

PERSON COUNTY BOARD OF COMMISSIONERS
MEMBERS PRESENT

JUNE 17, 2019

OTHERS PRESENT

David B. Newell, Sr.
Gordon Powell
Jimmy B. Clayton
Kyle W. Puryear
B. Ray Jeffers

Heidi York, County Manager
C. Ronald Aycock, County Attorney
Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, June 17, 2019 at 9:00am in the Commissioners' meeting room in the Person County Office Building.

Chairman Newell called the meeting to order. Commissioner Powell offered an invocation and Commissioner Clayton led the group in the Pledge of Allegiance.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

Vice Chairman Jeffers requested to add an item to the agenda for a request by the Environmental Issues Advisory Committee related to its new Anti-Litter Campaign.

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to add an item to the agenda for a request by the Environmental Issues Advisory Committee related to its Anti-Litter Campaign and to approve the agenda as adjusted.

RECOGNITION:

RESOLUTION OF APPRECIATION FOR PERSON COUNTY RETIREES:

Chairman Newell read and presented a Resolution of Appreciation to each of the Person County Retirees, Anita Poindexter and Sandra Mangum.

June 17, 2019

RESOLUTION OF APPRECIATION

WHEREAS, Anita Poindexter has served the people of Person County during her tenure as a Practical Nurse II at the Health Department; and

WHEREAS, Anita Poindexter has served the citizens of Person County with honor, integrity, sincerity and dedication, providing accurate, concise services for twenty-four years, August 1996 – May 2019; and

WHEREAS, Anita Poindexter has earned the respect and admiration of all who have known her and worked with her throughout her career; and

WHEREAS, the County of Person recognizes the many contributions Anita Poindexter has made to the County and offers her sincere best wishes for her retirement.

NOW, THEREFORE, I, David Newell, Sr., Chairman of the Person County Board of Commissioners, do hereby extend this Resolution of Appreciation to Anita Poindexter for continually striving to make Roxboro and Person County a better place to live and work.

Adopted this, the 17th day of June 2019.



David Newell Sr.
David Newell, Sr., Chairman
Person County Board of Commissioners

Attest:
Brenda B. Reaves
Brenda B. Reaves
Clerk to the Board of Commissioners

June 17, 2019

RESOLUTION OF APPRECIATION

- WHEREAS, Sandra Mangum has served the people of Person County during her tenure as a Processing Assistant III at the Health Department; and
- WHEREAS, Sandra Mangum has served the citizens of Person County with honor, integrity, sincerity and dedication, providing accurate, concise services for twelve years, October 2007 – May 2019; and
- WHEREAS, Sandra Mangum has earned the respect and admiration of all who have known her and worked with her throughout her career; and
- WHEREAS, the County of Person recognizes the many contributions Sandra Mangum has made to the County and offers her sincere best wishes for her retirement.

NOW, THEREFORE, I, David Newell, Sr., Chairman of the Person County Board of Commissioners, do hereby extend this Resolution of Appreciation to Sandra Mangum for continually striving to make Roxboro and Person County a better place to live and work.

Adopted this, the 17th day of June 2019.



David Newell Sr.
David Newell, Sr., Chairman
Person County Board of Commissioners

Attest:
Brenda B. Reaves
Brenda B. Reaves
Clerk to the Board of Commissioners

June 17, 2019

PUBLIC HEARING:

REQUEST TO ADD WALNUT RIDGE CT TO THE DATABASE OF ROADWAY NAMES USED FOR E-911 DISPATCHING:

A **motion** was made by Commissioner Powell and **carried 5-0** to open the duly advertised public hearing for a request to add Walnut Ridge Ct to the database of roadway names used for E-911 dispatching.

GIS Manager, Sallie Vaughn requested the Board to approve Walnut Ridge Ct, a new roadway, to be added to the database of roadway names used for E-911 dispatching noting a new subdivision was being built off Moore's Mill Rd with a cul-de-sac approximately 500 feet long noting the parcel was subdivided into seven lots; there were no existing homes or roadways on the parcels.

Ms. Vaughn said the owners of the properties submitted name choices and the name Walnut Ridge Ct was chosen; she confirmed the selected name was compliant with local ordinance.

As required by North Carolina General Statute 153A-239.1(A), a public notice was published in the Roxboro Courier-Times. A sign advertising the public hearing was placed at the proposed roadway location approximately two weeks prior to this public hearing.

There were no individuals appearing before the Board to speak in favor of or in opposition to the request to add Walnut Ridge Ct to the database of roadway names used for E-911 dispatching.

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to close the public hearing for a request to add Walnut Ridge Ct to the database of roadway names used for E-911 dispatching.

CONSIDERATION TO GRANT OR DENY REQUEST TO ADD WALNUT RIDGE CT TO THE DATABASE OF ROADWAY NAMES USED FOR E-911 DISPATCHING:

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to approve Walnut Ridge Ct, a new roadway, to be added to the database of roadway names used for E-911 dispatching.

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INFORMAL COMMENTS:

The following individuals appeared before the Board to make informal comments:

Mr. Chris Weaver of 342 Satterfield Farm Road, Timberlake stated he was very opposed to the Board adopting a budget that raised taxes; he urged the Board to create an environment for new revenues.

Mr. Derrick Sims of 2409 Flat Woods Road, Timberlake stated he was against the proposed budget with tax increases noting it adds burden to taxpayers, especially those in the City. Mr. Sims requested the Board to consider Commissioner Puryear's budget proposal and told the Board the study for a YMCA was a waste of funds.

Mr. Robert Allen of 549 Old City Lake Road, Roxboro stated his support for a tax increase as economic development has suffered. He posed questions: 1) how much does three cents in taxes generate and, 2) what is the projected economic development impact with a tax increase?

Mr. Fred Fox of 202 Woody Fox Road, Roxboro, and a former school board member, stated he understood the need for a tax increase but differed with the amount of increase. Mr. Fox asked the Board to use sales taxes to offset the property tax burden and lower the proposed tax increase.

Mr. Carlyle Hall of 222 Thaxton Road, Roxboro asked the Board to consider a budget proposal without raising taxes.

Ms. Louise Wright-Oliver, PO Box 1921, Roxboro advocated for the Board to vote yes on the YMCA study to give the youth a chance.

Ms. Margaret Jones of 505 Jones Paylor Road, Roxboro stated support for the YMCA Study appropriation.

Mr. James Hayward of 2844 Leasburg Road, Roxboro asked the Board to fund a budget that invested in health and wealth of the community.

Ms. Tammie Kirkland of 2312 Cunningham Road, Semora stated her support for the Board to increase taxes to make Person County a nicer place.

Ms. Karolyn Mangeot of 112 Elderberry Lane, Rougemont, and a resident of a senior community of 18 homes, on fixed income, noted her support to raise taxes to make the county a better place. She added the children she tutors would love a place to swim.

Mr. Everett Motley of 3747 Virgilina Road, Roxboro stated support to raise taxes for a better community; he stated support for the needed YMCA.

June 17, 2019

Mr. Rodney Cameron of 1705 Sunset Street, Roxboro advocated for a place for children to have structured programming, i.e. YMCA.

Ms. Tauheedah White of Mt. Harmony Church Road, and an employee of the Dept. of Social Services, shared her first experience of swimming was in college and she advocated for recreational center with community programs and for youth to learn to swim.

Ms. April Short of 495 Lester Burch Road, Roxboro asked the Board to vote for the YMCA noting children need a place to go for shelter, before and after school and during summer break.

DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to approve the Consent Agenda with the following items:

- A. Approval of Minutes of June 3, 2019,
- B. Approval of Minutes of June 4, 2019,
- C. Budget Amendment #21,
- D. Resolution Appointing Review Officers,
- E. Request from Schools for approval of lottery applications,
 - a. NMS security cameras in the amount of \$6,000,
 - b. Oak Lane Elementary bathroom floors refurbishment in the amount of \$12,000,
 - c. South and Woodland Elementary carpet replacement in the office/classrooms in the amount of \$35,000,
 - d. PHS replace tennis courts in the amount of \$100,000,
 - e. PHS ADA handicap walkway and ramp installation in the amount of \$80,000,
- F. Home & Community Care Block Grant Funding 2019-2020,
- G. Letters of Support to the Governor, DHHS Secretary, Senators and Representatives to move DHHS to Granville County,
- H. Approve the updated proposed PATS vehicle advertisement rates, and
- I. Juvenile Crime Prevention Council FY2019-2020 Funding Plan

June 17, 2019

NEW BUSINESS:

DAN RIVER REGIONAL WATER PROJECT MODIFICATION AGREEMENT BETWEEN TOWN OF YANCEYVILLE, CITY OF ROXBORO, AND COUNTY OF PERSON, AND AN AGREEMENT BETWEEN TOWN OF YANCEYVILLE, CITY OF ROXBORO, AND COUNTY OF PERSON:

County Attorney, Ron Aycock stated in 2008 Person County, Caswell County, the City of Roxboro and the Town of Yanceyville entered into a joint agreement to seek a permit from the state to draw water from the Dan River with an intake facility near Yanceyville; the City of Roxboro was to be the primary operating entity. Recently the Town of Yanceyville requested that it be the primary operating entity since its water needs are becoming more urgent and Yanceyville expects to receive a federal grant to assist in funding the project.

Mr. Aycock presented to the Board two Agreements; one agreement provides for the Town of Yanceyville to become the primary operating entity, and the second agreement provides for the primary operating entity status to revert to the City of Roxboro if Yanceyville is unsuccessful in its efforts. Mr. Aycock confirmed that both the City of Roxboro and Person County would retain their original rights for use of the Dan River water supply.

Mr. Aycock confirmed that Caswell County was aware of this update.

A **motion** was made by Commissioner Clayton and **carried 5-0** to approve the two Agreements, as presented; one agreement provides for Yanceyville to become the primary operating entity, and the second agreement provides for the primary operating entity status to revert to City of Roxboro if Yanceyville is unsuccessful in its efforts.

The approved agreements follow:

June 17, 2019

**CASWELL COUNTY
NORTH CAROLINA**

**MODIFICATION
AGREEMENT**

THIS MODIFICATION AGREEMENT made and entered into this the 8th day of January, 2019, by and between the TOWN OF YANCEYVILLE, party of the first part (Party A), the CITY OF ROXBORO, party of the second part (Party B), and the COUNTY OF PERSON, party of the third part (Party C);

WITNESSETH

WHEREAS, on the 1st day of July, 2008, the parties entered into a contract relating to the Dan River Regional Water Project (the Contract), which is incorporated herein by reference; and

WHEREAS, the parties have each agreed to modify certain terms and provisions of the aforementioned contract pursuant to clause 18.1 of said contract.

NOW, THEREFORE, it is mutually agreed, that in consideration of the covenants and released hereinafter contained, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree, amend and substitute as follows:

Section 1.

- a. Party B is hereby released and discharged from the performance of clause Section 3.1 of the aforementioned contract.
- b. Party A assumes all responsibility and obligation for the performance of clause Section 3.1 of the aforementioned contract.
- c. Party B is hereby released and discharged from the performance of Segment 1 obligations under clause 3.5 of the aforementioned contract.
- d. Party A assumes all responsibility and obligation for the performance of Segment 1 obligations under clause 3.5 of the aforementioned contract.
- e. Party B is hereby released and discharged from the performance of clause Section 3.6 of the aforementioned contract.
- f. Party A assumes all responsibility and obligation for the performance of clause Section 3.6 of the aforementioned contract.
- g. Party B is hereby released and discharged from the performance of Segment 1 construction obligations under clause 3.7 of the aforementioned contract.
- h. Party A assumes all responsibility and obligation for the performance of Segment 1 construction obligations under clause 3.7 of the aforementioned contract.

