament Rental		
	Field Rental	\$175.00	no change
	Field Lights Rental	25(per day/per field)	no change
	Maintenance Employee for Tournament (full duration of event)	\$19.90 per hour	no change
	Facility Holding Fee (non-refundable)	\$100.00 per tournament	no change
	Field Drying Agent	\$10.00 each	no change
	Facilities		
	Picnic Shelters (4 hours or less)	\$25	no change
	Picnic Shelters (4 hours or more)	\$50	no change
	Special Event Rental for Park Open Green Spaces	\$50	no change
	Field Rentals(4 hours or less)	\$75	no change
	Field Rental (4 hours or more)	\$150	no change
	Field Rental (Full Weekend)	\$200	no change
	Field Light Rental (per hour)	\$25	no change
	Gym Rental (per hour, min of 2 hours)	\$35	no change
	Concession Stand Rent (Hot Foods, Per Season)	\$200	no change
	Concession Stand Rent (Pre-packed Food, Per Season)	\$100	no change
	Tennis Courts (One Court) 4 hours or less	\$15	no change
	Tennis Courts (One Court) 4 hours or more	\$25	no change
	Tennis Courts (weekend rental)	\$125	no change
	Bleacher Rental	\$100	no change
	All Security Deposits	\$200	no change
	Person County Office Building Auditorium Rental Fee	\$25 per hour	no change

June 15, 2020

Department	Fee Type	FY2020 Adopted	FY2021 ADOPTED
Person County Office Building Auditorium Security Deposit	Person County Office Building Auditorium Security Deposit	\$200	no change
	Person County Office Building Auditorium Kitchen Fee	\$15	no change
	Timberlake Building rental fee	\$15 per hour	no change
	Timberlake Building Security Deposit	\$100	no change
	Returned Check	\$25	no change
	Credit Card convenience Fee (Over the counter)	Fee Percentage based on allowed	no change
Person Industries	Fluorescent bulbs	\$0.40	no change
	Pallet (per pallet)	\$1	no change
	More than 5 tires or no State certification	\$1 per tire	no change
	Electronics Recycling Fee		
	Televisions	\$10 per TV unit	no change
	Monitors	\$5 per monitor	no change
	Recycling tip fees for private haulers		
	Roll off (40-21 cubic yards)	\$25 per load	no change
	Garbage truck (20-16 cubic yards)	\$20 per load	no change
	Box truck (15-9 cubic yards)	\$15 per load	no change
Planning	Large trailer (8-4 cubic yards)	\$10 per load	no change
	Pick-up/trailer (3-0 cubic yards)	\$5 per load	no change
	ZONING PERMITS		
	Residential: SFD, MH, Modular Home, or Duplex Construction, Additions, Alterations, and Accessory Structures (storage sheds, garages, pools, etc.)	\$50	\$60
	Structures with an estimated value of less than \$200 (ie. patios, well houses)	Permit fee waived	no change
	Non-Residential - Commercial & Industrial (includes additions)	\$150 up to 2 acres of lot size + \$25 per acre over 1 acre, of lot size	no change
	Installation/Construction of Multi-Family	\$75	no change
	Location of Business in Existing Building	\$60	no change
	Accessory Structure for Business or Industry	\$75	no change
	Resubmission Fee for Significant Change to Permit	NEW	1/2 the cost of the permit
Library	All other construction/Uses not listed	\$75	no change
	Off premises sign zoning permit	\$200	no change
	All other sign zoning permits	\$40	no change
	Structures built without a permit	DOUBLE	no change
	Home occupations	\$75	no change
	Variance request	\$250	no change
	Appeals	\$250	no change
	Rezoning requests	\$250 + \$10 PER ACRE	no change
	Special use permit	\$250 + \$10 PER ACRE	no change
	Conditional use permit	\$250	no change
Emergency Services (EMS, 911)	Text amendment	\$250	no change
	Vested rights	\$250	no change
	Exempt plat	\$25	no change
	Minor plats approval and resubmission fee	\$25 + \$10 PER LOT	\$25 + \$10 PER EACH LOT (INCL. RESIDUAL LOT)
	Major plats approval fee	\$200 + \$10 PER LOT	no change
	Final subdivision plat approval	\$200	no change
	Revisions to approved subdivision	\$100	no change
	Variation to subdivision ordinance	\$200	no change
	Bond review	\$30	no change
	Street renaming	\$200	no change
Library	Street sign fee	\$125	no change
	Review fee exceeding density levels in watershed	\$100	no change
	Zoning Verification Letter	NEW	\$15
	ABC Zoning Compliance	NEW	\$15
	Printing Fee	NEW	\$1 per page
	Cellular tower re-certification	\$100	no change
	Cellular tower fee	\$5,000	no change
	Co-locate fee	\$500	no change
	Consultant fee for towers	\$6,500	no change
	Overdue fines for books, audios, CDs, magazines (individual item cap \$5)	\$0.20 per day	no change
Emergency Services (EMS, 911)	Overdue fines for DVD's (individual item cap \$5)	\$1 per day	no change
	Photocopies/Computer Print-outs	\$0.20 per page	no change
	Replacement Cards for lost, stolen, missing cards	\$5	no change
	Out of County Fee for library card	\$25	no change
	Out of State Fee for library card	\$75	no change
	Sales	\$0.50 for book bags	no change
	Fines for children 0-15	no overdue fines	no change
	Basic Life Support NE	\$338.06	\$454
	Basic Life Support E	\$522.96	\$727
	Advanced Life Support NE	\$405.66	\$545
Emergency Services (EMS, 911)	Advanced Life Support E	\$642.30	\$863
	Advanced Life Support 2	\$929.66	\$1,250
	Loaded Mileage Charge	17.25 per mile	\$23
	Treatment, No transport	\$200	no change
	Special Event Coverage (3 hour minimum)	\$110 per hour	no change
	Community Materials Training Fee	\$7 per participant	no change

