

PERSON COUNTY BOARD OF COMMISSIONERS
MEMBERS PRESENT

DECEMBER 3, 2018
OTHERS PRESENT

Tracey L. Kendrick
Gordon Powell
Jimmy B. Clayton
Kyle W. Puryear
B. Ray Jeffers
David B. Newell, Sr.

Heidi York, County Manager
C. Ronald Aycock, County Attorney
Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, December 3, 2018 at 6:30pm in the Commissioners' meeting room in the Person County Office Building to conduct the Board's Organizational Meeting prior to the 7:00pm regular scheduled meeting.

Chairman Kendrick called the meeting to order. Vice Chairman Powell offered an invocation with a moment of silence in memoriam of former U.S. President George H.W. Bush. Commissioner Puryear led the group in the Pledge of Allegiance.

APPROVAL OF MINUTES:

Chairman Kendrick requested action for approval of the Board's November 19, 2018 meeting minutes.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to approve the minutes of November 19, 2018.

RECOGNITION OF TRACEY L. KENDRICK:

Vice Chairman Powell presented to Tracey L. Kendrick a plaque in appreciation of the four (4) years of service (December 1, 2014 – December 3, 2018) including this last two years as the Board's Chairman recognizing his dedication to the citizens of Person County. The outgoing commissioner commented that his experience had been a learning experience and he appreciated the opportunity to serve Person County. Commissioners extended their personal gratitude for his service to the citizens.

Chairman Kendrick then passed the gavel to County Attorney, Ron Aycock to preside over the Board's Organizational Meeting.

SWEARING-IN CEREMONY:

County Attorney, Ron Aycock introduced the Honorable Deborah L. Barker, Clerk of Superior Court. Ms. Barker administered the Oath of Office to the newly elected Commissioners David B. Newell, Sr., and Kyle W. Puryear. She also administered the Oath of Office to Soil and Water Conservation District Supervisors Cal Berryhill, Russell Horton and Bruce Whitfield.

December 3, 2018

ORGANIZATION OF BOARD:

County Attorney, Ron Aycock explained the rules of procedure for nomination and election of the Board's Chairman and Vice Chairman.

County Attorney, Ron Aycock presided and called for nominations for Chairman of the Board of Commissioners.

Commissioner Clayton nominated Commissioner Newell for Chairman of the Board. There were no other nominations for Chairman.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to close the nominations for Chairman of the Board of Commissioners.

Mr. Aycock announced by acclamation of the Board, Commissioner David Newell, Sr. was elected its Chairman.

County Attorney Aycock opened the floor for nominations for Vice Chairman of the Board of Commissioners.

Commissioner Clayton nominated Commissioner Jeffers for Vice Chairman. Commissioner Puryear nominated Commissioner Powell for Vice Chairman.

A **motion** was made by Commissioner Puryear and **carried 5-0** to close the nominations for Vice Chairman of the Board of Commissioners.

Nominations completed, Mr. Aycock stated the vote for Vice Chairman would take place by show of hands in the reverse order.

By show of hands, Commissioners Puryear and Powell voted to elect Commissioner Powell as Vice Chairman of the Board.

By show of hands, Commissioners Clayton, Jeffers and Chairman Newell voted to elect Commissioner Jeffers as its Vice Chairman.

Mr. Aycock announced Commissioner Ray Jeffers was elected Vice Chairman by a **majority vote 3-2**.

The election of the Vice Chairman created a reaction of boo's, outburst of statements, display of signs from individuals in the audience not happy with Chairman Newell's vote for Commissioner Jeffers.

APPROVAL OF BONDS FOR THE FINANCE DIRECTOR, THE REGISTER OF DEEDS, THE SHERIFF, AND THE TAX ADMINISTRATOR:

County Attorney, Ron Aycock stated Chapter 161(Register of Deeds) and 162 (Sheriff) of the North Carolina General Statutes requires the Board of County Commissioners to approve the official bonds at the first meeting in December. The Bonds are a continuation of existing bonds and were secured by the County Human Resources Director, who also serves as Insurance Liaison. The Human Resources Director provided information that the Sheriff's bond, in the amount of \$25,000, is for the length of his term. The Bonds of the Register of Deeds in the amount of \$50,000 and \$100,000 each for the Tax Administrator and Finance Director (amount of each Bond is dictated by legislature).

Mr. Aycock requested Board approval of the Bonds of the Finance Director, the Register of Deeds, the Sheriff and the Tax Administrator as presented.

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the Bonds of the Register of Deeds in the amount of \$50,000 and \$100,000 each for the Tax Administrator and Finance Director as well as \$25,000 for the Sheriff.

County Attorney, Ron Aycock recessed the meeting at 6:54pm until 7:00pm at which time the Board of Commissioners would hold its regular scheduled meeting.

Chairman Newell called the regular meeting of the Board of Commissioners to order at 7:00pm.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to approve the agenda.

PUBLIC HEARING:

REQUEST TO ADD SIX ROADWAY NAMES TO THE DATABASE OF ROADWAY NAMES USED FOR E-911 DISPATCHING FOR A PROPOSED RV PARK:

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to open the duly advertised public hearing for a request to add six roadway names to the database of roadway names used for E-911 dispatching for a proposed RV Park.

GIS Manager, Sallie Vaughn stated an RV park is planned on parcel A58 74 off Boston Rd in the Woodsdale Township. The planned development includes six total private roads: an entrance road, a loop road, three interior roads, and one road terminating in a cul-de-sac. Several permanent structures and numerous RV lots are planned. The Ordinance Regulating Addressing and Road Naming requires roads within such a development to be named and structures to be addressed accordingly. Ms. Vaughn said the developer of a proposed RV park has provided names for each of the roads within the development:

- **Country Inn RV Park Rd,**
- **Tobacco Field Loop,**
- **Short Rows Run,**
- **Long Rows Run,**
- **Packhouse Run, and**
- **Stick Barn Ct.**

Ms. Vaughn noted all the names are compliant with the Address Ordinance and the addition of these names required a public hearing. She further noted that the addition of these road names affects no existing addresses or residences.

As required by North Carolina General Statute 153A-239.1(A), a public notice was published in the Roxboro Courier-Times. A sign advertising the public hearing was placed at the proposed roadway location approximately two weeks prior to this public hearing.

There were no individuals appearing before the Board to speak in favor of or in opposition to the request to add six roadway names to the database of roadway names used for E-911 dispatching for the proposed RV Park.

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to close the public hearing for a request to add six roadway names to the database of roadway names used for E-911 dispatching for the proposed RV Park.

CONSIDERATION TO GRANT OR DENY REQUEST TO ADD SIX ROADWAY NAMES TO THE DATABASE OF ROADWAY NAMES USED FOR E-911 DISPATCHING FOR A PROPOSED RV PARK:

A **motion** was made by Commissioner Powell and **carried 5-0** to approve the request to add six roadway names: **Country Inn RV Park Rd, Tobacco Field Loop, Short Rows Run, Long Rows Run, Packhouse Run, and Stick Barn Ct.** to the database of roadway names used for E-911 dispatching for a proposed RV Park.

INFORMAL COMMENTS:

The following individual appeared before the Board to make informal comments:

Former Commissioner, Tracey L. Kendrick of 717 Country Club Road, Roxboro challenged the Board to continue to move forward in the improvement of Person County; he asked they put aside personal beliefs and personal pet projects to make sure a decision for this Board was made in the best interest of all Person County residents and not for just a few, i.e., Mr. Kendrick stated his concerns that the County entering into a lease with the new owner of the Roxboro Country Club related to the costs of maintaining the property.

DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to approve the Consent Agenda with the following items:

- A. Budget Amendment #11, and
- B. Elections Equipment and Software Lease Amendment

NEW BUSINESS:

SUB-02-18 REQUEST BY RANDY ALLEN WITH SUNBELT ACQUISITIONS, LLC, FOR A SUBDIVISION CONCEPT PLAN FOR THE PENINSULA AT HYCO LAKE, CONSISTING OF 162 LOTS ON 437.72 ACRES LOCATED ON SR 1314 ZION LEVEL CHURCH ROAD IN THE RESIDENTIAL ZONING DISTRICT. THE TAX MAP & PARCEL ID NUMBERS FOR THE PROPOSED SUBDIVISION ARE A13-51, A14-147 AND THE THIRD PARCEL DOES NOT HAVE A TAX MAP AND PARCEL ID NUMBER ASSIGNED; HOWEVER IT IS CONTAINED WITHIN DEED BOOK 98 PAGES 125, 135, 287 AND 373:

Planning Director, Lori Oakley introduced the proposed single-family subdivision concept plan for the site with a total of 162 lots located on 437.72 acres. The subdivision will contain approximately 323.20 acres of common open space, which will be maintained by the homeowner's association. Ms. Oakley stated there are three parcels included in the proposed subdivision and the developer has also proposed a 60' right-of-way (Watersail Way) across Duke Progress Energy property, which will be contained within a 100' wide easement. Currently, the subject properties are vacant and contain woodlands. The site abuts Hyco Lake and is zoned R (Residential).