Section 2.

- a. Parties B and C are hereby released and discharged from all Segment 1 facility present and future title ownership rights and privileges under clause Section 5.2 of the aforementioned contract.
- b. Party A assumes all sole and absolute right, title, interest and ownership to the Segment 1 facility under clause Section 5.2 of the aforementioned contract.

Prepared and Drafted by:
R. Lee Farmer, Attorney at Law

June 17, 2019

Section 3.

- a. Parties B and C are hereby released and discharged from all Segment 1 facility present and future title ownership rights and privileges under clause Section 6.1 of the aforementioned contract.
- b. Party A assumes all sole and absolute right, title, interest and ownership to the Segment 1 facility under clause Section 6.1 of the aforementioned contract.

Section 4.

- a. Party B is hereby released and discharged from all Segment 1 facility permit or regulatory approval obligations under clause Section 7.1 of the aforementioned contract. Party B further agrees and covenants to assign, grant and transfer all previously obtained permits or approvals to Party A herein.
- b. Party A assumes all Segment 1 permit and regulatory approval responsibility and obligation under clause Section 7.1 of the aforementioned contract.

Section 5.

- a. Parties B and C are hereby released and discharged from all Segment 1 facility construction, permit and financial obligations under clauses Section 10.1 and 10.2, inclusive, of the aforementioned contract.
- b. Party A assumes all Segment 1 construction, permit and financial responsibility and obligations under clauses Section 10.1 and 10.2, inclusive, of the aforementioned contract.

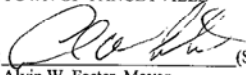
Section 6.

Parties A, B, and C reserve the right and privilege to jointly amend and modify the revenue and raw water allocations of the aforementioned contract subsequent to this modification agreement.

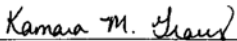
Section 7. Except as hereby modified or amended, the Contract shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this contract in triplicate originals, one of which is retained by each of the parties, the day and year first above written.

TOWN OF YANCEYVILLE

By:  (SEAL)
Alvin W. Foster, Mayor

ATTEST:


Kamara M. Graves, Town Clerk

(TOWN SEAL)




ATTEST:


Trevie Adams, City Clerk

(CITY SEAL)

CITY OF ROXBORO

By:  (SEAL)
Marilyn Nowell, Mayor



June 17, 2019



COUNTY OF PERSON

By David B. Newell Sr. (SEAL)
David B. Newell, Sr., Chairman
Board of Commissioners

ATTEST:

Brenda Reaves
Brenda Reaves, Clerk to the Board

(SEAL)

STATE OF NORTH CAROLINA
COUNTY OF CASWELL

I, a Notary Public for said County and State, do hereby certify that on this 24th day of April, 2019, personally appeared before me, ALVIN W. FOSTER, Mayor of the Town of Yanceyville, who is the signer of the foregoing instrument, and acknowledged the due execution thereof.

Witness my hand and official seal, this the 24th day of April, 2019.

My Commission Expires: 9-29-22.
(NOTARY SEAL)

Arleta B. Smith
Notary Public

STATE OF NORTH CAROLINA
COUNTY OF PERSON

I, a Notary Public for said County and State, do hereby certify that on this 14th day of May, 2019, personally appeared before me, Marilyn Newell, Mayor of the City of Roxboro, who is the signer of the foregoing instrument, and acknowledged the due execution thereof.

Witness my hand and official seal, this the 14th day of May, 2019.



My Commission Expires: 6/25/2022
(NOTARY SEAL)

Linda D. Clayton
Notary Public

STATE OF NORTH CAROLINA
COUNTY OF PERSON

I, a Notary Public for said County and State, do hereby certify that on this 17th day of June, 2019, personally appeared before me, David B. Newell, Sr., Chairman of the Board of Commissioners of Person County, North Carolina, who is the signer of the foregoing instrument, and acknowledged the due execution thereof.

Witness my hand and official seal, this the 17th day of June, 2019.



My Commission Expires: 3-17-24
(NOTARY SEAL)

Sonya W. Carver
Notary Public

June 17, 2019

CASWELL COUNTY
NORTH CAROLINA

A G R E E M E N T

THIS AGREEMENT made and entered into this the 24th day of April, 2019, by and between the TOWN OF YANCEYVILLE, party of the first part, the CITY OF ROXBORO, party of the second part, and the COUNTY OF PERSON, party of the third part;

WITNESSETH

WHEREAS, on the 1st day of July, 2008, the parties entered into a contract relating to the Dan River Regional Water Project (the Contract), which is incorporated herein by reference; and

WHEREAS, the parties have entered into a Modification Agreement dated January 8, 2019, as to the terms and provisions of the aforementioned Contract, which Modification Agreement is incorporated herein by reference; and


WHEREAS, the parties have agreed to the following terms and provisions concerning the aforementioned Contract and Modification Agreement.

NOW, THEREFORE, it is mutually agreed, that in consideration of the foregoing agreements and covenants, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

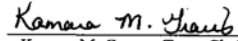
- a. If the Dan River Regional Water Project Pump Station is not funded by the Town of Yanceyville as contemplated, the Modification Agreement dated January 8, 2019, shall become null and void.
- b. If the Dan River Regional Water Project Pump Station is funded by the Town of Yanceyville as contemplated, the parties hereto shall enter into a separate agreement to ensure that the City of Roxboro can, in the future, withdraw water from the Segment 1 facilities as contemplated by the "Interlocal Agreement To Establish a Public Enterprise for a Water Supply and Distribution System by the Town of Yanceyville, City of Roxboro, Caswell County and Person County" dated July 1, 2008, entered into by the parties herein.

IN WITNESS WHEREOF, the parties hereto have executed this contract in duplicate originals, one of which is retained by each of the parties, the day and year first above written.

TOWN OF YANCEYVILLE


_____(SEAL)
Alvin W. Foster, Mayor

ATTEST:



Kamara M. Graves, Town Clerk

(TOWN SEAL)



Prepared & Drafted by:
R. Lee Farmer, Attorney at Law

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CITY OF ROXBORO

By: Marilyn Newell (SEAL)
Marilyn Newell, Mayor

ATTEST:

Trevie Adams, City Clerk
Trevie Adams, City Clerk

(CITY SEAL)



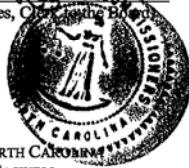
COUNTY OF PERSON

By: David B. Newell, Sr. (SEAL)
David B. Newell, Sr., Chairman
Board of Commissioners

ATTEST:

Brenda Reaves, Clerk of the Board
Brenda Reaves, Clerk of the Board

(SEAL)



STATE OF NORTH CAROLINA
COUNTY OF CASWELL

I, a Notary Public for said County and State, do hereby certify that on this 24th day of April, 2019, personally appeared before me, ALVIN W. FOSTER, Mayor of the Town of Yanceyville, who is the signer of the foregoing instrument, and acknowledged the due execution thereof.

Witness my hand and official seal, this the 24th day of April, 2019.

My Commission Expires: 09/29/2022.

(NOTARY SEAL)

Anita B. Smith
Anita B. Smith, Notary Public

STATE OF NORTH CAROLINA
COUNTY OF PERSON

I, a Notary Public for said County and State, do hereby certify that on this 14th day of May, 2019, personally appeared before me, Marilyn Newell, Mayor of the City of Roxboro, who is the signer of the foregoing instrument, and acknowledged the due execution thereof.

Witness my hand and official seal, this the 14th day of May, 2019.



My Commission Expires: 6/25/2022
(NOTARY SEAL)

Linda D. Clayton
Notary Public

June 17, 2019

STATE OF NORTH CAROLINA
COUNTY OF PERSON

I, a Notary Public for said County and State, do hereby certify that on this 17th day of June, 2019, personally appeared before me, David B. Newell, Sr., Chairman of the Board of Commissioners of Person County, North Carolina, who is the signer of the foregoing instrument, and acknowledged the due execution thereof.

Witness my hand and official seal, this the 17th day of June, 2019.

David B. Newell, Sr.
Notary Public

My Commission Expires: 3-17-24

(NOTARY SEAL)



REMOVAL OF ABANDONED BUILDING AT 109 OXFORD RD:

Person County has an Abandoned Structure Ordinance based on North Carolina General Statute 153A-366. For all other similar instances, the Building Inspections Department has been able to manage the issue by working with the property owner to improve the site conditions. However, the property owner of 109 Oxford Road (Old Roxboro Body Shop) has not responded to multiple requests to improve the site.

Assistant County Manager, Sybil Tate reminded the Board, that at its April 15, 2019 meeting, funds were approved for the Inspections Director to estimate the cost of removing the structure. Ms. Tate stated the Inspections Department was now requesting funds to pay for asbestos removal and demolition, estimated to cost \$21,650. As stated before, the cost of the title of opinion, asbestos testing, and removal of the abandoned building will be passed on to the property owner via a lien, collected on the property tax bill.

Ms. Tate requested approval of appropriating Contingency funds to the Inspections budget in the amount of \$21,650 for the asbestos removal and the demolition of the abandoned building located at 109 Oxford Rd.

Inspections Director, Dale Tillman stated bids were received on May 31 and the lowest bidder was Michael Lewis. He said the asbestos removal would cost \$2,150 and demolition and cleanup of the property would cost \$19,500.

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to appropriate \$21,650 from Contingency to the Inspections budget for asbestos removal and demolition of the abandoned building located at 109 Oxford Rd.

RACIAL EQUITY INSTITUTE FUNDING:

Assistant County Manager, Sybil Tate stated seventy-seven percent of the youth (or 95 youth) who have received complaints in the juvenile justice system are from a minority population. At the same time, minorities represent only 38% of the entire juvenile population in the county.

Ms. Tate noted the Juvenile Crime Prevention Council received a report from the State that provided data showing the racial and ethnic disparities in the juvenile justice population. At the end of the presentation, the State noted that other counties have begun the process to rectify these issues by hosting a Racial Equity Institute training.

The Racial Equity Institute provides training for organizations to address systems, programs, and policies that contribute to racial and ethnic disparities. REI offers a 2-day training that involves input from community leaders. REI has hosted similar trainings in other counties. The estimated cost for this training is \$15,000.

Ms. Tate said funding was available through the mental health budget refund and this program is an approved training by Cardinal. Many of the juveniles involved in the court system also have mental health and substance abuse concerns. Ms. Tate requested the Board to approve funding for the Racial Equity Institute using mental health funds.

Ms. Tate noted the Juvenile Crime Prevention Council (JCPC) and the Brothers and Sisters in Conversations (BASIC) both shown interest to manage the training to be held in Person County.

Commissioner Powell, and commissioner representative on the Cardinal Board, stated his support noting using unspent mental health funding was a good use for this needed training.

A **motion** was made by Commissioner Powell and **carried 5-0** to approve \$15,000 funding for the Racial Equity Institute using mental health funds.

FISCAL YEAR 2019-2020 BUDGET ORDINANCE:

General Statute 159-13(a) directs that the annual budget must be adopted by July 1st. The budget ordinance may be adopted at any regular or special meeting at which a quorum is present, by a majority of those present and voting.