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ADOPTED Fee Schedule

Department	Fee Type	FY2020 Adopted	FY2021 ADOPTED
GIS	8.5X 11 or 11 X 17	\$2	no change
	18 X 24	\$5	no change
	24 X 36	\$10	no change
	Wall Map (35 X 40)	\$20	no change
	CD/DVD	\$20	no change
	Person County Mapbook	\$40 (pages only)	no change
	Custom requests requiring extensive personnel time	\$40/hour	no change
	Large document scanning to e-mail	\$2 per sheet	no change
	Large document scanning to CD/DVD	\$20 per disc	no change
	Unmandated road sign	\$200	no change
Sheriff			
Civil Process	Service Fee (In State)	\$30	no change
	Service Fee (Out of State)	\$100	no change
Records Division	Fingerprints	\$15	no change
	Concealed Weapon Permits	\$90	no change
	Concealed Weapon Permits - Renewal	\$75	no change
	Concealed Weapon Permits - Duplicate	\$15	no change
	Pistol Permits	\$5	no change
	Report Copy	\$3	no change
	Criminal History Check	\$10	no change
Attorney's Request	Driver History Check	\$10	no change
	National History Check	\$10	no change
Firearm Storage Fee	1-5 Weapons	\$5 per month	no change
	6-10 Weapons	\$10 per month	no change
	11-15 Weapons	\$15 per month	no change
	16 or more Weapons	\$20 per month	no change
Public Health	Collection by Venipuncture	\$16	no change
	IUD Insertion	\$200	no change
	IUD Removal	\$250	no change
	Fetal Nonstress Test (Professional component)	\$75	no change
	Fetal Nonstress Test (Technical component)	\$25	no change
	Antepartum Care 4-6 visits	\$1,150	\$2,080
	Antepartum Care 7+ visits	\$1,750	\$3,719
	Postpartum Care visit	\$150	\$300
	Ultrasound	\$150	no change
	Urinalysis	\$12	no change
	Pregnancy Test	\$25	\$38
	Amines	\$12	\$15
	Glucose Screening	\$19	\$24
	One Hour GTT	\$20	\$23
	GTT 8hr	\$48	\$62
	GTT 8hr added samples	\$19	no change
	A1C	\$44	no change
	Blood Lead	\$30	no change
	PSA	\$50	no change
	Hemoglobin	\$13	\$14
	Rabies Titer	\$99	no change
	PPD	\$25	no change
	Varicella Titer	\$59	no change
	GC Culture	\$28	no change
	Vag B Strep	\$60	no change
	Uricult	\$30	no change
	Wetmount	\$19	\$25
	PAP	\$35	no change
	Imm Adm nasal/oral	\$25	no change
	Imm Adm nasal/oral each add'l	\$16	no change
	Imm Adm single	\$35	no change
	Imm Adm each add'l	\$18	no change
	Hep A (>=19)	\$55	no change
	Hep A (1-18)	\$35	\$42
	Twinrix	\$115	\$105
	Hib (Pedvax-Hib)	\$35	no change
	Hib (ActHib/Hiberix)	\$30	no change
	HPV Gardasil 9	\$265	\$275
	Influenza IV4, PF, .25mL (pfs)	\$30	no change
	Influenza IV4, PF, .5mL (pfs)	\$30	no change
	Influenza IV4, .25 mL (mdv)	\$30	no change
	Influenza IV4, PF, .5 mL (mdv)	\$30	no change
	Meningococcal B Bexsero (2 doses)	\$190	\$197
	Meningococcal B Trumenba (3 doses)	\$175	\$186
	Flu Mist	\$30	no change
	Influenza High Dose	Current Medicare rate	no change
	Dtap-IPV (Kinrix)	\$60	no change
	Dtap-IPV/Hib (Pentacel)	\$80	no change
	PCV - 13 Prevnar	\$240	no change
	Rabies IM	\$365	no change
	Rotavirus	\$95	no change