Ms. Oakley noted the lots will be served by individual wells and a community wastewater collection system, treatment and on-site disposal. The treated and disinfected wastewater will be irrigated on common open space in accordance with the NC Division of Water Resources regulations.

Ms. Oakley further noted the minimum lot size will be 15,000 square feet and the minimum lot width will be 75 feet because of the community wastewater collection system. The developer is proposing slightly larger minimum lot sizes at 21,780 square feet (1/2 acre).

Ms. Oakley said the applicant was requesting four variations / modifications to the Subdivision Regulations and to the Person County Minimum Construction Standards for Private Roads – to allow private streets within the subdivision, the use of flag lots, block lengths exceeding 2,400 feet in length and to construct streets with 45 feet of right-of-way width.

1. Private Streets - The applicant has submitted a separate variation application to allow for private streets to be constructed throughout the subdivision. All other variations / modifications can be reviewed as part of the subdivision concept plan.
2. Flag Lots - There are several flag lots proposed and they are indicated on the site plan. Flag lots are allowed per Section 53-9 of the Subdivision Ordinance if they meet certain criteria, such as difficult topography.

The applicant has stated on the site plan that the proposed flag lots exists for two reasons:

- i. The first condition occurs in locations where the length of the lake shoreline greatly exceeds the street length that generally parallels the shoreline. Due to the shape of the shoreline in certain locations, the lots will have to become narrower where the lots join the street.
 - ii. The second condition is where multiple lots have frontage on a cul-de-sac and the limited length of the right-of-way line at the perimeter of the cul-de-sac requires the lots to have a narrow frontage. The lots are also deep which causes the narrow portion of the lot ('flag poles') to have extended lengths.
3. Block Lengths – According to the applicant, the proposed street system for the project is essentially one cul-de-sac with numerous side streets. There is no opportunity to interconnect Watersail Way with parallel streets to create blocks, as the subject property is a peninsula with water on three sides of it. The property has a central ridge with steep slopes on each side, falling to the lake.

The applicant has provided a roundabout (turn around) for vehicles at the request of staff where the project does not meet the block length standards.

4. 45' Street Right-of-Way Widths – The subdivision concept plan proposes right-of-way widths of 45 feet (with a minimum pavement width of 18 feet) for the cul-de-sacs that intersect Watersail Way, the main (collector) street. The proposed right-of-way width is NC DOT's standard for residential local roads. Watersail Way will maintain a minimum right-of-way of 60 feet.

Ms. Oakley stated the Person County Land use Plan does not identify the majority of the site as a specific land use category; however a small portion of the site along with the properties nearby are identified as Rural Residential and the proposed subdivision aligns with the residential designation. Appendix O of the Land Use Plan lists goals and objectives for the county including the following:

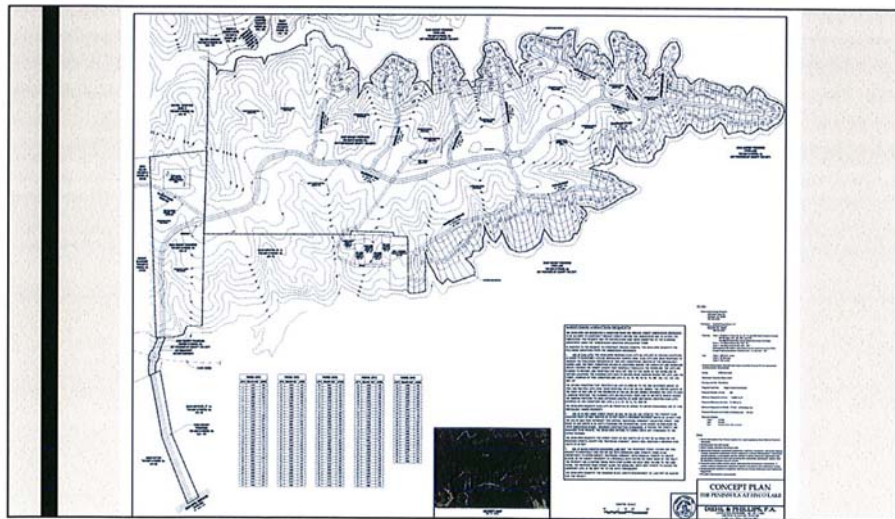
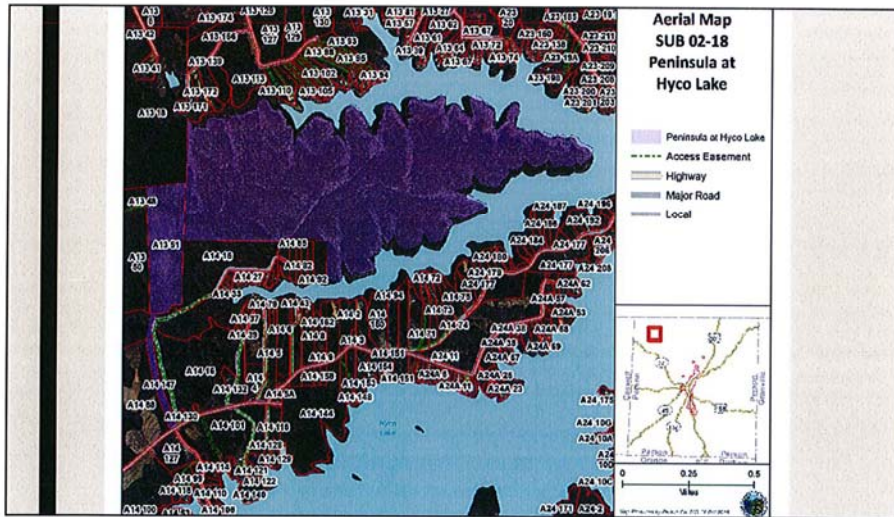
- 1.5 – Provide for a variety of housing types, densities and price ranges.

Ms. Oakley shared the following presentation:

**PERSON COUNTY
BOARD OF COMMISSIONERS**

December 3, 2018

SUB-02-18 - A request by Randy Allen with Sunbelt Acquisitions, LLC, on behalf of the property owner, Duke Energy Progress, for a subdivision concept plan for The Peninsula at Hyco Lake, consisting of 162 lots on 437.72 acres located on SR 1314 Zion Level Church Road in the R (Residential) Zoning District. The Tax Map & Parcel ID numbers for the proposed subdivision are A13-51, A14-147 and the third parcel does not have a Tax Map and Parcel ID number assigned; however it is contained within Deed Book 98 Pages 125, 135, 287 and 373.



VARIATIONS / MODIFICATIONS

- Private Streets - The applicant has submitted a separate variation application to allow for private streets to be constructed throughout the subdivision. The maintenance of the private roads will be handled by a road maintenance agreement and administered by the home owner's association. All other variations / modifications can be reviewed as part of the subdivision concept plan.

VARIATIONS / MODIFICATIONS

- Flag Lots - There are several flag lots proposed and they are indicated on the site plan. Flag lots are allowed per Section 53-9 of the Subdivision Ordinance:
 - A. Where necessary to eliminate access onto arterials.
 - B. To reasonably utilize irregularly shaped land.
 - C. To reasonably utilize land with difficult topography.
 - D. To reasonably utilize land with limited site suitable for septic tank nitrification.
 - E. Where it is unlikely that a road created in lieu of a flag lot would ever be extended, or otherwise needed to provide access to adjoining parcels.
 - F. To provide for the protection of significant natural or cultural resources.

The applicant has stated on the site plan that the proposed flag lots exists for two reasons.

- The first condition occurs in locations where the length of the lake shoreline greatly exceeds the street length that generally parallels the shoreline. Due to the shape of the shoreline in certain locations, the lots will have to become narrower where the lots join the street.
- The second condition is where multiple lots have frontage on a cul-de-sac and the limited length of the right-of-way line at the perimeter of the cul-de-sac requires the lots to have a narrow frontage. The lots are also deep which causes the narrow portion of the lot ("flag poles") to have extended lengths.