County Manager, Heidi York and Finance Director, Amy Wehrenberg presented the Fiscal Year 2019-2020 Budget Ordinance for adoption, drafted based on the Board's direction at its last budget work session and having fulfilled the legal requirements including the conducting of a public hearing.

Assistant Finance Director and Budget Manager, Laura Jensen outlined the Adjustments to the Recommended Budget as follows:

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Adjustments from Recommended to Adopted Budget

Department	Explanation of Change	Revenue Changes	Expenditure Changes	Equivalent Tax Rate (1 cent = \$447,956)
General Fund				
	Recommended Budget	63,857,923	63,857,923	
Revenues	1 cent property tax increase (\$.72 to \$.73)	419,845		0.94
	General Fund FBA	1,000,000		2.23
Expenditures	YMCA Feasibility Study		24,000	0.05
	Finance reclassification reduction - TDA accounting services		(4,266)	(0.01)
	YES Program		55,166	0.12
	JCPC Administration (reallocated to YES Program)		(55,166)	(0.12)
	EDC Contracted Services		250,000	0.56
	Public Health Nurse Director Position		(89,702)	(0.20)
	Interim Public Health Nurse Director Position		(7,465)	(0.02)
	Environmental Health Contracted Services (lab services for water samples)		5,100	0.01
	Transfer to Water & Sewer Reserve Fund		1,000,000	2.23
	Contingency (Undesignated)		95,036	0.21
	Contingency (Compression Study - 3 year to 2 year implementation)		147,142	0.33
	Total Amended General Fund Budget	65,277,768	65,277,768	0.00
	Difference of Amended Changes over (under) Recommended	1,419,845	1,419,845	
Person Industries and Material Recovery Facility - Special Revenue Fund				
	Total Person Industries and Material Recovery Facility Budget Fund	3,317,363	3,317,363	0.00
Fire District Tax - Special Revenue Fund				
	Recommended Budget	1,020,000	1,020,000	
Expenditures	Reduction in allocation to Woodsdale Volunteer Fire Department		(30,000)	(0.08)
	Unallocated Fire District Funds		30,000	0.08
	Total Fire District Tax Special Revenue Fund	1,020,000	1,020,000	0.00
Emergency Telephone System - Special Revenue Fund				
	Recommended Budget	559,364	559,364	
Revenues	Consolidated E911 Fees	32,487		0.07
Expenditures	Travel & Training		6,800	0.02
	Maintenance & Repair for Equipment		10,829	0.02
	Maintenance & Repair for Systems and Software		14,858	0.03
	Total Emergency Telephone System Fund Budget	591,851	591,851	0.00
	Difference of Amended Changes over (under) Recommended	32,487	32,487	
Revolving Loan Fund - Special Revenue Fund				
	Total Revolving Loan Fund	5,775	5,775	0.00

June 17, 2019

Adjustments from Recommended to Adopted Budget

Department	Explanation of Change	Revenue Changes	Expenditure Changes	Equivalent Tax Rate (1 cent = \$447,956)
Economic Catalyst - Special Revenue Fund				
	Recommended Budget	554,000	554,000	
Revenues	Fund Balance Appropriation	100,000		0.22
Expenditures	Workforce Pipeline 6-14 Project		100,000	0.22
	Total Economic Catalyst Fund Budget	654,000	654,000	0.00
	Difference of Amended Changes over (under) Recommended	100,000	100,000	
Water and Sewer - Special Revenue Fund				
	Recommended Budget	31,400	31,400	
Revenues	Transfer from the General Fund	1,000,000		2.23
Expenditures	Water and Sewer Reserve Fund		1,000,000	2.23
	Total Water and Sewer Fund Budget	1,031,400	1,031,400	0.00
	Difference of Amended Changes over (under) Recommended	1,000,000	1,000,000	
Stormwater Fund - Enterprise Fund				
	Total Stormwater Fund Budget	250,000	250,000	0.00
	Total Amended Budget FY 2019-20	72,148,157	72,148,157	
	Total Difference of Amended Changes over (under) Recommended	2,552,332	2,552,332	

Commissioner Puryear asked if any of the proposed personnel changes in the Health Department are state mandated to which Ms. York said a nursing leadership position is needed for oversight. Ms. York suggested when a joint meeting was scheduled with the Board of Health, the Commissioners, could at that time make necessary adjustments.

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Commissioner Clayton and Chairman Newell consented waiting until the Board of Commissioners can meet jointly with the Board of Health prior to restoring positions. Health Director, Janet Clayton told the group that NC Administrative Code as well as the agreement with the state of North Carolina, there is to be a nurse leadership position to come into compliance with the regulations.

Ms. York noted the two personnel actions included 1) to freeze all vacant positions and 2) cut the Nursing Director position.

A **motion** was made by Vice Chairman Jeffers to adopt the Fiscal Year 2019-2020 Budget Ordinance, as presented.

Commissioner Puryear stated that the commissioners all stated their different priorities and that his priority was a budget that fully funded schools, and fire tax increase of one-cent, without many extras, but within the counties' means and without a tax increase.

A **substitute motion** was made by Commissioner Puryear to adopt the Fiscal Year 2019-2020 Budget Ordinance using his proposal from the last budget work session. Excerpt from June 11, 2019 budget work session outlining Commissioner Puryear's proposed budget:

- 1% reduction across the board for county departments (\$382,151),
- Health Department \$400,000 General Fund allocation to Health Department Fund Balance appropriation (\$400,000),
- Hold compression study implementation for 1/3 of workforce until a potential new revenue received (\$216,000),
- Retain the former cell phone policy (\$22,590),
- Hold Land Use Plan County appropriation (\$140,000), and
- Cut the Manager recommended property tax rate increase of \$.02 (\$896,000)

Commissioner Clayton asked the County Attorney, Ron Aycock if the substitute motion was in order as related to the Board's Rules of Procedure. Commissioner Puryear noted his motion at the last meeting did not go to a vote nor was tabled so he felt his motion this date was valid as his proposal was completely different from the motion from Vice Chairman Jeffers. Mr. Aycock confirmed Commissioner Puryear's motion had many different provisions and the substitute motion was permitted.

Vice Chairman Jeffers asked Commissioner Puryear the effects of cutting 1% across county departments to which Commissioner Puryear stated the Board had the opportunity to send that to study; and referred him to ask the County Manager, which he asked for in his motion at the work session (for the Manager to review his proposal and its affects.) Commissioner Puryear stated his confidence in the Manager and the Department Directors, also recognizing the conservation revenues budgeted.

Chairman Newell called the question.

The **substitute motion failed 2-3**. Commissioners Puryear and Powell voted in favor of the substitute motion. Chairman Newell, Vice Chairman Jeffers and Commissioner Clayton voted in opposition to the substitute motion.

The **original motion carried 3-2**.

Chairman Newell announced the Fiscal Year 2019-2020 Budget Ordinance has been adopted, as presented.



**PERSON COUNTY,
NORTH CAROLINA**

2019-2020

BUDGET ORDINANCE



BE IT ORDAINED by the Board of Commissioners of Person County, North Carolina (the "Board"):

Section 1. The following amounts are hereby appropriated in General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2019 and ending June 30, 2020, in accordance with the chart of accounts heretofore established for this county and by function as listed below:

<u>EXPENDITURES</u>	<u>AMOUNT</u>	<u>PERCENT OF BUDGET</u>
General Government	\$ 7,477,066	11.5
Public Safety	13,999,633	21.4
Transportation	1,035,703	1.6
Human Services	13,750,949	21.1
Education	12,337,277	18.9
Environmental Protection	168,574	0.2
Economic and Physical Development	1,414,001	2.2
Culture and Recreation	1,875,651	2.9
Debt Service	2,006,169	3.1
Self-Funded Health Insurance	3,886,060	5.9
Transfers to Other Funds and Component Unit	6,453,177	9.9
Contingency	873,508	1.3
TOTAL GENERAL FUND APPROPRIATIONS	\$ 65,277,768	100.0

Section 2. The appropriations to the Board of Education for current expense, firstly, shall be made from any funds that are dedicated to the use of the schools and secondly, shall be made from general county revenues to the extent necessary and for capital expenditures shall be by project, as listed in the the categories in the budget of the Board of Education, to the extent of the amount available for capital appropriations. Capital outlay will be distributed on a requisition basis as expenditures are incurred. Documentation of expenditures must be submitted to the Person County Finance Office in such form as they prescribe prior to reimbursement.

The appropriation of state funds from the State Library of North Carolina shall be used exclusively for operating expenditures of the Person County Public Library.

The appropriations made and revenues estimated hereafter shall be for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

June 17, 2019

Section 3. It is estimated that the following revenues will be available in the General Fund:

<u>REVENUES</u>	<u>AMOUNT</u>	<u>PERCENT OF BUDGET</u>
Ad Valorem Taxes	\$ 33,227,195	50.9
Local Option Sales Taxes	8,369,600	12.8
Other Taxes	403,500	0.6
Licenses and Permits	607,455	0.9
Intergovernmental Revenues	7,584,797	11.6
Investment Earnings	494,800	0.8
Charges for Services	8,157,463	12.5
Other Revenues	279,406	0.4
Transfers from Component Unit	253,200	0.4
Fund Balance Appropriated	5,900,352	9.1
TOTAL GENERAL FUND REVENUES	\$ 65,277,768	100.0

Section 4. The following amounts are hereby appropriated, and included in the General Fund, for Debt Service for the payment of principal and interest on the outstanding debt of the county, and the expenses relating thereto:

Principal – 2006 Installment Financing Contract – Reroof and Paving	\$ 400,000
Interest – 2006 Installment Financing Contract – Reroof and Paving	27,095
Prin - 2010 Installment Financing Contract–Cthouse Renov & Various Re-Roofing	300,000
Int - 2010 Installment Financing Contract–Cthouse Renov & Various Re-Roofing	15,300
Prin - 2012 Installment Financing Contract–Schools Re-Roofing	208,836
Int - 2012 Installment Financing Contract–Schools Re-Roofing	67,710
Principal – 2014 Installment Financing Contract – PCRC & Re-Roofing	100,000
Interest – 2014 Installment Financing Contract – PCRC & Re-Roofing	38,500
Principal – 2015 Capital Lease – Election Equipment	7,660
Principal – 2017 Installment Financing Contract – Senior Center	152,333
Interest – 2017 Installment Financing Contract – Senior Center	51,291
Principal – 2016 Installment Financing Contract – Roxplex & Reroofing	100,000
Interest – 2016 Installment Financing Contract – Roxplex & Reroofing	28,394
Principal – 2017 Installment Financing Contract – Tower and Broadband	200,000
Interest – 2017 Installment Financing Contract – Tower and Broadband	149,175
Principal – 2018 PEMC Ambulance Loan	155,218
Issuance Costs	4,657
Total	\$ 2,006,169

June 17, 2019

Section 5. The following amounts are hereby appropriated in an Internal Service Fund for the payment of employee claims and administration expenses associated with the County's Self-Funded Health Insurance Program:

Self-Funded Health Insurance Costs	<u>\$ 3,886,060</u>
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Section 6. It is estimated that the following revenues, including the receipt of premium payments from the County for its employees and from the employees for their dependents, will be available in the Self-Funded Health Insurance Fund:

Charges for Services	\$ 3,539,760
Investment Earnings	8,000
Transfer from General Fund	<u>338,300</u>
Total	<u>\$ 3,886,060</u>

Section 7. The following amounts are hereby appropriated in the Person Industries & PI Material Recovery Facility (MRF) Fund:

Community Rehabilitation Program Services	\$ 2,699,883
Material Recovery Facility	<u>617,480</u>
Total	<u>\$ 3,317,363</u>

Section 8. It is estimated that the following revenues will be available in the Person Industries & PI Material Recovery Facility (MRF) Fund:

Intergovernmental Revenues	\$ 558,114
Charges for Services	2,396,900
Investment Earnings	17,248
Other Revenues	6,100
Fund Balance Appropriation	5,000
Transfer from General Fund	
Person Industries	112,421
Material Recovery Facility	<u>221,580</u>
Total	<u>\$ 3,317,363</u>

Section 9. The following amounts are hereby appropriated in the Fire Tax District Fund, which was established to provide for all operating and capital funding of the local volunteer fire and rescue departments:

Fire Tax District	<u>\$ 1,020,000</u>
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Section 10. It is estimated that the following revenues will be available in the Fire Tax District Fund:

Ad Valorem Taxes	<u>\$ 1,020,000</u>
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Section 11. The following amounts are hereby appropriated in the Emergency Telephone System Fund:

Emergency Telephone System	\$ <u>591,851</u>
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Section 12. It is estimated that the following revenues will be available in the Emergency Telephone System Fund:

E-911 State Surcharges	\$ 588,849
Investment Earnings	2,100
Fund Balance Appropriation	<u>902</u>
Total	\$ <u>591,851</u>

Section 13. The following amounts are hereby appropriated in the Revolving Loan Fund, which was established to provide loans to small businesses to promote economic development:

Reserved for Loans	\$ <u>5,775</u>
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Section 14. It is estimated that the following revenues will be available in the Revolving Loan Fund:

Other Revenues	\$ 5,455
Investment Earnings	<u>320</u>
Total	\$ <u>5,775</u>

Section 15. The following amounts are hereby appropriated in the Economic Catalyst Fund for future industrial incentives and expansion efforts of current industry facilities:

Industrial Recruitment Incentives	\$ <u>654,000</u>
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Section 16. It is estimated that the following revenues will be available in the Economic Catalyst Fund:

Investment Earnings	\$ 32,300
Fund Balance Appropriation	<u>621,700</u>
Total	\$ <u>654,000</u>

Section 17. The following amounts are hereby appropriated in the Water and Sewer Construction Reserve Fund for the future funding of water and sewer construction:

Reserve for Water and Sewer Construction	\$ <u>1,031,400</u>
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Section 18. It is estimated that the following revenues will be available in the Water and Sewer Construction Reserve Fund:

Shared Fees	\$ 30,000
Investment Earnings	1,400
Transfer from General Fund	<u>1,000,000</u>
Total	\$ <u>1,031,400</u>

Section 19. The following amounts are hereby appropriated in the Stormwater Fund for funding the Stormwater Management Utility's responsibilities for protection, restoration, and management of stormwater quality:

Reserve for Stormwater Utility Management \$ 250,000

Section 20. It is estimated that the following revenues will be available in the Stormwater Fund for funding the Stormwater Management Utility's responsibilities for protection, restoration, and management of stormwater quality:

Stormwater Fees \$ 250,000

Section 21. There is hereby levied a tax at the rate of \$0.73 per \$100 valuation of property listed for taxes as of January 1, 2019 for the purpose of raising revenues from property taxes included in "Ad Valorem Taxes" in the General Fund in Section 3 of this Ordinance.

This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$4,210,000,000 and an estimated collection rate of 97.50%. In addition to these revenues, the County is also including licensed motor vehicle tax revenues collected by the North Carolina License Plate Agencies, which is budgeted to generate \$2,708,020 in revenues.

Section 22. There is hereby levied a tax at the rate of \$0.0275 per \$100 valuation of property listed for taxes as of January 1, 2019 for the purpose of raising revenues from fire service protection district taxes included in "Ad Valorem Taxes" in the Fire Tax District Fund in Section 10 of this Ordinance.

This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$3,569,000,000 and an estimated collection rate of 97.50%. In addition to these revenues, the County is also including licensed motor vehicle tax revenues collected by the North Carolina License Plate Agencies, which is budgeted to generate \$69,375 in revenues.

Section 23. Charges for services and fees by County departments, excluding those established by state statute, are levied in the amounts set forth in the attached Fee Schedule. (Attachment 1)

Section 24. The budget officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

a. She may transfer amounts between objects of expenditure within a department and between departments within the same functional area without limitation and without a report to the Board of Commissioners.

b. She may transfer amounts up to \$10,000 between functional areas of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.

c. She may not transfer any amount between funds or from the regular contingency appropriation within any fund, except that she may transfer any amount from the Information Technology Systems Fund for technology-related items and the Fleet Management Fund for the appropriation of vehicles, without a report to the Board of Commissioners.

Section 25. The County Manager, or her designee, is hereby authorized to execute contractual documents under the following conditions:

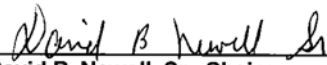
- a. She may execute contracts for construction repair projects which do not require formal competitive bid procedures.
- b. She may execute contracts for: (1) purchase of apparatus, supplies and materials, or equipment which is within budgeted department appropriations, (2) leases of personal property for a duration of one year or less and within budgeted department appropriations and (3) services which are within department appropriations.
- c. She may execute grant agreements to or from public and nonprofit organizations that are within budgeted appropriations, unless grantor organization requires execution by the Board of Commissioners.
- d. She may execute contracts, as the lessor/lessee of real property, which are of one-year duration or less, if funds are within budgeted appropriations.
- e. She may execute contracts for consultant services, which consultant fees are estimated to be less than \$10,000 and if funds are within budgeted appropriations.


Section 26. The Finance Director may make cash advances between funds during the fiscal year without reporting to the Board of Commissioners. Any advances outstanding at fiscal year-end must be reported to the board except those involving funds where grant revenues or unreimbursed debt proceeds arise from prior county expenditures.

Section 27. Copies of the Budget Ordinance shall be furnished to the Budget Officer, the Finance Director, and the Tax Administrator for direction in the carrying out of their duties.

Adopted this the 17th day of June 2019.




David B. Newell, Sr., Chairman
Person County Board of Commissioners


Brenda B. Reaves, Clerk to the Board

June 17, 2019

FY 2019-2020
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2019 Adopted Fees	FY2020 Adopted Fees
Animal Control	Adoption Fees		
	Adoption Fee - includes age appropriate vaccinations	\$25	no change
	Deposit required for unaltered animal (Deposit will be refunded if completed before the deadline that is stated on adoption contract)	\$100	no change
	Reclaim Fees		
	1st Offense Reclaim	\$25	no change
	2nd Offense Reclaim (in one year period)	\$50	no change
	3+ Offense Reclaim (in one year period)	\$100	no change
	Regular holding per night	\$5	no change
	Quarantine holding per night	\$10	no change
	Animal Pick Up Fees		
	Pick up litter of puppies or kittens (if mother of litter is surrendered at time of pickup, there will be no charge)	\$25	no change
	Pick up injured or sick animals	\$25	no change
	Deposit fee for Humane Dog or Cat Trap	\$25	no change
	Vaccination Fees		
	Rabies Vaccine (if unvaccinated or no proof of vaccination)	\$10	no change
	5 way Vaccine	\$6	no change
	Citations		
	No current or displayed Rabies Tag	\$25	no change
	Permitting a dog to run at large	\$25	no change
	Allowing a female "in heat" to run at large	\$25	no change
	Cruelty to animals	\$100	no change
	Interfering with an Animal Services Officer	\$100	no change
	Nuisance	\$25	no change
	Leaving a dangerous dog unattended	\$100	no change
Recreation Arts and Parks Mayo Park	Cabins		
	Small (Per Night)	\$55	no change
	Large (Per Night)	\$65	no change
	Camp Sites		
	RV (1-4) and (9-18) (Per Night)	\$25	no change
	Waterfront Tent Sites (5-8) (Per Night)	\$20	no change
	Non-Waterfront Primitive Sites (19-30) (Per Night)	\$10	no change
	Non-Waterfront Group Site (Per Night)	\$75	no change
	Shelters (Numbered 1-8)		
	Four Hours or Less	\$25	no change
	Four Hours or More	\$50	no change
	Environmental Education and Community Center		
	Resident (Hourly)	\$40	no change
	Resident (Daily, 8 Hours)	\$200	no change
	Resident (Daily with Special Use Permit, 8 hours)	\$250	no change
	Resident Deposit	\$200	no change
	Non-Resident (Hourly)	\$58	no change
	Non-Resident (Daily, 8 Hours)	\$300	no change
	Non-Resident (Daily with Special Use Permit, 8 hours)	\$350	no change
	Non-Resident Deposit	\$200	no change
	Amphitheatre		
	Local Non-Profit Agencies (Rental)	\$150	no change
	Local Non-Profit Agencies Rehearsal (Per Hour)	\$25	no change
	Private Organizations (Rental)	\$300	no change
	Private Organizations Rehearsal (Per Hour)	\$50	no change
	Private Organizations or Individuals; Non-Performance (Rental)	\$250	no change
	Private Organizations or Individuals; Non-Performance Rehearsal (Per Hour)	\$20	no change
	Resident Security Deposit	\$200	no change
	Non-Resident Security Deposit	\$200	no change
	Staffing of Rangers and Officers for the rental or events (Requested)	\$25 per hour	no change
	Special Use Permit for Environmental Education Center/Amphitheater	\$50	no change
	Canoes, Kayaks and Paddle Boards		
	Four Hours or Less (Per Vessel)	\$10	no change
	Half Day (12 Hours) (Per Vessel)	\$15	no change
	Full Day (24 Hours) (Per Vessel)	\$20	no change
	Weekend (48 Hours) (Per Vessel)	\$40	no change
	Security Deposit	\$25	no change
	Horse Shoes	\$5	no change
	Corn Hole Set	\$5	no change
	Lake Mops		
	Purchased at Office (Each)	\$6	no change
	Purchased by Mail or (Internet)	\$7	no change
	Bundle of Fire Wood	\$5	no change
	RV Dump Station (Non-Camper) Per Use	\$25	no change
	EECC Equipment		
	Chairs and Tables		
	Resident Chairs (Indoor)	\$1	no change
	Resident Chairs (outdoor)	\$2	no change
	Resident Tables (Indoor)	\$2	no change
	Resident Tables (outdoor)	\$3	no change
	Non-Resident Chairs (Indoor)	\$2	no change
	Non-Resident Chairs (Outdoor)	\$2	no change
	Non-Resident Tables (Indoor)	\$3	no change