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Department	Fee Type	FY2020 Adopted	FY2021 Adopted
	MMR	\$30	no change
	MMRV	\$255	\$264
	IPV	\$30	no change
	Td	\$40	no change
	DTAP (Daptacel, Triptedia, Infarix)	\$25	no change
	Tdap (Adacel, Boostrix)	\$45	no change
	Varicella	\$155	\$160
	Pediarix	\$85	no change
	PPSV23 (Pneumovax23)	\$125	\$128
	Menactra	\$130	no change
	Zoster Shingles	\$275	no change
	Recombinant Zoster (Shingrix)	NEW	\$189
	Hep B (0-19)	\$30	no change
	Hep B (20+)	\$60	no change
	Therapeutic Injection	\$35	no change
	Handling Fee	\$25	no change
	New Problem Focused	\$90	no change
	New Exp Problem Focus	\$155	no change
	New Detailed Hx & Exam	\$220	no change
	New Comprehensive Hx & Exam	\$345	no change
	New Comp/High Severity	\$350	no change
	Est Eval & Mgt (RN Visits Only)	\$60	\$75
	Est Problem Focused Hx & Exam	\$100	\$175
	Est Exp Problem Focus Hx & Exam	\$150	\$250
	Est Detailed Hx & Exam	\$225	\$325
	Est Comprehensive Hx & Exam	\$260	no change
	Preventive New Physical Exam 5-11	\$280	no change
	Preventive New Physical Exam 12-17	\$245	\$325
	Preventive New Physical Exam 18-39	\$245	\$325
	Preventive New Physical Exam 40-64	\$290	\$300
	Preventive Est Physical Exam 5-11	\$245	no change
	Preventive Est Physical Exam 12-17	\$212	\$300
	Preventive Est Physical Exam 18-39	\$215	\$300
	Preventive Est Physical Exam 40-64	\$235	\$275
	PPHV	\$285	no change
	NBHV	\$285	no change
	Dental Screen	\$59	no change
	Dental Varnish	\$51	no change
	Influenza Adm	\$35	no change
	Pneumonia Adm	\$35	no change
	Dapo Provera	\$85	no change
	Rhogam Injection	\$140	no change
	Alpha Hydroprogesterone	\$27	no change
	Paragard IUD	\$800	no change
	Mirena IUD	\$900	no change
	OCP	\$8	no change
	RN Services (TB/STD)	\$85	\$130
	Returned Check	\$25	no change
	Medical Record Copy (per page)	\$0.50	no change
	Accounting of Disclosure	\$0.25	no change
	Depression Screening	NEW	\$20
	IGRA (TB)	NEW	\$50
	Hep B Surface Ab	\$50	no change
	MMR Titer	\$72	no change
	Smoking and tobacco cessation 9-10 mins	\$20	\$40
	Smoking and tobacco cessation >10 mins	\$30	\$50
	54050 Destruction of lesion(s), penis papilloma	\$200	no change
	56501 Destruction of lesion(s), vulva papilloma	\$200	no change
	Antibody Screen	\$25	no change
	ABO Grouping	\$7	no change
	Rh Typing	\$7	no change
	PMH High Risk Screening	\$50	no change
	PMH Postpartum Screening	\$150	no change
	AFP	\$90	no change
	Lifetia	\$700	no change
	Nexplanon	\$750	no change
	Insertion, nonbiodegradable drug delivery implant	\$200	no change
	Removal, non-biodegradable drug delivery implant	\$250	no change
	Removal with reinsertion, non-biodegradable drug delivery implant	\$400	no change
	Rotarix	\$145	no change
	Flublok	\$60	no change
	Pap IG, HPV-hr	\$72	no change
	Influenza virus vaccine, IIV4, split virus, preservative free, .5mL dosage for	\$30	no change
	Influenza virus vaccine, IIV4, split virus, .25 mL dosage for intramuscular	\$15	no change
	Influenza virus vaccine, IIV4, split virus, preservative free, .5mL dosage for	\$30	no change
	Brief Emotional / behavioral assessment	\$7	no change
	WBC/Hgb/Plt	\$35	no change
	Antibody	\$15	no change
	Urine Cult & Sensitivity	\$15	no change
	ABO Group/RH	\$15	no change