VARIATIONS / MODIFICATIONS

- **Block Lengths** – According to the applicant, the proposed street system for the project is essentially one cul-de-sac with numerous side streets. There is no opportunity to interconnect Watersail Way with parallel streets to create blocks, as the subject property is a peninsula with water on three sides of it. The property has a central ridge with steep slopes on each side, falling to the lake. The proposed main subdivision street (Watersail Way) along the ridgeline, with side streets to access lakefront lots, is the best fit for the site's topography. The applicant has provided a roundabout (turn around) for vehicles at the request of staff where the project does not meet the block length standards.
- **45' Street Right-of-Way Widths** – The subdivision concept plan proposes right-of-way widths of 45 feet (with a minimum pavement width of 18 feet) for the cul-de-sacs that intersect Watersail Way, the main (collector) street. The proposed right-of-way width is NC DOT's standard for residential local roads and while the streets are proposed to be private, the developer intends to comply with DOT standards to the extent possible. Watersail Way will maintain a minimum right-of-way of 60 feet.

COMPREHENSIVE PLAN

The Person County Land use Plan does not identify the majority of the site as a specific land use category; however a small portion of the site along with the properties nearby are identified as Rural Residential. Rural Residential is defined as:

- Low-density residential (single site-built and manufactured homes); agriculture, forestry, churches; very limited commercial, office, or public/institutional uses meeting locational criteria. Most of the land within protected water supply watersheds should be placed in this category. Locational criteria for non-residential uses within this land use category would include frontage and access to a major State highway or secondary road, proximity to similar uses and spatial separation from non-compatible uses such as existing residential development. Land uses within this category would be expected to develop without public sewer, i.e., with private septic tank systems.

Appendix O of the Land Use Plan lists goals and objectives for the county including the following:

1.5 – Provide for a variety of housing types, densities and price ranges.

PLANNING STAFF ANALYSIS AND RECOMMENDATION

The property is zoned R (Residential) and the applicant is proposing to develop a single-family subdivision for the site with a total of 162 lots located on 437.72 acres. The subdivision will contain 323.20 acres of common open space, which will be maintained by the homeowner's association.

The lots will be served by individual wells and a community wastewater collection system, treatment and on-site disposal. The developer is proposing minimum lot sizes at 21,780 square feet (1/2 acre) and minimum lot widths of 75 feet.

The proposed subdivision meets the requirements outlined in the Person County Subdivision Regulations and the Person County Minimum Construction Standards for Private Roads except for the four variations / modifications that are being requested. Three of the variations / modifications can be approved with the subdivision concept plan while the fourth variation (to allow private roads) must be reviewed and approved separately.

Planning staff recommends approval of the concept plan for the subdivision SUB-02-18. Due to the topography of the site and the existing site constraints, planning staff also recommends approval of the three (3) variations / modifications for the subdivision, which includes flag lots, block lengths that exceed 2,400 feet and street widths with 45' of right-of-way width.

PLANNING BOARD RECOMMENDATION

At the November 8, 2018 meeting of the Planning Board, the Board voted unanimously (5-0) to approve SUB-02-18 with the three requested variations/modifications due to the site constraints and the topography of the site.

Ms. Oakley stated the Planning staff recommended approval of the concept plan for the subdivision SUB-02-18. Due to the topography of the site and the existing site constraints, planning staff also recommends approval of the three (3) variations/modifications for the subdivision, which includes flag lots, block lengths that exceed 2,400 feet and street widths with 45' of right-of-way width.

Ms. Oakley said at the November 8, 2018 meeting of the Planning Board, the Board voted unanimously (5-0) to approve SUB-02-18 with the three requested variations/modifications due to the site constraints and the topography of the site.

Ms. Oakley requested the Board either a) to vote to approve with the three requested variations, b) approve with the three requested variations and additional conditions or c) to deny the subdivision concept plan.

Commissioner Clayton asked Ms. Oakley about the type of sewer system proposed to be used on the individual lots. Ms. Oakley introduced Mr. John Phillips, project engineer that explained they would have a sewer spray-irrigation system with storage ponds that would be operated under the rules and regulations of the state of North Carolina with the Home Owners Association (HOA) responsible with privatized funding. Mr. Phillips stated the HOA would have a binding contract with the state of North Carolina and should they not do what was required; the state could fine the HOA, or close the system. Commissioner Clayton asked if Duke Energy approved the spray irrigation sewer system to which Mr. Phillips said the soil tests were in process and the permit application has not been submitted at this point.

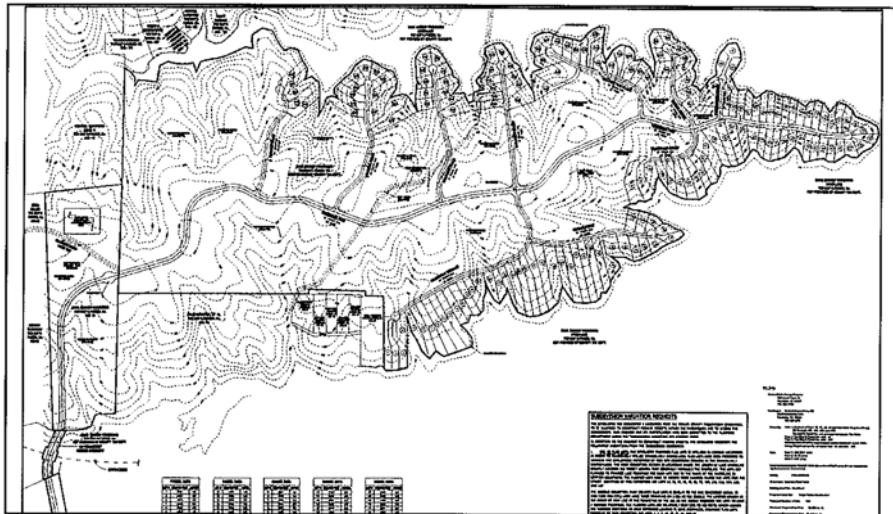
Commissioner Clayton asked about the road maintenance to which Mr. Phillips said the roads were being constructed to state specification but the roads could not be dedicated to NC DOT and that the HOA would be responsible for the roads maintenance.

A **motion** was made by Commissioner Puryear and **carried 4-1** to approve SUB-02-18, a request by Randy Allen with Sunbelt Acquisitions, LLC, for a Subdivision Concept Plan for the Peninsula at Hyco Lake, as presented. Commissioner Clayton cast the lone dissenting vote.

VAR-01-18 - REQUEST BY RANDY ALLEN WITH SUNBELT ACQUISITIONS, LLC, FOR A SUBDIVISION VARIATION FOR THE PROPOSED SUBDIVISION THE PENINSULA AT HYCO LAKE CONSISTING OF 162 LOTS ON 437.72 ACRES LOCATED ON SR 1314 ZION LEVEL CHURCH ROAD IN THE RESIDENTIAL ZONING DISTRICT. THE TAX MAP & PARCEL ID NUMBERS FOR THE PROPOSED SUBDIVISION ARE A13-51, A14-147 AND THE THIRD PARCEL DOES NOT HAVE A TAX MAP AND PARCEL ID NUMBER ASSIGNED; HOWEVER IT IS CONTAINED WITHIN DEED BOOK 98 PAGES 125, 135, 287 AND 373. THE SUBDIVISION VARIATION REQUEST IS TO ALLOW THE PROPOSED SUBDIVISION STREETS TO BE CONSTRUCTED AS PRIVATE STREETS:

Planning Director, Lori Oakley shared the following slides of her presentation for the Subdivision Variation for the proposed Subdivision at The Peninsula at Hyco Lake:

December 3, 2018



VAR-01-18 - A request by Randy Allen with Sunbelt Acquisitions, LLC, on behalf of the property owner, Duke Energy Progress, for a subdivision variation for the proposed subdivision The Peninsula at Hyco Lake consisting of 162 lots on 437.72 acres located on SR 1314 Zion Level Church Road in the R (Residential) Zoning District. The Tax Map & Parcel ID numbers for the proposed subdivision are A13-51, A14-147 and the third parcel does not have a Tax Map and Parcel ID number assigned; however it is contained within Deed Book 98 Pages 125, 135, 287 and 373. The subdivision variation request is to allow the proposed subdivision streets to be constructed as private streets.

VARIATION REQUEST

Article V Design Standards of the Person County Subdivision Regulations states that in all subdivisions where there are 7 or more lots, the roads shall be designated as public and constructed to NC DOT standards.

Section 71-1 of the Person County Subdivision Regulations states:

Where, because of topographical or other conditions peculiar to the site, strict adherence to the provisions of the regulations of this Ordinance would cause an unnecessary hardship (monetary considerations are not a proper criterion in determining hardship), the subdivider may request a variation. Such request must be submitted in written form and explain the need for such variation. Any and all variations shall be forwarded to the County Commissioners with recommendation and rationale for approval or disapproval by the Planning Board. Any variation thus authorized by the County Commissioners required to be entered in writing in the minutes of the County Commissioners and the reasoning on which the departure was justified shall be set forth.