FY 2019-2020
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2019 Adopted Fees	FY2020 Adopted Fees
	Non-Resident Tables (Outdoor)	\$5	no change
	AV Equipment		
	Resident Hourly (Per Unit)	\$5	no change
	Resident Daily (Per Unit) (8 Hours)	\$25	no change
	Non-Resident Hourly (Per Unit)	\$8	no change
	Non-Resident Daily (Per Unit) (8 Hours)	\$40	no change
	Power Point Projector		
	Resident Hourly	\$10	no change
	Resident Daily (8 Hours)	\$50	no change
	Non-Resident Hourly	\$15	no change
	Non-Resident Daily (8 Hours)	\$75	no change
Kirby Auditorium and Second Floor Rental	Rental		
	Auditorium - Private for Profit Performance	\$300	no change
	Auditorium - Private Non-Profit Org Performance	\$200	no change
	Auditorium - School and Government Org	N/A	no change
	Auditorium - Private for Profit Rehearsal	\$25 per hour	no change
	Auditorium - Private Non-Profit Rehearsal	\$25 per hour	no change
	Auditorium and Entire Second Floor - Private for Profit Rehearsal	NEW	\$650/day
	Second Floor - Private Non-Profit Studio Rental	\$10/hour, \$40/day	no change
	Second Floor - Private for Profit Studio Rental	\$20/hour, \$80/day	no change
	Second Floor - Private Non-Profit Hall Rental	\$20/hour, \$80/day	no change
	Second Floor - Private for Profit Hall Rental	\$30/hour, \$120/day	no change
	Second Floor - Private Non-Profit Entire Main Hall Rental	\$40/hour, \$160/day	no change
	Second Floor - Private for Profit Entire Main Hall Rental	\$60/hour, \$240/day	no change
	Second Floor - Private for Non-Profit Whole Floor Rental	\$75/hour, \$300/day	no change
	Second Floor - Private for Profit Whole Floor Rental	\$100/hour, \$400/day	no change
	Gallery Rental During Shows (In Addition to Auditorium Rental)	NEW	\$25/hr
	Lighting Technician	\$17 per hour	no change
	Spotlight Technician	\$12 per hour	no change
	Spotlight Equipment (Categories II&III)	\$10 per hour	no change
	Sound Technician	\$17 per hour	no change
	Sound Equipment (Categories II&III rehearsal)	\$10 per hour	no change
	Sound Equipment (Non-profit performance)	\$10 per hour	no change
	Sound Equipment (Private Performance)	\$50 per performance	no change
	Piano Rental	NEW	\$50 per performance
	Piano Rental Deposit	NEW	Must have a Valid Credit Card
	Piano Tuning Request or Move	\$150	no change
	Portable Stage Rental	NEW	\$100
	Choral Riser Rental	NEW	\$100
	Performance and Production Prop Rentals	NEW	Negotiated
	All Security Deposits	\$200	no change
	Concession Stand Fee	\$25 per day	no change
	Staff Utilization Fee	\$10 per hour	no change
	Consignment Ticket Sales \$1.00-\$10.00	\$0.50 per ticket	no change
	consignment Ticket Sales \$11.00-\$15.00	\$1 per ticket	no change
	consignment Ticket Sales \$16.00-\$20.00	\$1.5 per ticket	no change
	Consignment Tickets Sales \$20.00-Up	\$2 per ticket	no change
	Consignment Ticket Sales Tax (NC State Privilege Tax)	0.0675%	no change
	Marquee advertising- one side	\$50 set up + \$10/day	\$25 set up + \$10/day
	Side Window Advertising Rental Events	NEW	\$25 set up + \$10/day
	Consignment Sales (arts, products, etc.)	Negotiated by Director based on market and trends	
	Tableware	NEW	\$2.00/set
	Tablecloths, Chair Covers, Cloth Napkins, Decorations	NEW	Negotiated by Director
Recreation Program and Facilities	Athletic Programs	Registration fees are set to cover the operating expense	
	Recreational Programs	Registration fees are set to cover the operating expense	
	Recreation Program Late Fees	Based on program costs	no change
	Sports Plex Tournament Rental		
	Field Rental	\$175.00	no change
	Field Lights Rental	25(per day/per field)	no change
	Maintenance Employee for Tournament (full duration of event)	\$13.90 per hour	no change
	Facility Holding Fee (non-refundable)	\$100.00 per tournament	no change
	Field Drying Agent	\$10.00 each	no change
	Facilities		
	Picnic Shelters (4 hours or less)	\$25	no change
	Picnic Shelters (4 hours or more)	\$50	no change
	Special Event Rental for Park Open Green Spaces	NEW	\$50
	Field Rentals(4 hours or less)	\$75	no change
	Field Rental (4 hours or more)	\$150	no change
	Field Rental (Full Weekend)	\$200	no change
	Field Light Rental (per hour)	\$25	no change
	Gym Rental (per hour, min of 2 hours	\$35	no change
	Concession Stand Rent (Hot Foods, Per Season)	\$200	no change
	Concession Stand Rent (Pre-packed Food, Per Season)	\$100	no change
	Tennis Courts (One Court) 4 hours or less	\$15	no change
	Tennis Courts (One Court) 4 hours or more	\$25	no change
	Tennis Courts (weekend rental)	\$125	no change
	Bleacher Rental	\$100	no change
	All Security Deposits	\$200	no change
	Person County Office Building Auditorium Rental Fee	\$25 per hour	no change
	Person County Office Building Auditorium Security Deposit	\$200	no change
	Person County Office Building Auditorium Kitchen Fee	\$15	no change

FY 2019-2020
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2019 Adopted Fees	FY2020 Adopted Fees
Person Industries	Timberlake Building rental fee	\$15 per hour	no change
	Timberlake Building Security Deposit	\$100	no change
	Returned Check	\$25	no change
	Credit Card convenience Fee (Over the counter)	Fee Percentage based on allowed	no change
	Fluorescent bulbs	\$0.40	no change
	Pallet (per pallet)	\$1	no change
	More than 5 tires or no State certification	\$1 per tire	no change
	Electronics Recycling Fee		
	Televisions	\$10 per TV unit	no change
	Monitors	\$5 per monitor	no change
Planning	Recycling tip fees for private haulers		
	Roll off (40-21 cubic yards)	\$25 per load	no change
	Garbage truck (20-16 cubic yards)	\$20 per load	no change
	Box truck (15-9 cubic yards)	\$15 per load	no change
	Large trailer (8-4 cubic yards)	\$10 per load	no change
	Pick-up/trailer (3-0 cubic yards)	\$5 per load	no change
	ZONING PERMITS		
	Residential: SFD, MH, Modular Home, or Duplex Construction, Additions, Alterations, and Accessory Structures (storage sheds, garages, pools, etc.)	\$50	no change
	Structures with an estimated value of less than \$200 (ie. patios, well houses)	Permit fee waived	no change
	Non-Residential - Commercial & Industrial (includes additions)	\$150 up to 2 acres of lot size + \$25 per acre over 1 acre of lot size	no change
Library	Installation/Construction of Multi-Family	\$75	no change
	Location of Business in Existing Building	\$60	no change
	Accessory Structure for Business or Industry	\$75	no change
	All other construction/Uses not listed	\$75	no change
	Off premises sign zoning permit	\$200	no change
	All other sign zoning permits	\$40	no change
	Structures built without a permit	DOUBLE	no change
	Home occupations	\$75	no change
	Variance request	\$250	no change
	Appeals	\$250	no change
	Rezoning requests	\$250 + \$10 PER ACRE	no change
	Special use permit	\$250 + \$10 PER ACRE	no change
	Conditional use permit	\$250	no change
	Text amendment	\$250	no change
	Vested rights	\$250	no change
	Exempt plat	\$25	no change
	Minor plats approval fee	\$25 + \$10 PER LOT	no change
	Major plats approval fee	\$200 + \$10 PER LOT	no change
	Final subdivision plat approval	\$200	no change
	Revisions to approved subdivision	\$100	no change
	Variation to subdivision ordinance	\$200	no change
	Bond review	\$30	no change
	Street renaming	\$200	no change
	Street Sign fee	\$125	no change
	Review fee exceeding density levels in watershed	\$100	no change
	Cellular tower re-certification	\$100	no change
	Cellular tower fee	\$5,000	no change
	Co-Locate fee	\$500	no change
	Consultant fee for towers	\$6,500	no change
Emergency Services (EMS, 911)	Overdue fines for books, audios, CDs, magazines (individual item cap \$5)	\$0.20 per day	no change
	Overdue fines for DVD's (individual item cap \$5)	\$1 per day	no change
	Photocopies/Computer Print-outs	\$0.20 per page	no change
	Replacement Cards for lost, stolen, missing cards	\$5	no change
	Out of County Fee for library card	\$25	no change
	Out of State Fee for library card	\$75	no change
	Sales	\$0.50 for book bags	no change
	Fines for children 0-15	no overdue fines	no change
	Basic Life Support NE	\$326.85	\$338.06
	Basic Life Support E	\$522.96	\$522.96
GIS	Advanced Life Support NE	\$392.22	\$405.66
	Advanced Life Support E	\$621.02	\$642.30
	Advanced Life Support 2	\$898.93	\$929.66
	Specialty Care Transport	\$1,062.26	\$1,098.68
	Loaded Mileage Charge	\$11.04 per mile	17.25 per mile
	Treatment, No transport	\$200	no change
	Special Event Coverage (3 hour minimum)	\$100 per hour	\$110 per hour
	R U OK - 1 call bi-weekly	\$5/month	no change
	R U OK - 1 call per week	\$7/month	no change
	R U OK - 2 calls per week	\$14/month	no change
	R U OK - 1 call Mon-Fri	\$45/month	no change
	R U OK - One time set up fee	\$30	no change
	8.5 X 11 or 11 X 17	\$2	no change
	18 X 24	\$5	no change

FY 2019-2020
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2019 Adopted Fees	FY2020 Adopted Fees
	24 X 36	\$10	no change
	Wall Map (35 X 40)	\$20	no change
	CD/DVD	\$20	no change
	Person County Mapbook	\$40 (pages only)	no change
	Custom requests requiring extensive personnel time	\$40/hour	no change
	Large document scanning to e-mail	\$2 per sheet	no change
	Large document scanning to CD/DVD	\$20 per disc	no change
	Unmandated road sign	\$200	no change
Sheriff			
Civil Process	Service Fee (In State)	\$30	no change
	Service Fee (Out of State)	\$100	no change
Records Division	Fingerprints	\$15	no change
	Concealed Weapon Permits	\$90	no change
	Concealed Weapon Permits - Renewal	\$75	no change
	Concealed Weapon Permits - Duplicate	\$15	no change
	Pistol Permits	\$5	no change
	Report Copy	\$3	no change
Attorney's Request	Criminal History Check	\$10	no change
	Driver History Check	\$10	no change
	National History Check	\$10	no change
Firearm Storage Fee	1-5 Weapons	\$5 per month	no change
	6-10 Weapons	\$10 per month	no change
	11-15 Weapons	\$15 per month	no change
	16 or more Weapons	\$20 per month	no change
Public Health			
	Collection by Venipuncture	\$16	no change
	IUD Insertion	\$162	\$200
	IUD Removal	\$206	\$250
	Fetal Nonstress Test (Professional component)	\$75	no change
	Fetal Nonstress Test (Technical component)	\$25	no change
	Antepartum Care 4-6 visits	\$1,154	\$1,150
	Antepartum Care 7+ visits	\$1,756	\$1,750
	Postpartum Care visit	\$125	\$150
	Ultrasound	\$150	no change
	Lipid Profile	\$40	no change
	Urinalysis	\$12	no change
	Pregnancy Test	\$25	no change
	Amines	\$12	no change
	Blood Ocult, Feces	\$14	no change
	Cholesterol	\$19	no change
	Glucose Screening	\$19	no change
	One Hour GTT	\$20	no change
	GTT 3hr	\$48	no change
	GTT 3hr added samples	\$19	no change
	A1C	\$44	no change
	Diagnostic Panel	\$51	no change
	Blood Lead	\$30	no change
	PSA	\$50	no change
	Thyroid Profile w TSH	\$46	no change
	Hemoglobin	\$13	no change
	Rabies Titer	\$99	no change
	PPD	\$25	no change
	Varicella Titer	\$59	no change
	GC Culture	\$28	no change
	Vag B Strep	\$60	no change
	Uricult	\$30	no change
	Wetmount	\$19	no change
	PAP	\$35	no change
	Imm Adm nasal/oral	\$25	no change
	Imm Adm nasal/oral each add'l	\$16	no change
	Imm Adm single	\$35	no change
	Imm Adm each add'l	\$18	no change
	Hep A (>=19)	\$78	\$55
	Hep A (1-18)	\$40	\$35
	Twinrix	\$115	no change
	Hib (PedvaxHib)	\$40	\$35
	Hib (ActHib/Hiberix)	\$40	\$30
	HPV Gardasil 9	\$235	\$265
	Influenza H1V4, PF, .25mL (pfs)	NEW	\$30
	Influenza H1V4, PF, .5mL (pfs)	\$30	no change
	Influenza H1V4, .25 mL (mdv)	\$15	\$30
	Influenza H1V4, PF, .5 mL (mdv)	\$30	no change
	Meningococcal B Bexsero (2 doses)	\$180	\$190
	Meningococcal B Trumenba (3 doses)	\$145	\$175
	Flu Mist	\$30	no change
	Influenza High Dose	Current Medicare rate	no change
	Dtap-IVP (Kinrix)	\$65	\$60
	Dtap-IPV/Hib (Pentacel)	\$105	\$80
	PCV - 13 Prevnar	\$192	\$240
	Rabies IM	\$285	\$365
	Rotavirus	\$115	\$95