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ADOPTED Fee Schedule

Department	Fee Type	FY2020 Adopted	FY2021 ADOPTED
	Skin Test for Tuberculosis	NEW	\$30
	Note: * LHD Cost According to Current Medicare Rate		
Environmental Health	Improvement Permit (Site Evaluation) <600 gpd	\$200	no change
	Improvement Permit (Site Evaluation) >600 gpd	\$300	no change
	Construction Authorization (Type IIa and IIg)	\$150	no change
	Construction Authorization (Type IIb)	\$300	no change
	Construction Authorization (Type IV)	\$400	no change
	Construction Authorization (Type V and VI)	\$500	no change
	Construction Authorization (Repairs) Type IIa and IIg	\$150	no change
	Construction Authorization (All others)	\$300	no change
	Engineered Option Permit Type II	\$105	no change
	Engineered Option Permit Type III	\$150	no change
	Engineered Option Permit Type IV	\$180	no change
	Engineered Option Permit Type V	\$210	no change
	Required Maintenance Inspections V(a)	\$125	no change
	Mobile Home Replacement	\$150	no change
	Building Addition (with site visit)	\$150	no change
	Permit Revision (no site visit)	\$75	no change
	Revisit Fee	\$30	no change
	Well Permit (new/replacement) (includes water analysis)	\$300/\$200	no change
	Agricultural Use Well Permit	\$100	no change
	Well Repair Permit	\$75	no change
	Bacteriological Water Samples	\$50/\$25 (resample)	no change
	Chemical Water Sample	\$118	no change
	Nitrate Water Sample	\$76	no change
	Petroleum Water Sample	\$124	no change
	Pesticide Water Sample	\$124	no change
	Full Well Panel	\$124	no change
	Coal Ash Panel	\$118	no change
	Hexavalent Chromium	\$102	no change
	Well Camera	\$150	no change
	Restaurant Plan Review	\$100	no change
	Temporary Food Establishment Plan Review	\$75/event	no change
	Pool permits	\$150/yr	no change
	Tattoo Artist permits	\$200/yr	no change
Register of Deeds			
	INSTRUMENTS IN GENERAL:		
	1 st Page thru 15 pages	\$26	no change
	Page 16 and subsequent pages (each page)	\$4	no change
	Additional multi-Instrument filing	\$10	no change
	Additional name fee	\$2/name over 20 names	no change
	DEEDS OF TRUST - MORTGAGES:		
	1 st Page thru 15 pages	\$64	no change
	Page 16 and subsequent pages (each page)	\$4	no change
	Additional multi-instrument filing	\$10	no change
	Additional name fee	\$2/name over 20 names	no change
	EXCISE TAX (DOCUMENTARY STAMPS):		
		\$1,000.00	no change
	PLATS:		
	Record	\$21	no change
	Highway Right-of-Way Plans	\$21	no change
	Additional Page (highway right-of-way maps only)	\$5	no change
	Certified copies	\$5	no change
	Additional name fee	\$2/name over 20 names	no change
	9): (Real Property related ONLY -- fixture, timber or as-extracted		
	1 - 2 Pages (effective date 7-15-2003)	\$38	no change
	3 - 10 Pages	\$45	no change
	Over 10 Pages	(\$45.00 plus \$2.00 per page)	no change
	UCC copy request (mailed copies -- per page)	\$1	no change
	UCC search request prior to 7-1-2001	\$30	no change
	Additional name fee	\$2/name over 20 names	no change
	NON-STANDARD DOCUMENT FEE: (Effective 7-1-2002)		
		\$25	no change
	MARRIAGE LICENSES:		
	Issuing license	\$60	no change
	Delayed Certificate with copy	\$20	no change
	Corrections	\$10	no change
	NOTARY QUALIFICATION/OATH:		
		\$10	no change
	NOTARY AUTHENTICATION:		
		\$5	no change
	NOTARIZATION OF SIGNATURES (per signature):		
		\$5	no change
	CERTIFIED COPIES OF OTHER DOCUMENTS:		
	1st Page	\$5	no change
	2nd and subsequent pages (each page)	\$2	no change
	Comparing copies for certification	\$5	no change
	VITAL RECORDS: (Birth/Death/Marriage)		
	Certified copy of birth/death/marriage	\$10	no change
	Delayed Birth Applications/Registration (for another county)	\$10	no change
	Delayed Birth Applications/Registration (received from another county)	\$10	no change
	Delayed Birth Applications/Registration (No change county)	\$20	no change
	Amendments (Preparation)	\$10	no change
	Legitimations	\$10	no change
	NC Vital Records Certified Copy	\$24	no change