The applicant has submitted a variation application for the proposed subdivision to allow for private streets to be constructed throughout the subdivision. The maintenance of the private streets will be handled by a road maintenance agreement and administered by the home owner's association.

VARIATION REQUEST

The applicant has stated on the variation application that the long access easement from Zion Level Church Road to the property, and the peninsula nature of the tract, combine to create a cul-de-sac length that exceed NC DOT's standard of a maximum length of 2,5000 feet. Due to this tract being a peninsula, there are no opportunities to interconnect the street with streets on adjacent tracts, and create an interconnected street network that would meet NC DOT standards.

At the request of staff, the applicant has provided a roundabout (turn around) for emergency vehicles prior to the first intersecting street in the subdivision. A second roundabout is provided further into the subdivision (at the intersection of Watersail Way and Sailmaker Court) to also allow for better maneuverability for emergency vehicles.

PLANNING STAFF ANALYSIS

Due to the tract being a peninsula, interconnectivity is limited. *NC DOT's Subdivision Roads Minimum Construction Standards* allows for a maximum length of 2,500 linear feet on dead end streets and Watersail Way in the proposed subdivision has an approximate length of 13,000 linear feet.

The applicant has submitted a variation application for the proposed subdivision to allow for private streets to be constructed throughout the subdivision. If the variation is approved and the private streets are allowed, the maintenance of those streets will be handled by a road maintenance agreement and administered by the home owner's association.

PLANNING BOARD RECOMMENDATION

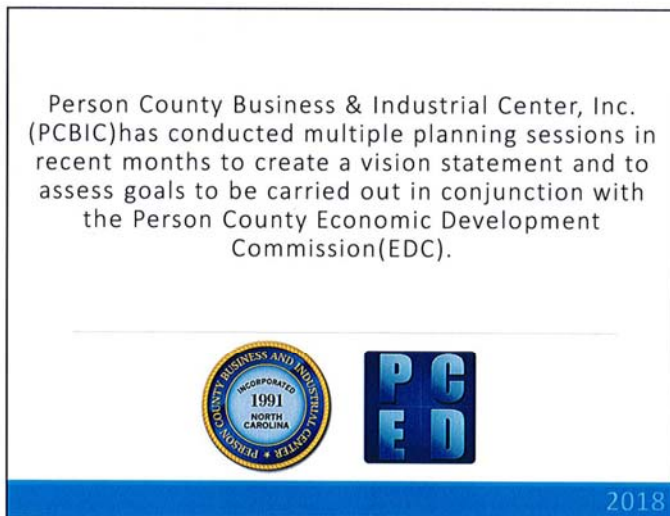
At the November 8, 2018 meeting of the Planning Board, the Board voted unanimously (5-0) to approve VAR-01-18 due to the topography of the site.

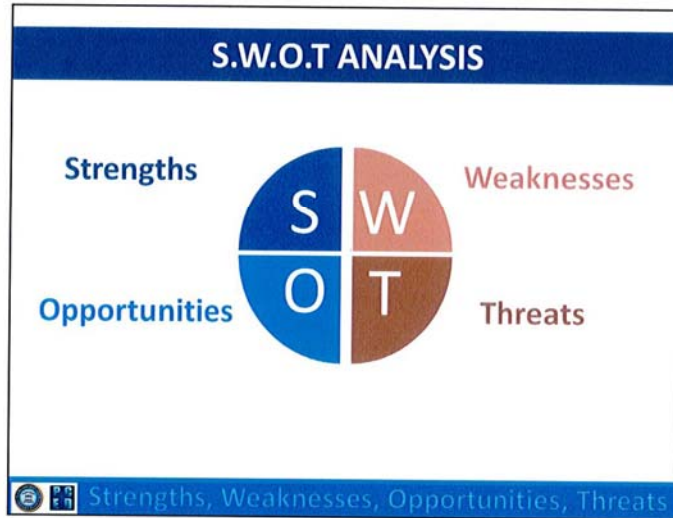
A **motion** was made by Commissioner Powell and **carried 5-0** to approve the Subdivision Variation for the proposed Subdivision at The Peninsula at Hyco Lake with the condition that the roads be constructed to NC DOT standards.

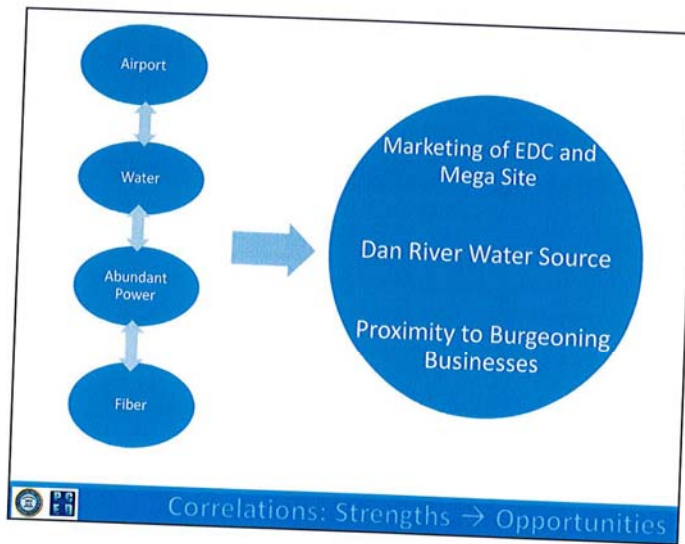
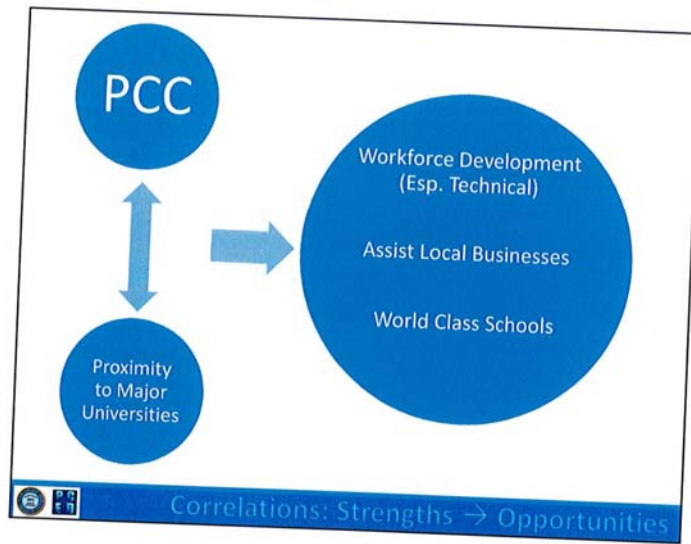
December 3, 2018

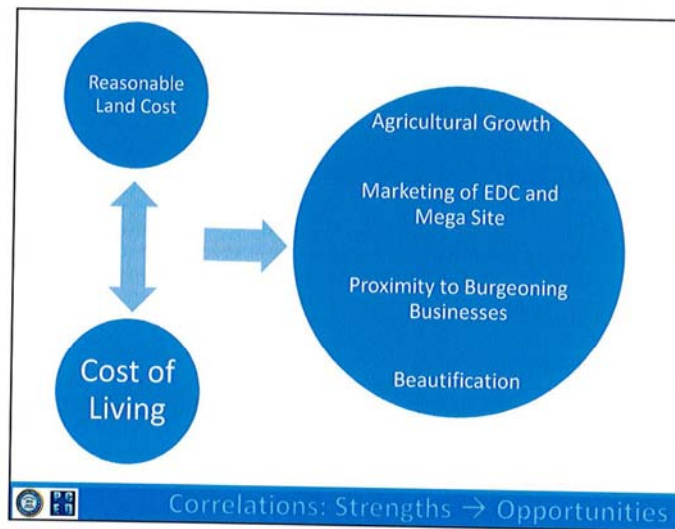
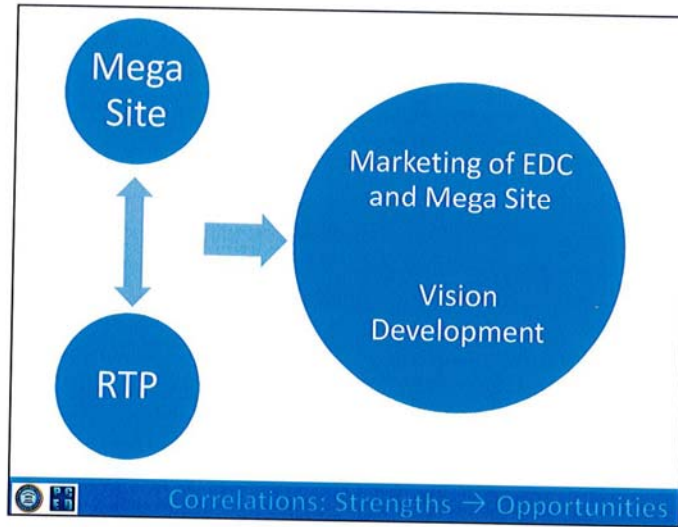
STRATEGIC ANALYSIS FOR ECONOMIC DEVELOPMENT:

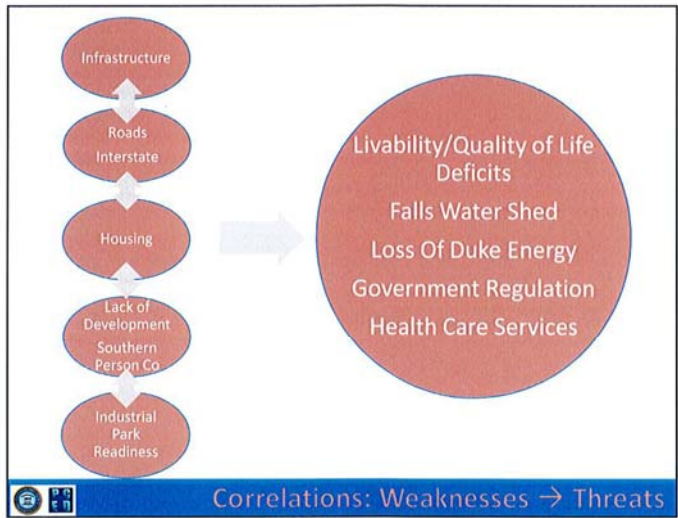
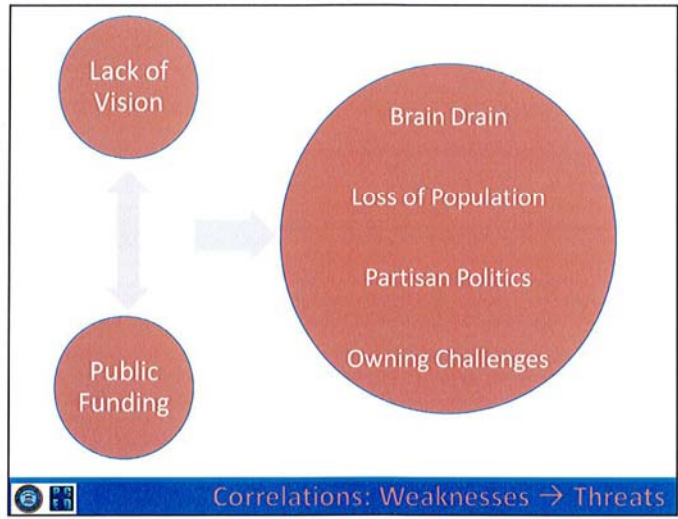
Commissioner Powell introduced Mr. Dale Reynolds, a member of the Person County Economic Development Commission/Person County Business Industrial Center to share the following presentation with the Board of Commissioners:

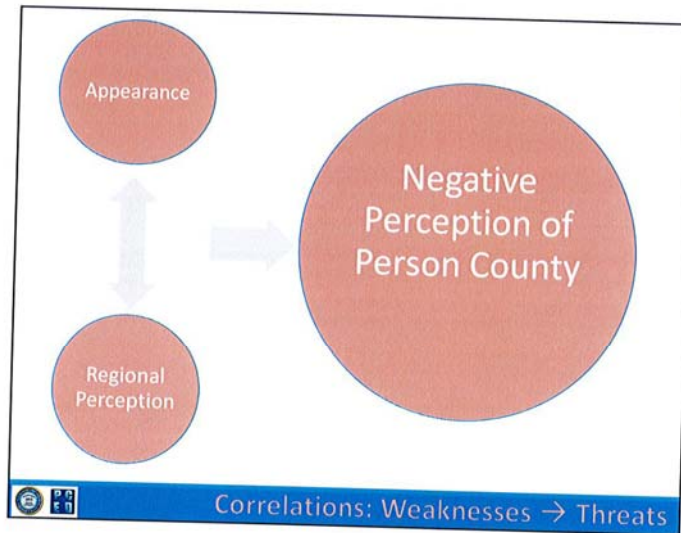
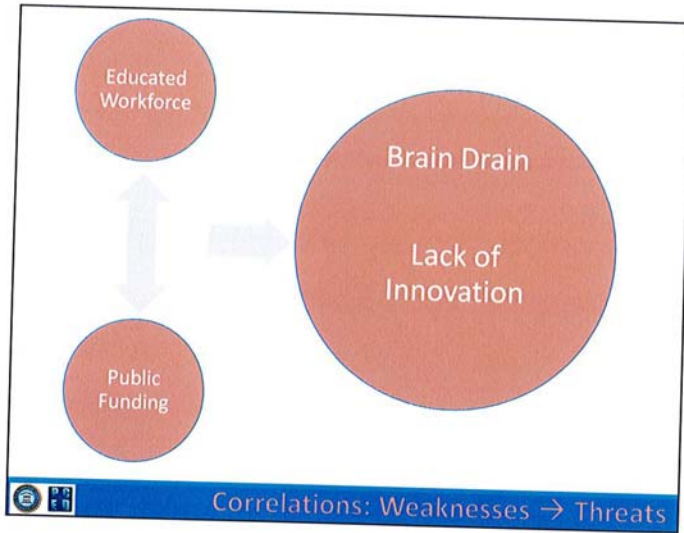













Person County Economic Development Commission is working to create opportunities for families and businesses to prosper and compete in a global economy.

Compete in a Global Economy

Focus on Future Goals

Expand on Current Successes (2012-2018)

 Vision Statement

2012 Goal : Establish/Strengthen Affiliate Partnerships Locally, Regionally and Beyond

Community Collaboration	<ul style="list-style-type: none"> • Hosted 2 "ED Days" for Community Planning Involvement. • Annually Sponsored Community Events – GMCH, Industrial Relations Committee • Addressed Civic Organizations – Kiwanis, PCC Leadership Class
Affiliate Partnerships	<ul style="list-style-type: none"> • Research Triangle Regional Partnership • Kerr Tar Council of Governments • Roxboro Development Group • Roxboro Area Chamber of Commerce • Tourism Development Authority
Media	<ul style="list-style-type: none"> • Developed website to house resources for Citizens, Businesses and Prospects • LinkedIn • Twitter • <i>Everything is Better In Person</i> Weekly Blog

 Expand on Successes 2012-2018

2012 Goal : Develop a Toolkit for Growth

Planning	<ul style="list-style-type: none"> • Person County Futures Planning – Including Broadband expansion. • Obtaining NC Certified Site • Review of Zoning Ordinances • Workforce Development Planning with PCC and PCS • Liaison between City and County • Site Inventory
Organization	<ul style="list-style-type: none"> • Workforce, Market Analysis and CRM Software Implementation • EDC Website Development • Departmental Growth with inclusion of FT Admin Support
Marketing	<ul style="list-style-type: none"> • Tours with EDPNC to West Coast, NY, DC and Canada • Marketing Graphics and Logo Design • Product Development • Social Media

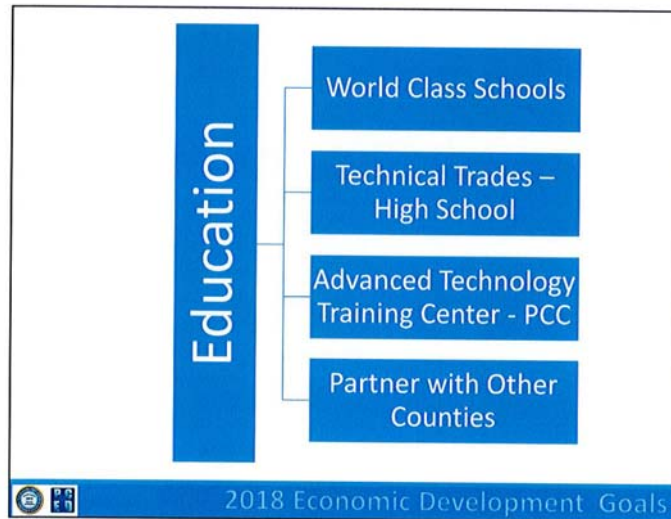
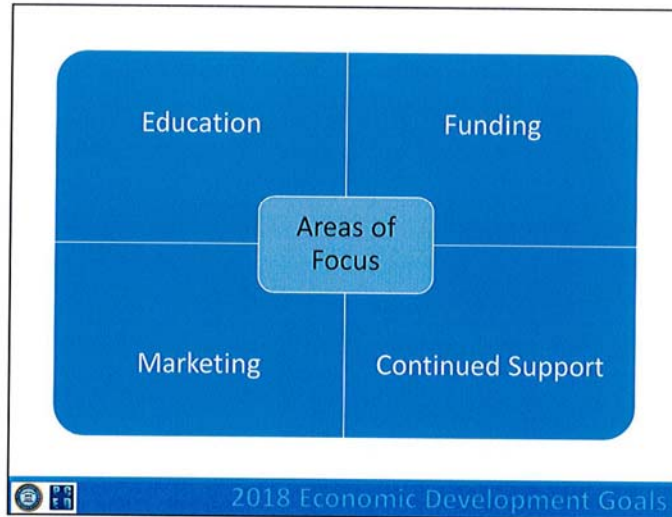
 **Expand on Successes 2012-2018**