FY 2019-2020
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2019 Adopted Fees	FY2020 Adopted Fees
	MMR	\$81	\$90
	MMRV	\$215	\$255
	IPV	\$50	\$30
	Td	\$45	\$40
	DTAP (Daptacel, Tripedia, Infarix)	\$45	\$25
	Tdap (Adacel, Boostrix)	\$58	\$45
	Varicella	\$135	\$155
	Pediarix	\$85	no change
	PPSV23 (Pneumovax23)	\$105	\$125
	Menactra	\$140	\$130
	Zoster Shingles	\$225	\$275
	Hep B (0-19)	\$40	\$30
	Hep B (20+)	\$75	\$60
	Hearing Screen	\$25	no change
	Developmental Screen	\$35	no change
	Therapeutic Injection	\$35	no change
	Handling Fee	\$25	no change
	Vision Screen	\$20	no change
	New Problem Focused	\$88	\$90
	New Exp Problem Focus	\$153	\$155
	New Detailed Hx & Exam	\$165	\$220
	New Comprehensive Hx & Exam	\$344	\$345
	New Comp/High Severity	\$275	\$350
	Est Eval & Mgt (RN Visits Only)	\$60	no change
	Est Problem Focused Hx & Exam	\$100	no change
	Est Exp Problem Focus Hx & Exam	\$149	\$150
	Est Detailed Hx & Exam	\$224	\$225
	Est Comprehensive Hx & Exam	\$260	no change
	Preventive New Physical Exam < 1	\$259	\$260
	Preventive New Physical Exam 1-4	\$279	\$280
	Preventive New Physical Exam 5-11	\$277	\$280
	Preventive New Physical Exam 12-17	\$244	\$245
	Preventive New Physical Exam 18-39	\$244	\$245
	Preventive New Physical Exam 40-64	\$286	\$290
	Preventive Est Physical Exam <1	\$165	\$225
	Preventive Est Physical Exam 1-4	\$246	\$245
	Preventive Est Physical Exam 5-11	\$245	no change
	Preventive Est Physical Exam 12-17	\$212	no change
	Preventive Est Physical Exam 18-39	\$213	\$215
	Preventive Est Physical Exam 40-64	\$233	\$235
	Autism Screen	\$21	\$20
	PPHV	\$285	no change
	NBHV	\$285	no change
	Dental Screen	\$59	no change
	Dental Varnish	\$51	no change
	Influenza Adm	\$35	no change
	Pneumonia Adm	\$35	no change
	Depo Provera	\$85	no change
	Rhogam Injection	\$140	no change
	Alpha Hydroprogesterone	\$27	no change
	Paragard IUD	\$800	no change
	Mirena IUD	\$900	no change
	OCP	\$5	\$8
	RN Services (TB/STD)	\$84	\$85
	Returned Check	\$25	no change
	Medical Record Copy (per page)	\$0.50	no change
	Accounting of Disclosure	\$0.25	no change
	Hep B Surface Ab	\$50	no change
	MMR Titer	\$72	no change
	Smoking and tobacco cessation 3-10 mins	\$20	no change
	Smoking and tobacco cessation >10 mins	\$30	no change
	S4050 Destruction of lesion(s), penis papilloma	\$300	\$200
	S6501 Destruction of lesion(s), vulva papilloma	\$300	\$200
	Antibody Screen	\$25	no change
	ABO Grouping	\$7	no change
	Rh Typing	\$7	no change
	PMH High Risk Screening	\$50	no change
	PMH Postpartum Screening	\$150	no change
	AFP	\$90	no change
	Liletta	\$700	no change
	Nexplanon	\$750	no change
	Insertion, nonbiodegradable drug delivery implant	\$150	\$200
	Removal, non-biodegradable drug delivery implant	\$167	\$250
	Removal with reinsertion, non-biodegradable drug delivery implant	\$232	\$400
	Rotarix	\$142	\$145
	Flublok	\$60	no change
	Pap IG, HPV-hr	\$72	no change
	Influenza virus vaccine, IIV4, split virus, preservative free, 5mL dosage for	\$30	no change
	Influenza virus vaccine, IIV4, split virus, .25 mL dosage for intramuscular	\$15	no change
	Influenza virus vaccine, IIV4, split virus, preservative free, 5mL dosage for	\$30	no change
	Brief Emotional / behavioral assessment	\$7	no change

FY 2019-2020
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2019 Adopted Fees	FY2020 Adopted Fees
	WBC/Hgb/Pit	\$35	no change
	Antibody	\$15	no change
	Urine Cult & Sensitivity	\$15	no change
	ABO Group/Rh	\$15	no change
	Note: * LHD Cost According to Current Medicare Rate		
Environmental Health	Improvement Permit (Site Evaluation) <600 gpd	\$200	no change
	Improvement Permit (Site Evaluation) >600 gpd	\$300	no change
	Construction Authorization (Type Ila and Illg)	\$150	no change
	Construction Authorization (Type Illb)	\$300	no change
	Construction Authorization (Type IV)	\$400	no change
	Construction Authorization (Type V and VI)	\$500	no change
	Construction Authorization (Repairs) Type Ila and Illg	\$150	no change
	Construction Authorization (All others)	\$300	no change
	Engineered Option Permit Type II	\$105	no change
	Engineered Option Permit Type III	\$150	no change
	Engineered Option Permit Type IV	\$180	no change
	Engineered Option Permit Type V	\$210	no change
	Required Maintenance Inspections V(a)	\$125	no change
	Mobile Home Replacement	\$150	no change
	Building Addition (with site visit)	\$150	no change
	Permit Revision (no site visit)	\$75	no change
	Revisit Fee	\$30	no change
	Well Permit (new/replacement) (includes water analysis)	\$300/\$200	no change
	Agricultural Use Well Permit	\$100	new
	Well Repair Permit	\$75	no change
	Bacteriological Water Samples	\$50/\$25 (resample)	no change
	Chemical Water Sample	\$118	no change
	Nitrate Water Sample	\$76	no change
	Petroleum Water Sample	\$124	no change
	Pesticide Water Sample	\$124	no change
	Fuel Well Panel	\$124	no change
	Coal Ash Panel	\$118	no change
	Hexavalent Chromium	\$102	no change
	Well Camera	\$150	no change
	Restaurant Plan Review	\$100	no change
	Temporary Food Establishment Plan Review	\$75/event	no change
	Pool permits	\$150/yr	no change
	Tattoo Artist permits	\$200/yr	no change
Register of Deeds	INSTRUMENTS IN GENERAL:		
	1 st Page thru 15 pages	\$26	no change
	Page 16 and subsequent pages (each page)	\$4	no change
	Additional multi-instrument filing	\$10	no change
	Additional name fee	\$2/name over 20 names	no change
	DEEDS OF TRUST – MORTGAGES:		
	1st Page thru 15 pages	\$64	no change
	Page 16 and subsequent pages (each page)	\$4	no change
	Additional multi-instrument filing	\$10	no change
	Additional name fee	\$7/name over 20 names	no change
	EXCISE TAX (DOCUMENTARY STAMPS):		
		(\$1.00 Per \$500.00/\$2.00 per	no change
	PLATS:		
	Record	\$21	no change
	Highway Right-of-Way Plans	\$21	no change
	Additional Page (highway right-of-way maps only)	\$5	no change
	Certified copies	\$5	no change
	Additional name fee	\$2/name over 20 names	no change
	UNIFORM COMMERCIAL CODE (UCC FINANCING STATEMENTS) –		
	1 – 2 Pages (effective date 7-15-2003)	\$38	no change
	3 – 10 Pages	\$45	no change
	Over 10 Pages	(\$45.00 plus \$2.00 per page)	no change
	UCC copy request (mailed copies – per page)	\$1	no change
	UCC search request prior to 7-1-2001	\$30	no change
	Additional name fee	\$2/name over 20 names	no change
	NON-STANDARD DOCUMENT FEE: (Effective 7-1-2002)		
		\$25	no change
	MARRIAGE LICENSES:		
	Issuing License	\$60	no change
	Delayed Certificate with copy	\$20	no change
	Corrections	\$10	no change
	NOTARY QUALIFICATION/OATH:		
	NOTARY AUTHENTICATION:	\$5	no change
	NOTARIZATION OF SIGNATURES (per signature):	\$5	no change
	CERTIFIED COPIES OF OTHER DOCUMENTS:		
	1st Page	\$5	no change
	2nd and subsequent pages (each page)	\$2	no change
	Comparing copies for certification	\$5	no change
	VITAL RECORDS: (Birth/Death/Marriage)		
	Certified copy of birth/death/marriage	\$10	no change
	Delayed Birth Applications/Registration (for another county)	\$10	no change
	Delayed Birth Applications/Registration (received from another county)	\$10	no change
	Delayed Birth Applications/Registration (No change county)	\$20	no change
	Amendments (Preparation)	\$10	no change