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Department	Fee Type	FY2020 Adopted	FY2021 ADOPTED
	NC Vital Records Amendments & Legitimations	\$15.00 payable to NC Vital Records	no change
	COPY MACHINE OR LASER PRINTER (each page thereafter)	\$0.50	no change
	PLAT COPIES (Whole page 18 X 24)	\$1	no change
	(Half page 11 X 17)	\$2	no change
	FAX USAGE (send or receive; per document)	\$1	no change
Tax Administration		\$2	no change
	Color GIS Printout	\$2	no change
	Black/White Copies	\$0.20	no change
	Tax Card	\$0.25	no change
	Copy of Tax Database (Access)	\$40	no change
Inspections			
New Homes	Up to 1200 sq ft*	\$515	no change
Fees reflect all trades	1201 to 2000 sq ft	\$658	no change
	2001 to 3000 sq ft*	\$812	no change
	3001 to 5000 sq ft*	\$966	no change
	5001 sq ft and up	\$966 plus \$0.22 per sq. ft over 5000 sq. ft	no change
	Homeowners Recovery Fee	\$10	no change
	Separate Inspection for Temp Serv. Pole	\$60	no change
Mobile Homes		W/O AC & With AC	no change
Fees reflect all trades	Single Wide	\$213 / \$264	no change
	Double Wide*	\$264 / \$315	no change
	Triple Wide & tag units*	\$281 / \$332	no change
	Deck fees (2 trips)	\$120	no change
Modular Homes	On-frame (including triple & tag units)*, **	\$450	no change
Fees reflect all trades	Off-frame (w/ no finishable attic)	\$460	no change
**No plan review for on-frame	Off-frame (w/ a finishable attic or 2nd story)*	\$511	no change
	Deck fees (2 trips)	\$120	no change
Multi-Family Dwellings	First Unit*	\$570	no change
Fees reflect all trades	Each Additional Unit	\$185	no change
Residential Additions/Remodel/Fire damage	Up to 400 sq.ft., plus trade fees	\$120	no change
	401 to 800 sq. ft., plus trade fees	\$145	no change
	801 to 1200 sq. ft., plus trade fees	\$20 per sq. ft.	no change
	Over 1200 sq.ft	use new home fees	no change
	Trade Fees:		
	Plumbing	\$60	no change
* Trade fee for electrical does not reflect change of service construction	Electrical*	\$60	no change
Trade fee for mechanical doesn't reflect installation or change out of HVAC units	Mechanical	\$60	no change
Non-Residential Fees	Job Cost:		no change
	\$0-\$700	\$60	no change
	\$701-\$1,500	\$120	no change
	\$1,501-\$2,500	\$195	no change
	\$2,501 - \$25,000	\$387	no change
	\$25,001 - \$50,000	\$580	no change
	\$50,001 - \$100,000	\$830	no change
	\$100,000 - \$200,000	\$1,359	no change
	\$200,000 - \$350,000	\$2,648	no change
	\$350,000 - \$500,000	\$3,940	no change
	\$500,001 - \$750,000	\$5,211	no change
	\$750,000 - \$1,000,000	\$6,370	no change
	1,000,001+ Jobs	add \$2.80 per \$1000 over	no change
	Miscellaneous Non-Residential		
	Foundation Permit (4trips)	\$200	no change
	Demolition Permit (2trips)	\$100	no change
	Modular Classrooms/office	\$282 w/out AC	no change
		\$350 w/AC	no change
	Temp. Work Trailer	\$228 w/out AC	no change
		\$278 w/AC	no change
Electrical Fees	Electrical:		
	New service/New Const.	Included in fee	no change
	Residential:		
	~up to 200 amp	\$60	no change
	~exceeding 200 amps	\$120	no change
	Farm Buildings/ Shops/ Agriculture		
	~up to 200 amp	\$60	no change
	~exceeding 200 amps	\$120	no change
	Temporary Power Permit (Residential)	\$100	no change
	Fine for occupying a residence before CO is issued	\$2,000	no change
	Non-residential Services:	Based on job cost	no change
	100 amp service	\$60 + Fee (based on job cost)	no change
	150 amp service	\$70 + Fee (based on job cost)	no change
	200 amp service	\$80 + Fee (based on job cost)	no change
	300 amp service	\$90 + Fee (based on job cost)	no change
	400 amp service	\$110 + Fee (based on job cost)	no change
	service increase per amp x40		
	480 volt system up to 400amp	\$300+ Fee (based on job cost)	no change

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ADOPTED Fee Schedule

Department	Fee Type	FY2020 Adopted	FY2021 ADOPTED
	.480 volt system Over 400 use formula (.00050 per volt amp) amps x voltage x .00050 = fee (added to the original \$300)		
	Alarm Systems	\$60 + Fee (based on job cost)	no change
	Temporary Power Permit (Commercial)	\$100	no change
	Fine for occupying a commercial building before CO is issued	\$2,000	no change
Mechanical Fees	Mechanical:		
	Non-Residential:		
	Hood-Commercial Cooking Equipment	\$60 + Fee (based on job cost)	no change
	Refrigeration	\$60 + Fee (based on job cost)	no change
	Residential:		
	Replacement/Changeout	\$60 Per trip	no change
Plumbing Fees	Plumbing:		
	Residential:	\$60 Per trip	no change
	Non-Residential:	Based on Job cost	no change
Accessory Buildings	Unfinished walls	\$99	no change
	Finished/closed walls	\$132	no change
	Garage (unfinished) + trade fees	\$150	no change
	Garage (finished) + trade fees	\$200	no change
	Pre-fab placed on lot	\$60	no change
	Trade Fees	\$60 each	no change
	Farm Accessory Bldg. (Trade fees that apply)	\$60 each	no change
Signs	Base Fee	\$100	no change
	Wall-mount Base Fee	\$60	no change
	Trade Fee (Electrical)	\$60	no change
Swimming Pools	Base Fee	\$120	no change
	Trade Fees	\$60	no change
Miscellaneous	Permit Fee for Single Trade	\$60 Per trip	no change
	Gas piping Permit	\$60	no change
	Moved Homes plus trade fees	\$165	no change
	Building Compliance Inspect per trip	\$60	no change
	Issuance of Duplicate Placard per card	\$5	no change
	Searching & or duplication for past permit inspection records or Certificate Of Occupancy	\$1 per page	no change
	Restamp Plans (lost original sets)	\$25	no change
	Work begun w/out permits	Double fees	no change
	Permit Renewal/Expired Permit (Permits expired for more than 18 months will not be re-issued. A new permit must be obtained.)	50% of original fee	no change
	Any Special Inspection	\$65	no change
	Re-Inspection Fee	\$60 per trip	no change
	Not ready for Inspection	\$60/trade	no change
	10 or more code violations	\$100	no change
	2nd Reinspection	\$100	no change
	3rd Reinspection	\$150	no change
	4th Reinspection	\$300	no change
	Minimum Fee (not covered in fee schedule)	\$60	no change
	Residential Decks (2 trips)	\$120	no change
	Change of Occupancy Permit (No Building permit required)	\$60	no change
	Administrative Fee for contractor change on residential permit	\$60	no change
	Residential Boat Dock permit	NEW	no change
	REFUND POLICY- A refund will be issued when requested in writing for any residential permit which has not expired and the construction has not been started.		no change
Fire Prevention Fees	ABC Inspection (all trades)	\$120	no change
	AES(Hood) Field Performance Test	\$75	no change
	Fire Alarm Performance Test	\$75	no change
	Carnivals & Fairs	\$150	no change
	Amusement Buildings	\$100	no change
	Tent Inspection	\$60	no change
	Blasting:		no change
	Blasting Permit & Inspection (30 days)	\$150	no change
	(90 days)	\$300	no change
	Fireworks Event	\$100	no change
	Plan Reviews: (Fire code approval)		no change
	Building:		no change
	0-999 sq. ft.	\$25	no change
	1,000-2,499 sq.ft.	\$50	no change
	2,500-9,999 sq.ft.	\$100	no change
	10,000-49,999 sq.ft.	\$200	no change
	50,000+ sq.ft.	\$300	no change
	AES Plan Review	\$50	no change
	Fire Alarm Plan Review	\$75	no change
	Sprinkler(per riser)/Standpipe/Pump Plan Review	\$75	no change
	Tank Plan Review (per tank)	\$50	no change
	Compliance/Required Routine Inspections:		no change
	Residential Care/Group Homes	\$100	no change
	Institutional Facility/Nursing Home	\$100	no change
	Foster Care	\$60	no change
	Daycare	\$75	no change
	Home Daycare	\$50	no change
	Churches	\$50	no change