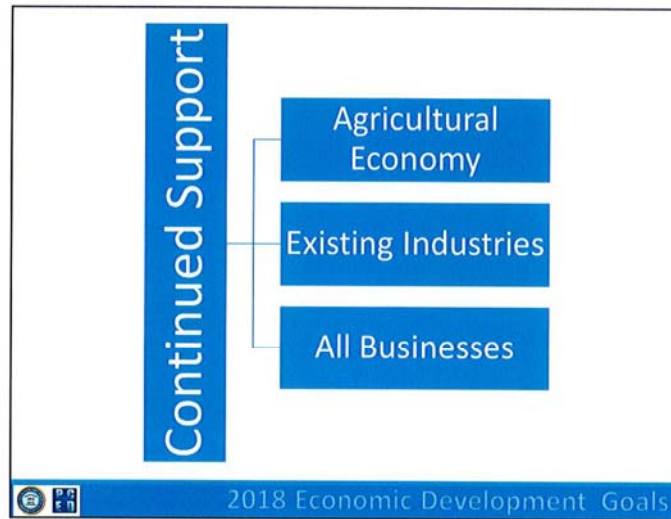
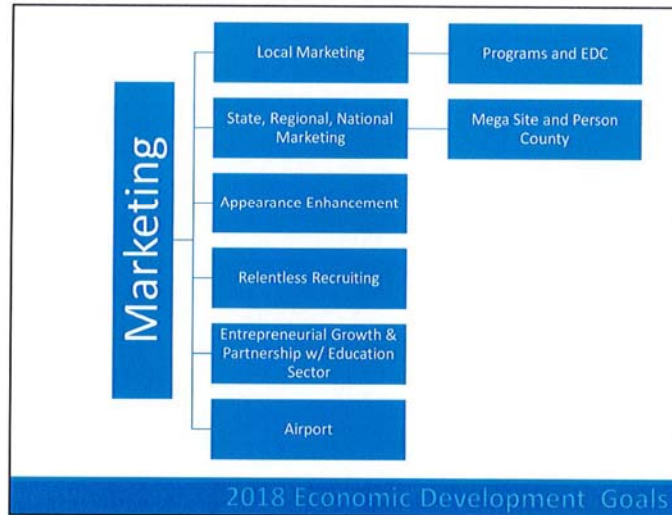
Accomplishments

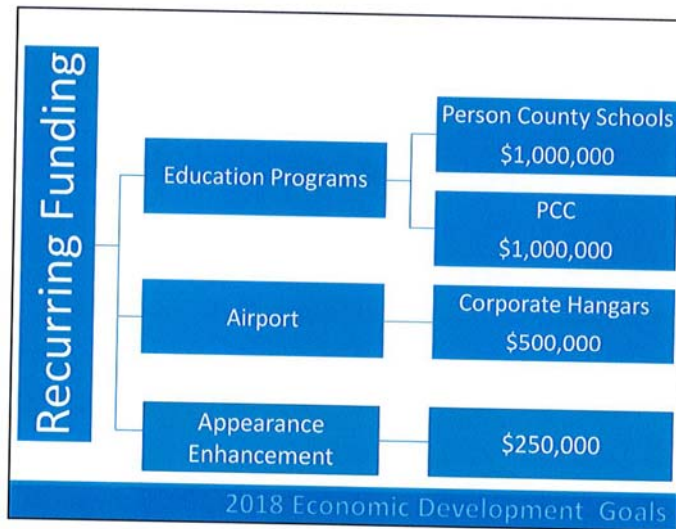
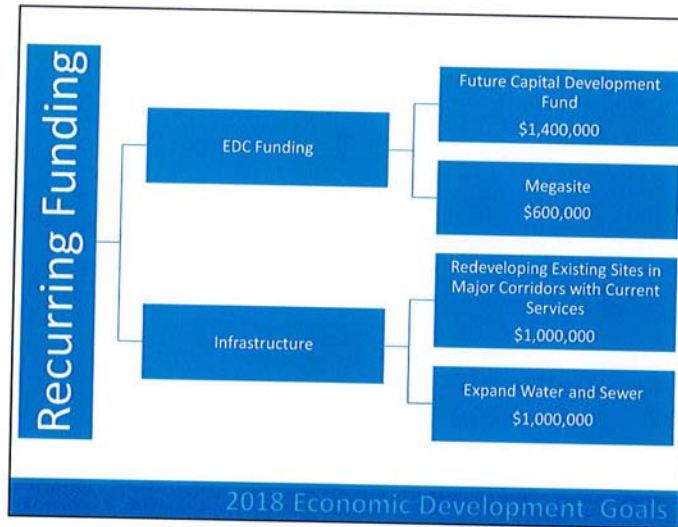
<ul style="list-style-type: none"> • Industry Expansion • GKN • Diamond Candles • Spuntech • Boise Cascade • Solar Farms
<ul style="list-style-type: none"> • Product Development • Industrial Sites Inventory • Site Development
<ul style="list-style-type: none"> • ED Tools • Website • Social Media • Affiliate Partnerships

 **2012-2018 Accomplishments**











Current Property Taxes By County

County	Property Tax
Person	\$ 0.70
Caswell	\$ 0.73
Durham	\$ 1.14
Granville	\$ 0.88
Orange	\$ 0.88
Vance	\$ 0.88

2018 Economic Development Goals

Current Sales Tax By County

County	Sales Tax	Combined Sales Tax
Person	2.00%	6.75%
Caswell	2.00%	6.75%
Durham	2.75%	7.50%
Granville	2.00%	6.75%
Orange	2.75%	7.50%
Vance	2.00%	6.75%

2018 Economic Development Goals

We can Choose to Invest in Our Children and
the Future of Our Community

Or

We can Choose to Remain a Tier One County

**We Must Be Ready To Compete In
A Global Economy!**

2018 Economic Development Goals

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Mr. Reynolds announced Person County's Tier ranking was just changed to Tier Two.

December 3, 2018

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Commissioner Jeffers stated the report was good and recommended Mr. Reynolds to present the same report with the City. Commissioner Jeffers confirmed with the Mayor of Roxboro, Ms. Marilyn Newell, who was present in the audience, that the city's tax rate was at .67 cents.

Chairman Newell noted he was the past Chair of the Economic Development Commission and his appreciation for Mr. Reynold's initiative and time for the report.

UPTOWN DEVELOPMENT REPORT 2018:

Ms. Lynda Clayton, Uptown Roxboro Director for the City of Roxboro provided the Board a report summarizing Uptown Roxboro events and activities that were held in 2018. The following is an update on achievements for Uptown Roxboro:

- Rebranding Project began in late 2017 with the goal to identify key qualities of the area, discover the brand that authentically reflects Uptown and develop an action plan to raise awareness with the assistance of Amico Brand Design. A leadership team was formed with representatives from the community and research found the following: Uptown has an artsy, urban feel surrounded by rural beauty. Many of the businesses can be connected to arts and aesthetics, exemplifying why **Uptown Roxboro** "*developing the art in living*," was decided upon as the tagline for marketing our Uptown district.
- Name Change from Roxboro Development Group to Uptown Roxboro Group to eliminate continued confusion of the participating Main Street Program.
- New website launched in November, 2018
- Statistics Report July, 2017-June, 2018:
 - Out of 17 housing units, we have limited vacancies.
 - Out of 127 Commercial Spaces, we have very few spaces available for leasing.
 - (9) Public Improvements
 - (3) Rehabilitation Projects
 - (10) Businesses opened
 - (2) Businesses expanded
- Over \$500,000 in public and private investments in 2016-2017 fiscal year
- Issued \$5000 in Facade Grant money
- Logged almost 600 volunteer hours
- Continued to draw increased numbers of people at the popular Rox n' Roll Cruise-in event
- Merchant Meetings were offered as a group effort from Roxboro Chamber of Commerce, Person County Tourism, Roxboro Area Merchants Association, Piedmont Community College Small Business & Uptown Roxboro Group to discuss ideas for improved shopping, dining and foot traffic for Uptown Businesses.