FY 2019-2020
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2019 Adopted Fees	FY2020 Adopted Fees
	Legitimations	\$10	no change
	NC Vital Records Certified Copy	\$24	no change
	NC Vital Records Amendments & Legitimations	\$15.00 payable to NC Vital Records	no change
	COPY MACHINE OR LASER PRINTER (each page)	\$0.50	no change
	MAILED PHOTOCOPIES (each page) (up to 10 pages - \$.50 per page)	\$1	no change
	PLAT COPIES (Whole page 18 X 24)	\$2	no change
	(Half page 11 X 17)	\$1	no change
	FAX USAGE (send or receive; per document)	\$2	no change
Tax Administration			
	Color GIS Printout	\$2	no change
	Black/White Copies	\$0.20	no change
	Tax Card	\$0.25	no change
	Copy of Tax Database (Access)	\$40	no change
Inspections			
New Homes	Up to 1200 sq ft*	\$515	no change
Fees reflect all trades	1201 to 2000 sq ft	\$658	no change
	2001 to 3000 sq ft*	\$812	no change
	3001 to 5000 sq ft*	\$966	no change
	5001 sq ft and up	\$966 plus \$0.22 per sq. ft over 5000 sq. ft	no change
	Homeowners Recovery Fee	\$10	no change
	Separate Inspection for Temp Serv. Pole	\$60	no change
Mobile Homes			
Fees reflect all trades	Single Wide	\$213 / \$264	no change
	Double Wide*	\$264 / \$315	no change
	Triple Wide & tag units*	\$281 / \$332	no change
	Deck fees (2 trips)	\$120	no change
Modular Homes	On-frame (including triple & tag units)*, **	\$460	no change
Fees reflect all trades	Off-frame (w/no finishable attic)	\$460	no change
**No plan review for on-frame	Off-frame (w/ a finishable attic or 2nd story)*	\$511	no change
	Deck fees (2 trips)	\$120	no change
Multi-Family Dwellings	First Unit*	\$570	no change
Fees reflect all trades	Each Additional Unit	\$185	no change
Residential Additions/Remodel/Fire damage	Up to 400 sq. ft., plus trade fees	\$120	no change
	401 to 800 sq. ft., plus trade fees	\$145	no change
	801 to 1200 sq. ft., plus trade fees	\$20 per sq. ft.	no change
	Over 1200 sq. ft.	use new home fees	no change
	Trade Fees:		
	Plumbing	\$60	no change
* Trade fee for electrical does not reflect change of service construction	Electrical*	\$60	no change
Trade fee for mechanical doesn't reflect installation or change out of HVAC units	Mechanical	\$60	no change
Non-Residential Fees	Job Cost:		no change
	\$0-\$700	\$60	no change
	\$701-\$1,500	\$120	no change
	\$1,501-\$2,500	\$195	no change
	\$2,501 - \$25,000	\$387	no change
	\$25,001 - \$50,000	\$580	no change
	\$50,001 - \$100,000	\$830	no change
	\$100,000 - \$200,000	\$1,359	no change
	\$200,000 - \$350,000	\$2,648	no change
	\$350,000 - \$750,000	\$3,940	no change
	\$750,000 - \$1,000,000	\$5,211	no change
	\$1,000,001+ Jobs	\$6,370	no change
		add \$2.80 per \$1000 over	no change
	Miscellaneous Non-Residential		
	Foundation Permit (4trips)	\$200	no change
	Demolition Permit (2trips)	\$100	no change
	Modular Classrooms/Office	\$282 w/out AC	no change
		\$350 w/AC	no change
	Temp. Work Trailer	\$278 w/out AC	no change
		\$278 w/AC	no change
Electrical Fees	Electrical:		
	New service/New Const.	included in fee	no change
	Residential:		
	~up to 200 amp	\$60	no change
	~exceeding 200 amps	\$120	no change
	Farm Buildings/ Shops/ Agriculture		
	~up to 200 amp	\$60	no change
	~exceeding 200 amps	\$120	no change
	Temporary Power Permit (Residential)	\$100	no change
	Fine for occupying a residence before CO is issued	\$2,000	no change
	Non-residential Services:	Based on job cost	no change
	100 amp service	\$60 + Fee (based on job cost)	no change
	150 amp service	\$70 + Fee (based on job cost)	no change
	200 amp service	\$80 + Fee (based on job cost)	no change
	300 amp service	\$90 + Fee (based on job cost)	no change
	400 amp service	\$110 + Fee (based on job cost)	no change
	service increase per amp .40		

FY 2019-2020
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2019 Adopted Fees	FY2020 Adopted Fees
	480 volt system up to 400amp	\$300+ Fee (based on job cost)	no change
	480 volt system Over 400 use formula (.00050 per volt amp) amps x voltage x .00050 = fee (added to the original \$300)		
	Alarm Systems	\$60 + Fee (based on job cost)	no change
	Temporary Power Permit (Commercial)	\$100	no change
	Fine for occupying a commercial building before CO is issued	\$2,000	no change
Mechanical Fees	Mechanical:		
	Non-Residential:		
	Hood-Commercial Cooking Equipment	\$60 + Fee (based on job cost)	no change
	Refrigeration	\$60 + Fee (based on job cost)	no change
	Residential:		
	Replacement/Changeout	\$60 Per trip	no change
Plumbing Fees	Plumbing:		
	Residential:	\$60 Per trip	no change
	Non-Residential:	Based on Job cost	no change
Accessory Buildings	Unfinished walls	\$99	no change
	Finished/closed walls	\$132	no change
	Garage (unfinished) + trade fees	\$150	no change
	Garage (finished) + trade fees	\$200	no change
	Pre-fab placed on lot	\$60	no change
	Trade Fees	\$60 each	no change
	Farm Accessory Bldg. (Trade fees that apply)	\$60 each	no change
Signs	Base Fee	\$100	no change
	Wall-mount Base Fee	\$60	no change
	Trade Fee (Electrical)	\$60	no change
Swimming Pools	Base Fee	\$120	no change
	Trade Fees	\$60	no change
Miscellaneous	Permit Fee for Single Trade	\$60 Per trip	no change
	Gas piping Permit	\$60	no change
	Moved Homes plus trade fees	\$165	no change
	Building Compliance Inspect per trip	\$60	no change
	Issuance of Duplicate Placard per card	\$5	no change
	Searching & or duplication for past permit inspection records or Certificate Of Occupancy	\$1 per page	no change
	Restamp Plans (lost original sets)	\$25	no change
	Work begun w/out permits	Double Fees	no change
	Permit Renewal/Expired Permit (Permits expired for more than 18 months will not be re-issued. A new permit must be obtained.)	50% of original fee	no change
	Any Special Inspection	\$65	no change
	Re-inspection Fee	\$60 per trip	no change
	Not ready for inspection	\$60/trade	no change
	10 or more code violations	\$100	no change
	2nd Reinspection	\$100	no change
	3rd Reinspection	\$150	no change
	4th Reinspection	\$300	no change
	Minimum Fee (not covered in fee schedule)	\$60	no change
	Residential Decks (2 trips)	\$120	no change
	Change of Occupancy Permit (No Building permit required)	\$60	no change
	Administrative Fee for contractor change on residential permit	\$60	no change
	Residential Boat Dock permit	NEW	no change
	REFUND POLICY- A refund will be issued when requested in writing for any residential permit which has not expired and the construction has not been started.		no change
Fire Prevention Fees	ABC Inspection (all trades)	\$120	no change
	AES(Hood) Field Performance Test	\$75	no change
	Fire Alarm Performance Test	\$75	no change
	Carnivals & Fairs	\$150	no change
	Amusement Buildings	\$100	no change
	Tent Inspection	\$60	no change
	Blasting:		
	Blasting Permit & Inspection (30 days)	\$150	no change
	(90 days)	\$300	no change
	Fireworks Event	\$100	no change
	Plan Reviews: (Fire code approval)		
	Building :		
	0-999 sq. ft.	\$25	no change
	1,000-2,499 sq. ft.	\$50	no change
	2,500-9,999 sq. ft.	\$100	no change
	10,000-49,999 sq. ft.	\$200	no change
	50,000+ sq. ft.	\$300	no change
	AES Plan Review	\$50	no change
	Fire Alarm Plan Review	\$75	no change
	Sprinkler(per riser)/Standpipe/Pump Plan Review	\$75	no change
	Tank Plan Review (per tank)	\$50	no change
	Compliance/Required Routine Inspections:		
	Residential Care/Group Homes	\$100	no change
	Institutional Facility/Nursing Home	\$100	no change
	Foster Care	\$60	no change
	Daycare	\$75	no change
	Home Daycare	\$50	no change
	Churches	\$50	no change

FY 2019-2020
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2019 Adopted Fees	FY2020 Adopted Fees
	Schools	\$50	no change
	Hazardous & Factory Industrial		no change
	0-3,000 sq. ft.	\$50	no change
	3,001-5,000 sq. ft.	\$100	no change
	5,001-10,000 sq. ft.	\$150	no change
	10,001-50,000 sq. ft.	\$200	no change
	50,001-100,000 sq. ft.	\$250	no change
	Over 100,000 sq. ft.	\$300	no change
	Business & Mercantile		no change
	0-3,000 sq. ft.	\$50	no change
	3,001-5,000 sq. ft.	\$100	no change
	5,001-10,000 sq. ft.	\$150	no change
	10,001-50,000 sq. ft.	\$200	no change
	50,001-100,000 sq. ft.	\$250	no change
	Over 100,000 sq. ft.	\$300	no change
	Misc. Compliance Inspections (Not listed)	\$50	no change
	Tank Inspection	\$100	no change
	UGST/AGST (Install, Remove, Abandon, Alter)	\$100	no change
	Re-inspection Fees:		no change
	1st visit Violations corrected	No Charge	no change
	2nd visit	\$50	no change
	3rd visit	\$75	no change
	4th visit & subsequent visits	\$150	no change
	Fines:		no change
	Burning w/out Permit		no change
	Residential 1st Offense	\$50	no change
	Residential 2nd Offense	\$100	no change
	*based on per pile/ or stack		no change
	Burning w/out Permit		no change
	Commercial 1st Offense*	\$500	no change
	Commercial 2nd Offense*	\$1,000	no change
	Locked Exit / Exit Obstructed		no change
	1st Offense	\$200	no change
	2nd Offense	\$500	no change
	Overcrowding		no change
	1st Offense	\$300	no change
	2nd Offense	\$600	no change
	Work begun w/out permits	Double Fees	no change
	Credit Card convenience fee	\$1.95 or 2.5% of permit fee	no change
Stormwater	Stormwater plan review deposit (non-single family residential only)	\$1,000	no change
	Residential stormwater construction inspection fee	\$50	no change
	Commercial and subdivision stormwater construction inspection fee	\$100	no change
	Stormwater permit fee (inside Falls Lake Watershed)	\$15	no change
	Annual stormwater inspection fee (single family residential and commercial properties with BMP's designed to treat one acre or less of impervious surface)	FREE	no change
	Outside of Falls Lake Watershed		
	Single Family Residential		
	< 2 acres	\$6 annual fee	no change
	2 to < 10 acres	\$8 annual fee	no change
	10 to < 100 acres	\$10 annual fee	no change
	100 acres or more	\$12 annual fee	no change
	Non-single Family Residential		
	<2 acres	\$4 annual fee + \$2 per 4,300 sq ft of impervious area	no change
	2 to < 10 acres	\$6 annual fee + \$2 per 4,300 sq ft of impervious area	no change
	10 to < 100 acres	\$8 annual fee + \$2 per 4,300 sq ft of impervious area	no change
	100 acres or more	\$10 annual fee + \$2 per 4,300 sq ft of impervious area	no change
	Inside of Falls Lake Watershed		
	Single Family Residential		
	< 2 acres	\$16 annual fee	no change
	2 to < 10 acres	\$22 annual fee	no change
	10 to < 100 acres	\$28 annual fee	no change
	100 acres or more	\$34 annual fee	no change
	Non-single Family Residential		
	< 2 acres	\$8 annual fee + \$8 per 4,300 sq ft of impervious area	no change
	2 to < 10 acres	\$14 annual fee + \$8 per 4,300 sq ft of impervious area	no change
	10 to < 100 acres	\$20 annual fee + \$8 per 4,300 sq ft of impervious area	no change
	100 acres or more	\$26 annual fee + \$8 per 4,300 sq ft of impervious area	no change
Transportation			
	Fare for Non-Medicaid Contracts		One Way/Round Trip
	Zone 1	NEW	\$6/\$12
	Zone 2	NEW	\$6.5/\$13