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Department	Fee Type	FY2020 Adopted	FY2021 ADOPTED
	Schools	\$50	no change
	Hazardous & Factory Industrial		no change
	0-3,000 sq. ft.	\$50	no change
	3,001-5,000 sq. ft.	\$100	no change
	5,001-10,000 sq. ft.	\$150	no change
	10,001-50,000 sq. ft.	\$200	no change
	50,001-100,000 sq. ft.	\$250	no change
	Over 100,000 sq. ft.	\$300	no change
	Business & Mercantile		no change
	0-3,000 sq. ft.	\$50	no change
	3,001-5,000 sq. ft.	\$100	no change
	5,001-10,000 sq. ft.	\$150	no change
	10,001-50,000 sq. ft.	\$200	no change
	50,001-100,000 sq. ft.	\$250	no change
	Over 100,000 sq. ft.	\$300	no change
	Misc. Compliance Inspections (Not listed)	\$50	no change
	Tank Inspection	\$100	no change
	UGST/AGST (Install, Remove, Abandon, Alter)	\$100	no change
	Re-Inspection Fees:		no change
	1st visit Violations corrected	No Charge	no change
	2nd visit	\$50	no change
	3rd visit	\$75	no change
	4th visit & subsequent visits	\$150	no change
	Fines:		no change
	Burning w/out Permit		no change
	Residential 1st Offense	\$50	no change
	Residential 2nd Offense	\$100	no change
*based on per pile/ or stack	Burning w/out Permit		no change
	Commercial 1st Offense*	\$500	no change
	Commercial 2nd Offense*	\$1,000	no change
	Locked Exit / Exit Obstructed		no change
	1st Offense	\$200	no change
	2nd Offense	\$500	no change
	Overcrowding		no change
	1st Offense	\$300	no change
	2nd Offense	\$600	no change
	Work begun w/out permits	Double Fees	no change
	Credit Card convenience fee	\$1.95 or 2.5% of permit fee	no change
Stormwater			
	Stormwater plan review deposit (non-single family residential only)	\$1,000	no change
	Residential stormwater construction inspection fee	\$50	no change
	Commercial and subdivision stormwater construction inspection fee	\$100	no change
	Stormwater permit fee (inside Falls Lake Watershed)	\$15	no change
	Annual stormwater inspection fee (single family residential and commercial properties with BMP's designed to treat one acre or less of impervious surface)	FREE	no change
	Outside of Falls Lake Watershed		
	Single Family Residential		
	< 2 acres	\$6 annual fee	no change
	2 to < 10 acres	\$8 annual fee	no change
	10 to < 100 acres	\$10 annual fee	no change
	100 acres or more	\$12 annual fee	no change
	Non-single Family Residential		
	< 2 acres	\$4 annual fee + \$2 per 4,300 sq ft of impervious area	no change
	2 to < 10 acres	\$6 annual fee + \$2 per 4,300 sq ft of impervious area	no change
	10 to < 100 acres	\$8 annual fee + \$2 per 4,300 sq ft of impervious area	no change
	100 acres or more	\$10 annual fee + \$2 per 4,300 sq ft of impervious area	no change
	Inside of Falls Lake Watershed		
	Single Family Residential		
	< 2 acres	\$16 annual fee	no change
	2 to < 10 acres	\$22 annual fee	no change
	10 to < 100 acres	\$28 annual fee	no change
	100 acres or more	\$34 annual fee	no change
	Non-single Family Residential		
	< 2 acres	\$8 annual fee + \$8 per 4,300 sq ft of impervious area	no change
	2 to < 10 acres	\$14 annual fee + \$8 per 4,300 sq ft of impervious area	no change
	10 to < 100 acres	\$20 annual fee + \$8 per 4,300 sq ft of impervious area	no change
	100 acres or more	\$26 annual fee + \$8 per 4,300 sq ft of impervious area	no change