Ms. Clayton asked the Board for its continued support as it enters 2019.

A RESOLUTION OF SUPPORT TO DEDICATE A SECTION OF MT. HARMONY CHURCH ROAD IN PERSON COUNTY TO COMMEMORATE THE SERVICE OF WORLD WAR I VETERAN, FIRST LIEUTENANT GEORGE HAMILTON YARBOROUGH, JR.:

Commissioner Powell presented a request on behalf of Yarbie Sallee, for a Resolution of Support to Dedicate a Section of Mt. Harmony Church Road in Person County to Commemorate the Service of World War I Veteran, First Lieutenant George Hamilton Yarborough, Jr.

Pursuant to NC General Statutes 136.18(8), the North Carolina Board of Transportation may name roads, bridges, or ferries. One of the criteria for the individual and/or family is to submit to the NC Board of Transportation that a request was before the Board of Commissioners or City Council (whoever has jurisdiction of the section of road proposed to be named) to gain unanimous support by resolution for such action. Generally the other criteria is gathered and submitted via the family. An unanimously adopted Resolution of Support to Dedicate and Rename a Section of a named roadway (reference the route with the begin and ending points of such named section) as well as the stated Valor Medal (Medal of Honor, Distinguished Service Cross, Silver Star, Navy Cross and/or Air Force Cross) to which the recipient was awarded is required to be submitted to the NC Dept. of Transportation for review and ultimate approval by the NC Board of Transportation. The criteria for the honoree: living, or deceased longer than one year but less than 75 years, not currently serving or pursuing a term as an elected official, NC residency verification, strong local unanimous support and support of the family.

In addition, willingness of the local government or designee to pay the administrative fee of \$2,000 to the NC DOT, payable only after the NC Transportation Board has approved the project.

A **motion** was made by Commissioner Puryear and **carried 5-0** to adopt a Resolution of Support to Dedicate a Section of Mt. Harmony Church Road in Person County to Commemorate the Service of World War I Veteran, First Lieutenant George Hamilton Yarborough, Jr, and to appropriate \$2,000 from the County's Undesignated Contingency Fund to pay the administrative fee to the NCDOT.

**A RESOLUTION OF SUPPORT TO DEDICATE A SECTION OF
MT. HARMONY CHURCH ROAD IN PERSON COUNTY TO
COMMEMORATE THE SERVICE OF WORLD WAR I VETERAN,
FIRST LIEUTENANT GEORGE HAMILTON YARBOROUGH, JR.**

- WHEREAS,** the Person County Board of County Commissioners hereby acknowledge and support a request to dedicate a section of Mt. Harmony Church Road in Person County to commemorate a World War I veteran, First Lieutenant George Hamilton Yarborough, Jr.; and
- WHEREAS,** First Lieutenant George Hamilton Yarborough, Jr. was born the 14th of October, 1895 in Roxboro; his parents moved from Person County to Mullins, South Carolina in 1896; and
- WHEREAS,** First Lieutenant George Hamilton Yarborough, Jr. graduated from The Citadel, class of 1916, and received his commission as a 2nd Lieutenant into the U.S. Marine Corps. After training at Paris Island, South Carolina and was assigned to the Marine Barracks at Philadelphia, Pennsylvania and was sent to St. Nazaire, France on June 27, 1917. He served two tours, first at Cosno, France between December 8, 1917 and January 4, 1918 and then at Gondrecourt, France between February 22 and April 29, 1918; and
- WHEREAS,** First Lieutenant George Hamilton Yarborough, Jr. arrived on the front lines at the height of the battle of Belleau Wood on the 23rd of June, 1918; the next day the enemy skillfully placed machine guns and his platoon was pinned down. First Lieutenant George Hamilton Yarborough, Jr. was severely wounded by enemy machine gun fire but refused medical attention until others in his unit were treated. He died of wounds on June 26, 1918; and
- WHEREAS,** First Lieutenant George Hamilton Yarborough, Jr. was awarded posthumously the Distinguish Service Cross, the Navy Cross and the Silver Star for his bravery. Josephus Daniels, secretary of the navy announced that the torpedo boat destroyer No. 314 was named in honor of First Lieutenant George Hamilton Yarborough, Jr. in 1919; and
- WHEREAS,** Criteria for this distinguished award states “the act or acts of heroism must have been so notable and have involved risk of life so extraordinary as to set the individual apart from their comrades.” Recipients of the Distinguished Service Cross are eligible to have a roadway dedicated that is five miles or less.

NOW, THEREFORE, BE IT RESOLVED that the Person County Board of County Commissioners, requests the NC Board of Transportation’s consideration to 1) exempt the requirement for whom a road named in honor be deceased less than 75 years as the First Lieutenant George Hamilton Yarborough, Jr. made the ultimate sacrifice on the battle field and 2) to approve a section of the Mt. Harmony Church Road (SR 1721) starting at U.S. 158 (Oxford Road) and ending at SR1731 (Allen Creek Rd). The proposed section runs 5 miles. **Be It Further Resolved** that the Person County Board of Commissioners expresses willingness to pay an administrative fee of \$2,000 to assist in the costs of this request.

THIS RESOLUTION adopted this, the 3rd day of December 2018.

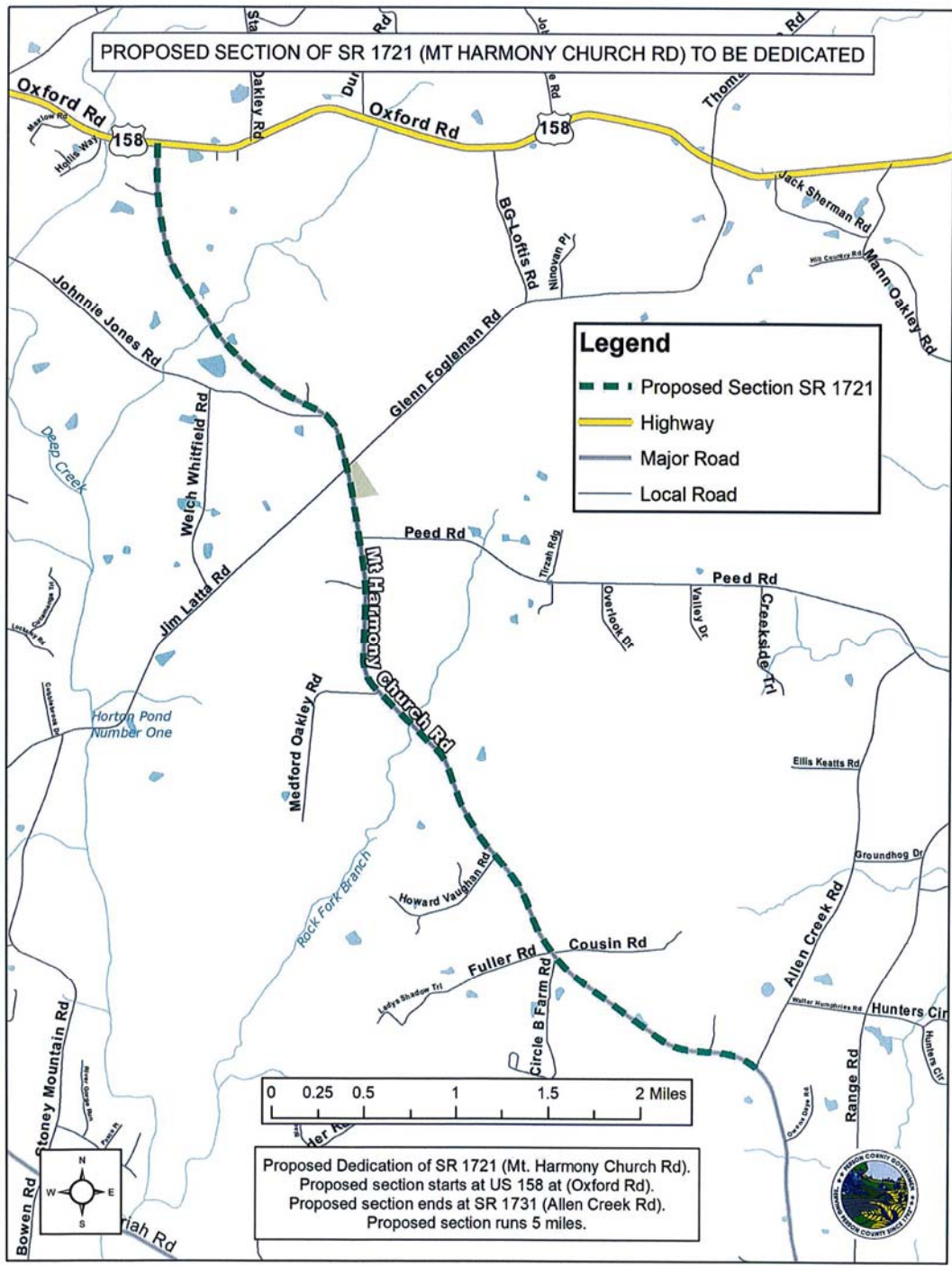
Person County Board of County Commissioners

By: David B. Newell Sr.
David B. Newell, Sr., Chairman



Brenda B. Reaves
Brenda B. Reaves, Clerk

December 3, 2018



BOARD OF COMMISSIONERS 2019 SCHEDULE OF MEETINGS:

NC General Statute 153A-40 requires the Board of Commissioners to hold a regular meeting at least once a month. County Manager, Heidi York presented to the Board the proposed 2019 Schedule of Meeting dates for consideration and action to set the 2019 Schedule of Meetings and cause copy of such to be distributed and posted on the bulletin board and county website.