FY 2019-2020
Adopted Fee Schedule

Attachment 1

Department	Fee Type	FY2019 Adopted Fees	FY2020 Adopted Fees
	Zone 3	NEW	\$7.50/\$15
	Zone 4	NEW	\$8/\$16
	Zone 5	NEW	\$9.5/\$19
	Zone 6	NEW	\$10/\$20
	Zone 7	NEW	\$20/\$40
	Zone 8	NEW	\$40/\$80
	Fare Price for General Users (RGP)		One Way/Round Trip
	Zone 1	NEW	\$2/\$4
	Zone 2	NEW	\$2/\$4
	Zone 3	NEW	\$2/\$4
	Zone 4	NEW	\$2/\$4
	Zone 5	NEW	\$2/\$4
	Zone 6	NEW	\$2/\$4
	Zone 7	NEW	\$5/\$10
	Zone 8	NEW	\$10/\$20
	Additional Stop (2 Stops Max per Day)	NEW	\$2
	Fare Price for EDTAP Users		One Way/Round Trip
	Zone 1	NEW	\$1/\$2
	Zone 2	NEW	\$1/\$2
	Zone 3	NEW	\$1/\$2
	Zone 4	NEW	\$1/\$2
	Zone 5	NEW	\$1/\$2
	Zone 6	NEW	\$1/\$2
	Zone 7	NEW	\$2.50/\$5
	Zone 8	NEW	\$5/\$10
	Additional Stop (2 Stops Max per Day)	NEW	\$1
	Roxboro Shuttle		Per Ride
	All Users	NEW	FREE
	Holiday/Saturday Fare for Non-Medicaid Contracts & No Show Fee Charge		One Way/Round Trip
	Zone 1	NEW	\$8/\$16
	Zone 2	NEW	\$8.5/\$17
	Zone 3	NEW	\$9.5/\$19
	Zone 4	NEW	\$10/\$20
	Zone 5	NEW	\$11.5/\$23
	Zone 6	NEW	\$12/\$24
	Medicaid Fare Pricing		Per Mile
	Non-Holiday	NEW	\$2.04/mile
	Holiday/Saturday (during holidays)	NEW	\$2.54/mile
	No Show Fees		Full price of the fare for one way
	Vehicle Ads Non-profit		6 month/12 month
	1-2 vehicles		
	Back #1 or #2	NEW	\$500/\$700
	Driver Side #1 or #2	NEW	\$550/\$750
	Street Side #1	NEW	\$600/\$800
	3 to 5 vehicles		
	Back #1 or #2	NEW	\$450/\$650
	Driver Side #1 or #2	NEW	\$500/\$700
	Street Side #1	NEW	\$550/\$750
	6 to 7 vehicles		
	Back #1 or #2	NEW	\$350/\$550
	Driver Side #1 or #2	NEW	\$400/\$600
	Street Side #1	NEW	\$450/\$650
	Vehicle Ads For-profit		6 month/12 month
	1-2 vehicles		
	Back #1 or #2	NEW	\$1000/\$1400
	Driver Side #1 or #2	NEW	\$1100/\$1500
	Street Side #1	NEW	\$1200/\$1600
	3 to 5 vehicles		
	Back #1 or #2	NEW	\$900/\$1300
	Driver Side #1 or #2	NEW	\$1000/\$1400
	Street Side #1	NEW	\$1100/\$1500
	6 to 7 vehicles		
	Back #1 or #2	NEW	\$700/\$1100
	Driver Side #1 or #2	NEW	\$800/\$1200
	Street Side #1	NEW	\$900/\$1300

DESIGNATE NACO 2019 ANNUAL CONFERENCE VOTING DELEGATE:

Voting Credentials for the 2019 Annual Conference to be held July 12-15, 2019, in Clark County located in Nevada, must be submitted by June 28, 2019 in order for Person County's delegate to participate in the association's annual election of officers and policy adoption.

A **motion** was made by Vice Chairman Jeffers **carried 5-0** to designate Commissioner Clayton to serve as Person County's voting delegate at the 2019 NACo Annual Conference to be held July 12-15, 2019.

APPOINTMENTS TO BOARDS AND COMMITTEES:

The Person County Board of Commissioners solicited volunteers to fill positions on the following boards, commissions, authorities, and committees through advertisement in the *Courier-Times* edition dated May 15, 2019 with notice to submit applications by the deadline on June 4, 2019.

Clerk to the Board, Brenda Reaves presented to the Board interested citizen applications for the following boards and committees and requested the Board to nominate and appoint as deemed appropriate.

Ms. Reaves noted the following applicants were uncontested:

- **ABC Board**
3-Year Term: 1 position available
1) Michael Laws requested reappointment
- **Adult Care Home Community Advisory Committee**
1-Year Initial Term; 3-Year Reappointment: 4 positions available
1) Martha Winstead requested appointment
2) Shelia McGhee requested appointment
- **Animal Services Advisory Committee**
Unspecified Term:
1) Janet Slivinski, President, Animal Protection Society (APS) of Person County
(replacing Cheryl Peters, former President of APS of Person County)
- **Board of Health**
3-Year Term:
1 position for a dentist
1) Dr. W. Jeffrey Noblett requested reappointment

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- **Environmental Issues Advisory Committee**
 3-Year Term: 1 position for a citizen residing in each of the following townships:
 Allensville – Jason Torian requested reappointment
 Bushy Fork – no application received
 Cunningham – Albert Stehle requested reappointment
 Holloway – no application received

- **Jury Commission**
 2-Year Term; 1 position available
 1) Bayard Crumpton requested reappointment

- **Juvenile Crime Prevention Council**
 1-Year Initial Term: 2-Year Reappointment
 1 position for a person under the age of 18 serving on the State Youth Council – no applications,
 1 position for a substance abuse professional – request to move current member, Martha Pickett, who meets this criteria, to this seat for the duration of her term,
 1 position representing the faith community –no applications, and
 1 position representing the business community – Charles Harvey requested reappointment,

 2-Year Term:
 1 position for the Health Director or designee – Emily Latta requested appointment,
 1 position for the Chief of Police or his designee- no applications,
 1 position for a citizen-at-large – Glen LaBar Jr. requested appointment

 The Director of MH DD DA Authority or designee (now LME/MCO)
 1 position for a representative of the LME/MCO – Stephanie Jones (Cardinal Innovations) requested appointment

- **Nursing Home Advisory Committee**
 1-Year Initial Term: 3-Year Reappointment; 4 positions available
 1) Jessie Dianne Jones requested appointment

- **Person-Caswell Lake Authority**
 3-Year Term: 1 position available
 1) Lindsay (Tommy) Wagstaff, Jr. requested reappointment

- **Recreation Advisory Board**
 3-Year Term: 2 positions available
 1) Tabitha George requested reappointment
 2) Donald Long requested reappointment

- **Social Services Board**
3-Year Term: 1 position available
1) Elbert Franklin Dickens requested reappointment
- **Voluntary Agricultural District Board**
3-Year Term: 1 position for the following townships:
Allensville: Kenny Griffin requested reappointment
Roxboro: Arch “Chip” Stone requested reappointment
Olive Hill: Bruce Whitfield requested reappointment

A **motion** was made by Commissioner Puryear and **carried 5-0** to nominate and appoint all applicants above that were uncontested.

Ms. Reaves asked the Board to nominate and appoint three individuals to participate and represent Person County on the Research Triangle Regional Partnership (RTRP) Board of Directors for Fiscal Year 2019-2020.

- **Research Triangle Regional Parthership**
Current fiscal year representatives are: Gordon Powell, commissioner representative, Sherry Wilborn, Economic Development Director, and Phillip Allen, Economic Development Commission member

A **motion** was made by Chairman Newell and **carried 5-0** to nominate and appoint Gordon Powell, commissioner representative, Sherry Wilborn, Economic Development Director, and Phillip Allen, Economic Development Commission member on the Research Triangle Regional Partnership (RTRP) Board of Directors for Fiscal Year 2019-2020.

Ms. Reaves informed the Board that the below listed boards have more applicants than seats available. She noted the Board may nominate and appoint or should the Board have consensus to bring the nine below listed applicants before the board for informal interviews, please direct the Clerk to initiate an open session informal interview process at the Board's next meeting.

- **Board of Adjustment**
3-Year Term: 1 position available
 - 1) Andrew Withers requested reappointment
 - 2) Shelia McGhee requested appointment
- **Library Advisory Board**
3-Year Term: 1 position available
 - 1) Anne Gibson requested reappointment
 - 2) Judith Akers requested appointment
- **Piedmont Community College Board of Trustees**
4-Year Term: 1 position available
 - 1) James J. Woody requested reappointment
 - 2) Joel Adler requested appointment
- **Planning Board**
3-Year Term: 2 positions available
 - 1) Derrick Smith requested reappointment
 - 2) W. Barry Walker requested reappointment
 - 3) Shelia McGhee requested appointment

A **motion** was made by Commissioner Puryear and **carried 5-0** to conduct informal interviews at the Board's August 5, 2019 meeting starting at 6:00pm.

**REQUEST BY THE ENVIRONMENTAL ISSUES ADVISORY COMMITTEE
RELATED TO ITS ANTI-LITTER CAMPAIGN:**

Vice Chairman Jeffers, and commissioner representative on the Environmental Issues Advisory Committee, presented a request for the Board to consider funding items needed for the environmental committee to participate at the upcoming Personality Festival with an awareness booth, kicking-off an anti-litter campaign.

Vice Chairman Jeffers said the committee had no funding nor was tied to a county department and asked if the booth rental at the Personality event, a customized banner, keychains and plastic litter bags could be paid for through the Governing Body's current year budget; the estimated costs were \$737.24.

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to direct the Manager to work with the Environmental Issues Advisory Committee Chairman, Jason Torian to purchase the items requested and to fund out of the Governing Body's current year budget or as the Manager deems appropriate.

CHAIRMAN'S REPORT:

Chairman Newell had no report.

MANAGER'S REPORT:

County Manager, Heidi York thanked Assistant County Manager, Sybil Tate for her contributions to the county over the last seven years and bid her farewell as she leaves Person County for a new job in Buncombe County.

COMMISSIONER REPORT/COMMENTS:

There was no report/comments from Vice Chairman Jeffers nor Commissioners Powell, Clayton and Puryear.

CLOSED SESSION #1

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a) (5) at 10:20am to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock, Assistant County Manager, Sybil Tate, IT Director, Chris Puryear, and Mighty River Consultant, Joe Freddoso.

A **motion** was made by Commissioner Clayton and **carried 5-0** to return to open session at 11:06am.

ADJOURNMENT:

A **motion** was made by Chairman Newell and **carried 5-0** to adjourn the meeting at 11:07am.

Brenda B. Reaves
Clerk to the Board

David B. Newell, Sr.
Chairman

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