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Department	Fee Type	FY2020 Adopted	FY2021 Adopted
Transportation	Fare Price for General Users (RGP)		
	0-10 Miles	NEW	\$2.00
	10.1-20 Miles	NEW	\$3.00
	20+ Miles	NEW	\$4.00
	Prospect Hill/Hillsborough/Upper Durham	NEW	\$5 one way or \$10 round trip
	Lower Durham/Chapel Hill	NEW	\$10 one way or \$20 round trip
	ROAP Mileage Rate	NEW	\$1.40/mile
	Fare Price for EDTAP Users		
	0-10 Miles	NEW	\$1.00
	10.1-20 Miles	NEW	\$2.00
	20+ Miles	NEW	\$3.00
	Prospect Hill/Hillsborough/Upper Durham	NEW	\$3 one way or \$5 round trip
	Lower Durham/Chapel Hill	NEW	\$5 one way or \$20 round trip
	ROAP Mileage Rate	NEW	\$1.40/mile
	No Show Fees		
	No show In County	NEW	\$5.00
	No show Out of County	NEW	\$10.00
	Grant Related Contracts		
	Shared Mileage First P/U-Last D/O	NEW	\$1.65/mile
	Holiday Rate	NEW	\$1.95/mile
	Non-Grant Related Contracts		
	Shared Mileage First P/U-Last D/O	NEW	\$1.95/mile
	Roxboro Shuttle		
	All Users	Free	no change
	Medicaid Contracts		
	Ambulatory Direct Mile	NEW	\$1.70/mile
	Wheelchair Direct Mile	NEW	\$1.95/mile
	Ambulatory Base Rate	NEW	\$5 each way
	Wheelchair Base Rate	NEW	\$20 each way
	Holiday Rate Direct Mile	NEW	additional .25/direct mile
	RNC/ECU		
	In Town Flat Rate	\$15 per trip	no change
	Prospect Hill/Hillsborough/Upper Durham	\$50 per trip	no change
	Lower Durham/Chapel Hill	\$75 per trip	no change
	Vehicle Ads - 6 months		
	1 to 2 Vehicles		
	Back #1 or #2	NEW	\$500.00
	Driver Side #1 or #2	NEW	\$550.00
	Street Side #1 or #2	NEW	\$600.00
	3 to 5 Vehicles		
	Back #1 or #2	NEW	\$450.00
	Driver Side #1 or #2	NEW	\$500.00
	Street Side #1 or #2	NEW	\$550.00
	6 to 7 vehicles		
	Back #1 or #2	NEW	\$350.00
	Driver Side #1 or #2	NEW	\$400.00
	Street Side #1 or #2	NEW	\$450.00
	Vehicle Ads - 12 months		
	1 to 2 Vehicles		
	Back #1 or #2	NEW	\$700.00
	Driver Side #1 or #2	NEW	\$750.00
	Street Side #1 or #2	NEW	\$800.00
	3 to 5 Vehicles		
	Back #1 or #2	NEW	\$650.00
	Driver Side #1 or #2	NEW	\$700.00
	Street Side #1 or #2	NEW	\$750.00
	6 to 7 vehicles		
	Back #1 or #2	NEW	\$550.00
	Driver Side #1 or #2	NEW	\$600.00
	Street Side #1 or #2	NEW	\$650.00

APPOINTMENTS TO BOARDS AND COMMITTEES:

The Board of Commissioners solicited volunteers to fill positions on the following boards, commissions, authorities and committees through advertisement in the Roxboro Courier-Times edition dated May 13, 2020 posting a deadline to submit application(s) of interest by June 9, 2020.

Clerk to the Board, Brenda Reaves presented the following interested citizen applications and requested the Board to nominate and appoint as deemed appropriate. She updated the Board with the following:

- a. Related to the Adult Care Home Community Advisory Committee, the Regional Ombudsman, Kimberly Hawkins at the Kerr Tar Regional Council of Government, conveyed should the Board deem appropriate, the five-member local committee could be amended to a six-member committee based on the number of homes (13) in Person County.
- b. Dr. Rodney Peterson submitted an application to be reappointed to the Recreation Advisory Board after the posted deadline. His application was placed at the commissioner's seat for consideration should be Board so desire.