The Board of Commissioners will hold its regular scheduled meetings in its usual Boardroom, Room 215 in the County Office Building unless otherwise posted. As recommended on the Schedule of Meetings, to accommodate attendance, Local Government Day Board meetings will be scheduled to be held in the in the County Office Building Auditorium as the same is done for the Budget Public Hearing. At this time, the location for the Board Retreat is yet to be determined. A public notice will be posted and distributed upon the decision of its location.

Commissioner Puryear requested that the July board meeting be held on July 22nd at 9:00am and that the September board meetings be held on September 9th at 7:00pm and September 23rd at 9:00am. It was consensus of the Board to agree with Commissioner Puryear's changes.

A **motion** was made by Commissioner Powell and **carried 5-0** to adopt the 2019 Schedule of Meetings as noted below and to cause copy of such to be distributed and posted.

**Person County Board of Commissioners
2019 Schedule of Meetings**

To be held in Room 215 at the Person County Office Building unless otherwise noted

January 7, 2019	7:00 p.m.
January 22, 2019 (Tuesday)	9:00 a.m.
February 4, 2019 (Board Retreat)	9:00 a.m. To Be Determined
February 19, 2019 (Tuesday)	9:00 a.m.
March 18, 2019 (Local Gov't. Day)	9:00 a.m. County Auditorium
April 1, 2019	7:00 p.m.
April 15, 2019	9:00 a.m.
May 6, 2019	7:00 p.m.
May 20, 2019	9:00 a.m.
June 3, 2019	7:00 p.m. County Auditorium
June 17, 2019	9:00 a.m.
July 22, 2019	9:00 a.m.
August 5, 2019	7:00 p.m.
August 19, 2019	9:00 a.m.
September 9, 2019	7:00 p.m.
September 23, 2019	9:00 a.m.
October 7, 2019	7:00 p.m.
October 21, 2019	9:00 a.m.
November 4, 2019	7:00 p.m.
November 18, 2019 (Local Gov't. Day)	9:00 a.m. County Auditorium
December 2, 2019	7:00 p.m.

Adopted by the Board of Commissioners on December 3, 2018.

December 3, 2018

FISCAL YEAR 2019-2020 BUDGET CALENDAR:

County Manager, Heidi York stated a budget calendar has been developed for the Board's adoption, outlining a schedule for the timing of the budget process. A Board Retreat has been proposed for February 4th, along with the Capital Improvement Plan adoption in April, Presentation of the Recommended Budget in May, a required Public Hearing on June 3rd and adoption of the FY2019-2020 Annual Budget for June 17th. Ms. York noted the dates outlined are subject to change if needed, however the budget calendar will facilitate an organized budget process for staff and elected officials. Ms. York further noted that potential budget work sessions will be scheduled following the budget public hearing.

Ms. York requested the Board to adopt the budget calendar for FY2019-2020 and provide feedback and changes to staff as needed.

A **motion** was made by Commissioner Puryear and **carried 5-0** to adopt the Fiscal Year 2019-2020 Budget Calendar as presented.

PERSON COUNTY GOVERNMENT FISCAL YEAR 2019-20 BUDGET CALENDAR

Date	Task
Mon/Dec. 3, 2018*	BOCC adopts FY20 budget calendar
Wed/Jan. 16, 2019	CIP Requests due to Assistant County Manager
Fri/Feb. 1, 2019	Personnel forms due to Human Resources
Fri/Feb. 1, 2019	Final insurance costs due
Mon/Feb. 4, 2019*	Board of County Commissioners Annual Retreat
Mon/Feb. 11, 2019	Distribution of budget training manual to departments and fee schedule requests
Thurs/Feb. 21, 2019	Departmental budget requests for operating & capital due to Finance and fee schedule requests due to Assistant County Manager
Mon-Fri/Mar. 12-22, 2019	Departmental budget presentations with County Manager
Mon/April 1, 2019*	FY20 CIP presented to Board of Commissioners
Mon/April 15, 2019*	Adoption of FY20 CIP
Mon/ May 20, 2019*	County Manager presents recommended budget to Board of County Commissioners
Tues-Fri/June 4-14, 2019	Potential BOCC budget work sessions (specific dates to be scheduled)
Mon/June 3, 2019*	Board of Commissioners holds Public Hearing on recommended budget
Mon/June 17, 2019*	Adoption of FY20 Annual Budget Ordinance
Mon/July 1, 2019	FY20 budget available in accounting system
Mon/Aug. 5, 2019	Adopted budget document finalized and available online

** denotes a Board of Commissioners meeting date.*

VOTING DELEGATE DESIGNATION FOR THE NC ASSOCIATION OF COUNTY COMMISSIONERS LEGISLATIVE GOALS CONFERENCE:

Clerk to the Board, Brenda Reaves stated Voting Credentials for Legislative Goals Conference which will be held January 10-11, 2019, at the Raleigh Marriott Crabtree Valley in Wake County is due by December 28, 2018. Ms. Reaves requested the Board to designate a commissioner to attend the Conference as Person County's voting delegate.

A **motion** was made by Chairman Newell and **carried 5-0** to designate Vice Chairman Jeffers at attend the Conference as Person County's voting delegate.

CHAIRMAN'S REPORT:

Chairman Newell requested the County Manager to investigate and bring back to the Board her findings related to:

- 1) Starting a discussion on the landfill,
- 2) Expected income if the County leases the fiber on the broadband by selling or partnering with the City as the City has the ability to do that where the County does not,
- 3) Roxboro County Club golf course is an asset for economic development. He asked the Manager to get in touch with the new owner to investigate if feasible,
- 4) County hiring a grant writer, whether solely or in partnership with the City and/or the School Board.

MANAGER'S REPORT:

County Manager, Heidi York said she would be happy to bring information related to the items requested by Chairman Newell however, she wanted to verify that a majority of the Board would like staff to pursue updated information. She added she would have a follow up conversation with each commissioner either to place the items on the agenda for board action or to provide information. Commissioner Jeffers suggested for the Manager to email each of them for consent for the gathering of information.

COMMISSIONER REPORT/COMMENTS:

Commissioner Powell commented it was an honor to be on the Board to represent the people of the County. He stated he had worked hard to do the right thing and he advocated to go forward with service with respect, dignity and integrity and not for self gratification.

Commissioner Clayton reminded the group that in 2012 he voted for Commissioner Puryear even though he did not belong to the same political party noting they had a bipartisan relationship; he added the Board's goal should be to do what is in the best interests of Person County.

Commissioner Puryear thanked the residents of Person County for his fourth term on the Board of Commissioners noting he would work as hard for a productive 2019 year noting it was a honor to be on the Board.

Vice Chairman Jeffers stated he would like to add to the list of board consent to find out how to do more for the County's needy population; he noted the Food Bank located on Hill Street had no available parking with a long line of individuals to the road at Thanksgiving. Vice Chairman Jeffers asked staff to provide a listing of current resources.

Vice Chairman Jeffers read a card of thanks from Linda Mabe to the Board for its support related to the Race Unity Week events by the Brothers and Sisters in Conversations.

Vice Chairman Jeffers stated for the record the last time he was boo'ed was when he called a technical foul at a Parks and Recreation ball game.

CLOSED SESSION #1

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to enter Closed Session at 8:55pm per General Statute 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee (personnel) and General Statute 153A-92 compensation of personnel with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, Sheriff Dewey Jones and Human Resource Director, Angie Warren.

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to return to open session at 9:27pm.

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** for a one-time salary adjustment for the Sheriff by 15% to be funded from the Undesignated Contingency Fund effective December 4, 2018.

ADJOURNMENT:

A **motion** was made by Commissioner Powell and **carried 5-0** to adjourn the meeting at 9:28pm.

Brenda B. Reaves
Clerk to the Board

David B. Newell, Sr.
Chairman