A **motion** was made by Vice Chairman Powell and **carried 5-0** to amend the Adult Care Home Community Advisory Committee to increase the membership from five to six members and to appoint all applicants to the respective boards, commissions, authorities and committees as listed below:

ABC Board: 3-year term, 1 position available

- 1) Mr. R.D. Bumpass, Jr. requested reappointment

Adult Care Home Community Advisory Committee:

1-year initial term; 3-year reappointment

- 1) Ms. Rhonda Haynes requested appointment
- 2) Ms. Shelia McGhee requested reappointment
- 3) Ms. Martha Winstead requested reappointment

Board of Adjustment: 3-year term, 2 positions available

- 1) Mr. James Thomasson requested reappointment

Board of Health: 3-year term

1 position for a pharmacist:

1 position for an engineer:

1 position for a member of the public: Christopher Atkins, Jr. requested reappointment

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Environmental Issues Advisory Committee: 3-year term
Flat River Township: Ms. Zakiya James requested appointment

Juvenile Crime Prevention Council: 1-year initial term; 2-year reappointment
1 position available for a citizen under the age of 18:

1) Ms. Cathryn Haynes requested appointment

1 position for a citizen:

1) Ms. Margaret Bradsher requested reappointment

Chief Court Counselor, David Carter has requested that Court Counselor Supervisor Brian Matlock serve on the JCPC for his remaining term to 12/31/2021.

Library Advisory Board: 3-year term; 2 positions available

1) Susan Coble Powell requested appointment

Person-Caswell Lake Authority: 3-year term; 1 position available

1) John Bullock requested reappointment

Planning Board: 3-year term; 2 positions available

1) Robert Allen requested reappointment

Recreation Advisory Board: 3-year term; 2 positions available

1) Froncello Bumpass requested reappointment

2) Dr. Rodney Peterson requested reappointment

Research Triangle Regional Partnership:

The Board of Commissioners may select three individuals to participate and represent Person County on the Research Triangle Regional Partnership (RTRP) Board of Directors for Fiscal Year 2020-2021. Current fiscal year representatives are: Gordon Powell, commissioner representative, Sherry Wilborn, Economic Development Director, and Phillip Allen, Economic Development Commission Chair.

Volunteer Agricultural District Board: 3-year term:

Flat River Township: Ronald Foushee requested reappointment

HOME & COMMUNITY CARE BLOCK GRANT FUNDING FOR FISCAL YEAR 2020-2021:

Aging Services Director for the Person County Senior Center, Maynell Harper presented to the Board the Home & Community Care Block Grant (HCCBG) Committee's recommended the County Funding Plan in the amount of \$347,650 for approval for Fiscal Year 2020-2021 with the following funding allocations:

Person County Senior Center: \$312,885
Allocated between Congregate and Home Delivered Nutrition, Transportation, In-Home Aide II and III, Home Care CDS and Operations

Person County Department of Social Services: \$34,765
Allocated for In-Home Aide services Level II, III

The above amounts do not reflect the local match. The required local match for both programs is \$38,628 which is already budgeted in the Fiscal Year 2020-2021 budget.

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the Home & Community Care Block Grant Funding for Fiscal Year 2020-2021 as presented.

CHAIRMAN'S REPORT:

Chairman Jeffers reported there may be possible US Congressional legislation for additional funding for counties' loss of revenue.

MANAGER'S REPORT:

County Manager, Heidi York reported the CARES Act state appropriation for the COVID-19 related expenses has been received noting the first report is due October 2020.

COMMISSIONER REPORT/COMMENTS:

Commissioner Puryear reported he had started a dialogue with Representative Yarborough for a request to relax the restrictions for advertisements of public notices for public hearings.

Commissioner Powell recognized a recent award of the Roxboro Elks Lodge noting its community contributions; Commissioner Puryear announced the Roxboro Elks' was awarded the 2nd Best Lodge in the nation

There were no additional reports or comments.

CLOSED SESSION #1:

A **motion** was made by Commissioner Sims and **carried 5-0** to enter into Closed Session at 9:14am per General Statutes 143-318.11(7) to plan, conduct or hear reports concerning investigations of alleged criminal misconduct and 143-318.11(9) to discuss and take action regarding plans to protect public safety as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity. Permitted to attend the Closed Session were: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock via telephone conference, Emergency Management Director, Douglas Young, and Information Technology Director, Chris Puryear.

The Closed Session was called to Order at 9:15am.

A **motion** was made by Commissioner Powell and **carried 5-0** to return to open session at 9:39am.

CLOSED SESSION #2:

A **motion** was made by Vice Chairman Powell and **carried 5-0** to enter into Closed Session at 9:40am per General Statutes 143-318.11 (5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract for the acquisition of real property by purchase, option, exchange, or lease. Permitted to attend the Closed Session were: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock via telephone conference, and Economic Development Director, Sherry Wilborn.

The Closed Session was called to Order at 9:40am.

A **motion** was made by Commissioner Sims and **carried 5-0** to return to open session at 9:49am.

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Chairman Jeffers requested the County Manager for a report related to the COVID-19 from the Health Director at one of the Board's upcoming meetings.

County Manager, Heidi York reminded the Board the need to recess this meeting to June 22, 2020 to conduct its public hearing related to the application of CARES Act grant funding for economic development infrastructure.

RECESS:

A **motion** was made by Commissioner Sims and **carried 5-0** to recess the meeting at 9:50am until 7:00pm on June 22, 2020.

Brenda B. Reaves
Clerk to the Board

B. Ray Jeffers
Chairman

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